



NOTICE OF MEETING OF THE GOVERNING BODY OF THE CITY OF BURNET

Notice is hereby given that a **Regular Council Meeting** will be held by the governing body of the City of Burnet on the **12th day of November, 2019** at **6:00** p.m. in the Council Chambers, Burnet Municipal Airport, 2402 S. Water, Burnet, at which time the following subjects will be discussed, to-wit:

This notice is posted pursuant to the Texas Government Code, Chapter §551-Open Meetings.

CALL TO ORDER:

INVOCATION:

PLEDGE OF ALLEGIANCE:

PLEDGE TO TEXAS FLAG:

1. REPORTS/SPECIAL PRESENTATIONS:

- 1.1) Proclamation: National Apprenticeship Week: Mayor Bromley

2. CONSENT AGENDA ITEMS:

(All of the following items on the Consent Agenda are considered to be self-explanatory by the Council and will be enacted with one motion. There will be no separate discussion of these items unless a Council Member, staff member or citizen requests removal of the item from the consent agenda for the purpose of discussion. For removal of an item, a request must be made to the Council when the Consent Agenda is opened for Council Action.)

- 2.1) Approval of the October 22, 2019 Regular City Council Meeting minutes
- 2.2) Approval of the November 5, 2019 Special City Council Meeting minutes

3. PUBLIC HEARING:

3.1) Public Hearing: The City Council will conduct a public hearing regarding a request to rezone 21.97 acres out of the Sarah Ann Guest Survey, No 150, Abstract 1525 from its current designation of Light Industrial—District I-1, to Single-family Residential—District R-1, said 21.97 acres being further described as being generally located in the southeastern quadrant of the intersection of Elm and Westfall Streets, and identified by Burnet County Appraisal District Property ID#116346: M. Lewis

3.2) Public Hearing: The City Council will conduct a public hearing regarding a plat vacating blocks 9-12, 21-28 and 37-40, of the Johnson Addition, City of Burnet, Burnet County, Texas, said blocks being generally located in the southeastern quadrant of the intersection of Elm and Westfall Streets: M. Lewis

4 ACTION ITEMS:

4.1) Discuss and consider action: SECOND AND FINAL READING OF AN ORDINANCE REZONING 300 SOUTH WATER STREET, WHICH IS FURTHER DESCRIBED AS BEING LOT 1, THE EAST 12.6 FEET OF LOT 4, AND THE NORTH 61.3 FEET OF LOT 2, BLOCK 1, PETER KERR PORTION, S7150 FROM ITS PRESENT DESIGNATION OF LIGHT COMMERCIAL—DISTRICT C-1 TO A DESIGNATION OF MEDIUM COMMERCIAL—DISTRICT C-2; PROVIDING A REPEALER CLAUSE; PROVIDING A SEVERABILITY CLAUSE; AND PROVIDING AN EFFECTIVE DATE: M. Lewis

4.2) Discuss and consider action: Acceptance of a Sewer Easement at 102 North Rhomberg: G. Courtney

4.3) Discuss and consider action: Authorize the purchase of new vehicles and equipment for the Public Works. G. Courtney

4.4) Discuss and consider action: FIRST READING OF AN ORDINANCE AMENDING ORDINANCE NO. 2012-06 BY ASSIGNING SINGLE-FAMILY RESIDENTIAL—DISTRICT R-1 ZONING TO THAT PROPERTY DESCRIBED AS BEING 21.97 ACRES OUT OF THE SARAH ANN GUEST SURVEY, NO. 150, ABSTRACT 1525, AND FURTHER IDENTIFIED BY BURNET COUNTY APPRAISAL DISTRICT PROPERTY ID #116346; PROVIDING A REPEALER CLAUSE; PROVIDING A SEVERABILITY CLAUSE; AND PROVIDING AN EFFECTIVE DATE: M. Lewis

4.5) Discuss and consider action: FIRST READING OF AN ORDINANCE OF THE CITY OF BURNET, TEXAS, AMENDING ORDINANCE 2018-19; THE ORIGINAL BUDGET ORDINANCE FOR THE FISCAL YEAR BEGINNING OCTOBER 1, 2018, AND ENDING SEPTEMBER 30, 2019 FOR THE CITY OF BURNET, TEXAS, FUNDING ACCOUNTS IN BUDGET DUE TO UNFORESEEN SITUATIONS; CONTAINING FINDINGS PROVIDING FOR SAVINGS AND SEVERABILITY: P. Langford

4.6) Discuss and consider action: The City Council will discuss and consider action regarding a plat vacating Blocks 9-12, 21-28 and 37-40, of the Johnson Addition City of Burnet, Burnet County, Texas, said blocks being generally located in the southeastern quadrant of the intersection of Elm and Westfall Streets: M. Lewis

4.7) Discuss and consider action: Pepper Mill, Phase One Final Plat, an 8.86-acre, 27-lot residential subdivision located at the eastern terminations of Spicewood Drive and Applewood Drive East: M. Lewis

4.8) Discuss and consider action: Pepper Mill, Phase Two, Final Plat, a 5.39-acre, 23-lot residential subdivision located immediately north of the Heritage Valley Subdivision: M.

Lewis

4.9) Discuss and consider action: A RESOLUTION OF VOTES CAST BY THE CITY COUNCIL, OF THE CITY OF BURNET, TO ELECT DIRECTORS FOR THE BURNET CENTRAL APPRAISAL DISTRICT FOR THE YEAR 2020-2021: K. Dix

4.10) Discuss and consider action Burnet Economic Development Corporation (BEDC) board appointments: K. Dix

4.11) Discuss and consider action: A RESOLUTION BY THE CITY OF BURNET, TEXAS AUTHORIZING THE USE OF CAPITAL RESERVE FUNDS FOR THE POLICE STATION PROJECT: D. Vaughn

5. REPORTS: None.

5.1) Addendum to the City Council Agenda: Department and Committee Reports/Briefings: The City Council may or may not receive a briefing dependent upon activity or change in status regarding the matter. The listing is provided to give notice to the public that a briefing to the Council on any or all subjects may occur.

6. REQUESTS FROM COUNCIL FOR FUTURE REPORTS:

7. ADJOURN:

Dated this 7th, day, of November, 2019

CITY OF BURNET

CRISTA GOBLE BROMLEY, MAYOR

I, the undersigned authority, do hereby certify that the above NOTICE OF MEETING of the governing body of the above named City, BURNET, is a true and correct copy of said NOTICE and that I posted a true and correct copy of said NOTICE on the bulletin board, in the City Hall of said City, BURNET, TEXAS, a place convenient and readily accessible to the general public at all times, and said NOTICE was posted on November 7, 2019, at or before 6 o'clock p.m. and remained posted continuously for at least 72 hours preceding the scheduled time of said Meeting.

Kelly Dix, City Secretary

NOTICE OF ASSISTANCE AT THE PUBLIC MEETINGS:

The City Council Chamber is wheelchair accessible. Persons with disabilities who plan to attend this meeting and who may need auxiliary aids or services, such as interpreters for persons who are deaf or hearing impaired, readers, or large print, are requested to contact the City Secretary's office (512.756.6093) at least two working days prior to the meeting. Requests for information may be faxed to the City Secretary at 512.756.8560.

RIGHT TO ENTER INTO EXECUTIVE SESSION:

The City Council for the City of Burnet reserves the right to adjourn into executive session at any time during the course of this meeting to discuss any of the matters listed above, as authorized by Texas Government Code Sections 551.071 (Consultation with Attorney), 551.072 (Deliberations about Real Property), 551.073 (Deliberations about Gifts and Donations), 551.074 (Personnel Matters), 551.076 (Deliberations about Security Devices) and 551.087 (Economic Development).



Proclamation

OF THE MAYOR AND CITY COUNCIL FOR THE CITY OF BURNET

Whereas, this year will mark the 82nd Anniversary of the passage of the National Apprenticeship Act signed by President Franklin D. Roosevelt on August 16, 1937, which established the National Apprenticeship system; and

Whereas, the City of Burnet and Workforce Solutions Rural Capital Area, are committed to the development and expansion of registered apprenticeships to help employers develop a productive and qualified workforce while growing their businesses; and

Whereas, apprenticeships are proven pathways to fulfilling careers in diverse industries such as advanced manufacturing, aerospace, construction, energy, financial services, healthcare, hospitality, information technology, and more; and

Whereas, apprenticeship programs are uniquely able to meet the changing demands of the City of Burnet's economy, and offer a combination of academic and technical instruction with paid on-the-job training, resulting in a national and industry recognized occupational credential that ensures higher earnings for apprentices and a highly skilled workforce; and

Whereas, the City of Burnet recognizes that robust apprenticeship programs provide tangible value to both job creators and apprentices, with the potential to increase productivity, improve diversity and inclusion, and reduce recruitment and training costs while providing a pathway to prosperous careers for job seekers; and

Whereas, the City of Burnet has lineman apprentices registered with the National Apprenticeship system; and

Whereas, the celebration of 'Apprenticeship Week' would honor and encourage industries who utilize or could benefit from the earn-while-you-learn Apprenticeship model to train workers in the City of Burnet and recognize the role the Apprenticeship system has played in preparing apprentices for sustainable careers; and

Now, therefore, be it proclaimed, that I, Crista Goble Bromley, Mayor of the City of Burnet on behalf of the City Council of the City of Burnet, Texas, do hereby proclaim the week of November 11-17, 2019 as



National Apprenticeship Week

in the City of Burnet, Texas.

In witness thereof, I hereunto set my hand and caused the seal of the City of Burnet to be affixed this 12th day of November, 2019.

Crista Goble Bromley

STATE OF TEXAS {}
COUNTY OF BURNET {}
CITY OF BURNET {}

On this the 22nd day of October, 2019, the City Council of the City of Burnet convened in Regular Session, at 6:00 p.m., at the regular meeting place thereof with the following members present, to-wit:

Mayor	Crista Goble Bromley
Council Members	Danny Lester, Mary Jane Shanes, Tres Clinton, Paul Farmer, Cindia Talamantez
Absent	Joyce Laudenschlager
City Manager	David Vaughn
City Secretary	Kelly Dix
Guests:	Gene Courtney, Alan Burdell, Patricia Langford, Doug Fipps, Adrienne Feild, Mark Lewis, Paul Nelson, Damon Beierle, Mark Lunsford, April Gordon, Sherri Arsen, Ann Riddell, Kim Winkler, Rachel Holcomb

CALL TO ORDER: The meeting was called to order by Mayor Bromley, at 6:00 p.m.

INVOCATION: Council Member Paul Farmer

PLEDGE OF ALLEGIANCE: Council Member Mary Jane Shanes

PLEDGE TO TEXAS FLAG: Council Member Mary Jane Shanes

REPORTS/SPECIAL PRESENTATIONS:

Chamber of Commerce Report: Chamber Board President Mark Lunsford provided all present with the results of the recent Chamber Board Elections. The Chamber is busy preparing for the upcoming Small Business Development Training to be presented on November 13th, 2019 from 11:00 a.m. to 1:00 p.m. at the Burnet Meeting Center. Plans for the Christmas on the Square Event are underway and sponsors for the bike giveaway are needed.

CONSENT AGENDA ITEMS:

(All of the following items on the Consent Agenda are considered to be self-explanatory by the Council and will be enacted with one motion. There will be no separate discussion of these items unless a Council Member, staff member or citizen requests removal of the item from the consent agenda for the purpose of discussion. For removal of an item, a request must be made to the Council when the Consent Agenda is opened for Council Action.)

Approval of the September 24, 2019 Regular City Council Meeting minutes

assistance: K. Dix: Council Member Danny Lester moved to approve the consent agenda as presented. Council Member Mary Jane Shanes seconded, the motion carried unanimously.

PUBLIC HEARINGS:

Public Hearing: Consider a request to rezone 300 S. Water Street, which is further described as being Lot 1, the E 12.6 ft of lot 4, and the N 61.3 ft of Lot 2, Blk 1; Peter Kerr Portion, S7150 from its present designation of Light Commercial—District C-1 to a designation of Medium Commercial—District C-2: M. Lewis: Mayor Bromley opened the public hearing and asked if anyone was interested in speaking, if so to approach the podium. There being no one wishing to speak, Mayor Bromley closed the public hearing.

ACTION ITEMS:

Discuss and consider action: SECOND AND FINAL READING OF AN ORDINANCE OF THE CITY OF BURNET, TEXAS, AMENDING CHAPTER 90, SECTIONS 90-51 OF THE CITY OF BURNET CODE OF ORDINANCES; SETTING SOLID WASTE AND RECYCLING DISPOSAL RATES; PROVIDING AN EFFECTIVE DATE; PROVIDING SEVERABILITY AND OPEN MEETINGS CLAUSES; AND PROVIDING FOR OTHER RELATED MATTERS: D. Vaughn:

Council Member Danny Lester made a motion to approve and adopt Ordinance 2019-28 as presented. Council Member Paul Farmer seconded, the motion carried unanimously.

Discuss and consider action: FIRST READING OF AN ORDINANCE REZONING 300 SOUTH WATER STREET, WHICH IS FURTHER DESCRIBED AS BEING LOT 1, THE EAST 12.6 FEET OF LOT 4, AND THE NORTH 61.3 FEET OF LOT 2, BLOCK 1, PETER KERR PORTION, S7150 FROM ITS PRESENT DESIGNATION OF LIGHT COMMERCIAL—DISTRICT C-1 TO A DESIGNATION OF MEDIUM COMMERCIAL—DISTRICT C-2; PROVIDING A REPEALER CLAUSE; PROVIDING A SEVERABILITY CLAUSE; AND PROVIDING AN EFFECTIVE DATE: M. Lewis: Council Member Danny Lester moved to approve the first reading of Ordinance 2019-29 as presented. Council Member Tres Clinton seconded the motion carried unanimously.

Discuss and consider action: Final Plat of Delaware Springs, Section 19, Phase Two which is further described as being an 8.62 acre single-family residential subdivision located at the northern termination of Rachel Loop: M. Lewis: Council Member Paul Farmer made a motion to approve the final plat of Delaware Springs, Section 19, Phase Two as presented. Council Member Danny Lester seconded, the motion carried unanimously.

