

BURNET MUNICIPAL COURT  
P.O. BOX 1369 MAILING ADDRESS  
1001 BUCHANAN DR. #4 (HWY. 29 WEST NEXT TO WELLS FARGO BANK)  
BURNET, TX 78611 512-756-2822 FAX #512-756-8560  
tpeden@cityofburnet.com

### REPLY FORM

\*\*\*\*\*THE COURT DOES NOT ACCEPT CHECKS. WE ACCEPT ALL OTHER FORMS OF MONEY\*\*\*\*\*

IF YOU RECEIVED A TICKET FOR FAIL TO SHOW PROOF OF FINANCIAL RESPONSIBILITY, YOU MAY SEND THE COURT PROOF OF COVERAGE ON THE DAY OF THE TICKET. IT WILL BE VERIFIED WITH THE INSURANCE COMPANY AND IF IN FORCE ON THE DAY AND TIME OF THE TICKET, IT WILL BE DISMISSED WITH NO DISMISSAL FEE.

EVERYONE FILL OUT CONTACT INFO THEN CHOOSE YOUR OPTION:

NAME: \_\_\_\_\_

MAILING ADDRESS: \_\_\_\_\_

CITY \_\_\_\_\_ STATE \_\_\_\_\_ ZIP \_\_\_\_\_

PHONE: \_\_\_\_\_

CITATION # \_\_\_\_\_ and for which charge  CHARGE 1-  CHARGE 2 -  CHARGE 3

#### OPTION 1

CHECK ONE OF THESE BOXES FOR AN EXTENSION TO PAY YOUR TICKET OR TO ENTER A PLEA:

- I hereby enter a plea of GUILTY OR
- I hereby enter a plea of NOLO CONTENDERE (no contest) and waive appearance for trial.

To pay with credit card by mail \_\_\_\_\_ exp. date: \_\_\_\_ / \_\_\_\_

#### OPTION 2

TO PLEAD NOT GUILTY:

- I hereby enter a plea of NOT GUILTY, AND CHOOSE A TRIAL BY:
  - JURY
  - JUDGE (Check one)

\_\_\_\_\_  
SIGNATURE

\_\_\_\_\_  
DATE

YOU WILL BE MAILED FURTHER INSTRUCTIONS.

#### OPTION 3

TO REQUEST DRIVERS SAFETY COURSE: You may be able to have one (1) violation dismissed by successfully completing a driving safety course, specialized seat belt course or a motorcycle operator training course.

Fill out request and send along with the items below and mail by certified mail or hand delivered on or before your appearance date on your ticket, if you do not, you lose that right.

All information on this form must be completed at the time of request with all items submitted or the request will not be processed.

I do hereby enter a plea of: No Contest ( ) or Guilty ( ) **DEFENDANT MUST CHECK A PLEA**

**The court must have copies of these items attached to this request along with court costs:**

- 1) My Texas driver's license or military ID.
- 2) My liability insurance.
- 3) Court Costs (NO CHECKS ACCEPTED) credit card payment for court cost: \_\_\_\_\_

\_\_\_\_\_ exp. date: \_\_\_\_ / \_\_\_\_

- ( ) \$107 (Regular violations) Court Costs
- ( ) \$132 (School Zone violations) Court Costs

I understand that I am **NOT ELIGIBLE** for this request if I:

I AM A HOLDER OF A COMMERCIAL DRIVER'S LICENSE; AM CURRENTLY TAKING A DRIVING SAFETY COURSE; HAVE COMPLETED A DRIVING SAFETY COURSE IN PAST 12 MONTHS FROM THE DATE OF THE CITATION; WAS ALLEGED TO BE SPEEDING 25 MPH OR MORE OVER THE SPEED LIMIT; PASSING A SCHOOL BUS, OR SPEEDING IN A CONSTRUCTION ZONE WHEN WORKERS ARE PRESENT.

After the request has been made all information regarding your request will be mailed to you at the address above.

\_\_\_\_\_  
Signature of Defendant

\_\_\_\_\_  
Date