



NOTICE OF MEETING OF THE GOVERNING BODY OF THE CITY OF BURNET

Notice is hereby given that a **Regular Council Meeting** will be held by the governing body of the City of Burnet on the **27th day of August, 2019** at **6:00** p.m. in the Council Chambers, Burnet Municipal Airport, 2402 S. Water, Burnet, at which time the following subjects will be discussed, to-wit:

This notice is posted pursuant to the Texas Government Code, Chapter §551-Open Meetings.

CALL TO ORDER:

INVOCATION:

PLEDGE OF ALLEGIANCE:

PLEDGE TO TEXAS FLAG:

1. REPORTS/SPECIAL PRESENTATIONS:

- 1.1) Chamber of Commerce Report
- 1.2) YMCA Quarterly Update Report: Jennifer Hinson
- 1.3) ACDI Quarterly Update Report: Tonya Clawson

2. CONSENT AGENDA ITEMS:

(All of the following items on the Consent Agenda are considered to be self-explanatory by the Council and will be enacted with one motion. There will be no separate discussion of these items unless a Council Member, staff member or citizen requests removal of the item from the consent agenda for the purpose of discussion. For removal of an item, a request must be made to the Council when the Consent Agenda is opened for Council Action.)

- 2.1) Approval of the August 13th, 2019 City Council Workshop Meeting minutes.
- 2.2) Approval of the August 13th, 2019 Regular City Council Meeting minutes
- 2.3) Acceptance of a Public Utility Easement granted by Burnet County

3. PUBLIC HEARING:

- 3.1) Public Hearing: First Public Hearing on a proposal to increase total tax revenues

from properties on the tax roll in the preceding tax year by 9.74 percent (percentage by which proposed tax rate exceeds lower of rollback tax rate or effective tax calculated under Chapter 26, Tax Code). Your individual taxes may increase at a greater or lesser rate, or even decrease, depending on the change in the taxable value of your property in relation to the change in taxable value of all other property and the tax rate that is adopted: P. Langford.

4. ACTION ITEMS:

4.1) Discuss and consider action: SECOND AND FINAL READING OF AN ORDINANCE OF THE CITY OF BURNET, TEXAS, AMENDING CHAPTER 110, ARTICLE IV., SECTIONS 110-138 THROUGH 110-141 OF THE CODE OF ORDINANCES; PROVIDING SEVERABILITY AND OPEN MEETINGS CLAUSES; AND PROVIDING FOR OTHER RELATED MATTERS: G. Courtney

4.2) Discuss and consider action: A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF BURNET RENAMING A PORTION OF RICHARD SANDERS PARKWAY AS E. LEGGERO WAY AND W. LEGGERO WAY; AND FINDING THAT THE MEETING AT WHICH THIS RESOLUTION WAS PASSED WAS OPEN TO THE PUBLIC AS REQUIRED BY LAW: M. Lewis

4.3) Discuss and consider action: FIRST AN ORDINANCE OF THE CITY OF BURNET, TEXAS, AMENDING BURNET CODE OF ORDINANCES CHAPTER 50, FLOOD DAMAGE PREVENTION; SEC 50-32 "BASIS FOR ESTABLISHING THE AREAS OF SPECIAL FLOOD HAZARD;" RETITLING CHAPTER 50, FLOOD DAMAGE PREVENTION, SEC. 50-37 "WARNING AND DISCLAIMER OR LIABILITY;" PROVIDING FOR THE REPEAL OF ALL CONFLICTING ORDINANCES; PROVIDING SEVERABILITY, OPEN MEETINGS AND EFFECTIVE DATE CLAUSES: M. Lewis

4.4) Discuss and consider action: Discuss and consider action: Approval and acceptance of TxDot Aviation 2019 – 2020 Routine Airport Maintenance Program (RAMP) grant and designation of authorized representative: A. Feild

4.5) Discuss and consider action: Request for the Police Department to pursue and accept a National Rifle Association (NRA) 2019/2020 Grant for department equipment and/or programs: P. Nelson

4.6) Discuss and consider action: A RESOLUTION OF THE CITY OF BURNET, TEXAS, ADOPTING THE 2019 WATER CONSERVATION PLAN; FINDING AND DETERMINING THAT THE MEETING AT WHICH THIS RESOLUTION WAS PASSED WAS OPEN TO THE PUBLIC AS REQUIRED BY LAW: A. Burdell

4.7) Discuss and consider action: Authorization to proceed with the disinfection method for groundwater at the Main Street Water Treatment Plant: A. Burdell

4.8) Discuss and consider action: Authorization to proceed with Burnet Municipal Airport maintenance repairs: D. Vaughn

4.9) Discuss and consider action: Burnet Economic Development Corporation (BEDC) board appointments: K. Dix

4.10) Discuss and consider action: Cancellation of the October 8th, and the December 24th, 2019 Regular City Council meetings: K. Dix

5. REPORTS:

5.1) Addendum to the City Council Agenda: Department and Committee Reports/Briefings: The City Council may or may not receive a briefing dependent upon activity or change in status regarding the matter. The listing is provided to give notice to the public that a briefing to the Council on any or all subjects may occur.

5.1(B.3) July Financial Report: P. Langford

6. REQUESTS FROM COUNCIL FOR FUTURE REPORTS:

7. ADJOURN:

Dated this 23rd, day, of August, 2019

CITY OF BURNET

CRISTA GOBLE BROMLEY, MAYOR

I, the undersigned authority, do hereby certify that the above NOTICE OF MEETING of the governing body of the above named City, BURNET, is a true and correct copy of said NOTICE and that I posted a true and correct copy of said NOTICE on the bulletin board, in the City Hall of said City, BURNET, TEXAS, a place convenient and readily accessible to the general public at all times, and said NOTICE was posted on August 23, 2019, at or before 6 o'clock p.m. and remained posted continuously for at least 72 hours preceding the scheduled time of said Meeting.

Kelly Dix, City Secretary

NOTICE OF ASSISTANCE AT THE PUBLIC MEETINGS:

The City Council Chamber is wheelchair accessible. Persons with disabilities who plan to attend this meeting and who may need auxiliary aids or services, such as interpreters for persons who are deaf or hearing impaired, readers, or large print, are requested to contact the City Secretary's office (512.756.6093) at least two working days prior to the meeting. Requests for information may be faxed to the City Secretary at 512.756.8560.

RIGHT TO ENTER INTO EXECUTIVE SESSION:

The City Council for the City of Burnet reserves the right to adjourn into executive session at any time during the course of this meeting to discuss any of the matters listed above, as authorized by Texas Government Code Sections 551.071 (Consultation with Attorney), 551.072 (Deliberations about Real Property), 551.073 (Deliberations about Gifts and Donations), 551.074 (Personnel Matters), 551.076 (Deliberations about Security Devices) and 551.087 (Economic Development).

STATE OF TEXAS {}
COUNTY OF BURNET {}
CITY OF BURNET {}

On this the 13th day of August, 2019, the City Council of the City of Burnet convened in Workshop Session, at 3:15 p.m. at the Council Chambers, Burnet Municipal Airport, 2402 S. Water Street, Burnet, TX thereof with the following members present, to-wit:

Mayor Crista Goble Bromley
Council Members Paul Farmer, Mary Jane Shanes, Danny Lester, Cindia Talamantez,
Tres Clinton

Absent Joyce Laudenschlager

City Manager David Vaughn

City Secretary Kelly Dix

Guests: James B. Wilson, Mark Lewis, Gene Courtney, Mark Ingram, Patricia Langford, Paul Nelson, Alan Burdell, Jonny Simons, Doug Fipps, Adrienne Field

Call to Order: Mayor Bromley called the meeting to order at 3:01 p.m.

Fee waivers related to potential development at the Villages of Westfall: D. Vaughn: City Manager David Vaughn provided Council with an overview of the fees currently charged for tap fees, building permits and other related costs to developers and builders. Mr. Vaughn also discussed the cost of road improvements for one block of Lamar and one block of Clark Street that would be needed should the development be built. All present discussed an amendment to the tap fees ordinance and explanations of funding mechanisms was provided by the City Manager.

Adjourn: There being no further business the workshop was adjourned at 5:54 p.m.

Crista Goble Bromley, Mayor

ATTEST:

Kelly Dix , City Secretary

STATE OF TEXAS {}
COUNTY OF BURNET {}
CITY OF BURNET {}

On this the 13th day of August, 2019, the City Council of the City of Burnet convened in Regular Session, at 6:00 p.m., at the regular meeting place thereof with the following members present, to-wit:

Mayor Crista Goble Bromley
Council Members Danny Lester, Mary Jane Shanes, Tres Clinton, Paul Farmer, Cindia Talamantez
Absent Joyce Laudenschlager
City Manager David Vaughn
City Secretary Kelly Dix

Guests: Gene Courtney, Alan Burdell, Patricia Langford, Doug Fipps, Adrienne Feild, Mark Ingram, Jena Wind, Wade Langley, Ricky Langley, Jonny Simons, Jeff Phillips, Savanna Gregg, Jena Wind

CALL TO ORDER: The meeting was called to order by Mayor Bromley, at 6:04 p.m.

INVOCATION: Council Member Mary Jane Shanes

PLEDGE OF ALLEGIANCE: Council Member Paul Famer

PLEDGE TO TEXAS FLAG: Council Member Paul Farmer

REPORTS/SPECIAL PRESENTATIONS: None.

CONSENT AGENDA ITEMS:

(All of the following items on the Consent Agenda are considered to be self-explanatory by the Council and will be enacted with one motion. There will be no separate discussion of these items unless a Council Member, staff member or citizen requests removal of the item from the consent agenda for the purpose of discussion. For removal of an item, a request must be made to the Council when the Consent Agenda is opened for Council Action.)

Approval of the July 23rd, 2019 City Council Workshop Meeting minutes

Approval of the July 23rd, 2019 Regular City Council Meeting minutes

Approval of the August 6th, 2019 Special City Council Meeting Minutes

Approval of the August 6th, 2019 City Council Workshop Meeting minutes

Council Member Danny Lester moved to approve the consent agenda as presented. Council Member Tres Clinton seconded, the motion carried unanimously.

PUBLIC HEARING: None

ACTION ITEMS:

Discuss and consider: Presentation of the proposed Fiscal Year 2019/2020 Annual Budget per Article VII, Section 7.02 of the Burnet City Charter: D. Vaughn: City Manager David Vaughn presented the 2019/2020 proposed Fiscal Year Budget to Council as required by Article VII, Section 7.02 of the Burnet City Charter. No action was taken by Council.

Discuss and consider action: Vote for proposed ad-valorem property tax and schedule the public hearings for August 27th, 2019 Regular Council Meeting and September 10th, 2019 Regular Council Meeting: P. Langford: Council Member Mary Jane Shanes made a motion to adopt a tax rate of \$0.6650 cents per \$100 valuation and schedule the public hearings for the regular City Council meetings to be held on August 27th, 2019 and September 10th, 2019, in Council Chambers. Mayor Bromley seconded. Mayor Bromley called for a roll vote. Council Members Lester, Clinton, Farmer and Talamantez voted against. Council Member Shanes and Mayor Bromley voted in favor. Council Member Laudenschlager was absent. The motion failed with a vote of four opposed, two in favor and one absent. A second motion was made by Council Member Paul Farmer to adopt a tax rate of \$0.6237 and schedule the public hearings for the regular City Council meetings to be held on August

27th, 2019 and September 10th, 2019, in Council Chambers. Mayor Bromley called for a roll vote. Council Members Lester, Clinton, Farmer, Talamantez and Mayor Bromley voted in favor. Council Member Shanes voted against. Council Member Laudenschlager was absent. The motion carried with five in favor, one opposed and one absent.

Discuss and consider action: FIRST READING OF AN ORDINANCE OF THE CITY OF BURNET, TEXAS, AMENDING CHAPTER 110, ARTICLE IV., SECTIONS 110-138 THROUGH 110-141 OF THE CODE OF ORDINANCES; PROVIDING SEVERABILITY AND OPEN MEETINGS CLAUSES; AND PROVIDING FOR OTHER RELATED MATTERS: G. Courtney: Council Member Paul Farmer made a motion to approve the first reading of Ordinance 2019-20 as presented. Council Member Danny Lester seconded, the motion carried unanimously.

Discuss and consider action: A RESOLUTION BY THE CITY OF BURNET, TEXAS RESTRICTING THE USE OF CERTAIN FUNDS FOR EQUIPMENT RESERVES: D. Vaughn: Council Member Tres Clinton made a motion to adopt Resolution R2019-15 as presented. Council Member Mary Jane Shanes seconded, the motion carried unanimously.

Discuss and consider action: Request by Langley Homes for incentives or fee waivers related to a potential development on Westfall Street: D. Vaughn: Mayor Crista Bromley moved to authorize the City Manager to develop a 380 Agreement with Langley Homes waiving the tap fees and permit fees for the proposed Westfall Subdivision Development with the condition that Langley Homes agree to install the underground electric lines; and to present said 380 Agreement to Council for consideration. Council Member Mary Jane Shanes seconded. Mayor Bromley called for a roll vote. Council Members Shanes, Clinton, Famer, Talamantez and Mayor Bromley voted in favor. Council Member Lester was opposed. Council Member Laudenschlager was absent. The motion carried with a vote of five in favor, one opposed and one absent.

Discuss and consider action: Authorization to proceed with Burnet Municipal Airport maintenance repairs: D. Vaughn: Council Member Mary Jane Shanes moved to approve the Burnet Municipal Airport maintenance repairs as presented with funding from the Airport Capital funds. Council Member Tres Clinton seconded, the motion carried unanimously.

Discuss and consider action: Authorization to proceed with pre-payment of self-funded expenditure for Golf Course Equipment: D. Vaughn: Council Member Paul Farmer moved to authorize Staff to proceed with pre-payment of self-funded expenditures for the Golf Course equipment. Council Member Cindia Talamantez seconded, the motion carried unanimously.

Discuss and consider action: A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF BURNET, TEXAS, PROVIDING FOR THE SUBMISSION OF NOMINATIONS FOR THE ELECTION OF DIRECTORS OF THE BURNET CENTRAL APPRAISAL DISTRICT FOR THE YEARS 2020-2021; AND PROVIDING FOR OPEN MEETINGS CLAUSES: K. Dix: Mayor Crista Bromley moved to approve Resolution R2019-16 as presented. Council Member Mary Jane Shanes seconded, the motion carried unanimously.

REPORTS: None.

Addendum to the City Council Agenda: Department and Committee Reports/Briefings: The City Council may or may not receive a briefing dependent upon activity or change in status regarding the matter. The listing is provided to give notice to the public that a briefing to the Council on any or all subjects may occur.

REQUESTS FROM COUNCIL FOR FUTURE REPORTS: None.

ADJOURN: There being no further business a motion to adjourn was made by Council Member Mary Jane Shanes at 6:36 p.m., seconded by Council Member Paul Farmer. The motion carried unanimously.

ATTEST:

Crista Goble Bromley, Mayor

Kelly Dix, City Secretary



Public Works Department

ITEM 2.3

Gene Courtney
Public Works Director
(512)-756-2402
gcourtney@cityofburnet.com

Agenda Item Brief

Meeting Date:	August 27,2019
Agenda Item:	Discuss and consider action: Acceptance of a Public Utility Easement granted by Burnet County: G. Courtney
Background:	
Information:	The City of Burnet currently has a three-phase power line that services the county jail with city power were the proposed Public Utility Easement is located. By accepting this Public Utility Easement the city would not only have their electric utility in a Public Utility Easement and would also allow city to add additional city owned utilities within the Public Utility Easement for future needs.
Fiscal Impact:	None
Recommendation:	Staff recommends acceptance of the Public Utility Easement granted from Burnet County as presented.

PUBLIC UTILITY EASEMENT

DATE: 8/8/19

GRANTOR: **Burnet Count, Texas**

GRANTOR'S MAILING ADDRESS (including County): **220 South Pierce Street, Burnet,
Burnet County, Texas 78611**

GRANTEE: **City of Burnet, Texas**

GRANTEE'S MAILING ADDRESS (including County): **PO Box 1369, Burnet,
Burnet County, Texas 78611**

LIENHOLDER: **None**

CONSIDERATION: Ten Dollars (\$10.00) and other good and valuable consideration, the receipt and sufficiency of which is hereby acknowledged.

PROPERTY:

BEING A 40 FOOT WIDE, 2.68 ACRE PUBLIC UTILITY EASEMENT OUT OF THE EUGENIO PEREZ SURVEY NO. 41, ABSTRACT NO. 672, BURNET COUNTY, TEXAS, BEING OUT OF A CALLED 75.00 ACRE TRACT AS SHOWN ON DOCUMENT TO BURNET COUNTY AS SHOWN ON DOCUMENT NO. 200712014 OF THE OFFICIAL PUBLIC RECORDS OF BURNET COUNTY, TEXAS, SAID 2.68 ACRE PUBLIC UTILITY EASEMENT BEING MORE DESCRIBED BY THE SURVEY ATTACHED HERETO AS EXHIBIT "A" AND THE METES AND BOUNDS DESCRIPTION ATTACHED HERETO AS EXHIBIT "B".


GRANTOR, for the **CONSIDERATION** paid to **GRANTOR**, hereby grants, sells, and conveys to **GRANTEE**, its successors and assigns, an exclusive, perpetual easement for all purposes necessary for installing, operating and maintaining any and all desired utility services within said easement, including but not limited to placing, constructing, operating, repairing, maintaining, rebuilding, replacing, relocating and removing or causing to be placed, constructed, operated, repaired, maintained, rebuilt, replaced, relocated and removed structures or improvements reasonably necessary for the supplying of electric, water and/or sanitary sewer service and all other utility services deemed necessary by the **GRANTEE** in, upon, under and across the **PROPERTY** more fully described and as shown in Exhibit "A" and Exhibit "B" attached hereto.

GRANTOR and **GRANTOR's** heirs, successors, and assigns shall retain the right to use all or part of the **PROPERTY** as long as such use does not interfere with **GRANTEE's** use of the **PROPERTY** for the purposes provided for herein. **GRANTEE** shall have the right to eliminate any encroachments into the **PROPERTY** that interfere with **GRANTEE's** use of the **PROPERTY** as a Public Utility Easement.

TO HAVE AND TO HOLD the above-described easement, together with all and singular the rights and appurtenances thereto in anyway belonging unto **GRANTEE**, and **GRANTEE's** successors and assigns forever; and **GRANTOR** does hereby bind itself, its successors and assigns to **WARRANT AND FOREVER DEFEND** all and singular the easement unto **GRANTEE**, its successor and assigns, against every person whomsoever lawfully claiming or to claim the same, or any part thereof.

When the context requires, singular nouns and pronouns include the plural.

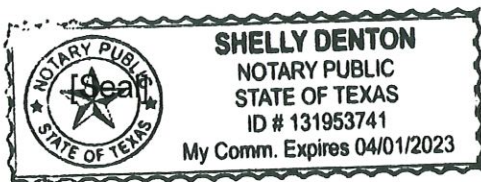
GRANTOR:

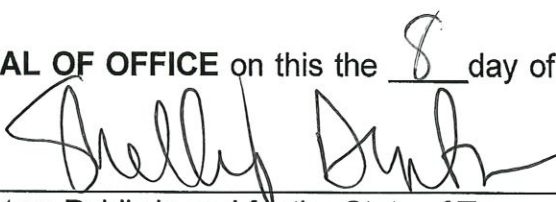
By: 
Date: 8/8/19
James Oakley, County Judge

THE STATE OF TEXAS §
COUNTY OF BURNET §

BEFORE ME, the undersigned authority, a Notary Public in and for said County and State, on this day personally appeared James Oakley, County Judge known to me to be the person whose name is subscribed to the foregoing instrument, and acknowledged to me that he executed the same for the purposes and consideration therein expressed and in the capacity therein stated.

GIVEN UNDER MY HAND AND SEAL OF OFFICE on this the 8 day of August, 2019.




Notary Public in and for the State of Texas
My Commission Expires: 4-1-23

After recording return to:
City of Burnet, Texas
Attn. City Secretary
1001 Buchanan Drive, Suite 4
P.O. Box

ACCEPTANCE

This Public Utility Easement was accepted by the City Council of the City of Burnet on the _____ day of _____, 2019.

CITY OF BURNET, TEXAS

Crista Goble Bromley, Mayor

ATTEST:

Kelly Dix, City Secretary

AFTER RECORDING RETURN TO:

City of Burnet, Texas
Attn. City Secretary
1001 Buchanan Drive, Suite 4
P.O. Box 1369
Burnet, TX 78611

EXHIBIT "A"

CUPLIN ASSOCIATES, INC.
LAND SURVEYORS & PLANNERS

LEGEND

- 1/2" IRON PIN FOUND (UNLESS NOTED)
- △ CALC. POINT
- VOLUME/PAGE
- P.R.B.C. PLAT RECORDS BURNET CO.
- D.R.B.C. DEED RECORDS BURNET CO.
- R.P.R.B.C. REAL PROPERTY RECORDS BURNET COUNTY
- O.P.R.B.C. OFFICIAL PUBLIC RECORDS BURNET COUNTY
- () RECORD INFO/SUBJECT
- WIRE FENCE



75 ACRES
BURNET COUNTY
DOC. NO. 200712014-O.P.R.B.C.T.

NE CORNER 75AC.
N75°57'33"E 40.00'
(N13°01'53"W 461.55')
N14°02'27"W 461.52'

PAVED DRIVE
CATLE GUARD
70FT WIDE ACCESS EASEMENT
200712014-O.P.R.B.C.T.

2.68±AC.
40FT WIDE EASEMENT

REMAINDER TRACT
STATE OF TEXAS
VOL. 608/PG. 19-R.P.R.B.C.

(S13°01'53"E 3580.60')
S14°02'27"E 2919.02'
N14°02'27"W 2919.07'

NOTES:
1) BASIS OF BEARINGS ARE TO THE NORTH AMERICAN DATUM OF 1983,
TEXAS COORDINATE SYSTEM, CENTRAL ZONE.

PUBLIC UTILITY EASEMENT EXHIBIT

BEING A 40 FOOT WIDE, 2.68 ACRE PUBLIC UTILITY EASEMENT OUT OF THE EUGENIO PEREZ SURVEY NO. 41, ABSTRACT NO. 672, BURNET COUNTY, TEXAS, BEING OUT OF A CALLED 75.00 ACRE TRACT AS SHOWN ON DOCUMENT TO BURNET COUNTY AS SHOWN ON DOCUMENT NO. 200712014 OF THE OFFICIAL PUBLIC RECORDS OF BURNET COUNTY, TEXAS, SAID 2.68 ACRE PUBLIC UTILITY EASEMENT BEING MORE PARTICULARLY DESCRIBED BY SEPARATE METES AND BOUNDS DESCRIPTION TO ACCOMPANY THIS SURVEY OF EVEN DATE.



I HEREBY CERTIFY THAT THIS SURVEY WAS PERFORMED ON THE GROUND AND WAS SURVEYED BY ME OR UNDER MY DIRECT SUPERVISION. COPYRIGHT 2019, CUPLIN & ASSOCIATES, INC. ©.

Kyle P. Cuplin
KYLE P. CUPLIN, R.P.L.S. NO. 5938

DATED 06/13/2019

75 ACRES
BURNET COUNTY
DOC. NO. 200712014-O.P.R.B.C.T.

REMAINDER TRACT
STATE OF TEXAS
VOL. 608/PG. 19-R.P.R.B.C.

POINT OF BEGINNING

(926.81')
926.95'
S75°53'02"W
SOUTHWEST CORNER OF 75 ACRES
(N76°52'35"E 482.76')
N76°00'12"E 483.55'
BURNET COUNTY ROAD 100
(SCENIC OAKS DRIVE)
S75°53'02"W 40.00'

1 OF 2
SHEET

PROJ. NO. 19100
PREPARED FOR: CITY OF BURNET
TECH: KPC
APPROVED: K.C. LUST
FIELDWORK PERFORMED ON: 01/17/2019
COPYRIGHT: 2019 PROFESSIONAL FIRM NO: 10126900

1500 OLLIE LANE
MARBLE FALLS, TX. 78654
PH. 325-388-3300/830-693-8815
WWW.CUPLINASSOCIATES.COM

SCALE 1" = 250'
0 125 250

DATE	NO.	DESCRIPTION
	2	
	1	
		REVISIONS

EXHIBIT "B"

CUPLIN & ASSOCIATES, Inc.
land surveyors & planners

Prepared For: City of Burnet
Project No. 19100
Date: 06/13/2019

BEING A 40 FOOT WIDE, 2.68 ACRE PUBLIC UTILITY EASEMENT OUT OF THE EUGENIO PEREZ SURVEY NO. 41, ABSTRACT NO. 672, BURNET COUNTY, TEXAS, BEING OUT OF A CALLED 75.00 ACRE TRACT AS SHOWN ON DOCUMENT TO BURNET COUNTY AS SHOWN ON DOCUMENT NO. 200712014 OF THE OFFICIAL PUBLIC RECORDS OF BURNET COUNTY, TEXAS, SAID 2.68 ACRE PUBLIC UTILITY EASEMENT BEING MORE PARTICULARLY DESCRIBED BY METES AND BOUNDS AS FOLLOWS:

BEGINNING at a 1/2" iron pin found, along the north right-of-way line of County Road No. 100 (Scenic Oaks Drive), at the southwest corner of the remaining portion of a tract land to the State of Texas as shown on the document recorded in Volume 608, Page 19 of the Real Property Records of Burnet County, at the southeast corner of said 75.00 acre tract and being the southeast corner hereof, from whence a 1/2" iron pin found at the northeast corner of said County Road No. 100 right-of-way line bears North 76°00'12" East, a distance of 483.55';

THENCE South 75°53'02" West, along the north right-of-way line of said County Road No. 100, the south line of said 75.00 acre tract, and hereof, a distance of 40.00' to a point for corner at the southwest corner hereof, from whence a 1/2" iron pin found at the southwest corner of said 75.00 acre tract bears South 75°53'02" West a distance of 926.95';

THENCE North 14°02'27" West, over and across said 75.00 acre tract, parallel with and 40ft west of the east line of said 75.00 acre tract, and along the west line here, a distance of 2919.07' to a point for corner at the northwest corner hereof;

THENCE North 75°57'33" East, along the north line hereof, a distance of 40.00' to a 1/2" iron pin found along the common line of said State of Texas Tract and said 75.00 acre tract, at the northwest corner of a called 70' wide access easement over and across said State of Texas Tract heading easterly from said 1/2" iron pin, from whence a 1/2" iron pin found at the northeast corner of said 75.00 acre tract bears North 14°02'27" West, a distance of 461.52';

THENCE South 14°02'27" East, along the along the common line of said State of Texas Tract and said 75.00 acre tract, along the east line hereof, a distance of 2919.02' to the **POINT OF BEGINNING**, containing 2.68 acres, more or less.

