



NOTICE OF MEETING OF THE GOVERNING BODY OF THE CITY OF BURNET

Notice is hereby given that a **Regular Council Meeting** will be held by the governing body of the City of Burnet on the **28th day of January, 2020** at **6:00** p.m. in the Council Chambers, Burnet Municipal Airport, 2402 S. Water, Burnet, at which time the following subjects will be discussed, to-wit:

This notice is posted pursuant to the Texas Government Code, Chapter §551-Open Meetings.

CALL TO ORDER:

INVOCATION:

PLEDGE OF ALLEGIANCE:

PLEDGE TO TEXAS FLAG:

1. REPORTS/SPECIAL PRESENTATIONS:

1.1) Chamber of Commerce Report

1.2) Opportunities for Williamson and Burnet Counties (OWBC) update report: K. Dix

2. CONSENT AGENDA ITEMS:

(All of the following items on the Consent Agenda are considered to be self-explanatory by the Council and will be enacted with one motion. There will be no separate discussion of these items unless a Council Member, staff member or citizen requests removal of the item from the consent agenda for the purpose of discussion. For removal of an item, a request must be made to the Council when the Consent Agenda is opened for Council Action.)

2.1) Approval of the January 14, 2020 Council Workshop Meeting minutes

2.2) Approval of the January 14, 2020 Regular City Council Meeting minutes

3. PUBLIC HEARING:

3.1) Public Hearing: City of Burnet Minor Curfew Ordinance: P. Nelson

4. ACTION ITEMS:

4.1) Discuss and consider action: SECOND AND FINAL READING OF AN ORDINANCE

OF THE CITY COUNCIL OF THE CITY OF BURNET, TEXAS, AMENDING SECTION 8.12 (MILITARY LEAVE) OF THE CITY OF BURNET PERSONNEL POLICY AND PROCEDURES MANUAL; PROVIDING SEVERABILITY; PROVIDING AN EFFECTIVE DATE, PROVIDING OPEN MEETINGS CLAUSE(S); AND PROVIDING FOR RELATED MATTERS: K. Sames

4.2) Discuss and consider action: SECOND AND FINAL READING OF AN ORDINANCE OF THE CITY OF BURNET, TEXAS, AMENDING CHAPTER 110, SECTIONS 110-29, 110-73 AND 100-74 OF THE CODE OF ORDINANCES; AMENDING UTILITY TAP AND CONNECTION FEES; PROVIDING SEVERABILITY AND OPEN MEETINGS CLAUSES; AND PROVIDING FOR OTHER RELATED MATTERS: G. Courtney

4.3) Discuss and consider action: Approval to use an existing segment of sewer line as a force main with privately owned grinder pumps. G. Courtney

4.4) Discuss and consider action: FIRST READING OF AN ORDINANCE ESTABLISHING CURFEWS FOR MINORS; PROVIDING DEFINITIONS; PROVIDING DEFENSES AND EXCEPTIONS; PROVIDING PENALTIES; AND PROVIDING OPEN MEETINGS, SEVERABILITY AND RELATED CLAUSES: P. Nelson

4.5) Discuss and consider action: A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF BURNET, TEXAS, ACCEPTING PUBLIC STREET, WATER, WASTEWATER, AND ELECTRICAL IMPROVEMENTS CONSTRUCTED WITHIN PHASES ONE AND TWO OF THE PEPPER MILL SUBDIVISION; AND FINDING THAT THE MEETING AT WHICH THIS RESOLUTION WAS PASSED WAS OPEN TO THE PUBLIC AS REQUIRED BY LAW: M. Lewis

4.6) Discuss and consider action: A RESOLUTION OF THE CITY OF BURNET, TEXAS, ORDERING A GENERAL ELECTION TO BE HELD ON MAY 2, 2020, TO ELECT THREE CITY COUNCIL MEMBERS; ESTABLISHING THE ELECTION PROCEDURE; AND PROVIDING FOR RELATED MATTERS.

Analice y considere la acción: UNA RESOLUCIÓN DE LA CIUDAD DE BURNET, TEXAS, ORDENANDO UNA ELECCIÓN GENERAL A LLEVARSE A CABO EL 2 DE MAYO DE 2020, PARA ELEGIR TRES MIEMBROS DEL CONSEJO (CONCEJALES); ESTABLECIENDO LOS PROCEDIMIENTOS PARA LA ELECCIÓN; Y PROVEYENDO OTROS ASUNTOS RELACIONADOS.

4.7) Discuss and consider action: A RESOLUTION ADOPTING THE CITY OF BURNET, TX, INVESTMENT POLICY AND NAMING THE INVESTMENT OFFICERS: P. Langford

4.8) Discuss and consider action: County Road 100 Waterline Project Cost-Share Agreement: D. Vaughn

4.9) Discuss and consider action: Award of contract to install a new 12" water line along Oak Vista Boulevard. G. Courtney

4.10): Discuss and consider action: Authorize the use of Hotel/Motel Funds for the purchase of a street trolley: D. Vaughn.

5. REPORTS:

5.1) Addendum to the City Council Agenda: Department and Committee Reports/Briefings: The City Council may or may not receive a briefing dependent upon activity or change in status regarding the matter. The listing is provided to give notice to the public that a briefing to the Council on any or all subjects may occur.

5.1(B.3) December 2019 Financial Report: P. Langford

5.1(E.3) Racial Profiling Report: P. Nelson

6. REQUESTS FROM COUNCIL FOR FUTURE REPORTS:

7. ADJOURN:

Dated this 24th, day, of January, 2020

CITY OF BURNET

CRISTA GOBLE BROMLEY, MAYOR

I, the undersigned authority, do hereby certify that the above NOTICE OF MEETING of the governing body of the above named City, BURNET, is a true and correct copy of said NOTICE and that I posted a true and correct copy of said NOTICE on the bulletin board, in the City Hall of said City, BURNET, TEXAS, a place convenient and readily accessible to the general public at all times, and said NOTICE was posted on January 24, 2020, at or before 6 o'clock p.m. and remained posted continuously for at least 72 hours preceding the scheduled time of said Meeting.

Kelly Dix, City Secretary

NOTICE OF ASSISTANCE AT THE PUBLIC MEETINGS:

The City Council Chamber is wheelchair accessible. Persons with disabilities who plan to attend this meeting and who may need auxiliary aids or services, such as interpreters for persons who are deaf or hearing impaired, readers, or large print, are requested to contact the City Secretary's office (512.756.6093) at least two working days prior to the meeting. Requests for information may be faxed to the City Secretary at 512.756.8560.

RIGHT TO ENTER INTO EXECUTIVE SESSION:

The City Council for the City of Burnet reserves the right to adjourn into executive session at any time during the course of this meeting to discuss any of the matters listed above, as authorized by Texas Government Code Sections 551.071 (Consultation with Attorney), 551.072 (Deliberations about Real Property), 551.073 (Deliberations about Gifts and Donations), 551.074 (Personnel Matters), 551.076 (Deliberations about Security Devices) and 551.087 (Economic Development).

STATE OF TEXAS {}
COUNTY OF BURNET {}
CITY OF BURNET {}

On this the 14th day of January, 2020, the City Council of the City of Burnet convened in Workshop Session, at 5:00 p.m. at the Council Chambers, Burnet Municipal Airport, 2402 S. Water Street, Burnet, TX thereof with the following members present, to-wit:

Mayor Crista Goble Bromley
Council Members Paul Farmer, Mary Jane Shanes, Danny Lester, Cindia Talamantez,
Tres Clinton, Joyce Laudenschlager

Planning and Zoning Commission Members: Tommy Gaut, Ricky Langley, Herve Derek Fortin,
Cesar Arreaza, Jena Wind

City Manager David Vaughn

City Secretary Kelly Dix

Guests: Mark Ingram, Patricia Langford, Doug Fipps, Adrienne Feild, Paul Nelson, Joy Biseotto, Gene Courtney, Ricky Langley, Mark Lewis, Leslie Kimbler, Colleen Davis, Mark Biseotto, Howard Davis, Michael Robison, Wade Langley, Jonny Simons, James B. Wilson, Kelli Sames

Call to Order: Mayor Bromley called the meeting to order at 5:00 p.m.

Proposed tree protection regulations: D. Vaughn: Development Services Director, Mark Lewis provided Council with an overview of the tree protection regulations as the ordinance reads currently. Mr. Lewis reviewed the previous discussions by both the Planning and Zoning Commission and the Tree Committee members. Discussions included possible creation of an incentive program, removal of the home owner portion of the ordinance, a review of the penalty chart, the importance of preservation of the historic trees. A draft of the revised ordinance will be presented by staff to Council at a future meeting.

Adjourn: There being no further business the workshop was adjourned at 5:54 p.m.

Crista Goble Bromley, Mayor

ATTEST:

Kelly Dix , City Secretary

STATE OF TEXAS {}
COUNTY OF BURNET {}
CITY OF BURNET {}

On this the 14th day of January, 2020, the City Council of the City of Burnet convened in Regular Session, at 6:00 p.m., at the regular meeting place thereof with the following members present, to-wit:

Mayor Crista Goble Bromley
Council Members Danny Lester, Mary Jane Shanes, Tres Clinton, Paul Farmer, Joyce Laudenschlager, Cindia Talamantez
City Manager David Vaughn
City Secretary Kelly Dix

Guests: Mark Ingram, Patricia Langford, Doug Fipps, Adrienne Feild, Paul Nelson, Joy Biseotto, Gene Courtney, Ricky Langley, Mark Lewis, Leslie Kimbler, Colleen Davis, Mark Bisiotto, Howard Davis, Michael Robison, Wade Langley, Jonny Simons, James B. Wilson, Kelli Sames

CALL TO ORDER: The meeting was called to order by Mayor Bromley, at 6:00 p.m.

INVOCATION: Council Member Paul Farmer

PLEDGE OF ALLEGIANCE: Council Member Mary Jane Shanes

PLEDGE TO TEXAS FLAG: Council Member Mary Jane Shanes

REPORTS/SPECIAL PRESENTATIONS:

Report on the Hill Country Children’s Advocacy: Ken Nickel: Mr. Nickel informed all present that the mission of the Hill Country Children’s Advocacy is to raise community awareness of abused children and children that are victims of violent crimes in the area, and to provide safety for these children. Mr. Nickel provided Council with an invitation to attend the agency’s largest fundraiser event, Purse Bingo to be held in Horseshoe Bay on March 28th at 11:00 a.m. Mr. Nickel also recognized Director of Finance Patricia Langford and Police Chief Paul Nelson for their service on the HCCA Board of Directors and the support provided by the City of Burnet annually.

CONSENT AGENDA ITEMS:

(All of the following items on the Consent Agenda are considered to be self-explanatory by the Council and will be enacted with one motion. There will be no separate discussion of these items unless a Council Member, staff member or citizen requests removal of the item from the consent agenda for the purpose of discussion. For removal of an item, a request must be made to the Council when the Consent Agenda is opened for Council Action.)

Approval of the December 10, 2019 Regular City Council Meeting minutes

Approval of the December 17, 2019 Special City Council Meeting minutes

Approval of the January 3, 2019 Special City Council Meeting minutes

Council Member Cindia Talamantez moved to approve the consent agenda as presented. Council Member Joyce Laudenschlager seconded, the motion carried unanimously.

PUBLIC HEARINGS: None.

ACTION ITEMS:

Discuss and consider action: SECOND AND FINAL READING OF AN ORDINANCE OF THE CITY OF BURNET, TEXAS, DETERMINING THAT NO CHANGES TO THE LAND USE ASSUMPTIONS, WATER AND WASTEWATER CAPITAL IMPROVEMENTS PLAN OR WATER AND WASTEWATER IMPACT FEES ARE NEEDED FOR THE 2019 UPDATE OF THE WATER AND WASTEWATER IMPACT FEE PROGRAM; PROVIDING A REPEALER CLAUSE; AND PROVIDING A SEVERABILITY CLAUSE G. Courtney: Council Member Mary Jane Shanes made a motion to approve and adopt Ordinance 2019-23 as presented. Council Member Danny Lester seconded, the motion carried unanimously.

Discuss and consider action: FIRST READING OF AN ORDINANCE OF THE CITY OF BURNET, TEXAS, AMENDING CHAPTER 110, SECTIONS 110-29, 110-73 AND 100-74 OF THE CODE OF ORDINANCES; AMENDING UTILITY TAP AND CONNECTION FEES; PROVIDING SEVERABILITY AND OPEN MEETINGS CLAUSES; AND PROVIDING FOR OTHER RELATED MATTERS: G. Courtney: Council Member Mary Jane Shanes made a motion to approve the first reading of Ordinance 2020-02 as presented. Council Member Joyce Laudenschlager seconded, the motion carried unanimously.

FIRST READING OF AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF BURNET, TEXAS, AMENDING SECTION 8.12 (MILITARY LEAVE) OF THE CITY OF BURNET PERSONNEL POLICY AND PROCEDURES MANUAL; PROVIDING SEVERABILITY; PROVIDING AN EFFECTIVE DATE, PROVIDING OPEN MEETINGS CLAUSE(S); AND PROVIDING FOR RELATED MATTERS: K. Sames: Council Member Danny Lester made a motion to approve the first reading of Ordinance 2020-01 as presented. Council Member Mary Jane Shanes seconded, the motion carried unanimously.

Discuss and consider action: Authorize the City Manager to enter into an agreement with ABM for the replacement of the air conditioning units at the Community Center and the YMCA. G. Courtney: Council Member Danny Lester moved to approve the agreement with American Building Maintenance (ABM) as presented and to authorize the City Manager to execute the documents. Council Member Tres Clinton seconded, the motion carried unanimously.

Discuss and consider action: Council direction regarding the proposed tree preservation ordinance: M. Lewis: No action was taken. Council Member Tres Clinton reviewed the discussion in the City Council and Planning and Zoning Commission joint workshop on the tree ordinance. Discussion included possible creation of an incentive program, remove home owner portion of the ordinance and a review of the penalty chart. A draft of the revised ordinance will be presented by staff to Council at a future meeting.

REPORTS: None.

Addendum to the City Council Agenda: Department and Committee Reports/Briefings: The City Council may or may not receive a briefing dependent upon activity or change in status regarding the matter. The listing is provided to give notice to the public that a briefing to the Council on any or all subjects may occur.

REQUESTS FROM COUNCIL FOR FUTURE REPORTS: An update on the street repair list from the Street Committee.

ADJOURN: There being no further business a motion to adjourn was made by Council Member Mary Jane Shanes at 7:14 p.m., seconded by Council Member Danny Lester. The motion carried unanimously.

Crista Goble Bromley, Mayor

ATTEST:

Kelly Dix, City Secretary



Police Department

ITEM 3.1

Paul Nelson
Police Chief
(512)-756-6046
pnelson@cityofburnet.com

Agenda Item Brief

- Meeting Date:** January 28, 2020
- Agenda Item:** Public Hearing: City of Burnet Minor Curfew Ordinance:
P. Nelson
- Background:** As stated in LGC §308.001-§308.008, any Municipality which adopts a juvenile curfew ordinance must review that ordinance before the third anniversary date of its adoption, and every third year thereafter. The City Council shall conduct public hearings on the need to continue the ordinance, review the ordinance's effects on the community and on problems the ordinance was intended to remedy, abolish, continue, or modify the ordinance. Failure to comply shall cause the ordinance to expire.
- Information:** A legal ad was published in the Burnet Bulletin for publication on January 22nd and 5th, 2020.
- Fiscal Impact:** None at this time.
- Recommendation:** None at this time.



Human Resources Department

ITEM 4.1

Kelli Sames
Director of Human Resources
(512)-715-3213
ksames@cityofburnet.com

Agenda Item Brief

Meeting Date:

January 28, 2020

Agenda Item:

Discuss and consider action: SECOND AND FINAL READING OF AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF BURNET, TEXAS, AMENDING SECTION 8.12 (MILITARY LEAVE) OF THE CITY OF BURNET PERSONNEL POLICY AND PROCEDURES MANUAL; PROVIDING SEVERABILITY; PROVIDING AN EFFECTIVE DATE, PROVIDING OPEN MEETINGS CLAUSE(S); AND PROVIDING FOR RELATED MATTERS: K. Sames

Background:

The City of Burnet currently has in effect an Employee Personnel Policy Manual that was adopted by City Council on December 8, 2009 with an effective date of December 8, 2009. Since the original adoption, recommended revisions to the Personnel Policy have occurred from time to time.

Information:

Included in the Personnel Policy Manual is No. 8.12, Military Leave. The current policy is very brief in outlining the City's policy for administering military leave for eligible employees. The policy has been rewritten, reviewed, and approved by legal counsel to provide clarification on the intent of the benefit regarding use of military leave. The updated policy outlines the intent of the leave, notice requirements, compensation while on leave, benefit entitlement while on leave, and re-employment rights upon return from approved military leave.

The existing policy states: "Regular employees of the City who are members of the State Military Forces or members of any of the Reserve Components of the Armed Forces of the United States are entitled to leave of absence in accordance with state and federal regulations.

Military leave will be granted to regular full-time employees of the City who attend regular annual military training duty, and meet the requirements listed below. This leave must be scheduled with the department head and City Manager and shall be granted without loss of time or efficiency rating.

Supporting documents and leave orders should be furnished to the department supervisor prior to taking leave. Such documents shall be placed with the timesheets. During the period of standard military duty, employees shall continue to accrue sick leave and vacation as well as be compensated for any holiday the same as a regular employee on vacation at the time of the holiday.

Requests for approval of military leave must have copies of the relevant military orders attached. Regular employees of the City who enter active duty with the State Military Forces or with the Armed Forces of the United States for more than fifteen (15) consecutive calendar days in any year are entitled to be restored to employment subject to the provisions of the law upon release from active duty and shall be treated as an employee on extended leave of absence.”

The proposed Military Leave policy is attached with Ordinance No. 2020-01.

There have been no changes to Ordinance 2020-01 since the first reading on January 14, 2020.

Fiscal Impact:

Salary and benefits for employees eligible for paid military leave will be administered in accordance with policy guidelines.

Recommendation:

Approve and adopt Ordinance 2020-01, updating Personnel Policy No. 8.12 Military Leave as presented.

ORDINANCE NO. 2020-01

AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF BURNET, TEXAS, AMENDING SECTION 8.12 (MILITARY LEAVE) OF THE CITY OF BURNET PERSONNEL POLICY AND PROCEDURES MANUAL; PROVIDING SEVERABILITY; PROVIDING AN EFFECTIVE DATE, PROVIDING OPEN MEETINGS CLAUSE(S); AND PROVIDING FOR RELATED MATTERS.

Whereas, the City of Burnet has previously adopted Ordinance No. 2009-31 the Personnel Policy Manual December 8, 2009; and

Whereas, the City of Burnet, due to changes in policies, and state or federal law from time to time, needs to make certain amendments to said policies; and

Whereas, amendments to said policies are necessary for the betterment of the City's employees and to ensure proper efficiency in City operations.

NOW, THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF BURNET, TEXAS, THAT:

Section 1. Findings of Fact. The findings and recitations set out hereinabove are found to be true and correct and are hereby adopted by the City Council and made a part hereof for all purposes as findings of fact.

Section 2. Repeal of Conflicting Ordinances. All Ordinances or parts thereof in conflict herewith are amended to the extent of such conflict only.

Section 3. Adoption of Amended Personnel Policy. Section 8.12 of the City's Personnel Policy is hereby amended, repealed and replaced in its entirety with Exhibit "A" attached herewith.

Section 4. Severability. If any provision of this ordinance or the application of any provision to any person or circumstance is held invalid, the invalidity shall not affect other provisions or applications hereof which can be given effect without the invalid provision or application, and to this end the provisions of this ordinance are declared to be severable.

Section 5. Open Meetings. That it is hereby officially found and determined that the meeting at which this ordinance is passed was open to the public as required and that public notice of the time, place, and purpose of said meeting was given as required by the Open Meetings Act, Chapt. 551, Loc. Gov't. Code.

Section 6. Effective Date. This ordinance shall take effect immediately upon its adoption by the City Council and publication as required by the Local Government Code.

PASSED AND APPROVED the first reading on this 14th day of January 2020.

FINALLY PASSED AND APPROVED on this 28th day of January 2020.

CITY OF BURNET, TEXAS

ATTEST:

Crista Goble Bromley, Mayor

Kelly Dix, City Secretary

8.12 MILITARY LEAVE – Proposed for Effective Date 1-28-2020

The City complies with all state and federal laws relating to employees in reserve or active military service and does not discriminate against employees who serve in the military. Temporary employees who have brief or non-recurrent positions with the City and who have no reasonable expectation that their employment with the City will continue indefinitely or for a significant period of time are generally ineligible for extended paid military leave in excess of 15 days, re-employment rights, or any other military leave benefits under this policy.

This policy covers employees who serve in the uniformed services in a voluntary or involuntary basis, including active duty, active duty for training, initial active duty for training, inactive duty training, and full-time National Guard duty.

Notice to City of Need for Leave. Employees must provide as much advance written or verbal notice to the City as possible for all military duty (unless giving notice is impossible, unreasonable, or precluded by military necessity). Absent unusual circumstances, such notice must be given to the City no later than 24 hours after the employee receives the military orders. To be eligible for paid military leave, employees must complete and submit a Leave Request Form along with the official documents setting forth the purpose of the leave and, if known, its duration. The Leave Request Form must be turned into the Department Director and the Director of Human Resources as far in advance of the leave as possible.

Paid and Unpaid Leave for Training and Duty.

COMPENSATION

Full Pay For Up to 15 Days. An employee shall be eligible for paid leave for military duty for a maximum of fifteen (15) workdays (120 hours, or 180 hours for an employee in a shift firefighter or police position), during the federal fiscal year (October 1 through September 30). This leave may be used when an employee is engaged in National Guard or U.S. armed forces reserve training or active military duty ordered or approved by proper military authority. The paid leave days may be consecutive or scattered throughout the year. An employee who qualifies for this leave may request an annual accounting of the use of this leave. Military leave will not count as time worked for the purposes of determining overtime.

Other Paid Leave. An employee who has exhausted all available paid military leave may, at their option, use any other available paid leave time (i.e., vacation leave, holiday leave and compensatory time) to cover their absence from work.

Unpaid Leave. After an employee has exhausted all available paid military leave (including any other paid leave time that the employee chooses to use

to cover a military absence), the employee will be placed on leave without pay until their military leave duty is complete and they return to work.

Benefits. The City will continue to provide employees on paid military leave with the following City benefits.

Medical and Dental. While an employee is on paid military leave (or any military leave of less than 31 days), the City will continue to pay its portion of the monthly premium for group health benefits. When military leave is unpaid, the employee may elect to continue group health coverage for up to 24 months following separation of employment or until the employee's re-employment rights expire, whichever event occurs first, for the employee and eligible dependents.

Upon an employee's return to employment following military service, the City will provide health insurance coverage immediately. In addition, a returning employee will not be subjected to exclusions from coverage unless the exclusions apply to injuries or conditions that were incurred as a result of military service.

Other Benefits. While on *paid* military leave, employees continue to accrue vacation, sick leave and other benefits provided to other employees on paid leave. The City will also continue to pay the premium for any City-provided life insurance while the employee is on *paid* military leave. While on unpaid military leave, employees are generally ineligible for most City-provided benefits. Benefits, such as vacation and sick leave, do not accrue while an employee is on unpaid leave, including unpaid military leave. While on unpaid military leave, benefit accruals will be suspended and will resume upon the employee's return to active employment. Once an employee returns to work following an unpaid leave, the employee will be treated as though continuously employed for purposes of determining benefits based on length of service, such as vacation accrual and longevity pay.

TMRS. Typically, an employee's period of uniformed service is deemed to constitute service for purposes of vesting and benefit accrual. Thus, employees earn service credit for time spent on active duty military leave. Service time is credited when an employee returns to work. To qualify for service credit, an employee must: return to work for the City within 90 days after discharge; receive an honorable discharge; and timely complete the TMRS USERRA Military Service Credit Application. In order to receive monetary credit, an employee has the lesser of 5 years or 3 times the length of the military service to make up any TMRS contributions that were missed while on military leave.

RETURNING FROM LEAVE

Re-employment Rights. An employee who completes his/her military service shall be re-employed in the position they would have had if they had been continuously employed, pursuant to 38 U.S.C. Section 4313, as amended.

Deadline to Notify City of Intent to Return to Work. The deadline for an employee to return to work and/or notify the City that the employee intends to return to work following military leave depends upon how long the employee's military service lasted:

- For service of **less than 31 days**, employees have 8 hours following their release from service to report for their next scheduled work period.
- For service **between 31 days and 180 days**, employees have 14 days following their release from service to apply for re-employment.
- For service of **more than 180 days**, employees have 90 days following their release from service to apply for re-employment.

These deadlines may be extended for 2 years or more when an employee suffers service-related injuries that prevent the employee from applying for re-employment or when circumstances beyond the employee's control make reporting within the time limits impossible or unreasonable.

Required Documentation. To qualify to return to work, an employee returning from leave must provide to the Human Resources department, documentation of the length and character of military service. Also, if the military leave lasted more than 31 calendar days, the employee must submit documentation of discharge or release under honorable conditions. Such documentation must be provided not later than the deadline for returning to work as stated above.

Changed Circumstances. If the City's circumstances have changed to such an extent that it would be impossible or unreasonable to reemploy an employee, the City may not be required to reemploy an employee following their return from military leave. For example, a reduction-in-force that eliminates the position held by an employee returning from leave may excuse the City from its obligation to reemploy the employee. In addition, the City will make efforts to reemploy and accommodate an employee who was injured or has an aggravated injury while on military duty either in the same, equivalent position or the nearest approximation where they are qualified. The City is not required to make efforts to qualify returning employees for particular positions or to make accommodations for employees who suffered service-related disabilities when such efforts or accommodations would impose an undue hardship on the City.



Public Works

ITEM 4.2

Gene Courtney
Public Works Director
(512)-756-2402
gcourtney@cityofburnet.com

Agenda Item Brief

- Meeting Date:** January 28, 2020
- Agenda Item:** Discuss and consider action: SECOND AND FINAL READING OF AN ORDINANCE OF THE CITY OF BURNET, TEXAS, AMENDING CHAPTER 110, SECTIONS 110-29, 110-73 AND 100-74 OF THE CODE OF ORDINANCES; AMENDING UTILITY TAP AND CONNECTION FEES; PROVIDING SEVERABILITY AND OPEN MEETINGS CLAUSES; AND PROVIDING FOR OTHER RELATED MATTERS: G.Courtney
- Background:** Council and staff previously had conversations about reviewing the Water/ Wastewater Tap Fees in the City Ordinance. Staff's review was specific to a few areas. First, how did the body of the section present the charge for service installation and what work went into providing that service. Second, does the current ordinance represent the actual true cost of providing those services with today's city practices.
- Information:** After review staff is recommending to remove the terms Standard and Non-standard tap fee and create an Installation Charge and a Tap Fee. This change is to separate the two processes and identify the appropriate charges for each one.
- There have been no changes to the Ordinance 2020-02 since the first reading on January 14, 2020.
- Fiscal Impact:** Dependent on the number and types of service.
- Recommendation:** Approve and adopt Ordinance 2020-02 as presented.

ORDINANCE NO. 2020-02

AN ORDINANCE OF THE CITY OF BURNET, TEXAS, AMENDING CHAPTER 110, SECTIONS 110-29, 110-73 AND 100-74 OF THE CODE OF ORDINANCES; AMENDING UTILITY TAP AND CONNECTION FEES; PROVIDING SEVERABILITY AND OPEN MEETINGS CLAUSES; AND PROVIDING FOR OTHER RELATED MATTERS

Whereas, the City provides, or causes to be provided electrical services to all residences and businesses within the City;

NOW, THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF BURNET, TEXAS, THAT;

Section. 1. Findings. The foregoing recitals are hereby found to be true and correct and are hereby adopted by the City Council and made a part hereof for all purposes as findings of fact.

Section. 2. Amendment. Sections 110-29, 110-73 and 110-74 of the Code of Ordinances of the City of Burnet shall be amended in its entirety:

Sec. 110-29. - Water Connection Fees.

- (a) *Connection Fees.* Connections with the municipal waterworks system with an existing tap shall be charged a Water Meter Installation Charge and Impact Fee, as provided for herein. Connections with the municipal waterworks system without an existing tap shall be charged a Water Meter Installation Charge, Water Tap Fee and Impact Fee, as provided for herein. Each building or residence will be classified as a separate connection.

- (b) *Water Meter Installation Charge.* The Water Meter Installation Charge for service shall be as follows:

Meter Size	Meter Installation Charge
¾ Meter	\$425
1” Meter	\$475

The Water Meter Installation Charge for a water meter larger than one (1) inch shall be equal to the cost of installation, which shall include the meter box, fittings, water meter, radio module, labor, equipment and any other related costs.

- (c) *Water Tap Fee.* The Water Tap Fee shall be equal to the total cost of installation, including materials, equipment and labor. The Water Tap Fee shall include, but not limited to, cutting across a right-of-way, road repairs, cutting through rock and all costs associated with easement acquisition (land surveying, easement purchase price, attorney fees, additional staff time, etc).
- (d) *Payment made prior to connection.* All fees for service must be paid in-full prior to the connection being made.

Sec. 110-73. - Sewer charges.

- (a) *Levy and collection of charges for use of the sewer system.* It is hereby determined and declared to be necessary for the city to levy and collect charges from all persons, firms and corporations that are using the sanitary sewer system and the lines of the city. These charges shall be in accordance with the user charge system developed under EPA Grant Project C-48-1638-03. The charges shall be based upon actual sewer use as measured by the average monthly water usage during the winter months of December, January and February. Sewer charges shall be calculated once each year and remain fixed throughout a 12-month period.
- (b) *Amendment of sewer user charge system; minimum billing.* The sewer user charge system shall be amended to provide for a minimum billing based upon a basic level of service required by all sewer customers including, but not limited to, costs for meter reading, monthly billing, overhead administration services, and wastewater collection and treatment of 2,000 gallons per month.
- (c) *Schedules.*

Schedule A

Sewer charges:

Minimum Charge	\$30.00
Volumetric rate per 1,000 gallons, or fraction thereof	\$5.00

Schedule B

Sewer only with no water service:

Residential	\$57.50 per billing period, or fraction thereof.
Commercial	A commercial customer shall be charged in accordance with this section based on the city's estimation of customer's return flow to the city's wastewater system. The city may, at its discretion,

	require the installation, at customer's expense, of a water or wastewater meter to verify return flow.
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Sec. 110-74. - Wastewater Connection Fees.

(a) *Connection Fees.* Connections with the municipal wastewater system with an existing tap shall be charged a Wastewater Connection Charge and Impact Fee, as provided for herein. Connections with the municipal wastewater system without an existing tap shall be charged a Wastewater Connection Charge, Wastewater Tap Fee and Impact Fee, as provided for herein. Each building or residence will be classified as a separate connection.

(b) *Wastewater Installation Charge.* The Wastewater connection charge for service shall be as follows:

Wastewater Connection Fee	\$100.00
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(c) *Wastewater Tap Fee.* The Wastewater Tap Fee shall be equal to the total cost of installation, including materials, equipment and labor. The Wastewater Tap Fee shall include, but not limited to, with easement acquisition (land surveying, easement purchase price, attorney fees, additional staff time, etc).

(d) *Payment made prior to connection.* All fees for service must be paid in-full prior to the connection being made.

Section 4. Severability. Should any section or part of this ordinance be held unconstitutional, illegal, or invalid, or the application to any person or circumstance for any reasons thereof ineffective or inapplicable, such unconstitutionality, illegality, invalidity, or ineffectiveness of such section or part shall in no way affect, impair or invalidate the remaining portion or portions thereof; but as to such remaining portion or portions, the same shall be and remain in full force and effect and to this end the provisions of this ordinance are declared to be severable.

Section 5. Open Meetings. It is hereby officially found and determined that the meeting at which this ordinance is passed was open to the public as required and that public notice of the time, place, and purpose of said meeting was given as required by the Open Meetings Act, *Chapt. 551, Tex. Gov't. Code.*

PASSED AND APPROVED on first reading this the 14th day of January 2020

FINALLY PASSED AND APPROVED on this the 28th day of January 2020

CITY OF BURNET, TEXAS

ATTEST:

Crista Goble Bromley, Mayor

Kelly Dix, City Secretary



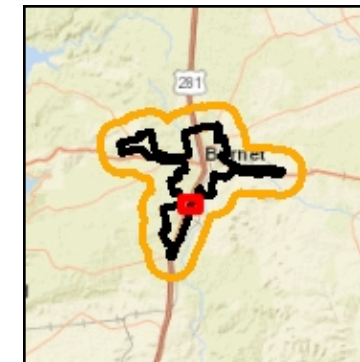
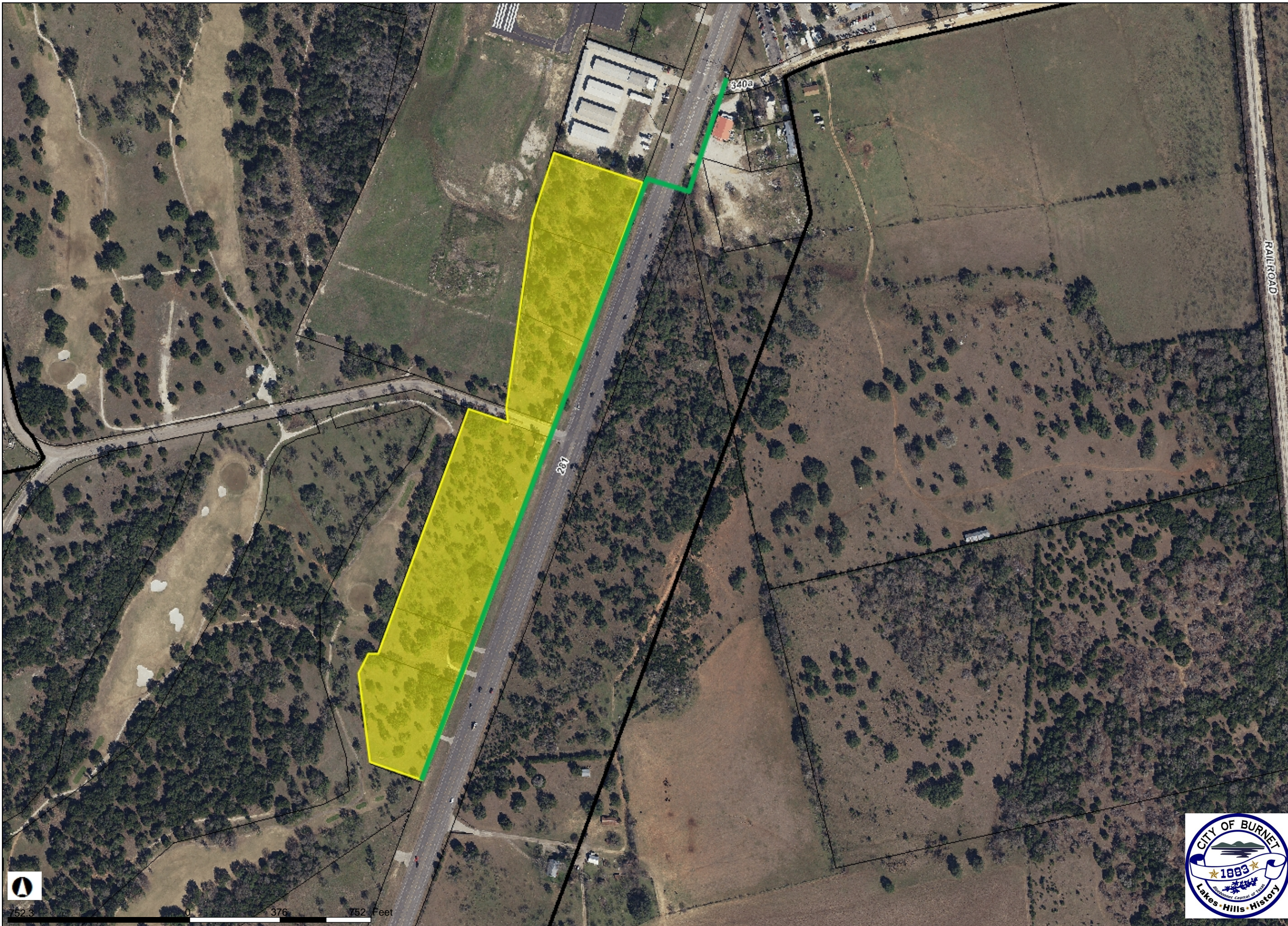
Public Works Department

ITEM 4.3

Gene Courtney
Public Works Director
(512)-756-2402
gcourtney@cityofburnet.com

Agenda Item Brief

- Meeting Date:** January 28, 2020
- Agenda Item:** Discuss and consider action: Approval to use an existing segment of sewer line as a force main with privately owned grinder pumps. G.Courtney
- Background:** Currently there are six lots along the 281 south corridor that would go without city sewer service with out councils approve of the use of grinder pumps with a force main. The lots are identified in Exhibit "A" that is attached to this council brief.
- Information:** Even though there is an existing sewer line that runs along the front property line of these lots', city code states that grinder pumps need to be approved by council.
- Section 98-45 (b)(1)**
"All new public wastewater systems shall be designed and constructed to operate on a gravity flow basis by taking advantage of natural topographic conditions and thereby reducing the need for lift stations and force mains. In extreme cases, grinder pumps for any wastewater system may be approved by the commission and the council"
- Fiscal Impact:** Increased revenue based on sewer charges
- Recommendation:** Approve the use of grinder pumps and force main sewer to service the lots identified in Attachment "A" until such time there is an adequate gravity sewer main installed to replace the existing force main.



LEGEND

- City Limit
- City ETJ
- Road Network
- BCAD Ownership

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LAYOUT TITLE

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Police Department

ITEM 4.4

Paul Nelson
Police Chief
(512)-756-6404
pnelson@cityofburnet.com

Agenda Item Brief

- Meeting Date:** January 28, 2020
- Agenda Item:** Discuss and consider action: FIRST READING OF AN ORDINANCE ESTABLISHING CURFEWS FOR MINORS; PROVIDING DEFINITIONS; PROVIDING DEFENSES AND EXCEPTIONS; PROVIDING PENALTIES; AND PROVIDING OPEN MEETINGS, SEVERABILITY AND RELATED CLAUSES: P. Nelson
- Background:** The City established curfew hours for minors within the city limits for the protection of such minors and the public health, safety and welfare of the community.
- Information:** The City currently imposes a curfew on juveniles within the city limits and as described in LGC §308.001-§308.008, any Municipality which adopts a juvenile curfew ordinance must review that ordinance before the third anniversary date of its adoption, and every third year thereafter. The next review of the ordinance will be in January 2023.
- Fiscal Impact:** None.
- Recommendation:** Approve the first reading of ordinance 2020-03 as presented.

ORDINANCE NO. 2020-03

**AN ORDINANCE ESTABLISHING CURFEWS FOR MINORS;
PROVIDING DEFINITIONS; PROVIDING DEFENSES AND
EXCEPTIONS; PROVIDING PENALTIES; AND PROVIDING OPEN
MEETINGS, SEVERABILITY AND RELATED CLAUSES.**

WHEREAS, the City Council of the City of Burnet, Texas finds the establishment of reasonable curfew hours for minors to be necessary and reasonable for the protection of such minors and the public health, safety and welfare;

WHEREAS, the City currently imposes a curfew on juveniles within the city limits;
and

WHEREAS, the City has conducted a public hearing on the need to continue the juvenile curfew ordinance; and

WHEREAS, the City has reviewed the effect of the juvenile ordinance; and

WHEREAS, the City finds that continuation of its juvenile curfew ordinance will promote the public welfare;"

NOW, THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF BURNET, TEXAS:

Section. 1. Findings. The foregoing recitals are hereby found to be true and correct and are hereby adopted by the City Council and made a part hereof for all purposes as findings of fact.

