

The following questions have been asked regarding the posted RFQ.

2/10/10

1. Since funding is contingent on TWRD allocations, *should we submit the WRD forms 216 & 217 with our bid?*  
These are not required to be submitted with the RFQ. Once we have settled on an engineering firm, that firm will need to submit the forms.
2. The RFQ's specifically ask the Engineering firms to recommend other disciplines that may be necessary to complete the project, yet does not ask for a list of sub-consultants the Prime will be using. Should we list sub-consultants for other services outside of Design? Submitting these sub-consultants will assist companies in meeting the SMWBE sub-contracting goals.  
If you use sub-consultants, you will need to procure them in the same manner that we are procuring which is why we are procuring the geotechnical and surveying separately. What we are asking is essentially, can you think of any other disciplines that we may not have considered. If so, they will need to be procured as well. You cannot choose your subs without going through the procurement process and showing a good faith effort of procuring small and minority owned businesses.
3. Does the City of Burnet have an approximate dollar value for Engineering Services on these projects? This information is requested on the WRD forms along with sub-consultant information. The forms automatically assign the % requirement to meet the goals.  
We have estimated **construction costs** for the projects that were submitted for funding. The engineering will be negotiated once the selection is made.
4. Regarding the MBE/WBE goals. Can the Prime firm count towards the MBE/WBE goals?  
Also do we have to show good faith effort documents, if so where can I download those documents?  
The prime counts toward our procurement processes but not yours. See question 7 for more information. The "pink sheets" can be found on the Texas Water Development Board site at [http://www.twdb.state.tx.us/stimulus/documents/ED-004e\\_ARRA\\_Pink\\_Sheets.pdf](http://www.twdb.state.tx.us/stimulus/documents/ED-004e_ARRA_Pink_Sheets.pdf)
5. How many copies should we submit for the SOQ? Four
6. To clarify the 20 page limit does not include cover, transmittal letter, and dividers?  
The 20 page limit does not include cover, transmittal letter and dividers.
7. Just trying to clarify. So you want us to try to meet goals with subs. But the "Engineering services" states the City will be responsible for procuring separate contracts for additional services including surveying, geotechnical engineering, subsurface utility engineering and other services that may be required. What other ways can we meet our goals if the City is providing the additional services? Do you just want us to add additional civil engineering to meet our subs? I am still not clear about if the Prime counts toward goals...If the Prime is a MBE/WBE firm will that qualify as meeting the goals?  
The City is responsible for meeting the goals on all the RFQ's that we have out including engineering, surveying and geotechnical etc. The only way you would be responsible for meeting the goals is if, for instance, you contract with another engineer for some portion of the work you are doing. Then you must use the procurement process and the MBE/SBE goals.