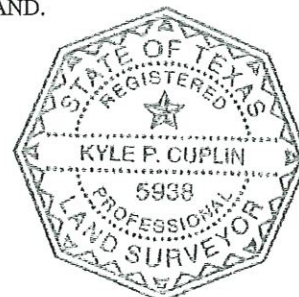
I HEREBY CERTIFY THAT THIS SURVEY WAS PERFORMED ON THE GROUND AND WAS SURVEYED BY ME OR UNDER MY DIRECT SUPERVISION SUPERVISION. COPYRIGHT 2019, CUPLIN & ASSOCIATES, INC. ©. BASIS OF BEARINGS ARE TO THE NORTH AMERICAN DATUM OF 1983, TEXAS COORDINATE SYSTEM, CENTRAL ZONE. A PLAT OF SURVEY OF EVEN DATE WAS PREPARED AS IS INTENDED TO ACCOMPANY THE ABOVE DESCRIBED TRACT OF LAND.



Kyle P. Cuplin

Dated: 06/13/2019

Registered Professional Land Surveyor No. 5938





Administration

ITEM 3.1

Patricia Langford
Director of Finance
(512)-715-3205
plangford@cityofburnet.com

Agenda Item Brief

Meeting Date:	August 27, 2019
Agenda Item:	Public Hearing: First Public Hearing on a proposal to increase total tax revenues from properties on the tax roll in the preceding tax year by 9.74 percent (percentage by which proposed tax rate exceeds lower of rollback tax rate or effective tax calculated under Chapter 26, Tax Code). Your individual taxes may increase at a greater or lesser rate, or even decrease, depending on the change in the taxable value of your property in relation to the change in taxable value of all other property and the tax rate that is adopted: P. Langford.
Background:	This is a required public hearing for the adoption of the tax rate of \$.6237/\$100.
Information:	The Certified Tax Roll from the Central Appraisal District increased by approximately 9.67 percent. This increase is the result of new property added and adjusted property values.
Fiscal Impact:	An estimated increase of \$248,460 in assessed ad valorem taxes over the current year projection assuming a 97.5% collection rate.
Recommendation:	N/A

NOTICE OF 2019 TAX YEAR PROPOSED PROPERTY TAX RATE FOR CITY OF BURNET, TEXAS

A tax rate of \$.6237 per \$100 valuation has been proposed for adoption by the governing body of City of Burnet. This rate exceeds the lower of the effective or rollback tax rate, and state law requires that two public hearings be held by the governing body before adopting the proposed tax rate.

The governing body of City of Burnet proposes to use revenue attributable to the tax rate increase for the purpose of Maintenance and Operations.

PROPOSED TAX RATE	\$ <u>.6237</u> per \$100
PRECEDING YEAR'S TAX RATE	\$ <u>.6237</u> per \$100
EFFECTIVE TAX RATE	\$ <u>.5926</u> per \$100
ROLLBACK TAX RATE	\$ <u>.6650</u> per \$100

The effective tax rate is the total tax rate needed to raise the same amount of property tax revenue for City of Burnet from the same properties in both the 2018 tax year and the 2019 tax year.

The rollback tax rate is the highest tax rate that City of Burnet may adopt before voters are entitled to petition for an election to limit the rate that may be approved to the rollback rate.

YOUR TAXES OWED UNDER ANY OF THE ABOVE RATES CAN BE CALCULATED AS FOLLOWS:

$$\text{property tax amount} = (\text{rate}) \times (\text{taxable value of your property}) / 100$$

For assistance or detailed information about tax calculations, please contact:

Burnet Central Appraisal District

Stan Hemphill tax assessor-collector

P.O. Box 908, Burnet, TX 78611

(512) 756-8291

burnetad@nctv.com

www.burnet-cad.org

You are urged to attend and express your views at the following public hearings on the proposed tax rate:

First Hearing: August 27, 2019 at 6:00 pm at City Council Chambers.

Second Hearing: September 10, 2019 at 6:00 pm at City Council Chambers.

2019 Property Tax Rates in City of Burnet

This notice concerns 2019 property tax rates for City of Burnet. It presents information about three tax rates. Last year's tax rate is the actual rate the taxing unit used to determine property taxes last year. This year's *effective* tax rate would impose the same total taxes as last year if you compare properties taxed in both years. This year's *rollback* tax rate is the highest tax rate the taxing unit can set before taxpayers can start tax rollback procedures. In each case these rates are found by dividing the total amount of taxes by the tax base (the total value of taxable property) with adjustments as required by state law. The rates are given per \$100 of property value.

Last year's tax rate:

Last year's operating taxes	\$2,455,139
Last year's debt taxes	\$325,450
Last year's total taxes	\$2,780,589
Last year's tax base	\$363,761,589
Last year's total tax rate	0.623700/\$100

This year's effective tax rate:

Last year's adjusted taxes (after subtracting taxes on lost property)	\$2,269,593
÷ This year's adjusted tax base (after subtracting value of new property)	\$382,963,752
= This year's effective tax rate	0.592600/\$100

This year's rollback tax rate:

Last year's adjusted operating taxes (after subtracting taxes on lost property and adjusting for any transferred function, tax increment financing, state criminal justice mandate and/or enhanced indigent health care expenditures)	\$2,596,546
÷ This year's adjusted tax base	\$382,963,752
= This year's effective operating rate	0.678000/\$100
× 1.08 = this year's maximum operating rate	0.732200/\$100
+ This year's debt rate	0.080700/\$100
= This year's rollback rate	0.812900/\$100

A hospital district or city that collects the additional sales tax to reduce property taxes, including one that collects the tax for the first time this year, must insert the following lines:

- Sales tax adjustment rate	0.147900/\$100
= Rollback tax rate	0.665000/\$100

Statement of Increase/Decrease

If City of Burnet adopts a 2019 tax rate equal to the effective tax rate of 0.592600 per \$100 of value, taxes would increase compared to 2018 taxes by \$ 99,413.

Schedule A: Unencumbered Fund Balances:

The following estimated balances will be left in the unit's property tax accounts at the end of the fiscal year. These balances are not encumbered by a corresponding debt obligation.

Type of Property Tax Fund	Balance
Debt Service Fund	52,944

Schedule C - Expected Revenue from Additional Sales Tax

(For hospital districts, cities and counties with additional sales tax to reduce property taxes)

In calculating its effective and rollback tax rates, the unit estimated that it will receive \$ 592,613 in additional sales and use tax revenues. **For County:** The county has excluded any amount that is or will be distributed for economic development grants from this amount of expected sales tax revenue.

This notice contains a summary of actual effective and rollback tax rates' calculations. You can inspect a copy of the full calculations at 223 S. Pierce P. O. Box 908, Burnet, TX 78611.

Name of person preparing this notice: Stan Hemphill

Title: Chief Appraiser

Date prepared: July 25, 2019



Public Works

ITEM 4.1

Gene Courtney
Public Works Director
(512)-756-2402
gcourtney@cityofburnet.com

Agenda Item Brief

Meeting Date:	August 27, 2019
Agenda Item:	Discuss and consider action: SECOND AND FINAL READING OF AN ORDINANCE OF THE CITY OF BURNET, TEXAS, AMENDING CHAPTER 110, ARTICLE IV., SECTIONS 110-138 THROUGH 110-141 OF THE CODE OF ORDINANCES; PROVIDING SEVERABILITY AND OPEN MEETINGS CLAUSES; AND PROVIDING FOR OTHER RELATED MATTERS: G. Courtney
Background:	
Information:	Staff is not requesting a rate change but is requesting to modify the electric rate ordinance to coincide with current billing practices.
Fiscal Impact:	NONE
Recommendation:	Approve and adopt Ordinance 2019-20 as presented.

ORDINANCE NO. 2019-20

AN ORDINANCE OF THE CITY OF BURNET, TEXAS, AMENDING CHAPTER 110, ARTICLE IV., SECTIONS 110-138 THROUGH 110-141 OF THE CODE OF ORDINANCES; PROVIDING SEVERABILITY AND OPEN MEETINGS CLAUSES; AND PROVIDING FOR OTHER RELATED MATTERS.

Whereas, the City provides, or causes to be provided electrical services to all residences and businesses within the City;

NOW, THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF BURNET, TEXAS, THAT;

Section. 1. Findings. The foregoing recitals are hereby found to be true and correct and are hereby adopted by the City Council and made a part hereof for all purposes as findings of fact.

Section. 2. Amendment. Sections 110-138 through 110-142 of the Code of Ordinances of the City of Burnet shall be amended in its entirety:

ARTICLE IV. SECTION 110-138 RESIDENTIAL SERVICE:

(a) *Rate schedule R—Monthly rate:*

Customer charge:	\$8.00
Purchased power cost adjustment:	(See Article IV. Section 110-144)
City distribution charge:	\$0.0437 per kWh

The rates established under this section may be amended by ordinance from time to time.

(b) *Availability:* The residential service rate may be available, as approved by the City of Burnet under the rules, regulations, and policies as provided for in this article, at the rates set forth in this section.

(c) *Applicability:* The residential service rate is applicable for electric service for noncommercial, residential customers and subject to the special conditions as outlined in subsection (e) of this section.

(d) *Monthly bill:*

(1) The minimum monthly bill shall be the customer charge plus the sum of all applicable rate adjustments.

(2) The monthly bill shall be the sum of the customer charge, the purchased power cost adjustment, the city distribution charge and applicable adjustments.

(3) Any bill rendered for service hereunder shall be based on metered consumption or on the basis of valid assumptions.

(e) *Special conditions:*

(1) A residential unit, which is used primarily for business purposes, will be served under the appropriate business service rate schedule and not under this rate schedule. For the purpose of this section, a residential unit must be in compliance with all applicable zoning codes to qualify for the residential service rate.

ARTICLE IV. SECTION 110-139 SMALL COMMERCIAL SERVICE:

(a) *Rate schedule SCS—Monthly rate:*

Customer charge:	\$8.00
Purchased power cost adjustment:	(See Article IV. Section 110-144)
City distribution charge:	\$0.0537 per kWh

The rates established under this section may be amended by ordinance from time to time.

(b) *Availability:* The small commercial service rate may be available, as approved by the City of Burnet under the rules, regulations, and policies as provided for in this article, at the rates set forth in this section.

(c) *Applicability:*

(1) The small commercial service rate is applicable for electric service for business and/or commercial customers whose demand is not equal to or greater than 50 kilowatts during any 15-minute demand interval during two billing periods within a calendar year.

(2) An audit of the billed demand for the previous year will be performed in January of each year to determine the appropriate rate class for the following calendar year.

(3) The City reserves the right to audit all new customers during the first twelve (12) months of service to verify proper placement within the City of Burnet rate classes.

(4) A City of Burnet electric customer can request a consumption audit of their service one (1) time per calendar year.

(d) *Monthly bill:*

- (1) The minimum monthly bill shall be the customer charge plus the sum of all applicable rate adjustments.
- (2) The monthly bill shall be the sum of the customer charge, the purchased power cost adjustment, the city distribution charge and applicable adjustments.
- (3) Any bill rendered for service hereunder shall be based on metered consumption or on the basis of valid assumptions.

ARTICLE IV. SECTION 110-140 LARGE COMMERCIAL SERVICE:

(a) *Rate schedule LCS—Monthly rate:*

Customer charge:	\$12.62
Purchased power cost adjustment	(See Article IV. Section 110-144)
Demand charge:	\$2.00 per kW But not less than \$100.00 per month
City distribution charge:	\$0.0430 per kWh

The rates established under this section may be amended by ordinance from time to time.

(b) *Availability:* The large commercial service rate may be available, as approved by the City of Burnet under the rules, regulations, and policies as provided for in this article, at the rates set forth in this section.

(c) *Applicability:*

- (1) The large commercial service rate is applicable for electric service for business and/or commercial customers whose demand is greater than or equal to 50 kilowatts, but less than 1,000 kilowatts, during any 15-minute demand interval during two billing periods within a calendar year.
- (2) An audit of the billed demand for the previous year will be performed in January of each year to determine the appropriate rate class for the following calendar year.
- (3) The City reserves the right to audit all new customers during the first twelve (12) months of service to verify proper placement within the City of Burnet rate classes.
- (4) A City of Burnet electric customer can request a consumption audit of their service one (1) time per calendar year.

(d) *Monthly bill:*

(1) The minimum monthly bill shall be the customer charge plus the minimum demand charge as stated in (e) of this section and the sum of all applicable rate adjustments.

(2) The monthly bill shall be the sum of the customer charge, the purchased power cost adjustment, the demand charge, the city distribution charge and applicable adjustments.

(3) Any bill rendered for service hereunder shall be based on metered consumption or on the basis of valid assumptions.

(e) *Special conditions:*

(1) The kW billing demand shall be the highest measured kW demand established in any average 15-minute period during the current month, but not less than 50 kW.

ARTICLE IV. SECTION 110-140.1 INDUSTRIAL SERVICE:

(a) *Rate schedule IS—Monthly rate summary:*

Customer charge:	\$12.62
Purchased power cost adjustment	(See Article IV. Section 110-144)
Demand charge:	\$7.47 per kW But not less than \$7,470.00 per month
City distribution charge:	\$0.0259 per kWh

The rates established under this section may be amended by ordinance from time to time.

(b) *Availability:* The industrial service rate may be available, as approved by the City of Burnet under the rules, regulations, and policies as provided for in this article, at the rates set forth in this section.

(c) *Applicability:*

(1) The industrial service rate is applicable for electric service for industrial customers whose demand is equal to or greater than 1,000 kilowatts during any 15-minute demand interval during two billing periods within a calendar year.

(2) An audit of the billed demand of the previous year will be performed in January of each year to determine the appropriate rate class for the following calendar year.

(3) The City reserves the right to audit all new customers during the first twelve (12) months of service to verify proper placement within the City of Burnet rate classes.

(4) A City of Burnet electric customer can request a consumption audit of their service one (1) time per calendar year.

(d) *Monthly bill:*

(1) The minimum monthly bill shall be the customer charge of \$12.62 per month plus the minimum demand charge as stated in (e) of this section and the sum of all applicable rate adjustments.

(2) The monthly bill shall be the sum of the customer charge, the purchased power cost adjustment, the demand charge, the city distribution charge and applicable adjustments.

(3) Any bill rendered for service hereunder shall be based on metered consumption or on the basis of valid assumption.

(e) *Special conditions:*

(1) The KW billing demand shall be the highest measured KW demand established in any average 15-minute period during the current month, but not less than 1,000 KW.

ARTICLE IV. SECTION 110-141 ECONOMIC DEVELOPMENT SERVICE:

(a) *Rate schedule EDS—Monthly rate:*

Customer charge:	\$12.62
Purchased power cost adjustment:	(See Article IV. Section 110-144)
Demand charge	\$7.47 per kW But not Less Than \$7,470 per month
City distribution charge:	\$0.0259 per kWh

The rates established under this section may be amended by ordinance from time to time.

(b) *Availability:* The economic development service rate may be available, as approved by the City of Burnet under the rules, regulations, and policies as provided for in this article, at the rates set forth in this section.

(c) *Applicability:*

(1) The economic development rate is applicable for electric service for industrial customers whose demand is equal to or greater than 1,000 kilowatts during any 15-minute demand interval during two billing periods within a calendar year.

(2) An audit of the billed demand of the previous year will be performed in January of each year to determine the appropriate rate class for the following calendar year.

(3) The City reserves the right to audit all new customers during the first twelve (12) months of service to verify proper placement within the City of Burnet rate classes.

(4) A City of Burnet electric customer can request a consumption audit of their service one (1) time per calendar year.

(d) *Monthly bill:*

(1) The minimum monthly bill shall be the customer charge of \$12.62 per month plus the minimum demand charge as stated in (e) of this section and the sum of all applicable rate adjustments.

(2) The monthly bill shall be the sum of the customer charge, the purchased power cost adjustment, the demand charge, the city distribution charge and applicable adjustments.

(3) Any bill rendered for service hereunder shall be based on metered consumption or on the basis of valid assumption.

(e) *Special conditions:*

(1) The kW billing demand shall be the highest measured kW demand established in any average 15-minute period during the current month, but not less than 1,000 kW.

Section 4. Severability. Should any section or part of this ordinance be held unconstitutional, illegal, or invalid, or the application to any person or circumstance for any reasons thereof ineffective or inapplicable, such unconstitutionality, illegality, invalidity, or ineffectiveness of such section or part shall in no way affect, impair or invalidate the remaining portion or portions thereof; but as to such remaining portion or portions, the same shall be and remain in full force and effect and to this end the provisions of this ordinance are declared to be severable.

Section 5. Open Meetings. It is hereby officially found and determined that the meeting at which this ordinance is passed was open to the public as required and that public notice of the time, place, and purpose of said meeting was given as required by the Open Meetings Act, *Chapt. 551, Tex. Gov't. Code*.

PASSED AND APPROVED on first reading this the 13th day of August 2019.

FINALLY PASSED AND APPROVED on this the 27th day of August 2019.

CITY OF BURNET, TEXAS

ATTEST:

Crista Goble Bromley, Mayor

Kelly Dix, City Secretary



Development Services

ITEM 4.2

Mark S. Lewis
Development Services
(512)-715-3215
mlewis@cityofburnet.com

Agenda Item Brief

Meeting Date:

August 27, 2019

Agenda Item:

Discuss and consider action: A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF BURNET RENAMING A PORTION OF RICHARD SANDERS PARKWAY AS E LEGGERO WAY AND W LEGGERO WAY; AND FINDING THAT THE MEETING AT WHICH THIS RESOLUTION WAS PASSED WAS OPEN TO THE PUBLIC AS REQUIRED BY LAW: M. Lewis

Background:

Richard Sanders Parkway extends from State Highway 29, generally northward into the interior of the Eastside Commercial Park. At its northernmost point, the road terminates in a “hammerhead” that has an east/west orientation.

Because this orientation represents a change at a point that could accommodate future road extension, it is appropriate for the hammerhead to have a name that differentiates it from the north/south portion of Richard Sanders Parkway.

The attached resolution adopts E. Leggero Way and W Leggero Way as the name for the hammerhead portion of the roadway (See Exhibit A).

Information:

East Side Commercial Park is being developed by the City of Burnet Economic Development Corporation. Approximately seven acres of the property has been purchased by Mr. Lorenzo Romero and the R and L Partnership, LLC. Mr. Leggero and the R and L Partnership have submitted a site development plan for an approximately 19,000sq.ft. building, associated parking, and stormwater management control structures. The plan, which has been approved by the City, is

identified as the Leggero Site Development Plan. This is the reason for the choice of street name.

Street naming requirements and procedures are established by Code of Ordinances, Chapter 98, Sec. 98-42(d).

This section requires that street names be submitted for review by Burnet County 911. This has been done. The County 911 coordinator has confirmed that Leggero Way is available for use as a street name in the 78611 zip code area. Availability of the name has also been confirmed through the Burnet Post Office.

Sec. 98-42 also requires City Council approval when corporation or business names are to be adopted as street names. Approval of the attached resolution will satisfy this requirement.

Fiscal Impact:

N/A

Recommendation:

Applicable Code of Ordinance requirements pertaining to street names have been satisfied. Staff recommends approval of the attached resolution re-naming the designated portion of Richard Sanders Parkway as E Leggero Way and W Leggero Way.

RESOLUTION NO. R2019-17

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF BURNET RENAMING A PORTION OF RICHARD SANDERS PARKWAY AS E LEGGERO WAY AND W LEGGERO WAY; AND FINDING THAT THE MEETING AT WHICH THIS RESOLUTION WAS PASSED WAS OPEN TO THE PUBLIC AS REQUIRED BY LAW.

Whereas, Richard Sanders Parkway is a street with a predominately north/south alignment; and

Whereas, the northern termination of said Richard Sanders alignment ends in a predominately east/west alignment; and

Whereas, street naming and addressing conventions promulgated by the Capitol Area Council of Governments (CAPCOG) and Burnet County 911 call for changes in street name at such changes in alignment; and

Whereas, the City Council for the City of Burnet, Texas finds that adhering said conventions is an effective means to minimize confusion and thereby provide for public safety and convenience; and

Whereas, Burnet County 911 the United States Postal Service have confirmed Leggero Way as being available for use as a street name in the 78611 zip code area:

NOW, THEREFORE, BE IT RESOLVED BY CITY COUNCIL OF THE CITY OF BURNET, TEXAS, THAT:

Section 1. Findings. The foregoing recitals are hereby found to be true and correct and are hereby resolved by the City Council and made a part hereof for all purposes as findings of fact.

Section 2. Proceedings. The City Council hereby approves adopting the names E. Leggero Way and W Leggero Way for that portion of Richard Sanders Parkway illustrated on Exhibit A, attached hereto and incorporated for all purposes herein.

Section 3. Open Meetings. It is hereby officially found and determined that the meeting at which this resolution is passed was open to the public as required and that public notice of the time, place, and purpose of said meeting was given as required by the Open Meetings Act, *Chapt. 551, Tex. Gov't. Code*.

PASSED AND APPROVED this the 27th day of August, 2019.