Section. 2. Curfew. Division 2, entitled "Curfew", Sections 70-36 through 70-41 of the Code of Ordinances of the City of Burnet having expired is hereby reaffirmed and readopted to remain in the Code of Ordinances and shall read as follows:

Sec. 70-36. Short Title. This Division shall be known and may be cited as the "Curfew Hours for Minors Ordinance."

Sec. 70-37. Definitions.

For the purposes of this division the following terms, phrases, words and their derivations shall have the meaning given herein. When not inconsistent with the context, words used in the present tense include the future, words in the plural number include the singular number, and words in the singular number include the plural number. The word "shall" is always mandatory and not merely directory.

Curfew hours means:

- (1) 11:00 p.m. on any Sunday, Monday, Tuesday, Wednesday or Thursday until 6:00 a.m. of the following day; and
- (2) 12:01 a.m. until 6:00 a.m. on any Friday or Saturday.

Emergency means an unforeseen combination of circumstances or the resulting state that calls for immediate action. The term includes, but is not limited to, a fire, a natural disaster, an automobile accident or any situation requiring immediate action to prevent serious bodily injury or loss of life.

Establishment means any privately-owned place of business operated for a profit to which the public is invited, including, but not limited to, any place of amusement or entertainment.

Guardian means:

- (1) A person who, under court order, is the guardian of a minor; or
- (2) A public or private agency with whom a minor has been placed by a court.

Minor means any person under 17 years of age.

Operator means any individual, firm, association, partnership or corporation, operating, managing or conducting any establishment. The term includes the members or partners of an association or partnership and the officers of a corporation.

Parent means a person who is:

- (1) A natural parent, adoptive parent or step-parent or another person; or
- (2) At least 18 years of age and authorized by a parent or guardian in writing to have the care and custody of a minor.

Public place means any place to which the public or a substantial group of the public has access and includes, but is not limited to, streets, highways and the common areas of schools, hospitals, apartment houses, office buildings, transport facilities and shops.

Remain means to:

- (1) Linger or stay; or
- (2) Fail to leave premises when requested to do so by a police officer or the owner, operator or other person in control of the premises.

Serious bodily injury means bodily injury that creates a substantial risk of death or that causes death, serious permanent disfigurement, or protracted loss or impairment of the function of any bodily member or organ.

Sec. 70-38. Curfew related offenses.

(a) A minor commits an offense if he remains in any public place or on the premises of any establishment within the city during curfew hours.

(b) A parent or guardian of a minor commits an offense if he knowingly permits, or by insufficient control allows, the minor to remain in any public place or on the premises of any establishment within the city during curfew hours.

(c) The owner, operator or any employee of an establishment commits an offense if he knowingly allows a minor to remain upon the premises of the establishment during curfew hours.

Sec. 70-39. Exceptions and defenses.

(a) It is a defense to prosecution under section 70-38 that the minor was:

- (1) Accompanied by the minor's parent or guardian;
- (2) On a lawful errand at the direction of the minor's parent or guardian, without any detour or stop;
- (3) In a motor vehicle involved in interstate travel;
- (4) Engaged in an employment activity, or going to or returning home from an employment activity, without any detour or stop;
- (5) Involved in an emergency;
- (6) On the sidewalk abutting the minor's residence of a next-door neighbor if the neighbor did not complain to the police department about the minor's presence;

- (7) Attending an official school, religious or other recreational activity supervised by adults and sponsored by the city, a civic organization or another similar entity that takes responsibility for the minor, or going to or returning home from, without any detour or stop, an official school, religious or other recreational activity supervised by adults and sponsored by the city, a civic organization; or another similar entity that takes responsibility for the minor;
- (8) Exercising First Amendment rights protected by the United States Constitution, such as the free exercise of religion, freedom of speech and the right of assembly; or
- (9) Married or had been married or had disabilities of minority removed in accordance with Chapter 31 of the Texas Family Code.

(b) It is a defense to prosecution under subsection 70-38(c) that the owner, operator or employee of an establishment promptly notified the police department that a minor was present on the premises of the establishment during curfew hours and refused to leave.

Sec. 70-40. Enforcement.

Before taking any enforcement action under this division, a police officer shall ask the apparent offender's age and reason for being in the public place. The officer shall not issue a citation or make an arrest under this division unless the officer reasonably believes that an offense has occurred and that, based on any response and other circumstances, no defense in section 70-39 is present.

Sec. 70-41. Penalties.

(a) A person who violates a provision of this section is guilty of a separate offense for each day or part of a day during which the violation is committed, continued or permitted. Each offense, upon conviction, is punishable by a fine not to exceed \$500.00.

(b) When required by V.T.C.A, Family Code § 51.08, as amended, the municipal court shall waive original jurisdiction over a minor who violates subsection 70-38(a) of this division and shall refer the minor to juvenile court.

Section 3. Conflicting Ordinances. All ordinances or parts of ordinances inconsistent with or in conflict with this ordinance are hereby amended and repealed to the extent of such inconsistency or conflict.

Section 4. Severability. If any provision of this ordinance or the application of any provision to any person or circumstance is held invalid, the invalidity shall not affect other provisions or applications hereof which can be given effect without the invalid provision or application, and to this end the provisions of this ordinance are declared to be severable.

Section 5. Open Meetings. That it is hereby officially found and determined that the meeting at which this ordinance is passed was open to the public as required and that public notice of the time, place, and purpose of said meeting was given as required by the Open Meetings Act, Chapt. 551, Loc. Gov't. Code.

Section 6. Effective Date. This ordinance shall take effect immediately upon its adoption by the City Council and publication as required by the Local Government Code.

PASSED AND APPROVED on First Reading this 28th day of January, 2020.

FINALLY PASSED AND APPROVED on this the 11th day of February, 2020.

CITY OF BURNET, TEXAS

Crista Bromley , Mayor

ATTEST:

Kelly Dix, City Secretary



Development Services

ITEM 4.5

Mark S. Lewis
Development Services Director
(512)-715-3215
mlewis@cityofburnet.com

Agenda Item Brief

- Meeting Date:** January 28, 2020
- Agenda Item:** Discuss and consider action: A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF BURNET, TEXAS, ACCEPTING PUBLIC STREET, WATER, WASTEWATER, AND ELECTRICAL IMPROVEMENTS CONSTRUCTED WITHIN PHASES ONE AND TWO OF THE PEPPER MILL SUBDIVISION; AND FINDING THAT THE MEETING AT WHICH THIS RESOLUTION WAS PASSED WAS OPEN TO THE PUBLIC AS REQUIRED BY LAW: M. Lewis
- Background:** The attached resolution accepts the developer installed public improvements constructed in support of Phases One and Two of the Pepper Mill Subdivision.
- Information:** Dillard Development & Consulting, LLC has completed construction of subdivision improvements located in Phases One and Two of the Pepper Mill Subdivision. These improvements have been inspected by City Staff and have been found to be in compliance with approved subdivision plans and the applicable terms of City of Burnet development regulations. William H Engineering, the project engineer has provided a concurrence letter
- Fiscal Impact:** N/A
- Recommendation:** Adopt the Pepper Mill Phase One and Phase Two acceptance Resolution R2020-01 as presented.

RESOLUTION NO. R2020-01

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF BURNET, TEXAS, ACCEPTING PUBLIC STREET, WATER, WASTEWATER, AND ELECTRICAL IMPROVEMENTS CONSTRUCTED WITHIN PHASES ONE AND TWO OF THE PEPPER MILL SUBDIVISION; AND FINDING THAT THE MEETING AT WHICH THIS RESOLUTION WAS PASSED WAS OPEN TO THE PUBLIC AS REQUIRED BY LAW.

WHEREAS, the City Council of the City of Burnet (Council), Texas, has determined that public street, water, wastewater, and electrical distribution improvements (Improvements) constructed within the Pepper Mill Subdivision Phase One and Phase Two have been constructed in accordance with the construction plans approved for construction of said subdivision;

WHEREAS, Council has further determined that as constructed, said plans have been found to be in compliance with applicable City design specifications; and

WHEREAS, Dillard Development & Consulting, LLC, the developer of the referenced improvements, has satisfied all applicable provisions of the City of Burnet, Code of Ordinances, Chapter 98 – Subdivisions;

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF BURNET, TEXAS, THAT:

Section 1. Findings. The foregoing recitals are hereby found to be true and correct and are hereby resolved by the City Council of the City of Burnet, Texas and made a part hereof for all purposes and findings of fact.

Section 2. Acceptance of Improvements. The City Council hereby accepts for public use and ownership, the street improvements, public water system, public wastewater system, and public infrastructure constructed within and in support of the Pepper Mill Subdivision, Phase One, and Pepper Mill Subdivision, Phase Two.

Section 3. Open Meetings. It is hereby officially found and determined that the meeting at which this resolution is passed was open to the public as required and that public notice of the time, place and purpose of said meeting was given as required by the Open Meetings Act, *Chapter 551, Tex. Gov't Code*.

PASSED, ADOPTED AND APPROVED by the City Council of the City of Burnet this the 28th day of January, 2020.

CITY OF BURNET

Crista Goble Bromley, Mayor

ATTEST:

Kelly Dix, City Secretary



City Secretary

ITEM 4.6

Kelly Dix
City Secretary
(512)-756-6093 ext. 209
kdix@cityofburnet.com

Agenda Item Brief

Meeting Date: January 28, 2020

Agenda Item: Discuss and consider action: A RESOLUTION OF THE CITY OF BURNET, TEXAS, ORDERING A GENERAL ELECTION TO BE HELD ON MAY 2, 2020, TO ELECT THREE CITY COUNCIL MEMBERS; ESTABLISHING THE ELECTION PROCEDURE; AND PROVIDING FOR RELATED MATTERS: K. Dix
UNA RESOLUCIÓN DE LA CIUDAD DE BURNET, TEXAS, ORDENANDO UNA ELECCIÓN GENERAL A LLEVARSE A CABO EL 2 DE MAYO DE 2020, PARA ELEGIR EL TRES MIEMBROS DEL CONSEJO (CONCEJALES); ESTABLECIENDO LOS PROCEDIMIENTOS PARA LA ELECCIÓN; Y PROVEYENDO OTROS ASUNTOS RELACIONADOS.

Background: Council Member Danny Lester is completing his second term on Council and is eligible for re-election. Council Member Joyce Laudenschlager is completing her third term and is ineligible to run. Council Member Mary Jane Shanes has completed her first term and is eligible for re-election.

Information: A General Election will be held on May 2, 2020, to fill the vacancies. This election will be held in compliance with the laws established by the Texas Election Code and the State of Texas.

Fiscal Impact: The total estimated election expense is expected not to exceed \$2,000.

Recommendation: Staff recommends approval of Resolution No. R2020-03 ordering a General Election to be held on May 2, 2020, to elect three Council Members for the City of Burnet.

RESOLUTION R2020-03

A RESOLUTION OF THE CITY OF BURNET, TEXAS, ORDERING A GENERAL ELECTION TO BE HELD ON MAY 2, 2020, TO ELECT THREE CITY COUNCIL MEMBERS; ESTABLISHING THE ELECTION PROCEDURE; AND PROVIDING FOR RELATED MATTERS.

UNA RESOLUCIÓN DE LA CIUDAD DE BURNET, TEXAS, ORDENANDO UNA ELECCIÓN GENERAL A LLEVARSE A CABO EL 2 DE MAYO DE 2020, PARA ELEGIR TRES MIEMBROS DEL CONSEJO (CONCEJALES); ESTABLECIENDO LOS PROCEDIMIENTOS PARA LA ELECCIÓN; Y PROVEYENDO OTROS ASUNTOS RELACIONADOS.

WHEREAS, on May 2, 2020 there shall be elected the following officials for this City: three City Council Members;

POR CUANTO, el 2 de mayo de 2020 se elegirán los siguientes oficiales para esta Ciudad: Alcalde y tres Miembros del Consejo (Concejales) de la Ciudad.

WHEREAS, the Texas Election Code is applicable to said election and this resolution establishes procedures consistent with the Code, and designates the voting place for the election; and

POR CUANTO, el Código Electoral de Texas aplica para dicha elección, y esta resolución establece los procedimientos conformes con el Código, y designa el lugar de votación para la elección; y

WHEREAS, the City of Burnet, Texas (hereinafter the "City") has made provision to contract with Burnet County to conduct the City's general election, pursuant to *Chapter 31, Tex. Elec. Code, and Chapter 791, Tex. Gov't Code* (the "Election Agreement" or "contract"), jointly with Burnet Independent School District and any other political subdivisions that hold elections on the same day in all or part of the same territory of the City, as authorized in *Chapter 271, Tex. Elec. Code*;

POR CUANTO, la Ciudad de Burnet, Texas (más adelante identificado como la "Ciudad"), ha provisto contratar con el Condado de Burnet para conducir la elección general, según el *Capítulo 31, Código Electoral de Texas, y el Capítulo 791, Código Gubernamental de Texas* (el "Contrato de Elección" o "contrato"), conjuntamente con el Distrito Escolar Independiente de Burnet y cualquier otras subdivisiones políticas que celebran elecciones el mismo día en todo o en parte del mismo territorio de la Ciudad, según lo autoriza el *Capítulo 271, Código Electoral de Texas*;

NOW, THEREFORE, BE IT RESOLVED AND ORDERED BY THE CITY COUNCIL OF THE CITY OF BURNET, TEXAS

AHORA, POR LO TANTO, QUEDE RESUELTO Y ORDENADO POR EL CONSEJO DE LA CIUDAD DE BURNET, TEXAS:

SECTION 1. General Election. The General Election of the City shall be held on Saturday, May 2, 2020, to elect three City Council Members, to serve a term of two (2) years each. Candidates at the election for the above offices shall file their application to become

candidates with the City Secretary of the City of Burnet, at City Hall, 1001 W. Buchanan, Ste. 4, Burnet, Texas 78611, between 8:00 a.m. on January 15, 2020 and 5:00 p.m. on February 14, 2020. All applications for candidacy shall be on a form as prescribed by the *Tex. Elec. Code*. The order in which the names of the candidates for each office are to be printed on the ballot shall be determined by a drawing conducted by the City Secretary.

SECCIÓN 1. Elección General. La Elección General de la Ciudad se llevará a cabo el sábado, 2 de mayo de 2020, para elegir tres Miembros del Consejo (Concejales) de la Ciudad, para servir un término de dos (2) años cada uno. Los candidatos en la elección para los puestos antes mencionados deberán someter su solicitud para candidatos a la Secretaria de la Ciudad, en la Casa Municipal (Alcaldía), 1001 W. Buchanan, Salón (Suite) 4, Burnet, Texas 78611, entre las 8:00 a.m. el 15 de enero de 2020 y las 5:00 p.m. el 14 de febrero de 2020. Todas las solicitudes para candidatura deberán estar en una forma prescrita por el *Código Electoral de Texas*. El orden en el cual los nombres de los candidatos para cada puesto será impreso en la boleta se determinará por un sorteo a conducirse por la Secretaria de la Ciudad.

SECTION 2. Notice of the election shall be given and the election shall be held in compliance with the provisions of the *Tex. Elec. Code* in all respects. The ballots for the election shall comply with the *Tex. Elec. Code* and be in the form provided by the City to the Burnet County Clerk for use on the voting devices and ballots used by Burnet County.

SECCIÓN 2. El aviso de la elección será dado y la elección será celebrada conforme a las provisiones del *Código Electoral de Texas* en todos los aspectos. Las boletas para la elección serán conformes al *Código Electoral de Texas* y deberán ser en la forma provista por la Ciudad al Secretario del Condado de Burnet para ser usadas en los equipos de votación y las boletas usadas por el Condado de Burnet.

SECTION 3. The Burnet County Clerk and his/her employees and appointees, and the election judges, alternate judges and clerks properly appointed for the election, shall hold and conduct the election in the manner provided by contract with the City and the law governing the holding of general elections by home rule cities of the State of Texas; and the official ballots, together with such other election materials as are required by the *Tex. Elec. Code*, shall be prepared in both the English and Spanish languages and shall contain such provisions, markings and language as is required by law.

SECCIÓN 3. El Secretario del Condado de Burnet y sus empleados y nombrados asistentes, y los jueces electorales, jueces alternos, y escribientes debidamente nombrados para la elección, celebrarán y conducirán la elección de la manera provista por el contrato con la Ciudad y por la ley que gobierna el conducir elecciones por ciudades autónomas del Estado de Texas; y las boletas oficiales, junto con todos materiales electorales requeridos por el *Código Electoral de Texas*, serán preparados en ambos inglés y español y deberán tener tales provisiones, marcas, y lenguaje según lo requiere la ley.

SECTION 4. Early voting, both by personal appearance and by mail, will be conducted by the Burnet County Clerk, who is designated and appointed as the Early Voting Clerk, in accordance with the *Texas Election Code*. Early voting by personal appearance shall be conducted at the times, places, and locations authorized by state law and the Burnet

County Clerk. Early voting shall commence on Monday, April 20th, 2020 and continue through Tuesday, April 28, 2020. Early voting shall also be held at any time and location authorized by the Burnet County Clerk.

SECCIÓN 4. La votación adelantada/temprana, en persona y por correo, se conducirá por el Secretario del Condado de Burnet, quien es designado y nombrado como el Escribiente de la Votación Adelantada/temprana, de acuerdo con el *Código Electoral de Texas*. La votación adelantada/temprana en persona se conducirá durante las horas, los lugares, y locales autorizados por la ley estatal y por el Secretario del Condado de Burnet. La votación adelantada/temprana comenzará el lunes, 20 de Abril de 2020, y continuará hasta el martes, 28 de Abril de 2020.

SECTION 5. The election precincts for the election shall be the election precincts established by Burnet County, provided that each shall contain and include geographic area that is within the City. The polling place for each such election precinct shall be the polling place established by Burnet County for such election precincts in Burnet County and voting by residents of the City. The polls shall remain open on the day of the election from 7:00 a.m. to 7:00 p.m. The returns for precincts in Burnet County will be provided by precinct and the Burnet County Clerk shall tabulate and provide the election returns for the election.

SECCIÓN 5. Los recintos electorales para la elección serán los recintos electorales establecidos por el Condado de Burnet, proveyendo de que cada uno tenga e incluya el area geográfica que está dentro de la ciudad. El lugar de votación para dicho recinto electoral será el lugar de votación establecido por el Condado de Burnet para dichos recintos electorales en el Condado de Burnet y para votar por residentes de la Ciudad. Los lugares de votación se mantendrán abiertos el día de la elección desde las 7:00 a.m. hasta las 7:00 p.m. Los resultados por recintos en el Condado de Burnet serán provistos por recinto, y el Secretario del Condado de Burnet deberá tabular y proveer los resultados electorales para la elección.

SECTION 6. The City Secretary, or designee, is instructed to aid the Burnet County Clerk in the acquisition and furnishing of all election supplies and materials necessary to conduct the election as provided by the Election Agreement. The City Secretary is further authorized to give or cause to be given notices required for the election, and to take such other and further action as is required to conduct the election in compliance with the *Tex. Elec. Code* and *City Charter*; provided that, pursuant to the Election Agreement between Burnet County and the City, the Burnet County Clerk shall have the duty and be responsible for organizing and conducting the election in compliance with the *Tex. Elec. Code*; and for providing all services specified to be provided in the Election Agreement. The Burnet County Clerk shall give the notices required by the *Tex. Elec. Code* to be given for the election not required to be given by the City under the Election Agreement.

SECCIÓN 6. La Secretaria de la Ciudad, o su designado, queda por este medio instruída a proveer ayuda al Secretario del Condado de Burnet en la adquisición y provisión de todos los materiales y provisiones necesarios para conducir la elección, según lo provee el Contrato de Elección. La Secretaria de la Ciudad está además autorizada a dar o a causar que se den los avisos requeridos para la elección, y a tomar cualquier otra acción adicional según se requiera para conducir la elección conforme con el *Código Electoral de Texas* y la *Carta Constitucional*, proveyendo que, de acuerdo con el Contrato de

Elección entre el Condado de Burnet y la Ciudad, el Secretario del Condado de Burnet tendrá la obligación y será responsable de organizar y conducir la elección cumpliendo con el *Código Electoral de Texas*; y de proveer todos los servicios especificados a ser provistos en el Contrato de Elección. El Secretario del Condado de Burnet dará los avisos requeridos por el *Código Electoral de Texas* a ser dados para la elección que no seab requeridos a darse por la Ciudad bajo el Contrato de Elección.

SECTION 7. The presiding judges, alternate presiding judges and clerks for the election shall be selected and appointed by Burnet County and its appointees in compliance with the requirements of state law, and such judges and clerks so selected by Burnet County and its appointees are hereby designated and appointed by the city council as the election officers, judges and clerks, respectively, for the holding of said general election. The presiding judges, alternate presiding judges and clerks shall perform the functions and duties of their respective positions that are provided by state law. The city council will further confirm and appoint the election judges and alternate election judges that are appointed by Burnet County for the election.

SECCIÓN 7. Los jueces presidentes, jueces presidentes alternos, y escribientes para la elección serán seleccionados y nombrados por el Condado de Burnet y sus funcionarios de acuerdo con los requisitos de la ley estatal, y dichos jueces y escribientes seleccionados por el Condado de Burnet y sus funcionarios quedan por este medio designados y nombrados por el consejo de la ciudad como los oficiales electorales, jueces y escribientes, respectivamente, para llevar a cabo dicha elección general. Los jueces presidentes, jueces presidentes alternos, y escribientes deberán desempeñar las funciones y deberes de sus respectivas posiciones según lo provee la ley estatal. El consejo de la ciudad confirmará y nombrará los jueces electorales y jueces electorales alternos que sean nombrados por el Condado de Burnet para la elección.

SECTION 8. Notice of the election shall be given by posting a notice containing a substantial copy of this resolution on the bulletin board used for posting notice of meetings of the governing body at the City Hall and at the aforesaid election day polling places not later than the twenty-first (21st) day before the election, and by publishing said Notice of Election at least one time, not earlier than thirty (30) days no later than ten (10) days prior to said election, in a newspaper of general circulation in the City. The notice that is posted, and the notice that is published in a newspaper of general circulation within the city, will be written in both English and Spanish.

SECCIÓN 8. El aviso de la elección se dará fijando un aviso que contenga una copia substancial de esta resolución en el tablón de edictos que se usa para dar aviso de reuniones del cuerpo gubernamental en la Casa Municipal (Alcaldía) y en los antedichos lugares de votación el día de la elección no más tarde del vigésimo-primer (21) día antes de la elección, y publicando dicho Aviso de la Elección por lo menos una vez, no antes de treinta (30) días ni más tarde de diez (10) días antes de dicha elección, en un periódico de circulación general en la Ciudad. El aviso que se fije, y el aviso que se publique en el periódico de circulación general en la ciudad, será escrito en ambos inglés y español.

SECTION 9. The election shall be held and conducted by the Burnet County Clerk in compliance with state law and the Election Agreement. And, this Resolution shall be in force and effect from and after its passage on the date shown below.

SECCIÓN 9. La elección se llevará a cabo y se conducirá por el Secretario del Condado de Burnet de acuerdo con la ley estatal y el Contrato de Elección. Y, esta Resolución estará vigente y tomará efecto desde y luego de haberse pasado en la fecha mostrada abajo.

SECTION 10. It is hereby officially found and determined that this meeting was open to the public, and public notice of the time, place and purpose of said meeting was given, all as required by the Open Meetings Act, *Chapter 551, Texas Government Code*.

SECCIÓN 10. Queda por este medio establecido y determinado oficialmente que esta reunión se condujo abierta al público, y que se dio aviso público de la hora, el lugar, y el propósito de dicha reunión, todo como lo requiere la Ley de Reuniones Abiertas (Open Meetings Act), *Capítulo 551 del Código Gubernamental de Texas*.

**AND, IT IS SO RESOLVED.
Y ASI SE HA RESUELTO.**

PASSED AND APPROVED this 28th day of January, 2020.
PASADO Y APROBADO este día 28th de Enero, 2020.

**CITY OF BURNET, TEXAS
CIUDAD DE BURNET, TEXAS**

Crista Goble Bromley, Mayor
Crista Goble Bromley, Alcalde

ATTEST:
ATESTIGUA:

Kelly Dix, City Secretary
Kelly Dix, Secretaria de la Ciudad

ORDER OF ELECTION FOR MUNICIPALITIES

An election is hereby ordered to be held on **May 2, 2020** for the purpose of:
General Election to elect three Council Members.

Early voting by personal appearance will be conducted each weekday at:
**AgrLife Auditorium, located at 607 N. Vandevener Street, Burnet, Texas and the
Marble Falls Courthouse S. Annex, located at 810 Steve Pkwy., Marble Falls, TX
78654.**

April 20, 2020	8am-5pm
April 21, 2020	8am-5pm
April 22, 2020	8am-5pm
April 23, 2020	7am-7pm
April 24, 2020	8am-5pm
April 27, 2020	7am-7pm
April 28, 2020	8am-5pm

Applications for ballot by mail shall be mailed to:

**Douglas Ferguson
Elections Administrator, Burnet County
1701 E. Polk Street
Burnet, TX 78611**

Applications for ballots by mail must be received no later than the close of business on:
April 12, 2020

Issued this the 28th day of January, 2020.

Crista Goble Bromley, Mayor

Danny Lester, Council Member

Joyce Laudenschlager, Council Member

Mary Jane Shanes, Council Member

Tres Clinton, Council Member

Paul Farmer, Council Member

Cindia Talamantez, Council Member

*Instruction Note: A copy of this election order must be delivered to the County Clerk/Elections Administrator and Voter Registrar
not later than 60 days before election day.*

ORDEN DE ELECCION PARA MUNICIPIOS

Por la presente se ordena que se llevará a cabo una elección el:
**UNA ELECCIÓN GENERAL A LLEVARSE A CABO EL 2 DE MAYO DE 2020,
PARA ELEGIR TRES MIEMBROS DEL CONSEJO (CONCEJALES).**

La votación adelantada en persona se llevará a cabo de lunes a viernes en:

Auditorio AgrLife, ubicado en 607 N. Vandever Street, Burnet, Texas y de Marble Falls Palacio de Justicia S. Anexo, ubicado en 810 Steve Pkwy., Marble Falls, TX 78654.

20 de abril de 2020	8am-5pm
21 de abril de 2020	8am-5pm
22 de abril de 2020	8am-5pm
23 de abril de 2020	7am-7pm
24 de abril de 2020	8am-5pm
27 de abril de 2020	7am-7pm
28 de abril de 2020	8am-5pm

Las solicitudes para boletas que se votarán en ausencia por correo deberán enviarse a:

**Doug Ferguson
Elections Administrator, Burnet County
1701 E. Polk Street
Burnet, TX 78611**

*Las solicitudes para boletas que se votarán en ausencia por correo deberán recibirse para el fin de las horas de las horas de negocio el **12 de abril de 2020***

Emitida este día 28 de enero de 2020.

Crista Goble Bromley, del Alcalde

Danny Lester, Persona del Concilio

Joyce Laudenschlager, Persona del Concilio

Mary Jane Shanes, Persona del Concilio

Tres Clinton, Persona del Concilio

Paul Farmer, Persona del Concilio

Cindia Talamantez, Persona del Concilio

Nota de instrucción: Se deberá entregar una copia de esta orden de elección al/a la Secretario(a) del Condado/Administrador(a) de Elecciones y el/la Registrador(a) de Votantes a más tardar 60 días antes del día de elección.



Finance Department

ITEM 4.7

Patricia Langford
Director of Finance
(512) 715-3205
plangford@cityofburnet.com

Agenda Item Brief

- Meeting Date:** January 28, 2020
- Agenda Item:** Discuss and consider action: A RESOLUTION ADOPTING THE CITY OF BURNET, TX, INVESTMENT POLICY AND NAMING THE INVESTMENT OFFICERS: P. Langford
- Background:** Dictated by the Public Funds Investment Act.
- Information:** Must be reviewed and adopted on an annual basis.
- Fiscal Impact:** None
- Recommendation:** Staff recommends approval of Resolution R2020-02 adopting an investment policy for the City of Burnet as presented.

RESOLUTION NO. R2020-02

A RESOLUTION ADOPTING THE CITY OF BURNET, TX, INVESTMENT POLICY AND NAMING THE FINANCE DIRECTOR AND SENIOR ACCOUNTANT AS THE INVESTMENT OFFICERS.

WHEREAS, Chapter 2256 of the Government Code, commonly known as the “Public Funds Investment Act, “ requires the city to adopt an investment policy by rule, order, ordinance, or resolution; and

WHEREAS, the Public Funds Investment Act requires the investment officer of the city to attend investment training; and

WHEREAS, the City of Burnet approves the investment training course sponsored by the Texas Municipal League; and

WHEREAS, the investment officers of the city, have attended an investment training course sponsored by the Texas Municipal League as required by the Public Funds Investment Act; and

WHEREAS, the attached investment policy and incorporated strategy comply with the Public Funds Investment Act and authorize the investment of city funds in safe and prudent investments.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF BURNET, TEXAS:

That the City of Burnet has complied with the requirements of the Public Funds Investment Act, and the Investment Policy, attached hereto as “Exhibit A,” is hereby adopted as the investment policy of the city effective January 28, 2020.

PASSED, ADOPTED AND APPROVED by the City Council of the City of Burnet this the 28th day of January 2020.

Crista Goble Bromley, Mayor

ATTEST:

Kelly Dix, City Secretary

“Exhibit A”

**CITY OF BURNET
INVESTMENT POLICY**

The investment policy of the City is to invest public funds in a manner which will provide the highest investment return with the maximum security while meeting the daily cash flow demands of the City and conforming with all state and local statutes governing investment of public funds.

SCOPE

The investment policy applies to investment activities of all funds of the City and all funds under the control of the City.

Funds covered by this policy are as follows:

All funds

OBJECTIVES

The primary objectives, in priority order, of the City's investment activities are:

1. Safety. Safety of principal is the primary objective of the investment transaction. Investments shall be made in a manner that seeks to ensure the preservation of capital in the overall portfolio.
2. Liquidity. The City's investment portfolio shall remain sufficiently liquid to enable the City to meet all operating requirements, which might be reasonably anticipated.
3. Return on investment. The City's investment portfolio will be designed with the objective of attaining a rate of return commensurate with the City's investment risk restraints and the cash flow operating requirements.
4. Diversification. Diversification may be required in order that potential losses on individual securities do not exceed the income generated from the remainder of the portfolio.

STANDARD OF CARE

Investments will be made with judgment and care, under circumstances then prevailing, which persons of prudence, discretion and intelligence exercise in the management of their own affairs, not for speculation, but for investment, considering the probable safety of their capital as well as the probable income to be derived.

DELEGATION OF AUTHORITY

Authority to manage the City's investment program is derived from state statutes and City resolutions. The Investment Officers for the City of Burnet designated by the City Manager shall invest and reinvest funds of the City in accordance with the City's investment policy. The Investment Officers shall be responsible for all transactions undertaken and shall establish a system of controls to regulate subordinate officials. The

Investment Officers are Patricia Langford, Director of Finance and Stefani Wright, Senior Accountant.

INVESTMENT TRAINING

It is the City's policy to provide training required by the Public Funds Act, Sec. 2256.008 for the City's Investment Officers. The Investment Officers shall attend at least one training session within twelve months after taking office or assuming duties. In addition, they shall participate in an investment training session not less than once in a two year period consisting of not less than 8 hours of instruction. Training includes education in investment controls, security risks, strategy risks and compliance with the Public Funds Investment Act.

ETHICS AND CONFLICTS OF INTEREST

An Investment Officer who has a personal business relationship with an entity seeking to sell an investment to the City will file a statement disclosing that personal business interest. An Investment Officer who is related within the second degree by affinity or consanguinity, as determined under Chapter 573, to an individual seeking to sell an investment to the City shall file a statement disclosing that relationship. These statements must be filed with the Texas Ethics Commission and the City Council.

COLLATERALIZATION

All funds must be insured by the FDIC or FSLIC or by collateral pledged to the extent of the fair market value of any amount not insured. To the extent not insured by the FDIC or FSLIC, City funds must be secured by direct obligations of the United States backed by the full faith and credit of the government or by governmental securities or obligations issued by the State of Texas, its agencies or political subdivisions. Collateral will be held by an independent third party, and a safekeeping receipt will be supplied to the City. The City's bank depository will provide the City with a monthly report on the collateral pledged, and a City representative will have the right to inspect the pledged collateral at any time. Collateral may be substituted; however, the City must approve any substitution of collateral in writing.

INVESTMENT POLICY DISCLOSURE

A written copy of the City's investment policy shall be presented to any person seeking to sell to the City an authorized investment. The registered principal of the business organization seeking to sell an authorized investment shall execute a written instrument substantially to the effect that the registered principal has received and thoroughly reviewed the Investment Policy of the City and acknowledged that the organization has implemented reasonable procedures and controls in an effort to preclude imprudent investment activities arising out of investment transactions conducted between the City and the organization. The Investment Officers of the City may not buy any securities from a person who has not delivered to the City a written document providing the above information.

AUTHORIZED INVESTMENTS

Investments described below are some of those authorized by the Public Funds Investment Act and considered suitable for investment of City funds:

1. Obligations of the United States or guaranteed by the United States. The City may invest in funds in obligation of the United States or its agencies and instrumentalities.
2. Certificates of Deposit. The City is authorized to invest its funds in certificates of deposit or other interest bearing accounts of any bank or savings and loan association domiciled in the State of Texas. All certificates of deposit must be fully insured or collateralized. Certificates of deposit should mature one to twenty-four months after purchase with maturity dates falling one to six months apart.
3. Public Funds Investment Pools. The City is authorized to invest in public fund investment pools which strive to maintain a stable \$1.00 net asset value and maintain either a "AAA" or "AA" rating from a nationally recognized rating agency.

INVESTMENT STRATEGIES

Investment strategies are developed to attain the investment objectives of the City.

GENERAL FUND AND ENTERPRISE FUNDS

The investment objectives of the City are as follows:

1. Safety of Principal
2. Liquidity. Availability of funds to meet the monthly operating expenditures of the City in accordance with budgeted expenditures and availability of funds to meet unexpected expenditures.

To attain these objectives, investments should be short term that can be liquidated to assure adequate cash flows as necessary. The weighted average maturity should be 180 days or less.

CAPITAL PROJECTS FUND

The investment objectives of the capital projects fund are as follows:

1. Safety of Principal
2. Availability of funds to meet construction needs of the City.

To attain these objectives, investment maturities should be structured to mature no later than the date funds will be needed for project payments.

DEBT SERVICE FUNDS

Investment objectives of the debt service funds are as follows:

1. Safety of Principal
2. Liquidity
3. Yield

Since payment of debt is one of the highest priorities of the City, safety of principal should be of the highest priority when selecting an investment. To ensure safety, investments should consist of United States Treasury notes and bills, public fund investment pools, and certificates of deposit. The investment should have a weighted average maturity of

365 days or less and should be structured to insure that the necessary amounts to retire debt on each date will mature 5 days before said due date.

INVESTMENT REPORTS

No less than quarterly, the Investment Officers shall prepare and submit to the City Council a quarterly written investment report. The report must describe in detail the investment position of the City on the date of the report, state the book value and fair market value of each separately invested asset at the beginning and end of the reporting period by the type of asset and fund type invested. State the maturity date of each separately invested asset at the beginning and end of the reporting period by the type of asset and fund type invested. State the fund for which each individual investment was acquired and state the compliance of the investment portfolio of the City as it relates to the investment policies and investment strategies expressed in the City's Investment Policy and the Public Funds Investment Act.

COMPLIANCE AUDIT

The City, in conjunction with its annual financial audit, shall perform a compliance audit of management controls on investments and adherence to the City's Investment Policy.



Administration

ITEM 4.8

David Vaughn
City Manager
(512)-715-3208
dvaughn@cityofburnet.com

Agenda Item Brief

- Meeting Date:** January 28, 2020
- Agenda Item:** Discuss and consider action: Country Road 100 Waterline Project Cost-Share Agreement: D. Vaughn.
- Background:** The City previously entered into an arrangement with Big Leaf to engineer a waterline along CR 100.
- Information:** The low bidder was in-line with the engineer's cost estimate. Big Leaf has verbally agreed to pay half of the cost of the project, which includes relocation of the electric line, up to \$165,000.
- Fiscal Impact:** Approximately \$165,000.
- Recommendation:** Staff recommends approval of the agreement as presented.

WATERLINE PROJECT COST-SHARING AGREEMENT

This WATERLINE PROJECT COST-SHARING AGREEMENT (this “Agreement”) is entered into effective on the date of execution as indicated below, between, the City of Burnet, Texas a home rule municipality (“City”) and Big Leaf, LTD., a Texas limited partnership, (“Big Leaf”). City and Big Leaf are sometimes referred to in this Agreement individually as a “Participant” and collectively as the “Participants”.

RECITALS:

WHEREAS, the Participants previously agreed to share costs for a consulting engineer to provide plans for the construction of a public water line; and

WHEREAS, the Participants desire to enter into this Agreement to memorialize the sharing of costs for the construction, and utilization, of the public water line; and

WHEREAS, the Participants acknowledge and agree that the construction of the water line shall be performed by a Contractor selected by City pursuant to applicable public procurement statutory requirements; and

WHEREAS, the Participants agree that the benefit of this Agreement to Big Leaf is the public water line shall be placed in a location that will provide water connection to real property owned by Big Leaf in accordance with the terms and conditions herein; and

WHEREAS, the Participants agree that the benefit of this Agreement to City is the public water line capacity not used to serve the Big Leaf property shall be made available by City for the development of other properties in close proximity to the water line.

AGREEMENT

NOW, THEREFORE, in consideration of the mutual agreements and covenants set forth in this Agreement, for the benefits to be received by the Participants, the mutual promises herein expressed, and other good and valuable consideration, the receipt and sufficiency of which are acknowledged, the Participants agree as follows:

I.
DEFINITIONS

Unless the context requires otherwise, and in addition to the terms defined elsewhere in this Agreement, the following words and phrases will have the following meanings when used in this Agreement:

“Allocated Capacity” means the allocation of capacity in the Waterline Facility to Big Leaf that is required under the Code in order for Big Leaf to subdivide the Big Leaf Property into thirteen (13) single-family lots.

“Big Leaf Cost Participation Amount” means 50% of the Construction Cost or One Hundred Sixty-Five Thousand Dollars and 00/100’S (\$165,000.00), whichever is less.

“Big Leaf Property” means approximately twelve (12) acres of real property owned by Big Leaf and more particularly shown in Exhibit “A.”

“Certified Funds” means cash, cashier’s check or other form of payment, acceptable to City that is guaranteed to clear or settle by the certifying company.

“Code” means the City’s Code of Ordinances.

“Construction Contract” means the contract or contracts for providing all labor, material and equipment necessary for the construction of the Waterline Facility.

“Construction Cost” means the cost of constructing the Waterline Facility including the cost of all approved change orders and relocation of the Electric Line; which is estimated to be Three Hundred Thirty Thousand Dollars and 00/100’S (\$330,000.00). The Construction Cost shall not include the cost of engineering the Plans previously paid by Participants.

“Electric Line” means the City of Burnet overhead electric power line located on Big Leaf Property.