Discuss and consider action: A RESOLUTION BY THE CITY OF BURNET, TEXAS DESIGNATING CERTAIN CITY OFFICIALS TO SIGN CHECKS AND OTHER DISBURSEMENTS FOR ANY AUTHORIZED DEPOSITORY OF THE CITY OF BURNET, TEXAS: P. Langford: Council Member Mary Jane Shanes moved to approve Resolution R2019-21 as presented. Council Member Tres Clinton seconded the motion carried unanimously.

Discuss and consider action: A request by Hoover Construction to waive liquidated damages for Project E, sewer line project D. Vaughn: Council Member Paul Farmer filed an Affidavit of Conflict of Interest for this item with the City Secretary and abstained from the vote. Council Member Danny Lester moved to approve the waiver of liquidated damages for the Project E Sewer Line Project upon the City Manager's review and approval of the final numbers provided by the city and the engineers. Council Member Tres Clinton seconded. The Mayor called for a roll vote. Council Members Lester, Laudenschlager, Shanes, Clinton, Talamantez and Mayor Bromley voted in favor, Council Member Farmer abstained. The motion carried with six in favor and one abstention.

REPORTS: None.

Addendum to the City Council Agenda: Department and Committee Reports/Briefings: The City Council may or may not receive a briefing dependent upon activity or change in status regarding the matter. The listing is provided to give notice to the public that a briefing to the Council on any or all subjects may occur.

REQUESTS FROM COUNCIL FOR FUTURE REPORTS: Council Member Shanes requested that the tree ordinance be revisited. Council Member Clinton requested Doug Fipps to update him on the processes for eliminating the hogs that are tearing up the golf course. Mr. Fipps informed all present that they felt like they have trapped and relocated all of the hogs that were causing the damage.

ADJOURN: There being no further business a motion to adjourn was made by Council Member Cindia Talamantez at 6:26 p.m., seconded by Council Member Danny Lester. The motion carried unanimously.

ATTEST:

Crista Goble Bromley, Mayor

Kelly Dix, City Secretary

STATE OF TEXAS {}
COUNTY OF BURNET {}
CITY OF BURNET {}

On this the 5th day of November, 2019, the City Council of the City of Burnet convened in Special Session, at 3:00 p.m., at the regular meeting place thereof with the following members present, to-wit:

Mayor	Crista Goble Bromley
Council Members	Danny Lester, Mary Jane Shanes, Tres Clinton, Paul Farmer, Cindia Talamantez, Joyce Laudenschlager
City Manager	David Vaughn
City Secretary	Kelly Dix

Guests: Gene Courtney,

CALL TO ORDER: The meeting was called to order by Mayor Bromley, at 5:30 p.m.

INVOCATION: passed

PLEDGE OF ALLEGIANCE: passed

PLEDGE TO TEXAS FLAG: Passed

CONSENT AGENDA ITEMS: None

(All of the following items on the Consent Agenda are considered to be self-explanatory by the Council and will be enacted with one motion. There will be no separate discussion of these items unless a Council Member, staff member or citizen requests removal of the item from the consent agenda for the purpose of discussion. For removal of an item, a request must be made to the Council when the Consent Agenda is opened for Council Action.)

PUBLIC HEARING: None

EXECUTIVE SESSION:

Council Member Danny Lester made a motion for Council to move to Executive Session at 5:31 p.m.

Council Member Joyce Laudenschlager seconded, the motion carried unanimously.

Executive Session: The City of Burnet City Council shall meet in Executive Session in accordance to the provision of the Open Meetings Act, Texas Government Code, Chapter 551, and Sub-section 551.086 Public Power Utilities: Section (e) Competitive Matters- LCRA Electric Purchases: D. Vaughn:

RECONVENE TO REGULAR SESSION FOR POSSIBLE ACTION:

Council Member Danny Lester made a motion for Council to return to Regular Session at 5:53 p.m.

Council Member Joyce Laudenschlager seconded, the motion carried unanimously.

Discuss and consider action: Direction to Staff regarding Competitive Matters for the Municipally owned Electric utility: D. Vaughn: Council Member Danny Lester made a motion for Staff to proceed as discussed in Executive Session pertaining to the LCRA Electric Purchases. Council Member Joyce Laudenschlager seconded, the motion carried unanimously.

REPORTS: None

Addendum to the City Council Agenda: Department and Committee Reports/Briefings: The City Council may or may not receive a briefing dependent upon activity or change in status regarding the matter. The listing is provided to give notice to the public that a briefing to the Council on any or all subjects may occur.

REQUESTS FROM COUNCIL FOR FUTURE REPORTS: None.

ADJOURN: There being no further business a motion to adjourn was made by Council Member Joyce Laudenschlager at 5:54 p.m., seconded by Council Member Mary Jane Shanes. The motion carried unanimously.

ATTEST:

Crista Goble Bromley, Mayor

Kelly Dix, City Secretary



Development Services

ITEM 3.1

Mark S. Lewis
Development Services
(512)-715-3215
mlewis@cityofburnet.com

Agenda Item Brief

Meeting Date: November 12, 2019

Agenda Item: Public Hearing: The City Council will conduct a public hearing regarding a request to rezone 21.97 acres out of the Sarah Ann Guest Survey, No 150, Abstract 1525 from its current designation of Light Industrial—District I-1, to Single-family Residential—District R-1, said 21.97 acres being further described as being generally located in the southeastern quadrant of the intersection of Elm and Westfall Streets, and identified by Burnet County Appraisal District Property ID#116346: M. Lewis

Background: The property being considered for rezoning is a currently undeveloped tract located in the southeastern quadrant of the Westfall/Elm Streets intersection (See Exhibit A).

While the City's zoning map shows the property to already be zoned Single-family Residential—District R-1, City Zoning records indicate that the actual zoning is Light Industrial—District I-1. The zone change request is being brought forward to resolve this discrepancy and to facilitate development of the property as a single-family, residential subdivision.

On November 4, 2019, the Planning and Zoning Commission conducted a public hearing regarding the request. No public comment was offered during the hearing.

Following the public hearing, the Planning and Zoning Commission, by a unanimous vote of the members present, recommended that the zone change request be approved.

Information: Evaluation of this request needs to begin with a review of Future Land Use Plan (FLUP) intent as it applies to the property in question.

It is important for a city to respect its FLUP. In doing this it is equally important that the map be properly read and interpreted. To that end, it is critical to remember that the FLUP does not establish hard lines. Instead, it establishes patterns of development. The plan is intended to be read and applied as a flexible development guide.

In making zoning decisions based on FLUP intent it is important for Planning and Zoning Commissions and City Councils to either:

- Respect the land use patterns established by the FLUP, or
- Amend the FLUP as needed to eliminate conflict.

The analysis that follows demonstrates that in the case of the subject property, the requested zoning respects FLUP land use patterns.

The analysis also speaks to the reasons that the requested Single-family Residential—District R-1 zoning is the class of residential zoning best suited to the property in question. This is because in addition to respecting FLUP intent, the proposed zoning also respects patterns of existing development and is ultimately consistent with the best public interest.

Staff Analysis: The FLUP shows the 21.97 acres in question to be located in an area intended for Industrial land use (See Exhibit B).

Although assigning R-1 zoning to the subject property would appear to be contrary to FLUP intent conditions specific to the property and surrounding area argue otherwise. These conditions include the following:

- Two faces of the subject property abut existing single-family neighborhood.
- Several, if not most of the City's permitted industrial uses are incompatible with residential development.
- Although the abutting residential area may have once been viewed as an area to be redeveloped, the neighborhood, which is one of the oldest in Burnet, is experiencing considerable revitalization.
- Lack of adequate road connection to Hwy 29 would push industrial traffic back through the residential neighborhood.

These conditions argue against Industrial as the most appropriate land use designation.

Within the general "Residential" land use designation, the following factors make R-1 the most appropriate zoning choice.

- The subject property abuts and will serve as an extension of one of the oldest residential neighborhoods in Burnet.
- New single-family residential development will further the ongoing revitalization of the existing neighborhood.
- Existing street and utility infrastructure is sized and arranged to accommodate low density residential needs.

Interpreting the FLUP as calling for Residential use in this area is consistent with plan intent based on the following considerations.

- Residential development within the subject property shifts the boundary of land use areas without disrupting the overall land use pattern.
- The shifts in areas of use do not significantly impact the overall land use ratio within the City.

Residential development within the subject tract therefore maintains FLUP integrity.

With issues relating to future land addressed, it is time to address the primary issue at hand—assignment of zoning.

Residential land use can take several forms. In the case of this property, Single-family Residential—District R-1 zoning, provides for the most appropriate tier of residential development. This assessment is based on the following considerations.

- R-1 zoning is consistent with FLUP intent.
- The neighborhood that borders the property is predominantly made up of single-family homes.
- The requested zoning provides for development that will be compatible with the existing neighborhood
- The existing street system best suited to accommodate the traffic level generated by R-1 type development.
- Based on these considerations, assigning R-1 zoning will protect the best public interest

Recommendation: N/A

EXHIBIT A

Location & Zoning Map

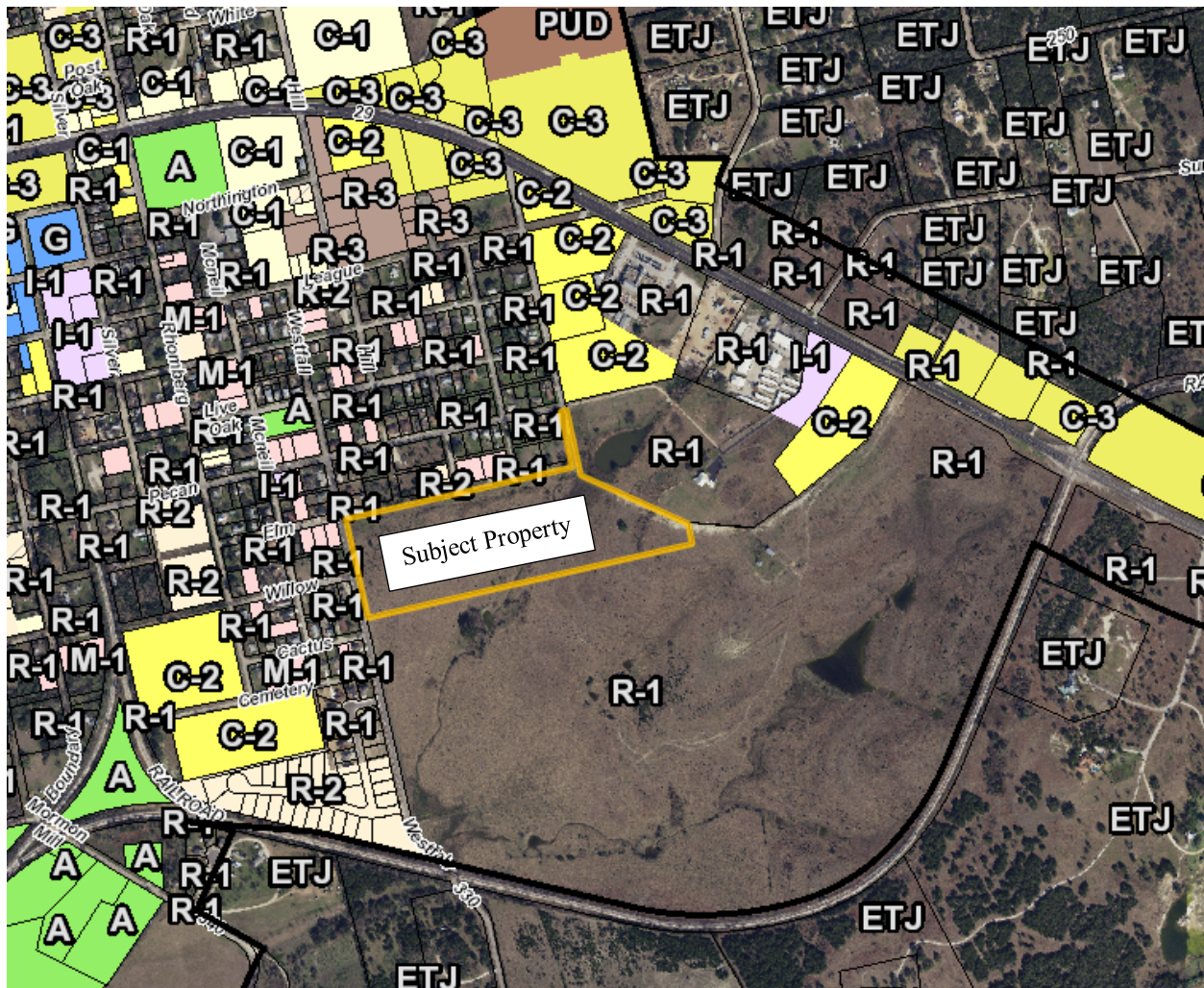
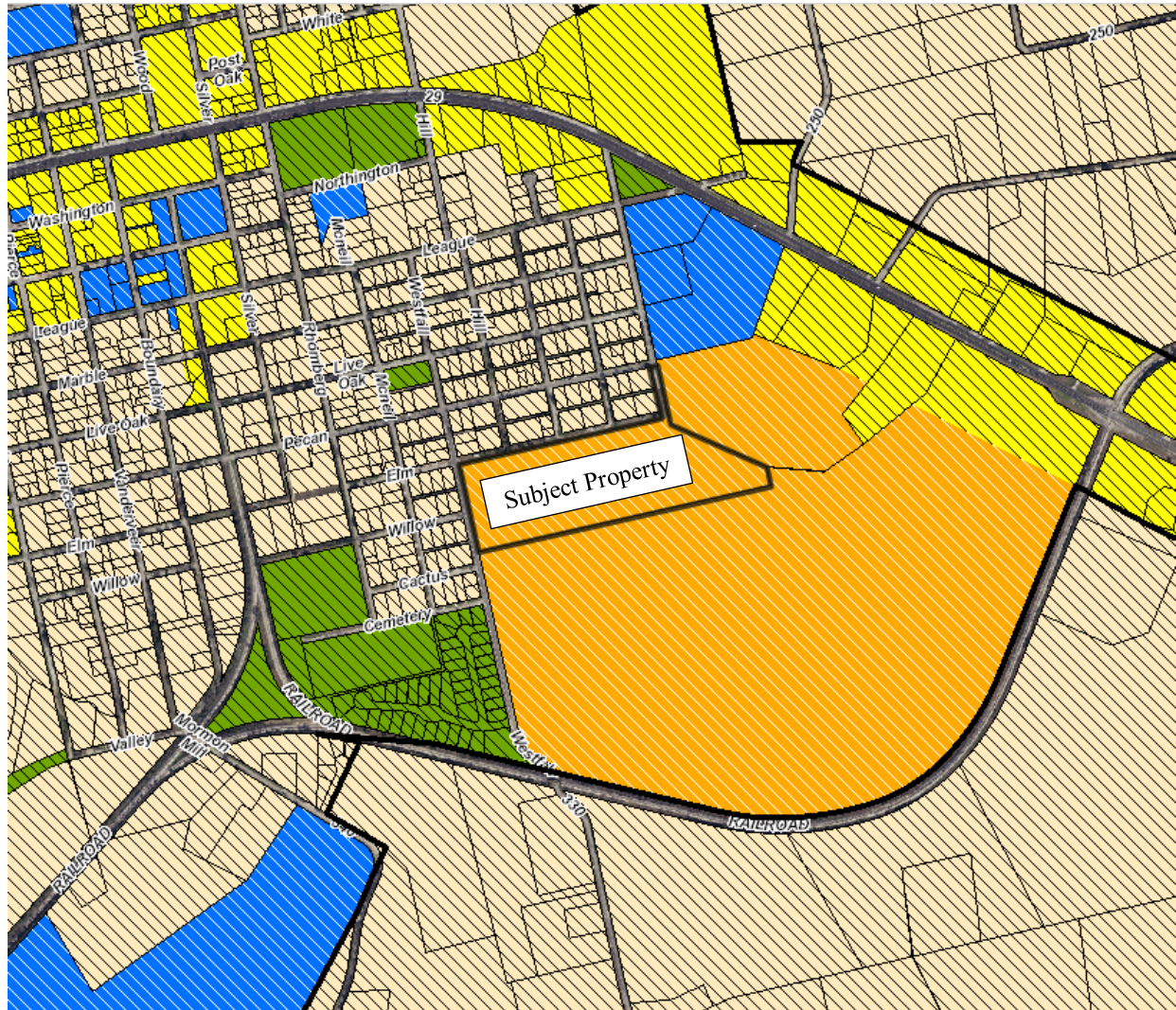