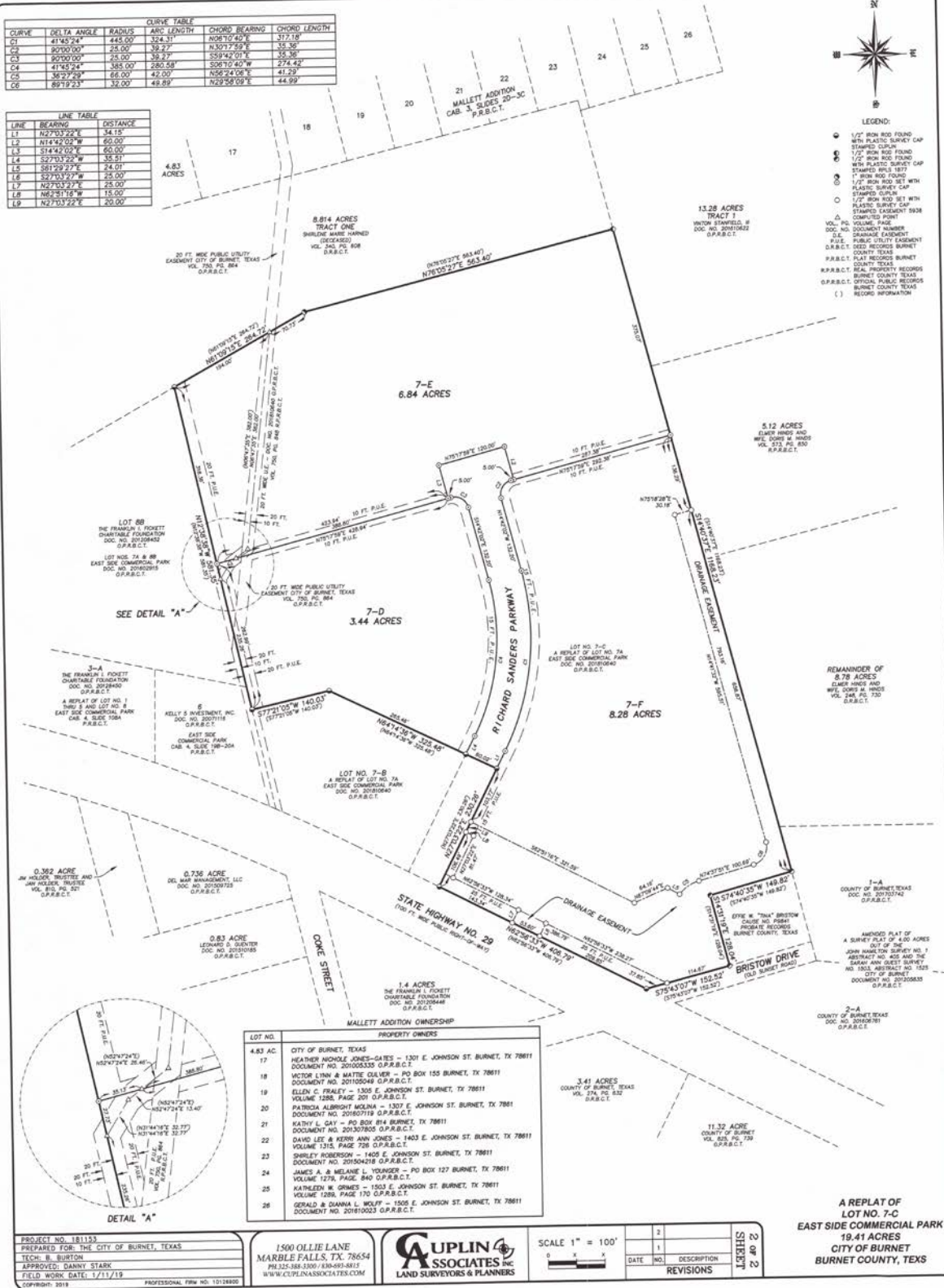
CITY OF BURNET, TEXAS

ATTEST:

Kelly Dix, City Secretary

Crista Goble Bromley, Mayor

LINE TABLE		
LINE	BEARING	DISTANCE
L1	N27°03'22"E	34.15'
L2	N14°42'02"W	60.00'
L3	S14°42'02"E	60.00'
L4	S27°03'22"W	35.51'
L5	S81°29'27"E	24.01'
L6	S27°03'27"W	25.00'
L7	N27°03'27"E	25.00'
L8	N82°31'16"W	15.00'
L9	N27°03'22"E	20.00'





Development Services

ITEM 4.3

Mark S. Lewis
Interim Planner
(512)-715-3215
mlewis@cityofburnet.com

Agenda Item Brief

Meeting Date: August 27, 2019

Agenda Item: Discuss and consider action: FIRST AN ORDINANCE OF THE CITY OF BURNET, TEXAS, AMENDING BURNET CODE OF ORDINANCES CHAPTER 50, FLOOD DAMAGE PREVENTION; SEC 50-32 "BASIS FOR ESTABLISHING THE AREAS OF SPECIAL FLOOD HAZARD;" RETITLING CHAPTER 50, FLOOD DAMAGE PREVENTION, SEC. 50-37 "WARNING AND DISCLAIMER OR LIABILITY;" PROVIDING FOR THE REPEAL OF ALL CONFLICTING ORDINANCES; PROVIDING SEVERABILITY, OPEN MEETINGS AND EFFECTIVE DATE CLAUSES: M. Lewis

Background: The attached ordinance updates Code of Ordinances, Chapter 50, Flood Damage Prevention. It does this by adopting FEMA's most recent Flood Insurance Study and Flood Insurance Rate Maps (FIRM). It adopts only the FIRM panels that cover the City of Burnet.

Adoption of the ordinance will preserve the City of Burnet property owners' ability to obtain flood insurance on their properties.

Information: Chapter 50 of the City's Code of Ordinances adopts flood damage prevention standards for the City. The ordinance, in form and content adheres to the model ordinance promulgated by the Federal Emergency Management Agency (FEMA). FEMA requires adoption and enforcement of this ordinance as preconditions for eligibility to obtain flood insurance. It does not require any property owner to obtain flood insurance.

The model ordinance, as adopted serves a twofold purpose. The first of these is identification of areas of flood hazard within the community. The second purpose is to establish standards for construction within areas of identified flood hazard.

FEMA periodically updates the Flood Insurance Study that is used as the basis for identifying areas of flood hazard. The most recent update becomes effective on November 1, 2019. This is the date by which the City's updated flood protection ordinance must be in effect. The attached ordinance amends Chapter 50 for the purpose of adopting the 2019 FEMA update.

In preparing the attached ordinance, staff has coordinated with both FEMA and the Texas Water Development Board to ensure compliance with requirements established by each of these agencies. The Water Development Board works closely with FEMA on flood related issues pertaining to Texas.

Following adoption, the ordinance will be forwarded to both FEMA and the Water Development Board. It will then undergo a thirty-day review period prior to being accepted by these agencies. In order for these reviews to be completed prior to November 1, both FEMA and the Water Development Board must have copies of the ordinance in their possession no later than October 1, 2019.

The copy of the ordinance attached to this report uses strikethroughs and underscores to identify revisions to presently adopted text. The ordinance presented for final reading will be a "clean" copy.

Specific revisions are as follow:

- Sec. 50-32
 - Following 9/11 FEMA was made part of the Department of Homeland Security and re-designated as an "Agency" rather than an "Administration." The attached ordinance incorporates this change.
 - The ordinance adopts FEMA's updated 2019 Flood Insurance Study including those panels that apply to the City of Burnet.
- Sec. 50-37
 - This section's title has been revised to correct a typo in the in the City's originally adopted ordinance.

Fiscal Impact: None

Recommendation: Approve the first reading Ordinance 2019-21 as presented.

ORDINANCE NO. 2019-21

AN ORDINANCE OF THE CITY OF BURNET, TEXAS, AMENDING BURNET CODE OF ORDINANCES CHAPTER 50, FLOOD DAMAGE PREVENTION; SEC 50-32 “BASIS FOR ESTABLISHING THE AREAS OF SPECIAL FLOOD HAZARD;” RETITLING CHAPTER 50, FLOOD DAMAGE PREVENTION, SEC. 50-37 “WARNING AND DISCLAIMER OR LIABILITY;” PROVIDING FOR THE REPEAL OF ALL CONFLICTING ORDINANCES; PROVIDING SEVERABILITY, OPEN MEETINGS AND EFFECTIVE DATE CLAUSES;

WHEREAS, the City Council of the City of Burnet has determined that the ordinances of the City establishing a flood management program within the City should be amended or replaced to provide for the public health, safety and general welfare and to minimize public and private losses due to flood conditions in specific areas of the City; and

WHEREAS, the City Council has further determined that adoption of that Flood Insurance Study published by the Federal Emergency Management Agency and Revised effective November 1, 2019 provides the best means of amending said flood management program;

NOW, THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF BURNET, TEXAS, THAT:

Section 1. Chapter 50, Article III, Sec. 50-32 – Amended

Code of Ordinances Chapter 50, Article III, Sec. 50-32—Basis for establishing the areas of special flood hazard is hereby amended as follows:

The areas of special flood hazard identified by the Federal Emergency Administration Agency in the current scientific and engineering report entitled, “The Flood Insurance Study (FIS) Burnet County, Texas and Incorporated Areas” dated 15 March 2012, November 1, 2019 and the accompanying Flood Insurance Rate Maps (FIRM) identified in Table 52-32 (1) are hereby adopted by reference and serve as the basis for establishing flood hazard areas. Maps and studies that establish flood hazard areas are on file at the City of Burnet offices located at 1001 Buchanan Drive, Suite 4, Burnet, Texas 78611. the Zone A Drainage Study, Base Flood Elevation Study of Delaware Creek, Burnet, Texas” dated October 2012, The “Shady Grove Flood Study Report, Shady Grove Subdivision; City of Burnet, Texas” prepared by William H Engineering and dated October 2017, and any revision thereto are hereby adopted by reference and declared to be a part of this chapter.

a. Table 50-32(1) Effective Flood Insurance Rate Map Panel Numbers and Dates

<u>Map Panel #</u>	<u>Panel Date</u>	<u>Map Panel #</u>	<u>Panel Date</u>
--------------------	-------------------	--------------------	-------------------

<u>338</u>	<u>11/01/2019</u>	<u>480</u>	<u>11/01/2019</u>
<u>339</u>	<u>11/01/2019</u>	<u>500</u>	<u>11/01/2019</u>
<u>340</u>	<u>11/01/2019</u>		
<u>460</u>	<u>11/01/2019</u>		

Section 2. Chapter 50, Article III, Sec. 50-37—Retitled

Chapter 50, Article III, Section 50-37 is hereby retitled as follows:

Sec.50-37. Warning and disclaimer ~~of~~ of liability.

Section 3. Repeal of Conflicting Ordinances. All Ordinances or parts thereof in conflict herewith are amended to the extent of such conflict only.

Section 4. Severability. If any provision of this ordinance or the application of any provision to any person or circumstance is held invalid, the invalidity shall not affect other provisions or applications hereof which can be given effect without the invalid provision or application, and to this end the provisions of this ordinance are declared to be severable.

Section 5. Open Meetings. That it is hereby officially found and determined that the meeting which this ordinance is passed was open to the public as required and that public notice of the time, place and purpose of said meeting was given as required by the Open Meetings Act, Chapt. 551, Loc. Gov't. Code.

Section 6. Effective Date. This ordinance shall take effect on November 1, 2019, and following adoption by the City Council and publication as required by the Local Government Code.

PASSED AND APPROVED on First Reading this 27th day of August 2019.

FINALLY PASSED AND APPROVED on this the 10th day of September 2019.

CITY OF BURNET

Crista Goble Bromley, Mayor

ATTEST

Kelly Dix, City Secretary



Administration

ITEM 4.4

Adrienne Feild
Senior Accountant
(512)-756-6093 ext. 3214
afeild@cityofburnet.com

Agenda Item Brief

Meeting Date:	August 27, 2019
Agenda Item:	Discuss and consider action: Approval and acceptance of TxDot Aviation 2019 – 2020 Routine Airport Maintenance Program (RAMP) grant and designation of authorized representative: A.Feild
Background:	This grant is a 50/50 reimbursement grant from TxDot Aviation. State funding of \$50,000 match per airport each fiscal year. The State fiscal year begins September 1. The local government match is 50% of actual costs plus any excess of \$100,000 total costs. Each time we accept a grant with TxDot we commit to 20 years of keeping the airport open. The City has participated in RAMP funding with TxDOT Aviation for since 2004.
Information:	The agreement is for general maintenance and improvements to the airport.
Fiscal Impact:	\$100,000 of which \$50,000 would be reimbursed at the end of the State fiscal year ending August 31, 2020.
Recommendation:	Staff recommends approval of the RAMP grant with TxDOT Aviation and the assignment of Adrienne Feild as the designated representative for the City of Burnet.



Police Department

ITEM 4.5

Gene Courtney
Electric Supervisor
(830)-798-4769
gcourtney@cityofburnet.com

Agenda Item Brief

Meeting Date:	August 27, 2019
Agenda Item:	Discuss and consider action: Request for the Police Department to pursue and accept a National Rifle Association (NRA) 2019/2020 Grant for department equipment and/or programs: P. Nelson
Background:	The NRA awards several different Law Enforcement Agencies each year, grant money for new equipment and or to assist with starting up new programs.
Information:	The police department is requesting approval from Council, to allow the police department to complete the grant application and to accept the grant if awarded to the police department.
Fiscal Impact:	The NRA grant is not a matching grant therefore there will be no impact on the 2019/2020 Budget.
Recommendation:	Staff recommends authorizing the Police Department to move forward with the National Rifle Association grant application process.

2020 NRAF Grant Application- 501c3 and Govt.

Contact

This application is for 501(c)(3) Tax-Exempt organizations or government entities applying for an NRA Foundation State Fund Grant and does not include a request for a capital improvement.

If this does not apply to your organization, or you want to apply for a capital improvement please access the correct application by clicking [HERE](#).

First Name

Jason

Last Name

Davis

E-mail

jdavis@cityofburnet.com

Phone Number

830-798-4784

Position/Title Within Applying Organization

i.e. Head Coach, Grant Writer, RSO, etc.

Captain

Once the application is submitted, this email address will be used for correspondence or updates. Ensure this is monitored and add grantprogram@nrahq.org to the contact/safe senders list.

Organization

Organization Name

Burnet Police Department

Address

105 S. Rhomberg

City

Burnet

State

TX

Zip Code

78611

Tax ID

74-6000460

This organization is a:

State or Local Government

If OTHER please describe:

W-9, signed and dated

within the last two years

[City of Burnet W9.pdf](#)

IRS 501(c)(3) Determination Letter, or Government entity supporting documentation*

*for Government entities, a letter on agency or school district letterhead, dated, showing the name of the entity submitting the application and the corresponding federal Tax ID, signed by an authorized agent.

[TEXAS SALES AND USE TAX EXEMPTION CERTIFICATION.pdf](#)

Group Exemption

This section is applicable to organizations operating under an IRS Group Exemption:

Other organizations can skip to the next page

Who holds the Group Exemption? What is the name of the parent organization?

Group Exemption Number

(if known)

Group Exemption Letter

(if available)

Project Details

1. Select the STATE FUND you are applying to:

Click [HERE](#) to access the list of state funds.

TXS (South Texas)

2. What is the title of the project?

State in 10 words or less the purpose of this request.

Issued Patrol Rifles For Officers

3. Please give a detailed description of the project/program for which you are requesting funding. What are the goals and objectives of the project/program? What do you hope to accomplish?

This project will be to continue to equip all officers at the police department with department issued rifles. Currently officers who do not have one of the 7 grant funded rifles are requested to carry their own if they have one. If we are awarded this grant again we will continue to purchase department rifles in the hope to take all personally owned rifles out of the rotation as well as make sure everyone is equipped with a rifle.

4. How will you measure impact? Describe the criteria to be used in determining the success and impact of the project/program.

The project can be measured as successful in the event an officer did not have a rifle and was able to be issued one or in the event the optics were of lesser quality it could possibly save the officer's life.

5. If this grant request is awarded, how will The NRA Foundation and/or its Friends of NRA program be recognized?

We will utilize the PD's FB page which has over 5500 likes. We will also do a press release to the local media outlets.

Depending on the news outlet they may want to complete an interview with the chief.

6. Is this grant request to continue/maintain, grow, or start a new program/event?

Yes. We started working on NRA Grants 3 years ago. We have deployed 7 rifles to date. We have 15 more to deploy.

7. How many people do you expect to participate in the program/event?

15

8. In what COUNTY will the program/event take place or what county is your club located in?

n/a, USA, United States, etc. are not acceptable answers

Burnet

9. Who is the target audience? What groups do you expect to participate?

N/A

10. Will there be any fees charged to participate? If so, how much? What do the fees cover?

No

11. Aside from any participation fees described above or NRA Foundation grants, how is this project being funded? Please describe other sources of revenue such as fundraisers, government funding, member dues, sponsorships, etc.

At this time unfortunately it is not being funded any other way.

Funding Request

EACH GRANT APPLICATION MUST HAVE A UNIQUE FUNDING REQUEST ID FOR THIS GRANT YEAR. If multiple applications are being submitted requesting the same items, a new funding request must be created for each application. Requests cannot be duplicated, merged or manipulated once the Funding Request ID is generated. Make sure to enter the correct ID for this grant application.

- **Funding Request IDs from previous years cannot be reused. A new budget request from the 2020 Funding Request Development Tool.**
- **ALL APPLICANTS MUST use the NRA Foundation Funding Request Development Tool to create a list of requests.**
- **Applicants are not able to save in-process requests. The Grant Funding Request Development Tool will time out if budget is not completed in a timely manner.**
- **All funds requested, whether for equipment or range improvements MUST be included in the funding request. Items not listed cannot be considered.**

Click [HERE](#) to access instructions for The Funding Request Development Tool. Please read and print the instructions before accessing The Funding Request Development Tool to build a budget.

[CLICK HERE TO ACCESS THE FUNDING REQUEST DEVELOPMENT TOOL](#)

Enter the Funding Request ID provided through the Request Development Tool here:

RVGBVZ

Will this project/program be able to occur if this grant request is not fully funded?
No

Authorization

Final Report

A Grant Final Report will be due by November 1, 2020. Help the NRA Foundation process reports by submitting them as soon as possible.

If you do not provide a final report for your grant award within the specified time frame, future requests will be delayed or declined.

Consideration Agreement

In consideration of applying for and/or receipt of a grant from The NRA Foundation, Inc. (the "Foundation"), and for other good and valuable consideration, the receipt and sufficiency of which is hereby acknowledged, the undersigned Applicant/Grantee hereby agrees to the following Terms and Conditions. The Applicant/Grantee understands and agrees that these Terms and Conditions are attached to and govern the distribution of any grant awarded by the Foundation to the Applicant/Grantee and shall remain in full force and effect until such time as all requirements of the grant have been fully and completely satisfied.

Any grant awarded by the Foundation shall be used solely for the purposes set forth in the application. The Applicant/Grantee represents and warrants that the information contained in the application is true and correct and that any grant awarded shall be used solely for a 501(c)(3) purpose, as defined by the IRS and relevant law. The Applicant/Grantee further represents and warrants that it shall not curtail the public access, use, or benefit of any project or activity for which a grant award is made. 2. The Applicant/Grantee represents and warrants that it fully understands and shall abide by the Foundation's Guidelines for Grant Application Submission, which are attached to and incorporated into this Agreement. 3. The Applicant/Grantee represents and warrants that it is in good standing and not defunct or in default with any local, state, or federal government, department, or agency and shall notify the Foundation if it ceases to remain so. 4. Funds not used or committed for the specified purpose of the grant, or not used or committed within any time limit specified in the application, shall be returned to the Foundation. In addition, if the Applicant/Grantee dissolves, disbands, or otherwise ceases to exist or ceases to use any equipment or other property obtained as a result of the grant for the purpose for which it was awarded, then the Applicant/Grantee shall contact the Foundation to arrange disposal or transfer of any usable property or equipment obtained as a result of the grant. 5. If awarded a grant, Applicant/Grantee shall furnish written reports as required by the Foundation, including a summary of funds expended. Such reports shall include, but shall not be limited to, a final report in a form acceptable to the Foundation. 6. Grant funds shall not be used to advocate for or against any candidate for public office, to lobby or otherwise attempt to influence legislation, or to carry on any voter registration drive. 7. Grant funds shall not be used for payment of administrative fees, office overhead, or other similar costs or expenses. 8. It is expressly understood and agreed that the Applicant/Grantee takes full responsibility for carrying out the activities contemplated in the grant application. Applicant/Grantee assumes sole responsibility and liability for any injury to any of its officers, directors, employees, agents, contractors, students, members, or visitors ("Applicant/Grantee Party"). The Foundation and its officers, trustees, employees, agents, or contractors, or any Foundation-affiliated entity, including but not limited to the National Rifle Association of America, and their officers, directors, trustees, employees, agents, or contractors ("Foundation Parties") shall not be liable for any damage to Applicant/Grantee's property, nor for any injury to Applicant/Grantee or any Applicant/Grantee Party and Applicant/Grantee hereby expressly releases, discharges, and waives any claim against the Foundation and any Foundation Party. The obligations of this section shall survive the expiration, cancellation, or other termination of this Agreement. 9. The Applicant/Grantee shall indemnify, hold harmless, and defend all Foundation Parties from and against any and all fault, liabilities, costs, expenses, claims, demands, lawsuits, or any other actions or expenses whatsoever arising out of, related to, or connected with the grant-making activities contemplated under this Agreement or any act or omission of the Applicant/Grantee or any Applicant/Grantee Party. Applicant/Grantee, upon notice from the Foundation, shall defend the same at Applicant/Grantee's expense by legal counsel reasonably satisfactory to the Foundation. The obligations of this section shall survive the expiration, cancellation, or other termination of this Agreement. 10. If awarded a grant, the Applicant/Grantee agrees to provide appropriate recognition of such grant award, including, as applicable, placing a sign in an appropriate location in recognition of the Foundation's grant. If the Applicant/Grantee provides any audio, video, film, photographs, or electronic images or files of any kind ("Images") to the Foundation, the Applicant/Grantee hereby represents and warrants, knowing that such Images may be used by the Foundation and its assigns, as described below, and that it possesses any and all necessary rights in and to such Images to provide them to the Foundation for such use. The Applicant/Grantee irrevocably consents to and authorizes the use and reproduction at any time by the Foundation and its assign(s) of any and all Images of any kind, along with any text or other writings, provided by the Applicant/Grantee, for any use or purpose whatsoever, including any composite or distorted representations, promotion, or advertising, and the Applicant/Grantee further waives any claim or right arising out of such use, publication, or reproduction, including any right of privacy, and

shall indemnify, defend, and hold harmless Foundation Parties from and against any and all fault, liabilities, costs, expenses, claims, demands, lawsuits, or any other actions or expenses whatsoever arising out of, related to, or connected with the Images or any use thereof. The obligations of this section shall survive the expiration, cancellation, or other termination of this Agreement.11. Any violation of these Terms and Conditions shall permit the Foundation to terminate any further distributions to the Applicant/Grantee, whether or not such distributions have been properly promised or pledged. Such remedy shall not be the sole remedy available to the Foundation and the Foundation shall retain the right to take any other actions allowable by law.12. This Agreement and any disputes arising under this Agreement shall be governed by and construed under the laws of the Commonwealth of Virginia, or, if applicable, federal law. Any action arising under or related to this Agreement or any grant or grant application shall be brought only in a federal or state court sitting within the County of Prince William, the County of Fairfax, or the City of Alexandria, in the Commonwealth of Virginia. The Applicant/Grantee consents to and subjects itself and/or themselves to the personal jurisdiction of such courts and agrees that jurisdiction and venue for any proceeding arising hereunder shall lie exclusively with such courts.13. If any provision of this Agreement is held to be unenforceable, the unenforceable provision shall be deemed to be replaced by a valid, enforceable provision that most closely matches the intent of the original provision. This shall not affect the validity or enforceability of the remaining provisions which shall not be affected but rather shall be enforced to the greatest extent permitted by law.14. The person signing this Agreement represents and warrants that he or she is duly authorized and has the legal capacity and authority to execute and deliver this Agreement.

This Addendum is made to the Consideration Agreement governing the application for and/or receipt of a grant from The NRA Foundation, Inc. (the "Foundation") and the Applicant/Grantee. Any conflict between this Addendum and any other expression of terms is controlled by this Addendum. 1. A. This Addendum addresses a specific provision of New York law but applies to any entity applying for or receiving a grant from the Foundation, and not just those entities in the State of New York. B. The NRA Foundation is committed to protecting the privacy and First Amendment rights of its donors and supporters, and it requires any Applicant/Grantee to take reasonably necessary steps to assist the Foundation in those efforts. Under New York Executive Law, section 172-e and New York Legislative Law sections 1-h and 1-j, the Foundation must publicly disclose some of its donors if it provides support of any kind to a 501(c)(4) entity that engages in lobbying sufficient to require that 501(c)(4) to disclose its sources of funding. C. Lobbyists are required to file bi-monthly lobbyist reports, and lobbyist clients/employers are required to file semi-annual lobbyist client reports. If a lobbyist or lobbyist client/employer engages in lobbying above the Disclosure Threshold during the calendar year or the twelve-month period prior to the filing of any of those reports, that lobbyist or lobbyist client/employer is also required to publicly disclose the name of every individual or entity that gave the lobbyist or lobbyist client/employer any form of support aggregating more than \$2,500 in value during that calendar year or twelve-month period. The Disclosure Threshold has been met when a lobbyist or lobbyist employer/client makes expenditures to engage in New York lobbying, and those expenditures exceed \$15,000 and 3% of the organization's total expenditures during that same calendar year or twelve-month period. D. In turn, any 501(c)(3) entity disclosed as a source of funding by a lobbyist or lobbyist client/employer must publicly disclose the names of its own donors who contributed an aggregate of more than \$2,500 in support to the 501(c)(3) during that same period. 2. The Applicant/Grantee understands and agrees that, as a condition of any receipt of a grant from the Foundation, the Applicant/Grantee hereby guarantees that it has not made and will not make lobbying expenditures above the Disclosure Threshold as discussed in Section 1, above, during any time period that would result in the Foundation being disclosed as a source of funding by the Applicant/Grantee. The Applicant/Grantee understands and agrees that it shall be liable to the Foundation for all costs reasonably arising out of a breach of this Addendum, and agrees to hold harmless, indemnify, and defend the Foundation in any action arising in any way from a breach of this Addendum, to include legal action against government authorities to protect the privacy and First Amendment rights of the Foundation's donors.

Acknowledgement of the Applicant/Grantee to the Terms and Conditions set forth in this Agreement and guidelines must be made by a duly authorized officer of the Applicant/Grantee organization as provided below.

I (we) hereby certify that the information contained in this grant application is accurate. Further, I (we) will abide by the requirements of any grant provided by The NRA Foundation, Inc.

By checking this box, the Applicant/Grantee signifies the intent to be legally bound and executes this Agreement electronically, binding the applicant to the same degree as a handwritten signature.

Yes



[Home](#) / [Print for Your Records](#)

Print for Your Records

5 Funding Request ID

You have successfully created your request budget for your NRA Foundation Grant Application!

- Enter the Funding Request ID below into the corresponding field of the application
- Ensure that the Funding Request ID is entered correctly
- Retain this ID for your own records
- Once you have entered the ID and ensured that it is correct, you may close this window

Your Funding Request ID Is

RVGBUZ

RANK	ITEM DESC.	QTY
------	------------	-----

1	FNH FN 15 PATROL BLACK 16 IN LE	15
---	------------------------------------	----

Progress

- 1 Catalog Items
- 2 Non-Catalog Items
- 3 Arrange Priority
- 4 Review
- 5 Funding Request ID

Funding Request ID

Be sure to write the Funding Request ID down. You will need to enter this in the application EXACTLY as it appears. Click the "PRINT" button if you would like a copy for your records. Once you are done with this screen, you can close the tab but be careful not to close the entire browser if the application is still up!