“Force Majeure” means an event beyond the reasonable control of a Party obligated to perform an act or take some action under this Agreement including, but not limited to, acts of God, earthquake, fire, explosion, war, civil insurrection, acts of the public enemy, act of civil or military authority, sabotage, terrorism, floods, lightning, hurricanes, tornadoes, severe snow storms or utility disruption, strikes, and lockouts.

“Plans” means the engineering plans prepared by the Project Engineer and labeled “Oak Vista Water Line”, as further shown in Exhibit “B”.

“Project” means construction of the Waterline Facility and Electric Line relocation.

“Project Engineer” means K.C. Engineering.

“Waterline Facility” means the proposed 2,962 linear feet of twelve (12) inch waterline described in the Plans (stations 10+00 to 39+62).

“Substantial Completion” means the completion of the Waterline Facility to a point at which it can be used for its intended purpose.

II.
BIG LEAF’S OBLIGATIONS

2.1 Deposit of Funds. Within three (3) days of the Effective Date, Big Leaf shall deposit with the City One Hundred Sixty-Five Thousand Dollars and 00/100’S (\$165,000.00), which represents the estimated Big Leaf Cost Participation Amount (“Deposited Funds”). As provided for herein, the Participants agree that Big Leaf’s total contribution to the Construction Cost shall not exceed One Hundred Sixty-Five Thousand Dollars and 00/100’S (\$165,000.00).

2.2 Subdivision Plat. Big Leaf agrees that prior to requesting any service connection, Big Leaf shall have the Big Leaf Property subdivided to no more than thirteen (13) single-family residential lots in accordance with the requirements of the Code.

2.3 Fees. Request for water service from the Waterline Facility by Big Leaf, or subsequent owners of the Big Leaf Property, shall be subject to the applicable Impact Fees, Tap Fees, Connection Fees and/or other fees required by the Code for the provision of water service for each lot requesting service.

III.
CITY’S OBLIGATION

3.1 Fiscal Security. City shall require Contractor to provide Payment and Performance and Warranty/Maintenance Bonds in accordance with the Code and procurement statutes.

3.2 Insurance. City shall require Contractor, and any subcontractors, at all times while work is being performed, to provide and keep in force liability insurance covering the Participants against liability for property damage and personal injury; and to maintain adequate worker's compensation insurance.

3.3 Liens. City shall prohibit Contractor from placing any liens on Big Leaf Property.

3.4 Notice to Proceed. City will issue the notice to proceed to the Contractor within ninety (90) days after receipt of the Deposited Funds.

3.5 Construction. City will cause the Contractor to proceed with construction of the Waterline Facility in accordance with all rules, regulations and requirements of any governmental entities with jurisdiction, including the Code. City shall require the Waterline Facility to be constructed in a good and workmanlike manner, and all material used in such construction will be substantially free from defects and fit for its intended purpose. The City will direct the Project Engineer to inspect the construction, and upon the Project Engineer’s recommendation, shall issue a letter of acceptance. Big Leaf may, at its own expense, also inspect the construction. The Parties acknowledge that the Electric Line located within Big Leaf’s Property must be relocated to provide sufficient room for construction of the Waterline Facility. The City shall cause the Electric Line to be relocated within the public utility easement along Oak Vista Drive previously granted by Big Leaf. City will provide Big Leaf with a monthly construction status reports.

Big Leaf Waterline Construction Cost Sharing Agreement.

3.6 Change Orders. Any change orders applicable to the Construction Contract will be reviewed and approved as follows:

a. The Project Engineer will promptly give written notice of any proposed Change Order to the Participants.

b. Change orders must be approved by City, as project manager, and the Project Engineer, but will not require approval of Big Leaf provided the change is consistent with the intent of this Agreement and will not substantially interfere with the connection of the Waterline Facility to the Big Leaf Property.

c. If the change order would result in the substantially interference with the connection of the Waterline Facility to the Big Leaf Property, approval of Big Leaf will be required.

3.7 Completion. Subject to Force Majeure, the City will cause the Waterline Facility to be constructed and to be Substantially Complete and accepted on or before December 31, 2020.

3.8 Accounting of Expenses. Within thirty (30) days after Project Completion, the City shall provide Big Leaf with an accounting of the total Construction Cost. Should the total Construction Cost equal or exceed Three Hundred Thirty Thousand Dollars and 00/100'S (\$330,000.00), Big Leaf's financial obligation under this Agreement shall be determined to be satisfied by its Deposited Funds. However, should the total Construction Cost be less than Three Hundred Thirty Thousand Dollars and 00/100'S (\$330,000.00), the actual Construction Cost shall be divided by two and the quotient shall equal the dollar amount to be refunded to Big Leaf. City shall make such refund, if any, within thirty (30) days of the date the City issued the accounting of expenses.

3.9 Septic Service. The City recognizing that a material part of the consideration for Big Leaf's participation in the Project is the development of single-family residential lots on Big Leaf Property and does hereby authorize the use of approved septic systems for single-family residential homes on Big Leaf Property.

IV.
FORCE MAJEURE

If either Participant is rendered unable by Force Majeure to carry out any of its obligations under this Agreement, whether in whole or in part, then the obligations of that party, to the extent affected by the Force Majeure, will be suspended during the continuance of the inability, provided that due diligence is exercised to resume performance at the earliest practicable time. As soon as reasonably possible after the occurrence of the Force Majeure relied upon to suspend performance, the Participant whose contractual obligations are affected must give written notice and the full particulars of the Force Majeure to the other Participants. If written notice is not given within fifteen (15) days after the alleged event of Force Majeure, then no extension of time will be allowed. The cause, as far as possible, must be remedied with all reasonable diligence. The settlement of strikes, lockouts and other industrial or labor disturbances will be entirely within the discretion of the Participant having the difficulty and the requirement that any Force Majeure be remedied with reasonable dispatch will not require the settlement of strikes, lockouts or other industrial or labor

disturbances by acceding to the demands of the opposing Party if the settlement is unfavorable in the judgment of the affected Participant. The foregoing notwithstanding, Force Majeure may not be claimed in order to extend the due date for any payment under this agreement.

V.
DEFAULT

5.1 Default. Subject to Force Majeure, any of the following will constitute a default by a Participant under this Agreement: (a) failure of a Participant to pay any sum required to be paid by that Participant as and when required under this Agreement, which failure continues for a period of five days after the delivery of written notice to the Participant, advising the Participant of the sum due; or (b) failure of a Participant to perform any of its other obligations hereunder, including a failure by City to cause the Waterline Facility to be constructed and completed as required by this Agreement, which failure continues for a period of fifteen (15) days after the delivery of written notice advising City of the unperformed obligation, however, if the obligation is such that it cannot reasonably be completed within fifteen (15) days, City will not be deemed to be in default if it commences performance within fifteen (15) days after notice and thereafter diligently pursues the performance of the obligation to completion.

5.2 Remedies. City's sole remedy in the event Big Leaf fails to timely pay the Deposited Funds, is to terminate this Agreement. Upon City's written notice of such termination neither Participant shall have any further obligation to the other. Big Leaf's sole remedy in the event of City's substantial default under this Agreement is to terminate this Agreement and demand return of the Deposited Funds. Upon Big Leaf's written notice of such termination and City's return of the Deposited Funds, neither Participant shall have any further obligation to the other.

5.3 Attorney's Fees. The Participants agree that Attorney's Fees shall not be requested or awarded in the enforcement of this Agreement.

VI.
GENERAL PROVISIONS

6.1 Term of Agreement. This Agreement will be effective from the date of its execution by the Participants and continue in effect until the Project is complete as contemplated by this Agreement and all Construction Costs have been paid, City has completed the accounting of expenses and Big Leaf is in receipt of any entitled refund of the Deposited Funds, at which time this Agreement will terminate; provided, however, that such termination of this Agreement will not affect Big Leaf's contractual right to its Allocated Capacity.

6.2 Participants Bound. This Agreement will be binding upon and inure to the benefit of the Participants and their successors and permitted assigns.

6.3 Entire Agreement. This Agreement, including any exhibits attached hereto and made a part hereof, constitutes the entire agreement between the Participants regarding the Project.

6.4 Amendment. No amendment of this Agreement will be effective unless it is in writing, approved by both Participants and signed by the authorized representatives of the Participants.

Big Leaf Waterline Construction Cost Sharing Agreement.

6.5 Third Party Beneficiaries. This Agreement is for the sole benefit of the Participants (and their permitted assigns under this Agreement) and the Participants agree that there are no third-party beneficiaries to this Agreement and the transactions contemplated hereunder.

6.6 Severability. The provisions of this Agreement are severable and, if any provision of this Agreement or its application to any person or circumstance is ever held by any court of competent jurisdiction to be invalid or unconstitutional for any reason, the remainder of this Agreement and the application of that provision of this Agreement to any other person or circumstance will not be affected and this Agreement will be construed as if the invalid or unconstitutional portion had never been contained herein.

6.7 Applicable Law; Venue. This Agreement will be construed under and in accordance with Texas Law. Venue for any action arising hereunder will be in Burnet County, Texas.

6.8 Notice. Any notice ("*Notice*") given under this Agreement must be in writing. Notice may be given or served: (i) by depositing the Notice in the United States Mail, postage paid, certified, and addressed to the Participant to be notified with return receipt requested; (ii) by hand delivering the Notice to the Participant, or an agent of the Participant by messenger or reputable overnight delivery service or (iii) by confirmed facsimile, provided that a copy of the Notice is given in one of the manners specified in (i) or (ii). Notice deposited in the mail in the manner specified will be effective three (3) days after such deposit. Notice given in any other manner will be effective only if and when received by the Participant to be notified. For the purposes of Notice, the addresses of the Participants will, until changed as provided below, be as follows:

CITY: City of Burnet
Att: City Manager
P.O. Box 1369
Burnet, Texas 78611

BIG LEAF: Big Leaf
Att: President
114 Louise Lane
Burnet, Texas 78611

The Participants may change their respective addresses for purposes of Notice by giving at least five (5) days written notice of the new address to the other Participants.

6.9 Time: Time is of the essence in this Agreement and as to every time constraint and deadline imposed by the terms of this Agreement; however, if any date specified herein or if the last date of any time period specified herein is a Saturday, Sunday or national bank holiday, such date will be extended to the next following day that is not a Saturday, Sunday or national bank holiday. For the purposes of any time periods hereunder, such periods will be deemed to expire at 5:00 p.m., San Antonio, Texas time.

Big Leaf Waterline Construction Cost Sharing Agreement.

6.10 Further Documents. The Participants agree to execute and deliver such further legal documents or instruments and to perform such further acts as are reasonably necessary to effectuate the purposes and intent of this Agreement.

6.11 Interpretation. Each Participant has been represented by legal counsel who have participated equally in the formulation, drafting, and approval of this Agreement. Therefore, in the event of any ambiguity, the provisions of this Agreement will not be construed for or against either Participant based on draftsmanship. Wherever appropriate, the masculine gender may include the feminine or neuter, and the singular may include the plural, and vice versa.

6.12 No Joint Venture, Partnership, Agency, etc. This Agreement will not be construed as in any way establishing a partnership or joint venture, express or implied agency, or employer-employee relationship between the Participants.

6.13 Assignment. Except as otherwise provided herein, a Participant's rights and obligations under this Agreement may not be assigned or transferred without the consent of the other Participant, which will not be unreasonably withheld or delayed.

6.14 Authority. Each Participant represents and warrants to the others that it is now in good standing, fully authorized to do business in Texas, in compliance with all applicable laws, rules, and regulations, and fully licensed, authorized, and empowered to sign and perform its respective rights and obligations under this Agreement without the need for further consent, approval, or ratification from any other person or entity.

6.15 Counterparts. This Agreement may be executed in several counterparts, all of which are identical and all of which counterparts together will constitute one and the same instrument. To facilitate execution of this Agreement, the Participants may execute and exchange by facsimile counterparts of the signature pages of this Agreement, which will have the force and effect of an original.

6.16 Exhibits. The following exhibits are attached to this Agreement and incorporated herein by reference:

Exhibit A: Big Leaf Property

Exhibit B: The Plans

6.17 Recitals. The recitals to this Agreement are incorporated herein for all purposes.

Signature Page to follow:

Big Leaf Waterline Construction Cost Sharing Agreement.

Executed to be effective on _____, 2020 (which is the Effective Date of this Agreement).

CITY OF BURNET TEXAS:

ATTEST:

David Vaughn, City Manager
City of Burnet, Texas

Kelly Dix, City Secretary
City of Burnet, Texas

BIG LEAF, LTD

By: LaVonna Fox
Title: President of Little Leaf, Inc., a Texas Corporation,
General partner of Big Leaf, Ltd., a Texas Limited Partnership

EXHIBIT "A"



EXHIBIT “B”
ENGINEERING PLANS

OAK VISTA WATER LINE

CITY OF BURNET
BURNET, TEXAS

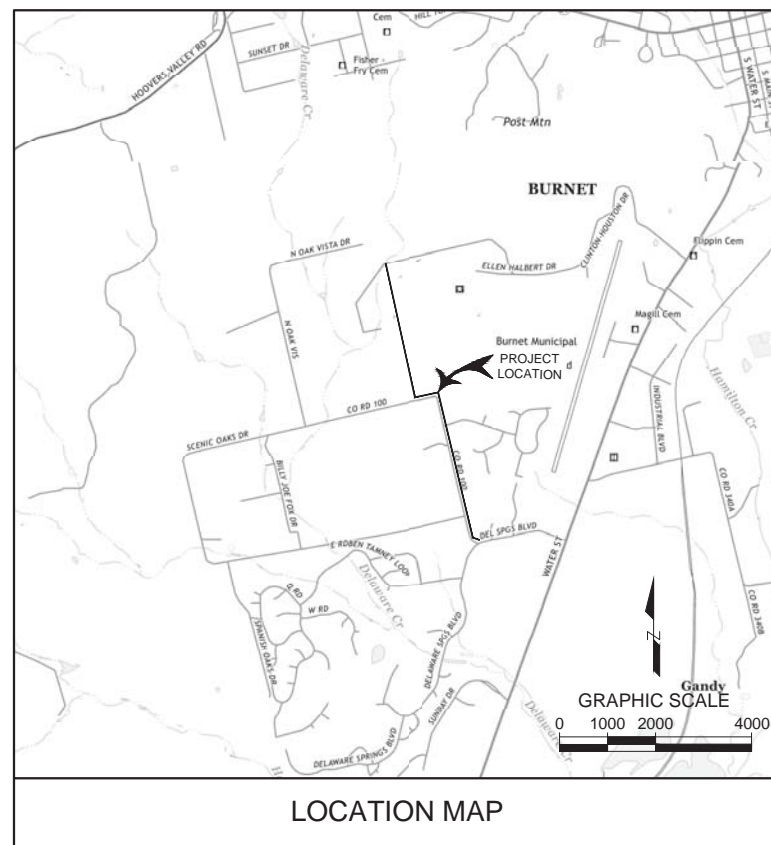
CONTRACTOR: _____
DATE WORK BEGAN: _____
DATE WORK COMPLETED: _____
FINAL COST: _____
LIST OF APPROVED REVISIONS:

CONSTRUCTION OF WATER IMPROVEMENTS: CONSISTING OF
WATER MAIN AND APPURTENANCES, DEMOLITION AND
RECONSTRUCTION, AND TEMPORARY AND PERMANENT
EROSION CONTROL PRACTICES

SUBMITTAL DATE: OCTOBER 2019
DISTURBED ACREAGE: DISTURBED ACREAGE = 2.90 ACRES
SPECIFICATION NOTE: THESE PLANS ARE GOVERNED BY THE SPECIFICATIONS ENTITLED K.C. ENGINEERING, INC. STANDARD SPECIFICATIONS (3RD EDITION) DATED MAY 2010. ALL REFERENCES TO THE TERM "SPECIFICATIONS" IN THE PLANS SHALL REFER TO THOSE DEFINED ABOVE, UNLESS SPECIFICALLY NOTED OTHERWISE.
MAINTENANCE: WATER IMPROVEMENTS WILL BE MAINTAINED BY THE CITY OF BURNET.
THESE PLANS AND SPECIFICATIONS ARE IN SUBSTANTIAL COMPLIANCE WITH TCEQ CHAPTER 290.

THESE DRAWINGS ARE FOR ILLUSTRATION PURPOSES ONLY AND NOT TO BE SCALED FOR ANY PURPOSES. K.C. ENGINEERING, INC. AND THE ENGINEER SHALL NOT BE RESPONSIBLE FOR ANYTHING OBTAINED BY SCALING THESE DRAWINGS.

BENCHMARKS				
NAME	NORTHING	EASTING	ELEVATION	DESCRIPTION
TBM #1	10234772.5057	2952440.4845	1280.29	TOP OF 1/2" IRON PIN WITH "CUPLIN" PROPERTY CAP
TBM #2	10237571.6814	2951580.6232	1296.12	TOP OF 1/2" IRON PIN WITH "LANDTECH" PROPERTY CAP
TBM #3	10237707.8430	2951047.7487	1303.55	TOP OF 1/2" IRON PIN WITH "1877" PROPERTY CAP
TBM #4	10240475.5353	2950333.5588	1303.43	TOP OF NORTHEAST CORNER OF CONCRETE HEADWALL



SHEET NO.	DESCRIPTION
1.0	TITLE SHEET
2.0	GENERAL NOTES
2.1	SWPPP SUMMARY
3.0	CONSTRUCTION CONTROL PLAN
4.0 - 4.6	EXISTING CONDITIONS AND DEMO PLAN
5.0 - 5.7	EROSION CONTROL PLAN
6.0 - 6.13	WATER PLAN & PROFILE
7.0 - 7.2	WATER DETAILS

K.C. ENGINEERING, INC.
CONSULTING ENGINEERS
705 HWY. 281 NORTH, PLAZA I, SUITE 103
MARBLE FALLS, TEXAS 78654
OFFICE: 830-693-5635 FAX: 830-693-9664
Email: info@kcengineering.com
REGISTRATION # F-000977



COVER SHEET
OAK VISTA WATER LINE
CITY OF BURNET
BURNET, TEXAS



D. Martin Stary
11/20/2019

Job No. 18-148	Scale (Hor.): AS NOTED Scale (Ver.): AS NOTED	Checked By: DMS	Drawn By: NTF
Date:	Rev. No.	Date	Remarks



SHEET
1.0

OWNER
CITY OF BURNET
1001 BUCHANAN DR.
SUITE 4
BURNET, TEXAS 78611
PHONE: 512-323-5252 EXT.21
WEBSITE: WWW.CITYOFBURNET.COM

ENGINEER
D. MARTIN STARY, P.E.
K.C. ENGINEERING, INC.
705 N. HWY. 281
PLAZA I, SUITE 103
MARBLE FALLS, TEXAS 78654
PHONE: 830-693-5635
EMAIL: STARYM@KCENGINEERING.COM

SURVEYOR
CODEY CUPLIN, RPLS
CUPLIN & ASSOCIATES LAND SURVEYORS & PLANNERS, INC.
1500 OLLIE LANE
MARBLE FALLS, TEXAS 78654
PHONE: 830-693-8158
EMAIL: CCUPLIN@CUPLINASSOCIATES.COM

GENERAL NOTES:

- 1. ALL IMPROVEMENTS SHALL BE MADE IN ACCORDANCE WITH THESE APPROVED PLANS. ANY ADDITIONAL IMPROVEMENTS WILL REQUIRE PLAN REVISIONS AND APPROVAL OF THE ENGINEER OWNER, AND CITY OF BURNET.
2. CONTRACTORS SHALL CALL THE TEXAS ONE CALL SYSTEM AND APPLICABLE SERVICE PROVIDERS FOR UTILITY LOCATIONS PRIOR TO ANY WORK IN THE EASEMENTS OR ROADWAY RIGHT-OF-WAY AT 1-800-DIG-TESS.
3. THE CONTRACTOR SHALL NOTIFY THE COUNTY AND/OR CITY AT LEAST FORTY-EIGHT (48) HOURS PRIOR TO ANY INSTALLATION OF A DRAINAGE FACILITY WITHIN A DRAINAGE EASEMENT OR ROADWAY RIGHT-OF-WAY OR PRIOR TO INSTALLATION OF ANY TEMPORARY TRAFFIC CONTROL MEASURES.
4. ALL CONSTRUCTION OPERATIONS SHALL BE ACCOMPLISHED IN ACCORDANCE WITH APPLICABLE REGULATIONS OF THE U.S. OCCUPATIONAL SAFETY AND HEALTH ADMINISTRATION, COPIES OF THE OSHA STANDARDS MAY BE PURCHASED FROM THE U.S. GOVERNMENT PRINTING OFFICE, INFORMATION AND RELATED REFERENCE MATERIALS MAY BE PURCHASED FROM OSHA, 903 SAN JACINTO, RM. 319, AUSTIN, TEXAS 78701.
5. THE CONTRACTOR SHALL COMPLY WITH THE REQUIREMENTS OF THE CITY OF BURNET NONPOINT-SOURCE POLLUTION CONTROL ORDINANCE.
6. THE CONTRACTOR SHALL NOT DISPOSE OF SURPLUS EXCAVATED MATERIAL FROM THE SITE WITHOUT THE APPROVAL OF THE CITY OF BURNET AND OWNER. APPROVAL SHALL INCLUDE THE DISPOSAL SITE.
7. CONTRACTOR IS RESPONSIBLE FOR DEMOLITION OF ANY FACILITY ON SITE.
8. ALL AREAS DISTURBED BY CONSTRUCTION SHALL BE RESTORED AND GRADED TO DRAIN.
9. UPON APPROVAL OF THE ENGINEER, ALL DEBRIS AND EXCESS MATERIAL SHALL BE REMOVED FROM THE SITE IN A MANNER NOT TO DAMAGE THE SITE.
10. THE INFORMATION CONTAINED ON THESE DRAWINGS IN REGARDS TO EXISTING UTILITIES, TOPOGRAPHY, CONTOURS, OR SUBSURFACE CONDITIONS IS FURNISHED SOLELY AS THE INFORMATION AVAILABLE AT THIS TIME, ITS ACCURACY IS NOT GUARANTEED AND ITS USE IN NO WAY RELIEVES THE CONTRACTOR OF ANY RESPONSIBILITY FOR LOSSES DUE TO ANY INACCURACIES.
11. THE CONTRACTOR SHALL BE RESPONSIBLE FOR SUBMITTING A NOTICE OF INTENT (N.O.I.) TO THE TCEQ FOR THE TEXAS POLLUTANT DISCHARGE ELIMINATION SYSTEM (TPDES) 48 HOURS PRIOR TO THE COMMENCEMENT OF CONSTRUCTION ACTIVITIES. THE CONTRACTOR SHALL BE RESPONSIBLE FOR SUBMITTING A NOTICE OF TERMINATION (N.O.T.) UPON COMPLETION OF THE PROJECT.
12. ALL MATERIALS AND CONSTRUCTION PROCEDURES WITHIN THE SCOPE OF THIS PROJECT SHALL CONFORM TO THE PROJECT SPECIFICATIONS, APPLICABLE BUILDING CODE AND REGULATIONS, AS WELL AS OTHER SAFETY CODES AND INSPECTION PROVISIONS APPLICABLE TO THE PROJECT AND REQUIREMENTS OF THE CITY OF BURNET FIRE DEPARTMENT.
13. THE CONTRACTOR SHALL BE RESPONSIBLE FOR ACQUIRING ALL PERMITS, TESTS, APPROVALS, AND ACCEPTANCES REQUIRED TO COMPLETE THE CONSTRUCTION OF THIS PROJECT.
14. ALL ITEMS NOT SPECIFICALLY CALLED FOR ON THE PLANS, OR IN THE SPECIFICATIONS, BUT NECESSARY TO REASONABLY CONSTRUCT THE FACILITY OR IMPROVEMENT, SHALL BE CONSIDERED INCIDENTAL TO THE OVERALL PROJECT AND NO SEPARATE PAY ITEMS WILL BE MADE FOR THESE ITEMS.
15. THE CONTRACTOR SHALL EXCAVATE AROUND EXISTING UTILITIES WHICH INTERSECT THE PROPOSED ALIGNMENT OF THE SERVICES AND NOTIFY THE OWNER'S REPRESENTATIVE OF POTENTIAL CONFLICTS, PRIOR TO ANY CONSTRUCTION IN THE AREA.
16. THE LOCATIONS AND DEPTHS OF EXISTING UTILITIES SHOWN ON THESE PLANS ARE APPROXIMATE ONLY. ACTUAL LOCATIONS AND DEPTHS OF UTILITIES MUST BE VERIFIED BY THE CONTRACTOR PRIOR TO CONSTRUCTION. ANY DAMAGE TO EXISTING UTILITIES SHALL BE REPAIRED BY THE CONTRACTOR AT HIS EXPENSE.
17. ALL UTILITY CONNECTIONS TO FACILITIES SHALL BE COORDINATED WITH THE ENGINEER OR INSPECTOR.
18. PROPOSED IMPROVEMENTS SHALL BE CONSTRUCTED TO THE ELEVATIONS AND GRADES INDICATED; HOWEVER, DEPTH OF BURY FOR ALL PIPE SHALL BE A MINIMUM OF 3', UNLESS OTHERWISE NOTED.
19. NO WATER JETTING IS ALLOWED ON THIS PROJECT.
20. REFER TO PROJECT SPECIFICATIONS AND PROJECT MANUAL FOR ADDITIONAL SPECIFICATIONS AND CONTRACT INFORMATION.

STORM WATER POLLUTION PREVENTION PLAN (SWP3) GENERAL NOTES:

- 1. ALL CONSTRUCTION ACTIVITIES DISTURBING ONE ACRE OR GREATER MUST OBTAIN STORM WATER DISCHARGE AUTHORIZATION FROM THE TEXAS COMMISSION ON ENVIRONMENTAL QUALITY (TCEQ), THROUGH COMPLIANCE WITH TCEQ'S GENERAL PERMIT #TXR150000. THE PRIMARY CONSTRUCTION SITE OPERATOR(S) (PCSO) MUST PREPARE AND IMPLEMENT AN SWP3 THROUGHOUT CONSTRUCTION WHICH INCLUDES THE EROSION AND SEDIMENT CONTROL (ESC) PLAN AND OTHER BEST MANAGEMENT PRACTICES (BMPs) SPECIFIED IN THESE PLANS APPROVED BY CITY OF BURNET.
2. SMALL CONSTRUCTION ACTIVITIES DISTURBING BETWEEN ONE AND FIVE ACRES SHALL POST A TCEQ CONSTRUCTION SITE NOTICE (CSN) ON SITE PRIOR TO COMMENCING CONSTRUCTION. LARGE CONSTRUCTION ACTIVITIES DISTURBING FIVE ACRES OR GREATER SHALL SUBMIT A NOTICE OF INTENT (NOI) TO TCEQ AND POST THE NOI ON SITE AT LEAST SEVEN (7) DAYS PRIOR TO BEGINNING CONSTRUCTION. NOTICES POSTED MUST BE MAINTAINED THROUGHOUT CONSTRUCTION.
3. THE PCSO MUST REVISE THE SWP3 WHENEVER CHANGING SITE CONDITIONS, OR A CHANGE IN DESIGN, CONSTRUCTION, OPERATION, OR MAINTENANCE HAS A SIGNIFICANT EFFECT ON THE DISCHARGE OF POLLUTANTS NOT PREVIOUSLY ADDRESSED; OR WHEN RESULTS OF INSPECTIONS BY SITE OPERATORS, THE CITY OF BURNET, TCEQ, OR OTHER LOCAL AGENCY AUTHORIZED TO APPROVE ESC PLANS INDICATE THE SWP3 IS PROVING INEFFECTIVE IN ELIMINATING OR SIGNIFICANTLY MINIMIZING POLLUTANTS IN DISCHARGES FROM THE SITE.
4. TEMPORARY OR PERMANENT EROSION CONTROL AND STABILIZATION MEASURES MUST BE INITIATED AS SOON AS PRACTICABLE, AND AS SPECIFIED ON THE PLANS, IN PORTIONS OF THE SITE WHERE CONSTRUCTION ACTIVITIES HAVE TEMPORARILY OR PERMANENTLY CEASED. THESE MEASURES MUST BE INITIATED NO LATER THAN 14 DAYS AFTER CESSATION, UNLESS CONSTRUCTION ACTIVITIES WILL RESUME WITHIN 21 DAYS IN THE AREA.
5. UPON FINAL STABILIZATION OF THE ENTIRE SITE, INCLUDING COMPLETION OF ALL STABILIZATION REQUIREMENTS OF THE APPROVED PLANS AND PERMIT AS VERIFIED BY THE CITY OF BURNET, THE PCSO SHALL SUBMIT A NOTICE OF TERMINATION (NOT) TO TCEQ.

TRENCH EXCAVATION SAFETY PROTECTION:

- 1. CONTRACTOR AND/OR CONTRACTOR'S INDEPENDENTLY RETAINED EMPLOYEE OR STRUCTURAL DESIGN/GEOTECHNICAL/SAFETY/EQUIPMENT CONSULTANT, IF ANY, SHALL REVIEW THESE PLANS AND ANY AVAILABLE GEOTECHNICAL INFORMATION AND THE ANTICIPATED INSTALLATION SITES WITHIN THE PROJECT WORK AREA IN ORDER TO IMPLEMENT CONTRACTOR'S TRENCH EXCAVATION SAFETY PROTECTION SYSTEMS, PROGRAMS AND/OR PROCEDURES FOR THE PROJECT DESCRIBED IN THE CONTRACT DOCUMENTS. THE CONTRACTOR'S IMPLEMENTATION OF THESE SYSTEMS, PROGRAMS AND/OR PROCEDURES SHALL PROVIDE FOR ADEQUATE TRENCH EXCAVATION SAFETY PROTECTION THAT COMPLY WITH AS A MINIMUM, OSHA STANDARDS FOR TRENCH EXCAVATIONS. SPECIFICALLY, CONTRACTOR AND/OR CONTRACTOR'S INDEPENDENTLY RETAINED EMPLOYEE OR SAFETY CONSULTANT SHALL IMPLEMENT A TRENCH SAFETY PROGRAM IN ACCORDANCE WITH OSHA STANDARDS GOVERNING THE PRESENCE AND ACTIVITIES OF INDIVIDUALS WORKING IN AND AROUND TRENCH EXCAVATION.

TCEQ WATER DISTRIBUTION SYSTEM GENERAL CONSTRUCTION NOTES

- 1. THIS WATER DISTRIBUTION SYSTEM MUST BE CONSTRUCTED IN ACCORDANCE WITH THE CURRENT TEXAS COMMISSION ON ENVIRONMENTAL QUALITY (TCEQ) RULES AND REGULATIONS FOR PUBLIC WATER SYSTEMS 30 TEXAS ADMINISTRATIVE CODE (TAC) CHAPTER 290 SUBCHAPTER D. WHEN CONFLICTS ARE NOTED WITH LOCAL STANDARDS, THE MORE STRINGENT REQUIREMENT SHALL BE APPLIED. AT A MINIMUM, CONSTRUCTION FOR PUBLIC WATER SYSTEMS MUST ALWAYS MEET TCEQ'S "RULES AND REGULATIONS FOR PUBLIC WATER SYSTEMS."
2. ALL NEWLY INSTALLED PIPES AND RELATED PRODUCTS MUST CONFORM TO AMERICAN NATIONAL STANDARDS INSTITUTE (ANSI)/NSF INTERNATIONAL STANDARD 61 AND MUST BE CERTIFIED BY AN ORGANIZATION ACCREDITED BY ANSI [§290.44(A)(1)].
3. PLASTIC PIPE FOR USE IN PUBLIC WATER SYSTEMS MUST BEAR THE NSF INTERNATIONAL SEAL OF APPROVAL (NSF-PW) AND HAVE AN ASTM DESIGN PRESSURE RATING OF AT LEAST 150 PSI OR A STANDARD DIMENSION RATIO OF 26 OR LESS [§290.44(A)(2)].
4. NO PIPE WHICH HAS BEEN USED FOR ANY PURPOSE OTHER THAN THE CONVEYANCE OF DRINKING WATER SHALL BE ACCEPTED OR RELOCATED FOR USE IN ANY PUBLIC DRINKING WATER SUPPLY [§290.44(A)(3)].
5. ALL WATER LINE CROSSINGS OF WASTEWATER MAINS SHALL BE PERPENDICULAR [§290.44(E)(4)(B)].
6. WATER TRANSMISSION AND DISTRIBUTION LINES SHALL BE INSTALLED IN ACCORDANCE WITH THE MANUFACTURER'S INSTRUCTIONS. HOWEVER, THE TOP OF THE WATER LINE MUST BE LOCATED BELOW THE FROST LINE AND IN NO CASE SHALL THE TOP OF THE WATER LINE BE LESS THAN 24 INCHES BELOW GROUND SURFACE [§290.44(A)(4)].
7. THE MAXIMUM ALLOWABLE LEAD CONTENT OF PIPES, PIPE FITTINGS, PLUMBING FITTINGS, AND FIXTURES IS 0.25 PERCENT [§290.44(B)].
8. THE CONTRACTOR SHALL INSTALL APPROPRIATE AIR RELEASE DEVICES WITH VENT OPENINGS TO THE ATMOSPHERE COVERED WITH 16-MESH OR FINER, CORROSION RESISTANT SCREENING MATERIAL OR AN ACCEPTABLE EQUIVALENT [§290.44(D)(1)].
9. THE CONTRACTOR SHALL NOT PLACE THE PIPE IN WATER OR WHERE IT CAN BE FLOODED WITH WATER OR SEWAGE DURING ITS STORAGE OR INSTALLATION [§290.44(F)(1)].
10. WHEN WATERLINES ARE LAID UNDER ANY FLOWING OR INTERMITTENT STREAM OR SEMI-PERMANENT BODY OF WATER THE WATERLINE SHALL BE INSTALLED IN A SEPARATE WATERTIGHT PIPE ENCASUREMENT. VALVES MUST BE PROVIDED ON EACH SIDE OF THE CROSSING WITH FACILITIES TO ALLOW THE UNDERWATER PORTION OF THE SYSTEM TO BE ISOLATED AND TESTED [§290.44(F)(2)].
11. PURSUANT TO 30 TAC §290.44(A)(5), THE HYDROSTATIC LEAKAGE RATE SHALL NOT EXCEED THE AMOUNT ALLOWED OR RECOMMENDED BY THE MOST CURRENT AWWA FORMULAS FOR PVC PIPE, CAST IRON AND DUCTILE IRON PIPE. INCLUDE THE FORMULAS IN THE NOTES ON THE PLANS.
• THE HYDROSTATIC LEAKAGE RATE FOR POLYVINYL CHLORIDE (PVC) PIPE AND APPURTENANCES SHALL NOT EXCEED THE AMOUNT ALLOWED OR RECOMMENDED BY FORMULAS IN AMERICA WATER WORKS ASSOCIATION (AWWA) C-605 AS REQUIRED IN 30 TAC §290.44(A)(5). PLEASE ENSURE THAT THE FORMULA FOR THIS CALCULATION IS CORRECT AND MOST CURRENT FORMULA IS IN USE;

Q = LD*sqrt(P) / 148,000

WHERE:

- Q = THE QUANTITY OF MAKEUP WATER IN GALLONS PER HOUR,
• L = THE LENGTH OF THE PIPE SECTION BEING TESTED, IN FEET,
• D = THE NOMINAL DIAMETER OF THE PIPE IN INCHES, AND
• P = THE AVERAGE TEST PRESSURE DURING THE HYDROSTATIC TEST IN POUNDS PER SQUARE INCH (PSI).
• THE HYDROSTATIC LEAKAGE RATE FOR DUCTILE IRON (DI) PIPE AND APPURTENANCES SHALL NOT EXCEED THE AMOUNT ALLOWED OR RECOMMENDED BY FORMULAS IN AMERICA WATER WORKS ASSOCIATION (AWWA) C-600 AS REQUIRED IN 30 TAC §290.44(A)(5). PLEASE ENSURE THAT THE FORMULA FOR THIS CALCULATION IS CORRECT AND MOST CURRENT FORMULA IS IN USE;

L = SD*sqrt(P) / 148,000

WHERE:

- L = THE QUANTITY OF MAKEUP WATER IN GALLONS PER HOUR,
• S = THE LENGTH OF THE PIPE SECTION BEING TESTED, IN FEET,
• D = THE NOMINAL DIAMETER OF THE PIPE IN INCHES, AND
• P = THE AVERAGE TEST PRESSURE DURING THE HYDROSTATIC TEST IN POUNDS PER SQUARE INCH (PSI).
12. THE CONTRACTOR SHALL MAINTAIN A MINIMUM SEPARATION DISTANCE IN ALL DIRECTIONS OF NINE FEET BETWEEN THE PROPOSED WATERLINE AND WASTEWATER COLLECTION FACILITIES INCLUDING MANHOLES. IF THIS DISTANCE CANNOT BE MAINTAINED, THE CONTRACTOR MUST IMMEDIATELY NOTIFY THE PROJECT ENGINEER FOR FURTHER DIRECTION, SEPARATION DISTANCES, INSTALLATION METHODS, AND MATERIALS UTILIZED MUST MEET §290.44(E)(1)-(4).
13. THE SEPARATION DISTANCE FROM A POTABLE WATERLINE TO A WASTEWATER MAIN OR LATERAL MANHOLE OR CLEANOUT SHALL BE A MINIMUM OF NINE FEET. WHERE THE NINE-FOOT SEPARATION DISTANCE CANNOT BE ACHIEVED, THE POTABLE WATERLINE SHALL BE ENCASED IN A JOINT OF AT LEAST 150 PSI PRESSURE CLASS PIPE AT LEAST 18 FEET LONG AND TWO NOMINAL SIZES LARGER THAN THE NEW CONVEYANCE. THE SPACE AROUND THE CARRIER PIPE SHALL BE SUPPORTED AT FIVE-FOOT INTERVALS WITH SPACERS OR BE FILLED TO THE SPRINGLINE WITH WASHED SAND. THE ENCASEMENT PIPE SHALL BE CENTERED ON THE CROSSING AND BOTH ENDS SEALED WITH CEMENT GROUT OR MANUFACTURED SEALANT [§290.44(E)(5)].
14. FIRE HYDRANTS SHALL NOT BE INSTALLED WITHIN NINE FEET VERTICALLY OR HORIZONTALLY OF ANY WASTEWATER LINE, WASTEWATER LATERAL, OR WASTEWATER SERVICE LINE REGARDLESS OF CONSTRUCTION [§290.44(E)(6)].
15. SUCTION MAINS TO PUMPING EQUIPMENT SHALL NOT CROSS WASTEWATER MAINS, WASTEWATER LATERALS, OR WASTEWATER SERVICE LINES. RAW WATER SUPPLY LINES SHALL NOT BE INSTALLED WITHIN FIVE FEET OF ANY TILE OR CONCRETE WASTEWATER MAIN, WASTEWATER LATERAL, OR WASTEWATER SERVICE LINE [§290.44(E)(7)].
16. WATERLINES SHALL NOT BE INSTALLED CLOSER THAN TEN FEET TO SEPTIC TANK DRAINFIELDS [§290.44(E)(8)].
17. THE CONTRACTOR SHALL DISINFECT THE NEW WATERLINES IN ACCORDANCE WITH AWWA STANDARD C-651-14 OR MOST RECENT. THEN FLUSH AND SAMPLE THE LINES BEFORE BEING PLACED INTO SERVICE. SAMPLES SHALL BE COLLECTED FOR MICROBIOLOGICAL ANALYSIS TO CHECK THE EFFECTIVENESS OF THE DISINFECTION PROCEDURE WHICH SHALL BE REPEATED IF CONTAMINATION PERSISTS. A MINIMUM OF ONE SAMPLE FOR EACH 1,000 FEET OF COMPLETED WATERLINE WILL BE REQUIRED OR AT THE NEXT AVAILABLE SAMPLING POINT BEYOND 1,000 FEET AS DESIGNATED BY THE DESIGN ENGINEER [§290.44(F)(3)].
18. DECHLORINATION OF DISINFECTING WATER SHALL BE IN STRICT ACCORDANCE WITH CURRENT AWWA STANDARD C655-09 OR MOST RECENT.