EXHIBIT B
Future Land Use Plan



Commercial



Residential



Government



Industrial



Development Services

ITEM 3.2

Mark S. Lewis
Development Services
(512)-715-3215
mlewis@cityofburnet.com

Agenda Item Brief

Meeting Date: November 12, 2019

Agenda Item: Public Hearing: The City Council will conduct a public hearing regarding a plat vacating blocks 9-12, 21-28 and 37-40, of the Johnson Addition, City of Burnet, Burnet County, Texas, said blocks being generally located in the southeastern quadrant of the intersection of Elm and Westfall Streets: M. Lewis

Background: The sixteen block portion of the Johnson Addition plat that is to be abandoned is located in the southeastern quadrant of the intersection of Elm and Westfall Streets (See Exhibit A).

The north section of the property is owned by Langley Homes, Inc. The southern portion is owned by CGG Holdings III, LLC. Both property owners are participating in the plat vacation. The property itself is undeveloped. The undeveloped street and alley rights-of-way that cross the property are owned by the City. No public utilities extend onto the property.

Plat vacation is used when there is a need to create a “clean slate.” That is the case with the portion of the Johnson Addition under consideration.

This action is being taken as a means of facilitating development of a portion of the property. A preliminary plat establishing a new development plan for that portion of the property will be forwarded to the Planning and Zoning Commission at an upcoming meeting.

The Planning and Zoning Commission considered vacating plat in a November 4, 2019 public hearing and regular meeting.

One person, Mr. John Day, addressed the commission during the public hearing. Mr. Day asked for clarification regarding zoning.

After having his question answered, he stated that he has no opposition to the proposed plat vacation.

Following the public hearing, the Planning and Zoning Commission, by unanimous vote of members present, recommended that the Johnson Addition vacation plat be approved as presented.

Information:

Authority to vacate a plat is established by state law. The City of Burnet, by means of local ordinance, has affirmed its authority to vacate plats in accordance with, and subject to the limitations imposed by Chapter 212 of the State of Texas Local Government Code. Code of Ordinances Section 98-27—"Vacation of undeveloped subdivision" states:

When no lots on a plat or subdivision have been sold, the developer may request the vacation of the plat prior to the time that the improvements covered by the guarantees are installed, and when such plat is vacated; all fiscal sureties shall be returned to the developer.

No fiscal sureties guaranteeing utility construction were ever posted for any of the blocks to be abandoned.

The Short Form Final Plat attached to this report will serve as the vacation plat for the subject blocks. The plat, as submitted, complies with applicable provisions both local ordinance and State law.

Recommendation: N/A

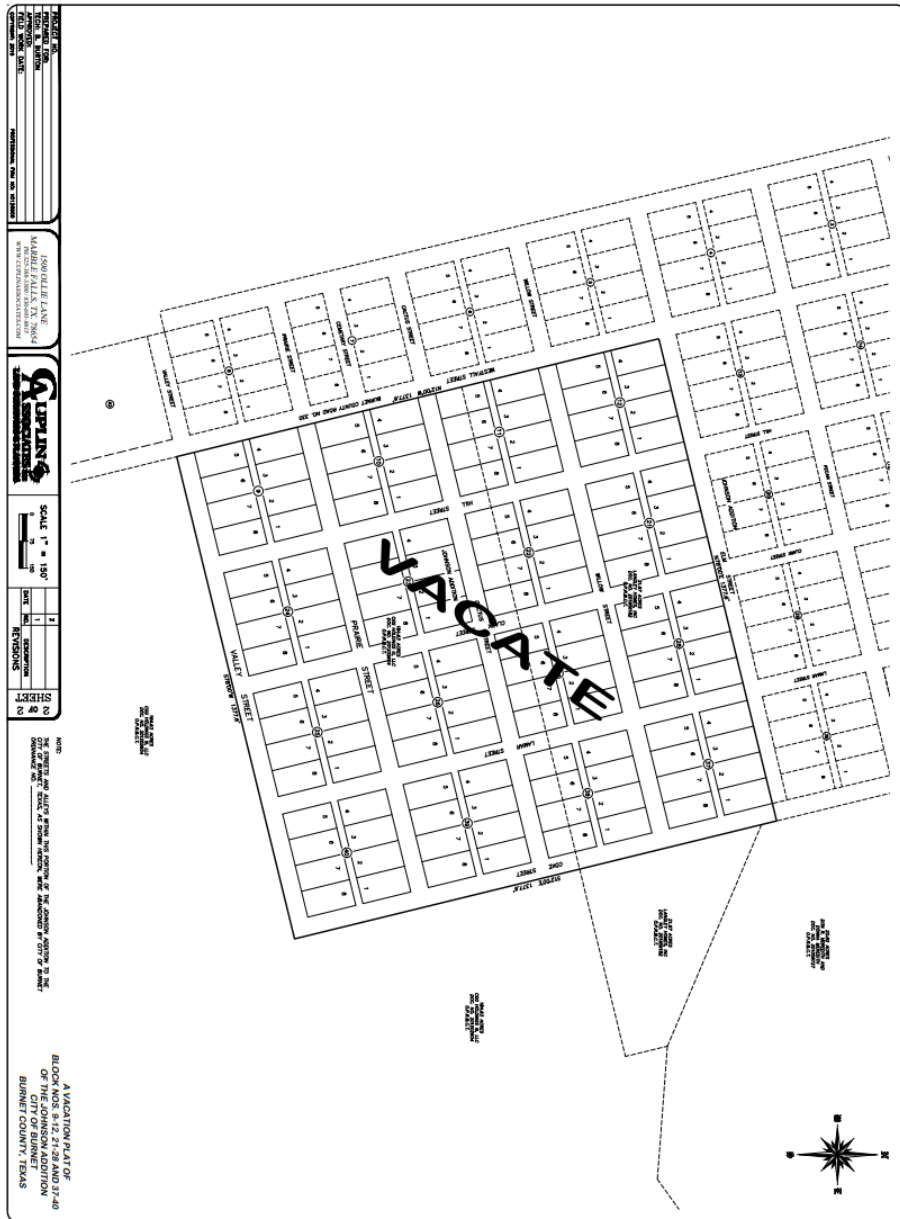
EXHIBIT A
Property Location



EXHIBIT B 1 of 2

[illegible]

EXHIBIT B
2 of 2





City Council
Agenda Item Brief

ITEM 4.1

Mark Lewis
Development Services
(512) 715-3215
mlewis@cityofburnet.com

Meeting Date: November 12, 2019

Action Item: Discuss and consider action: SECOND AND FINAL READING OF AN ORDINANCE REZONING 300 SOUTH WATER STREET, WHICH IS FURTHER DESCRIBED AS BEING LOT 1, THE EAST 12.6 FEET OF LOT 4, AND THE NORTH 61.3 FEET OF LOT 2, BLOCK 1, PETER KERR PORTION, S7150 FROM ITS PRESENT DESIGNATION OF LIGHT COMMERCIAL—DISTRICT C-1 TO A DESIGNATION OF MEDIUM COMMERCIAL—DISTRICT C-2; PROVIDING A REPEALER CLAUSE; PROVIDING A SEVERABILITY CLAUSE; AND PROVIDING AN EFFECTIVE DATE: M. Lewis

Background: On October 7, 2019, the Planning and Zoning Commission conducted a public hearing for the purpose of considering a request to rezone the property identified as 300 South Water Street from its present designation of Light Commercial—District C-1, to a designation of Medium Commercial—District C-2. Following its public hearing, the Commission, meeting in regular session unanimously voted to recommend approval of the requested zoning.

Information: The Commission, in considering this request, determined that the requested Medium Commercial—District C-2 zoning is:

- Compatible with Future Land Use Plan intent;
- Located in an area suitable for the range of commercial activities permitted in the City's C-2 districts;
- Compatible with the range of land uses located in the surrounding area.

The Commission also found that granting the requested zone change will bring the business at this location into compliance with current ordinance requirements thereby freeing it from the limitations that apply to “grandfathered” land use activities.

There have been no changes to Ordinance 2019-29 since the first reading on October 22, 2019.

Recommendation: Approve and adopt Ordinance 2019-29 ordinance assigning Medium Commercial—District C-2 zoning to 300 South Water Street.

ORDINANCE NO. 2019-29

AN ORDINANCE REZONING 300 SOUTH WATER STREET, WHICH IS FURTHER DESCRIBED AS BEING LOT 1, THE EAST 12.6 FEET OF LOT 4, AND THE NORTH 61.3 FEET OF LOT 2, BLOCK 1, PETER KERR PORTION, S7150 FROM ITS PRESENT DESIGNATION OF LIGHT COMMERCIAL—DISTRICT C-1 TO A DESIGNATION OF MEDIUM COMMERCIAL—DISTRICT C-2; PROVIDING A REPEALER CLAUSE; PROVIDING A SEVERABILITY CLAUSE; AND PROVIDING AN EFFECTIVE DATE

WHEREAS, The Planning and Zoning Commission of the City of Burnet, on October 7, 2019, did conduct a public hearing for the purpose of taking public comment regarding the proposal to assign Medium Commercial—District C-2 zoning to that property identified as 300 South Water and further described as being Lot 1, the E 12.6 ft of lot 4, and the N 61.3 ft of Lot 2, Blk 1; Peter Kerr Portion, S7150; and

WHEREAS, The City Council of the City of Burnet, on October 22, 2019 did conduct its own public hearing for the purpose of taking public comment regarding the proposal to assign Medium Commercial—District C-2 to said 300 S Water Street; and

WHEREAS, The City Council, based on due consideration of the Planning and Zoning Commission recommendation, and its own findings, did determine that assigning Medium Commercial—District “C-2” zoning to said 300 S Water Street to be consistent with Comprehensive Plan intent, consistent with development patterns in the surrounding area, and consistent with the best public interest of the City;

NOW, THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF BURNET, TEXAS, THAT:

Section 1. Findings. The foregoing recitals are hereby found to be true and correct and are hereby adopted by the City Council and made a part hereof for all purposes as findings of fact.

Section 2. Zoning Changed. 300 South Water Street which is further described as being Lot 1, the E 12.6 ft of lot 4, and the N 61.3 ft of Lot 2, Blk 1; Peter Kerr Portion, S7150 is hereby assigned a zoning designation of Medium Commercial—District “C-2”.

Section 3. Repealer. Other ordinances or parts of ordinances in conflict herewith are hereby repealed to the extent that they are in conflict.

Section 4. Severability. Should any provisions of this ordinance be held void or unconstitutional, it is hereby provided that all other parts of the same which are not held void or unconstitutional shall remain in full force and effect.

Section 5. Effective Date. This ordinance is effective upon final passage and approval.

Section 6. Open Meetings. It is hereby officially found and determined that the meeting at which this ordinance is passed was open to the public as required and that public notice of the time, place, and purpose of said meeting was given as required by the Open Meeting Act, Chapter. 551, Loc. Gov't. Code.

PASSED AND APPROVED on First Reading this 22nd day of October, 2019.

FINALLY PASSED AND APPROVED on this 12th day of November, 2019.

CITY OF BURNET, TEXAS

Crista Goble Bromley, Mayor

ATTEST:

Kelly Dix, City Secretary

SEWER EASEMENT

DATE: 10-23-19

GRANTOR: **Charlotte R. Gomer**

GRANTOR'S MAILING ADDRESS (including County): **102 North Rhomberg, Burnet, Burnet County, Texas 78611**

GRANTEE: **City of Burnet, Texas**

GRANTEE'S MAILING ADDRESS (including County): **PO Box 1369, Burnet, Burnet County, Texas 78611**

LIENHOLDER: **None**

CONSIDERATION: Ten Dollars (\$10.00) and other good and valuable consideration, the receipt and sufficiency of which is hereby acknowledged.

PROPERTY:

BEING A 0.03 OF AN ACRE 7.5' WIDE UTILITY EASEMENT, OUT OF THE NORTHERLY PORTION OF LOT 4, BLOCK 16, PETER KERR DONATION, CITY OF BURNET, BURNET COUNTY, TEXAS, FURTHER BEING DESCRIBED IN SPECIAL WARRANTY DEED FROM KENNETH SHADEL, TO CHARLOTTE GOMER, DATED JULY 8TH, 2019 AS RECORDED ON DOCUMENT NO. 201906913 OF THE OFFICIAL PUBLIC RECORDS OF BURNET COUNTY, TEXAS, SAID 7.5' WIDE UTILITY EASEMENT BEING MORE PARTICULARLY DESCRIBED BY THE SURVEY ATTACHED HERETO AS EXHIBIT "A" AND THE METES AND BOUNDS DESCRIPTION ATTACHED HERETO AS EXHIBIT "B".