2	AIM POINT PRO PATROL RIFLE OPTIC RED DOT SIGHT	15
3	AR 15 MAGPUL GEN 3 MAGS	45



© Copyright 2019 National Rifle Association
11250 Waples Mill Road, Fairfax, VA 22030



Water/Wastewater

Item 4.6

Alan Burdell
Water/Wastewater
Operations Manager
(512)-756-2402
aburdell@cityofburnet.com

Agenda Item Brief

Meeting Date:	August 27, 2019
Agenda Item:	Discuss and consider action: A RESOLUTION OF THE CITY OF BURNET, TEXAS, ADOPTING THE 2019 WATER CONSERVATION PLAN; FINDING AND DETERMINING THAT THE MEETING AT WHICH THIS RESOLUTION WAS PASSED WAS OPEN TO THE PUBLIC AS REQUIRED BY LAW: A. Burdell
Background:	Texas Water Code requires review and adoption of a Water Conservation Plan every 5 years of entities that have current financial obligations to the Texas Water Development Board, have 3300 or more retail connections or have a surface water right with TCEQ.
Information:	If adopted, the 5 and 10 year plan has been updated to reflect the City's ongoing conservation efforts.
Fiscal Impact:	None
Recommendation:	Adopt Resolution No. R2019-18 as presented.

RESOLUTION NO. R2019-18

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF BURNET, TEXAS, ADOPTING THE WATER CONSERVATION PLAN; FINDING AND DETERMINING THAT THE MEETING AT WHICH THIS RESOLUTION WAS PASSED WAS OPEN TO THE PUBLIC AS REQUIRED BY LAW.

WHEREAS, under the Texas Administrative Code 31, the Texas Water Development Board (Board) requires the adoption of a Water Conservation Plan of all entities that have current financial obligations to the Board ; and

WHEREAS, the City of Burnet currently has financial obligations to the Board; and

WHEREAS, the City of Burnet has previously adopted the Drought Contingency and Water Emergency Ordinance 2019-10, dated April 16th, 2019

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF BURNET, TEXAS, THAT:

The Water Conservation Plan dated August 13, 2019 as attached hereto, is hereby adopted.

PASSED, ADOPTED AND APPROVED by the City Council of the City of Burnet this the 27th day of August 2019.

CITY OF BURNET

Crista Bromley, Mayor

ATTEST:

Kelly Dix, City Secretary



CITY OF BURNET WATER CONSERVATION PLAN

August 13, 2019

For Texas Water Development Board

A. Water Conservation Utility Profile See attached Exhibit "A".

B. Targets

	Historic 5 Year Average	Baseline	5-Year Goal For year 2024	10-Year Goal For year 2029
Total GPCD	125	120	115	115
Residential GPCD	65	55	55	55
Water Loss (GPCD)	12	9	6	6
Water Loss Percentage	10%	7.5%	5%	5%

C. Schedule for implementing targets and goals

The City of Burnet Drought Contingency and Water Emergency Ordinance (DCP) as adopted, and included as part of this plan as Exhibit "B", enables the City Manager to initiate action that will effectively implement the plan. The City of Burnet shall use the drought contingency measures of the Lower Colorado River Authority (LCRA) trigger levels as a guide for consideration of implementation of drought contingency measures as applicable for the City of Burnet. The following stages are recommended.

Stage I: Voluntary Conservation

Customers of or persons who use the water utility of the City of Burnet will voluntarily limit the amount of water used from May 1 through September 30 of each year to that amount absolutely necessary for health, business and outdoor water use. The City of Burnet shall use a 5% water use reduction target for

this stage. Stage I voluntary conservation shall be in effect May 1 through September 30 and will initiate the following listed actions:

- a. All customers or persons who use the water utility of the City of Burnet will be asked to participate in the 5-Day Watering Schedule (Section 8 this document) for outdoor uses and only on designated water use days. Outdoor uses include watering lawns, shrubs, and other types of outdoor vegetation, washing vehicles, boats and trailers, the use of landscape sprinkler systems and irrigation, recreational use of sprinklers and outdoor showers..
- b. All outdoor uses are discouraged between the hours of 11:00 am and 7:00 pm, except with a hand-held hose equipped with a positive shut-off nozzle, hand-held bucket or drip irrigation system. This includes the washing of automobiles, trucks, trailers and other types of mobile equipment. This does not apply when conducted on the immediate premises of a commercial car wash or a commercial service station
- c. The following uses of water are defined as "water waste" and are strongly discouraged:
 - 1) allowing water to run off into a gutter, ditch, drain, or right of way
 - 2) failing to repair a controllable leak
 - 3) washing sidewalks, driveways, parking areas, tennis courts, patios, or other paved areas, except to alleviate immediate health or fire hazards.

Stage 2: Mandatory Compliance- Water Warning

Stage 2 curtailment shall be automatically initiated upon existence of moderate drought conditions (i.e. Total daily water demand equals or exceeds 90% of the system's safe operating capacity for three consecutive days or equals or exceeds 95% of system capacity on a single day) and will automatically initiate the following listed mandatory action. Listed action is compulsory on all users and is intended to prohibit non-essential water use. The City of Burnet shall use a 10-20% water use reduction target for this stage.

- a. Non-essential water use is defined as washing house windows, sidings, eaves and roof with a hose, and without the use of a bucket; washing driveways, streets, curbs, and gutters and washing vehicles without a positive cut-off valve and bucket.
- b. The following uses of water are defined as "water waste" and are prohibited:
 - 1) allowing water to run off into a gutter, ditch, drain, or right of way
 - 2) failing to repair a controllable leak
 - 3) washing sidewalks, driveways, parking areas, tennis courts, patios, or other paved areas, except to alleviate immediate health or fire hazards.

- c. All customers or persons who use the water utility of the City of Burnet will be required to participate in the 5-Day Watering Schedule for outdoor uses and only on designated water use days. Outdoor use will be prohibited between the hours of 11:00 am and 7:00 pm. Outdoor uses include watering lawns, shrubs, and other types of outdoor vegetation, washing vehicles, boats and trailers, the use of landscape sprinkler systems and irrigation, recreational use of sprinklers and outdoor showers. The above restrictions do not apply to the irrigation of commercial nurseries; however, these establishments will curtail all non-essential water use and voluntarily follow the restrictions set out above.
- d. All outdoor uses are prohibited between the hours of 11:00 am and 7:00 pm, except with a hand-held hose equipped with a positive shut-off nozzle, hand-held bucket, a drip irrigation system. This includes the washing of automobiles, trucks, trailers and other types of mobile equipment. This does not apply when conducted on the immediate premises of a commercial car wash or commercial service station.
- e. The refilling or adding of water to swimming and/or wading pools is prohibited except on designated outdoor use days between the hours of 7:00 pm and 11:00 am. This does not apply to public swimming and/or wading pools not equipped with filtration and recirculation equipment which must be drained and filled daily pursuant to health regulations.
- f. The use of any ornamental fountain or other structure making similar use of water is prohibited.
- g. Water from fire hydrants shall be limited to fire-fighting related activities, and/or other activities necessary to maintain the health, safety, and welfare of the citizens of the City of Burnet. This restriction does not apply to businesses which require the use of water for land development and/or building construction processes. Pursuant to written approval by the Director of Public Works or the City Manager, said businesses shall be allowed to purchase and draw water from fire hydrants.

Water use reduction target shall be reduction of water consumption to 70% or less of production/distribution capacity.

Stage 3: Mandatory Compliance - Water Emergency

Stage 3 curtailment shall be initiated by the City Manager upon his/her identifying severe drought conditions or a severe water emergency (i.e. Total daily water demand equals or exceeds 95% of the system's safe operating capacity for three consecutive days or exceeds 100% of capacity on a single day, system failure). The City of Burnet shall use a minimum 20% water use reduction target for this stage. All elements of stage 2 shall remain in effect in stage 3 with the addition of:

- a. All nonessential uses of water shall be strictly prohibited. Non-essential water use is defined as washing house windows, sidings, eaves, and roof; washing driveways, sheets, curbs, and gutters and washing vehicles.

- b. All outdoor irrigation using individual sprinklers or sprinkler systems is prohibited. All outdoor irrigation of vegetation must be done by hand-held hose equipped with a positive shut-off nozzle, drip irrigation, or a hand-held bucket on designated outdoor water use days as outlined in the S-Day Watering Schedule. Such irrigation is not permitted between the hours of 10:00 am and 10:00 pm.
- c. The washing of automobiles, trucks, boats, and other types of mobile equipment not occurring on the immediate premises of a commercial car wash or a commercial service station and not in the immediate interest of the public health, safety and/or welfare shall be prohibited.
- d. The filling, refilling, or adding of water to swimming and/or wading pools is prohibited.
- e. The operation of any ornamental fountain or similar structure is prohibited.
- f. All restaurants are prohibited from serving water to customers except when specifically requested by the customer.
- g. No permits shall be issued for the use of water necessary for the establishment of landscaping in new, residential and commercial property.
- h. The priority system for indoor water service shall be as follows:
 - 1) Hospitals
 - 2) Residential
 - 3) Schools
 - 4) Industrial
 - 5) Commercial

6) Recreational

Water use reduction target shall be reduction of water consumption to 80% or less of production/distribution capacity.

D. Tracking

The City tracks water usage on a daily, weekly and monthly basis. Water plant personnel track the amount of water generated. The Utility Department software tracks water consumption of billed customers.

E. Master Meter

The City has a master meter to measure and account for the amount of water diverted from the source of supply.

F. Metering

In 2012, the City installed a city-wide Advanced Metering Infrastructure (AMI) system. Water Treatment and Wastewater Treatment Plant meters are calibrated annually. All other meters are checked monthly for accuracy and repaired as needed.

G. Water Loss Control

Staff routinely inspects transmission lines, responds to visual anomalies. Staff records water usage and water loss to determine errors in the system.

H. Leak Repair

The AMI system generates a report of meters that indicate higher than normal volumes, allowing staff to respond in a timely manner. Staff monitors water loss through inspections and daily recording and comparison of data.

I. Public Education

The City Manager will periodically provide its employees, City Council, and the general public with information about this plan, including the importance of the plan, information about the conditions under which each stage of the plan is to be initiated, processes used to reduce water use, and impending or current drought conditions. All new customers receive information regarding the current status of drought conditions and references for additional information. This information is also included on the backs of the utility bills and continuously on the City's website at www.cityofburnet.com.

J. Rate Structure

The City's rate structure (see attached Exhibit "C") provides for a conservation rate. The more water used, the higher the volumetric rate.

K. Resolution

See the attached Resolution (Exhibit "D")

L. Section Lis not applicable to the City of Burnet.

M. Coordination with Regional Planning Groups

The City has provided a copy of the DCP to the regional water planning groups for the service area of the City of Burnet to ensure consistency and coordination of drought contingency planning.

N. Drought Contingency Plan

See the attached Exhibit "B".

O. Adoption

See attached resolution Exhibit "E".

P. Reporting

The person responsible for preparing the annual report on the utility profile form TWDB-1965 shall be the Superintendent of Water/Wastewater or the Director of Administrative Services.

Water/Wastewater Operations Mgr. Alan Burdell

City of Burnet

P.O. Box 1369

Burnet, TX 78611 aburdell@cityofburnet.com (512) 756-2402

UTILITY PROFILE FOR RETAIL WATER SUPPLIER

CONTACT INFORMATION

Name of Utility:	City of Burnet		
Public Water Supply Identification Number (PWS ID):	TX0270001		
Certificate of Convenience and Necessity (CCN) Number:	10438		
Surface Water Right ID Number:	1505-B, 5327		
Wastewater ID Number:	20158		
Contact:	First Name:	Alan	Last Name: Burdell
	Title:	W/WW Operations Manager	
Address:	P.O. Box 1369	City:	Burnet State: TX
Zip Code:	78611 Zip+4:	Email:	aburdell@cityofburnet.com
Telephone Number:	5127562402	Date:	2/21/2019
Is this person the designated Conservation Coordinator?		<input checked="" type="radio"/> Yes <input type="radio"/> No	

Regional Water Planning Group: K

Groundwater Conservation District:

Our records indicate that you:

- ☒ Received financial assistance of \$500,000 or more from TWDB
- ☐ Have 3,300 or more retail connections
- ☐ Have a surface water right with TCEQ

A. Population and Service Area Data

1. Current service area size in square miles: 10

UTILITY PROFILE FOR RETAIL WATER SUPPLIER

2. Historical service area population for the previous five years, starting with the most current year.

Year	Historical Population Served By Retail Water Service	Historical Population Served By Wholesale Water Service	Historical Population Served By Wastewater Water Service
2018	7,500	0	6,781
2017	7,300	0	6,654
2016	7,000	0	6,505
2015	7,056	0	6,389
2014	6,936	0	6,335

3. Projected service area population for the following decades.

Year	Projected Population Served By Retail Water Service	Projected Population Served By Wholesale Water Service	Projected Population Served By Wastewater Water Service
2020	7,520	0	6,790
2030	8,648	0	7,682
2040	9,776	0	8,574
2050	10,904	0	9,466
2060	12,032	0	10,358

4. Described source(s)/method(s) for estimating current and projected populations.

Using the population growth from 2014 to 2018 = 5 year growth pattern, multiplying by 2 for 10 year growth pattern and adding that number to each decade forward.

UTILITY PROFILE FOR RETAIL WATER SUPPLIER

B. System Input

System input data for the previous five years.

Total System Input = Self-supplied + Imported – Exported

Year	Water Produced in Gallons	Purchased/Imported Water in Gallons	Exported Water in Gallons	Total System Input	Total GPCD
2018	296,266,327	0	0	296,266,327	108
2017	315,645,918	0	0	315,645,918	118
2016	301,105,051	0	0	301,105,051	118
2015	388,761,062	0	0	388,761,062	151
2014	323,007,292	0	0	323,007,292	128
Historic Average	324,957,130	0	0	324,957,130	125

C. Water Supply System

1. Designed daily capacity of system in gallons 288,000,000
2. Storage Capacity
 - 2a. Elevated storage in gallons: 1,800,000
 - 2b. Ground storage in gallons: 400,000

UTILITY PROFILE FOR RETAIL WATER SUPPLIER

D. Projected Demands

1. The estimated water supply requirements for the next ten years using population trends, historical water use, economic growth, etc.

Year	Population	Water Demand (gallons)
2020	7,520	2,256,000
2021	7,632	2,289,600
2022	7,744	2,323,200
2023	7,856	2,356,800
2024	7,968	2,390,400
2025	8,080	2,424,000
2026	8,192	2,457,600
2027	8,304	2,491,200
2028	8,416	2,524,800
2029	8,528	2,558,400

2. Description of source data and how projected water demands were determined.

Using the population projections of 2030 subtracting population projections 2020 and averaging the population for average annual growth.
Water demand was projected by multiplying population times 300 gpcd.

E. High Volume Customers

1. The annual water use for the five highest volume
RETAIL customers.

Customer	Water Use Category	Annual Water Use	Treated or Raw
Burnet County Correctional Institute	Institutional	18,401,980	Treated
Entegris	Industrial	14,944,000	Treated
TDCJ-Utilities Energy Dep	Institutional	14,204,110	Treated
Burnet I Enterprises, LLC	Commercial	2,844,800	Treated
33rd Judicial Dist. ISF	Institutional	1,380,800	Treated

2. The annual water use for the five highest volume
WHOLESALE customers.

Customer	Water Use Category	Annual Water Use	Treated or Raw
----------	--------------------	------------------	----------------

UTILITY PROFILE FOR RETAIL WATER SUPPLIER

F. Utility Data Comment Section

Additional comments about utility data.

Water consumption information pulled from Incode billing system for year 2018

Section II: System Data

A. Retail Water Supplier Connections

1. List of active retail connections by major water use category.

Water Use Category Type	Total Retail Connections (Active + Inactive)	Percent of Total Connections
Residential - Single Family	2,031	91.12 %
Residential - Multi-Family	14	0.63 %
Industrial	1	0.04 %
Commercial	183	8.21 %
Institutional	0	0.00 %
Agricultural	0	0.00 %
Total	2,229	100.00 %

2. Net number of new retail connections by water use category for the previous five years.

Year	Net Number of New Retail Connections						Total
	Residential - Single Family	Residential - Multi-Family	Industrial	Commercial	Institutional	Agricultural	
2018	48	6	0	0	0	0	54
2017	50	3	0	0	0	0	53
2016	43	0	0	0	0	0	43
2015	25	0	0	0	0	0	25
2014	20	0	0	0	0	0	20

UTILITY PROFILE FOR RETAIL WATER SUPPLIER

B. Accounting Data

The previous five years' gallons of RETAIL water provided in each major water use category.

Year	Residential - Single Family	Residential - Multi-Family	Industrial	Commercial	Institutional	Agricultural	Total
2018	154,658,217	5,935,800	14,944,000	101,826,920	0	0	277,364,937
2017	134,683,024	5,395,714	20,290,900	131,423,496	0	0	291,793,134
2016	134,871,000	5,900,000	20,264,000	92,463,000	12,725,000	0	266,223,000
2015	137,244,000	6,591,000	21,420,000	96,367,000	46,012,000	0	307,634,000
2014	164,813,000	6,446,000	18,300,000	99,132,000	20,198,000	0	308,889,000

C. Residential Water Use

The previous five years residential GPCD for single family and multi-family units.

Year	Total Residential GPCD
2018	59
2017	55
2016	55
2015	72
2014	86
Historic Average	65

UTILITY PROFILE FOR RETAIL WATER SUPPLIER

D. Annual and Seasonal Water Use

1. The previous five years' gallons of treated water provided to RETAIL customers.

Month	Total Gallons of Treated Water				
	2018	2017	2016	2015	2014
January	23,067,000	21,511,000	21,055,000	24,076,000	20,254,000
February	18,164,000	21,349,000	21,676,000	20,662,000	19,087,000
March	24,384,000	23,166,000	22,730,000	23,391,000	23,351,000
April	28,266,000	23,732,000	18,719,000	23,480,000	27,496,000
May	29,208,000	28,556,000	20,482,000	25,775,000	26,933,000
June	31,763,000	29,036,000	26,885,000	25,190,000	25,700,000
July	40,814,000	37,757,000	39,955,000	37,548,000	31,573,000
August	38,680,000	31,239,000	29,688,000	49,015,000	33,966,000
September	22,617,000	32,131,000	26,612,000	43,087,000	27,863,000
October	21,516,000	27,949,000	28,449,000	35,572,000	28,624,000
November	21,283,000	25,342,000	21,698,000	22,443,000	22,780,000
December	19,579,000	22,465,000	20,145,000	21,202,000	22,460,000
Total	319,341,000	324,233,000	298,094,000	351,441,000	310,087,000

UTILITY PROFILE FOR RETAIL WATER SUPPLIER

2. The previous five years' gallons of raw water provided to RETAIL customers.

Month	Total Gallons of Raw Water				
	2018	2017	2016	2015	2014
January	12,088,000	8,148,000	6,363,000	10,724,000	7,954,000
February	8,846,000	9,100,000	6,838,000	8,559,000	7,149,000
March	10,804,000	9,095,400	6,694,000	9,881,000	8,544,000
April	12,755,000	10,297,000	6,984,000	10,830,000	11,750,000
May	13,454,000	12,113,000	6,648,000	13,173,000	11,163,000
June	14,422,000	12,220,000	9,171,000	13,218,000	10,273,000
July	17,867,000	16,637,000	15,367,000	19,340,000	13,942,000
August	18,067,000	14,943,000	12,543,000	30,588,000	14,833,000
September	10,945,000	15,054,000	9,745,000	26,550,000	11,550,000
October	10,930,000	12,839,000	9,830,000	19,429,000	12,405,000
November	9,855,000	11,910,000	7,284,000	10,968,000	9,687,000
December	8,950,000	11,134,000	6,137,000	7,711,000	10,486,000
Total	148,983,000	143,490,400	103,604,000	180,971,000	129,736,000

3. Summary of seasonal and annual water use.

	Summer RETAIL (Treated + Raw)	Total RETAIL (Treated + Raw)
2018	161,613,000	468,324,000
2017	141,832,000	467,723,400
2016	133,609,000	401,698,000
2015	174,899,000	532,412,000
2014	130,287,000	439,823,000
Average in Gallons	148,448,000.00	461,996,080.00

UTILITY PROFILE FOR RETAIL WATER SUPPLIER

E. Water Loss

Water Loss data for the previous five years.

Year	Total Water Loss in Gallons	Water Loss in GPCD	Water Loss as a Percentage
2018	15,198,060	6	5.13 %
2017	19,907,210	7	6.31 %
2016	31,118,237	12	10.33 %
2015	76,267,549	30	19.62 %
2014	10,080,701	4	3.12 %
Average	30,514,351	12	8.90 %

F. Peak Day Use

Average Daily Water Use and Peak Day Water Use for the previous five years.

Year	Average Daily Use (gal)	Peak Day Use (gal)	Ratio (peak/avg)
2018	1,283,079	1756663	1.3691
2017	1,281,433	1541652	1.2031
2016	1,100,542	1452271	1.3196
2015	1,458,663	1901076	1.3033
2014	1,204,994	1416163	1.1752

G. Summary of Historic Water Use

Water Use Category	Historic Average	Percent of Connections	Percent of Water Use
Residential - Single Family	145,253,848	91.12 %	50.02 %
Residential - Multi-Family	6,053,702	0.63 %	2.08 %
Industrial	19,043,780	0.04 %	6.56 %
Commercial	104,242,483	8.21 %	35.90 %
Institutional	15,787,000	0.00 %	5.44 %
Agricultural	0	0.00 %	0.00 %

UTILITY PROFILE FOR RETAIL WATER SUPPLIER

H. System Data Comment Section

Information retrieved from Incode

Section III: Wastewater System Data

A. Wastewater System Data

1. Design capacity of wastewater treatment plant(s) in gallons per day: 1,700,000

2. List of active wastewater connections by major water use category.

Water Use Category	Metered	Unmetered	Total Connections	Percent of Total Connections
Municipal	9,974,053	0	9,974,053	14.39 %
Industrial	14,944,000	0	14,944,000	21.56 %
Commercial	44,390,365	0	44,390,365	64.05 %
Institutional			0	0.00 %
Agricultural			0	0.00 %
Total	69,308,418	0	69,308,418	100.00 %

3. Percentage of water serviced by the wastewater system: 98.00 %

UTILITY PROFILE FOR RETAIL WATER SUPPLIER

4. Number of gallons of wastewater that was treated by the utility for the previous five years.

Month	Total Gallons of Treated Water				
	2018	2017	2016	2015	2014
January	16,378,000	21,400,000	16,954,000	16,896,000	17,721,000
February	14,842,000	20,323,000	15,477,000	14,495,000	15,529,000
March	15,984,000	21,315,000	21,100,000	15,019,000	16,492,000
April	15,186,000	17,153,000	21,664,000	15,714,000	17,686,000
May	17,790,000	17,344,000	23,540,000	20,761,000	17,496,000
June	17,245,000	16,505,000	22,119,000	14,854,000	16,115,000
July	15,740,000	16,053,000	16,195,000	13,723,000	16,090,000
August	15,823,000	17,994,000	22,090,000	13,920,000	16,267,000
September	17,210,000	16,407,000	18,043,000	14,495,000	16,812,000
October	26,220,000	17,547,000	16,875,000	17,675,000	16,623,000
November	20,130,000	17,030,000	21,580,000	18,041,000	16,901,000
December	20,825,000	17,584,000	19,239,000	19,574,000	15,892,000
Total	213,373,000	216,655,000	234,876,000	195,167,000	199,624,000

5. Could treated wastewater be substituted for potable water?

☐ Yes ☒ No

B. Reuse Data

1. Data by type of recycling and reuse activities implemented during the current reporting period.

Type of Reuse	Total Annual Volume (in gallons)
On-site Irrigation	1,000,000
Plant wash down	3,000,000
Chlorination/de-chlorination	12,000,000
Industrial	
Landscape irrigation (park,golf courses)	0
Agricultural	139,000,000
Discharge to surface water	0
Evaporation Pond	0
Other	
Total	155,000,000

UTILITY PROFILE FOR RETAIL WATER SUPPLIER

C. Wastewater System Data Comment

Additional comments and files to support or explain wastewater system data listed below.

Records from influent and reuse metering
--



Water/Wastewater

Item 4.7

Alan Burdell
Water/Wastewater
Operations Manager
(512)-756-2402
aburdell@cityofburnet.com

Agenda Item Brief

Meeting Date:	August 27, 2019
Agenda Item:	Discuss and consider action: Authorization to proceed with the disinfection method for groundwater at the Main Street Water Treatment Plant: A. Burdell
Background:	The City of Burnet provides water to its customers utilizing free chlorine disinfectant in the groundwater and chloramine disinfectant in the surface water. The dissimilar disinfectants react negatively with each other. We have the water system valved to prevent blending. This strategy affects the “looping” design of the water system and inhibits the flow of water through the system, including fire flow, flushing, water age and emergency shutdowns.
Information:	We are proposing to change the disinfectant to chloramine at Main Street WTP which would allow the water system to be opened up and blended.
Fiscal Impact:	Engineering - (\$10,000 - \$26,000) Equipment and Installation – (\$12,000)
Recommendation:	Staff recommends authorization to proceed with seeking engineering to move forward with the project and authorize the City Manager to execute an engineering contract.



