



## BURNET POLICE DEPARTMENT CITIZENS ADVISORY BOARD

### Board Meeting Minutes

A meeting of the Burnet Police Department Citizens Advisory Board was held on the **24<sup>th</sup> day of February 2022** at **6:00 p.m.** in the Burnet Police Department Training Room, 2000 South Water Street (Hwy 281 South), Burnet, at which time the following subjects were discussed, to-wit:

This notice is posted pursuant to the Texas Government Code, Chapter §551-Open Meetings.

CALL TO ORDER: The meeting was called to order at 6:02 p.m. by Police Chief Brian Lee. Chief Lee welcomed all present.

Board Members Present: Jeff Kneller, Cindia Talamantez, Mike O'Hagen, Bill Drake, Martha Underwood, Dana Delgado, Glenn Labhart, Chief Brian Lee

Board Members Absent: Greg Jenkins, Earl Dunagan

Police Chief: Brian Lee

City Secretary: Kelly Dix

INTRODUCE NEW MEMBERS: Chief Lee invited each member to introduce themselves and share their reasons for participating on this board. All members participated.

#### INTRODUCTION TO OPEN MEETINGS AND PUBLIC INFORMATION TRAINING:

Open Meetings Training: City Secretary Kelly Dix briefed all present on the importance of completing the Open Meetings Training and provided an overview of the purpose of the act.

Public Information Act Training: City Secretary Kelly Dix briefed all present on the importance of completing the Public Information Act Training and provided an overview of the purpose of the act.

Ms. Dix also did an overview of the City of Burnet website and showed all present where the agenda for future meetings would be posted as well as the minutes for each meeting after approved by the Burnet Police Department Advisory Board.

#### DISCUSS AND REVIEW:

Purpose of the Police Department Citizens Advisory Board: Chief Lee reviewed the "Nine Policing Principles" established over two hundred years ago and how those principals still hold true. Discussion included an overview of the Burnet Explorer Program, creation of Neighborhood Watch groups, National Night Out events, School traffic issues, de-escalation processes, involvement of Officers in the BPD Citizens Advisory Board meetings, and increasing citizen contact by the Officers in the community.

Overview of Burnet Police Department Citizens Advisory Board Member roles: The role as a board member of the Burnet Police Department Citizens Advisory Board is to provide input, discussion, recommendations and feedback from citizens pertaining to policing in the Burnet Community. The board discussed and determined that the meetings of the board will be held on the last Thursday of every month at 6:00 p.m.

REPORTS: None.

ADJOURN: There being no further business the meeting was adjourned at 7:49 p.m. The next meeting will be Thursday, March 31, 2022 at 6:00 p.m. in the training room at the Burnet Police Department located at 2000 S. Water Street.



A handwritten signature in blue ink, which appears to read "Kelly Dix", is written over a horizontal line.

Kelly Dix, City Secretary