GRANTOR, for the **CONSIDERATION** paid to **GRANTOR**, hereby grants, sells, and conveys to **GRANTEE**, its successors and assigns, an exclusive, perpetual easement for all purposes necessary for installing, operating and maintaining a City of Burnet sewer line within said easement, including but not limited to placing, constructing, operating, repairing, maintaining, rebuilding, replacing, relocating and removing or causing to be placed, constructed, operated, repaired, maintained, rebuilt, replaced, relocated and removed structures or improvements reasonably necessary for the supplying of sanitary sewer service deemed necessary by the **GRANTEE** in, upon, under and across the **PROPERTY** more fully described and as shown in Exhibit "A" and Exhibit "B" attached hereto.

GRANTOR and **GRANTOR's** heirs, successors, and assigns shall retain the right to use all or part of the **PROPERTY** as long as such use does not interfere with **GRANTEE's** use of the **PROPERTY** for the purposes provided for herein. **GRANTEE** shall have the right to eliminate any encroachments into the **PROPERTY** that interfere with **GRANTEE's** use of the **PROPERTY** as a Sewer Easement.

TO HAVE AND TO HOLD the above-described easement, together with all and singular the rights and appurtenances thereto in anyway belonging unto **GRANTEE**, and **GRANTEE's** successors and assigns forever; and **GRANTOR** does hereby bind itself, its successors and assigns to **WARRANT AND FOREVER DEFEND** all and singular the easement unto **GRANTEE**, its successor and assigns, against every person whomsoever lawfully claiming or to claim the same, or any part thereof.

When the context requires, singular nouns and pronouns include the plural.

GRANTOR:

Charlotte R. Gomer

Date: 10-23-19
By: Charlotte R. Gomer

THE STATE OF TEXAS §
COUNTY OF BURNET §

BEFORE ME, the undersigned authority, a Notary Public in and for said County and State, on this day personally appeared Charlotte R. Gomer, Owner, known to me to be the person whose name is subscribed to the foregoing instrument, and acknowledged to me that he executed the same for the purposes and consideration therein expressed and in the capacity therein stated.

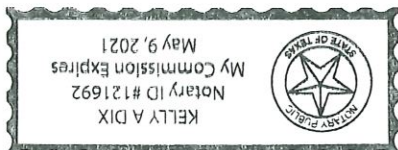
GIVEN UNDER MY HAND AND SEAL OF OFFICE on this the 23 day of October, 2019.

[Seal]

Kelly A. Dix

Notary Public in and for the State of Texas

My Commission Expires: 5-9-2021



ACCEPTANCE

This Sewer Easement was accepted by the City Council of the City of Burnet on the ____ day of _____, 2019.

CITY OF BURNET, TEXAS

Crista Goble Bromley, Mayor

ATTEST:

Kelly Dix, City Secretary

AFTER RECORDING RETURN TO:

City of Burnet, Texas
Attn. City Secretary
1001 Buchanan Drive, Suite 4
P.O. Box 1369
Burnet, TX 78611

UPLIN ASSOCIATES INC.
LUBRICANTS, OILS & FUELS

LEGEND

● 1/2" IRON PIN FOUND
(QUEST NOTED)

○ SET 1/2" IRON PIN
WITH CUPEN ASSISTANT CAP

.../... VOLUME/PAGE

P.R.B.C. FLAT RECORDS BURNETT CO.
O.R.B.C. FIELD RECORDS BURNETT CO.
R.A.B.C. REAL PROPERTY RECORDS
BURNETT COUNTY
O.F.B.C. OFFICIAL PUBLIC RECORDS
BURNETT COUNTY
[] RECORD INFO/ADJOINER



GIORDA E. PASQUALE, ET AL
TRACT 1-1071
VOL. 596/P.C. 878-2.P.R. 3.C.

LOT 1
BLOCK 16
AFTER XERO DONATION TO
THE CITY OF AUBURN

LOT 4
BLOCK 15
PELIER KERN DONATION TO
THE CITY OF SUSANET
CHARLOTTE GOWRA
CALLED NORTH 1/2 LOT 4
DOC. NO. 201906913-O.P.N.B.C.

POLK STREET

LOCAL ADDRESS: RHOMBERG STREET, CITY OF BURNET, BURNET COUNTY TEXAS.

LEGAL DESCRIPTION: BEG. A 0.03 OF AN ACRES 7.55 WIDE, UTILITY EASEMENT, OUT OF THE NORTHEASTLY PORTION OF LOT 4, BLOCK 16, PETER KERR DONATION, CITY OF BUREN, BUREN COUNTY, TEXAS, FURTHER BEING DESCRIBED IN SPECIAL WARRANTY DEED FROM KENNETH SHADOL, TO CHARLOTTE COWIE, DATED JULY 8TH, 2019 AS RECORDED ON DOCUMENT NO. 201908913 OF THE OFFICIAL PUBLIC RECORDS OF BUREN COUNTY, TEXAS, SAID 7.55' WIDE UTILITY EASEMENT BEING MORE PARTICULARLY DESCRIBED BY SEPARATE METES AND BOUNDS DESCRIPTION TO ACCOMPANY THIS SURVEY OF EVIDENCE.

I HEREBY CERTIFY, THAT THIS SURVEY WAS PERFORMED ON THE GROUND AND WAS SURVEYED BY ME OR UNDER MY DIRECT SUPERVISION. COPYRIGHT © 2013 CUPLIN & ASSOCIATES, INC. ®.

DANNY J. STARK R.P.L.S. NO. 5602



1 OF 2 SHEET
 PROJ. NO. 191780
 PROJECT: C&D, CITY OF BURNT
 TOWN: CUPIN
 APPROVED: D. STARK
 FIELDWORK: REFORMED ON: 10/11/2019
 CONTRACT: 1500 OLLIE LANE, MARBLE FALLS, TX 78654
 PHONE: 325-388-3300 FAX: 325-388-3815
 WWW.CUPLINASSOCIATES.COM
 SCALE 1" = 30'
 DATE NO. DESCRIPTION
 REVISIONS

EXHIBIT "B"

CUPLIN & ASSOCIATES, Inc.

land surveyors & planners

Prepared For: City of Burnet

Project No. 191790

Date: 10/15/2019 Rev 10-17-19

BEING A 0.03 OF AN ACRE 7.5' WIDE UTILITY EASEMENT, OUT OF THE NORTHERLY PORTION OF LOT 4, BLOCK 16, PETER KERR DONATION, CITY OF BURNET, BURNET COUNTY, TEXAS, FURTHER BEING DESCRIBED IN SPECIAL WARRANTY DEED FROM KENNETH SHADEL, TO CHARLOTTE GOMER, DATED JULY 8TH, 2019 AS RECORDED ON DOCUMENT NO. 201906913 OF THE OFFICIAL PUBLIC RECORDS OF BURNET COUNTY, TEXAS, SAID 7.5' WIDE UTILITY EASEMENT BEING MORE PARTICULARLY DESCRIBED BY METES AND BOUNDS AS FOLLOWS:

BEGINNING at a 1/2" iron pin found with "DJS" property cap, along the westerly right-of-way line of Rhomberg Street, the easterly line of said Lot 4, at the northeasterly corner of a called 0.226 acre tract of land as described in instrument to XK LLC, recorded in Volume 1444, Page 54 of the Official Public Records of Burnet County, Texas, at the southeasterly corner of said Gomer Tract, and being the most southeasterly corner hereof;

THENCE South 75°38'30" West, along the northerly line of said 0.226 acre tract, over and across said Lot 4, along the southerly line of said Gomer Tract, and hereof, a distance of 147.20' to a 1/2" iron pin found with "DJS" property corner previously surveyed and currently under a dumpster, along the easterly line of Lot 1 of said Block 16, being described as Tract I in an instrument to George R. Ramsower, et ux, recorded on Volume 596, Page 878 of the Real Property Records of Burnet County, Texas, being the southwesterly corner hereof, from whence a found bent 1/2" iron pin at the southwesterly corner of said 0.266 acre tract bears South 14°21'30" East, a distance of 66.06';

THENCE North 14°21'30" West, along the easterly line of said Lot 1, the easterly line of said Tract I, the westerly line of said Lot 4, said Gomer Tract, and hereof, a distance of 7.50' to a 1/2" iron pin set with "CUPLIN EASEMENT" cap, being the northwesterly corner hereof;

THENCE North 75°38'30" East, being 7.5' northerly of and parallel with the southerly line hereof, over and across said Lot 4, over and across said Gomer Tract, and the northerly line hereof, a distance of 147.20' to a 1/2" iron pin set with "CUPLIN EASEMENT" cap, along the westerly right-of-way line of said Rhomberg Street, and being the northeasterly corner hereof;

THENCE South 14°21'30" East, along the westerly right-of-way line of said Rhomberg Street, the easterly line of said Lot 4, the easterly line of said Gomer Tract, and hereof, a distance of 7.50' to the **POINT OF BEGINNING**, containing of 0.03 of an acre, more or less.

I HEREBY CERTIFY THAT THIS SURVEY WAS PERFORMED ON THE GROUND AND WAS SURVEYED BY ME AND OR UNDER MY DIRECT SUPERVISION. CUPLIN & ASSOCIATES, INC. COPYRIGHT 2019, CUPLIN & ASSOCIATES, INC. ©. BASIS OF BEARINGS ARE TO TEXAS COORDINATE SYSTEM, CENTRAL ZONE. A PLAT OF SURVEY OF EVEN DATE WAS PREPARED AS IS INTENDED TO ACCOMPANY THE ABOVE DESCRIBED TRACT OF LAND.



Dated: 10/15/2019

Danny J. Stark

Registered Professional Land Surveyor No. 5602



1500 Ollie Lane, Marble Falls, Texas 78654
PH: 325.388.3300 Fax: 325.388.3320 Prof. Firm No. 10126900
www.cuplinassociates.com



Public Works Department

ITEM 4.2

Gene Courtney
Public Works Director
(512)-756-2402
gcourtney@cityofburnet.com

Agenda Item Brief

Meeting Date:	November 12, 2019
Agenda Item:	Discuss and consider action: Acceptance of a Sewer Easement at 102 North Rhomberg. G. Courtney
Background:	The existing sewer line services three homes and one business that are located near the intersection of Hwy 29 and North Rhomberg Street. It was believed that the existing line ran behind El Rancho, therefore the line shown in Hwy 29 was not reconnected after pipe bursting. However, since then crews have learned that the line should have been reconnected and need to reroute the line to avoid digging up the highway to reconnect service and prevent future repairs in the highway.
Information:	This sewer easement would allow the city to reroute the gravity sewer line to avoid having any further issue under the State Hwy.
Fiscal Impact:	Expensed through the operating budget: \$8,000 - \$10,000 materials cost for the installation by city crews. \$2,000 for the negotiated price for the easement that includes plugging of an old well on the property, and a three-foot curb cut in front of the house.
Recommendation:	Staff recommends council to accept the Sewer Easement as presented.



Public Works Department

ITEM 4.3

Gene Courtney
Director of Public Works
(512)-756-2402
gcourtney@cityofburnet.com

Agenda Item Brief

November 12, 2019

- Agenda Item:** Discuss and consider action: Authorize the purchase of new vehicles and equipment for the Public Works. G. Courtney
- Background:** The city council previously approved the purchase of a new 410L John Deere Backhoe for the street department, and a new $\frac{3}{4}$ ton work truck for the water department.
- Information:** The 2006 John Deere 410G that is in the street department will remain in public works for the use by the street maintenance crew, and other departments as needed. The water truck is replacing unit #37 that the transmission went out in 2018. The cost to replace the broken transmission was more than the value of the truck so we didn't replace it and auctioned it off for \$2100.00. The Ford work truck will be self-funded, and backhoe will be paid for with cash.
- Fiscal Impact:** Water Department- \$38,000 after out fitting the truck with strobe lights and seat covers.
Street Department- \$117,263.33
- Recommendation:** Staff recommends authorizing the purchase of the truck and equipment for the public works department.



Development Services

ITEM 4.4

Mark S. Lewis
Development Services
(512)-715-3215
mlewis@cityofburnet.com

Agenda Item Brief

Meeting Date: November 12, 2019

Agenda Item: Discuss and consider action: FIRST READING OF AN ORDINANCE AMENDING ORDINANCE NO. 2012-06 BY ASSIGNING SINGLE-FAMILY RESIDENTIAL—DISTRICT R-1 ZONING TO THAT PROPERTY DESCRIBED AS BEING 21.97 ACRES OUT OF THE SARAH ANN GUEST SURVEY, NO. 150, ABSTRACT 1525, AND FURTHER IDENTIFIED BY BURNET COUNTY APPRAISAL DISTRICT PROPERTY ID #116346; PROVIDING A REPEALER CLAUSE; PROVIDING A SEVERABILITY CLAUSE; AND PROVIDING AN EFFECTIVE DATE: M. Lewis

Background: The attached ordinance assigns Single-family Residential—District R-1 zoning to the property described in the above caption.

Information: The Planning and Zoning Commission, considered this request in a November 4, 2019 public hearing.

The public hearing was opened and closed with no public comment being offered.

Following the hearing, the Commission, by unanimous vote of members present, recommended zoning the subject property to Single-family Residential—District R-1.

Staff concurs with the Commission's recommendation.