Administration

ITEM 4.8

David Vaughn
City Manager
(512)-715-3208
dvaughn@cityofburnet.com

Agenda Item Brief

Meeting Date:	August 27, 2019
Agenda Item:	Discuss and consider action: Authorization to proceed with Burnet Municipal Airport maintenance improvements: D. Vaughn
Background:	
Information:	Staff is requesting authorization to expend funds to address several maintenance needs at the airport. There are significant cracks in the asphalt that need to be addressed to prevent further damage. Additionally, recent development and the Bluebonnet Bell crash have highlighted the need for better fire flow along the airport property. Staff is proposing to add three new hydrants which will serve the airport, through-the-fence operations and other commercial properties along the airport.
Fiscal Impact:	The asphalt repairs are estimated at approximately \$50,000 and will be funded through the RAMP grant, which begins each September. The fire hydrants are estimated at approximately \$25,000 and would be funded with cash reserves. The airport funds can only be used for the airport and do not affect other operations of the city.
Recommendation:	Staff requests authorization to proceed with the asphalt repair and fire hydrant installation at the airport.

Houston Clinton Dr

61

Limits of Striping highlighted in yellow

Limits of crack seal highlighted in blue

Ellen Halbert Dr

281

KP Striping, LLC
213 N. Rawhide Trl
Liberty Hill, TX 78642
(254)493-0776
kpstriping@gmail.com



Estimate

ADDRESS

City of Burnet
1000 Buchanan Dr.
Burnet, TX 78611

ESTIMATE # 1758

DATE 08/12/2019

EXPIRATION DATE 12/31/2019

ACTIVITY	QTY	RATE	AMOUNT
Crack Seal Seal Cracks-Hot Applied	297,714	0.10	29,771.40
4 inch Striping 4" Pavement Markings (2 Coats) installed with Airfield Beads	1	6,083.77	6,083.77
6 inch Striping 6" Pavement Markings (2 Coats) installed with Airfield Beads	1	10,162.00	10,162.00


Burnet Municipal Airport

TOTAL

\$46,017.17

Accepted By

Accepted Date

- 
- This aerial map shows an industrial facility with several buildings, parking lots, and a large paved area. A legend in the bottom left corner identifies two types of fire hydrants: 'Existing Hydrants' marked with magenta dots and 'Fall 2019 Installation' marked with green dots. There are five magenta dots and four green dots scattered across the facility. A north arrow is located on the right side of the map.
- Existing Hydrants
 - Fall 2019 Installation



Administration

ITEM 4.9

Kelly Dix
City Secretary
512-715-3209
kdix@cityofburnet.com

Agenda Item Brief

Meeting Date:	August 27, 2019
Agenda Item:	Discuss and consider action: Burnet Economic Development Corporation (BEDC) board appointments: K. Dix
Background:	<p>Currently there are two positions open on the BEDC Board. One vacated Staff position that was held by Mark Lewis and one position that was held by Cody Henson. Mr. Henson's term is an unexpired term that ends June 2020.</p> <p>Board terms expired in June 2019 for the following:</p> <ul style="list-style-type: none">➤ Cary Johnson➤ Wayne Brown➤ Crista Goble Bromley <p>All three have stated their desire to remain on the board for a term that will expire in June 2021.</p> <p>The Burnet Economic Development Corporation Board would like to leave the Staff position on the board open at this time, until a new Director of Development Services is in place.</p>
Information:	<p>Four applications have been received for the BEDC Board as follows:</p> <ul style="list-style-type: none">➤ Doris Graeter➤ Terri Wilkes➤ William Bradley "Brad" Zehner➤ Keith McBurnett <p>Staff is seeking direction on appointments/re-appointments for the Burnet Economic Development Board.</p>
Fiscal Impact:	None

Recommendation: To be determined by Council

BURNET ECONOMIC DEVELOPMENT CORPORATION BOARD

(As of: July 17, 2018)

<u>NAME</u>	<u>ADDRESS</u>	<u>EMAIL</u>	<u>PHONE</u>	<u>APPOINTED</u>	<u>EXPIRES</u>
Cary Johnson President	P.O. Box 10	cjohnson@fsbburnet.com	(512) 756-6999 Office	June 13, 2017	June 13, 2019
Wayne Brown Vice President	4649 CR 200	sunnymark@wildblue.net	(512) 755-5458 Home	June 13, 2017	June 13, 2019
Crista Bromley Secretary/Treasurer	P.O. Box 1369	mayor@cityofburnet.com	(512) 756-4411 Office (512) 636-1060 Cell	June 13, 2017	June 13, 2019
Cody Henson	205 S. Pierce St.	cody@hillcountrylegal.com	(512) 756-4100 Office (512) 756-4100 Home	June 28, 2016	June 28, 2020
Mark Lewis <i>Resigned Jan. 31, 2019</i>	P.O. Box 1369	mlewis@cityofburnet.com	(512) 715-3215 Office (830) 798-3973 Cell	June 28, 2016	June 28, 2020
Danny Lester	300 Alexander Ave.	dlester@cityofburnet.com	(512) 756-6173 Office (830) 656-9957 Cell	June 13, 2017	June 13, 2020
David Vaughn	P.O. Box 1369	dvaughn@cityofburnet.com	(512) 715-3208 Office (830) 798-3974 Cell	June 13, 2017	June 13, 2019



CITY OF BURNET

P. O. Box 1369
1001 Buchanan Drive
Burnet, Texas 78611
Phone: 512-756-6093 Fax: 512-756-8560

COMMUNITY SERVICE APPLICATION

I am interested in serving on the following City of Burnet Board or Commission:

- | | |
|---|---|
| <input checked="" type="checkbox"/> Economic Development | <input type="checkbox"/> Planning & Zoning Commission |
| <input type="checkbox"/> Corporation Board | <input type="checkbox"/> Airport Advisory Board |
| <input type="checkbox"/> Historic Board | <input type="checkbox"/> Charter Review Committee |
| <input type="checkbox"/> Board of Adjustments and Appeals | |

Name: Doris Graeter Email: graeter680@gmail.com

Home Address: 3026 CR 200 Burnet 78611 DOB: 12/24/53

Home Phone: 512-755-5262 Business Phone: 512-294-3758

Resident of Burnet for 47 years. Voter Registration No.: _____

Occupation: Real Estate Agent

Education (Optional): some college

Special knowledge or experience applicable to City board or commission function:
served on several boards, I really want to see Burnet prosper.

- | | |
|---|--|
| <input type="checkbox"/> Banking/Finance | <input type="checkbox"/> Business Development |
| <input type="checkbox"/> Building/Construction | <input type="checkbox"/> Promotion/Marketing |
| <input checked="" type="checkbox"/> Real Estate/Development | <input type="checkbox"/> Manufacturing/Industrial Operations |
| <input type="checkbox"/> Industrial Training | <input type="checkbox"/> Law/Contract Administration |

Do you serve on any other board/commission at this time: If so, please list:

Chamber of Commerce Ambassador

Other information (professional and/or community activities):

on the Chamber board when we started Bluebonnet Festival, Riverwalk, Prison/Phased committee that brought Boys & Girls Club to Burnet Law Enforcement of the year

I have attended one or more meetings of the board or commission for which I have applied. ☐ Yes

☒ No

Date: 3/19/19 Signature: Doris Graeter

RETURN COMPLETED FORM TO THE CITY SECRETARY'S OFFICE



CITY OF BURNET

P. O. Box 1369
1001 Buchanan Drive
Burnet, Texas 78611
Phone: 512-756-6093 Fax: 512-756-8560

COMMUNITY SERVICE APPLICATION

I am interested in serving on the following City of Burnet Board or Commission:

- | | |
|--|--|
| <input checked="" type="checkbox"/> Economic Development Corporation Board | <input checked="" type="checkbox"/> Planning & Zoning Commission |
| <input type="checkbox"/> Historic Board | <input type="checkbox"/> Airport Advisory Board |
| <input type="checkbox"/> Board of Adjustments and Appeals | <input type="checkbox"/> Charter Review Committee |

Name: Terri Wilkes Email: CCMarketing@celestialcare.com

Home Address: 116 Wallace Riddell Dr DOB: 11-26-1964
Burnet, TX 78611

Home Phone: 830-220-4839 Business Phone: ---

Resident of Burnet for 29 years. Voter Registration No.: 1002022841

Occupation: Marketing Director

Education (Optional): Bachelors degree - Organizational Communication

Special knowledge or experience applicable to City board or commission function:

- | | |
|--|--|
| <input type="checkbox"/> Banking/Finance | <input checked="" type="checkbox"/> Business Development |
| <input type="checkbox"/> Building/Construction | <input checked="" type="checkbox"/> Promotion/Marketing |
| <input type="checkbox"/> Real Estate/Development | <input type="checkbox"/> Manufacturing/Industrial Operations |
| <input type="checkbox"/> Industrial Training | <input type="checkbox"/> Law/Contract Administration |

Do you serve on any other board/commission at this time: If so, please list:

no

Other information (professional and/or community activities):

Member of Burnet Chamber of Commerce, Home Chamber
Kingsland Chamber, Marble Falls Chamber, Redrockburg
Chamber & Horseshoe Bay Business Alliance member,

I have attended one or more meetings of the board or commission for which I have applied. ☒ Yes ☐ No

Date: 3-23-18 Signature: Terri Wilkes

RETURN COMPLETED FORM TO THE CITY SECRETARY'S OFFICE



CITY OF BURNET

P. O. Box 1369
1001 Buchanan Drive
Burnet, Texas 78611
Phone: 512-756-6093 Fax: 512-756-8560

COMMUNITY SERVICE APPLICATION

I am interested in serving on the following City of Burnet Board or Commission:

- | | |
|--|--|
| <input checked="" type="checkbox"/> Economic Development Corporation Board | <input type="checkbox"/> Parks & Recreation Advisory Board |
| <input type="checkbox"/> City of Burnet Historical Board | <input type="checkbox"/> Planning & Zoning Commission |
| <input type="checkbox"/> Board of Adjustments | <input type="checkbox"/> Airport Advisory Board |
| <input type="checkbox"/> Charter Review Committee | <input type="checkbox"/> Ethics Board |
| | <input type="checkbox"/> Other _____ |

Name: William Bradley "Brad" Zehner Email: WBZehner@gmail.com
Home & Mailing Address: 512 County Road 140 DOB: 5/7/44
Home Phone: 512-715-0266 Cell: 512-569-7675 Business Phone: _____

(For Planning and Zoning or Board of Adjustment applicants only): Resident of Burnet for _____ years. Registered Voter of the City of Burnet? Yes ☐ No ☐

Occupation: Retired Business School Professor: Technology Commercialization

Education (Optional): MBA: Finance; Masters: Marketing; Masters: Psychology; PhD: Business Leadership & Executive Management

Special knowledge or experience applicable to City board or commission function:
Working with startups of all kinds, particularly the commercialization of technology

- | | |
|---|---|
| <input checked="" type="checkbox"/> Banking/Finance | <input checked="" type="checkbox"/> Business Development |
| <input type="checkbox"/> Building/Construction | <input checked="" type="checkbox"/> Promotion/Marketing |
| <input type="checkbox"/> Real Estate/Development | <input checked="" type="checkbox"/> Manufacturing/Industrial Operations |
| <input type="checkbox"/> Industrial Training | <input type="checkbox"/> Law/Contract Administration |
| | <input checked="" type="checkbox"/> Other _____ |

Do you serve on any other board/commission at this time: If so, please list:

Friends of the Library: Burnet County Library

Other information (professional and/or community activities):

Various committees & BOB's - see resume

I have attended one or more meetings of the board or commission for which I have applied. ☒ Yes ☐ No
How many times 1 in the past 1 months.

**This application is the only information considered for appointments by the City Council.
PLEASE, RETURN THIS COMPLETED FORM TO THE CITY SECRETARY'S OFFICE**

Brad Zehner
Signature

7/16/2014
Date



CITY OF BURNET

P. O. Box 1369
1001 Buchanan Drive
Burnet, Texas 78611
Phone: 512-756-6093 Fax: 512-756-8560

COMMUNITY SERVICE APPLICATION

I am interested in serving on the following City of Burnet Board or Commission:

- | | |
|---|---|
| <input checked="" type="checkbox"/> Economic Development | <input type="checkbox"/> Planning & Zoning Commission |
| <input type="checkbox"/> Corporation Board | <input type="checkbox"/> Airport Advisory Board |
| <input type="checkbox"/> Historic Board | <input type="checkbox"/> Charter Review Committee |
| <input type="checkbox"/> Board of Adjustments and Appeals | |

Name: Keith McBurnett Email: kmcburnett@burnetcisd.net

Home Address: 315 Yellow Ribbon Trail DOB: 3-10-70

Home Phone: 512-234-8147 Business Phone: 512-756-2124
Cell 512-745-3643

Resident of Burnet for 7 years. Voter Registration No.: _____

Occupation: Superintendent of Schools

Education (Optional): BS Education, M.Ed. Education

Special knowledge or experience applicable to City board or commission function:

Budget, Finance, Demography, Strategic Planning, Continuous Improvement Models

- | | |
|---|---|
| <input type="checkbox"/> Banking/Finance | <input type="checkbox"/> Business Development |
| <input checked="" type="checkbox"/> Building/Construction | <input checked="" type="checkbox"/> Promotion/Marketing |
| <input type="checkbox"/> Real Estate/Development | <input type="checkbox"/> Manufacturing/Industrial Operations |
| <input type="checkbox"/> Industrial Training | <input checked="" type="checkbox"/> Law/Contract Administration |

Do you serve on any other board/commission at this time: If so, please list:

Rotary Board of Directors, Hill Country Community Foundation Board of Directors

Other information (professional and/or community activities):

26 years in public education; Experiencing managing growth in 2 large fast growth districts

I have attended one or more meetings of the board or commission for which I have applied. _____ Yes

☒ No

Date: 8/20/19 Signature: Kar McBurnett

RETURN COMPLETED FORM TO THE CITY SECRETARY'S OFFICE



Administration

ITEM 4.10

Kelly Dix
City Secretary
(512)-756-6093 ext. 3209
kdix@cityofburnet.com

Agenda Item Brief

Meeting Date:	August 27, 2019
Agenda Item:	Discuss and consider action: Cancellation of the, October 8 th , and the December 24 th , 2019 Regular City Council meetings: K. Dix
Background:	
Information:	Several of the Council and Staff will be attending the Annual TML Conference in San Antonio, October 8 th - 11 th . The second meeting in December falls on Christmas Eve and City Facilities are closed that day for the holiday.
Fiscal Impact:	None.
Recommendation:	Staff recommends cancellation of the October 8 th and December 24 th , 2019 regular City Council Meeting.



CITY OF BURNET

Financial Report
YTD July 31, 2019

Bluebonnet Capital of Texas - Lakes, Hills, History

Table of Contents

Summary.....1-2

Financial Reports

General Fund.....3-8

Golf Course Fund.....9-11

Electric Fund.....12-14

Water and Wastewater Fund.....15-17

Airport Fund.....18-20

Other Funds21

Cash and Investment Report.....22

Capital Project Funding Report.....23-24

	CITY OF BURNET JULY FINANCIAL SUMMARY	FY 2019
---	--	---------

As of July 2019, the City, as a whole, is in a good financial position and is tracking well within the budget.

GENERAL FUND

The General Fund is currently showing a profit of \$1,273,807 which is up \$69,890 over last year and is tracking well within the budget.

Revenues (excluding the Use of Fund Balance) are at almost 91% of budget for the year and have increased \$599,321 over last year. The most significant increases over last year are: Current Property Tax Collections are up \$200,962 and are at 101% of budget; EMS collections and are up \$66,298 and are at 90% of budget; Sales Tax Collections are up \$109,746 and are at 87% of budget; and Inter-local revenues from the school resource officer program have increased \$156,854.

Expenses (excluding capital and other transfers) are at 83% of budget for the year and have increased \$529,430 over last year. The most significant increases over last year were in personnel costs for both the Fire and Police department and the operating subsidy transferred to the golf course.

Compared to the budget, the General Fund is exceeding our projected net profit for the year.

GOLF COURSE

The Golf Course Fund is currently showing a loss of \$103,916 which is still on track with the budget but is down \$135,977 compared to last year. We did anticipate a greater loss this year because of increases in the budget for both personnel costs and equipment purchases.

Total revenues (less cogs) are tracking at 81% of budget which is just below our expectations for this period and they are down \$74,283 compared to last year. The decrease is mostly due to a drop in green fee and cart rental revenues. Green fee rounds played are down 10% compared to last year because of increasing rain.

Total expenses (net of cogs) are tracking under budget at 79% but are up \$61,694 over last year because of increased personnel costs and transfers for new equipment purchases.

Assuming revenues perform as they have historically for the remainder of the year, the golf course is still expected to finish the year within budget.

ELECTRIC FUND

The Electric Fund is currently showing a profit of \$562,546 which is down \$58,393 over last year. This is mostly due to decreases in revenues.

Revenues (less the cost of power and use of fund balance) are at 82% of the budget and have decreased by \$120,105 or 3.6% over last year mainly because of decreases in billed electric consumption and penalties.

	CITY OF BURNET JULY FINANCIAL SUMMARY	FY 2019
---	--	---------

Expenses (less cost of power and transfers to capital projects) are at 76% of the budget and are down \$61,712 or 2% over last year.

Compared to the budget, the Electric Fund is exceeding our projected net profit for the year.

WATER/WASTEWATER

The Water and Wastewater Fund is showing a profit of \$481,021 which is down \$98,075 compared to last year.

Revenues (less the use of fund balance) are at 83% of the annual budget and have decreased by \$98,911 over last year mainly due to a decrease in water sales. Billed water consumption is down over 13% compared to last year mainly because of a significant increase in rain.

Expenses (less transfers to capital projects) are at 79% of the annual budget and are consistent with last year.

Compared to the budget, the Water/Wastewater Fund is exceeding our projected net profit for the year.

AIRPORT

The Airport Fund is showing a profit of \$170,764 which is up \$41,845 compared to last year mainly due to an increase in net jet sales and a decrease in debt service.

Revenues (less cogs and the use of fund balance) are at 100% of budget and are up \$21,311 over last year. Net jet fuel sales are \$159,350 and are up \$19,167 over last year while net avgas sales are at \$51,150 and are down \$9,475 compared to last year.

Expenses (less cogs and transfers to capital projects) are at 76% of budget and have decreased \$20,535 over last year mainly due to debt service decreasing.

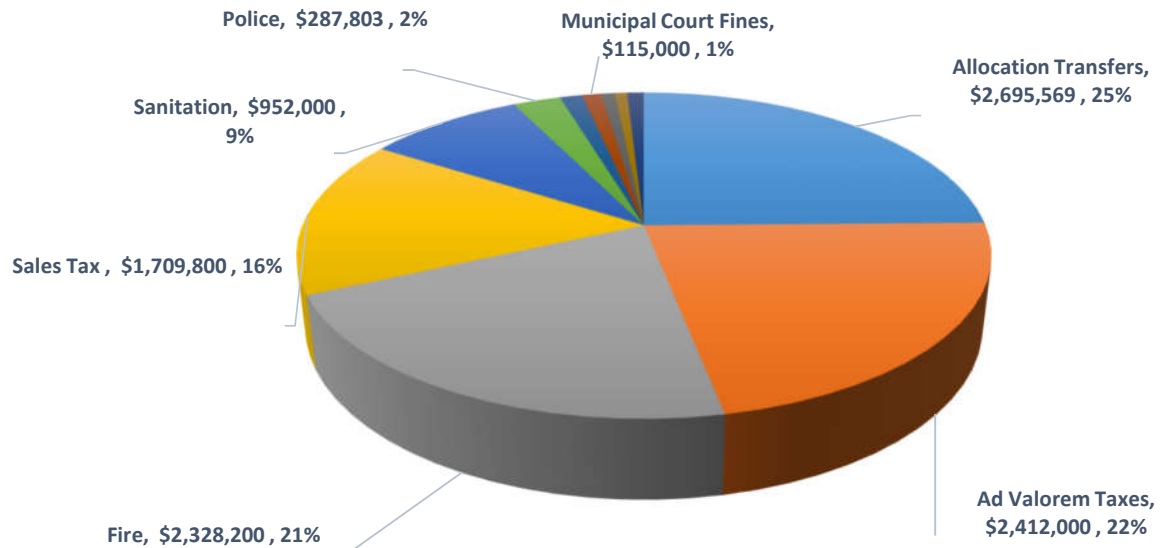
Compared to the budget, the Airport Fund is exceeding our projected net profit for the year.

UNRESTRICTED CASH RESERVES

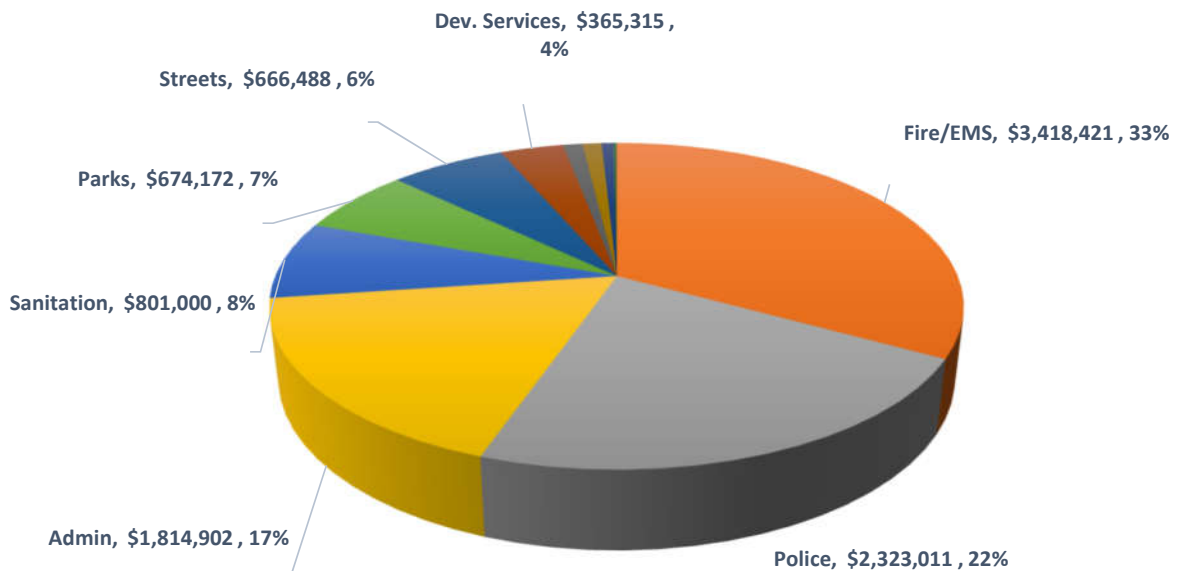
Total unrestricted cash for the City as of July 31st, 2019 is \$6,140,243. That is \$2,980,043 above our 75 day required reserve amount and \$2,347,396 above our 90 day required reserve amount. The balance remaining in capital projects to be funded from reserves is \$810,630.