THE EXISTING CONDITIONS SHOWN IN THESE PLANS, INCLUDING BOUNDARY, BUILDINGS, TREES, AND TOPOGRAPHY ARE BASED ON SURVEY INFORMATION PROVIDED BY:

CUPLIN AND ASSOCIATES LAND SURVEYORS AND PLANNERS
1500 OLLIE LANE
MARBLE FALLS, TEXAS 78654
(830) 693-8815
(325) 388-3300

CONTRACTOR SHALL VERIFY EXISTING CONDITIONS PRIOR TO CONSTRUCTION AND NOTIFY K.C. ENGINEERING, INC. AT (830) 693-5635, CONCERNING ANY DISCREPANCIES.

THIS SURVEY WAS DONE WITHOUT THE BENEFIT OF A TITLE COMMITMENT, THEREFORE THE SURVEYOR WILL NOT BE HELD RESPONSIBLE FOR ANYTHING THAT A TITLE COMMITMENT MAY DISCLOSE.

THE LOCATION OF THE UNDERGROUND UTILITIES AS SHOWN HEREON ARE TAKEN FROM SOURCE INFORMATION FROM PLANS AND MARKINGS WITH THE COMBINED OBSERVED EVIDENCE OF UTILITIES TO DEVELOP A VIEW OF THE UNDERGROUND UTILITIES. HOWEVER, LACKING EXCAVATION, THE EXACT LOCATION OF UNDERGROUND FEATURES CANNOT BE ACCURATELY, COMPLETELY, AND RELIABLY DEPICTED. IN ADDITION, IN SOME JURISDICTIONS, 811 OR OTHER SIMILAR UTILITY LOCATE REQUESTS FROM SURVEYORS MAY BE IGNORED OR RESULT IN AN INCOMPLETE RESPONSE, IN WHICH CASE THE SURVEYOR SHALL NOT BE RESPONSIBLE OF THE LOCATION OF THE UTILITIES. WHERE ADDITIONAL OR MORE DETAILED INFORMATION IS REQUIRED, THE CLIENT, ENGINEER AND ARCHITECT IS ADVISED THAT EXCAVATION AND/OR A PRIVATE UTILITY LOCATE REQUEST MAY BE NECESSARY.

THE LOCATION OF EXISTING UNDERGROUND AND OVERHEAD UTILITIES ARE SHOWN IN AN APPROXIMATE WAY ONLY AND HAVE NOT BEEN INDEPENDENTLY VERIFIED BY THE OWNER OR THE ENGINEER. THE CONTRACTOR SHALL DETERMINE THE EXACT LOCATION OF ALL EXISTING UTILITIES BEFORE COMMENCING WORK. THE CONTRACTOR AGREES TO BE FULLY RESPONSIBLE FOR ANY AND ALL DAMAGES WHICH MIGHT BE OCCASIONED BY HIS FAILURE TO EXACTLY LOCATE AND PRESERVE ANY AND ALL UNDERGROUND UTILITIES.

LEGEND

GAS UTILITY LINE AND SYMBOLS

- GAS—GAS— EXISTING GAS LINE
MARK/FLAG
HAND HOLE
MANHOLE
WELL
SIGN
BOX
METER
TANK
VALVE

ELECTRIC UTILITY LINES AND SYMBOLS

- OE—OE— EXISTING OVERHEAD ELECTRIC
—UE—UE— EXISTING UNDERGROUND ELECTRIC
FLOODLIGHT
GUY ON POLE
TRANSFORMER
MARK/FLAG
HAND HOLE
MANHOLE
BOX
LITE
METER
SWITCH
VAULT
SIGN
POLE

CATV UTILITY LINES AND SYMBOLS

- OF—OF— EXISTING OVERHEAD CATV
—UF—UF— EXISTING UNDERGROUND CATV
HAND HOLE
MARK/FLAG
MANHOLE
BOX
SIGN

CABLE UTILITY LINES AND SYMBOLS

- OC—OC— EXISTING OVERHEAD CABLE
—UC—UC— EXISTING UNDERGROUND CABLE
HAND HOLE
MARK/FLAG
MANHOLE
SIGN
VAULT
BOX

TELEPHONE UTILITY LINES AND SYMBOLS

- OT—OT— EXISTING OVERHEAD TELEPHONE
—UT—UT— EXISTING UNDERGROUND TELEPHONE
HAND HOLE
MARK/FLAG
MANHOLE
SIGN
VAULT
BOX

STORM DRAIN UTILITY LINES AND SYMBOLS

- SD—SD— PROPOSED STORM DRAIN
—E/SD—E/SD— EXISTING STORM DRAIN
MANHOLE
MARK/FLAG
HANDHOLE
METER
BOX
INLET
VAULT

WASTEWATER UTILITY LINES AND SYMBOLS

- WW—WW— PROPOSED WASTEWATER
—E/WW—E/WW— EXISTING WASTEWATER
MARK/FLAG
SEPTIC TANK
VAULT
CLEANOUT
HANDHOLE
MANHOLE
LIFT STATION
BOX
METER

WATER UTILITY LINES AND SYMBOLS

- W—W—W— PROPOSED WATER
—E/W—E/W— EXISTING WATER
MARK/FLAG
AIR RELEASE
HANDHOLE
FIRE HYDRANT
WELL
MANHOLE
SHUTOFF
FIRE CONNECTION
SIGN
VALVE
TANK
METER
VAULT
BOX

MISC LINES AND SYMBOLS

- STONE FENCE
WIRE FENCE
WOOD FENCE
CHAINLINK FENCE
PROPOSED SILT FENCE
PROPOSED LIMITS OF CONSTRUCTION
EXISTING CONTOURS
PROPOSED CONTOURS
TREE PROTECTION

K.C. ENGINEERING, INC. CONSULTING ENGINEERS

705 HWY. 281 NORTH, PLAZA I, SUITE 103
MARBLE FALLS, TEXAS 78654
OFFICE: 830-693-5635 FAX: 830-693-9664
Email: info@kceengineering.com
REGISTRATION # F-000977



GENERAL NOTES

OAK VISTA WATER LINE
CITY OF BURNET
BURNET, TEXAS



D. Martin Stary

11/20/2019

Table with columns: Job No. (18-148), Scale (hor.), AS NOTED, Scale (vert.), AS NOTED, Date, Checked By: DMS, Drawn By: NTF, Rev. No., Date, Remarks.



Know what's below. Call before you dig.

SHEET 2.0

GENERAL SITE DATA

- PROJECT LIMITS:** REFER TO EROSION CONTROL PLAN FOR LIMITS OF CONSTRUCTION
 APPROXIMATE SITE ENTRANCE/BEGINNING LOCATION: LATITUDE (N) : 30° 43' 42.127" LONGITUDE (W) : 98° 14' 45.235"
 APPROXIMATE END LOCATION (LINEAR PROJECTS): LATITUDE (N) : 30° 44' 39.239" LONGITUDE (W) : 98° 15' 7.46"
- PROJECT SITE MAPS:**
 - PROJECT LOCATION MAP: REFER TO TITLE SHEET
 - DRAINAGE PATTERNS: REFER TO EROSION CONTROL PLAN
 - AREAS WHERE SOIL DISTURBANCE WILL OCCUR: REFER TO EROSION CONTROL PLAN
 - SLOPES ANTICIPATED AFTER MAJOR GRADING OR AREAS OF SOIL DISTURBANCE: REFER TO EROSION CONTROL PLAN
 - LOCATION OF EROSION AND SEDIMENT CONTROLS AND WHERE TEMPORARY OR PERMANENT STABILIZATION PRACTICES ARE EXPECTED TO BE USED: REFER TO EROSION CONTROL PLAN
 - LOCATION OF CONSTRUCTION SUPPORT ACTIVITIES: TO BE PROVIDED BY THE PRIMARY OPERATOR
 - SURFACE WATERS AND DISCHARGE LOCATIONS: REFER TO THIS SHEET AND/OR EROSION CONTROL PLAN
 - LOCATIONS OF STORMWATER DISCHARGES DIRECTLY TO A SURFACE WATER BODY OR A MS4: REFER TO THIS SHEET AND/OR EROSION CONTROL PLAN
 - VEHICLE WASH AREAS: TO BE PROVIDED BY THE PRIMARY OPERATOR
 - DESIGNATED POINTS WHERE VEHICLES WILL EXIT ONTO PAVED ROADS: REFER TO EROSION CONTROL PLAN
 - STORMWATER DISCHARGE LOCATIONS: REFER TO EROSION CONTROL PLAN
 - LOCATIONS OF POLLUTANT GENERATING ACTIVITIES: REFER TO EROSION CONTROL PLAN (POLLUTANT GENERATING ACTIVITIES ASSOCIATED WITH CONSTRUCTION SUPPORT ACTIVITIES WILL BE PROVIDED BY THE PRIMARY OPERATOR)
 - PROJECT SPECIFIC LOCATION(S) (PSL): TO BE SPECIFIED IN THE FIELD DURING CONSTRUCTION AND LOCATED IN THE PROJECT SW3P FILE. REFERENCE ITEM NO. 10 BELOW
- PROJECT DESCRIPTION:**
 REFER TO TITLE SHEET
- MAJOR SOIL DISTURBING ACTIVITIES:**
 GRADING, DRAINAGE, AND/OR UTILITY IMPROVEMENTS, INCLUDING DUMPING, PLACING AND STOCKPILING OF MATERIALS
- EXISTING CONDITION OF SOIL & VEGETATIVE COVER AND % OF EXISTING VEGETATIVE COVER:**
SOIL DATA
 HENSLEY AND ECKRANT-ROCK
- TOTAL PROJECT AREA:**
2.90 ACRES
- TOTAL AREA TO BE DISTURBED:**
2.90 ACRES (THE CONTRACTOR SHALL REVISE THIS AREA TO INCLUDE ADDITIONAL AREAS DISTURBED WHERE CONSTRUCTION SUPPORT ACTIVITIES OCCUR)
- WEIGHTED RUNOFF COEFFICIENT:**
 BEFORE CONSTRUCTION: 0.45
 AFTER CONSTRUCTION: 0.45
- NAME OF RECEIVING WATERS:**
 LAKE/RIVER/TRIBUTARY: HAMILTON CREEK
 SEGMENT ID: 1404A
 IMPAIRED: NO
 LOCATIONS WHERE STORMWATER DISCHARGES DIRECTLY INTO SURFACE WATERS OR MS4: REFER TO EROSION CONTROL PLAN
- PROJECT SW3P FILE:**
 FOR PROJECTS DISTURBING ONE ACRE OR MORE, THE CONTRACTOR WILL MAINTAIN A SWP3 FILE WITH ALL PERTINENT ENVIRONMENTAL DOCUMENTS AND CORRESPONDENCE ON-SITE AND PROVIDE COPIES OF ALL PERTINENT ENVIRONMENTAL DOCUMENTS AND CORRESPONDENCE TO CITY OF BURNET.
- POTENTIAL POLLUTANTS AND SOURCES:**
 POTENTIAL POLLUTANTS ARE SOIL FROM GRADING OPERATIONS, PLACEMENT OF DRAINAGE AND UTILITY IMPROVEMENTS, DUMPING AND PLACEMENT OPERATIONS FOR EARTHWORK AND BEDDING, AND SOIL FROM PLACEMENT OF TOPSOIL AND SEEDING. THE CONTRACTOR SHALL PROVIDE A LIST OF OTHER POTENTIAL POLLUTANTS AND THEIR SOURCES THAT COULD BE PRESENT BUT ARE NOT LISTED HERE. THE CONTROLS FOR THESE POLLUTANTS ARE LISTED HEREIN. THE CONTRACTOR SHALL PROVIDE A LIST OF CONSTRUCTION AND WASTE MATERIALS EXPECTED TO BE STORED ON-SITE AND A DESCRIPTION OF CONTROLS TO MINIMIZE POLLUTANTS FROM THESE MATERIALS.
- DESCRIPTION OF CONSTRUCTION ACTIVITIES:**
 REFER TO THE TITLE SHEET AND/OR EROSION CONTROL PLAN

EROSION AND SEDIMENT CONTROLS

- SOIL STABILIZATION PRACTICES:**
 (SELECT T = TEMPORARY OR P = PERMANENT, AS APPLICABLE)

<u>T</u> TEMPORARY VEGETATION	FLEXIBLE CHANNEL LINER
MULCHING (HAY OR STRAW)	RIGID CHANNEL LINER
BUFFER ZONES	EROSION CONTROL MATTING
PLANTING	SOIL RETENTION BLANKET
<u>P</u> SEEDING	COMPOST MANUFACTURED TOPSOIL
SODDING	VERTICAL TRACKING
PRESERVATION OF NATURAL RESOURCES	* OTHER

* DISTURBED AREAS ON WHICH CONSTRUCTION ACTIVITY HAS CEASED TEMPORARILY AND WILL RESUME FOR 14 CALENDAR DAYS SHALL BE STABILIZED IMMEDIATELY. DISTURBED AREAS WHERE CONSTRUCTION ACTIVITY HAS CEASED PERMANENTLY SHALL BE STABILIZED IMMEDIATELY. IMMEDIATELY IS DEFINED AS "AS SOON AS PRACTICABLE BUT NO LATER THAN THE END OF THE NEXT WORK DAY FOLLOWING THE DAY THE EARTH-DISTURBING ACTIVITIES HAVE CEASED".
 - STRUCTURAL PRACTICES:**
 (SELECT T = TEMPORARY OR P = PERMANENT, AS APPLICABLE)

<u>T</u> SILT FENCES	TIMBER MATTING AT CONSTRUCTION EXIT
EROSION CONTROL LOGS	CHANNEL LINERS
EROSION CONTROL COMPOST BERMS	SEDIMENT TRAPS
ROCK BERMS	SEDIMENT BASINS
DIVERSION, INTERCEPTOR, OR PERIMETER DIKES	STORM INLET SEDIMENT TRAP
DIVERSION, INTERCEPTOR, OR PERIMETER SWALES	STONE OUTLET STRUCTURES
DIVERSION DIKE AND SWALE COMBINATIONS	CURBS AND GUTTERS
PIPE SLOPE DRAINS	STORM SEWERS
PAVED FLUMES	VELOCITY CONTROL DEVICES
<u>T</u> ROCK BEDDING AT CONSTRUCTION EXIT	SLOPE TEXTURING
	* OTHER:
- NOTES:
- THE TOPS OF BMPS SHOULD NOT BE HIGHER THAN THE ROADWAY ELEVATION SO AS NOT TO FLOOD THE ROADWAY, UNLESS PRIOR APPROVAL HAS BEEN GRANTED BY THE OWNER.
- EROSION CONTROL MEASURES MUST BE INSTALLED AND MAINTAINED ACCORDING TO THE MANUFACTURER'S RECOMMENDATIONS.
- CONTROLS MUST BE DEVELOPED TO MINIMIZE THE OFFSITE TRANSPORT OF LITTER, CONSTRUCTION DEBRIS, AND CONSTRUCTION MATERIALS.
- PRESERVE EXISTING VEGETATION TO THE GREATEST EXTENT POSSIBLE.
- STORM WATER MANAGEMENT:**
 - STORM WATER DRAINAGE WILL BE MAINTAINED IN ITS EXISTING CONDITION.
 - NON-PAVED AREAS AND DITCHES SHALL BE STABILIZED WITH A PERMANENT VEGETATIVE COVER.
 - MINIMIZE OFF-SITE VEHICLE TRACKING OF SEDIMENTS AND THE GENERATION OF DUST. USE ROCK BEDDING AT CONSTRUCTION EXITS TO CONTROL OFF-SITE VEHICLE TRACKING AND USE SPRINKLING TO CONTROL DUST.
 - STORM WATER MANAGEMENT ACTIVITIES: (SEQUENCE OF CONSTRUCTION)**

PHASE 1: INSTALL SILT FENCE AND ROCK FILTER DAMS
 PERFORM ROUTINE INSPECTIONS OF TEMPORARY EROSION CONTROL DEVICES
 REPAIR AS REQUIRED

PHASE 2: PLACE TOPSOIL, SEEDING, AND VEGETATIVE WATERING
 PERFORM ROUTINE INSPECTIONS OF TEMPORARY EROSION CONTROL DEVICES
 REPAIR AS REQUIRED

PHASE 3: AFTER 70% PERMANENT VEGETATIVE COVER, REMOVE TEMPORARY EROSION CONTROL DEVICES
 - NON-STORM WATER DISCHARGES:**
 FILTER NON-STORM WATER DISCHARGES, OR HOLD IN RETENTION BASINS, BEFORE BEING ALLOWED TO MIX WITH STORM WATER. THESE DISCHARGES CONSIST OF, BUT NOT LIMITED TO, NON-POLLUTED GROUND WATER, SPRING WATER, FOUNDATION OR FOOTING DRAIN WATER, WATER USED FOR DUST CONTROL OR PAVEMENT WASHING AND VEHICLE WASHWATER CONTAINING NO DETERGENTS.
 - DATES:**
 THE ACTIVITIES (SEE DESCRIPTION OF CONSTRUCTION ACTIVITIES) ARE ANTICIPATED TO COMMENCE IN DECEMBER 2019. IT IS ANTICIPATED THAT THE ACTIVITIES WILL CEASE IN MARCH 2020. ALTHOUGH THESE DATES ARE SUBJECT TO CHANGE, THE OVERALL TIME PERIOD FOR COMPLETION OF THE PROJECT IS REASONABLE. THE ACTIVITIES SHOULD OCCUR IN THE SEQUENCE DESCRIBED.
 - RESPONSIBILITIES:**
 THE CONTRACTOR, AS PRIMARY OPERATOR, IS RESPONSIBLE FOR THE INSTALLATION AND MAINTENANCE OF STORMWATER CONTROL MEASURES PRIOR TO FINAL STABILIZATION OF THE SITE AND PRIOR TO SUBMISSION OF A NOTICE OF TERMINATION (NOT).

OTHER REQUIREMENTS & PRACTICES

- MAINTENANCE:**
 MAINTAIN ALL EROSION AND SEDIMENT CONTROLS IN GOOD WORKING ORDER. PERFORM ANY NECESSARY CLEANING/REPAIRS/REPLACEMENTS AT THE EARLIEST POSSIBLE DATE PRIOR TO NEXT RAIN EVENT, BUT NO LATER THAN 7 CALENDAR DAYS. ENSURE THE SURROUNDING GROUND HAS DRIED SUFFICIENTLY TO PREVENT DAMAGE FROM EQUIPMENT. "TOO WET" IS THE ONLY REASON FOR NOT ADHERING TO TIME FRAMES DESCRIBED. WHEN CONSTRUCTION ACTIVITIES PERMANENTLY OR TEMPORARILY CEASE AND ARE NOT EXPECTED TO RESUME FOR 14 OR MORE DAYS ON A DISTURBED PORTION OF THE SITE, STABILIZATION MEASURES MUST BE INITIATED IMMEDIATELY.
- INSPECTION:**
 AN INSPECTION AND MAINTENANCE REPORT, SIGNED BY THE CITY AND THE CONTRACTOR, WILL BE FILED FOR EACH INSPECTION. REVISE/CLEAN/REPAIR/REPLACE EACH BMP CONTROL DEVICE IN ACCORDANCE WITH THE CURRENT FIELD INSPECTION AND MAINTENANCE REPORT AND ITEM 1 (MAINTENANCE) ABOVE.
- WASTE MATERIALS:**
 ON A DAILY BASIS, OR AS MAY BE DIRECTED BY THE OWNER, COLLECT ALL WASTE MATERIALS, TRASH AND DEBRIS FROM THE CONSTRUCTION SITE AND DEPOSIT INTO A METAL DUMPSTER HAVING A SECURE COVER AND WHICH MEETS ALL STATE AND LOCAL CITY SOLID WASTE MANAGEMENT REQUIREMENTS. EMPTY THE DUMPSTER AS REQUIRED BY REGULATION, OR AS MAY BE DIRECTED, AT A LOCAL APPROVED LANDFILL SITE. DO NOT BURY CONSTRUCTION WASTE ON THE CONSTRUCTION PROJECT SITE.
- HAZARDOUS WASTE & SPILL REPORTING:**
 AS A MINIMUM, ANY PRODUCTS IN THE FOLLOWING CATEGORIES ARE CONSIDERED TO BE HAZARDOUS: PAINTS, ACIDS, SOLVENTS, FUELS, ASPHALT PRODUCTS, CHEMICAL ADDITIVES FOR SOIL STABILIZATION, AND CONCRETE CURING COMPOUNDS OR ADDITIVES. WHEN STORING HAZARDOUS MATERIAL ON THE PROJECT SITE, OR AT A PROJECT SPECIFIC LOCATION, TAKE ALL PRACTICABLE PRECAUTION TO PREVENT AND/OR CONTAIN ANY SPILLAGE OF THESE MATERIALS. IN THE EVENT OF A SPILL, CONTACT THE SPILL COORDINATOR IMMEDIATELY.
- SANITARY WASTE:**
 ALL SANITARY WASTE WILL BE COLLECTED FROM PORTABLE UNITS AS NECESSARY OR AS REQUIRED BY LOCAL REGULATION BY A LICENSED SANITARY WASTE MANAGEMENT CONTRACTOR.
- CONSTRUCTION VEHICLE TRACKING:**
 ON A REGULAR BASIS, OR AS MAY BE DIRECTED, DAMPEN HAUL ROADS FOR DUST CONTROL AND STABILIZE CONSTRUCTION ENTRANCES/EXITS. PROVIDE FOR A MOTORIZED BROOM OR VACUUM TYPE SWEEPER TO BE AVAILABLE ON A DAILY BASIS, OR AS MAY BE DIRECTED, TO REMOVE SEDIMENT FROM PAVED ROADWAYS ABUTTING OR TRAVERSING THE PROJECT SITE.
- MANAGEMENT PRACTICES:**
 - CONSTRUCT DISPOSAL AREAS, STOCKPILES, HAUL ROADS AND PSL'S IN A MANNER THAT WILL MINIMIZE AND CONTROL THE AMOUNT OF SEDIMENT THAT MAY ENTER RECEIVING WATERS. DO NOT LOCATE DISPOSAL AREAS IN ANY WETLAND, WATER BODY OR STREAMBED.
 - LOCATE CONSTRUCTION STAGING AREAS, VEHICLE MAINTENANCE AND PSL'S AREAS IN A MANNER TO MINIMIZE THE RUNOFF OF POLLUTANTS.
 - WHEN WORKING IN OR NEAR A WETLAND, INSTALL AND MAINTAIN OPERATING SOIL EROSION AND SEDIMENT CONTROLS AT ALL TIMES DURING CONSTRUCTION AND ISOLATE THE WORK FROM THE WETLAND.
 - CLEAR ALL WATERWAYS AS SOON AS PRACTICABLE OF TEMPORARY EMBANKMENT, TEMPORARY BRIDGES, MATTING, FALSEWORK, PILING, DEBRIS OR OTHER OBSTRUCTIONS PLACED DURING CONSTRUCTION OPERATIONS THAT ARE NOT A PART OF THE FINISHED WORK.
 - PROCEDURES AND/OR PRACTICES SHOULD BE TAKEN TO CONTROL DUST.
 - SEDIMENT TO BE REMOVED FROM ROADWAYS DAILY OR WHEN WORK BEGINS AFTER WEATHER EVENTS IF CONSTRUCTION ACTIVITIES HAVE CEASED DUE TO WEATHER EVENT.
 - THE CONTRACTOR WILL BE REQUIRED TO CONTAIN WASH WATER FROM CONCRETE TRUCKS IN A MANNER THAT WILL PREVENT SAME FROM ENTERING ANY WATERWAY.
 - THE CONTRACTOR IS RESPONSIBLE FOR INSURING THAT ALL SUBCONTRACTORS ARE AWARE AND COMPLY WITH ALL COMPONENTS OF THE TEMPORARY EROSION CONTROL PLANS.
 - THE CONTRACTOR SHALL BE CONSIDERED THE PRIMARY OPERATOR AND HAVE DAY-TO-DAY OPERATIONAL CONTROL OVER THE ACTIVITIES AND BE RESPONSIBLE FOR THE IMPLEMENTATION OF BMPS AND BE RESPONSIBLE FOR THE CONSTRUCTION PLANS AND SPECIFICATIONS (INCLUDING THE AUTHORITY TO MAKE MODIFICATIONS TO THE SPECIFICATIONS) TO THE EXTENT NECESSARY TO COMPLY WITH THE TCEQ TPDES GENERAL PERMIT TXR150000. THIS AUTHORIZATION APPLIES TO THE LIMITS OF THIS PROJECT ONLY (AS DEFINED HEREIN).
 - THE CONTRACTOR SHALL POST THE TCEQ SITE NOTICE AT A CONSPICUOUS LOCATION AND IT MUST CONTAIN, AT A MINIMUM: 1) THE SITE-SPECIFIC TPDES AUTHORIZATION NUMBER; 2) THE OPERATOR NAME, CONTACT NAME, AND CONTACT PHONE NUMBER; 3) A BRIEF DESCRIPTION OF THE PROJECT; AND 4) THE LOCATION OF THE SWP3.
 - THE CONTRACTOR SHALL ATTACH A COPY OF THE TCEQ TPDES GENERAL PERMIT NO. TXR150000 TO THIS PLAN.
 - THE CONTRACTOR SHALL MAINTAIN A PERMANENT RECORD OF THE DATES WHEN MAJOR GRADING ACTIVITIES OCCUR, WHEN THE CONSTRUCTION ACTIVITIES TEMPORARILY OR PERMANENTLY CEASE ON ANY PORTION OF THE SITE, AND THE DATES WHEN STABILIZATION MEASURES ARE INITIATED.
 - THE CONTRACTOR SHALL REVISE OR UPDATE THE SWP3 WITHIN SEVEN DAYS OF ANY SUBSTANTIAL CHANGE THAT MAY HAVE AN EFFECT ON DISCHARGE OR WHEN SITE INSPECTIONS INDICATE THE EXISTING SWP3 IS PROVING INEFFECTIVE IN ELIMINATING OR SIGNIFICANTLY MINIMIZING POLLUTANTS IN DISCHARGES.
 - THE CONTRACTOR SHALL ENSURE COMPLIANCE WITH ALL PROVISIONS OF THE TPDES GENERAL PERMIT TXR150000.

STORM WATER POLLUTION PREVENTION PLAN (SW3P)



Know what's below.
 Call before you dig.

K.C. ENGINEERING, INC.
 CONSULTING ENGINEERS
 705 HWY. 281 NORTH, PLAZA I, SUITE 103
 MARBLE FALLS, TEXAS 78654
 OFFICE: 830-693-5635 FAX: 830-693-9664
 Email: info@kceengineering.com
 REGISTRATION # F-000977



SWPPP SUMMARY
OAK VISTA WATER LINE
CITY OF BURNET
BURNET, TEXAS



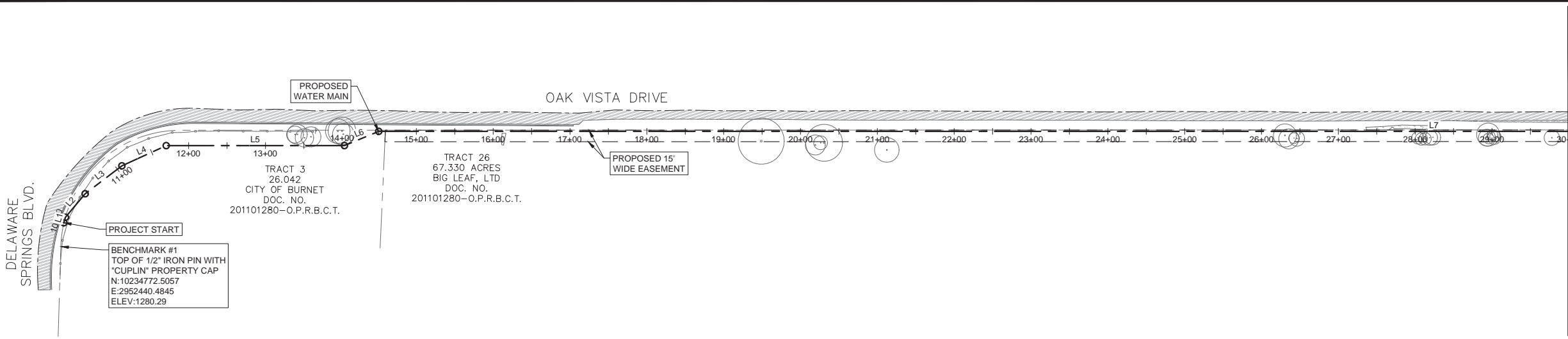
11/20/2019

Job No. 18-148	Scale (Hor.): AS NOTED	Scale (Vert.): AS NOTED	Checked By: DMS	Drawn By: NTF
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Rev. No.	Rev. No.	Rev. No.	Rev. No.	Rev. No.

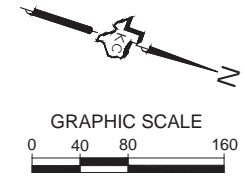
Date: Nov 20, 2019, 2:47pm User: nathan.fuller
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MATCH LINE STA 56+00.00 - SEE THIS SHEET

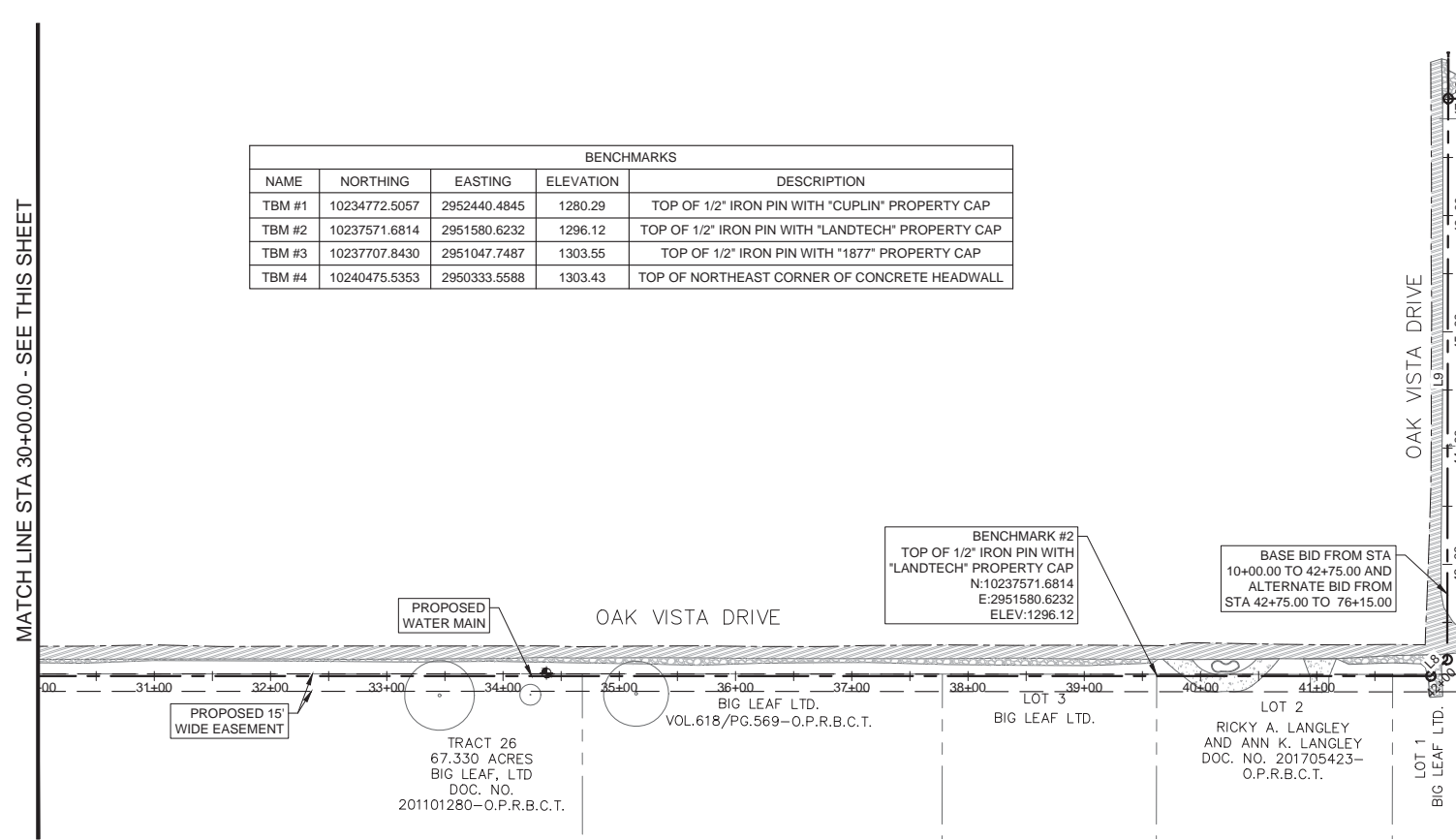
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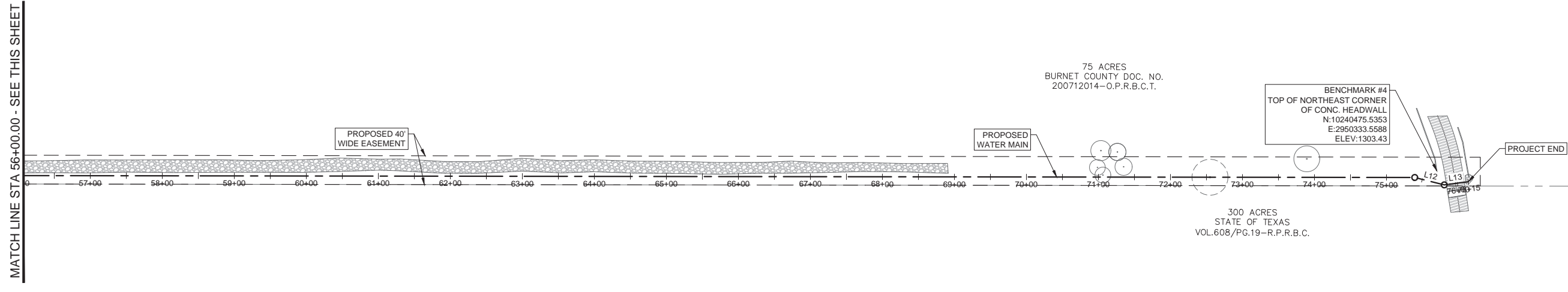


BENCHMARKS				
NAME	NORTHING	EASTING	ELEVATION	DESCRIPTION
TBM #1	10234772.5057	2952440.4845	1280.29	TOP OF 1/2" IRON PIN WITH "CUPLIN" PROPERTY CAP
TBM #2	10237571.6814	2951580.6232	1296.12	TOP OF 1/2" IRON PIN WITH "LANDTECH" PROPERTY CAP
TBM #3	10237707.8430	2951047.7487	1303.55	TOP OF 1/2" IRON PIN WITH "1877" PROPERTY CAP
TBM #4	10240475.5353	2950333.5588	1303.43	TOP OF NORTHEAST CORNER OF CONCRETE HEADWALL



WATER LINE ALIGNMENT TABLE								
NUMBER	START STATION	START NORTHING EASTING	BEARING	RADIUS	CENTER POINT	LENGTH	END STATION	END NORTHING EASTING
L1	10+00.00	N 10234768.30 E 2952409.49	N88° 04' 50"W			7.35	10+07.35	N 10234768.54 E 2952402.15
L2	10+07.35	N 10234768.54 E 2952402.15	N64° 05' 23"W			40.00	10+47.35	N 10234786.02 E 2952366.17
L3	10+47.35	N 10234786.02 E 2952366.17	N51° 20' 23"W			60.00	11+07.35	N 10234823.50 E 2952319.32
L4	11+07.35	N 10234823.50 E 2952319.32	N38° 35' 23"W			63.42	11+70.77	N 10234873.07 E 2952279.76
L5	11+70.77	N 10234873.07 E 2952279.76	N14° 07' 51"W			231.94	14+02.71	N 10235097.99 E 2952223.13
L6	14+02.71	N 10235097.99 E 2952223.13	N36° 37' 51"W			48.34	14+51.04	N 10235136.78 E 2952194.29
L7	14+51.04	N 10235136.78 E 2952194.29	N14° 07' 08"W			2747.06	41+98.10	N 10237800.86 E 2951524.19
L8	41+98.10	N 10237800.86 E 2951524.19	N59° 07' 05"W			20.00	42+18.10	N 10237811.12 E 2951507.03
L9	42+18.10	N 10237811.12 E 2951507.03	S75° 58' 54"W			482.50	47+00.60	N 10237694.24 E 2951038.90
L12	75+39.24	N 10240448.06 E 2950350.15	N0° 02' 57"W			42.29	75+81.52	N 10240490.34 E 2950350.12
L13	75+81.52	N 10240490.34 E 2950350.12	N21° 32' 57"W			33.66	76+15.19	N 10240521.66 E 2950337.75

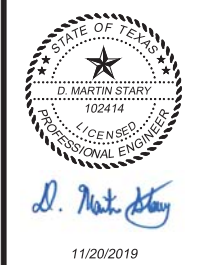
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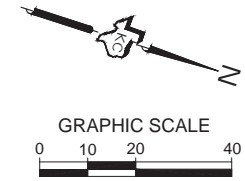
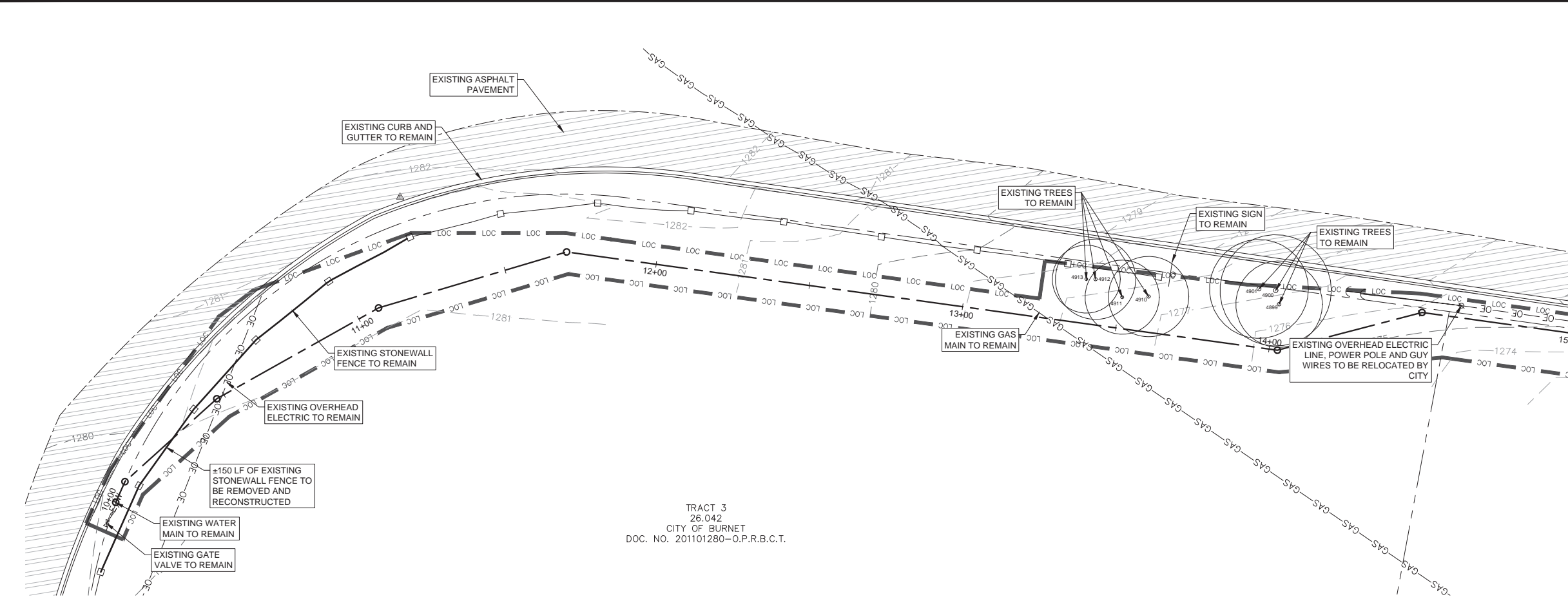
CONSTRUCTION CONTROL
 PLAN
 OAK VISTA WATER LINE
 CITY OF BURNET
 BURNET, TEXAS