Fiscal Impact: None

Recommendation: Approve the first reading of the ordinance assigning Single-family Residential—District R-1 zoning to the property described as being 21.97 acres out of the Sarah Ann Guest Survey, No 150, Abstract 1525 and further identified by Burnet County Appraisal District ID #116346

ORDINANCE NO. 2019-29

AN ORDINANCE AMENDING ORDINANCE NO. 2012-06 BY ASSIGNING SINGLE-FAMILY RESIDENTIAL—DISTRICT R-1 ZONING TO THAT PROPERTY DESCRIBED AS BEING 21.97 ACRES OUT OF THE SARAH ANN GUEST SURVEY, NO. 150, ABSTRACT 1525, AND FURTHER IDENTIFIED BY BURNET COUNTY APPRAISAL DISTRICT PROPERTY ID #116346; PROVIDING A REPEALER CLAUSE; PROVIDING A SEVERABILITY CLAUSE; AND PROVIDING AN EFFECTIVE DATE

WHEREAS, The Planning and Zoning Commission of the City of Burnet, on November 4, 2019, did conduct a public hearing for the purpose of taking public comment regarding the proposal to assign Single-family Residential zoning to that 21.97 acres out of the Sarah Ann Guest Survey identified by Burnet County Appraisal District ID #116346; and

WHEREAS, The Planning and Zoning Commission in open deliberation found that applying Single-family Residential—District R-1 zoning to the subject property would be consistent with the City's Future Land Use Plan, Consistent with existing development patterns in the area, and Consistent with the best public interest; and

WHEREAS, The Planning and Zoning Commission did then, by unanimous vote of members present, recommend zoning said property to Single-family Residential—District R-1; and

WHEREAS, The City Council of the City of Burnet, on November 12, 2019 did conduct its own public hearing for the purpose of taking public comment regarding the proposal to assign Single-family Residential—District R-1 zoning to said property; and

WHEREAS, The City Council, based on due consideration of the Planning and Zoning Commission recommendation, as well as its own deliberations, did determine that assigning Single-family Residential—District R-1 zoning to the subject property to be consistent with Future Land Use Plan intent, and therefore consistent the public health, safety, morals, and the general welfare of the city and its present and future residents;

NOW, THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF BURNET, TEXAS, THAT:

Section 1. Findings. The foregoing recitals are hereby found to be true and correct and are hereby adopted by the City Council and made a part hereof for all purposes as findings of fact.

Section 2. Zoning Changed. Single-family Residential—District Zoning is hereby assigned to that 21.97 acre tract of land out of the Sarah Ann Guest Survey, No 150,

Abstract 1525 which is further is further identified by the Burnet County Appraisal District Property ID #116346.

Section 3. Repealer. Other ordinances or parts of ordinances in conflict herewith are hereby repealed to the extent that they are in conflict.

Section 4. Severability. Should any provisions of this ordinance be held void or unconstitutional, it is hereby provided that all other parts of the same which are not held void or unconstitutional shall remain in full force and effect.

Section 5. Effective Date. This ordinance is effective upon final passage and approval.

Section 6. Open Meetings. It is hereby officially found and determined that the meeting at which this ordinance is passed was open to the public as required and that public notice of the time, place, and purpose of said meeting was given as required by the Open Meeting Act, Chapter. 551, Loc. Gov't. Code.

PASSED AND APPROVED on First Reading this 12th day of November, 2019.

FINALLY PASSED AND APPROVED on this 10th day of December, 2019.

CITY OF BURNET, TEXAS

Crista Goble Bromley, Mayor

ATTEST:

Kelly Dix, City Secretary



Finance

ITEM 4.5

Patricia Langford
Director of Finance
(512)-715-3205
plangford@cityofburnet.com

Agenda Item Brief

Meeting Date: November 12, 2019

Agenda Item: Discuss and consider action: FIRST READING OF AN ORDINANCE OF THE CITY OF BURNET, TEXAS, AMENDING ORDINANCE 2018-19; THE ORIGINAL BUDGET ORDINANCE FOR THE FISCAL YEAR BEGINNING OCTOBER 1, 2018, AND ENDING SEPTEMBER 30, 2019 FOR THE CITY OF BURNET, TEXAS, FUNDING ACCOUNTS IN BUDGET DUE TO UNFORESEEN SITUATIONS; CONTAINING FINDINGS PROVIDING FOR SAVINGS AND SEVERABILITY: P. Langford

Background:

Information: This ordinance provides for end-of-the-year budget amendments, many of which were previously approved by Council.

Fiscal Impact: As noted on Attachment "A".

Recommendation: Approve and adopt Ordinance 2019-30 as presented.

ORDINANCE NO. 2019-30

AN ORDINANCE OF THE CITY OF BURNET, TEXAS, AMENDING ORDINANCE 2018-19; THE ORIGINAL BUDGET ORDINANCE FOR THE FISCAL YEAR BEGINNING OCTOBER 1, 2018, AND ENDING SEPTEMBER 30, 2019, FOR THE CITY OF BURNET, TEXAS, FUNDING ACCOUNTS IN BUDGET DUE TO UNFORESEEN SITUATIONS; CONTAINING FINDINGS; PROVIDING FOR SAVINGS AND SEVERABILITY.

WHEREAS, the City of Burnet, Texas Fiscal Year 2018-2019 Budget was adopted by Ordinance 2018-19 within the time and in the manner required by State Law; and

WHEREAS, the City of Burnet, Texas has reviewed the Budget; and

WHEREAS, the City Council of the City of Burnet, Texas has considered the status of the Capital Improvement Projects for the rest of the fiscal year; and

WHEREAS, the City Council of the City of Burnet, Texas hereby finds and determines that it is prudent to amend the line items due to unforeseen situations that have occurred in the City; and

WHEREAS, the City Council of the City of Burnet, Texas further finds that these amendments will serve in the public interest; and

WHEREAS, the City Council of the City of Burnet, Texas finds and determines that the change in the Budget for the stated municipal purpose is warranted and necessary, and that the amendment of the Budget to fund these line items due to unforeseen situations and a matter of public necessity warranting action at this time;

NOW, THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF BURNET, TEXAS:

Section 1. Findings

The facts and matters set out above are found to be true and correct.

Section 2. Purpose

The City of Burnet, Texas, Fiscal Year 2018-2019 Budget is hereby amended to reflect effect of unforeseen circumstances,

Section 3. Savings/Repealing Clause

All provisions of any ordinance in conflict with this Ordinance are hereby repealed to the extent they are in conflict; but such repeal shall not abate any pending prosecution for violation of the repealed ordinance, nor shall the repeal prevent a prosecution from being commenced for any violation if occurring prior to the repeal of the ordinance. Any remaining portions of said ordinances shall remain in full force and effect.

Section 4. Severability

It is hereby declared to be the intention of the City Council that if any of the sections, paragraphs, sentences, clauses, and phrases of the Ordinance shall be declared unconstitutional or invalid by the valid judgment or decree of any court of competent jurisdiction, such unconstitutionality or invalidity shall not affect any of the remaining phrases, clauses, sentences, paragraphs, or sections of this Ordinance, since the same would have been enacted by the City Council without the incorporation of this Ordinance of unconstitutional or invalid phrases, clauses, sentences, paragraphs, or sections..

PASSED AND APPROVED the First Reading on this the 12th day of November 2019

FINALLY PASSED AND APPROVED on this 10th day of December 2019.

Crista Goble Bromley, Mayor

ATTEST:

Kelly Dix, City Secretary

ATTACHMENT A (COUNCIL MEETING 11/12/19):

1. \$113,000 increase in Fire Department personnel costs to hire three additional Fire Department personnel. The cost will be covered by the increases in EMS transport revenues and County EMS coverage contract revenues. (Approved at 2/26/19 Council Meeting).
2. \$10,000 increase to remodel the Utility/Municipal Court counter. The cost will be covered by Municipal Court Special revenue funds. (Approved at 5/14/19 Council Meeting).
3. \$23,265 increase in Police Department budget to purchase (3) patrol unit cameras and (3) body cameras by using fund balance. (Approved at 5/14/19 Council Meeting).
4. \$10,000 use of impact fee revenues to fund a Water/Wastewater Impact Fee Study. (Approved 6/11/19 Council Meeting).
5. \$65,000 increase in Airport capital projects to cover cost of maintenance needs including the FBO remodel, A/C unit replacements, and runway light replacements. The cost will be covered by use of airport fund balance in the amount of \$47,424 and insurance proceeds in the amount of \$17,576. (Approved 8/13/19 Council Meeting).
6. \$75,000 increase in Airport capital projects to cover the cost of fire hydrants and asphalt repairs. 50% of the asphalt repairs which totals \$27,101 will be covered by the 2019-2020 Ramp Grant and the remaining balance of \$47,899 will be covered by use of airport fund balance. (Approved 8/27/19 Council Meeting).
7. \$34,000 increase in Police department capital expenses for CJIS security upgrade. The cost will be covered by using fund balance. (Approved 8/27/19 Council Meeting).
8. A \$104,885 increase in "Transfers out" of Capital fund 45; offset by an increase in "Transfers in" to the Self-Funded Equipment fund 63. This was the result of closing out the Construction fund bank account and transferring the balance to the Self-Funded Equipment bank account to be used for the early prepayment of \$100,000 to pay-off certain golf course equipment. (Approved 8/13/19 Council Meeting).
9. \$5,000 increase in use of Municipal Court Special Revenue Child Safety funds to approve funding request by Burnet County Child Welfare Board. (Approved 7/23/19 Council Meeting).
10. \$5,115 increase in Police department small equipment expenses to purchase body cameras for SRO officers. The cost will be covered by using fund balance.
11. \$32,500 increase in Garbage Collection expenses. The cost will be covered by an increase in Garbage revenue collections.
12. \$21,000 increase in Wastewater transfer to Debt Service. Timing change to ensure funds are available prior to due date. The cost will be covered by current revenues.
13. \$39,000 increase in Electric Capital improvement expenses. The cost will be covered by Developer contributions.

14. \$362,000 increase in BEDC Badger Building Expenses. Cost to be covered by \$75,000 contribution from Hotel Motel and use of fund balance.



Development Services

ITEM 4.6

Mark S. Lewis
Development Services
(512)-715-3215
mlewis@cityofburnet.com

Agenda Item Brief

Meeting Date:	November 12, 2019
Agenda Item:	Discuss and Consider Action: The City Council will discuss and consider action regarding a plat vacating Blocks 9-12, 21-28 and 37-40, of the Johnson Addition City of Burnet, Burnet County, Texas, said blocks being generally located in the southeastern quadrant of the intersection of Elm and Westfall Streets: M. Lewis
Background:	<p>The Planning and Zoning Commission considered this vacating plat following its November 4, 2019 public hearing.</p> <p>Planning and Zoning Commission Vice-Chair, Ricky Langley, citing a potential conflict of interest, recused himself and left the Council meeting room. Mr. Langley was not present at any time during the Commission's discussion and action regarding the plat.</p> <p>The Planning and Zoning Commission, by unanimous vote of members present, has recommended approval of the plat vacating the identified blocks within the Johnson Addition.</p>
Information:	The Johnson Addition Vacation Plat has been prepared in conformance applicable provisions of State law and the City of Burnet Code of Ordinances.
Fiscal Impact:	None
Recommendation:	Approve the plat vacating Blocks 9-12, 21-28 and 37-40, of the Johnson Addition.



Development Services

ITEM 4.7

Mark Lewis
Development Services
(512)-715-3215
mlewis@cityofburnet.com

Agenda Item Brief

Meeting Date: November 12, 2019

Agenda Item: Discuss and consider action: Pepper Mill, Phase One Final Plat, an 8.86-acre, 27-lot residential subdivision located at the eastern terminations of Spicewood Drive and Applewood Drive East: M. Lewis

Background: The Pepper Mill, Phase One, Final Plat is generally located between the Woodlands and Hills of Shady Grove subdivisions. It is part of the Pepper Mill Preliminary Plat which was approved by City Council on September 21, 2018 (See Exhibit A).

The Phase One, Final Plat consists of 27 lots and is generally located along Spicewood Drive and Pepper Mill Loop (See Exhibit B). The full Pepper Mill, Phase One, Final Plat is attached as Exhibit C to this report.

The Planning and Zoning Commission considered the Pepper Mill, Phase One, Final Plat on November 4, 2019. Following its deliberations, the Commission, by unanimous vote of members present, recommended that the plat be approved with condition. The Commission's recommended condition is detailed in the information section of this report.

Information: Pepper Mill, Phase One construction plans (streets, utilities, drainage) were approved by staff on March 19, 2019. Installation of the improvements covered by these plans is nearing completion.

The Pepper Mill, Phase One, Final Plat has been reviewed for conformance with Chapter 98 of the City of Burnet Code of Ordinances and has been found to comply with all requirements relating to form and content.

Because the Phase One plat has been found to comply with City ordinance, staff recommends that it be approved. However, because the improvements outlined above have not yet been accepted by the City, staff recommends that the plat be approved with condition. Specifically:

“The Pepper Mill, Phase One, Final Plat shall not be recorded until all improvements have been accepted by the City, or until the City has been provided with a surety instrument in a form specified by Code of Ordinances, Chapter 98, Sec. 98-61 – Assurances for completion of improvements.”

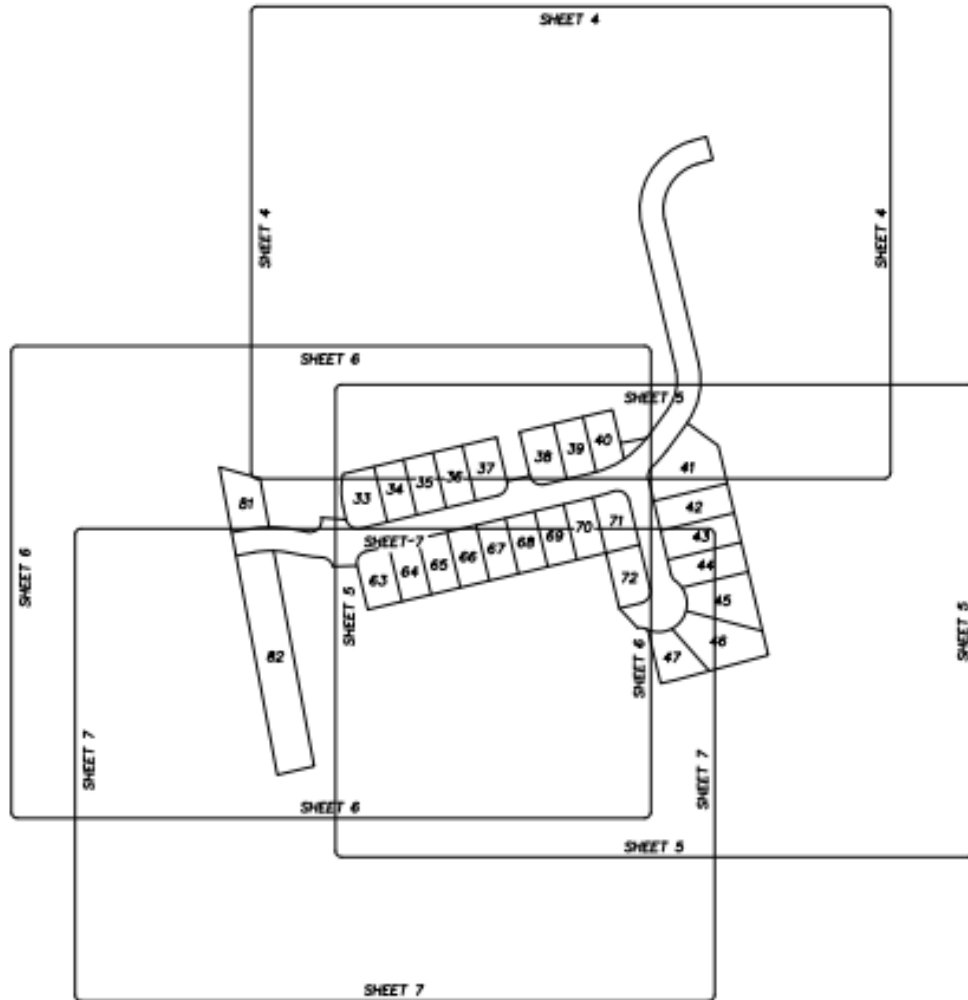
Satisfaction of the condition will be determined by staff. There will be no need to bring the plat back to the Planning and Zoning Commission, or City Council.