GENERAL FUND ORIGINAL BUDGET 2018-19

Revenues (Less Use of Fund Balance)



Expenses (Less Capital/Other)

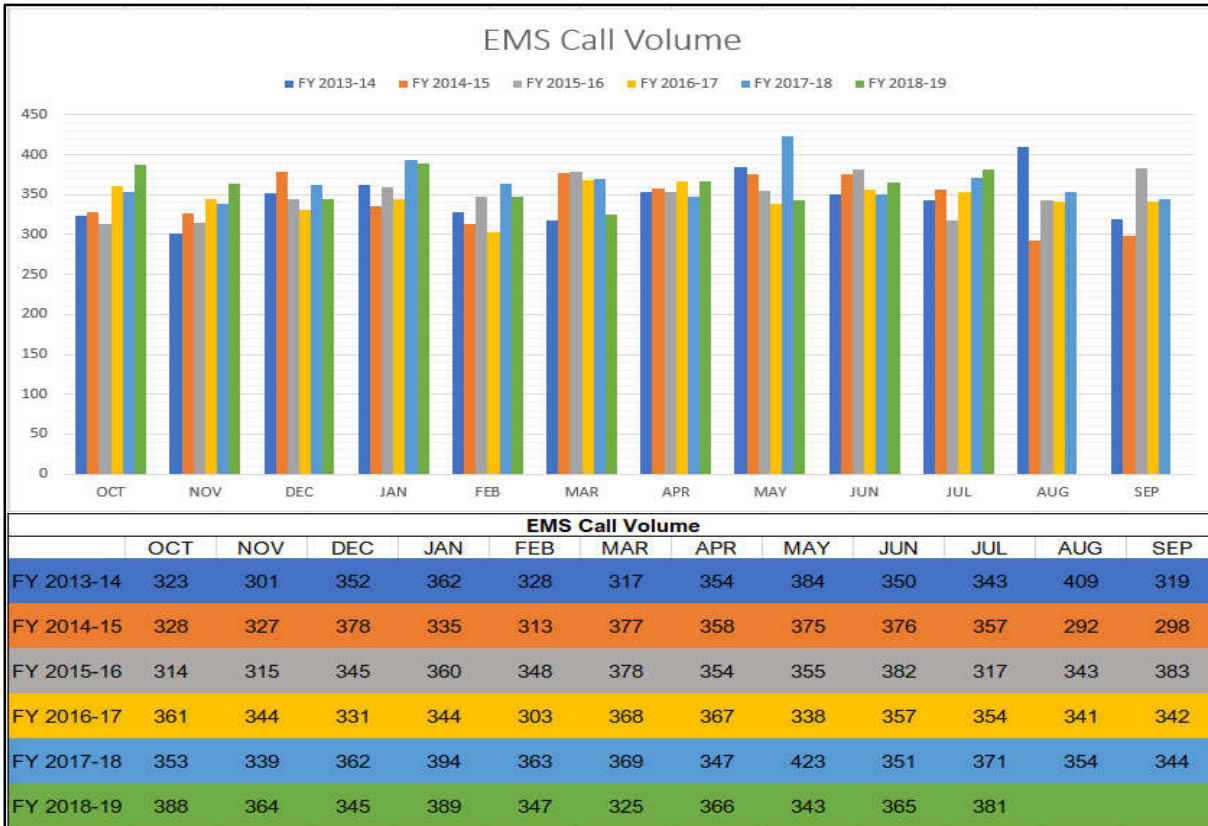
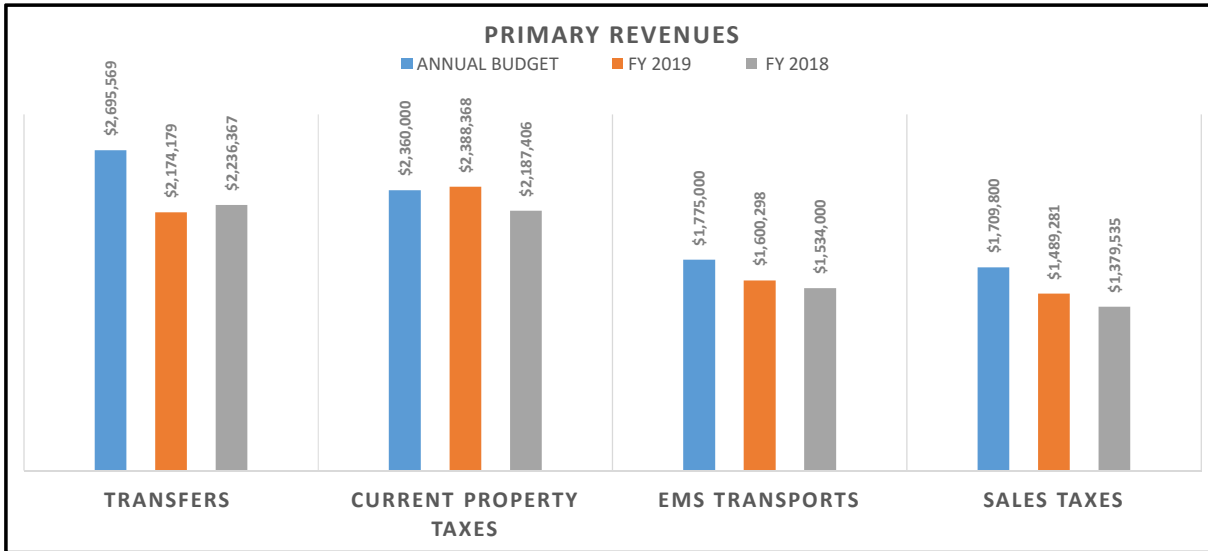


GENERAL FUND DASHBOARD

SUMMARY COMPARISON:

	ANNUAL BUDGET	ACTUAL YTD JUL 2019	% OF BUDGET	PY ACTUAL YTD JUL 2018	VARIANCE OVER PY	% OVER PY
REV (less fund balance)	\$ 10,895,031	\$ 9,883,911	90.72%	\$ 9,284,590	\$ 599,321	6.46%
EXP (less capital/other)	10,373,977	8,610,103	83.00%	8,080,673	529,430	6.55%
NET PROFIT (LOSS)	\$ 521,054	\$ 1,273,807	244.47%	\$ 1,203,917	\$ 69,890	5.81%

CHARTS/TABLES:



CITY OF BURNET
FINANCIAL REPORT
YTD JULY 2019

% of year completed: 83.33

	ANNUAL BUDGET 2018-2019	ACTUAL YTD JUL 2019	% OF BUDGET	PRIOR YEAR YTD JUL 2018	VARIANCE OVER PY	% OVER PY
REVENUE						
Ad Valorem Taxes	\$ 2,412,000	\$ 2,437,723	101.07%	\$ 2,289,548	\$ 148,175	6.47%
Sales Tax	1,709,800	1,489,281	87.10%	1,379,535	109,746	7.96%
Fire Department Revenue	2,328,200	2,117,174	90.94%	1,970,535	146,638	7.44%
Planning and Zoning fees	74,070	87,866	118.63%	73,467	14,399	19.60%
Allocation Transfers	2,695,569	2,174,179	80.66%	2,236,367	(62,188)	-2.78%
Trash Collections	952,000	817,247	85.85%	793,382	23,865	3.01%
Police Department Revenue	287,803	287,335	99.84%	147,415	139,920	94.92%
Municipal Court Fines	115,000	97,455	84.74%	98,223	(767)	-0.78%
Other taxes and franchise fees	134,989	158,033	117.07%	115,931	42,102	36.32%
BEDC payments for service	85,000	70,833	83.33%	67,500	3,333	4.94%
Rental Fees	33,100	24,284	73.36%	35,290	(11,006)	-31.19%
Interest Income	25,000	42,771	171.08%	18,112	24,659	136.15%
Misc Revenue	2,500	39,730	1589.19%	24,286	15,444	63.59%
Transfer from Hotel Motel fund	40,000	40,000	100.00%	35,000	5,000	
Use of Fund Balance	1,605,750	1,375,900	85.69%	1,090,457	285,443	26.18%
Total Revenue	\$ 12,500,781	\$ 11,259,811	90.07%	\$ 10,375,047	\$ 884,764	8.53%
<i>Total Revenue less fund balance</i>	<i>\$ 10,895,031</i>	<i>\$ 9,883,911</i>	<i>90.72%</i>	<i>\$ 9,284,590</i>	<i>\$ 599,321</i>	<i>6.46%</i>
OPERATING EXPENSES						
Mayor & Council	\$ 19,550	\$ 8,910	45.58%	\$ 29,532	\$ (20,623)	-69.83%
Admin (including op subsidy to golf)	1,807,402	1,462,465	80.92%	1,354,666	107,799	7.96%
Police	2,330,511	1,986,170	85.22%	1,696,698	289,472	17.06%
Municipal Court	68,992	58,498	84.79%	56,370	2,129	3.78%
Fire/EMS	3,418,421	2,971,755	86.93%	2,686,314	285,441	10.63%
Sanitation	801,000	692,025	86.40%	655,442	36,583	5.58%
Streets	666,488	444,003	66.62%	507,655	(63,651)	-12.54%
Parks	674,172	488,028	72.39%	547,741	(59,714)	-10.90%
Development Services	365,315	320,185	87.65%	315,695	4,490	1.42%
City Shop	110,126	91,525	83.11%	89,169	2,356	2.64%
Community Development	-	1		51,430	(51,429)	
Galloway Hammond	112,000	86,538	77.27%	89,961	(3,423)	-3.81%
Sub-total	\$ 10,373,977	\$ 8,610,103	83.00%	\$ 8,080,673	\$ 529,430	6.55%
CAPITAL/OTHER EXP (USES OF FUND BAL)						
Transfers to Capital Funds/Self Fund	\$ 825,000	\$ 671,150	81.35%	\$ 1,090,457	\$ (419,307)	-38.45%
Loan Defeasance	716,000	640,000	89.39%	-	640,000	
Other expenses	64,750	64,750	100.00%	-	64,750	
	\$ 1,605,750	\$ 1,375,900	85.69%	\$ 1,090,457	\$ 285,443	26.18%
Total Expenses	\$ 11,979,727	\$ 9,986,004	83.36%	\$ 9,171,130	\$ 814,874	8.89%
<i>Total Expenses less capital/other</i>	<i>\$ 10,373,977</i>	<i>\$ 8,610,103</i>	<i>83.00%</i>	<i>\$ 8,080,673</i>	<i>\$ 529,430</i>	<i>6.55%</i>
Net Profit (Loss)	\$ 521,054	\$ 1,273,807	244.47%	\$ 1,203,917	\$ 69,890	5.81%

CITY OF BURNET
FINANCIAL REPORT
YTD JULY 2019

% of year completed: 83.33

	ANNUAL BUDGET 2018-2019	ACTUAL YTD JUL 2019	% OF BUDGET	PY ACTUAL YTD JUL 2018	VARIANCE OVER PY	% OVER PY
REVENUE						
Ad Valorem Taxes:						
Current Taxes Real Property	\$ 2,360,000	\$ 2,388,368	101.20%	\$ 2,187,406	\$ 200,962	9.19% A
Delinquent Taxes Real Property	30,000	30,876	102.92%	81,291	(50,415)	-62.02% B
Penalty & Interest	22,000	18,479	83.99%	20,850	(2,372)	-11.38%
Sub-total	2,412,000	2,437,723	101.07%	2,289,548	148,175	6.47%
Sales Tax	1,709,800	1,489,281	87.10%	1,379,535	109,746	7.96% C
Fire Department Revenue:						
EMS fees	1,775,000	1,600,298	90.16%	1,534,000	66,298	4.32% D
Fire/EMS interdepartmental fees	542,000	496,485	91.60%	427,838	68,648	16.05% E
Misc Fire Revenue	11,200	20,390	182.05%	8,697	11,693	134.44%
Sub-total Fire Revenue	2,328,200	2,117,174	90.94%	1,970,535	146,638	7.44%
Planning and Zoning fees	74,070	87,866	118.63%	73,467	14,399	19.60%
Allocation Transfers In:						
Return on Investment	1,520,000	1,237,845	81.44%	1,268,467	(30,622)	-2.41%
In-Lieu of Property Tax	126,801	102,329	80.70%	105,268	(2,938)	-2.79%
In-Lieu of franchise	211,335	170,549	80.70%	175,446	(4,897)	-2.79%
Admin Allocations	778,520	617,694	79.34%	642,602	(24,908)	-3.88%
Shop Allocations	58,913	45,762	77.68%	44,584	1,178	2.64%
Sub-total Allocation Transfers	2,695,569	2,174,179	80.66%	2,236,367	(62,188)	-2.78% F
Trash Collections	952,000	817,247	85.85%	793,382	23,865	3.01%
Police Department Revenue:						
Interlocal School Resource Officers	277,193	277,193	100.00%	120,338	156,854	130.34% G
Misc PD Revenue	10,610	10,143	95.60%	27,077	(16,934)	-62.54%
Sub-total Police Department Rev	287,803	287,335	99.84%	147,415	139,920	94.92%
Municipal Court Fines	115,000	97,455	84.74%	98,223	(767)	-0.78%
Other taxes and franchise fees	134,989	158,033	117.07%	115,931	42,102	36.32% H
BEDC payments for service	85,000	70,833	83.33%	67,500	3,333	4.94%
Rental Fees	33,100	24,284	73.36%	35,290	(11,006)	-31.19%
Interest Income	25,000	42,771	171.08%	18,112	24,659	136.15%
Misc Revenue	2,500	39,730	1589.19%	24,286	15,444	63.59%
Transfer from Hotel Motel fund	40,000	40,000	100.00%	35,000	5,000	
Use of Fund Balance	1,605,750	1,375,900	85.69%	1,090,457	285,443	26.18% I
Total Revenue	\$ 12,500,781	\$ 11,259,811	90.07%	\$ 10,375,047	\$ 884,764	8.53%
<i>Total Revenue less fund balance</i>	<i>\$ 10,895,031</i>	<i>\$ 9,883,911</i>	<i>90.72%</i>	<i>\$ 9,284,590</i>	<i>\$ 599,321</i>	<i>6.46%</i>
OPERATING EXPENSES						
Personnel Costs						
Mayor & Council	\$ -	\$ -		\$ 345	\$ (345)	-100.00%
Admin	739,530	624,674	84.47%	598,756	25,918	4.33% J
Police	1,834,158	1,510,186	82.34%	1,240,438	269,748	21.75% K
Municipal Court	32,342	28,317	87.56%	27,494	823	2.99%
Fire/EMS	2,565,542	2,259,025	88.05%	2,019,137	239,887	11.88% L
Streets	464,278	317,802	68.45%	335,789	(17,987)	-5.36%
Parks	367,285	256,631	69.87%	307,859	(51,228)	-16.64% M
Development Services	262,715	237,202	90.29%	217,475	19,727	9.07% N
City Shop	72,676	59,783	82.26%	57,396	2,387	4.16%
Community Development	-	1		47,573	(47,572)	-100.00% J

CITY OF BURNET
FINANCIAL REPORT
YTD JULY 2019

% of year completed: 83.33

	ANNUAL BUDGET 2018-2019	ACTUAL YTD JUL 2019	% OF BUDGET	PY ACTUAL YTD JUL 2018	VARIANCE OVER PY	% OVER PY
Sub-total	6,338,526	5,293,621	83.52%	4,852,262	441,359	9.10%
Supplies						
Mayor & Council	1,200	470	39.20%	828	(358)	-43.20%
Admin	69,700	63,377	90.93%	64,295	(918)	-1.43%
Police	145,750	135,688	93.10%	142,333	(6,644)	-4.67%
Municipal Court	4,250	2,694	63.38%	2,969	(275)	
Fire/EMS	199,400	174,450	87.49%	159,806	14,643	9.16%
Sanitation	19,000	17,135	90.18%	15,562	1,572	10.10%
Streets	48,750	37,283	76.48%	33,890	3,393	10.01%
Parks	57,700	44,357	76.87%	34,977	9,380	26.82%
Development Services	7,100	11,806	166.28%	8,751	3,055	34.91%
City Shop	21,150	16,861	79.72%	16,793	68	0.41%
Community Development	-	-		312	(312)	-100.00%
Sub-total	574,000	504,120	87.83%	480,515	23,605	4.91%
Repairs & Maintenance						
Mayor & Council	3,850	3,333	86.58%	3,194	139	4.36%
Admin	129,800	67,821	52.25%	88,252	(20,431)	-23.15%
Police	61,500	67,044	109.01%	40,886	26,158	63.98% Q
Municipal Court	5,200	5,402	103.89%	5,193	210	4.04%
Fire/EMS	115,000	92,693	80.60%	78,498	14,194	18.08%
Sanitation	-	-		-	-	
Streets	75,000	23,408	31.21%	54,581	(31,172)	-57.11% P
Parks	73,100	53,536	73.24%	72,837	(19,300)	-26.50%
Development Services	6,500	4,221	64.93%	4,420	(199)	-4.51%
City Shop	10,500	10,211	97.25%	10,351	(140)	-1.35%
Community Development	-	-		-	-	
Galloway Hammond	12,000	3,204	26.70%	6,628	(3,423)	-51.65%
Sub-total	492,450	330,874	67.19%	364,838	(33,964)	-9.31%
Services/Other						
Mayor & Council	14,500	5,106	35.22%	25,165	(20,059)	-79.71%
Admin	549,395	497,589	90.57%	483,013	14,576	3.02%
Police	132,180	124,218	93.98%	99,711	24,508	24.58%
Municipal Court	27,200	22,085	81.19%	20,714	1,371	6.62%
Fire/EMS	283,650	233,231	82.22%	225,500	7,730	3.43%
Sanitation	782,000	674,891	86.30%	639,880	35,011	5.47% Q
Streets	2,000	1,793	89.67%	2,355	(562)	-23.86%
Parks	130,950	95,890	73.23%	93,586	2,304	2.46%
Development Services	89,000	66,957	75.23%	85,049	(18,092)	-21.27%
City Shop	5,800	4,670	80.51%	4,629	40	0.87%
Community Development	-	1		3,545	(3,544)	-99.97%
Sub-total	2,016,675	1,726,430	85.61%	1,683,148	43,282	2.57%
Transfers to Self-funded						
Mayor & Council	-	-		-	-	
Admin	-	-		-	-	
Police	150,923	125,769	83.33%	136,173	(10,404)	-7.64%
Municipal Court	-	-		-	-	
Fire/EMS	254,829	212,358	83.33%	203,372	8,986	4.42%
Sanitation	-	-		-	-	
Streets	76,460	63,717	83.33%	81,040	(17,323)	-21.38%
Parks	45,137	37,614	83.33%	33,024	4,590	13.90%
Development Services	-	-		-	-	
City Shop	-	-		-	-	
Community Development	-	-		-	-	
Sub-total	527,349	439,458	83.33%	453,609	(14,152)	-3.12%

CITY OF BURNET
FINANCIAL REPORT
YTD JULY 2019

% of year completed: 83.33

	ANNUAL BUDGET 2018-2019	ACTUAL YTD JUL 2019	% OF BUDGET	PY ACTUAL YTD JUL 2018	VARIANCE OVER PY	% OVER PY
Capital Outlay						
Admin	-	-		14,258	(14,258)	-100.00%
Police	6,000	23,265	387.75%	37,158	(13,893)	-37.39%
Parks	-	-		5,459	(5,459)	-100.00%
Sub-total	6,000	23,265	387.75%	56,875	(33,610)	-59.09%
Transfer to Golf - Admin & Op Subsidy	318,977	209,004	65.52%	106,093	102,912	97.00% R
YMCA Operating Subsidy	100,000	83,333		83,333	-	0.00%
CAPITAL/OTHER EXP (USES OF FUND BAL)						
Transfer to Gen Cap Project Fund	725,000	604,444	83.37%	903,986	(299,542)	-33.14%
Transfer to Golf Cap Project Fund	100,000	66,706	66.71%	175,471	(108,765)	-61.98%
Transfer to Self Funded	-	-		11,000	(11,000)	-100.00%
Transfer to Debt Service	716,000	640,000	89.39%	-	640,000	
Development Services Staffing	64,750	64,750		-	64,750	
Sub-total	1,605,750	1,375,900	85.69%	1,090,457	285,443	26.18% I
Total Expenses	\$ 11,979,727	\$ 9,986,005	83.36%	\$ 9,171,130	\$ 814,875	8.89%
<i>Total Expenses less capital/other</i>	<i>\$ 10,373,977</i>	<i>\$ 8,610,104</i>	<i>83.00%</i>	<i>\$ 8,080,673</i>	<i>\$ 529,431</i>	<i>6.55%</i>
Net Profit (Loss)	\$ 521,054	\$ 1,273,806	244.47%	\$ 1,203,917	\$ 69,889	5.81%

A Increase over last year expected due to increased appraisal values.

B Last year the City received a large delinquent collection in December.

C Increase in Sales Tax collections consistent with prior year trends and includes \$36K audit payment received from retail store.

D EMS collections are up mainly due to increased transport calls.

E Increase due to an increase in ESD revenue and a timing difference in EMS coverage payments from the county.

F Transfers are down mainly due to decreased revenues in the utility funds.

G BCISD reimburses the City for a portion of the School Resource Officer Program expenses per an interlocal agreement.

The current year reimbursement increased because they added two additional school resource officers this year.

H Increased due to collection of delinquent franchise fees from Clawson for the period Nov 2016 - June 2019.

I Fund balance is used to offset transfers to the Capital Project Fund/Other expenses; net effect to operations is \$0.

J Admin salaries are on track with budget but are up over last year mainly because Community Development salaries were reallocated to admin.

K Police personnel costs are on track with the budget but are up over last year because they added two school resource officer positions.

L EMS personnel costs are up over last year because increased transport and 911 calls have increased overtime hours.

M Down from the prior year mainly due to the loss of the Parks supervisor and staff turnover.

N Increased because paid previous director and his replacement during the transition period and added a building inspector position.

O Repairs and Maintenance are up mainly due to fleet repairs.

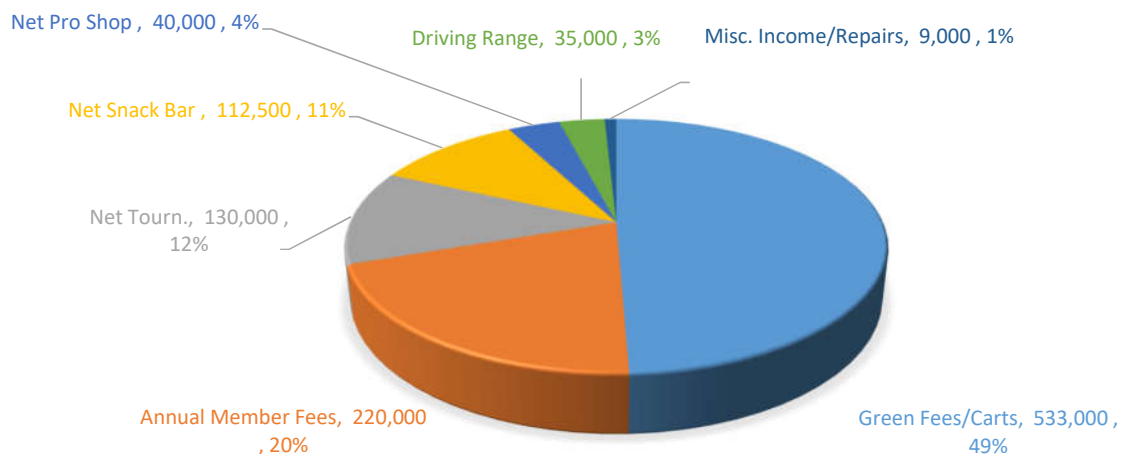
P More street maintenance was performed in previous year including crack seal and striping.

Q Expenses are up due to increased disposal services; revenue collections are up as well. In addition, expenses are up due to the addition of the monthly City Wide Clean Up which began last year in April.

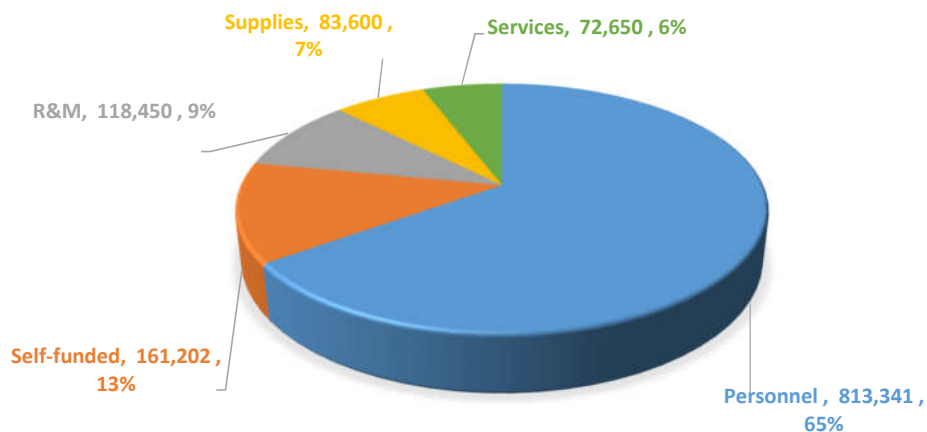
R The general fund subsidizes operating losses at the golf course. Transfers increased in the current year because the golf course is showing a loss of \$(103,916); during the prior year, they were showing a gain. In addition, admin transfers are down \$1,004.

GOLF COURSE ORIGINAL BUDGET 2018-19

NET REVENUES (EXCLUDES TRANSFERS FROM GENERAL)



NET EXPENSES (EXCLUDES ADMIN ALLOCATION)



GOLF COURSE FUND DASHBOARD

CURRENT RESULTS COMPARISON

	ANNUAL BUDGET	ACTUAL YTD JUL 2019	% OF BUDGET	PRIOR YR YTD JUL 2018	VARIANCE OVER PY	% OVER PY
REV (net of cogs/tourn exp)	\$ 1,228,733	\$ 995,592	81.03%	\$ 1,069,876	\$ (74,283)	-6.94%
YTD July 31, 2019	1,398,476	1,099,508	78.62%	1,037,814	61,694	5.94%
PROFIT (LOSS)	\$ (169,743)	\$ (103,916)	61.22%	\$ 32,061	\$ (135,977)	-424.11%

TABLES/CHARTS



Rounds of Golf*

2018-2019

2017-2018

OVER (UNDER)

OCT - JUL
16,765
18,688
(1,923)
-10.29%

*Does not include annual dues or tournament rounds played.