Job No.	18-148
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Remarks:	

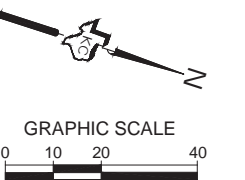
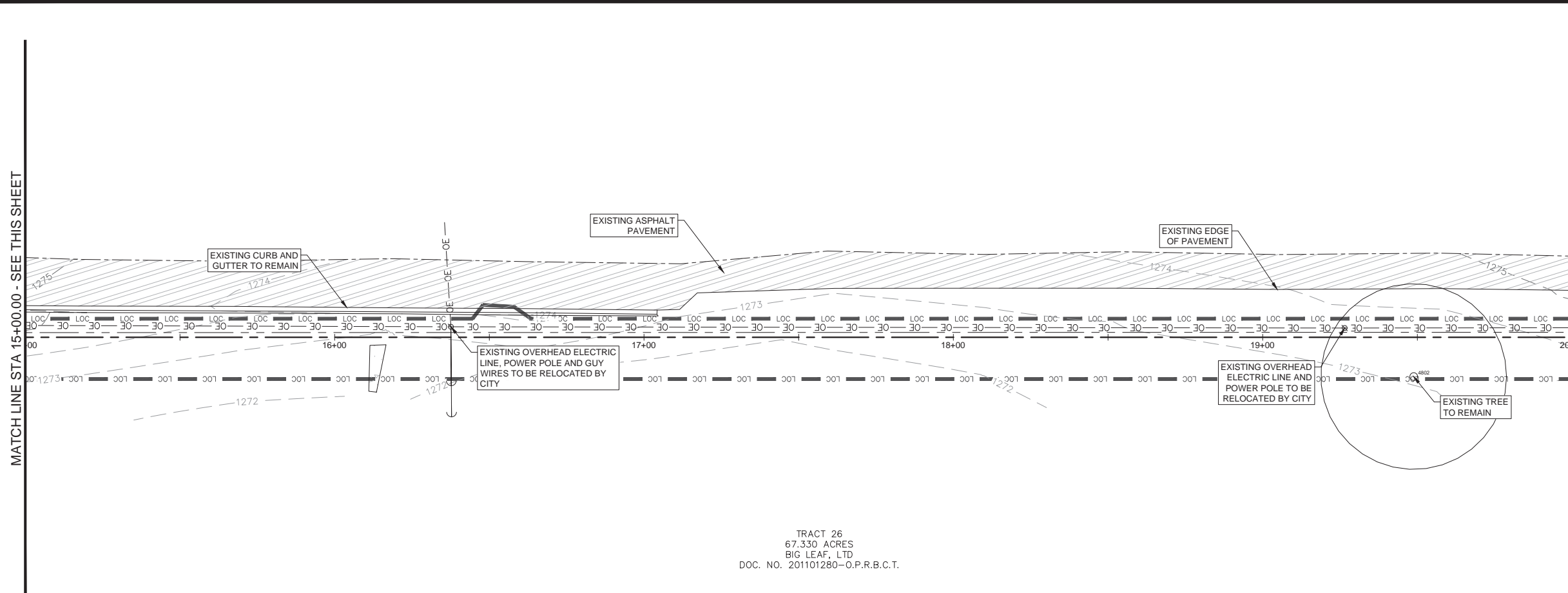
SHEET
3.0

Date: Nov 20, 2019, 1:36pm User ID: nathan.fuller
 File: K:\18-140 City of Burnet - Oak Vista Water Line\Design\Plan Sheets\4.0 EXISTING CONDITIONS & DEMO PLAN.dwg



- DEMOLITION NOTES:
1. ANY TEMPORARY SPOILS STOCKPILE MUST BE LOCATED WITHIN THE PROJECT SITE AND OUTSIDE OF DESIGNATED FLOODWAY AND FLOODPLAIN AREAS. ALL EXCESS MATERIAL WILL BE DISPOSED OF OFF SITE. CONTRACTOR SHALL NOT DISPOSE OF SURPLUS MATERIAL FROM THE SITE WITHOUT NOTIFYING THE OWNER, ENGINEER, AND CITY INSPECTOR 48 HOURS PRIOR TO THE REMOVAL. THIS NOTIFICATION SHALL INCLUDE THE DISPOSAL LOCATION.
 2. ALL BARRICADES AND WARNING SIGNS SHALL CONFORM TO THE TEXAS MANUAL ON UNIFORM TRAFFIC CONTROL DEVICES AND ARE GENERALLY LOCATED TO AFFORD MAXIMUM PROTECTION TO THE PUBLIC AS WELL AS CONSTRUCTION PERSONNEL AND EQUIPMENT AND TO ASSURE AN EXPEDITIOUS TRAFFIC FLOW AT ALL TIMES. DURING THE PROGRESS OF WORK, THE CONTRACTOR SHALL PROVIDE ACCESS FOR LOCAL TRAFFIC.
 3. ALL EXISTING PAVEMENT SHALL BE SAW CUT IN A CLEAN MANNER TO PROVIDE A CONSTRUCTION JOINT BETWEEN EXISTING AND PROPOSED PAVEMENT.
 4. REMOVAL/ADJUSTMENT OF ANY CONFLICTS WITH EXISTING TELEPHONE, GAS, CABLE, AND ELECTRIC SHOULD BE COORDINATED WITH THE APPROPRIATE UTILITY COMPANY. NO CONSTRUCTION SHOULD BEGIN ON-SITE UNTIL A CONFERENCE IS HELD BETWEEN THE CITY, VARIOUS UTILITY REPRESENTATIVES AND CONTRACTOR REGARDING DEMOLITION AND UTILITY CONFLICTS.

MATCH LINE STA 15+00.00 - SEE THIS SHEET



- DEMOLITION NOTES CONTINUED:
5. CONTRACTOR IS RESPONSIBLE FOR DEMOLITION OF ANY AND ALL EXISTING BUILDINGS/STRUCTURES ON SITE AND UTILITY RELOCATION AND DISCONNECTION WORK. CONTRACTOR SHALL COORDINATE WITH OWNER REGARDING SALVAGE, RELOCATION AND/OR DISPOSAL OF ALL EXISTING BUILDINGS AND UTILITIES. DEMOLITION CONTRACTOR TO CONTACT LOCAL UTILITY AUTHORITY TO DISCONNECT, RELOCATE AND/OR CAP EXISTING UTILITIES INVOLVED IN DEMOLITION.
 6. CONTRACTOR TO REMOVE ALL CONCRETE, PAVEMENT, CONCRETE CURBS, AND LANDSCAPE FOR THE ENTIRE SITE, WHERE SHOWN BY ENGINEER. CONTRACTOR SHALL ALSO REMOVE ALL FOOTINGS, FOUNDATIONS, AND UTILITY LINES SERVICING EXISTING BUILDING AND REMOVED BUILDING STRUCTURES WHERE SHOWN BY ENGINEER.
 7. CONTRACTOR IS RESPONSIBLE FOR VISITING THE SITE AND IDENTIFYING ANY ADDITIONAL ITEMS THAT ARE TO BE DEMOLISHED, REMOVED, OR RELOCATED AND TO INCLUDE THESE ITEMS AS PART OF THEIR BID.
 8. REFER TO GENERAL NOTES FOR ADDITIONAL INFORMATION.
 9. REFER TO SHEET 4.6 FOR TREE LIST.

MATCH LINE STA 20+00.00 - SEE SHEET 4.1

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 REGISTRATION # F-000977



EXISTING CONDITIONS &
 DEMO PLAN
 OAK VISTA WATER LINE
 CITY OF BURNET
 BURNET, TEXAS

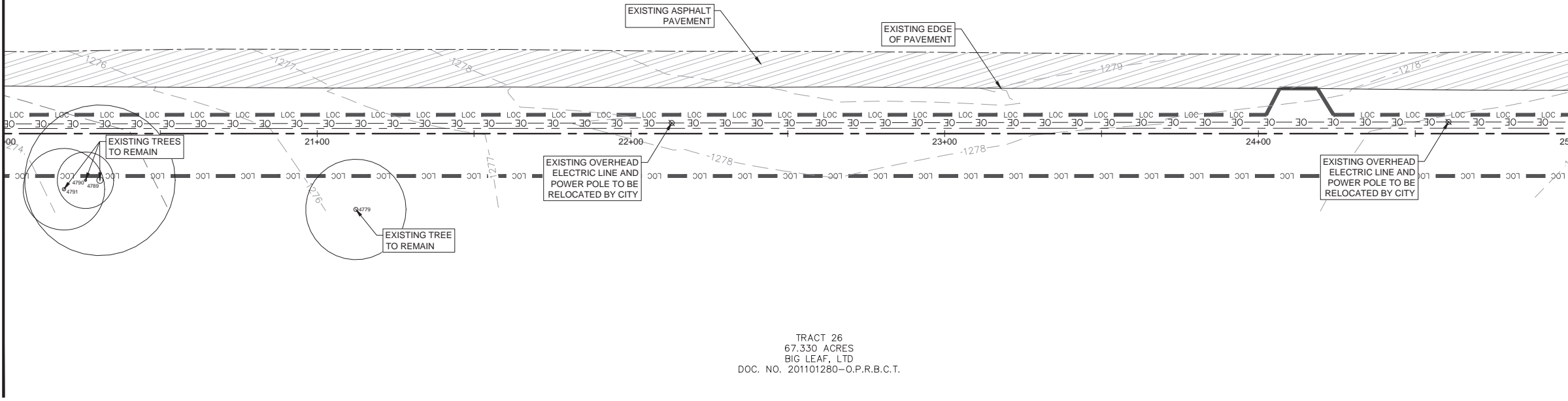
11/20/2019

Job No.	18-148
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Remarks	

Date: Nov 20, 2019, 1:36pm User ID: nathan.fuller
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MATCH LINE STA 20+00.00 - SEE SHEET 4.0

MATCH LINE STA 25+00.00 - SEE THIS SHEET

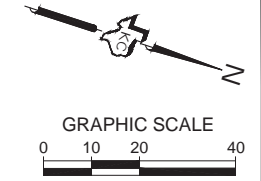


TRACT 26
 67.330 ACRES
 BIG LEAF, LTD
 DOC. NO. 201101280-O.P.R.B.C.T.

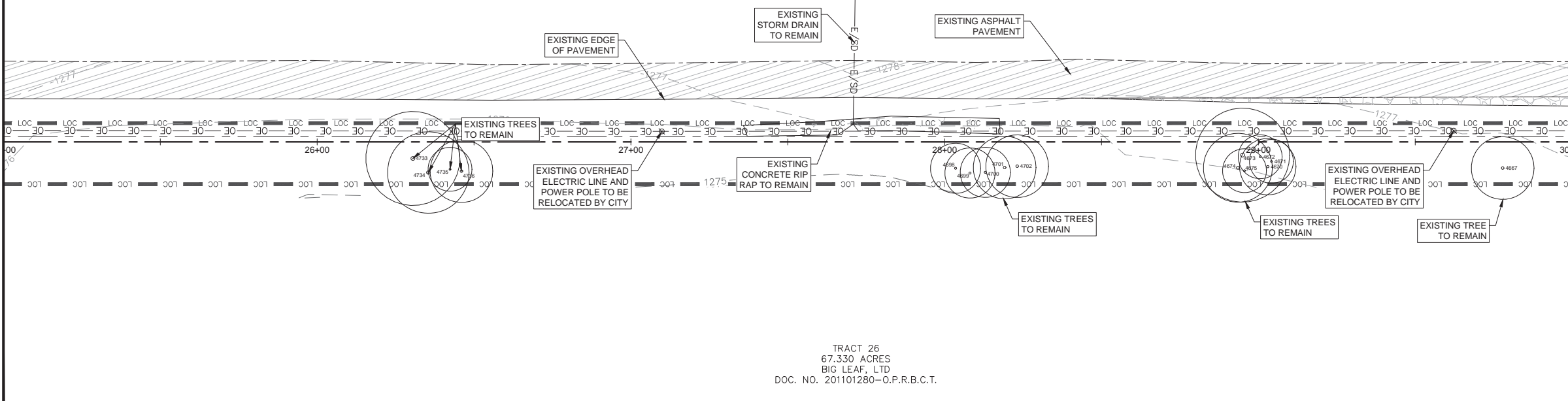
DEMOLITION NOTES:

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2. ALL BARRICADES AND WARNING SIGNS SHALL CONFORM TO THE TEXAS MANUAL ON UNIFORM TRAFFIC CONTROL DEVICES AND ARE GENERALLY LOCATED TO AFFORD MAXIMUM PROTECTION TO THE PUBLIC AS WELL AS CONSTRUCTION PERSONNEL AND EQUIPMENT AND TO ASSURE AN EXPEDITIOUS TRAFFIC FLOW AT ALL TIMES, DURING THE PROGRESS OF WORK, THE CONTRACTOR SHALL PROVIDE ACCESS FOR LOCAL TRAFFIC.
3. ALL EXISTING PAVEMENT SHALL BE SAW CUT IN A CLEAN MANNER TO PROVIDE A CONSTRUCTION JOINT BETWEEN EXISTING AND PROPOSED PAVEMENT.
4. REMOVAL/ADJUSTMENT OF ANY CONFLICTS WITH EXISTING TELEPHONE, GAS, CABLE, AND ELECTRIC SHOULD BE COORDINATED WITH THE APPROPRIATE UTILITY COMPANY. NO CONSTRUCTION SHOULD BEGIN ON-SITE UNTIL A CONFERENCE IS HELD BETWEEN THE CITY, VARIOUS UTILITY REPRESENTATIVES AND CONTRACTOR REGARDING DEMOLITION AND UTILITY CONFLICTS.

MATCH LINE STA 25+00.00 - SEE THIS SHEET



MATCH LINE STA 25+00.00 - SEE THIS SHEET

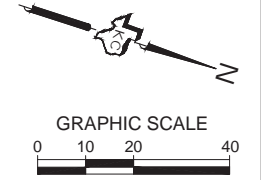


TRACT 26
 67.330 ACRES
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 DOC. NO. 201101280-O.P.R.B.C.T.

DEMOLITION NOTES CONTINUED:

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9. REFER TO SHEET 4.6 FOR TREE LIST.

MATCH LINE STA 30+00.00 - SEE SHEET 4.2



K.C. ENGINEERING, INC.
 CONSULTING ENGINEERS
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 MARBLE FALLS, TEXAS 78654
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 Email: info@kcengineering.com
 REGISTRATION # F-000977



EXISTING CONDITIONS &
 DEMO PLAN
 OAK VISTA WATER LINE
 CITY OF BURNET
 BURNET, TEXAS

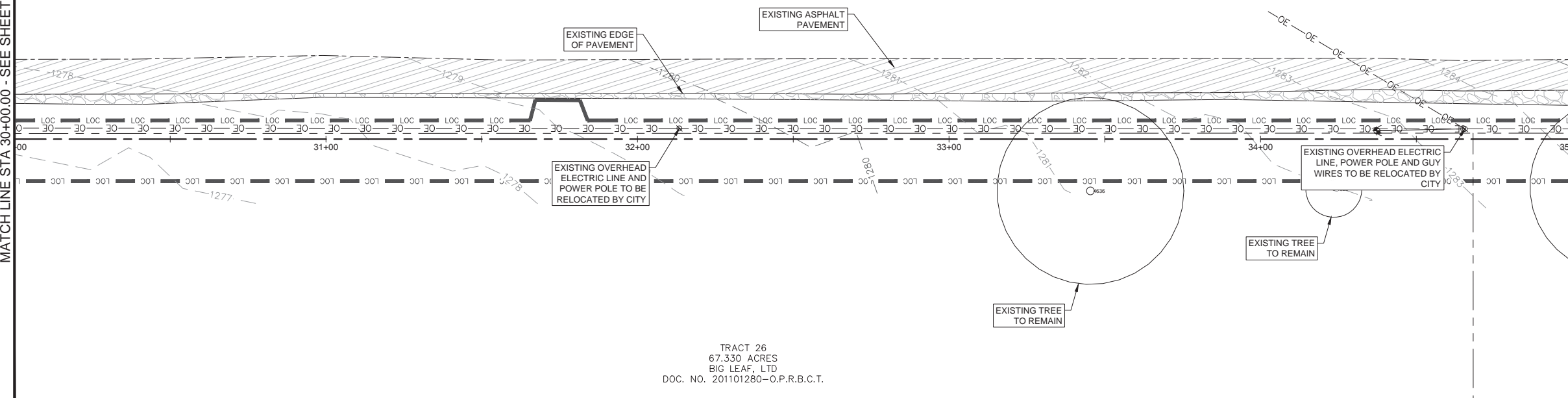
STATE OF TEXAS
 D. MARTIN STARY
 102414
 LICENSED PROFESSIONAL ENGINEER
 D. Martin Stary
 11/20/2019

Job No.	Scale (Hor.), AS NOTED	Scale (Vert.), AS NOTED	Checked By: DMS	Drawn By: NTF
18-148				
Date:	Rev. No.	Date	Remarks	

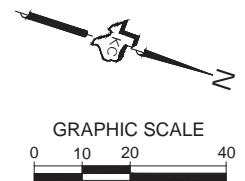
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MATCH LINE STA 30+00.00 - SEE SHEET 4.1

MATCH LINE STA 35+00.00 - SEE THIS SHEET



TRACT 26
 67.330 ACRES
 BIG LEAF, LTD
 DOC. NO. 201101280-O.P.R.B.C.T.

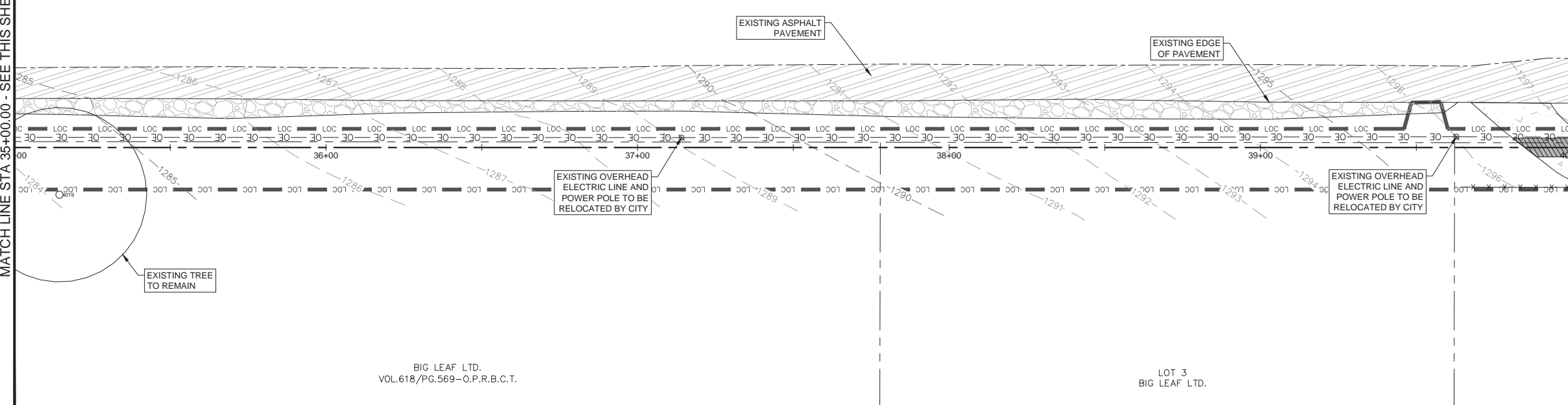


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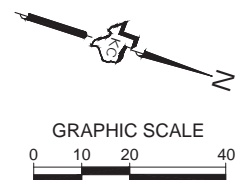
MATCH LINE STA 35+00.00 - SEE THIS SHEET

MATCH LINE STA 35+00.00 - SEE THIS SHEET



BIG LEAF LTD.
 VOL.618/PG.569-O.P.R.B.C.T.

LOT 3
 BIG LEAF LTD.



DEMOLITION NOTES CONTINUED:

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MATCH LINE STA 40+00.00 - SEE SHEET 4.3

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 Email: info@kcengineering.com
 REGISTRATION # F-000977



EXISTING CONDITIONS &
 DEMO PLAN
 OAK VISTA WATER LINE
 CITY OF BURNET
 BURNET, TEXAS

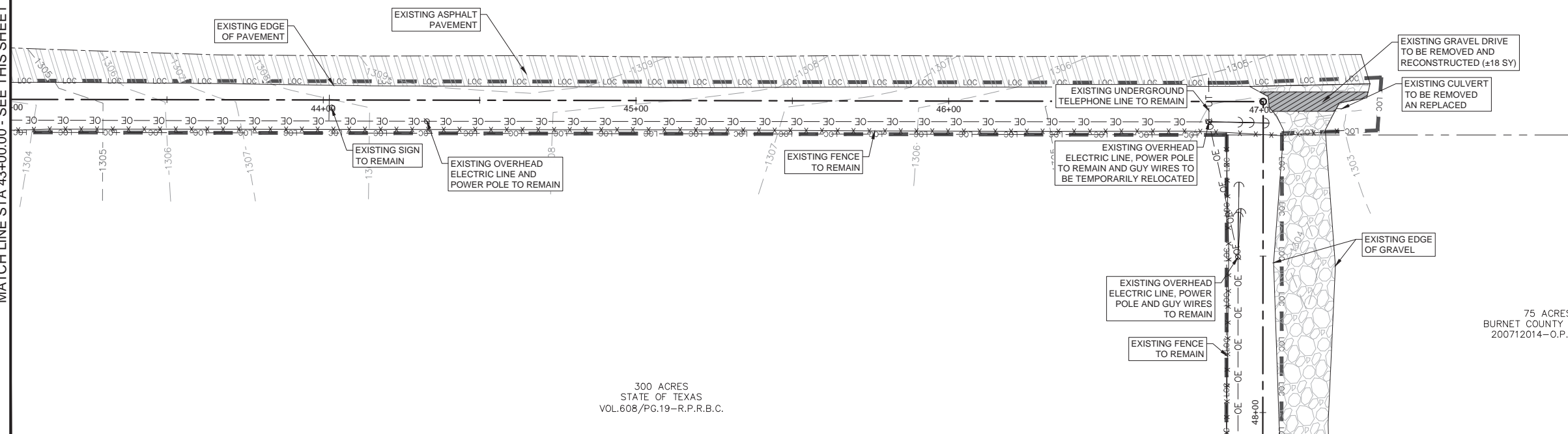
11/20/2019

D. Martin Stary

Job No.	18-148
Scale (Hor.): AS NOTED	Scale (Vert.): AS NOTED
Date:	Checked By: DMS
Rev. No.	Drawn By: NTF
	Date
	Remarks

Date: Nov 20, 2019, 1:39pm User ID: nathan.fuller
 File: K:\18-140 City of Burnet - Oak Vista Water Line Design\Plan Sheets\4.0 EXISTING CONDITIONS & DEMO PLAN.dwg

MATCHLINE STA 43+00.00 - SEE THIS SHEET



300 ACRES
 STATE OF TEXAS
 VOL.608/PG.19-R.P.R.B.C.

75 ACRES
 BURNET COUNTY TEXAS
 200712014-0.P.R.B.C.

MATCHLINE STA 46+00.00 - SEE SHEET 4.4

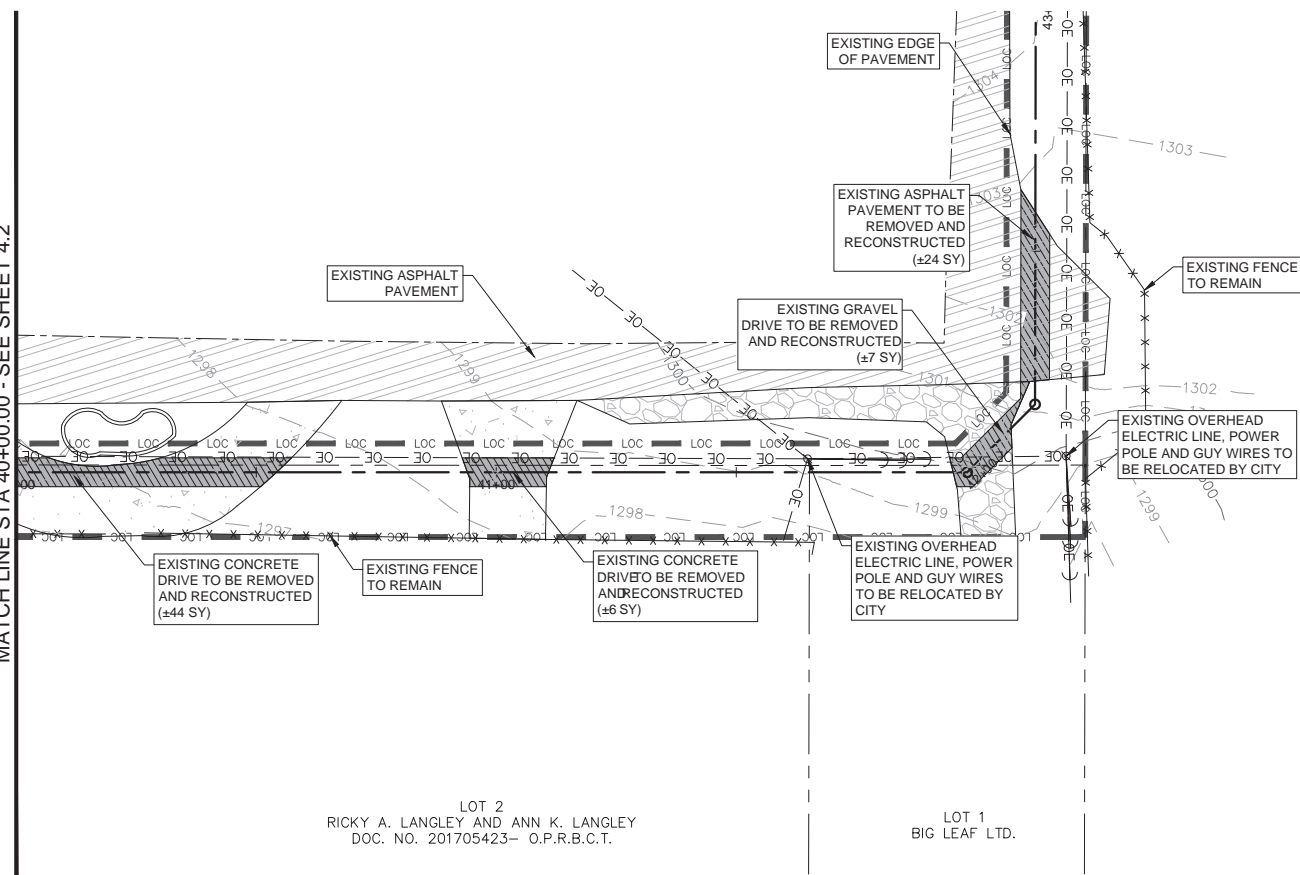
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Job No.	Scale (Hor.): AS NOTED	Scale (Vert.): AS NOTED	Checked By: DMS	Drawn By: NTF
18-148				
Date:				
Rev. No.				
				Remarks

SHEET
4.3

MATCHLINE STA 40+00.00 - SEE SHEET 4.2



LOT 2
 RICKY A. LANGLEY AND ANN K. LANGLEY
 DOC. NO. 201705423- O.P.R.B.C.T.

LOT 1
 BIG LEAF LTD.

300 ACRES
 STATE OF TEXAS
 VOL.608/PG.19-R.P.R.B.C.

MATCHLINE STA 43+00.00 - SEE THIS SHEET

DEMOLITION NOTES:

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EXISTING CONDITIONS &
 DEMO PLAN
 OAK VISTA WATER LINE
 CITY OF BURNET
 BURNET, TEXAS



D. Martin Stary
 11/20/2019

K.C. ENGINEERING, INC.
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 MARBLE FALLS, TEXAS 78654
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 REGISTRATION # F-000977

Date: Nov 20, 2019, 1:39pm User ID: nathan.fuller
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MATCH LINE STA 48+00.00 - SEE SHEET 4.3

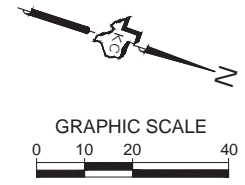
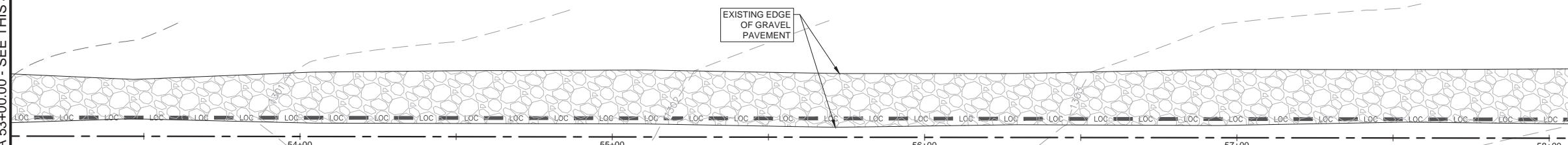
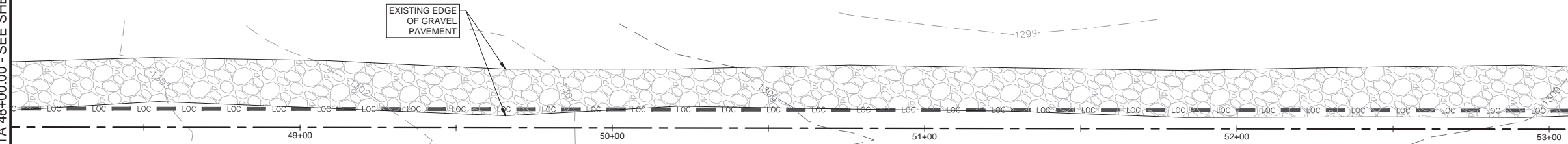
MATCH LINE STA 53+00.00 - SEE THIS SHEET

75 ACRES
 BURNET COUNTY DOC. NO.
 200712014-O.P.R.B.C.T.

300 ACRES
 STATE OF TEXAS
 VOL.608/PG.19-R.P.R.B.C.

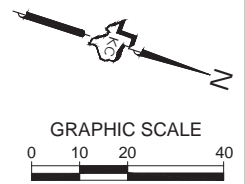
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EXISTING CONDITIONS &
 DEMO PLAN
 OAK VISTA WATER LINE
 CITY OF BURNET
 BURNET, TEXAS



D. Martin Stary
 11/20/2019

Job No.	18-148
Scale (Hor.): AS NOTED	Scale (Vert.): AS NOTED
Date:	Checked By: DMS
Rev. No.	Drawn By: NTF
	Date
	Remarks

SHEET
 4.4

Date: Nov 20, 2019, 1:39pm User ID: nathan.fuller
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MATCH LINE STA 58+00.00 - SEE SHEET 4.4

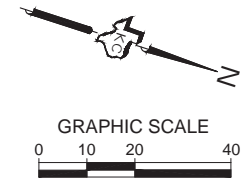
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75 ACRES
 BURNET COUNTY DOC. NO.
 200712014-O.P.R.B.C.T.

300 ACRES
 STATE OF TEXAS
 VOL.608/PG.19-R.P.R.B.C.

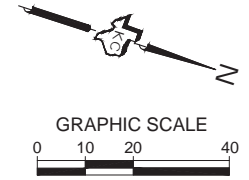
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EXISTING CONDITIONS &
 DEMO PLAN
 OAK VISTA WATER LINE
 CITY OF BURNET
 BURNET, TEXAS



D. Martin Stary

11/20/2019

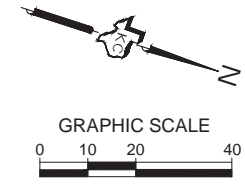
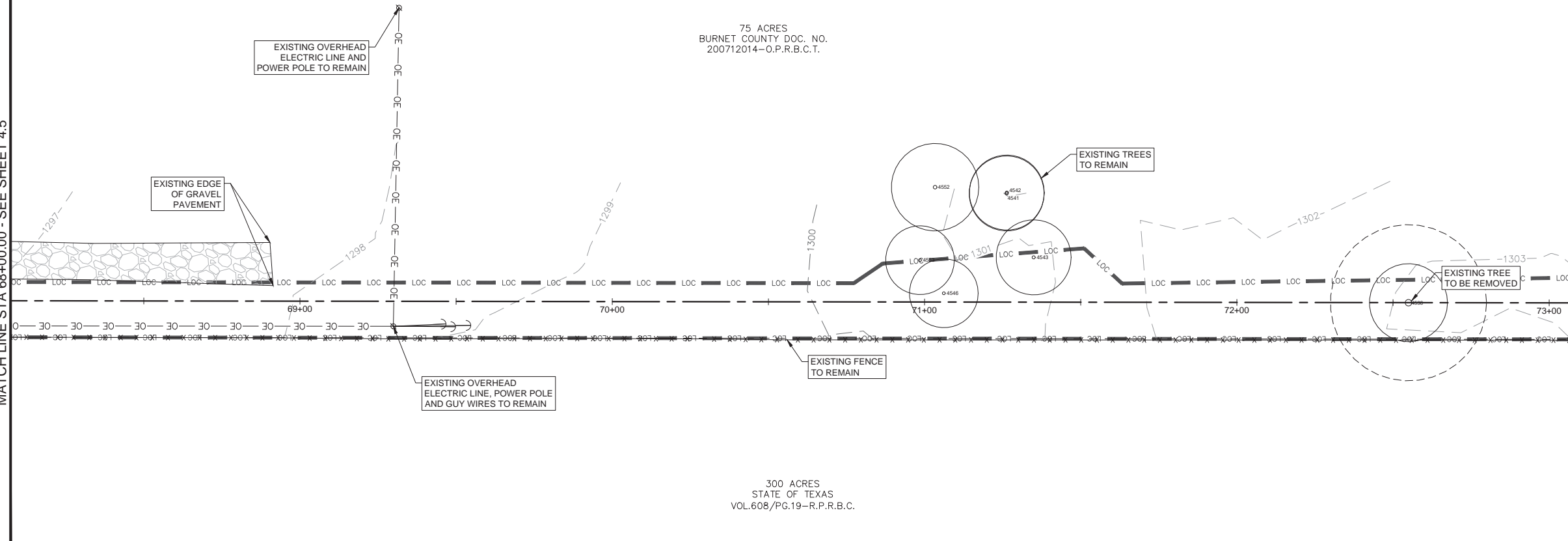
Job No.	18-148
Scale (Hor.): AS NOTED	Scale (Vert.): AS NOTED
Date:	Checked By: DMS
Rev. No.	Drawn By: NTF
	Date
	Remarks

SHEET
 4.5

Date: Nov 20, 2019, 1:39pm User ID: nathan.fuller
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MATCH LINE STA 68+00.00 - SEE SHEET 4.5

MATCH LINE STA 73+00.00 - SEE THIS SHEET

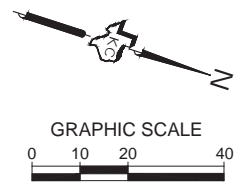
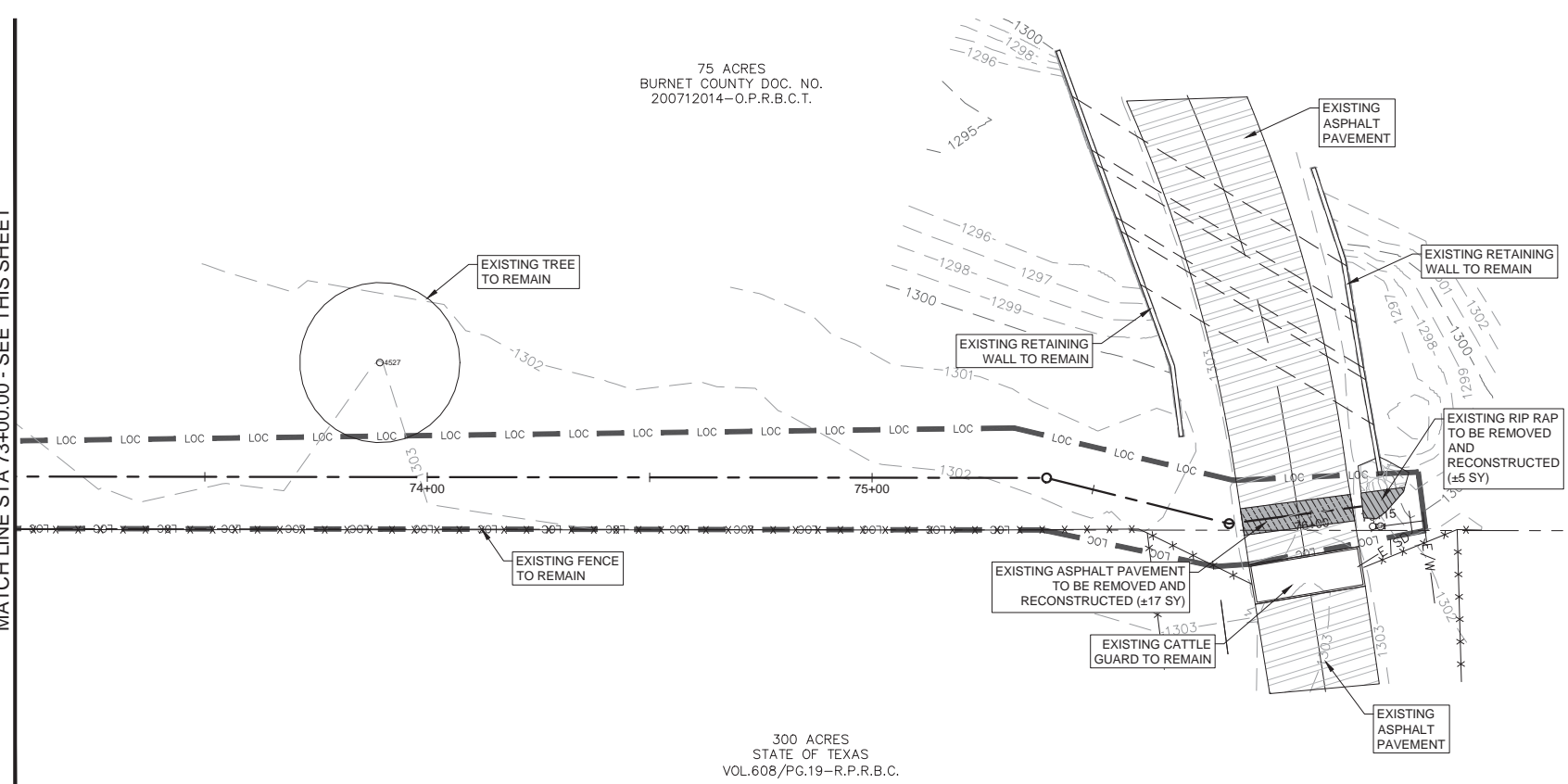