Recommendation: Approve the Pepper Mill, Phase One, Final Plat with the condition that the plat shall not be recorded until all improvements have been accepted by the City, or until the City has been provided with a surety instrument in a form specified by Code of Ordinances, Chapter 98, Sec. 98-61 – Assurances for completion of improvements.

EXHIBIT "A"
Location



EXHIBIT B
Pepper Mill, Phase One



[illegible]

[illegible]

[illegible][illegible]

EXHIBIT C Pepper Mill, Phase One Full Plat (4 of 7)

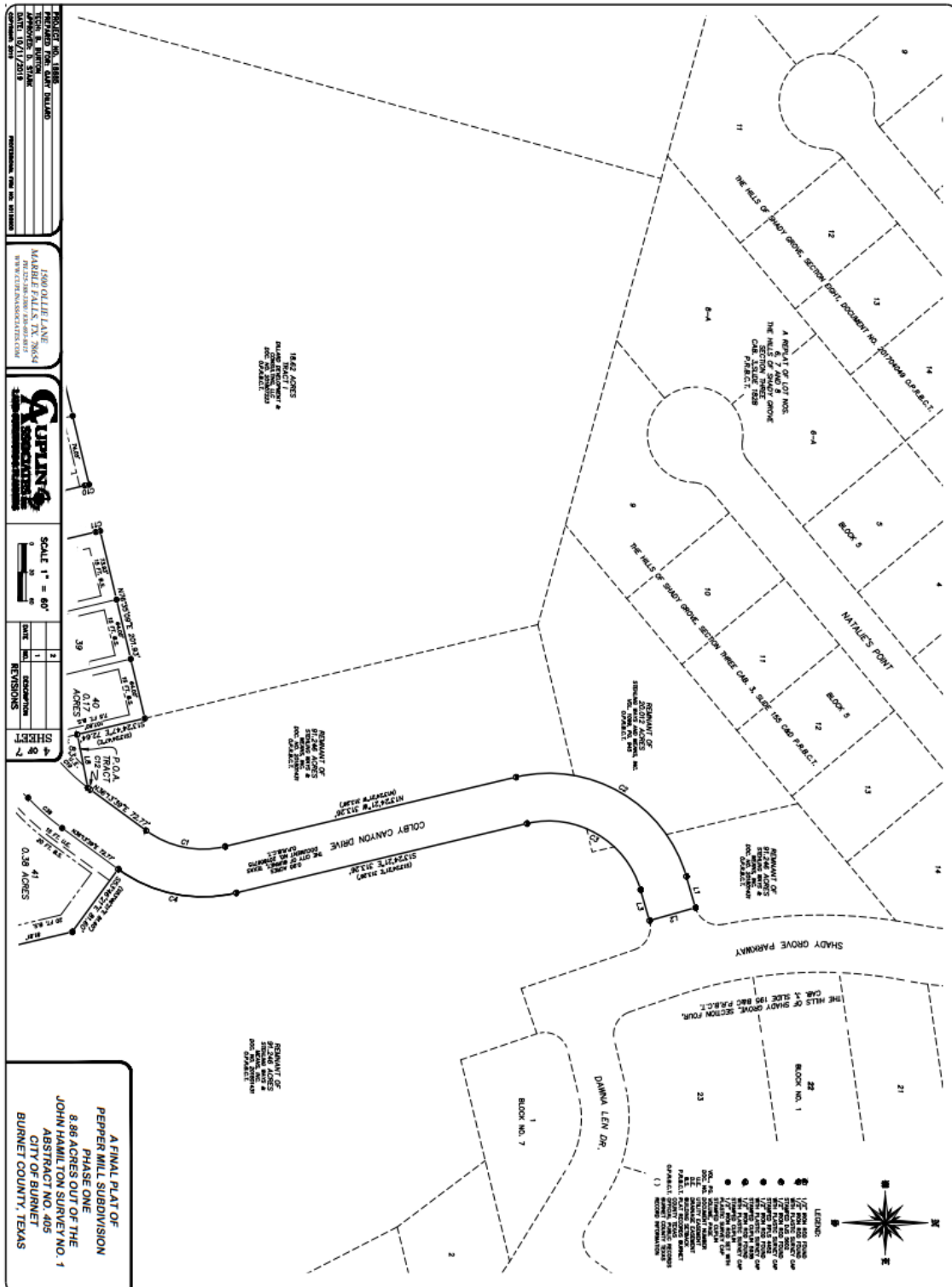
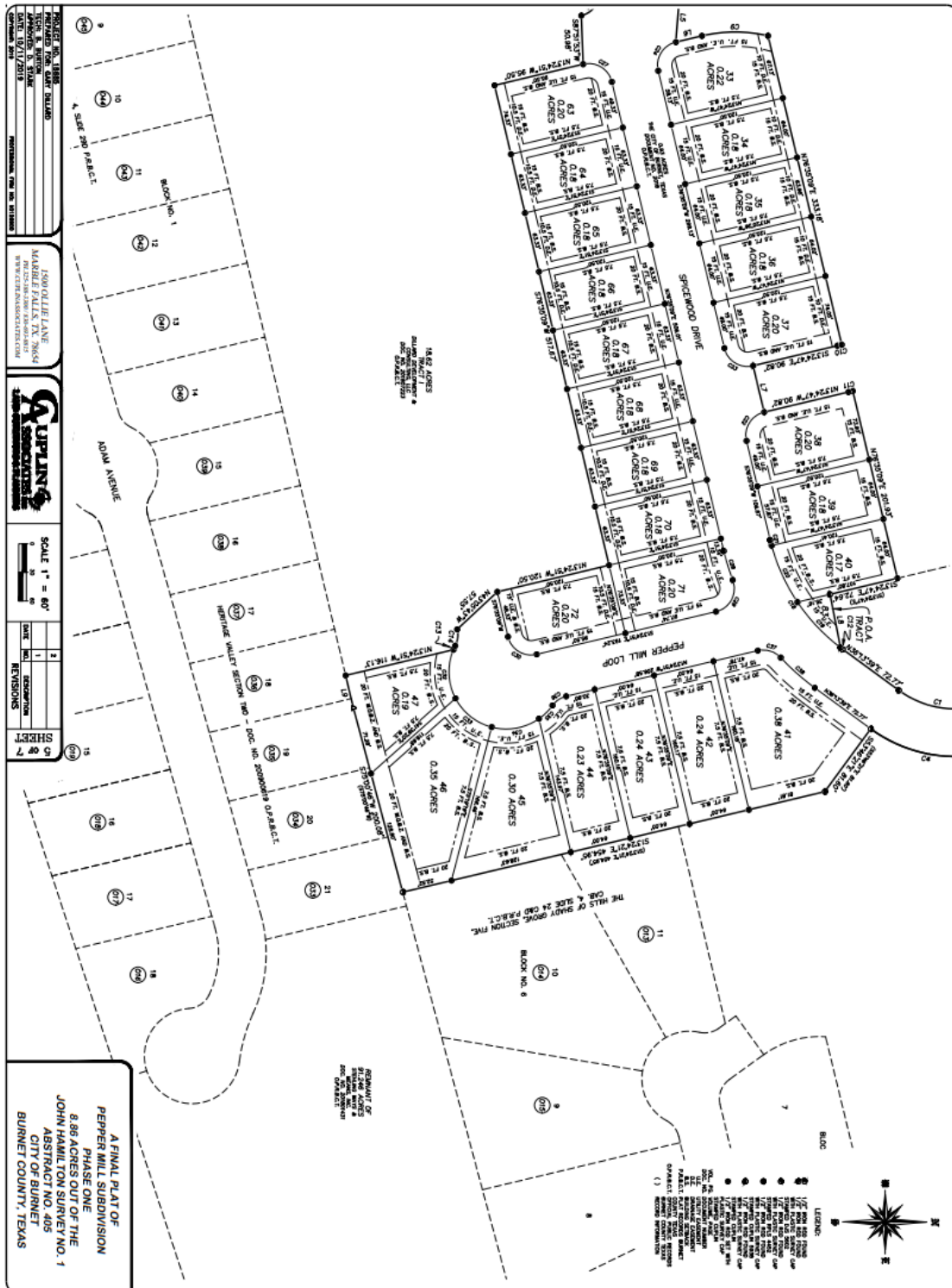
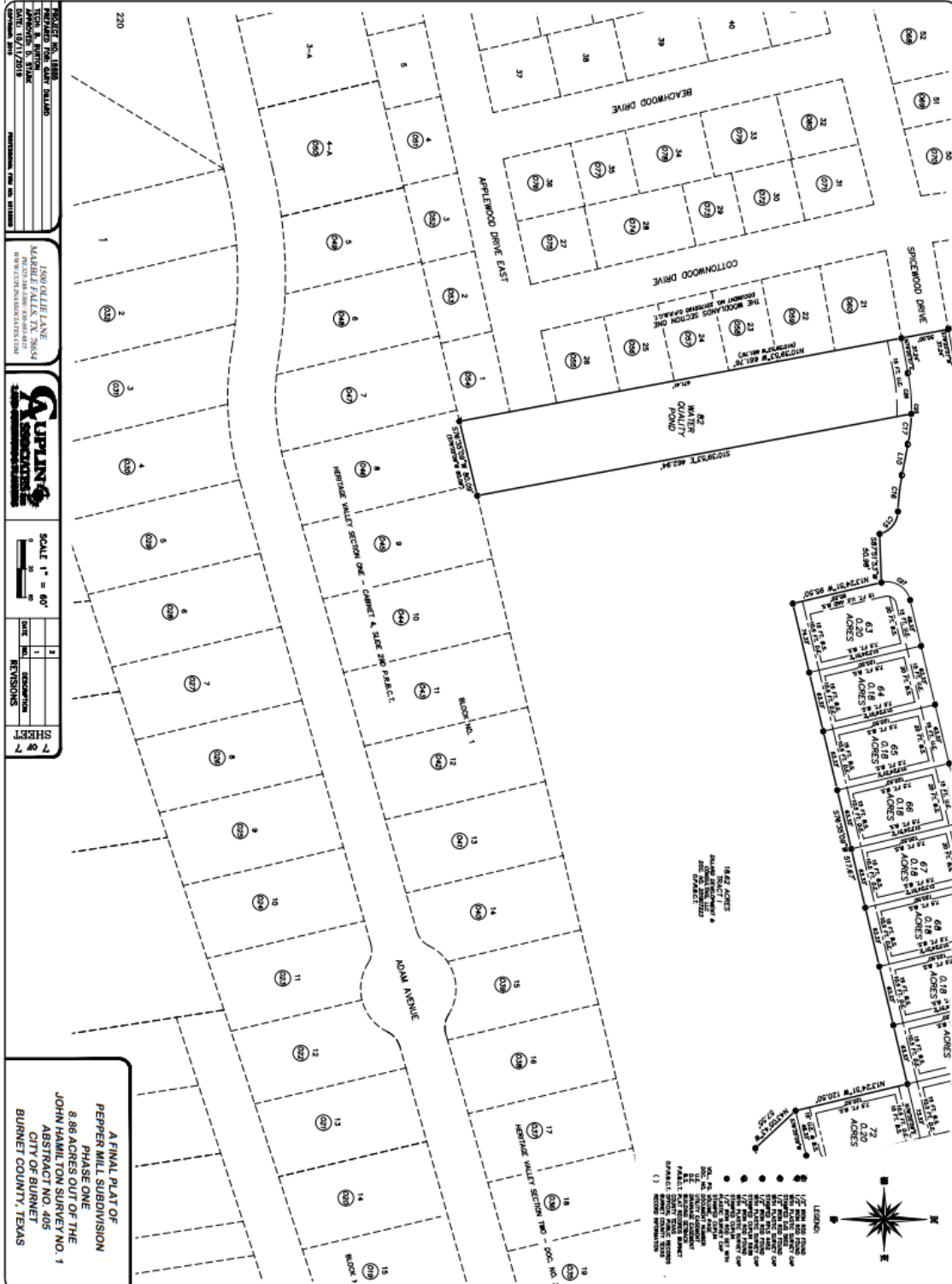


EXHIBIT C Pepper Mill, Phase One Full Plat (5 of 7)



[illegible]

EXHIBIT C Pepper Mill, Phase One Full Plat (7 of 7)





Development Services

ITEM 4.8

Mark Lewis
Development Services
(512)-715-3215
mlewis@cityofburnet.com

Agenda Item Brief

Meeting Date: November 12, 2019

Agenda Item: Discuss and consider action: Pepper Mill, Phase Two, Final Plat, a 5.39-acre, 23-lot residential subdivision located immediately north of the Heritage Valley Subdivision: M. Lewis

Background: The Pepper Mill, Phase Two, Final Plat is generally located between the Woodlands and Hills of Shady Grove subdivisions. It is part of the Pepper Mill Preliminary Plat which was approved by City Council on September 21, 2018 (See Exhibit A).