CITY OF BURNET
FINANCIAL REPORT
YTD JULY 2019

% of year completed: 83.33

	ANNUAL BUDGET 2018-2019	ACTUAL YTD JUL 2019	% OF BUDGET	PRIOR YEAR YTD JUL 2018	VARIANCE OVER PY	% OVER PY
REVENUE						
<u>Charges for Services</u>						
Green Fees/Cart Rentals	\$ 533,000	\$ 410,894	77.09%	\$ 456,209	\$ (45,315)	-9.93% A
Prepaid Green Fees/ Annual Cart Rentals/ Trail fees and Cart Storage	220,000	203,620	92.55%	215,015	(11,395)	-5.30% B
Net Tournament	130,000	109,483	84.22%	114,954	(5,472)	-4.76%
Pavilion Revenue	-	600	-	1,100	(500)	-45.45%
Driving Range	35,000	28,586	81.67%	30,838	(2,252)	-7.30%
Net Charges for Services	918,000	753,183	82.05%	818,117	(64,934)	-7.94%
<u>Sales less Cost of Goods Sold</u>						
Pro Shop Sales	167,000	152,876		143,110	9,766	
Cost of Merchandise	127,000	111,362		105,994	5,368	
Net Pro Shop Sales	40,000	41,514	103.78%	37,116	4,398	11.85%
	-	-		-		
Snack Bar/Beer Cart Sales	247,000	199,711		210,812	(11,101)	
Cost of Merchandise	134,500	111,774		115,113	(3,339)	
Net Snack Bar/Beer Cart Sales	112,500	87,937	78.17%	95,699	(7,762)	-8.11%
<u>Transfer - Overhead</u>	149,233	105,088	70.42%	106,093	(1,004)	-0.95%
<u>Misc. Income/Repairs</u>	9,000	7,870	87.44%	12,851	(4,981)	-38.76%
Total Revenue	\$ 1,228,733	\$ 995,592	81.03%	\$ 1,069,876	\$ (74,283)	-6.94%
EXPENSES						
Personnel Costs	\$ 813,341	\$ 666,265	81.92%	\$ 622,640	\$ 43,624	7.01% C
Supplies	83,600	62,741	75.05%	69,465	(6,725)	-9.68%
Repairs & Maintenance	118,450	78,317	66.12%	81,145	(2,828)	-3.49%
Services	72,650	52,763	72.63%	57,516	(4,753)	-8.26%
Transfer to Self funded equipment	161,202	134,335	83.33%	100,956	33,379	33.06% D
Admin Allocation	149,233	105,088	70.42%	106,093	(1,004)	-0.95%
Total Expenses	\$ 1,398,476	\$ 1,099,508	78.62%	\$ 1,037,814	\$ 61,694	5.94%
Net Profit (Loss)	\$ (169,743)	\$ (103,916)	61.22%	\$ 32,061	\$ (135,977)	-424.11%
Operating Subsidy from General Fund	\$ 169,744	\$ 103,916	61.22%	\$ -		
Net Profit (Loss)	\$ 1	\$ -		\$ 32,061		

A Decrease due to green fee rounds played being down. Increased rain at the beginning of the year has impacted play.

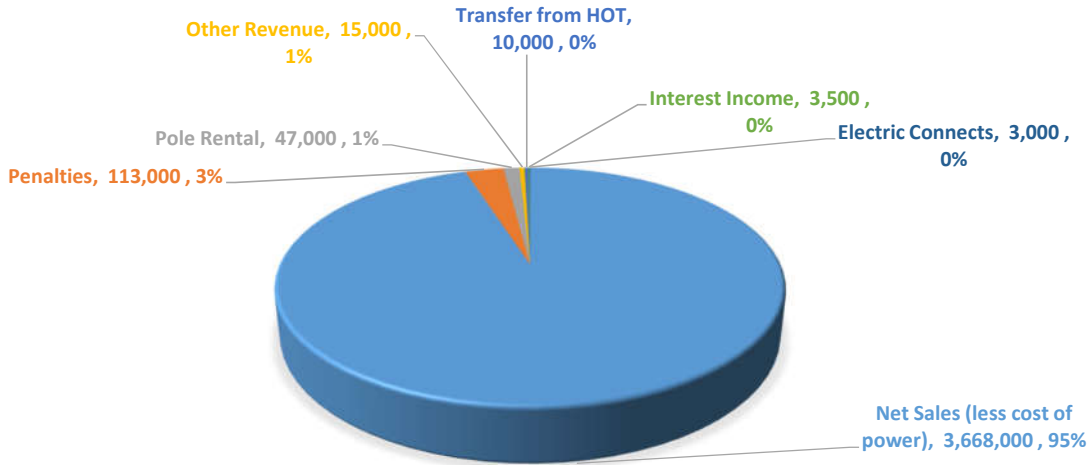
B Decrease due to loss of a couple memberships and members switching to monthly memberships.

C Personnel costs are on track with the budget but are up over last year mainly because of the addition of a maintenance position.

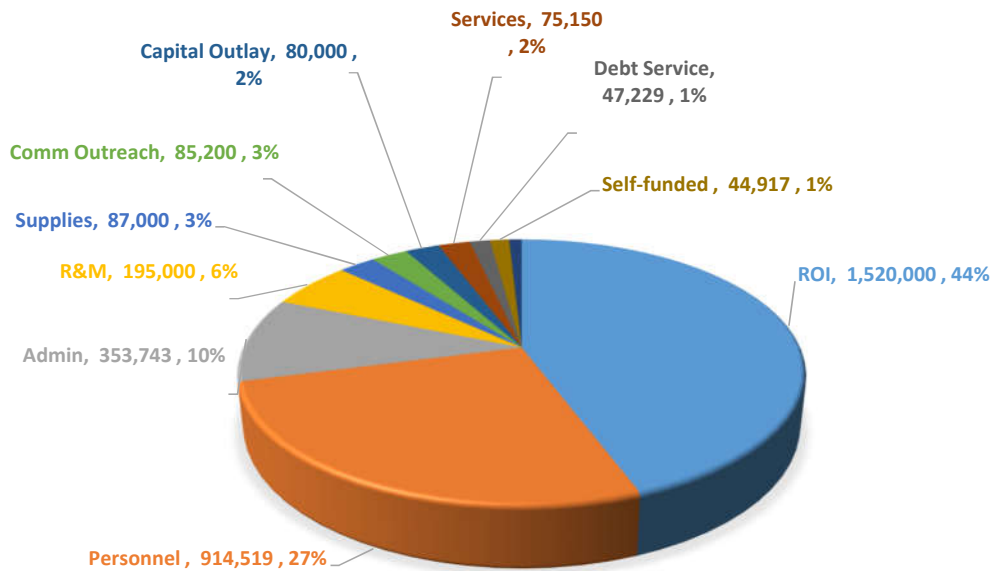
D Increased over last year for new equipment purchases but on track with budget.

ELECTRIC FUND ORIGINAL BUDGET 2018-19

NET REVENUES \$3,859,500
(EXCLUDES USE OF FUND BALANCE)



NET EXPENSES \$3,432,215
(EXCLUDES XFER TO CAPITAL FUND)

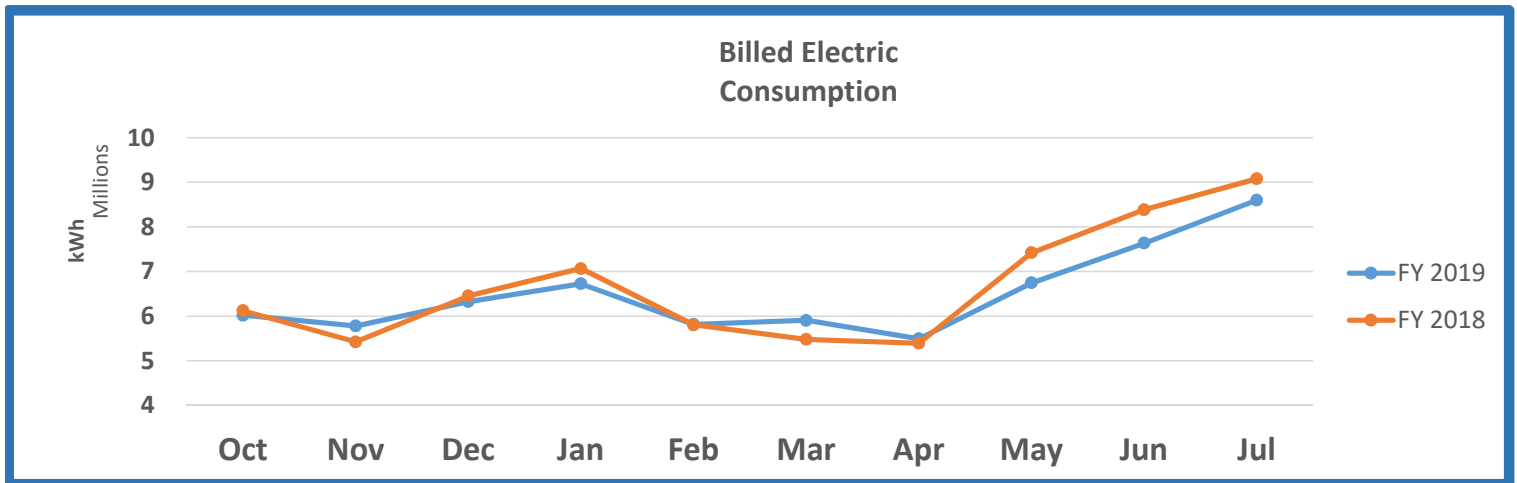


ELECTRIC FUND DASHBOARD

CURRENT RESULTS COMPARISON

	ANNUAL BUDGET	ACTUAL YTD JUL 2019	% OF BUDGET	PRIOR YR YTD JUL 2018	VARIANCE OVER PY	% OVER PY
REV (less cogs and fund bal)	\$ 3,859,500	\$ 3,182,821	82.47%	\$ 3,302,926	\$ (120,105)	-3.64%
EXP (less cogs and cap xfers)	3,432,215	2,620,275	76.34%	2,681,987	(61,712)	-2.30%
YTD July 31, 2019	<u>\$ 427,285</u>	<u>\$ 562,546</u>	131.66%	<u>\$ 620,939</u>	<u>\$ (58,393)</u>	-9.40%

TABLES/CHARTS



YTD Billed Consumption in kWh:

Oct18 - Jul19	65,035,475
Oct 17 -Jul18	66,615,337
ytd variance	<u>(1,579,862)</u>
	-2.37%

CITY OF BURNET
FINANCIAL REPORT
YTD JULY 2019

% of year completed: 83.33

	ANNUAL BUDGET 2018-2019	ACTUAL YTD JUL 2019	% OF BUDGET	PRIOR YEAR YTD JUL 2018	VARIANCE OVER PY	% OVER PY	
REVENUE							
Electric Sales	\$ 8,384,000	\$ 7,062,560		\$ 7,220,128	\$ (157,568)		
Cost of Power	4,716,000	4,025,229		4,092,688	(67,459)		
Net Sales	3,668,000	3,037,331	82.81%	3,127,440	(90,109)	-2.88%	A
Penalties	113,000	69,218	61.25%	91,991	(22,773)	-24.76%	B
Electric Connects	3,000	29,451	981.71%	27,474	1,977	7.20%	
Pole Rental	47,000	14,897	31.69%	32,807	(17,910)		C
Other Revenue	15,000	10,172	67.82%	10,177	(5)	-0.05%	
Interest Income	3,500	19,055	544.44%	3,037	16,018	527.41%	
Transfer from HOT	10,000	2,697	26.97%	10,000	(7,303)		
Use of Fund Balance	75,000	35,569	47.42%	98,866	(63,297)	-64.02%	D
Total Revenue	\$ 3,934,500	\$ 3,218,390	81.80%	\$ 3,401,792	\$ (183,402)	-5.39%	
<i>Total Revenue less fund balance</i>	<i>\$ 3,859,500</i>	<i>\$ 3,182,821</i>	<i>82.47%</i>	<i>\$ 3,302,926</i>	<i>\$ (120,105)</i>	<i>-3.64%</i>	
EXPENSES							
Personnel Costs	\$ 914,519	\$ 708,206	77.44%	\$ 677,351	\$ 30,854	4.56%	E
Supplies	87,000	72,456	83.28%	67,037	5,419	8.08%	
Repairs & Maintenance	195,000	100,139	51.35%	111,515	(11,375)	-10.20%	
Services	75,150	43,543	57.94%	49,948	(6,405)	-12.82%	
Transfer to Self-funded equipment	44,917	37,431	83.33%	55,287	(17,856)	-32.30%	
Community Outreach	85,200	61,360	72.02%	72,150	(10,791)	-14.96%	
Capital Outlay	80,000	14,003	17.50%	21,017	(7,014)	-33.37%	
Transfer to Capital Project Fund	75,000	35,569	47.42%	98,866	(63,297)	-64.02%	D
Transfers to Debt Service	47,229	39,358	83.33%	40,462	(1,104)	-2.73%	
Transfer to GF - ROI	1,520,000	1,237,845	81.44%	1,268,467	(30,622)	-2.41%	F
Transfer to GF- Admin Allocation	353,743	283,054	80.02%	296,461	(13,407)	-4.52%	
Transfer to GF- Shop Allocation	29,457	22,881	77.68%	22,292	589	2.64%	
Total Expenses	\$ 3,507,215	\$ 2,655,843	75.73%	\$ 2,780,852	\$ (125,009)	-4.50%	
<i>Total Expenses less xfers to capital project</i>	<i>\$ 3,432,215</i>	<i>\$ 2,620,275</i>	<i>76.34%</i>	<i>\$ 2,681,987</i>	<i>\$ (61,712)</i>	<i>-2.30%</i>	
Net Profit (Loss)	\$ 427,285	\$ 562,546	131.66%	\$ 620,939	\$ (58,393)	-9.40%	

A Sales are down because consumption is down over 2%.

B Penalties are down mainly because our largest commercial customer paid late fees in December and January of the prior year.

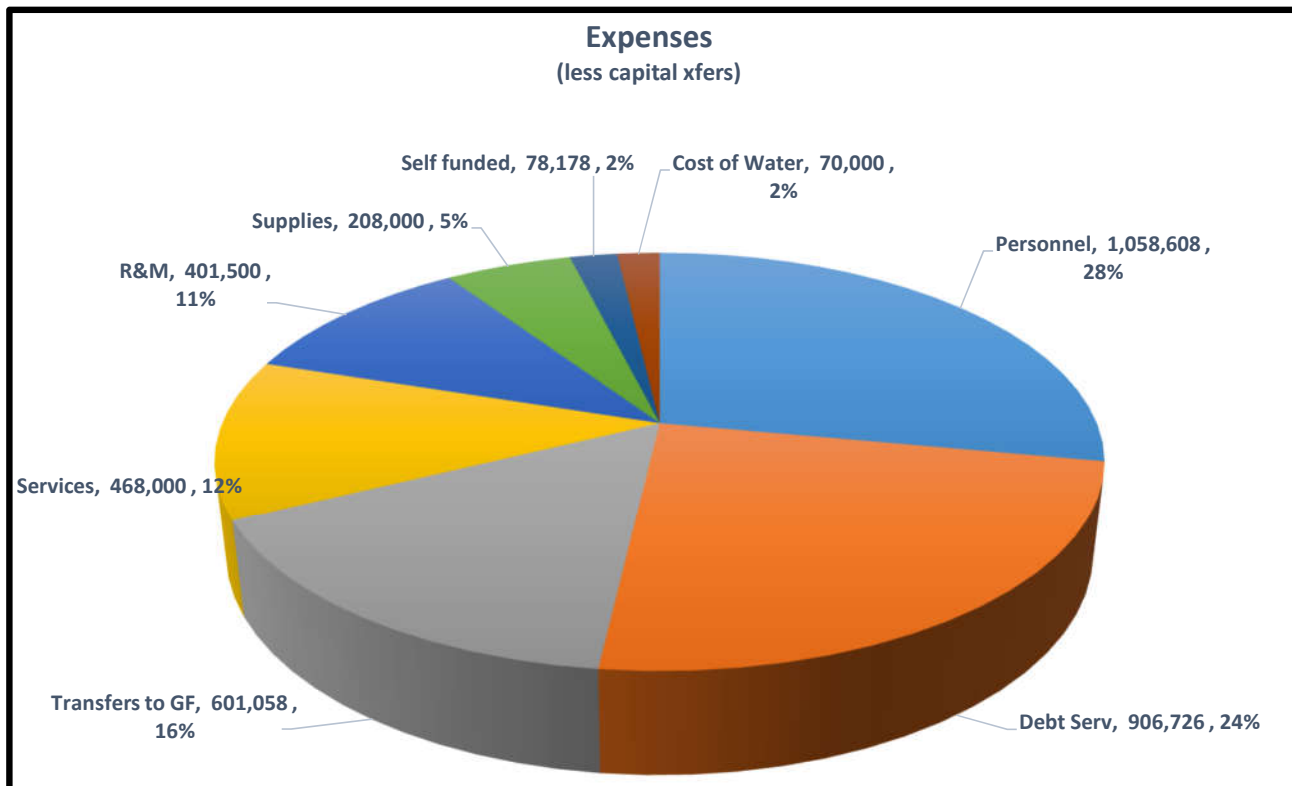
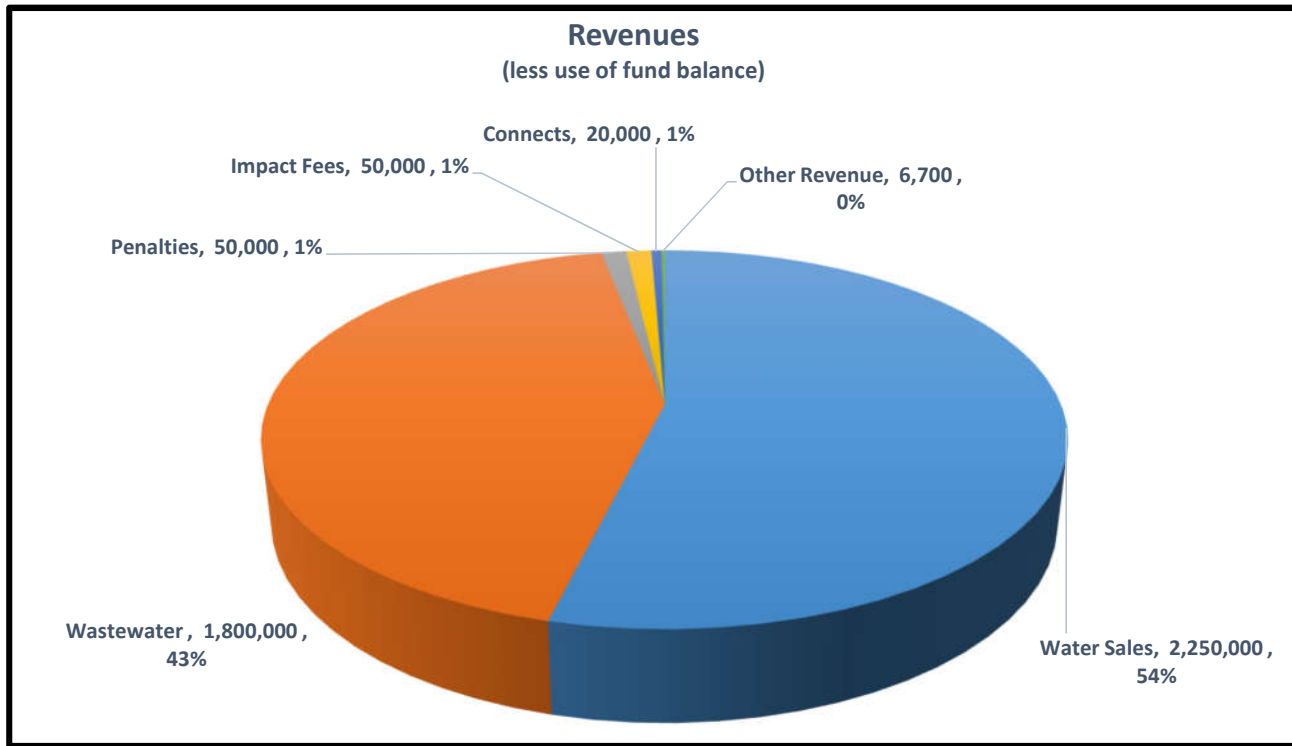
C Timing difference in pole rental collections; no variance expected by the end of the year.

D Fund Balance is used to offset transfers to the Capital Project Fund; net effect to operations is \$0.

E Personnel costs are up over last year because of pay increases in the Lineman Program; running below budget because not all of the employees in the program have fulfilled their requirements.

F. Transfers are based on consumption and consumption is down from last year by over 2%.

WATER/WW FUND ORIGINAL BUDGET 2018-19

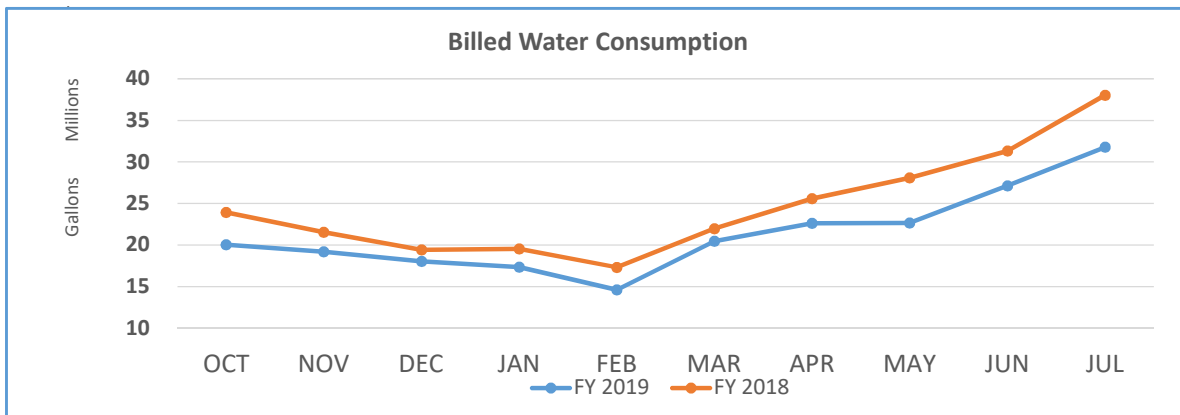


WATER/WW FUND DASHBOARD

CURRENT RESULTS COMPARISON

	ANNUAL BUDGET	ACTUAL YTD JUL 2019	% OF BUDGET	PRIOR YR YTD JUL 2018	VARIANCE OVER PY	% OVER PY
REV (less use of fund bal)	\$ 4,176,700	\$ 3,460,980	82.86%	\$ 3,559,891	\$ (98,911)	-2.78%
EXP (less capital xfers)	3,792,070	2,979,958	78.58%	2,980,795	(836)	-0.03%
PROFIT (LOSS)	\$ 384,630	\$ 481,021	125.06%	\$ 579,097	\$ (98,075)	-16.94%

TABLES/CHARTS



YTD Billed Consumption in gallons:

Oct18 - Jul19	213,872,149
Oct 17 -Jul18	246,812,375
ytd variance	(32,940,226)
	-13.35%

CITY OF BURNET
FINANCIAL REPORT
YTD JULY 2019

% of year completed: 83.33

	ANNUAL BUDGET 2018-2019	ACTUAL YTD JUL 2019	% OF BUDGET	PRIOR YEAR YTD JUL 2018	VARIANCE OVER PY	% OVER PY	
REVENUE							
Water Sales	\$ 2,250,000	\$ 1,781,725	79.19%	\$ 1,904,047	\$ (122,322)	-6.42%	A
Wastewater Sales	1,800,000	1,521,387	84.52%	1,521,961	(575)	-0.04%	
Penalties	50,000	37,165	74.33%	43,135	(5,970)	-13.84%	
Water/Sewer Connects	20,000	39,813	199.07%	27,276	12,538	45.97%	
Irrigation Revenue	2,500	2,250	90.00%	1,095	1,155	105.48%	
Other Revenue	3,000	10,928	364.25%	4,759	6,168	129.61%	
Interest Income	1,200	17,712	1476.01%	15,618	2,094	13.41%	
Use Impact Fees	50,000	50,000	100.00%	42,000	8,000		
Use of Fund Balance	177,400	26,423	14.89%	-	26,423		B
Total Revenue	\$ 4,354,100	\$ 3,487,403	80.09%	\$ 3,559,891	\$ (72,488)	-2.04%	
<i>Total Revenue less fund balance</i>	<i>\$ 4,176,700</i>	<i>\$ 3,460,980</i>	<i>82.86%</i>	<i>\$ 3,559,891</i>	<i>\$ (98,911)</i>	<i>-2.78%</i>	
EXPENSES							
Personnel Costs	\$ 1,058,608	\$ 846,680	79.98%	\$ 839,913	\$ 6,767	0.81%	
Supplies	208,000	155,168	74.60%	156,433	(1,266)	-0.81%	
Repairs & Maintenance	401,500	291,611	72.63%	288,073	3,538	1.23%	
Services	468,000	323,802	69.19%	332,346	(8,544)	-2.57%	
Transfer to Self-funded equipment	78,178	65,148	83.33%	35,192	29,957	85.12%	C
Cost of Water	70,000	46,176	65.97%	55,123	(8,947)	-16.23%	
Transfers to Capital Fund	177,400	26,423	14.89%	-	26,423		B
Capital Outlay	-	-		11,809	(11,809)	-100.00%	
Transfers to Debt Service	906,726	762,605	84.11%	756,883	5,722	0.76%	
Transfer to GF - In Lieu of Property Tax	126,801	102,329	80.70%	105,268	(2,938)	-2.79%	
Transfer to GF - In Lieu of Franchise	211,335	170,549	80.70%	175,446	(4,897)		
Transfer to GF- Admin Allocation	233,466	193,008	82.67%	202,017	(9,008)	-4.46%	
Transfer to GF- Shop Allocation	29,456	22,881	77.68%	22,292	589	2.64%	
Total Expenses	\$ 3,969,470	\$ 3,006,381	75.74%	\$ 2,980,795	\$ 25,587	0.86%	
<i>Total Expenses less xfers to capital project</i>	<i>\$ 3,792,070</i>	<i>\$ 2,979,958</i>	<i>78.58%</i>	<i>\$ 2,980,795</i>	<i>\$ (836)</i>	<i>-0.03%</i>	
Net Profit (Loss)	\$ 384,630	\$ 481,021	125.06%	\$ 579,097	\$ (98,075)	-16.94%	

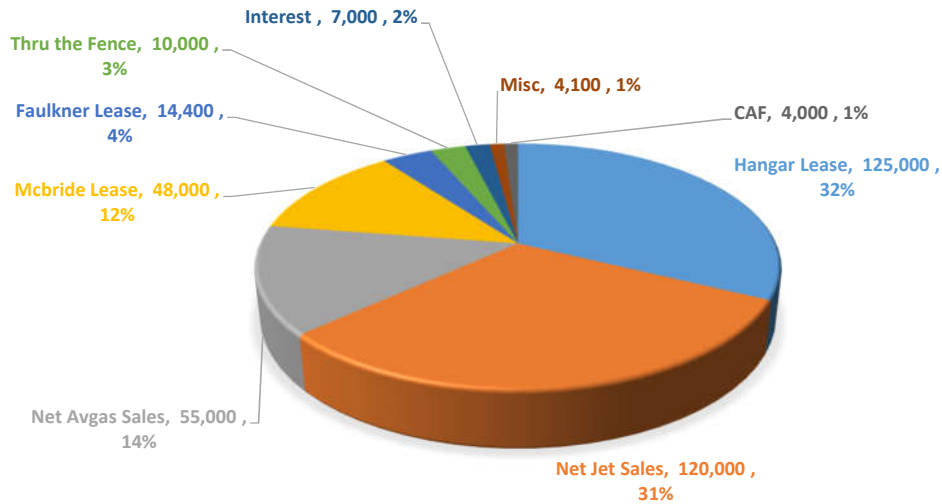
A Water sales are down over prior year due to decreased water consumption resulting from increased rainfall.