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EXISTING CONDITIONS & DEMO PLAN
OAK VISTA WATER LINE
 CITY OF BURNET
 BURNET, TEXAS

STATE OF TEXAS
 D. MARTIN STARY
 102414
 LICENSED PROFESSIONAL ENGINEER
 D. Martin Stary
 11/20/2019



TREES TO REMAIN

TREE #	TYPE	DIA
4019	LIVE (PLATEAU) OAK	28.00
4527	LIVE (PLATEAU) OAK	18.00
4541	LIVE (PLATEAU) OAK	12.00
4542	LIVE (PLATEAU) OAK	12.00
4543	LIVE (PLATEAU) OAK	12.00
4546	LIVE (PLATEAU) OAK	11.00
4552	LIVE (PLATEAU) OAK	14.00
4553	LIVE (PLATEAU) OAK	11.00
4625	LIVE (PLATEAU) OAK	9.00
4636	LIVE (PLATEAU) OAK	30.00
4667	LIVE (PLATEAU) OAK	10.00
4670	LIVE (PLATEAU) OAK	9.00
4671	LIVE (PLATEAU) OAK	7.00
4672	LIVE (PLATEAU) OAK	7.00
4673	LIVE (PLATEAU) OAK	15.00
4674	LIVE (PLATEAU) OAK	11.00
4675	LIVE (PLATEAU) OAK	7.00
4698	LIVE (PLATEAU) OAK	8.00
4699	LIVE (PLATEAU) OAK	8.00
4700	LIVE (PLATEAU) OAK	8.00

TREES TO REMAIN

TREE #	TYPE	DIA
4701	LIVE (PLATEAU) OAK	10.00
4702	LIVE (PLATEAU) OAK	10.00
4733	LIVE (PLATEAU) OAK	15.00
4734	LIVE (PLATEAU) OAK	13.00
4735	LIVE (PLATEAU) OAK	7.00
4736	LIVE (PLATEAU) OAK	10.00
4779	LIVE (PLATEAU) OAK	16.00
4789	LIVE (PLATEAU) OAK	24.00
4790	LIVE (PLATEAU) OAK	9.00
4791	LIVE (PLATEAU) OAK	13.00
4802	LIVE (PLATEAU) OAK	30.00
4899	LIVE (PLATEAU) OAK	14.00
4900	LIVE (PLATEAU) OAK	18.00
4901	LIVE (PLATEAU) OAK	16.00
4910	LIVE (PLATEAU) OAK	13.00
4911	LIVE (PLATEAU) OAK	12.00
4912	LIVE (PLATEAU) OAK	13.00
4913	LIVE (PLATEAU) OAK	11.00

TREES TO BE REMOVED

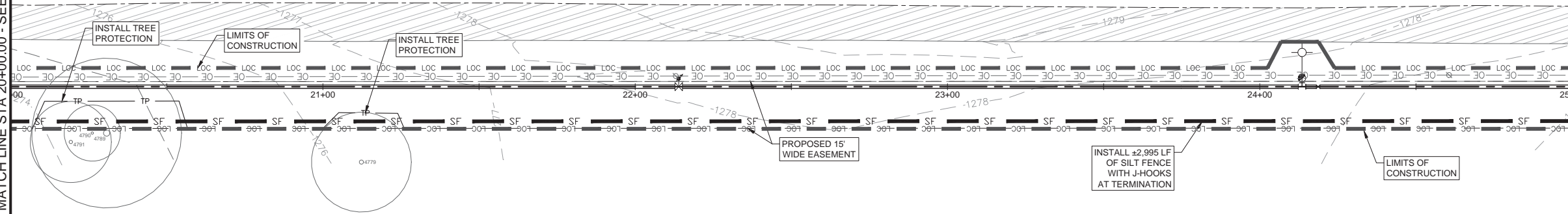
TREE #	TYPE	DIA
4536	LIVE (PLATEAU) OAK	25.00

- DEMOLITION NOTES CONTINUED:**
- CONTRACTOR IS RESPONSIBLE FOR DEMOLITION OF ANY AND ALL EXISTING BUILDINGS/STRUCTURES ON SITE AND UTILITY RELOCATION AND DISCONNECTION WORK. CONTRACTOR SHALL COORDINATE WITH OWNER REGARDING SALVAGE, RELOCATION AND/OR DISPOSAL OF ALL EXISTING BUILDINGS AND UTILITIES. DEMOLITION CONTRACTOR TO CONTACT LOCAL UTILITY AUTHORITY TO DISCONNECT, RELOCATE AND/OR CAP EXISTING UTILITIES INVOLVED IN DEMOLITION.
 - CONTRACTOR TO REMOVE ALL CONCRETE, PAVEMENT, CONCRETE CURBS, AND LANDSCAPE FOR THE ENTIRE SITE, WHERE SHOWN BY ENGINEER. CONTRACTOR SHALL ALSO REMOVE ALL FOOTINGS, FOUNDATIONS, AND UTILITY LINES SERVING EXISTING BUILDING AND REMOVED BUILDING STRUCTURES WHERE SHOWN BY ENGINEER.
 - CONTRACTOR IS RESPONSIBLE FOR VISITING THE SITE AND IDENTIFYING ANY ADDITIONAL ITEMS THAT ARE TO BE DEMOLISHED, REMOVED, OR RELOCATED AND TO INCLUDE THESE ITEMS AS PART OF THEIR BID.
 - REFER TO GENERAL NOTES FOR ADDITIONAL INFORMATION.

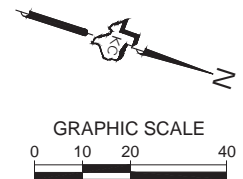
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18-148				
Date:				
Rev. No.				

Date: Nov 20, 2019, 1:40pm User ID: nathan.fuller
 File: K:\18-140 City of Burnet - Oak Vista Water Line Design\Plan Sheets\5.0 EROSION CONTROL PLAN.dwg

MATCH LINE STA 20+00.00 - SEE SHEET 5.0



TRACT 26
 67.330 ACRES
 BIG LEAF, LTD
 DOC. NO. 201101280-O.P.R.B.C.T.

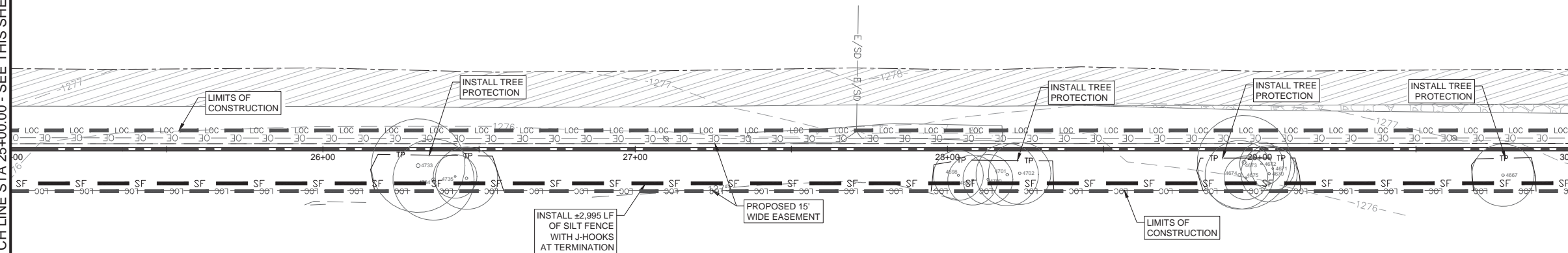


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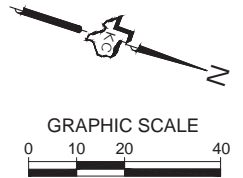
1. REVEGETATION FOR AREAS WITH SLOPES OF 3:1 (H:V) SHALL REQUIRE THE INSTALLATION OF EROSION CONTROL MATTING OR THROUGH INSTALLATION OF SOD. AREAS WITH SLOPES IN EXCESS OF 3:1 (H:V) SHALL REQUIRE RETAINING WALLS OR OTHER SLOPE STABILIZATION METHODS.
2. AREAS LOCATED WITHIN THE LIMITS OF CONSTRUCTION MAY BE USED AS STAGING, STOCKPILE, AND SPOILS AREAS. AT THE DISCRETION OF THE INSPECTOR, ADDITIONAL SILT FENCING MAY BE REQUIRED AT THESE LOCATIONS.
3. NO TREES SHALL BE PRUNED OR REMOVED WITHOUT PRIOR NOTIFICATION TO, AND APPROVAL FROM, THE OWNER.
4. REFER TO GENERAL NOTES FOR ADDITIONAL INFORMATION.
5. IT IS THE CONTRACTOR'S SOLE RESPONSIBILITY TO FILE, AT THE CONTRACTOR'S EXPENSE, ALL FORMS AND PAPERWORK REQUIRED BY THE TPDES GENERAL PERMIT TXR150000 GUIDELINES.
6. CONCRETE WASHOUT LOCATION TO BE DETERMINED ONCE CONSTRUCTION HAS BEGUN AND SHALL BE PROPERLY NOTED ON THE SITE MAP AT THAT TIME.
7. MUD AND OR DIRT TRACKED INTO THE ROADWAY MUST BE IMMEDIATELY REMOVED UPON DISCOVERY.
8. ENVIRONMENTAL INSPECTOR MAY REQUEST ADDITIONAL CONTROLS BE INSTALLED ONSITE IF NEEDED.
9. J-HOOKS SHALL BE INSTALLED IN ALL AREAS WHERE THE SILT FENCE IS GREATER THAN 30' FROM THE CONTOURS AND AT ENDS OF SILT FENCE.
10. INSTALL ALL TEMPORARY EROSION AND SEDIMENTATION CONTROLS IN ACCORDANCE WITH THIS PLAN.

MATCH LINE STA 25+00.00 - SEE THIS SHEET

MATCH LINE STA 25+00.00 - SEE THIS SHEET



TRACT 26
 67.330 ACRES
 BIG LEAF, LTD
 DOC. NO. 201101280-O.P.R.B.C.T.



SEQUENCE OF CONSTRUCTION

1. INSTALL ALL TEMPORARY EROSION AND SEDIMENTATION CONTROLS IN ACCORDANCE WITH THIS PLAN.
2. PRIOR TO CONSTRUCTION, THE CONTRACTOR SHALL CONDUCT SITE WORK PRE-CONSTRUCTION CONFERENCE BETWEEN THE CITY, CONSULTING ENGINEER, CONTRACTOR(S), UTILITY COMPANIES, AND OTHER AFFECTED PARTIES.
3. INSTALL ALL UTILITIES AND APPURTENANCES IN ACCORDANCE WITH THE APPROVED PLANS.
4. PERFORM FINAL SITE GRADING AND ESTABLISH VEGETATIVE AREAS.
5. PERFORM CLEAN UP FOR THE SITE AND REVEGETATE ALL DISTURBED AREAS IN ACCORDANCE WITH THE PROJECT SPECIFICATIONS.
6. REMOVE ALL SEDIMENT FROM SITE, RESTORE AND STABILIZE ANY DISTURBED AREAS.
7. ONCE A MINIMUM OF 80% VEGETATION IS ESTABLISHED (OR AS REQUIRED BY THE PROJECT SPECIFICATIONS), WITH NO BARE AREAS EXCEEDING 16 SF, CONTACT ENGINEER AND LCRA INSPECTOR FOR INSPECTION.
8. REMOVE ALL TEMPORARY EROSION AND SEDIMENTATION CONTROLS.

MATCH LINE STA 30+00.00 - SEE SHEET 5.2

K.C. ENGINEERING, INC.
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705 HWY. 281 NORTH, PLAZA I, SUITE 103
 MARBLE FALLS, TEXAS 78654
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 Email: info@kceengineering.com
 REGISTRATION # F-000977



EROSION CONTROL PLAN
 OAK VISTA WATER LINE
 CITY OF BURNET
 BURNET, TEXAS

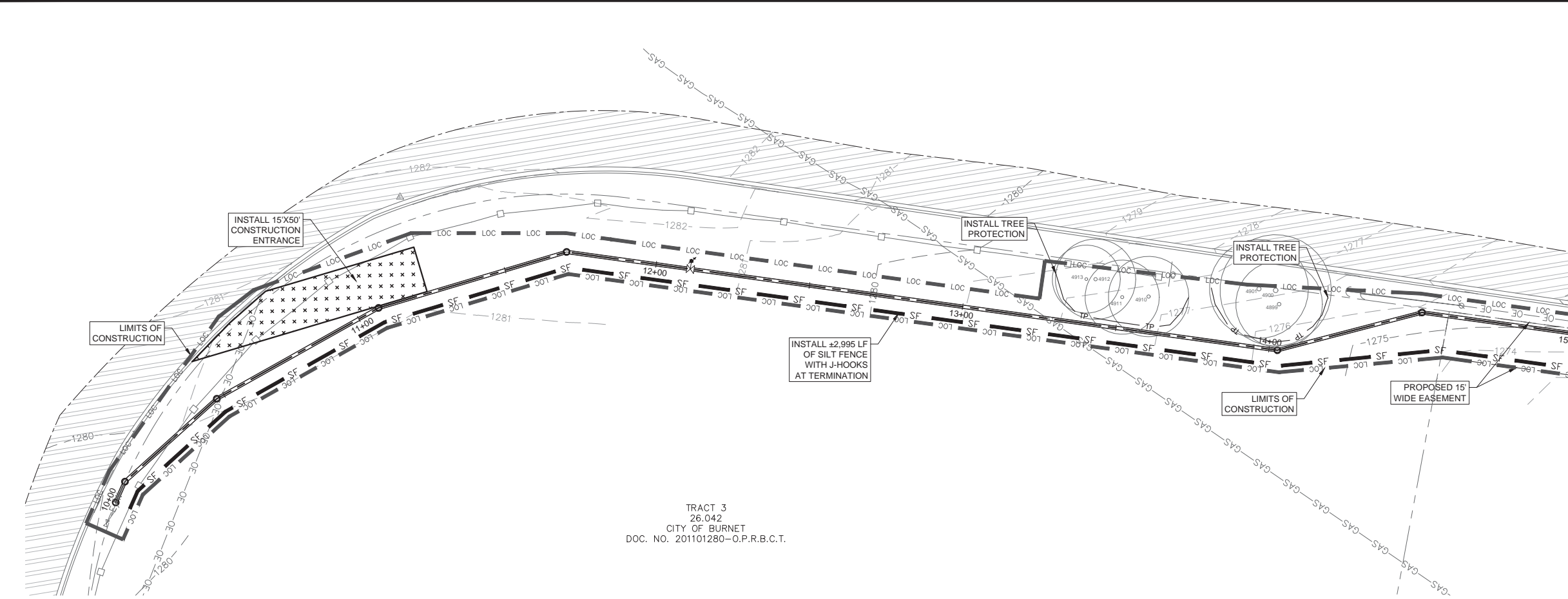


D. Martin Stary

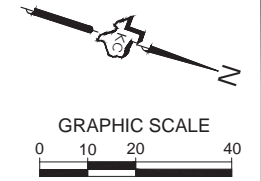
11/20/2019

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Rev. No.	Rev. No.	Rev. No.	Rev. No.	Rev. No.
Remarks				

Date: Nov 20, 2019, 1:40pm User ID: nathan.fuller
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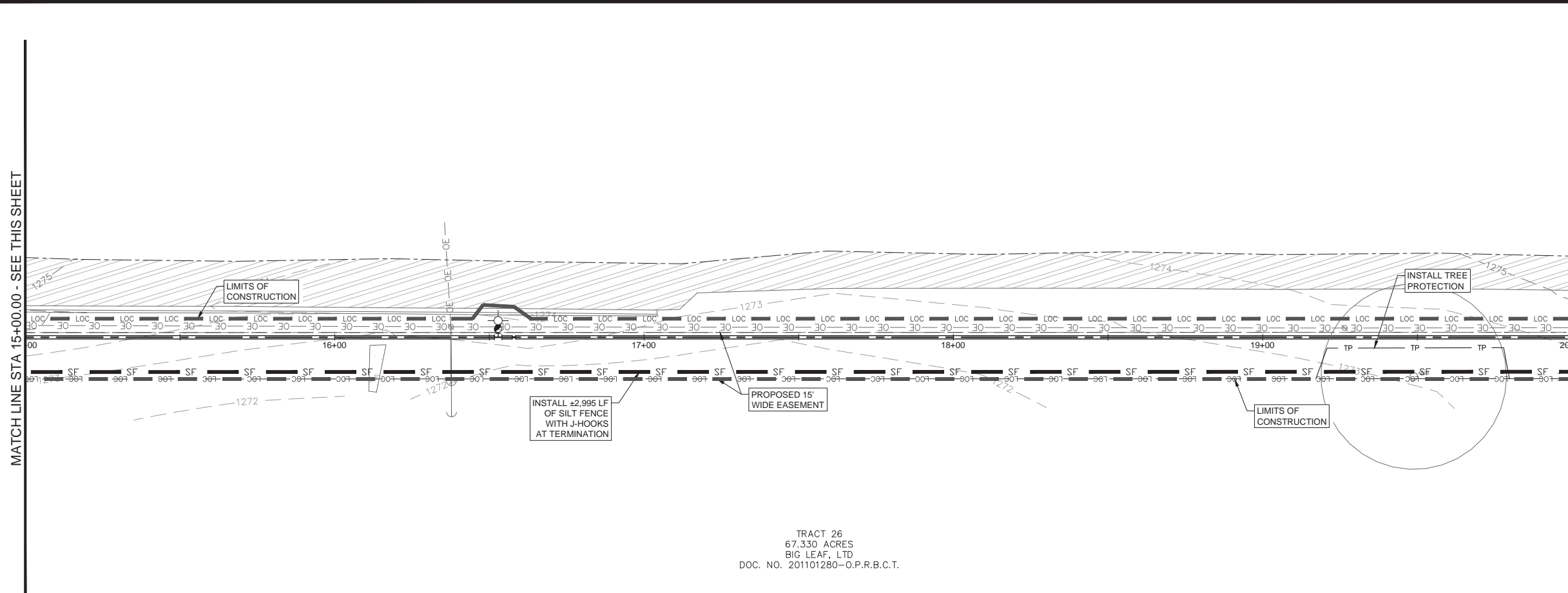


TRACT 3
 26.042
 CITY OF BURNET
 DOC. NO. 201101280-O.P.R.B.C.T.

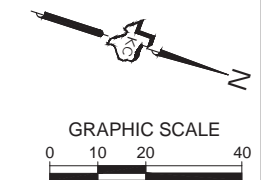


- NOTES
1. REVEGETATION FOR AREAS WITH SLOPES OF 3:1 (H:V) SHALL REQUIRE THE INSTALLATION OF EROSION CONTROL MATTING OR THROUGH INSTALLATION OF SOD. AREAS WITH SLOPES IN EXCESS OF 3:1 (H:V) SHALL REQUIRE RETAINING WALLS OR OTHER SLOPE STABILIZATION METHODS.
 2. AREAS LOCATED WITHIN THE LIMITS OF CONSTRUCTION MAY BE USED AS STAGING, STOCKPILE, AND SPOILS AREAS. AT THE DISCRETION OF THE INSPECTOR, ADDITIONAL SILT FENCING MAY BE REQUIRED AT THESE LOCATIONS.
 3. NO TREES SHALL BE PRUNED OR REMOVED WITHOUT PRIOR NOTIFICATION TO, AND APPROVAL FROM, THE OWNER.
 4. REFER TO GENERAL NOTES FOR ADDITIONAL INFORMATION.
 5. IT IS THE CONTRACTOR'S SOLE RESPONSIBILITY TO FILE, AT THE CONTRACTOR'S EXPENSE, ALL FORMS AND PAPERWORK REQUIRED BY THE TPDES GENERAL PERMIT TXR150000 GUIDELINES.
 6. CONCRETE WASHOUT LOCATION TO BE DETERMINED ONCE CONSTRUCTION HAS BEGUN AND SHALL BE PROPERLY NOTED ON THE SITE MAP AT THAT TIME.
 7. MUD AND OR DIRT TRACKED INTO THE ROADWAY MUST BE IMMEDIATELY REMOVED UPON DISCOVERY.
 8. ENVIRONMENTAL INSPECTOR MAY REQUEST ADDITIONAL CONTROLS BE INSTALLED ONSITE IF NEEDED.
 9. J-HOOKS SHALL BE INSTALLED IN ALL AREAS WHERE THE SILT FENCE IS GREATER THAN 30' FROM THE CONTOURS AND AT ENDS OF SILT FENCE.
 10. INSTALL ALL TEMPORARY EROSION AND SEDIMENTATION CONTROLS IN ACCORDANCE WITH THIS PLAN.

MATCH LINE STA 15+00.00 - SEE THIS SHEET



TRACT 26
 67.330 ACRES
 BIG LEAF, LTD
 DOC. NO. 201101280-O.P.R.B.C.T.



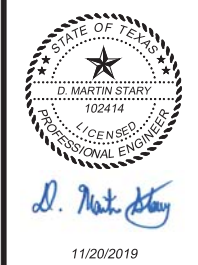
- SEQUENCE OF CONSTRUCTION
1. INSTALL ALL TEMPORARY EROSION AND SEDIMENTATION CONTROLS IN ACCORDANCE WITH THIS PLAN.
 2. PRIOR TO CONSTRUCTION, THE CONTRACTOR SHALL CONDUCT SITE WORK PRE-CONSTRUCTION CONFERENCE BETWEEN THE CITY, CONSULTING ENGINEER, CONTRACTOR(S), UTILITY COMPANIES, AND OTHER AFFECTED PARTIES.
 3. INSTALL ALL UTILITIES AND APPURTENANCES IN ACCORDANCE WITH THE APPROVED PLANS.
 4. PERFORM FINAL SITE GRADING AND ESTABLISH VEGETATIVE AREAS.
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 8. REMOVE ALL TEMPORARY EROSION AND SEDIMENTATION CONTROLS.

MATCH LINE STA 20+00.00 - SEE SHEET 5.1

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 REGISTRATION # F-000977



EROSION CONTROL PLAN
 OAK VISTA WATER LINE
 CITY OF BURNET
 BURNET, TEXAS

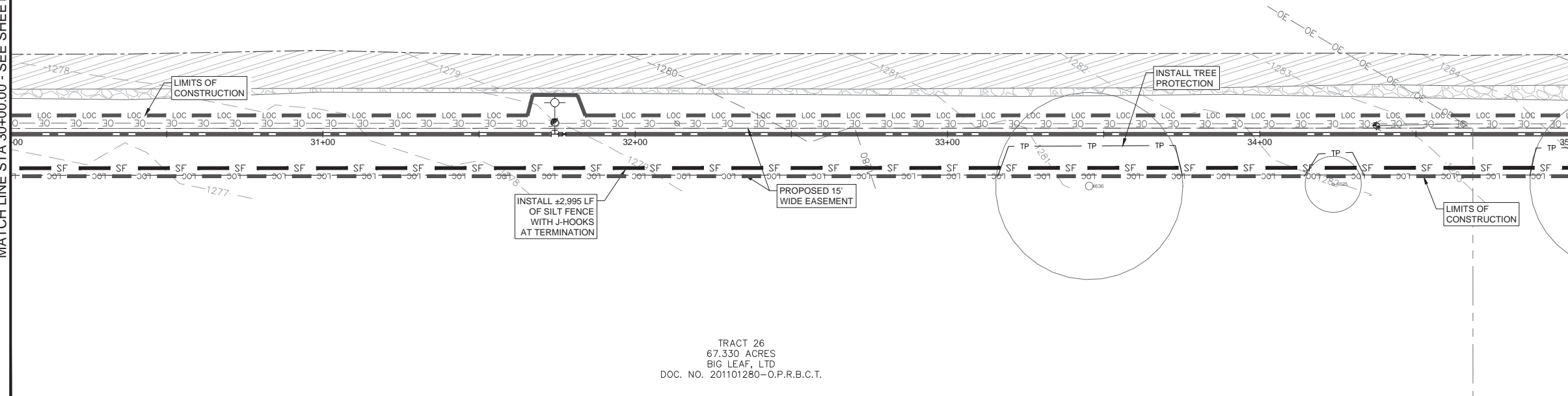


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18-148				
Date:	Rev. No.	Date	Remarks	

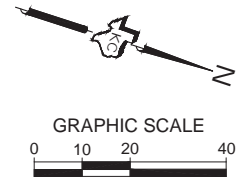
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MATCH LINE STA 30+00.00 - SEE SHEET 5.1

MATCH LINE STA 35+00.00 - SEE THIS SHEET



TRACT 26
 67.330 ACRES
 BIG LEAF, LTD
 DOC. NO. 201101280-O.P.R.B.C.T.



NOTES

1. REVEGETATION FOR AREAS WITH SLOPES OF 3:1 (H:V) SHALL REQUIRE THE INSTALLATION OF EROSION CONTROL MATTING OR THROUGH INSTALLATION OF SOD. AREAS WITH SLOPES IN EXCESS OF 3:1 (H:V) SHALL REQUIRE RETAINING WALLS OR OTHER SLOPE STABILIZATION METHODS.
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6. CONCRETE WASHOUT LOCATION TO BE DETERMINED ONCE CONSTRUCTION HAS BEGUN AND SHALL BE PROPERLY NOTED ON THE SITE MAP AT THAT TIME.
7. MUD AND OR DIRT TRACKED INTO THE ROADWAY MUST BE IMMEDIATELY REMOVED UPON DISCOVERY.
8. ENVIRONMENTAL INSPECTOR MAY REQUEST ADDITIONAL CONTROLS BE INSTALLED ONSITE IF NEEDED.
9. J-HOOKS SHALL BE INSTALLED IN ALL AREAS WHERE THE SILT FENCE IS GREATER THAN 30" FROM THE CONTOURS AND AT ENDS OF SILT FENCE.
10. INSTALL ALL TEMPORARY EROSION AND SEDIMENTATION CONTROLS IN ACCORDANCE WITH THIS PLAN.

MATCH LINE STA 35+00.00 - SEE THIS SHEET

K.C. ENGINEERING, INC.
 CONSULTING ENGINEERS



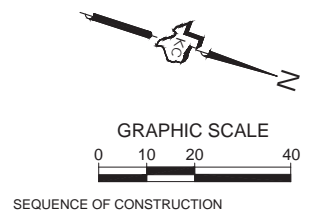
705 HWY. 281 NORTH, PLAZA I, SUITE 103
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 REGISTRATION # F-000977

EROSION CONTROL PLAN
 OAK VISTA WATER LINE
 CITY OF BURNET
 BURNET, TEXAS



D. Martin Stary

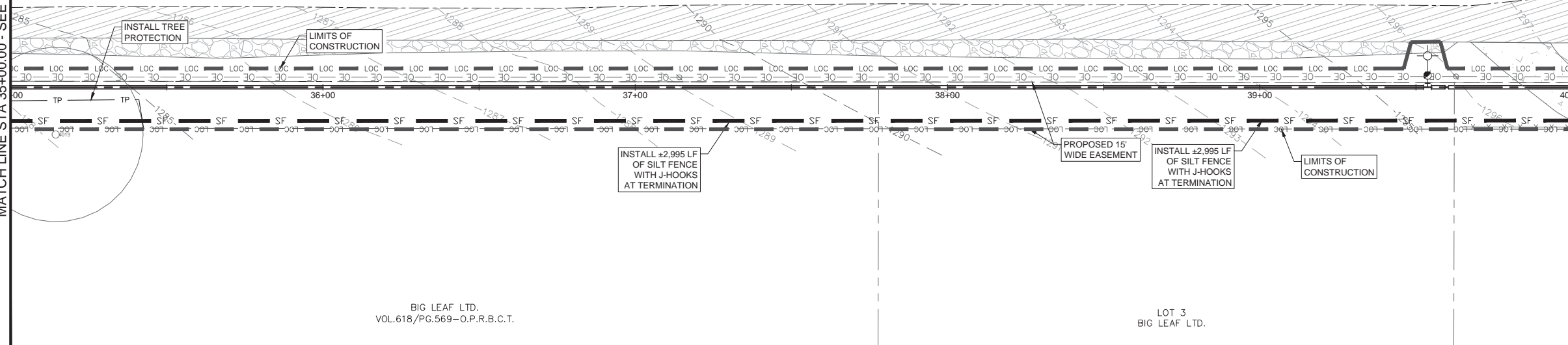
11/20/2019



SEQUENCE OF CONSTRUCTION

1. INSTALL ALL TEMPORARY EROSION AND SEDIMENTATION CONTROLS IN ACCORDANCE WITH THIS PLAN.
2. PRIOR TO CONSTRUCTION, THE CONTRACTOR SHALL CONDUCT SITE WORK PRE-CONSTRUCTION CONFERENCE BETWEEN THE CITY, CONSULTING ENGINEER, CONTRACTOR(S), UTILITY COMPANIES, AND OTHER AFFECTED PARTIES.
3. INSTALL ALL UTILITIES AND APPURTENANCES IN ACCORDANCE WITH THE APPROVED PLANS.
4. PERFORM FINAL SITE GRADING AND ESTABLISH VEGETATIVE AREAS.
5. PERFORM CLEAN UP FOR THE SITE AND REVEGETATE ALL DISTURBED AREAS IN ACCORDANCE WITH THE PROJECT SPECIFICATIONS.
6. REMOVE ALL SEDIMENT FROM SITE, RESTORE AND STABILIZE ANY DISTURBED AREAS.
7. ONCE A MINIMUM OF 80% VEGETATION IS ESTABLISHED (OR AS REQUIRED BY THE PROJECT SPECIFICATIONS), WITH NO BARE AREAS EXCEEDING 16 SF, CONTACT ENGINEER AND LCRA INSPECTOR FOR INSPECTION.
8. REMOVE ALL TEMPORARY EROSION AND SEDIMENTATION CONTROLS.

MATCH LINE STA 40+00.00 - SEE SHEET 5.3



BIG LEAF LTD.
 VOL.618/P.G.569-O.P.R.B.C.T.

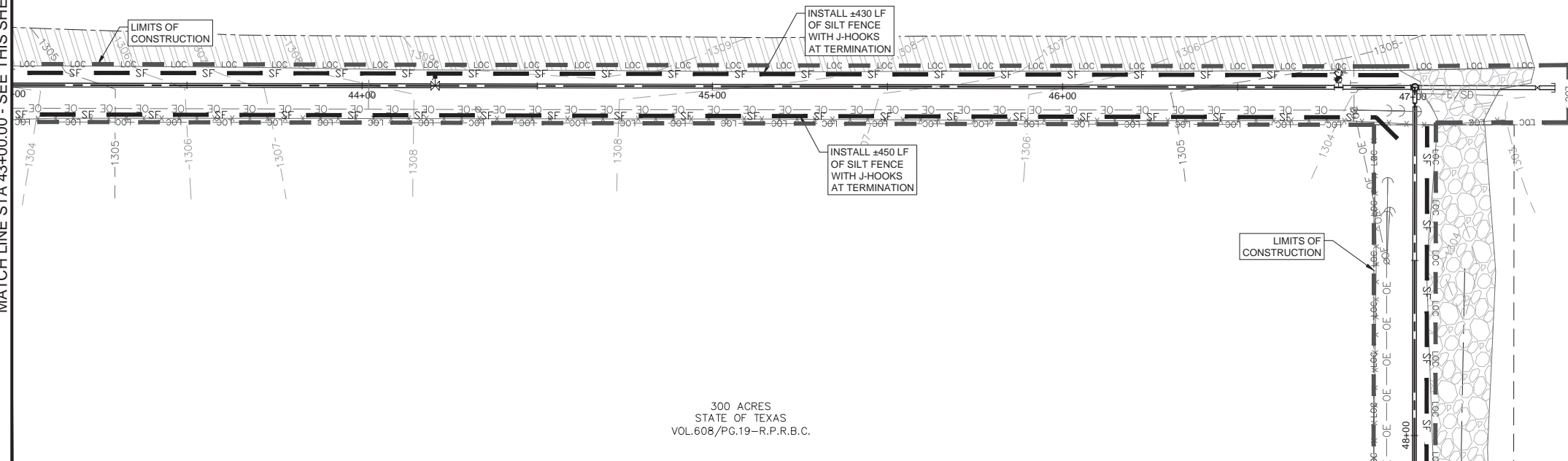
LOT 3
 BIG LEAF LTD.

Job No.	Scale (Hor.): AS NOTED	Scale (Vert.): AS NOTED	Checked By: DMS	Drawn By: NTF
18-148				
Date:				
Rev. No.				

SHEET
 5.2

Date: Nov 20, 2019, 1:40pm User ID: nathan.fuller
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MATCHLINE STA 43+00.00 - SEE THIS SHEET

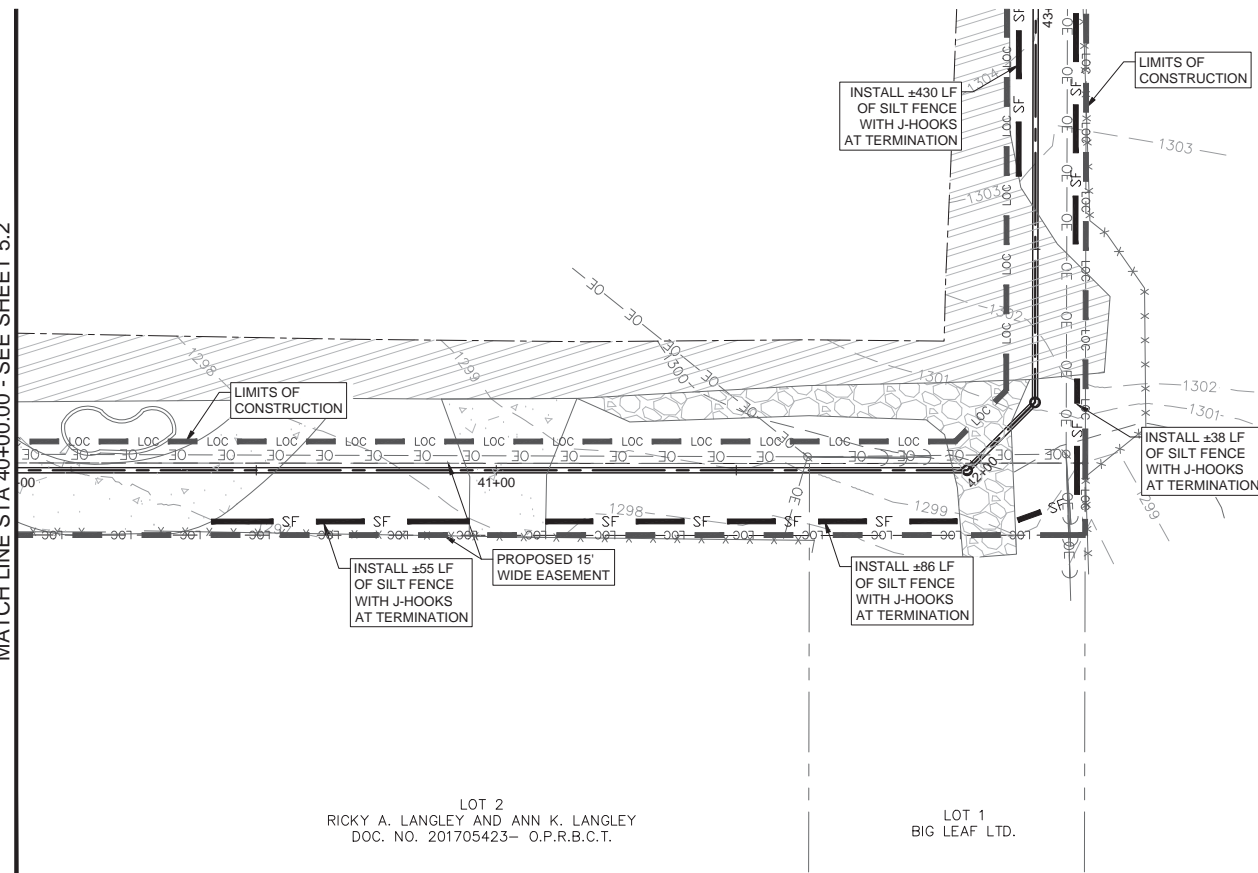


300 ACRES
 STATE OF TEXAS
 VOL.608/PG.19-R.P.R.B.C.

75 ACRES
 BURNET COUNTY TEXAS
 200712014-0.P.P.

MATCHLINE STA 48+00.00 - SEE SHEET 5.4

MATCHLINE STA 40+00.00 - SEE SHEET 5.2



LOT 2
 RICKY A. LANGLEY AND ANN K. LANGLEY
 DOC. NO. 201705423- O.P.R.B.C.T.

LOT 1
 BIG LEAF LTD.

300 ACRES
 STATE OF TEXAS
 VOL.608/PG.19-R.P.R.B.C.

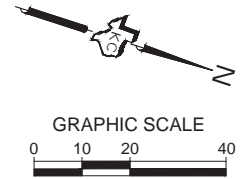
MATCHLINE STA 43+00.00 - SEE THIS SHEET

SEQUENCE OF CONSTRUCTION

1. INSTALL ALL TEMPORARY EROSION AND SEDIMENTATION CONTROLS IN ACCORDANCE WITH THIS PLAN.
2. PRIOR TO CONSTRUCTION, THE CONTRACTOR SHALL CONDUCT SITE WORK PRE-CONSTRUCTION CONFERENCE BETWEEN THE CITY, CONSULTING ENGINEER, CONTRACTOR(S), UTILITY COMPANIES, AND OTHER AFFECTED PARTIES.
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4. PERFORM FINAL SITE GRADING AND ESTABLISH VEGETATIVE AREAS.
5. PERFORM CLEAN UP FOR THE SITE AND REVEGETATE ALL DISTURBED AREAS IN ACCORDANCE WITH THE PROJECT SPECIFICATIONS.
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7. ONCE A MINIMUM OF 80% VEGETATION IS ESTABLISHED (OR AS REQUIRED BY THE PROJECT SPECIFICATIONS), WITH NO BARE AREAS EXCEEDING 16 SF, CONTACT ENGINEER AND LCRA INSPECTOR FOR INSPECTION.
8. REMOVE ALL TEMPORARY EROSION AND SEDIMENTATION CONTROLS.

NOTES

1. REVEGETATION FOR AREAS WITH SLOPES OF 3:1 (H:V) SHALL REQUIRE THE INSTALLATION OF EROSION CONTROL MATTING OR THROUGH INSTALLATION OF SOD. AREAS WITH SLOPES IN EXCESS OF 3:1 (H:V) SHALL REQUIRE RETAINING WALLS OR OTHER SLOPE STABILIZATION METHODS.
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6. CONCRETE WASHOUT LOCATION TO BE DETERMINED ONCE CONSTRUCTION HAS BEGUN AND SHALL BE PROPERLY NOTED ON THE SITE MAP AT THAT TIME.
7. MUD AND OR DIRT TRACKED INTO THE ROADWAY MUST BE IMMEDIATELY REMOVED UPON DISCOVERY.
8. ENVIRONMENTAL INSPECTOR MAY REQUEST ADDITIONAL CONTROLS BE INSTALLED ONSITE IF NEEDED.
9. J-HOOKS SHALL BE INSTALLED IN ALL AREAS WHERE THE SILT FENCE IS GREATER THAN 30' FROM THE CONTOURS AND AT ENDS OF SILT FENCE.
10. INSTALL ALL TEMPORARY EROSION AND SEDIMENTATION CONTROLS IN ACCORDANCE WITH THIS PLAN.