The Phase Two, Final Plat consists of 23 lots and is generally located along Spicewood Drive and Pepper Mill Loop (See Exhibit B). The full Pepper Mill, Phase, Two Final Plat is attached as Exhibit C to this report.

The Planning and Zoning Commission considered the Pepper Mill, Phase Two, Final Plat on November 4, 2019. Following its deliberations, the Commission, by unanimous vote of members present, recommended that the plat be approved with condition. The Commission's recommended condition is detailed in the information section of this report.

Information: Pepper Mill, Phase Two construction plans (streets, utilities, drainage) were approved by staff on March 19, 2019. Installation of the improvements covered by these plans is nearing completion.

The Pepper Mill, Phase Two, Final Plat has been reviewed for conformance with Chapter 98 of the City of Burnet Code of Ordinances and has been found to comply with all requirements relating to form and content.

Because the Phase Two plat has been found to comply with City ordinance, staff recommends that it be approved. However, because the improvements outlined above have not yet been accepted by the

City, staff recommends that the plat be approved with condition. Specifically:

The Pepper Mill, Phase Two, Final Plat shall not be recorded until all improvements have been accepted by the City, or until the City has been provided with a surety instrument in a form specified by Code of Ordinances, Chapter 98, Sec. 98-61 – Assurances for completion of improvements.

Satisfaction of the condition will be determined by staff. There will be no need to bring the plat back to the Planning and Zoning Commission, or City Council.

Recommendation: Approve the Pepper Mill, Phase Two, Final Plat with the condition that the plat shall not be recorded until all improvements have been accepted by the City, or until the City has been provided with a surety instrument in a form specified by Code of Ordinances, Chapter 98, Sec. 98-61 – Assurances for completion of improvements.

EXHIBIT "A"
Location



[illegible]

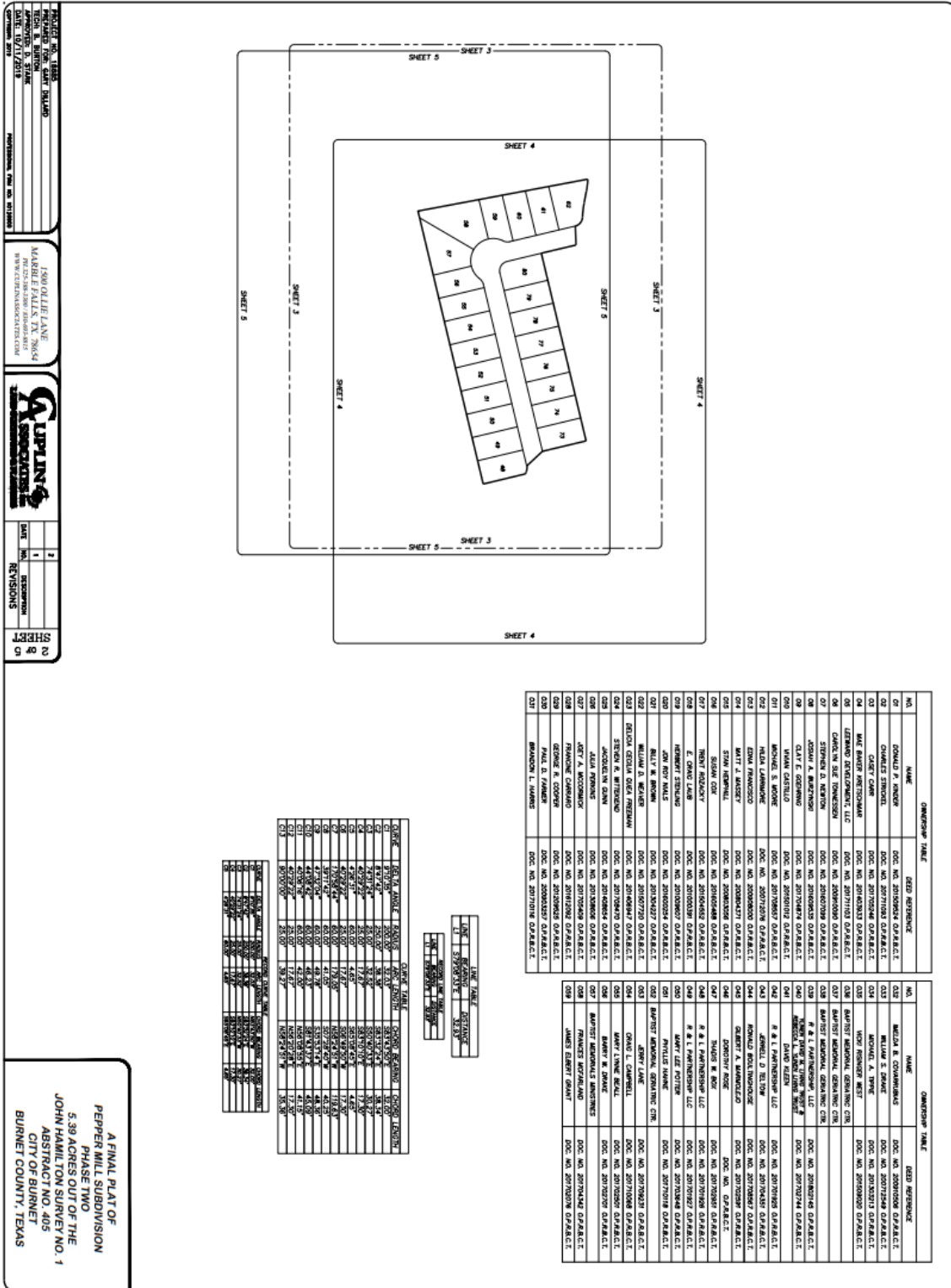
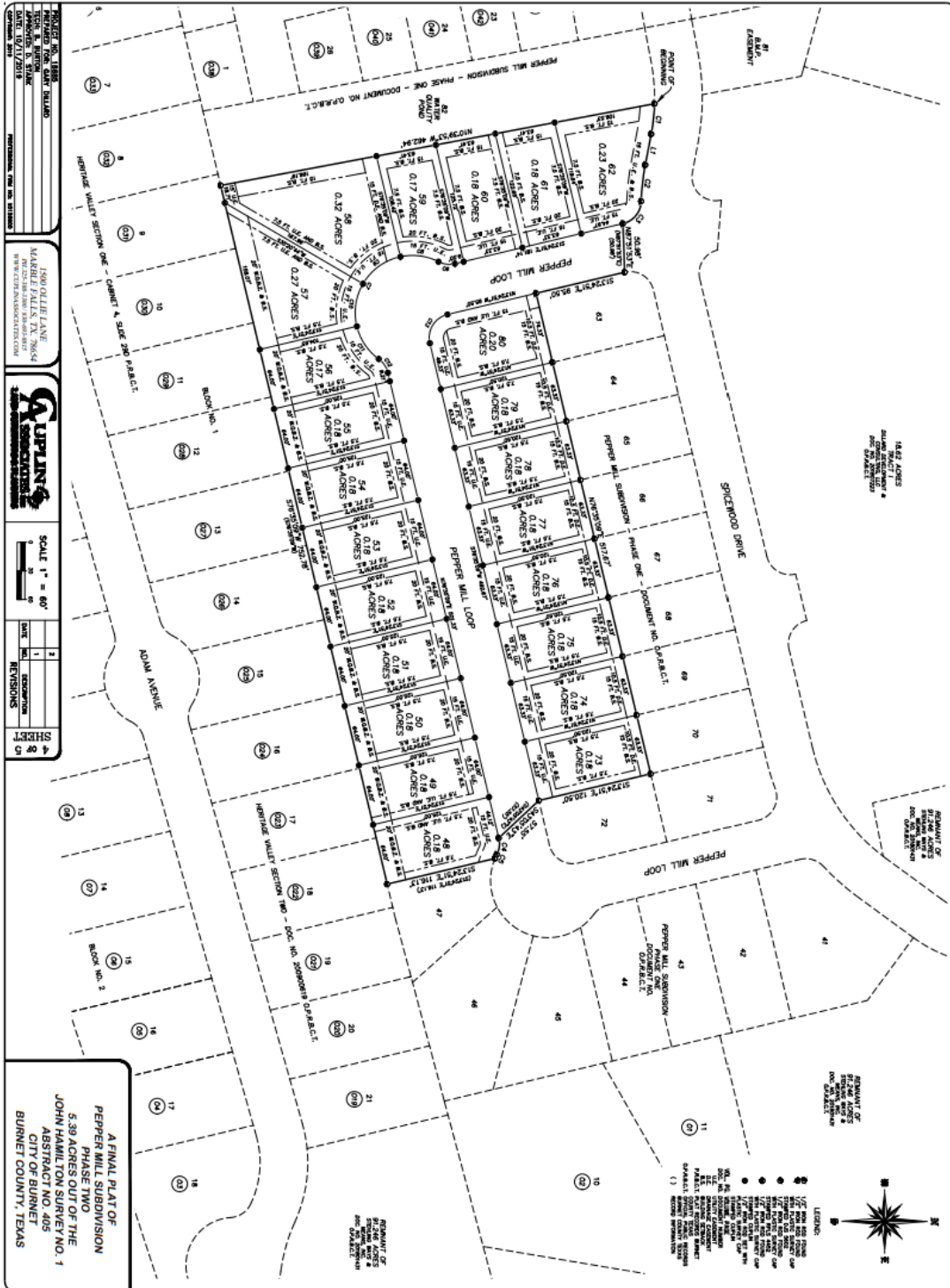


EXHIBIT C Pepper Mill, Phase Two Full Plat (4 of 5)



LEGEND:

- LOT LINE
- EASEMENT
- RIGHT OF WAY
- ADJACENT PROPERTY
- ADJACENT ROAD
- ADJACENT RAILROAD
- ADJACENT AIRPORT
- ADJACENT WATERWAY
- ADJACENT WOODLAND
- ADJACENT CROPLAND
- ADJACENT PASTURE
- ADJACENT WETLAND
- ADJACENT WILDLIFE
- ADJACENT FOREST
- ADJACENT MOUNTAIN
- ADJACENT HILLS
- ADJACENT VALLEY
- ADJACENT PLAINS
- ADJACENT DESERT
- ADJACENT TUNDRA
- ADJACENT TROPICS
- ADJACENT ARCTIC
- ADJACENT ANTARCTIC

TITLE BLOCK:

PROJECT NO. 1000
 DATE: 01/17/2018
 DRAWN BY: J. HAMILTON
 CHECKED BY: J. HAMILTON
 APPROVED BY: J. HAMILTON
 SHEET 5 OF 5
 PROJECT: PEPPER MILL SUBDIVISION - PHASE ONE - DOCUMENT NO. 00000001

FINAL PLAT OF
PEPPER MILL SUBDIVISION
PHASE TWO
5.39 ACRES OUT OF THE
JOHN HAMILTON SURVEY NO. 1
ABSTRACT NO. 405
CITY OF BURNET
BURNET COUNTY, TEXAS



Administration

ITEM 4.9

Kelly Dix
City Secretary
(512) 756-6093 ext. 3209
kdix@cityofburnet.com

Agenda Item Brief

Meeting Date: November 12, 2019

Agenda Item: Discuss and consider action: A RESOLUTION OF VOTES CAST BY THE CITY COUNCIL, OF THE CITY OF BURNET, TO ELECT DIRECTORS FOR THE BURNET CENTRAL APPRAISAL DISTRICT FOR THE YEAR 2020-2021: K. Dix

Background: Senate Bill 621, Section 6.03 requires that each taxing unit entitled to vote, cast their vote by resolution and to submit to the Chief Appraiser of the Burnet Central Appraisal District by December 15, 2019.

Information: The City of Burnet has 127 votes that may be cast for the following individuals:

- Gene Broadway
- Bruce Jones
- Dave Kithil
- Bobbye Michel
- Darlene Oostermeyer
- Paul Shell
- Phillip Thurman

Council will need to decide the distribution of votes. The votes can be cast for one candidate or the votes may be divided among any number of candidates.

Fiscal Impact: None at this time.

Recommendation: Staff recommends approval of Resolution R2019-22 as presented to include the stated number of votes for each candidate(s).

RESOLUTION R2019-22

A RESOLUTION OF VOTES CAST BY THE CITY COUNCIL, OF THE CITY OF BURNET, TO ELECT DIRECTORS FOR THE BURNET CENTRAL APPRAISAL DISTRICT FOR THE YEAR 2018-2019

WHEREAS, SB 621, Section 6.03 requires that each taxing unit entitled to vote, cast their vote by resolution and to submit to the Chief Appraiser of the Burnet Central Appraisal District by December 15, 2017.

WHEREAS, in open session of the City Council of the above mentioned taxing unit, which is entitled under SB 621 to cast votes to elect the Board of Directors of the Burnet Central Appraisal District of Burnet County.

NOW THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF BURNET, TEXAS THAT:

The City of Burnet submits the attached Official Ballot, as issued by the Chief Appraiser, stating our vote for candidates for election of the Board of Directors for Burnet Central Appraisal District for 2020-2021.

PASSED AND APPROVED this the 12th day of November, 2019.

