



NOTICE OF MEETING OF THE BURNET POLICE DEPARTMENT CITIZENS ADVISORY BOARD

Notice is hereby given that a **Meeting of the Burnet Police Department Citizens Advisory Board** will be held on the **28th day of September, 2023** at **6:00 p.m.** in the Burnet Police Department Training Room, 2000 South Water Street (Hwy 281 South), Burnet, at which time the following subjects will be discussed, to-wit:

This notice is posted pursuant to the Texas Government Code, Chapter §551-Open Meetings.

1. CALL TO ORDER:

2. CONSENT:

2.1) Approval of the June 29th, 2023, Burnet Police Department Citizens Advisory Board regular meeting minutes.

3. DISCUSS AND REVIEW:

3.1) Discuss and review: New Command Structure

3.2) Discuss and review: Introduction of Capt. Stewart and Lt. Bertelson: Chief Lee

3.3) Discuss and review: National Night Out update: Capt. Stewart

3.4) Discuss and review: TASER information: Lt. Bertelson

3.5) Discuss and review: K-9 update: Capt. Stewart

3.6) Discuss and review: Recruiting and retention: Chief Lee

3.7) Discuss and review: School Resource Officer (SRO) update: Lt. Bertelson

3.8) Discuss and review: Update on department staffing: Chief Lee

4. ADJOURN: The next meeting of the Burnet Police Department Citizens Advisory Board will be held on November 29, 2023.

Dated this 22nd day of September, 2023

Kelly Dix

Kelly Dix, City Secretary

I, the undersigned authority, do hereby certify that the above NOTICE OF MEETING of the governing body of the above named City, BURNET, is a true and correct copy of said NOTICE and that I posted a true and correct copy of said NOTICE on the bulletin board, in the City Hall of said City, BURNET, TEXAS, a place convenient and readily accessible to the general public at all times, and said NOTICE was posted on September 22, 2023 at or before 6 o'clock p.m. and remained posted continuously for at least 72 hours preceding the scheduled time of said Meeting.

NOTICE OF ASSISTANCE AT THE PUBLIC MEETINGS:

The Police Department Training Room is wheelchair accessible. Persons with disabilities who plan to attend this meeting and who may need auxiliary aids or services, such as interpreters for persons who are deaf or hearing impaired, readers, or large print, are requested to contact the City Secretary's office (512.756.6093) at least two working days prior to the meeting. Requests for information may be faxed to the City Secretary at 512.756.8560.

RIGHT TO ENTER INTO EXECUTIVE SESSION:

The Burnet Police Department Citizens Advisory Board reserves the right to adjourn into executive session at any time during the course of this meeting to discuss any of the matters listed above, as authorized by Texas Government Code Sections 551.071 (Consultation with Attorney), 551.072 (Deliberations about Real Property), 551.073 (Deliberations about Gifts and Donations), 551.074 (Personnel Matters), 551.076 (Deliberations about Security Devices) and 551.087 (Economic Development).



BURNET POLICE DEPARTMENT CITIZENS ADVISORY BOARD

Board Meeting Minutes

A meeting of the Burnet Police Department Citizens Advisory Board was held on the **29th day of June, 2023** at **6:00 p.m.** in the Burnet Community Center, 401 E. Jackson Street, Burnet, at which time the following subjects were discussed, to-wit:

This notice is posted pursuant to the Texas Government Code, Chapter §551-Open Meetings.

CALL TO ORDER: The meeting was called to order at 6:00 p.m. by Police Chief Brian Lee. Chief Lee welcomed all present.

Board Members Present: Mike O'Hagen, Martha Underwood, , Bill Drake, Jeff Kneller, Buddy Coker, Glenn Labhart

Board Members Absent: Cindia Talamantez

Police Chief: Brian Lee

CONSENT:

Approval of the March 30th, 2023, Burnet Police Department Citizens advisory Board regular meeting minutes: Board Member Buddy Coker moved to approve the consent agenda as presented. Board Member Jeff Kneller seconded; the motion carried unanimously.

ACTION:

DISCUSS AND REVIEW:

Discuss and review: Moving to bi-monthly meetings for the Burnet Police Department Citizens Advisory Board: A motion was made by Buddy Coker to move to bi-monthly meetings with the next meeting being scheduled for September 28, 2023. Board Member Mike O'Hagen seconded. The motion carried unanimously.

Discuss and review: Eclipse Planning and expectations of the event: Chief Lee updated all present on the current plans for the Solar Eclipse event that Burnet will be a part of the first week of April. There will be future discussions as the area plan comes together.

Discuss and review: School Resource Officer Program: School Resource Officer Courtney Raney did a brief overview of the challenges that are most common at each level of the school district and the department protocols on addressing those issues.

Discuss and review: Police Patrol Vehicles: Chief Lee updated all present on the possibility of moving away from the Chevrolet Tahoe to a Ford Explorer for future Police Department Fleet vehicles. The Ford vehicles are less expensive than the Chevy Tahoes and performance is equitable. Discussion followed on the opinions of the board as to color of the vehicles. Board Member Buddy Coker stated he was not in favor of going to black vehicles. No other comments were made pertaining to the color.

Discuss and review: Meeting topic recommendations: The board had the following recommendations for meeting topics:

- September Meeting a Firing Range Day
- Burnet Police Department Thanksgiving Program
- Recruitment
- Officer Roster
- Financial Retirement for Officers

ADJOURN: There being no further business the meeting was adjourned at 8:05 p.m. The next meeting will be Thursday, September 28th, 2023 at 6:00 p.m. in the training room at the Burnet Police Department located at 2000 S. Water Street.

Kelly Dix, City Secretary