B Fund Balance is used to offset transfers to the Capital Project Fund; net effect to operations is \$0.

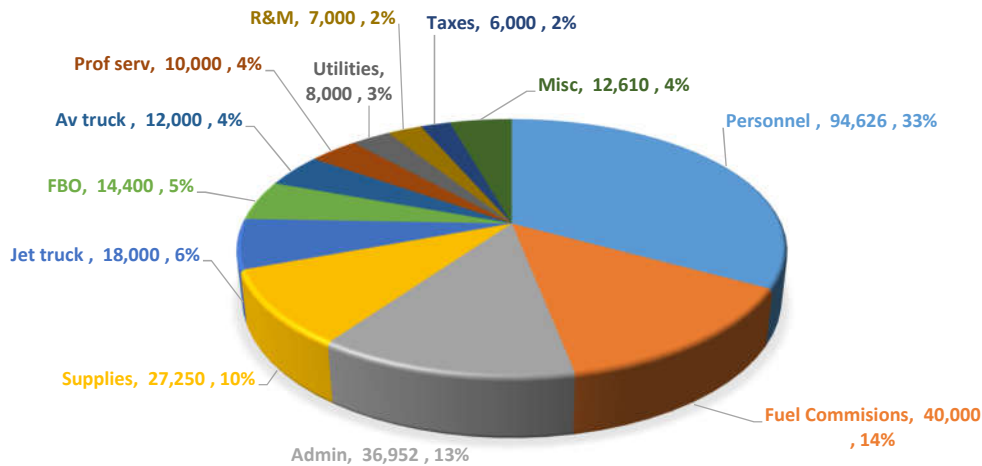
C Increased for new equipment purchases but on track with budget.

AIRPORT FUND ORIGINAL BUDGET 2018-19

NET REVENUES \$387,500
(EXCLUDES USE OF FUND BALANCE)



NET EXPENSES \$280,228
(EXCLUDES XFER TO CAPITAL FUND)

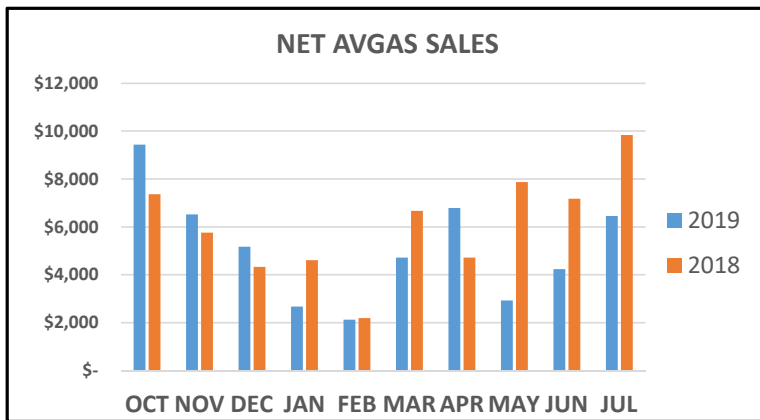


AIRPORT FUND DASHBOARD

CURRENT RESULTS COMPARISON

	ANNUAL BUDGET	ACTUAL YTD JUL 2019	% OF BUDGET	PRIOR YR YTD JUL 2018	VARIANCE OVER PY	% OVER PY
REV (less fuel purchases and fund bal)	\$ 387,500	\$ 388,090	100.15%	\$ 366,779	\$ 21,311	5.81%
EXP (less fuel purchases and fund bal)	286,838	217,326	75.77%	237,861	(20,535)	-8.63%
PROFIT (LOSS)	\$ 100,662	\$ 170,764	169.64%	\$ 128,919	\$ 41,845	32.46%

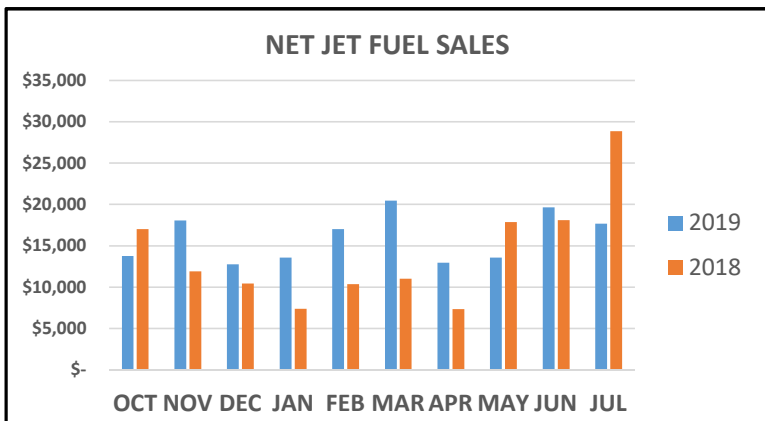
TABLES/CHARTS



	2019	2018
AvSales	\$ 159,694.73	\$ 218,123.71
Av Purchases	108,544.55	157,498.73
Profit	\$ 51,150.18	\$ 60,624.98
%	32.03%	27.79%

Avgas Gallons Sold:

2019	35,077
2018	50,787
Increase(decrease)	(15,709)
	-31%



	2019	2018
Jet Sales	\$ 331,903.81	\$ 318,857.00
Jet Purchases	172,554.21	178,674.58
Profit	\$ 159,349.60	\$ 140,182.42
%	48.01%	43.96%

Jet Gallons Sold:

2019	71,437
2018	78,286
Increase(decrease)	(6,849)
	-8.75%

CITY OF BURNET
FINANCIAL REPORT
YTD JULY 2019

% of year completed: 83.33

	ANNUAL BUDGET 2018-2019	ACTUAL YTD JUL 2019	% OF BUDGET	PRIOR YEAR* YTD JUL 2018	VARIANCE OVER PY	% OVER PY
REVENUE						
Av Gas Sales	\$ 255,000	\$ 159,695		\$ 218,124	\$ (58,429)	
Av Gas Purchases	200,000	108,545		157,499	(48,954)	
Net Sales	55,000	51,150	93.00%	60,625	(9,475)	-15.63%
Jet Gas Sales	325,000	331,904		318,857	13,047	
Jet Gas Purchases	205,000	172,554		178,675	(6,120)	
Net Sales	120,000	159,350	132.79%	140,182	19,167	13.67% A
Contributions/Misc Rev	-	275		104	171	164.35%
Sign Rental Revenue	900	-	0.00%	75	(75)	
Penalties	1,000	850	85.00%	250	600	240.00%
All Hangar Lease	125,000	104,280	83.42%	104,981	(702)	-0.67%
CAF Admissions	4,000	3,647	91.16%	3,647	-	0.00%
McBride Lease	48,000	38,582	80.38%	38,582	(0)	0.00%
Thru the Fence Lease	10,000	5,887	58.87%	-	5,887	
Airport Parking Permit	2,200	240	10.91%	120	120	100.00%
Hanger Lease - Faulkner	14,400	12,000	83.33%	12,000	-	0.00%
Insurance Reimbursement	-	-	#DIV/0!	-	-	#DIV/0!
Interest Earned	7,000	11,830	169.00%	6,213	5,617	90.40%
Use of Fund Balance	491,700	229,375	46.65%	45,814	183,561	B
Total Revenue	\$ 879,200	\$ 617,465	70.23%	\$ 412,593	\$ 204,872	49.65%
<i>Total Revenue less fund balance</i>	<i>\$ 387,500</i>	<i>\$ 388,090</i>	<i>100.15%</i>	<i>\$ 366,779</i>	<i>\$ 21,311</i>	<i>5.81%</i>
EXPENSES						
Personnel Costs	\$ 94,626	\$ 80,806	85.40%	\$ 75,544	\$ 5,262	6.97%
Supplies	27,250	17,399	63.85%	16,733	667	3.98%
Repairs & Maintenance	7,000	2,722	38.89%	7,025	(4,303)	-61.25%
Contract Labor - FBO	14,400	12,000	83.33%	12,000	-	0.00%
Commission on Fuel Sal	40,000	26,629	66.57%	32,268	(5,640)	-17.48%
Schools/Seminars	2,000	3,957	197.83%	-	3,957	
Insurance & Bonds	10,610	7,871	74.18%	3,927	3,944	100.42%
Professional Services	10,000	42	0.42%	-	42	
Property Taxes	6,000	4,461	74.35%	4,219	242	5.73%
Utilities	8,000	6,545	81.82%	6,681	(136)	-2.03%
Av fuel truck lease	12,000	10,000	83.33%	10,000	-	0.00%
Jet fuel truck lease	18,000	14,000	77.78%	14,000	-	0.00%
Transfers to Debt Service	-	-		21,896	(21,896)	C
Transfers to Capital/Uses of Fund Bal	491,700	229,375	46.65%	45,814	183,561	B
Admin Allocation	36,952	30,894	83.60%	33,568	(2,674)	-7.97%
Total Expenses	\$ 778,538	\$ 446,701	57.38%	\$ 283,675	\$ 163,026	57.47%
<i>Total Expense less xfers to capital project</i>	<i>\$ 286,838</i>	<i>\$ 217,326</i>	<i>75.77%</i>	<i>\$ 237,861</i>	<i>\$ (20,535)</i>	<i>-8.63%</i>
Net Profit (Loss)	\$ 100,662	\$ 170,764	169.64%	\$ 128,919	\$ 41,845	32.46%

*Restated prior year to exclude the Ramp Grant revenues and expenses in order to be consistent with current year budget change to move the Ramp Grant activity to the capital fund.

A Jet fuel sales are up mainly due to increased margins.

B Fund Balance is used to offset transfers to the Capital Project Fund; net effect to operations is \$0.

C The airport debt was paid off during the previous year.

CITY OF BURNET
FINANCIAL REPORT
YTD JULY 2019

	ANNUAL BUDGET 2018-2019	ACTUAL YTD JUL 2019	% OF BUDGET	PRIOR YEAR YTD JUL 2018	VARIANCE OVER PY	% OVER PY
HOTEL/MOTEL FUND						
Revenues	\$ 260,475	\$ 253,780	97.43%	\$ 341,510	\$ (87,730)	-25.69%
Expenses	253,927	208,879	82.26%	317,393	(108,514)	-34.19%
Net Profit (Loss)	<u>\$ 6,548</u>	<u>\$ 44,901</u>		<u>\$ 24,117</u>	<u>\$ 20,784</u>	
BEDC						
Revenues	\$ 4,741,500	\$ 4,030,683	85.01%	\$ 1,299,121	\$ 2,731,562	210.26%
Expenses	3,863,104	2,941,303	76.14%	845,236	2,096,067	247.99%
Net Profit (Loss)	<u>\$ 878,396</u>	<u>\$ 1,089,380</u>		<u>\$ 453,885</u>	<u>\$ 635,495</u>	
SELF FUNDED EQUIPMENT FUND						
Revenues	\$ 859,646	\$ 731,669	85.11%	\$ 754,417	\$ (22,748)	-3.02%
Expenses	930,200	715,841	76.96%	673,305	42,536	6.32%
Net Profit (Loss)	<u>\$ (70,554)</u>	<u>\$ 15,828</u>		<u>\$ 81,112</u>	<u>\$ (65,284)</u>	
DEBT SERVICE FUND						
Revenues	\$ 1,673,956	\$ 802,452	47.94%	\$ 819,766	\$ (17,314)	-2.11%
Expenses	1,673,956	850,280	50.79%	843,088	7,192	0.85%
Net Profit (Loss)	<u>\$ -</u>	<u>\$ (47,828)</u>		<u>\$ (23,322)</u>	<u>\$ (24,506)</u>	
INTEREST & SINKING DEBT FUND						
Revenues	\$ 1,030,327	\$ 964,002	93.56%	\$ 353,649	\$ 610,353	172.59%
Expenses	1,030,327	982,704	95.38%	345,609	637,095	184.34%
Net Profit (Loss)	<u>\$ -</u>	<u>\$ (18,701)</u>		<u>\$ 8,040</u>	<u>\$ (26,741)</u>	

CITY OF BURNET
CASH AND INVESTMENT REPORT
YTD JULY 2019

Acct #	Bank	Account Name	Account Type	Balance Jul 2019	Date Purchased	Maturity Date	Interest Rate
Unrestricted Accounts							
984/2410	FSB	Operating Cash	Checking	\$ 1,215,252.06	N/A	N/A	0.10 %
		Less Claim on Cash for Airport		(53,756.05)			
2329	FSB	Golf Course Petty Cash	Checking	2,519.38	N/A	N/A	— %
2535	FSB	Operating Reserve	M/M	384,968.28	N/A	N/A	0.20 %
2352	FSB	Delaware Springs-Credit Card Acct	Checking	-	N/A	N/A	— %
2378	FSB	Airport - Credit Card Acct	Checking	-	N/A	N/A	— %
2386	FSB	Utility - Credit Card Acct	Checking	-	N/A	N/A	— %
2469	FSB	Court - Credit Card Acct	Checking	-	N/A	N/A	— %
2711100002	TexPool	Operating Reserve	Investment	4,591,259.38	N/A	N/A	1.8896 %

Total Unrestricted \$ 6,140,243.05

75 Day Reserve Requirement	3,160,200.00
Unrestricted Cash over 75 day reserve	<u>\$ 2,980,043.05</u>
90 Day Reserve Requirement	3,792,847.00
Unrestricted Cash over 90 day reserve	<u>\$ 2,347,396.05</u>

Restricted by Council Action

2711100004	TexPool	Capital Reserve	Investment	\$ 271,890.96	N/A	N/A	1.8896 %
Total Restricted by Council				<u>\$ 271,890.96</u>			

Restricted by Purpose or Law

Acct #	Bank	Account Name	Account Type	Balance Jul 2019	Date Purchased	Maturity Date	Interest Rate
1453	FSB	Bond Reserve	M/M	\$ 359,788.50	N/A	N/A	0.20 %
2188	FSB	Self Funded Equipment	M/M	567,234.12	N/A	N/A	0.20 %
2402	FSB	Hotel / Motel	M/M	29,200.04	N/A	N/A	0.20 %
2711100005	TexPool	Hotel / Motel	Investment	59,484.98	N/A	N/A	1.8896 %
2451	FSB	Construction Account	Checking	104,384.47	N/A	N/A	— %
2485	FSB	PD Seizure	M/M	3,112.75	N/A	N/A	0.20 %
2493	FSB	Municipal Court Special Revenue	M/M	43,048.86	N/A	N/A	0.20 %
2519	FSB	Impact Fees - Water	M/M	119,256.74	N/A	N/A	0.20 %
2543	FSB	Airport Reserve	M/M	-	N/A	N/A	0.20 %
		Plus Airport Claim on Cash		53,756.05	N/A	N/A	
2711100009	TexPool	Airport Reserve	Investment	612,872.31	N/A	N/A	1.8896 %
2568	FSB	Benevolent Fund	Checking	-	N/A	N/A	— %
2576	FSB	Interest & Sinking Acct	M/M	55,487.51	N/A	N/A	0.20 %
2584	FSB	Impact Fees - Wastewater	M/M	12,028.58	N/A	N/A	0.20 %
2592	FSB	BEDC	Super NOW	563,044.97	N/A	N/A	0.10 %
2711100008	TexPool	BEDC Project Fund	Investment	369,188.42	N/A	N/A	1.8896 %
2711100010	TexPool	BEDC	Investment	819,101.97	N/A	N/A	1.8896 %
2634	FSB	Benefit Trust Account	M/M	-	N/A	N/A	— %
2675	FSB	Police Department Explorer Program	M/M	6,407.01	N/A	N/A	— %
2691	FSB	Fire Department Explorer Program	M/M	3,941.71	N/A	N/A	0.20 %
3012	FSB	Franchise Fee Account	Super NOW	86,532.49	N/A	N/A	0.10 %
58776	FSB	Fire Dept. Community Acct	M/M	14,619.89	N/A	N/A	— %
2711100007	TexPool	TWDB	Investment	67,727.74	N/A	N/A	1.8896 %
2711100006	TexPool	TWDB	Investment	41,119.93	N/A	N/A	1.8896 %
		City of Burnet, Texas Combination Tax and Surplus Revenue Certificates of Obligation, Series 2010 Escrow					
143033000	US Bank	Account	Investment	3,158.37	N/A	N/A	0.34 %
82-020-01-0	Bank of	City of Burnet Ctsr 2012 TWDB Escrow	Investment	271,270.25	N/A	N/A	0.3700 %
62315	FSB	BEDC Bond Fund		63.43	N/A	N/A	
62364	FSB	BEDC Project Fund	Investment	-	N/A	N/A	
Total Restricted Cash				<u>\$ 4,265,831.09</u>			

Total All Cash \$ 10,677,965.10

CITY OF BURNET
CAPITAL PROJECT REPORT
YTD JULY 2019

GENERAL CAPITAL PROJECT FUND					
DESCRIPTION	TOTAL COST	2018-2019 BUDGET	YTD JUL ACTUAL	%	BALANCE FOR 2018-2019
<u>CAPITAL PROJECTS:</u>					
Police Department Facility	\$ 5,200,000	\$ 2,973,000	\$ 185,153	6%	\$ 2,787,847
HCHS Animal Shelter	10,000	10,000	9,522	95%	478
Public Safety Mobile CAD	95,000	95,000	83,348	88%	11,652
					-
Security Upgrade EMS Nar	30,000	24,767	24,767	100%	(0)
New Tank on Water Truck	30,000	-	-	#DIV/0!	-
Burn Building / Training	130,000	130,000	-	0%	130,000
					-
Street Overlay - JHP	200,000	200,000	189,963	95%	10,037
Street Overlay	200,000	200,000	71,899	36%	128,101
					-
Community Center Stage	30,000	30,000	27,250	91%	2,750
Park Improvements	200,000	200,000	162,334	81%	37,667
					-
Tree Replacements	10,000	10,000	9,641	96%	359
					-
GHRC Capital Maintenance	50,000	50,000	41,689	83%	8,311
	6,185,000	3,922,767	805,565	21%	3,117,202
<u>OTHER PROJECTS:</u>					
LOAN DEFEASANCE	716,000	640,000	640,000	100%	-
DEVELOPMENT SERVICES STAFFING	44,000	44,000	44,000	100%	-
	760,000	684,000	684,000	100%	-
					-
	\$ 6,945,000	\$ 4,606,767	\$ 1,489,565	32%	\$ 3,117,202

BALANCE TO BE FUNDED FROM:		
\$1,485,000	\$3,223,000	
OPERATING RESERVES	OTHER SOURCES	TOTAL
\$ -	\$ 2,787,847	\$ 2,787,847
478	-	478
11,652	-	11,652
		-
(0)	-	(0)
-	-	-
80,000	50,000	130,000
		-
-	10,037	10,037
128,101	-	128,101
		-
2,750	-	2,750
37,667	-	37,667
		-
-	359	359
		-
8,311	-	8,311
268,959	2,848,243	3,117,202
-	-	-
-	-	-
-	-	-
\$ 268,959	\$ 2,848,243	\$ 3,117,202

GOLF COURSE CAPITAL PROJECT FUND					
DESCRIPTION	TOTAL COST	2018-2019 BUDGET	YTD JUL ACTUAL	%	BALANCE FOR 2018-2019
<u>CAPITAL PROJECTS:</u>					
C/O - Course Improvement - Includes new control panel for irrigation pump house, replacement of irrigation heads and valves, and new sodding around irrigation heads and other areas as needed.	\$ 100,000	\$ 100,000	\$ 66,706	67%	\$ 33,294

BALANCE TO BE FUNDED FROM:		
\$100,000	\$0	
OPERATING RESERVES	OTHER SOURCES	TOTAL
\$ 33,294	\$ -	\$ 33,294

ELECTRIC CAPITAL PROJECT FUND					
DESCRIPTION	TOTAL COST	2018-2019 BUDGET	YTD JUL ACTUAL	%	BALANCE FOR 2018-2019
<u>CAPITAL PROJECTS:</u>					
Subdivision Electrical Costs	\$ 150,000	\$ 165,669	\$ 165,669	100%	\$ 0

BALANCE TO BE FUNDED FROM:		
\$75,000	\$75,000	
OPERATING RESERVES	OTHER SOURCES	TOTAL
\$ 0	\$ -	\$ 0

W/WW CAPITAL PROJECT FUND					
DESCRIPTION	TOTAL COST	2018-2019 BUDGET	YTD JUL ACTUAL	%	BALANCE FOR 2018-2019
<u>CAPITAL PROJECTS:</u>					
Water System Improvements - Wofford	\$ 50,000	\$ -	\$ -	#DIV/0!	\$ -
SSES Line Improvements - Proj F	400,000	400,000	399,333	100%	667
SSES Line Improvements - Proj E	670,000	670,000	609,237	0%	60,763
Manholes - Proj B	400,000	400,000	9,410	2%	390,590
Oak Vista/CR 100 water line expansion	70,000	70,000	44,023		25,977
LCRA Composting Facility	75,000	-	-	#DIV/0!	-
	\$ 1,665,000	\$ 1,540,000	\$ 1,062,003	69%	\$ 477,997

BALANCE TO BE FUNDED FROM:		
\$ 540,000	\$1,000,000	
OPERATING RESERVES	OTHER SOURCES	TOTAL
\$ -	\$ -	\$ -
	667	667
-	60,763	60,763
	390,590	390,590
8,377	17,600	25,977
-	-	-
\$ 8,377	\$ 469,620	\$ 477,997

CITY OF BURNET
CAPITAL PROJECT REPORT
YTD JULY 2019

AIRPORT CAPITAL PROJECT FUND					
DESCRIPTION	TOTAL COST	2018-2019 BUDGET	YTD JUL ACTUAL	%	BALANCE FOR 2018-2019
<u>CAPITAL PROJECTS:</u>					
RAMP GRANT EXPENDITURES	\$ 100,000	\$ 100,000	\$ 82,096	82%	\$ 17,904
PURCHASE AIRPORT PROPERTY	400,000	400,000	140,579	35%	259,421
STATIC DISPLAY PROJECT	45,000	45,000	96,416	214%	-
RUNWAY REPAIRS	41,500	41,500	41,470	100%	30
	<u>\$ 586,500</u>	<u>\$ 586,500</u>	<u>\$ 360,561</u>	<u>61%</u>	<u>\$ 277,355</u>

BALANCE TO BE FUNDED FROM:		
\$0 OPERATING RESERVES	\$500,000 OTHER SOURCES	TOTAL
\$ -	\$ 17,904	\$ 17,904
-	259,421	259,421
-	-	-
-	30	30
<u>\$ -</u>	<u>\$ 277,355</u>	<u>\$ 277,355</u>

TOTAL CAPITAL/OTHER PROJECTS				
	2018-2019 BUDGET	YTD JUL ACTUAL	%	BALANCE FOR 2018-2019
TOTAL CAPITAL/OTHER PROJECTS	\$ 6,998,936	\$ 3,144,505	45%	\$ 3,905,848
TRANSFER TO CAPITAL EQUIPMENT RESERVES	500,000	-	0%	500,000
TOTAL CAPITAL/OTHER	<u>\$ 7,498,936</u>	<u>\$ 3,144,505</u>	<u>42%</u>	<u>\$ 4,405,848</u>

BALANCE TO BE FUNDED FROM:		
OPERATING RESERVES	OTHER SOURCES	TOTAL
\$ 310,630	\$ 3,595,218	\$ 3,905,848
500,000	-	500,000
<u>\$ 810,630</u>	<u>\$ 3,595,218</u>	<u>\$ 4,405,848</u>

FUNDING:	
USE OF FUND BALANCE	\$ 2,860,000
OTHER SOURCES	4,859,500
	<u>\$ 7,719,500</u>