K.C. ENGINEERING, INC.
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 Email: info@kcengineering.com
 REGISTRATION # F-000977



EROSION CONTROL PLAN
 OAK VISTA WATER LINE
 CITY OF BURNET
 BURNET, TEXAS



D. Martin Stary

11/20/2019

Job No.	Scale (Hor.): AS NOTED
18-148	Scale (Vert.): AS NOTED
Date:	Checked By: DMS
Rev. No.	Drawn By: NTF
	Date
	Remarks

SHEET
 5.3

Date: Nov 20, 2019, 1:41pm User: nathan.fuller
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MATCH LINE STA 48+00.00 - SEE SHEET 5.3

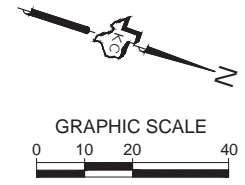
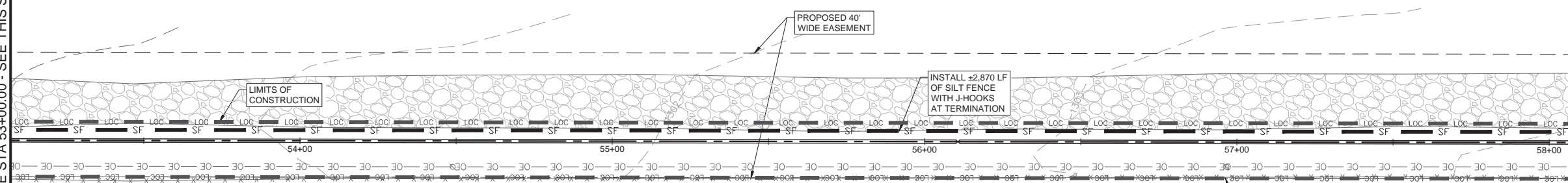
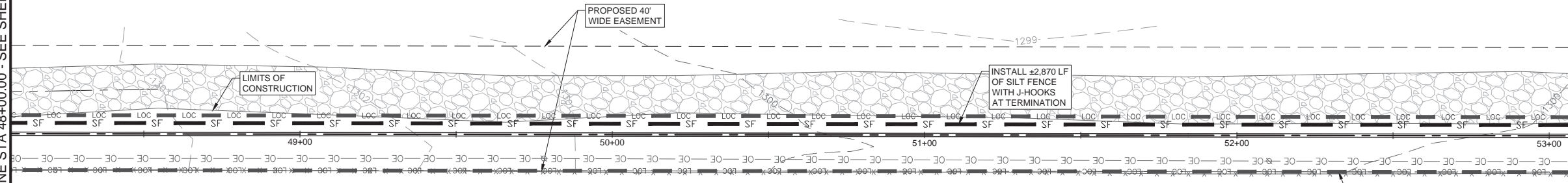
MATCH LINE STA 53+00.00 - SEE THIS SHEET

75 ACRES
 BURNET COUNTY DOC. NO.
 200712014-O.P.R.B.C.T.

300 ACRES
 STATE OF TEXAS
 VOL.608/PG.19-R.P.R.B.C.

75 ACRES
 BURNET COUNTY DOC. NO.
 200712014-O.P.R.B.C.T.

300 ACRES
 STATE OF TEXAS
 VOL.608/PG.19-R.P.R.B.C.



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8. ENVIRONMENTAL INSPECTOR MAY REQUEST ADDITIONAL CONTROLS BE INSTALLED ONSITE IF NEEDED.
9. J-HOOKS SHALL BE INSTALLED IN ALL AREAS WHERE THE SILT FENCE IS GREATER THAN 30" FROM THE CONTOURS AND AT ENDS OF SILT FENCE.
10. INSTALL ALL TEMPORARY EROSION AND SEDIMENTATION CONTROLS IN ACCORDANCE WITH THIS PLAN.

SEQUENCE OF CONSTRUCTION

1. INSTALL ALL TEMPORARY EROSION AND SEDIMENTATION CONTROLS IN ACCORDANCE WITH THIS PLAN.
2. PRIOR TO CONSTRUCTION, THE CONTRACTOR SHALL CONDUCT SITE WORK PRE-CONSTRUCTION CONFERENCE BETWEEN THE CITY, CONSULTING ENGINEER, CONTRACTOR(S), UTILITY COMPANIES, AND OTHER AFFECTED PARTIES.
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8. REMOVE ALL TEMPORARY EROSION AND SEDIMENTATION CONTROLS.

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EROSION CONTROL PLAN
 OAK VISTA WATER LINE
 CITY OF BURNET
 BURNET, TEXAS

11/20/2019

Job No.	18-148
Scale (Hor.): AS NOTED	Scale (Vert.): AS NOTED
Date:	Checked By: DMS
Rev. No.	Drawn By: NTF
	Date
	Remarks

SHEET
 5.4

Date: Nov 20, 2019, 1:41pm User: nathan.fuller
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MATCH LINE STA 58+00.00 - SEE SHEET 5.4

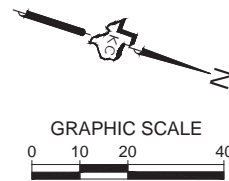
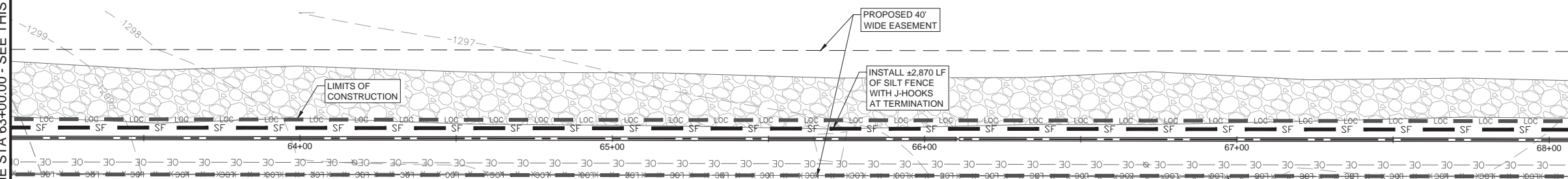
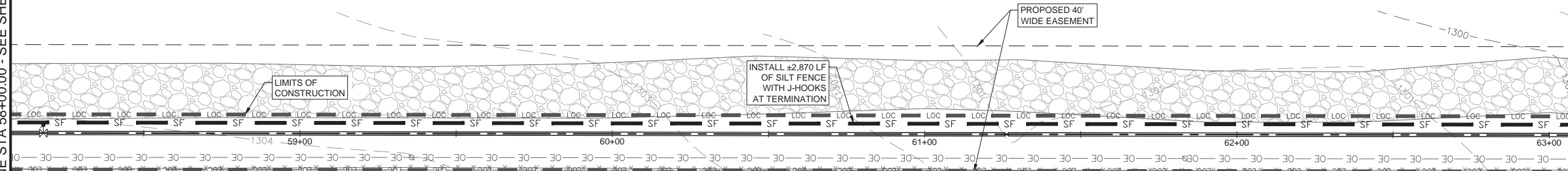
MATCH LINE STA 63+00.00 - SEE THIS SHEET

75 ACRES
 BURNET COUNTY DOC. NO.
 200712014-O.P.R.B.C.T.

300 ACRES
 STATE OF TEXAS
 VOL.608/P.G.19-R.P.R.B.C.

75 ACRES
 BURNET COUNTY DOC. NO.
 200712014-O.P.R.B.C.T.

300 ACRES
 STATE OF TEXAS
 VOL.608/P.G.19-R.P.R.B.C.



- NOTES
1. REVEGETATION FOR AREAS WITH SLOPES OF 3:1 (H:V) SHALL REQUIRE THE INSTALLATION OF EROSION CONTROL MATTING OR THROUGH INSTALLATION OF SOD. AREAS WITH SLOPES IN EXCESS OF 3:1 (H:V) SHALL REQUIRE RETAINING WALLS OR OTHER SLOPE STABILIZATION METHODS.
 2. AREAS LOCATED WITHIN THE LIMITS OF CONSTRUCTION MAY BE USED AS STAGING, STOCKPILE, AND SPOILS AREAS. AT THE DISCRETION OF THE INSPECTOR, ADDITIONAL SILT FENCING MAY BE REQUIRED AT THESE LOCATIONS.
 3. NO TREES SHALL BE PRUNED OR REMOVED WITHOUT PRIOR NOTIFICATION TO, AND APPROVAL FROM, THE OWNER.
 4. REFER TO GENERAL NOTES FOR ADDITIONAL INFORMATION.
 5. IT IS THE CONTRACTOR'S SOLE RESPONSIBILITY TO FILE, AT THE CONTRACTOR'S EXPENSE, ALL FORMS AND PAPERWORK REQUIRED BY THE TPDES GENERAL PERMIT TXR150000 GUIDELINES.
 6. CONCRETE WASHOUT LOCATION TO BE DETERMINED ONCE CONSTRUCTION HAS BEGUN AND SHALL BE PROPERLY NOTED ON THE SITE MAP AT THAT TIME.
 7. MUD AND OR DIRT TRACKED INTO THE ROADWAY MUST BE IMMEDIATELY REMOVED UPON DISCOVERY.
 8. ENVIRONMENTAL INSPECTOR MAY REQUEST ADDITIONAL CONTROLS BE INSTALLED ONSITE IF NEEDED.
 9. J-HOOKS SHALL BE INSTALLED IN ALL AREAS WHERE THE SILT FENCE IS GREATER THAN 30" FROM THE CONTOURS AND AT ENDS OF SILT FENCE.
 10. INSTALL ALL TEMPORARY EROSION AND SEDIMENTATION CONTROLS IN ACCORDANCE WITH THIS PLAN.

- SEQUENCE OF CONSTRUCTION
1. INSTALL ALL TEMPORARY EROSION AND SEDIMENTATION CONTROLS IN ACCORDANCE WITH THIS PLAN.
 2. PRIOR TO CONSTRUCTION, THE CONTRACTOR SHALL CONDUCT SITE WORK PRE-CONSTRUCTION CONFERENCE BETWEEN THE CITY, CONSULTING ENGINEER, CONTRACTOR(S), UTILITY COMPANIES, AND OTHER AFFECTED PARTIES.
 3. INSTALL ALL UTILITIES AND APPURTENANCES IN ACCORDANCE WITH THE APPROVED PLANS.
 4. PERFORM FINAL SITE GRADING AND ESTABLISH VEGETATIVE AREAS.
 5. PERFORM CLEAN UP FOR THE SITE AND REVEGETATE ALL DISTURBED AREAS IN ACCORDANCE WITH THE PROJECT SPECIFICATIONS.
 6. REMOVE ALL SEDIMENT FROM SITE, RESTORE AND STABILIZE ANY DISTURBED AREAS.
 7. ONCE A MINIMUM OF 80% VEGETATION IS ESTABLISHED (OR AS REQUIRED BY THE PROJECT SPECIFICATIONS), WITH NO BARE AREAS EXCEEDING 16 SF, CONTACT ENGINEER AND LCRA INSPECTOR FOR INSPECTION.
 8. REMOVE ALL TEMPORARY EROSION AND SEDIMENTATION CONTROLS.

K.C. ENGINEERING, INC.
 CONSULTING ENGINEERS
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 Email: info@kceengineering.com
 REGISTRATION # F-000977



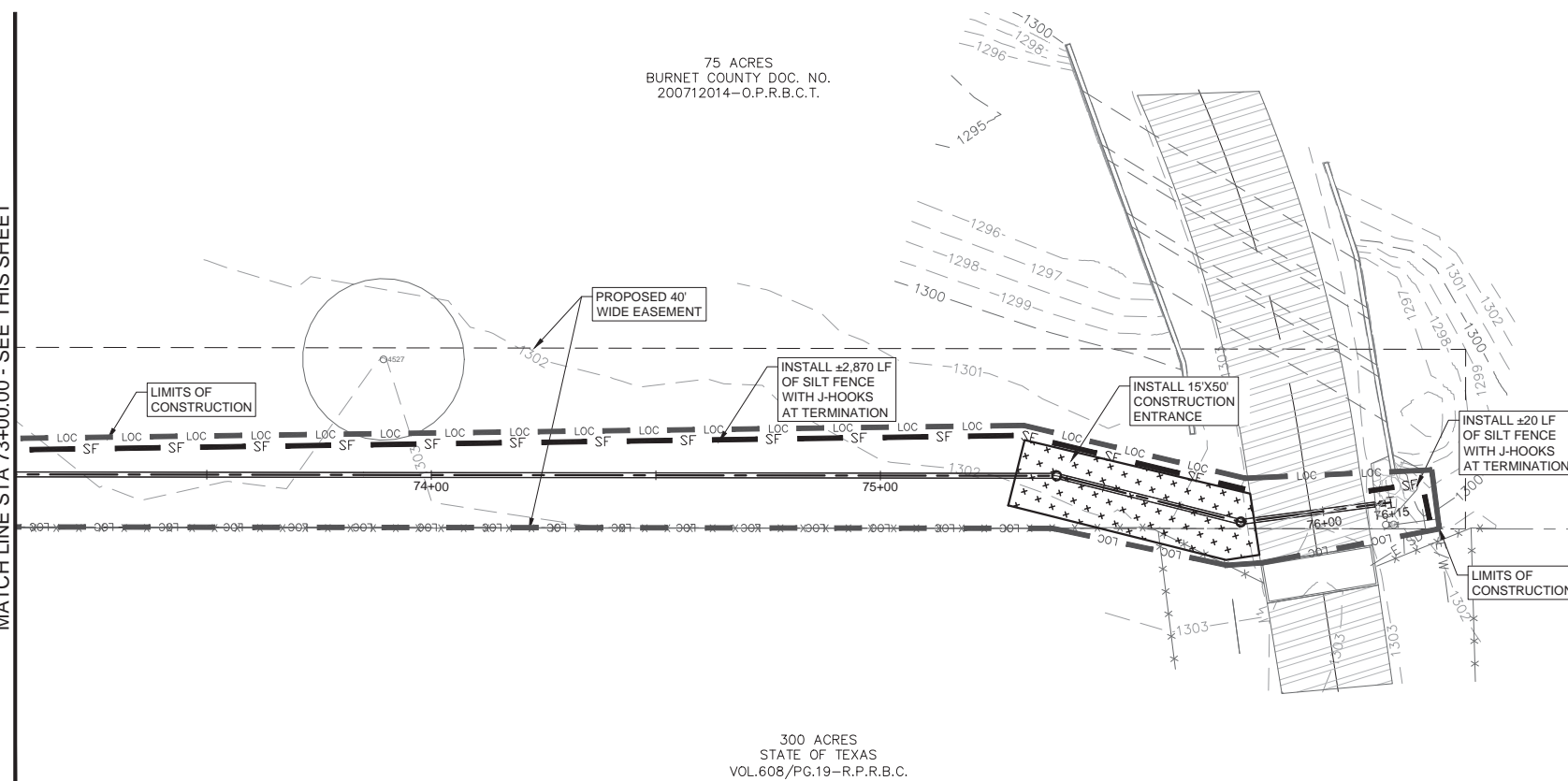
EROSION CONTROL PLAN
 OAK VISTA WATER LINE
 CITY OF BURNET
 BURNET, TEXAS

11/20/2019

Job No.	18-148	Scale (Hor.): AS NOTED	Scale (Vert.): AS NOTED
Date:		Checked By: DMS	Drawn By: NTF
Rev. No.		Date	Remarks

Date: Nov 20, 2019, 1:41pm User: ID: nathan.fuller
 File: K:\18-140 City of Burnet - Oak Vista Water Line\Design\Plan_Sheets\5.0 EROSION CONTROL PLAN.dwg

MATCH LINE STA 73+00.00 - SEE THIS SHEET



300 ACRES
 STATE OF TEXAS
 VOL.608/P.G.19-R.P.R.B.C.

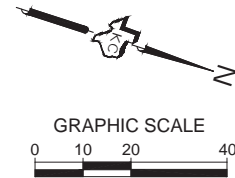
75 ACRES
 BURNET COUNTY DOC. NO.
 200712014-O.P.R.B.C.T.

NOTES

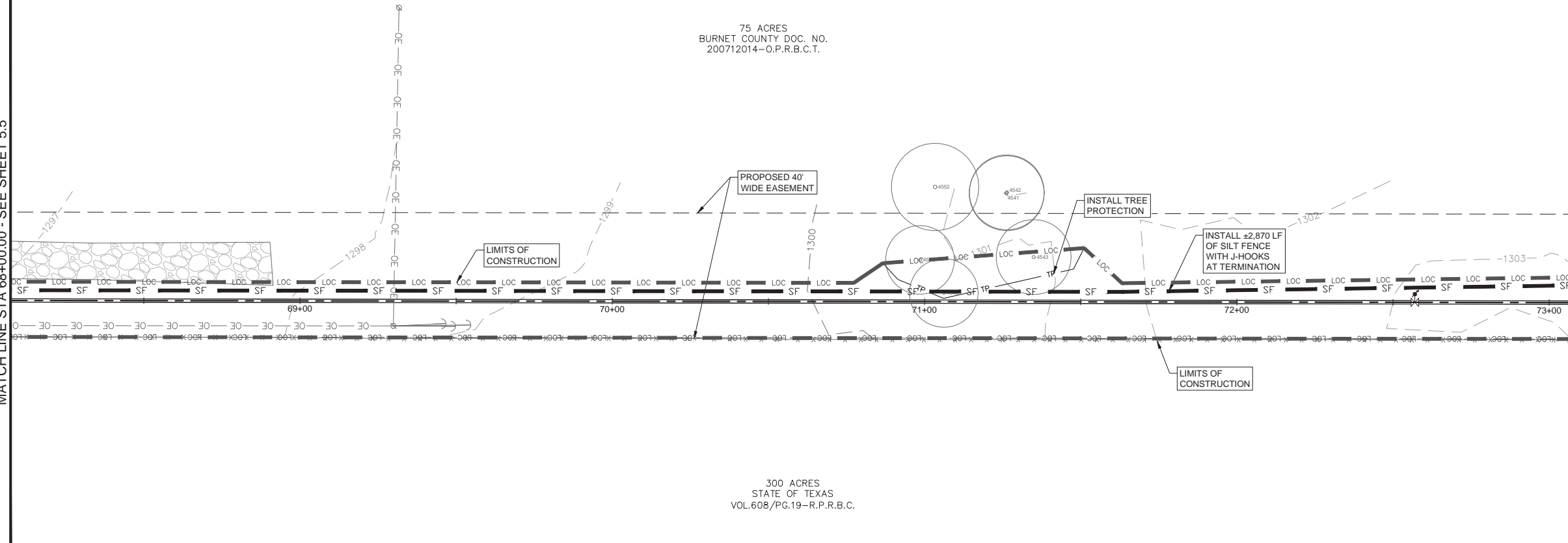
1. REVEGETATION FOR AREAS WITH SLOPES OF 3:1 (H:V) SHALL REQUIRE THE INSTALLATION OF EROSION CONTROL MATTING OR THROUGH INSTALLATION OF SOD. AREAS WITH SLOPES IN EXCESS OF 3:1 (H:V) SHALL REQUIRE RETAINING WALLS OR OTHER SLOPE STABILIZATION METHODS.
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9. J-HOOKS SHALL BE INSTALLED IN ALL AREAS WHERE THE SILT FENCE IS GREATER THAN 30' FROM THE CONTOURS AND AT ENDS OF SILT FENCE.
10. INSTALL ALL TEMPORARY EROSION AND SEDIMENTATION CONTROLS IN ACCORDANCE WITH THIS PLAN.

SEQUENCE OF CONSTRUCTION

1. INSTALL ALL TEMPORARY EROSION AND SEDIMENTATION CONTROLS IN ACCORDANCE WITH THIS PLAN.
2. PRIOR TO CONSTRUCTION, THE CONTRACTOR SHALL CONDUCT SITE WORK PRE-CONSTRUCTION CONFERENCE BETWEEN THE CITY, CONSULTING ENGINEER, CONTRACTOR(S), UTILITY COMPANIES, AND OTHER AFFECTED PARTIES.
3. INSTALL ALL UTILITIES AND APPURTENANCES IN ACCORDANCE WITH THE APPROVED PLANS.
4. PERFORM FINAL SITE GRADING AND ESTABLISH VEGETATIVE AREAS.
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8. REMOVE ALL TEMPORARY EROSION AND SEDIMENTATION CONTROLS.

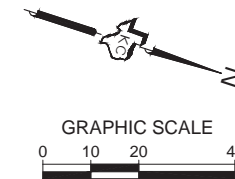


MATCH LINE STA 68+00.00 - SEE SHEET 5.5



75 ACRES
 BURNET COUNTY DOC. NO.
 200712014-O.P.R.B.C.T.

300 ACRES
 STATE OF TEXAS
 VOL.608/P.G.19-R.P.R.B.C.



MATCH LINE STA 73+00.00 - SEE THIS SHEET

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EROSION CONTROL PLAN
OAK VISTA WATER LINE
 CITY OF BURNET
 BURNET, TEXAS



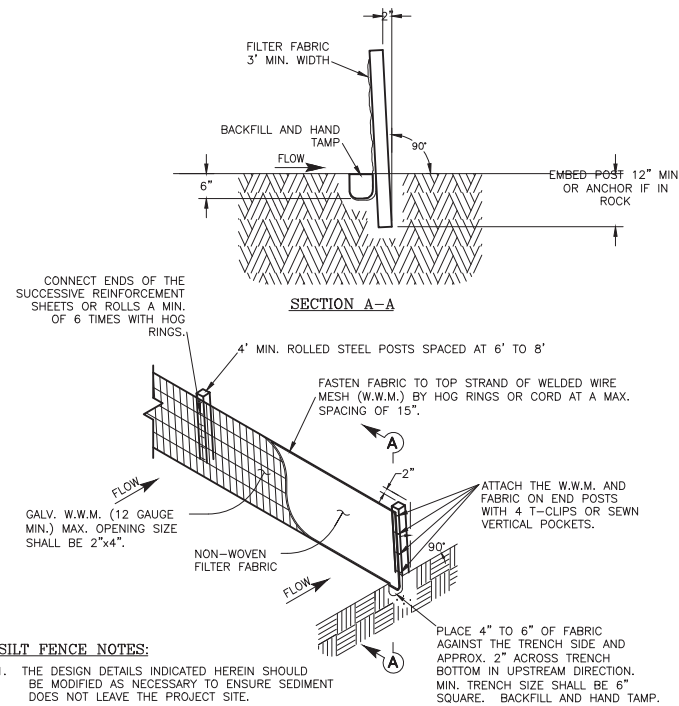
D. Martin Stary
 11/20/2019

Job No. 18-148	Scale (Hor.): AS NOTED	Scale (Vert.): AS NOTED
Date:	Checked By: DMS	Drawn By: NTF
Rev. No.	Date	Remarks

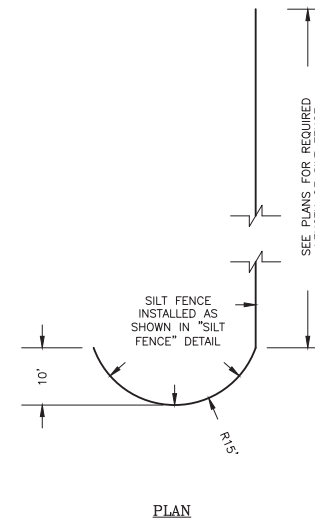
SHEET
5.6

Guidelines for Selection of Temporary Erosion and Sedimentation Controls				
CONTROL TYPE	APPLICATION	DRAINAGE AREA	SLOPE	SPACING
SILT FENCE (Interior)	Areas of sheet flow or very minor channel flow	2 Acres	<20%	200 ft.
SILT FENCE (Perimeter)	Downslope borders of site; upslope border if necessary to divert offsite drainage	N/A	N/A	200 ft.
TRIANGULAR FILTER DIKE	Areas within site requiring frequent vehicular access	1 Acre	<10%	N/A
ROCK BERM	Drainage swales and ditches within and below site	5 Acres	<30%	150 ft.
HIGH SERVICE ROCK BERM	Near critical features, high flow areas within and below site	5 Acres	<30%	150 ft.
INLET PROTECTION	Storm sewer inlets receiving drainage	N/A	N/A	N/A
SEDIMENT BASIN	Appropriate for large disturbed areas	5-100 Acres	N/A	N/A
CONSTRUCTION EXIT	Should be used at all designated access points	N/A	N/A	N/A
CONCRETE WASHOUT	Use on all concrete pouring operations	N/A	N/A	N/A

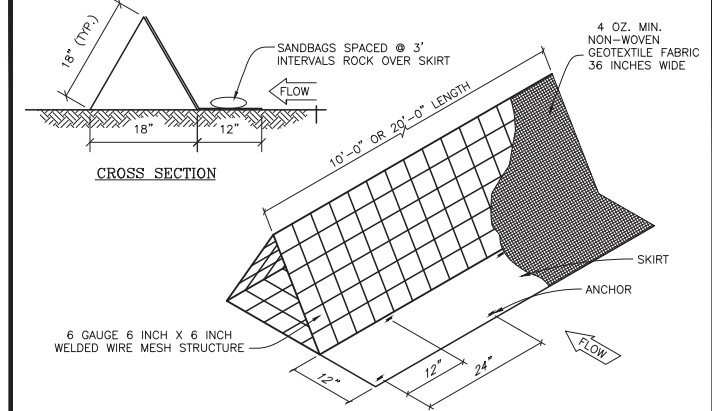
TEMPORARY EROSION AND SEDIMENTATION GUIDELINES



SILT FENCE DETAIL



J-HOOK DETAIL



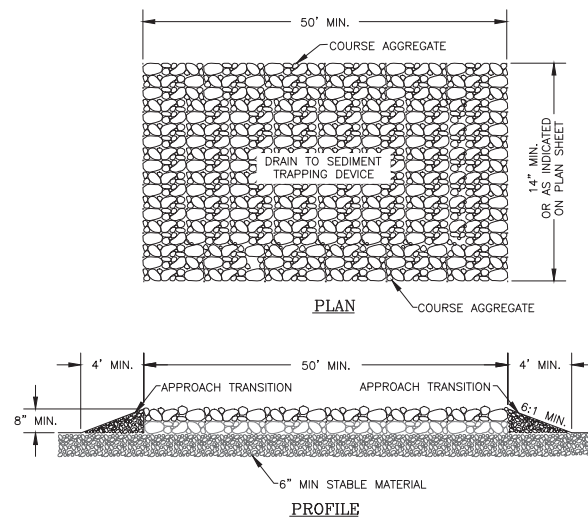
INSTALLATION:

- LAYOUT THE FILTER DIKE FOLLOWING AS CLOSELY AS POSSIBLE TO THE CONTOUR.
- CLEAR THE GROUND OF DEBRIS, ROCKS OR PLANTS THAT WILL INTERFERE WITH INSTALLATION.
- PLACE THE FILTER DIKE SECTIONS ONE AT A TIME, WITH THE SKIRT ON THE UPSHORE SIDE TOWARDS THE DIRECTION OF FLOW, ANCHORING EACH SECTION TO THE GROUND BEFORE THE NEXT SECTION IS PLACED.
- SANDBAGS SHOULD BE PLACED ON 3' CENTERS BETWEEN ANCHORS.
- SECURELY FASTEN THE SKIRT FROM ONE SECTION OF FILTER DIKE TO THE NEXT.
- FILTER DIKES MUST MAINTAIN CONTINUOUS CONTACT WITH THE GROUND.
- AFTER THE SITE IS COMPLETELY STABILIZED, THE DIKES AND ANY REMAINING SILT SHOULD BE REMOVED. SILT SHOULD BE DISPOSED OF IN A MANNER THAT WILL NOT CONTRIBUTE TO ADDITIONAL SILTATION.

INSPECTION AND MAINTENANCE GUIDELINES:

- INSPECTION SHOULD BE MADE WEEKLY OR AFTER EACH RAINFALL EVENT AND REPAIR OR REPLACEMENT SHOULD BE MADE PROMPTLY AS NEEDED BY THE CONTRACTOR.
- INSPECT AND REALIGN BERMS AS NEEDED TO PREVENT GAPS BETWEEN THE SECTIONS.
- ACCUMULATED SILT SHOULD BE REMOVED AFTER EACH RAINFALL EVENT, AND DISPOSED OF IN A MANNER WHICH WILL NOT CAUSE ADDITIONAL SILTATION.

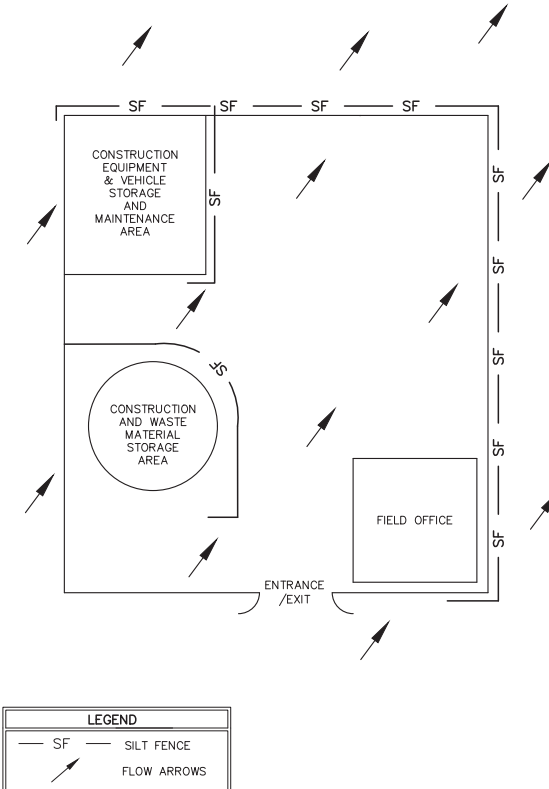
TRIANGULAR FILTER DIKE



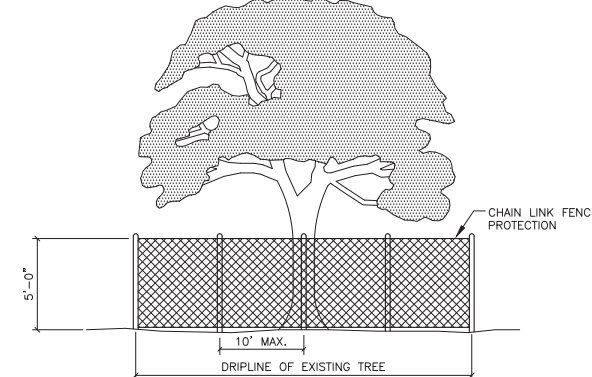
CONSTRUCTION EXIT NOTES:

- THE LENGTH OF THE ROCK CONSTRUCTION EXIT SHALL BE AS INDICATED ON THE PLANS, BUT NOT LESS THAN 50'.
- THE COARSE AGGREGATE SHOULD BE OPEN GRADED WITH A SIZE OF 4" TO 8".
- THE APPROACH TRANSITION SHOULD BE NO STEEPER THAN 6:1.
- THE CONSTRUCTION EXIT SHALL BE GRADED TO ALLOW FOR POSITIVE DRAINAGE.
- THE DESIGN DETAILS INDICATED HEREIN SHOULD BE MODIFIED AS NECESSARY TO ENSURE SEDIMENT DOES NOT LEAVE PROJECT SITE.

CONSTRUCTION EXIT



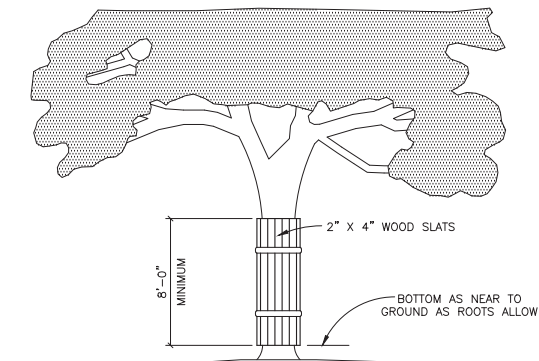
CONSTRUCTION STAGING AREA



TREE PROTECTION NOTES:

- TREE PROTECTION FENCES SHALL BE INSTALLED PRIOR TO THE COMMENCEMENT OF ANY SITE PREPARATION WORK (CLEARING, GRUBBING OR GRADING).
- FENCES SHALL COMPLETELY SURROUND THE TREE, OR CLUSTERS OF TREES; WILL BE LOCATED AT THE OUTERMOST LIMIT OF THE TREE BRANCHES (DRIPLINE), AND WILL BE MAINTAINED THROUGHOUT THE CONSTRUCTION PROJECT IN ORDER TO PREVENT THE FOLLOWING:
 - SOIL COMPACTION IN THE ROOT ZONE AREA RESULTING FROM VEHICULAR TRAFFIC, OR STORAGE OF EQUIPMENT OR MATERIALS.
 - ROOT ZONE DISTURBANCES DUE TO GRADE CHANGES (GREATER THAN SIX INCHES (6") CUT OR FILL, OR TRENCHING NOT REVIEWED AND AUTHORIZED BY THE CITY.
 - WOUNDS TO EXPOSED ROOTS, TRUNKS OR LIMBS BY MECHANICAL EQUIPMENT.
 - OTHER ACTIVITIES DETRIMENTAL TO TREES, SUCH AS CHEMICAL STORAGE, CEMENT TRUCK CLEANING AND FIRE.
- EXCEPTIONS TO INSTALLING FENCES AT TREE DRIPLINES MAY BE PERMITTED IN THE FOLLOWING CASES:
 - WHERE PERMEABLE PAVING IS TO BE INSTALLED, ERECT THE FENCE AT THE OUTER LIMITS OF THE PERMEABLE PAVING AREA.
 - WHERE TREES ARE CLOSE TO PROPOSED BUILDINGS, ERECT THE FENCE NO CLOSER THAN SIX FEET (6'-0") TO BUILDING.

TREE PROTECTION - CHAIN LINK FENCE



TREE PROTECTION NOTES:

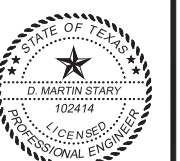
- WHERE ANY EXCEPTIONS RESULT IN A FENCE BEING CLOSER THAN FOUR FEET (4'-0") TO A TREE TRUNK; PROTECT THE TRUNK WITH STRAPPED-ON-PLANKING TO A HEIGHT OF EIGHT FEET (8'-0"), OR TO THE LIMITS OF LOWER BRANCHING IN ADDITION TO THE REDUCED FENCING PROVIDED.
- ANY ROOTS EXPOSED BY CONSTRUCTION ACTIVITY SHALL BE PRUNED FLUSH WITH THE SOIL. BACKFILL ROOT AREAS WITH GOOD QUALITY TOP SOIL AS SOON AS POSSIBLE. IF EXPOSED ROOT AREAS ARE NOT BACKFILLED WITHIN TWO (2) DAYS, COVER THEM WITH ORGANIC MATERIAL IN A MANNER WHICH REDUCES SOIL TEMPERATURE, AND MINIMIZES WATER LOSS DUE TO EVAPORATION.
- PRIOR TO EXCAVATION OR GRADE CUTTING WITHIN TREE DRIPLINE, MAKE A CLEAN CUT BETWEEN THE DISTURBED AND UNDISTURBED ROOT ZONES WITH A ROCK SAW OR SIMILAR EQUIPMENT, TO MINIMIZE DAMAGE TO REMAINING ROOTS.
- TREES MOST HEAVILY IMPACTED BY CONSTRUCTION ACTIVITIES SHOULD BE WATERED DEEPLY ONCE A WEEK DURING PERIODS OF HOT, DRY WEATHER. TREE CROWNS SHOULD BE SPRAYED WITH WATER PERIODICALLY TO REDUCE DUST ACCUMULATION ON THE LEAVES.
- ANY TRENCHING REQUIRED FOR THE INSTALLATION OF LANDSCAPE IRRIGATION SHALL BE PLACED AS FAR FROM EXISTING TREE TRUNKS AS POSSIBLE.
- NO LANDSCAPE TOPSOIL DRESSING GREATER THE FOUR INCHES (4") SHALL BE PERMITTED WITHIN THE DRIPLINE OF A TREE. NO SOIL IS PERMITTED ON THE ROOT FLARE OF ANY TREE.
- PRUNING TO PROVIDE CLEARANCE FOR STRUCTURES, VEHICULAR TRAFFIC AND EQUIPMENT SHALL TAKE PLACE BEFORE CONSTRUCTION BEGINS.

TREE PROTECTION - WOOD SLATS

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REGISTRATION # F-000977



EROSION CONTROL DETAILS
OAK VISTA WATER LINE
CITY OF BURNET, TEXAS

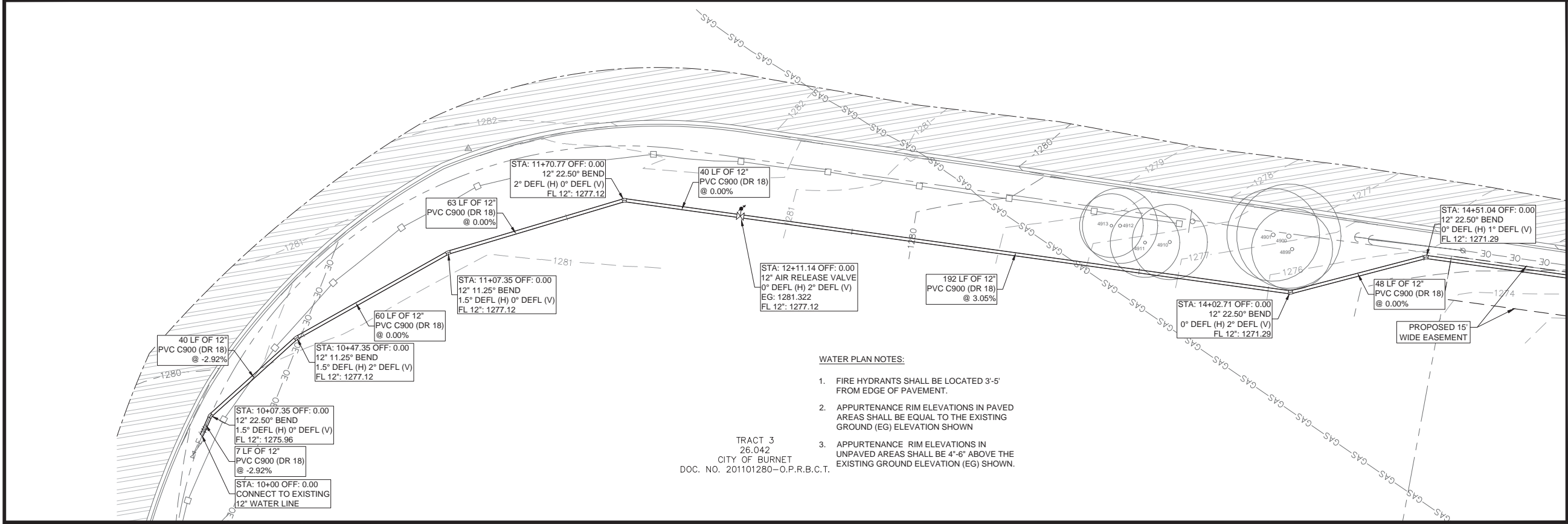


D. Martin Stary

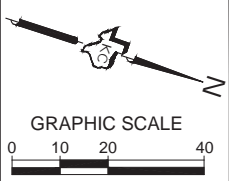
11/20/2019

Job No.	Scale (Hor.): AS NOTED	Scale (Vert.): AS NOTED	Drawn By: NTF
18-148			
Date:	Checked By: DMS	Date:	Remarks:
Rev. No.			