Crista Goble Bromley, Mayor

ATTEST:

Kelly Dix, City Secretary

OFFICIAL BALLOT

City of Burnet

TO ELECT

BOARD OF DIRECTORS FOR THE BURNET CENTRAL APPRAISAL DISTRICT
FOR THE YEAR 2020 – 2021

DIRECTIONS: Please enter the number of votes cast in the blank space opposite the name of the candidate. You may cast all of your votes for one candidate, or you may divide your votes among any number of candidates that you desire. **You have 127 total votes you may cast.**

NAMES OF CANDIDATES	NUMBER OF VOTES
BROADWAY, GENE	
JONES, BRUCE	
KITHIL, DAVE	
MICHEL, BOBBYE	
OOSTERMEYER, DARLENE	
SHELL, PAUL	
THURMAN, PHILLIP	



Administration

ITEM 4.10

Kelly Dix
City Secretary
512-715-3209
kdix@cityofburnet.com

Agenda Item Brief

Meeting Date:	November 12, 2019
Agenda Item:	Discuss and consider action: Burnet Economic Development Corporation (BEDC) board appointments: K. Dix
Background:	<p>Currently there are two positions open on the BEDC Board. One vacated Staff position that was held by Mark Lewis and one position that was held by Cody Henson. Mr. Henson's term is an unexpired term that ends June 2020.</p> <p>The Burnet Economic Development Corporation Board would like to leave the Staff position on the board open at this time, until a new Director of Development Services is in place.</p>
Information:	<p>Four applications have been received for the BEDC Board as follows:</p> <ul style="list-style-type: none">➤ Doris Graeter➤ Terri Wilkes➤ William Bradley "Brad" Zehner➤ Keith McBurnett <p>Staff is seeking direction on appointment of one person to fill the position vacated by Cody Henson with a term that will expire in June of 2020, for the Burnet Economic Development Board.</p>
Fiscal Impact:	None
Recommendation:	To be determined by Council

BURNET ECONOMIC DEVELOPMENT CORPORATION BOARD

(As of: July 17, 2018)

<u>NAME</u>	<u>ADDRESS</u>	<u>EMAIL</u>	<u>PHONE</u>	<u>APPOINTED</u>	<u>EXPIRES</u>
Cary Johnson President	P.O. Box 10	cjohnson@fsbburnet.com	(512) 756-6999 Office	August 27, 2019	June 30,2021
Wayne Brown Vice President	4649 CR 200	sunnymark@wildblue.net	(512) 755-5458 Home	August 27, 2019	June 30, 2021
Crista Bromley Secretary/Treasurer	P.O. Box 1369	mayor@cityofburnet.com	(512) 756-4411 Office (512) 636-1060 Cell	August 27, 2019	June 30, 2021
Vacant (Henson)				June 28, 2016	June 28, 2020
Vacant (Lewis-staff position) <i>Resigned Jan. 31, 2019</i>				June 28, 2016	June 28, 2020
Danny Lester	300 Alexander Ave.	dlester@cityofburnet.com	(512) 756-6173 Office (830) 656-9957 Cell	June 13, 2017	June 13, 2020
David Vaughn	P.O. Box 1369	dvaughn@cityofburnet.com	(512) 715-3208 Office (830) 798-3974 Cell	June 13, 2017	June 13, 2020



CITY OF BURNET

P. O. Box 1369
1001 Buchanan Drive
Burnet, Texas 78611
Phone: 512-756-6093 Fax: 512-756-8560

COMMUNITY SERVICE APPLICATION

I am interested in serving on the following City of Burnet Board or Commission:

- | | |
|---|---|
| <input checked="" type="checkbox"/> Economic Development | <input type="checkbox"/> Planning & Zoning Commission |
| <input type="checkbox"/> Corporation Board | <input type="checkbox"/> Airport Advisory Board |
| <input type="checkbox"/> Historic Board | <input type="checkbox"/> Charter Review Committee |
| <input type="checkbox"/> Board of Adjustments and Appeals | |

Name: Doris Graeter Email: graeter680@gmail.com

Home Address: 3026 CR 200 Burnet 78611 DOB: 12/24/53

Home Phone: 512-755-5262 Business Phone: 512-294-3758

Resident of Burnet for 47 years. Voter Registration No.: _____

Occupation: Real Estate Agent

Education (Optional): some college

Special knowledge or experience applicable to City board or commission function:
served on several boards, I really want to see Burnet prosper.

- | | |
|---|--|
| <input type="checkbox"/> Banking/Finance | <input type="checkbox"/> Business Development |
| <input type="checkbox"/> Building/Construction | <input type="checkbox"/> Promotion/Marketing |
| <input checked="" type="checkbox"/> Real Estate/Development | <input type="checkbox"/> Manufacturing/Industrial Operations |
| <input type="checkbox"/> Industrial Training | <input type="checkbox"/> Law/Contract Administration |

Do you serve on any other board/commission at this time: If so, please list:

Chamber of Commerce Ambassador

Other information (professional and/or community activities):

on the Chamber board when we started Bluebonnet Festival, Riverwalk, Prison/Phaired committee that brought Boys & Girls Club to Burnet Law Enforcement of the year

I have attended one or more meetings of the board or commission for which I have applied. ☐ Yes

☒ No
Date: 3/19/19 Signature: Doris Graeter

RETURN COMPLETED FORM TO THE CITY SECRETARY'S OFFICE



CITY OF BURNET

P. O. Box 1369
1001 Buchanan Drive
Burnet, Texas 78611
Phone: 512-756-6093 Fax: 512-756-8560

COMMUNITY SERVICE APPLICATION

I am interested in serving on the following City of Burnet Board or Commission:

- | | |
|--|--|
| <input checked="" type="checkbox"/> Economic Development Corporation Board | <input checked="" type="checkbox"/> Planning & Zoning Commission |
| <input type="checkbox"/> Historic Board | <input type="checkbox"/> Airport Advisory Board |
| <input type="checkbox"/> Board of Adjustments and Appeals | <input type="checkbox"/> Charter Review Committee |

Name: Terri Wilkes Email: ccm@koting@celestialcare.com

Home Address: 116 Wallace Riddell Dr DOB: 11-26-1964
Burnet, TX 78611

Home Phone: 830-220-4839 Business Phone: ---

Resident of Burnet for 29 years. Voter Registration No.: 1002022841

Occupation: Marketing Director

Education (Optional): Bachelors degree - Organizational Communication

Special knowledge or experience applicable to City board or commission function:

- | | |
|--|--|
| <input type="checkbox"/> Banking/Finance | <input checked="" type="checkbox"/> Business Development |
| <input type="checkbox"/> Building/Construction | <input checked="" type="checkbox"/> Promotion/Marketing |
| <input type="checkbox"/> Real Estate/Development | <input type="checkbox"/> Manufacturing/Industrial Operations |
| <input type="checkbox"/> Industrial Training | <input type="checkbox"/> Law/Contract Administration |

Do you serve on any other board/commission at this time: If so, please list:

no

Other information (professional and/or community activities):

Member of Burnet Chamber of Commerce, Home Chamber
Kingsland Chamber, Marble Falls Chamber, Redneck BBQ
Chamber & Horseshoe Bay Business Alliance member,

I have attended one or more meetings of the board or commission for which I have applied. ☒ Yes ☐ No

Date: 3-23-18 Signature: Terri Wilkes

RETURN COMPLETED FORM TO THE CITY SECRETARY'S OFFICE



CITY OF BURNET

P. O. Box 1369
1001 Buchanan Drive
Burnet, Texas 78611
Phone: 512-756-6093 Fax: 512-756-8560

COMMUNITY SERVICE APPLICATION

I am interested in serving on the following City of Burnet Board or Commission:

- | | |
|--|--|
| <input checked="" type="checkbox"/> Economic Development Corporation Board | <input type="checkbox"/> Parks & Recreation Advisory Board |
| <input type="checkbox"/> City of Burnet Historical Board | <input type="checkbox"/> Planning & Zoning Commission |
| <input type="checkbox"/> Board of Adjustments | <input type="checkbox"/> Airport Advisory Board |
| <input type="checkbox"/> Charter Review Committee | <input type="checkbox"/> Ethics Board |
| | <input type="checkbox"/> Other _____ |

Name: William Bradley "Brad" Zehner Email: WBZehner@gmail.com

Home & Mailing Address: 512 County Road 140 DOB: 5/7/44

Home Phone: 512-715-0266 Cell Business Phone: 512-569-7675

(For Planning and Zoning or Board of Adjustment applicants only): Resident of Burnet for _____ years. Registered Voter of the City of Burnet? Yes ☐ No ☐

Occupation: Retired Business School Professor: Technology Commercialization

Education (Optional): MBA: Finance; Masters: Marketing; Masters: Psychology; PhD: Business Leadership & Executive Management

Special knowledge or experience applicable to City board or commission function:
Working with startups of all kinds, particularly the commercialization of technology

- | | |
|---|---|
| <input checked="" type="checkbox"/> Banking/Finance | <input checked="" type="checkbox"/> Business Development |
| <input type="checkbox"/> Building/Construction | <input checked="" type="checkbox"/> Promotion/Marketing |
| <input type="checkbox"/> Real Estate/Development | <input checked="" type="checkbox"/> Manufacturing/Industrial Operations |
| <input type="checkbox"/> Industrial Training | <input type="checkbox"/> Law/Contract Administration |
| | <input checked="" type="checkbox"/> Other _____ |

Do you serve on any other board/commission at this time: If so, please list:

Friends of the Library: Burnet County Library

Other information (professional and/or community activities):

Various committees & BOB's - see resume

I have attended one or more meetings of the board or commission for which I have applied. ☒ Yes ☐ No
How many times 1 in the past 1 months.

This application is the only information considered for appointments by the City Council.
PLEASE, RETURN THIS COMPLETED FORM TO THE CITY SECRETARY'S OFFICE

Brad Zehner
Signature

7/16/2014
Date



CITY OF BURNET

P. O. Box 1369
1001 Buchanan Drive
Burnet, Texas 78611
Phone: 512-756-6093 Fax: 512-756-8560

COMMUNITY SERVICE APPLICATION

I am interested in serving on the following City of Burnet Board or Commission:

- | | |
|---|---|
| <input checked="" type="checkbox"/> Economic Development | <input type="checkbox"/> Planning & Zoning Commission |
| <input type="checkbox"/> Corporation Board | <input type="checkbox"/> Airport Advisory Board |
| <input type="checkbox"/> Historic Board | <input type="checkbox"/> Charter Review Committee |
| <input type="checkbox"/> Board of Adjustments and Appeals | |

Name: Keith McBurnett Email: kmcburnett@burnetcisd.net

Home Address: 315 Yellow Ribbon Trail DOB: 3-10-70

Home Phone: 512-234-8147 Business Phone: 512-756-2124
Cell 512-745-3643

Resident of Burnet for 7 years. Voter Registration No.: _____

Occupation: Superintendent of Schools

Education (Optional): BS Education, M.Ed. Education

Special knowledge or experience applicable to City board or commission function:

Budget, Finance, Demography, Strategic Planning, Continuous Improvement Models

- | | |
|---|---|
| <input type="checkbox"/> Banking/Finance | <input type="checkbox"/> Business Development |
| <input checked="" type="checkbox"/> Building/Construction | <input checked="" type="checkbox"/> Promotion/Marketing |
| <input type="checkbox"/> Real Estate/Development | <input type="checkbox"/> Manufacturing/Industrial Operations |
| <input type="checkbox"/> Industrial Training | <input checked="" type="checkbox"/> Law/Contract Administration |

Do you serve on any other board/commission at this time: If so, please list:

Rotary Board of Directors, Hill Country Community Foundation Board of Directors

Other information (professional and/or community activities):

26 years in public education; Experiencing managing growth in 2 large fast growth districts

I have attended one or more meetings of the board or commission for which I have applied. _____ Yes

☒ No

Date: 8/20/19 Signature: Kar McBurnett

RETURN COMPLETED FORM TO THE CITY SECRETARY'S OFFICE

BALLOT FOR BEDC BOARD OF DIRECTORS

COUNCIL MEMBER NAME: _____

The City Council has decided that the Burnet Economic Development Corporation Board of Directors will be made up of four city-related members; two Council Members, the City Manager and a fourth City-related member who will be appointed from members of staff.

The other three board members will be “at-large” and will be appointed from a list of applicants. These members cannot be city-related.

Currently, five of the seven board member seats are filled. One seat vacated by the resignation of Cody Henson (an at-large position), is for an unexpired term that will end in June 2020. The second seat is a staff position seat vacated by Mark Lewis upon his retirement. The BEDC Board determined that this position will be filled when the new Development Services Director position is filled. At that time the BEDC Board will determine the staff member to be appointed to the BEDC Board.

COUNCIL CANDIDATES:

CITY MANAGER: The Council has elected to appoint the City Manager as one of the City-related board member.

OTHER CITY-RELATED CANDIDATES: The Council has elected to appoint one staff member as a City-related board member.

AT-LARGE CANDIDATES: The BEDC bylaws require a majority vote of the council for any candidate to be appointed. **(Please Select One)**

Doris Graeter	Keith McBurnett	Terry Wilkes	Bradley Zehner			



Administration

ITEM 4.11

David Vaughn
City Manager
(512)-715-3208
dvaughn@cityofburnet.com

Agenda Item Brief

Meeting Date: November 12, 2019

Agenda Item: Discuss and consider action: A RESOLUTION BY THE CITY OF BURNET, TEXAS AUTHORIZING THE USE OF CAPITAL RESERVE FUNDS FOR THE POLICE STATION PROJECT:
D. Vaughn

Background:

Information:

Fiscal Impact:

Recommendation: Approve and adopt Resolution R2019-23 as presented.

RESOLUTION NO. R2019-23

A RESOLUTION BY THE CITY OF BURNET, TEXAS AUTHORIZING THE USE OF CAPITAL RESERVE FUNDS FOR THE POLICE STATION PROJECT.

Whereas, the City Council of the City of Burnet (the "City Council") has formally approved a separate Investment Policy for the City of Burnet (the "City") that meets the requirements of the Public Funds Investment Act (PFIA), Section 2256 of the Texas Local Government Code; and

Whereas, the Investment Policy complies with the Public Funds Investment Act and authorizes the investment of city funds in safe and prudent investments; and

Whereas, the City Council previously approved resolutions restricting funds for the purpose of capital projects; and

Whereas, the City Council recently issued debt to reimburse the Capital Reserve Fund for certain wastewater improvements; and

Whereas, the City Council desires to use a portion of the funds currently held in the Capital Reserve account(s) for the new police station being constructed on Hwy 281 South.

NOW, THEREFORE, BE IT RESOLVED BY CITY COUNCIL OF THE CITY OF BURNET, TEXAS, THAT:

Section 1. Findings. The foregoing recitals are hereby found to be true and correct and are hereby resolved by the City Council of the City of Burnet, Texas (the "City Council") and made a part hereof for all purposes as findings of fact.

Section 2. Proceedings. The City Council does hereby authorize the use of the Capital Reserve Funds for expenditures related to the New Police Station Project. The Capital Reserve Funds shall be invested in accordance with the City's investment policy and, except for expenses related to the Police Station Project, any additional expenditure of the capital reserve funds shall require further action of the City Council.

Section 3. Open Meetings. It is hereby officially found and determined that the meeting at which this resolution is passed was open to the public as required and that public notice of the time, place, and purpose of said meeting was given as required by the Open Meetings Act, *Chapt. 551, Tex. Gov't. Code*.

PASSED AND APPROVED this the 12th day of November, 2019.

CITY OF BURNET, TEXAS

ATTEST:

Crista Goble Bromley, Mayor

Kelly Dix, City Secretary