Date: Nov 20, 2019, 1:42pm User ID: nathan.fuller
 File: K:\18-148-City of Burnet - Oak Vista Water Line\Design\Plan Sheets\6.0 WATER PLAN & PROFILE.dwg



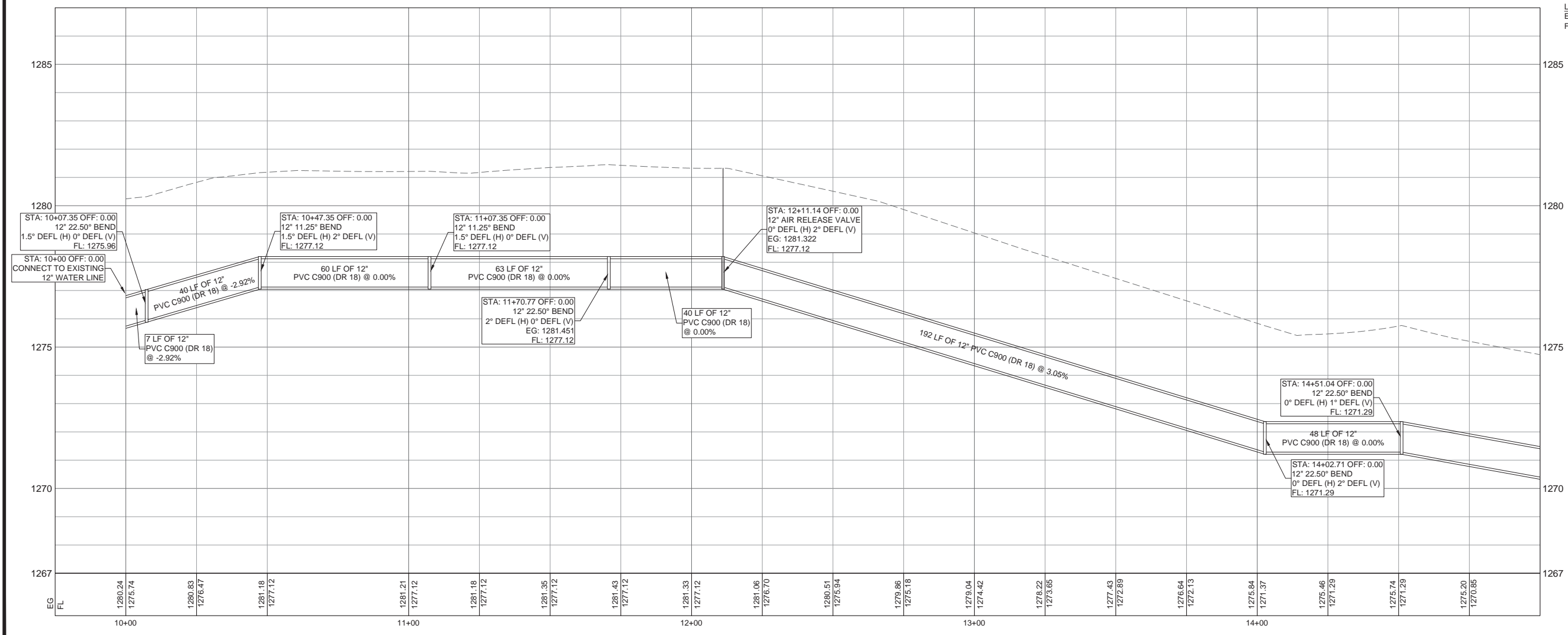
MATCH LINE STA 15+00.00 - SEE SHEET 6.1



WATER PLAN NOTES:

1. FIRE HYDRANTS SHALL BE LOCATED 3'-5' FROM EDGE OF PAVEMENT.
2. APPURTENANCE RIM ELEVATIONS IN PAVED AREAS SHALL BE EQUAL TO THE EXISTING GROUND (EG) ELEVATION SHOWN
3. APPURTENANCE RIM ELEVATIONS IN UNPAVED AREAS SHALL BE 4'-6" ABOVE THE EXISTING GROUND ELEVATION (EG) SHOWN.

TRACT 3
 26.042
 CITY OF BURNET
 DOC. NO. 201101280-O.P.R.B.C.T.

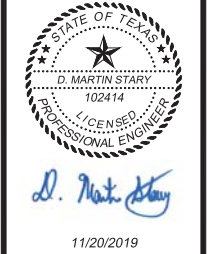


LEGEND
 EG = EXISTING GROUND
 FL = FLOW LINE

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 REGISTRATION # F-000977



WATER PLAN & PROFILE
OAK VISTA WATER LINE
 CITY OF BURNET
 BURNET, TEXAS



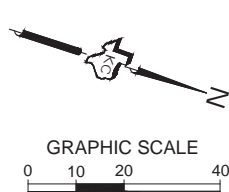
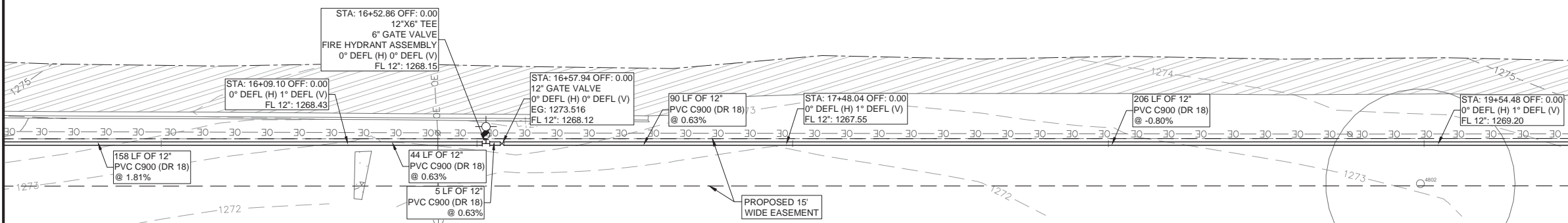
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18-148				
Date:				
Rev. No.	Date	Remarks		

SHEET
6.0

Date: Nov 20, 2019, 1:42pm User ID: nathan.fuller
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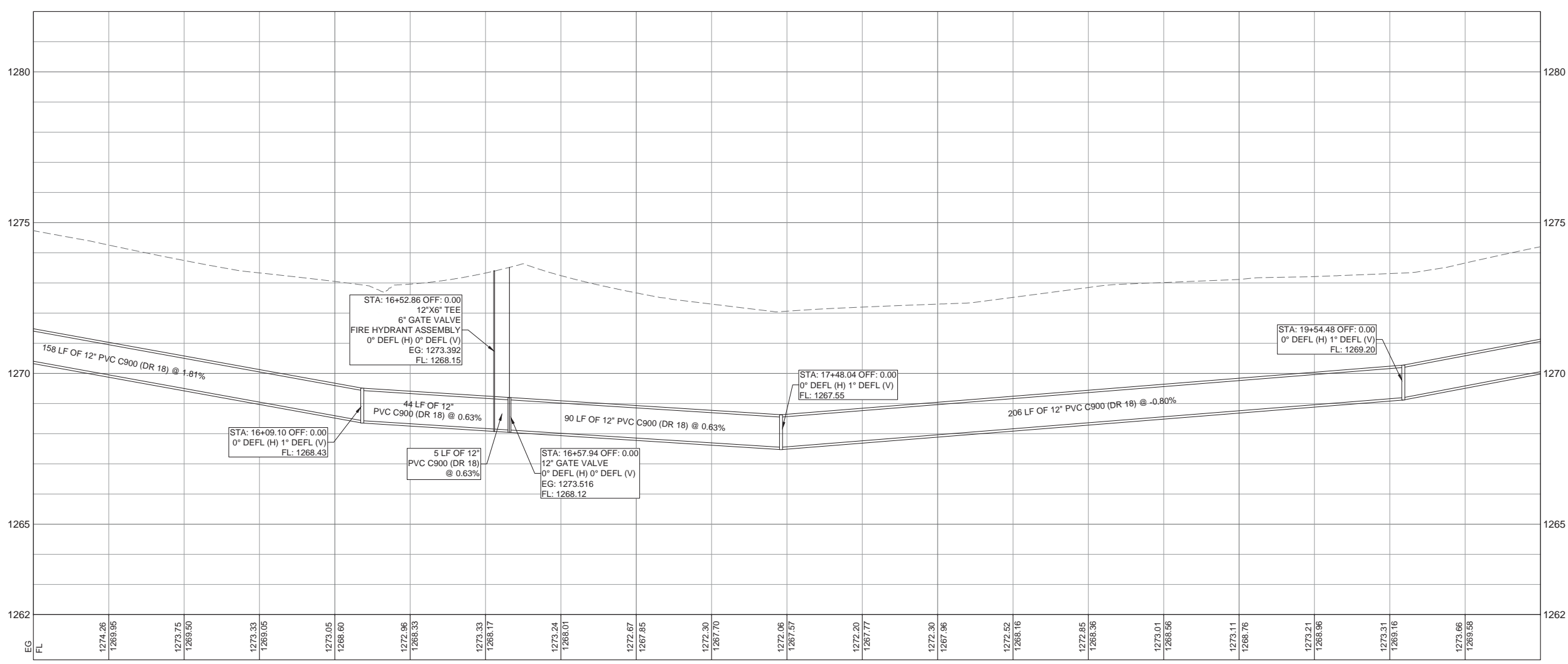
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MATCH LINE STA 20+00.00 - SEE SHEET 6.2



- WATER PLAN NOTES:**
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TRACT 26
 67.330 ACRES
 BIG LEAF, LTD
 DOC. NO. 201101280--O.P.R.B.C.T.



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WATER PLAN & PROFILE
OAK VISTA WATER LINE
 CITY OF BURNET
 BURNET, TEXAS

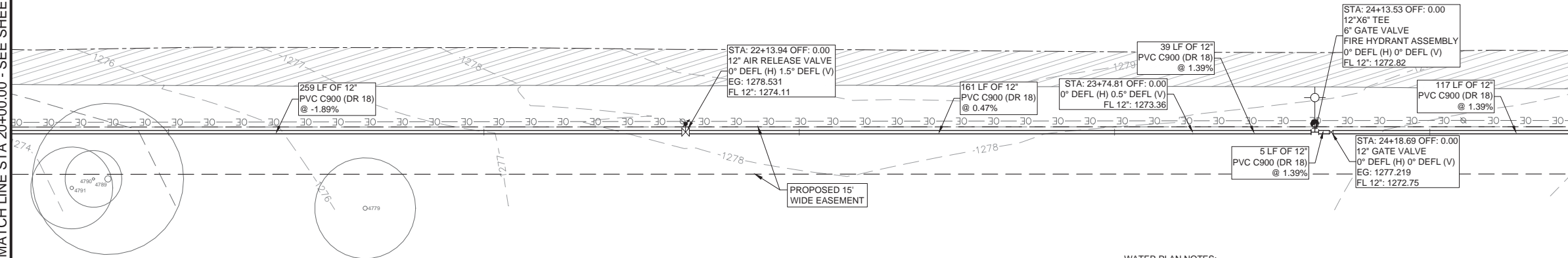
D. Martin Stary
 11/20/2019

Job No. 18-148	Scale (Hor.): AS NOTED	Scale (Vert.): AS NOTED
Date:	Checked By: DMS	Drawn By: NTF
Rev. No.	Date	Remarks

SHEET
6.1

Date: Nov 20, 2019, 1:43pm User ID: nathan.fuller
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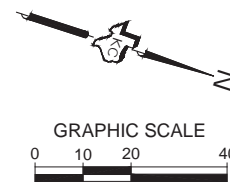
MATCH LINE STA 20+00.00 - SEE SHEET 6.1



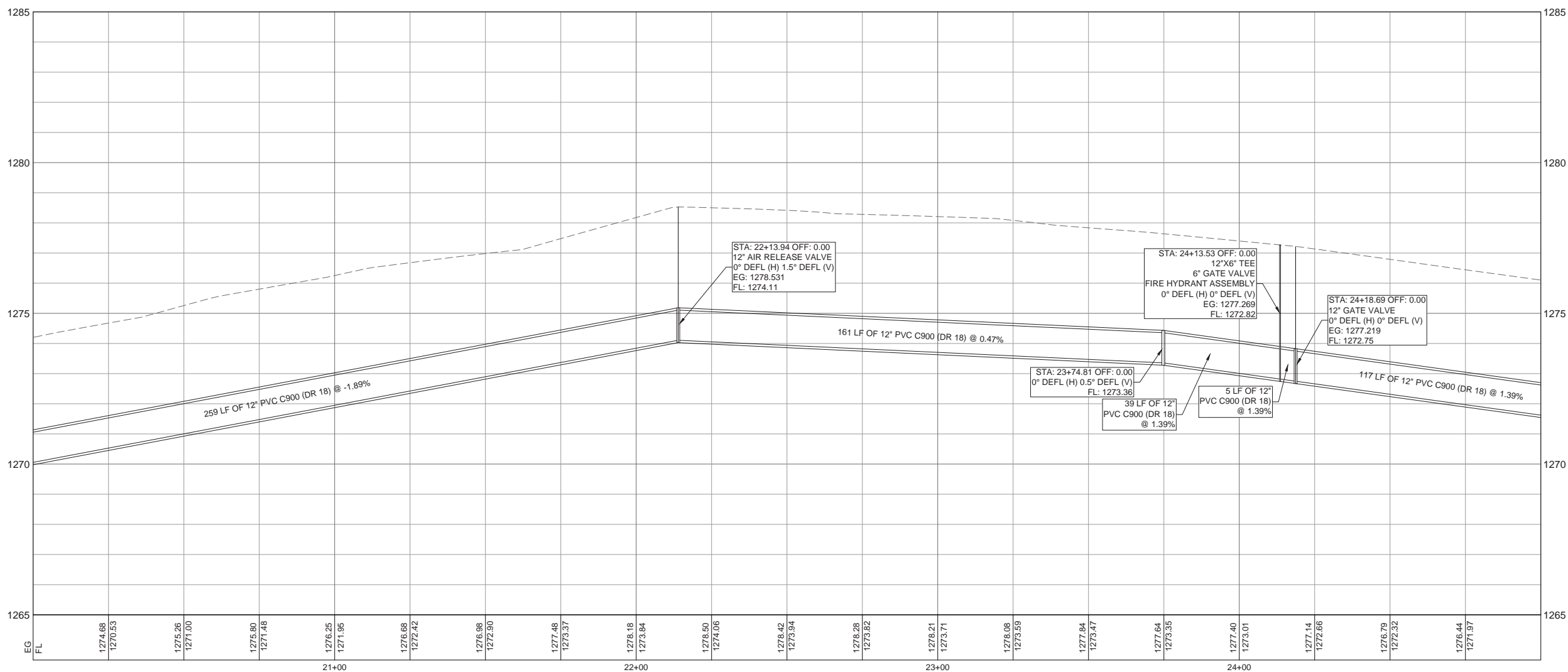
TRACT 26
 67.330 ACRES
 BIG LEAF, LTD
 DOC. NO. 201101280-O.P.R.B.C.T.

WATER PLAN NOTES:

1. FIRE HYDRANTS SHALL BE LOCATED 3'-5' FROM EDGE OF PAVEMENT.
2. APPURTENANCE RIM ELEVATIONS IN PAVED AREAS SHALL BE EQUAL TO THE EXISTING GROUND (EG) ELEVATION SHOWN
3. APPURTENANCE RIM ELEVATIONS IN UNPAVED AREAS SHALL BE 4'-6" ABOVE THE EXISTING GROUND ELEVATION (EG) SHOWN.



MATCH LINE STA 25+00.00 - SEE SHEET 6.3



LEGEND
 EG = EXISTING GROUND
 FL = FLOW LINE

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WATER PLAN & PROFILE
OAK VISTA WATER LINE
 CITY OF BURNET
 BURNET, TEXAS



D. Martin Stary
 11/20/2019

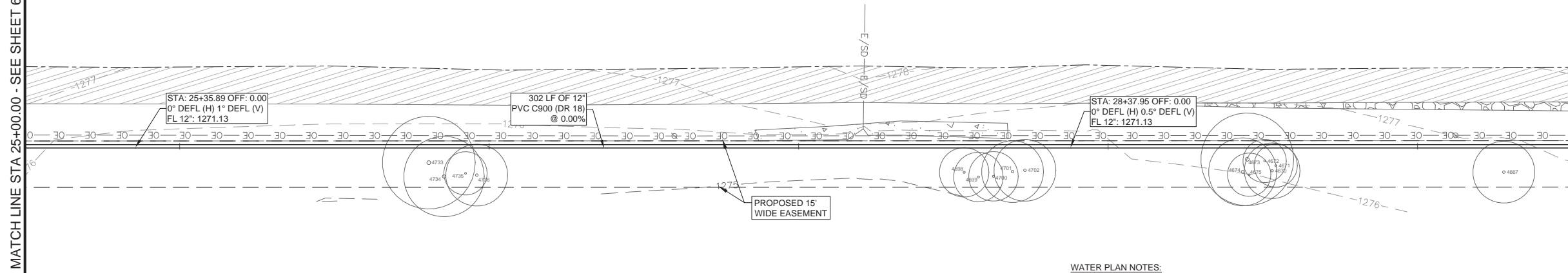
Job No. 18-148	Scale (Hor.): AS NOTED	Scale (Vert.): AS NOTED
Date:	Checked By: DMS	Drawn By: NTF
Rev. No.	Date	Remarks

SHEET
6.2

Date: Nov 20, 2019, 1:43pm User ID: nathan.fuller
 File: K:\18-140 City of Burnet - Oak Vista Water Line\Design\Plan Sheets\6.0 WATER PLAN & PROFILE.dwg

MATCH LINE STA 25+00.00 - SEE SHEET 6.2

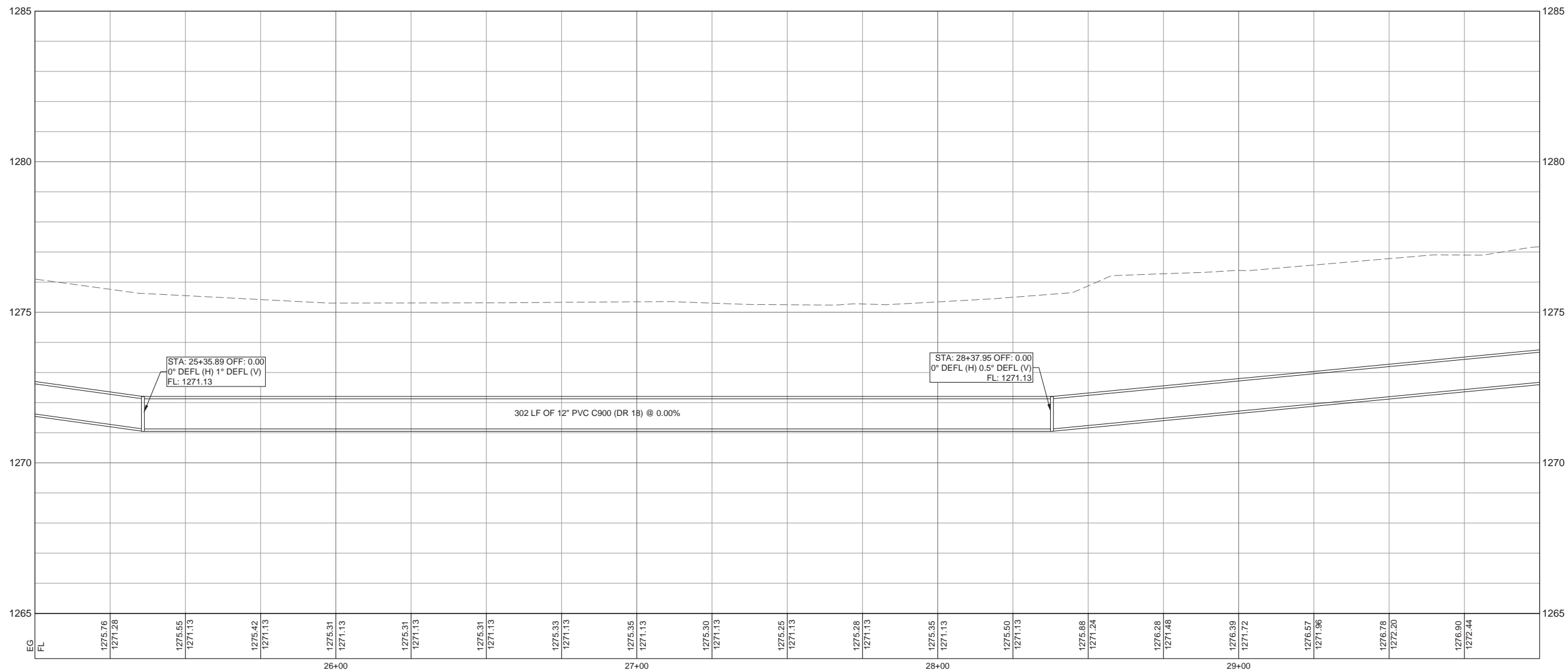
MATCH LINE STA 30+00.00 - SEE SHEET 6.4



TRACT 26
 67.330 ACRES
 BIG LEAF, LTD
 DOC. NO. 201101280-O.P.R.B.C.T.

WATER PLAN NOTES:

1. FIRE HYDRANTS SHALL BE LOCATED 3'-5' FROM EDGE OF PAVEMENT.
2. APPURTENANCE RIM ELEVATIONS IN PAVED AREAS SHALL BE EQUAL TO THE EXISTING GROUND (EG) ELEVATION SHOWN
3. APPURTENANCE RIM ELEVATIONS IN UNPAVED AREAS SHALL BE 4'-6" ABOVE THE EXISTING GROUND ELEVATION (EG) SHOWN.



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 Email: info@kcengineering.com
 REGISTRATION # F-000977



WATER PLAN & PROFILE
OAK VISTA WATER LINE
 CITY OF BURNET
 BURNET, TEXAS



D. Martin Stary
 11/20/2019

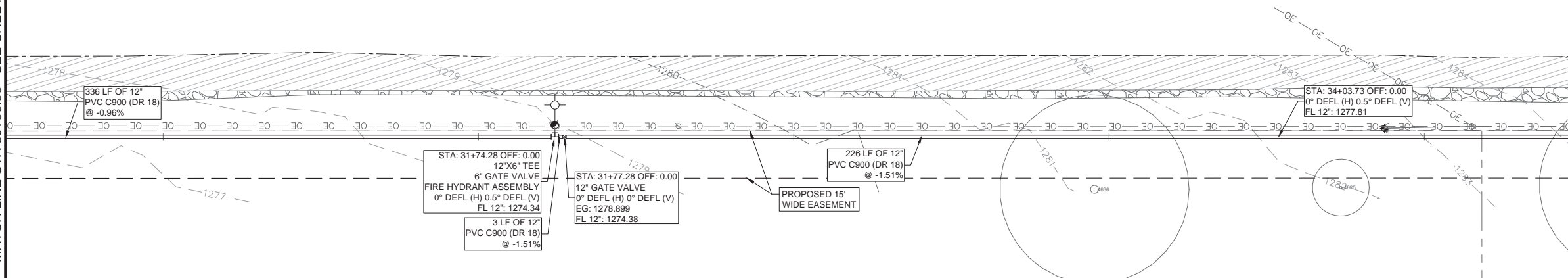
Job No. 18-148	Scale (Hor.): AS NOTED	Scale (Vert.): AS NOTED
Date:	Checked By: DMS	Drawn By: NTF
Rev. No.	Date	Remarks

SHEET
6.3

Date: Nov 20, 2019, 1:43pm User ID: nathan.fuller
 File: K:\18-140 City of Burnet - Oak Vista Water Line Design\Plan Sheets\6.0 WATER PLAN & PROFILE.dwg

MATCH LINE STA 30+00.00 - SEE SHEET 6.3

MATCH LINE STA 35+00.00 - SEE SHEET 6.5

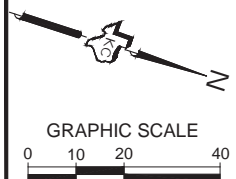
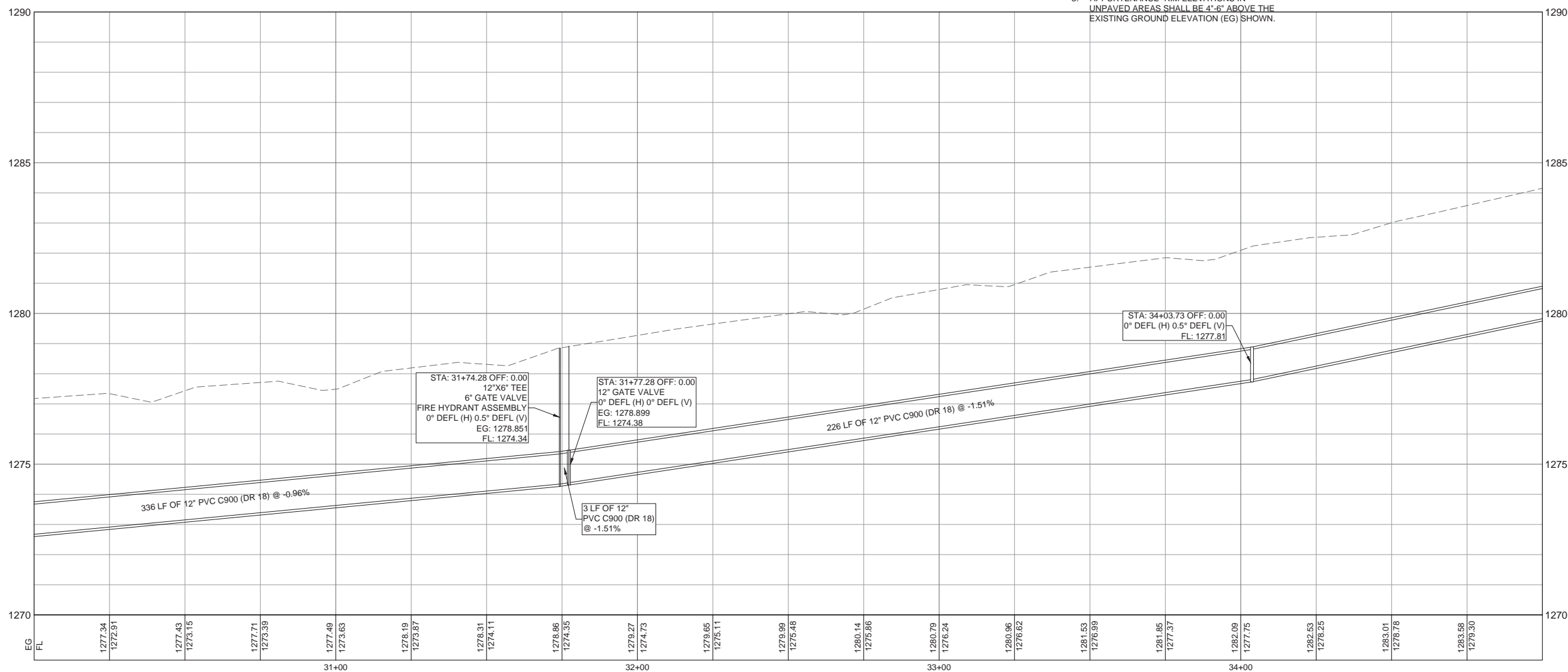


TRACT 26
 67.330 ACRES
 BIG LEAF, LTD
 DOC. NO. 201101280-O.P.R.B.C.T.

WATER PLAN NOTES:

1. FIRE HYDRANTS SHALL BE LOCATED 3'-5' FROM EDGE OF PAVEMENT.
2. APPURTENANCE RIM ELEVATIONS IN PAVED AREAS SHALL BE EQUAL TO THE EXISTING GROUND (EG) ELEVATION SHOWN
3. APPURTENANCE RIM ELEVATIONS IN UNPAVED AREAS SHALL BE 4"-6" ABOVE THE EXISTING GROUND ELEVATION (EG) SHOWN.

LEGEND
 EG = EXISTING GROUND
 FL = FLOW LINE



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WATER PLAN & PROFILE
OAK VISTA WATER LINE
 CITY OF BURNET
 BURNET, TEXAS



D. Martin Stary
 11/20/2019

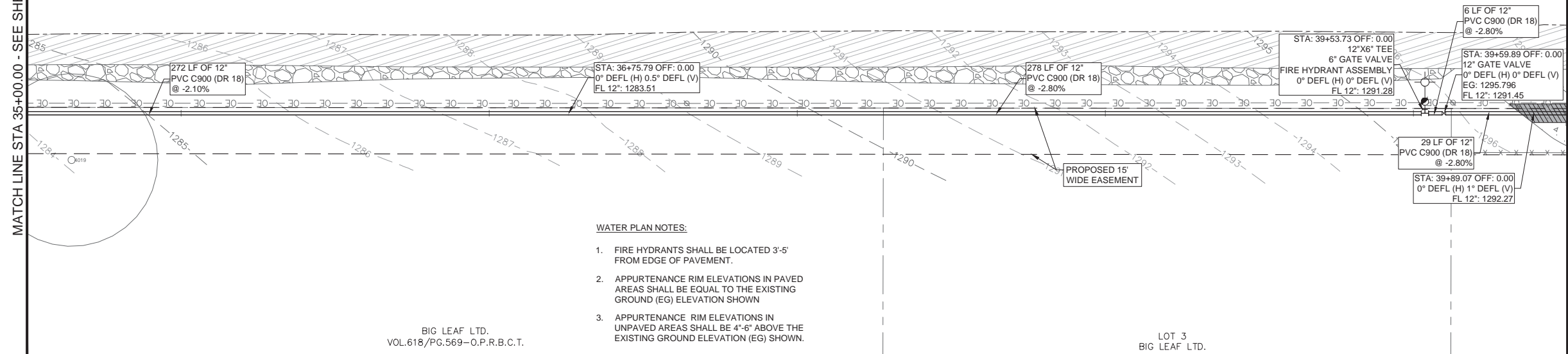
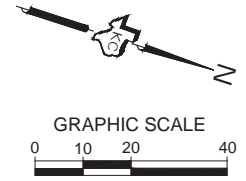
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Date:	Checked By: DMS	Drawn By: NTF
Rev. No.	Date	Remarks

SHEET
6.4

Date: Nov 20, 2019, 1:43pm User ID: nathan.fuller
 File: K:\18-140 City of Burnet - Oak Vista Water Line\Design\Plan Sheets\6.0 WATER PLAN & PROFILE.dwg

MATCH LINE STA 35+00.00 - SEE SHEET 6.4

MATCH LINE STA 40+00.00 - SEE SHEET 6.6

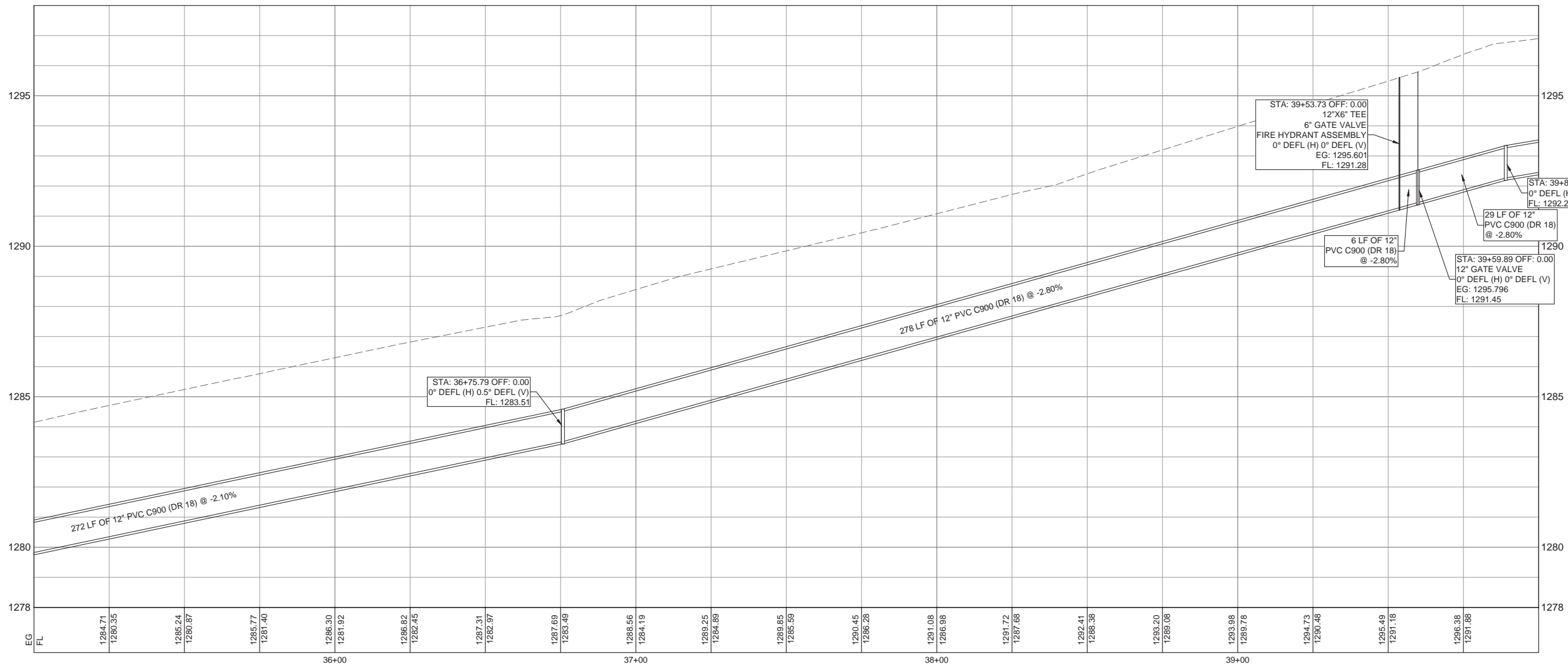


WATER PLAN NOTES:

1. FIRE HYDRANTS SHALL BE LOCATED 3'-5' FROM EDGE OF PAVEMENT.
2. APPURTENANCE RIM ELEVATIONS IN PAVED AREAS SHALL BE EQUAL TO THE EXISTING GROUND (EG) ELEVATION SHOWN
3. APPURTENANCE RIM ELEVATIONS IN UNPAVED AREAS SHALL BE 4"-6" ABOVE THE EXISTING GROUND ELEVATION (EG) SHOWN.

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VOL.618/PG.569-O.P.R.B.C.T.

LOT 3
BIG LEAF LTD.



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WATER PLAN & PROFILE
OAK VISTA WATER LINE
CITY OF BURNET
BURNET, TEXAS



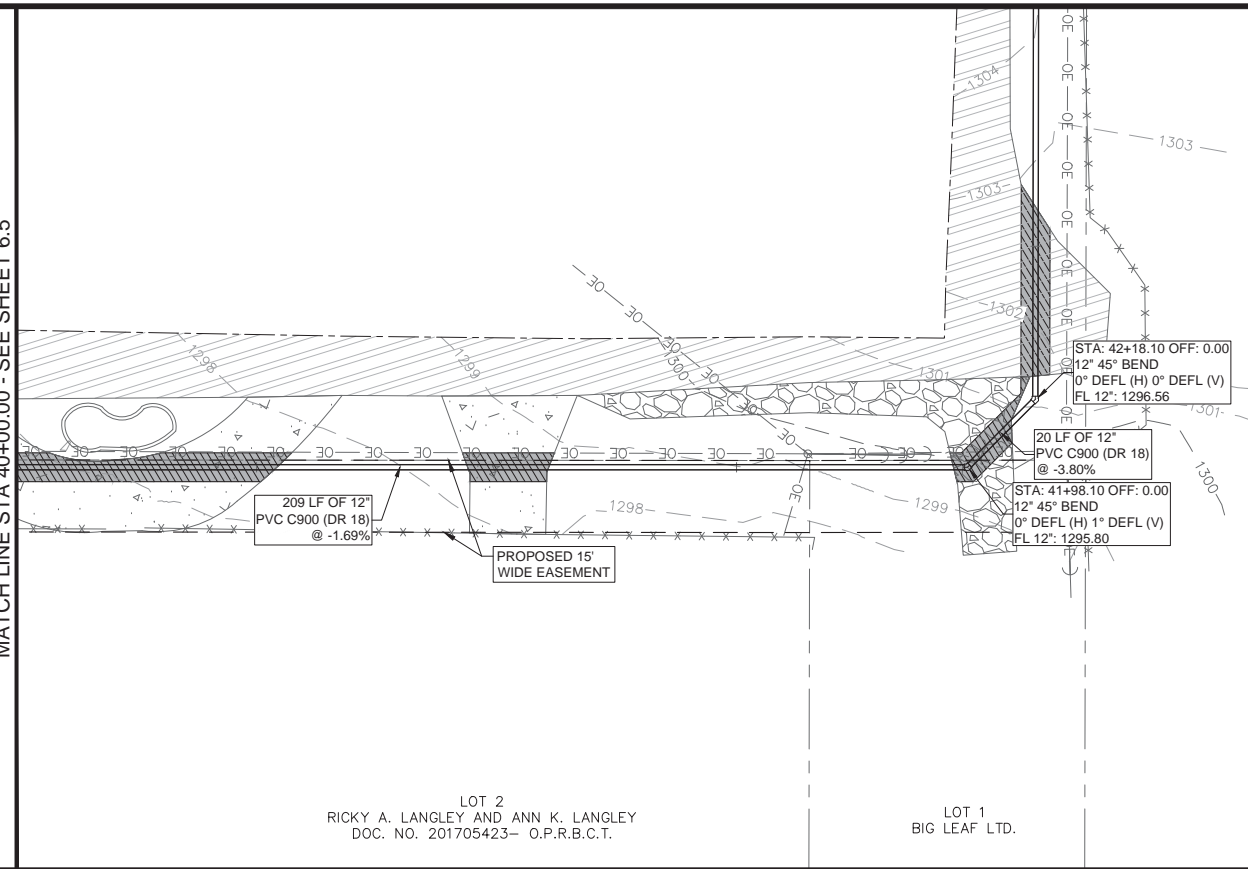
D. Martin Stary

11/20/2019

Job No. 18-148	Scale (Hor.): AS NOTED	Scale (Vert.): AS NOTED
Date:	Checked By: DMS	Drawn By: NTF
Rev. No.	Date	Remarks

Date: Nov 20, 2019, 1:44pm User ID: nathan.fuller
 File: K:\18-140 City of Burnet - Oak Vista Water Line\Design\Plan Sheets\6.0 WATER PLAN & PROFILE.dwg

MATCH LINE STA 40+00.00 - SEE SHEET 6.5



300 ACRES
 STATE OF TEXAS
 VOL.608/Pg.19-R.P.R.B.

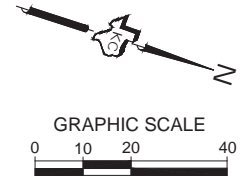
LOT 2
 RICKY A. LANGLEY AND ANN K. LANGLEY
 DOC. NO. 201705423- O.P.R.B.C.T.

LOT 1
 BIG LEAF LTD.

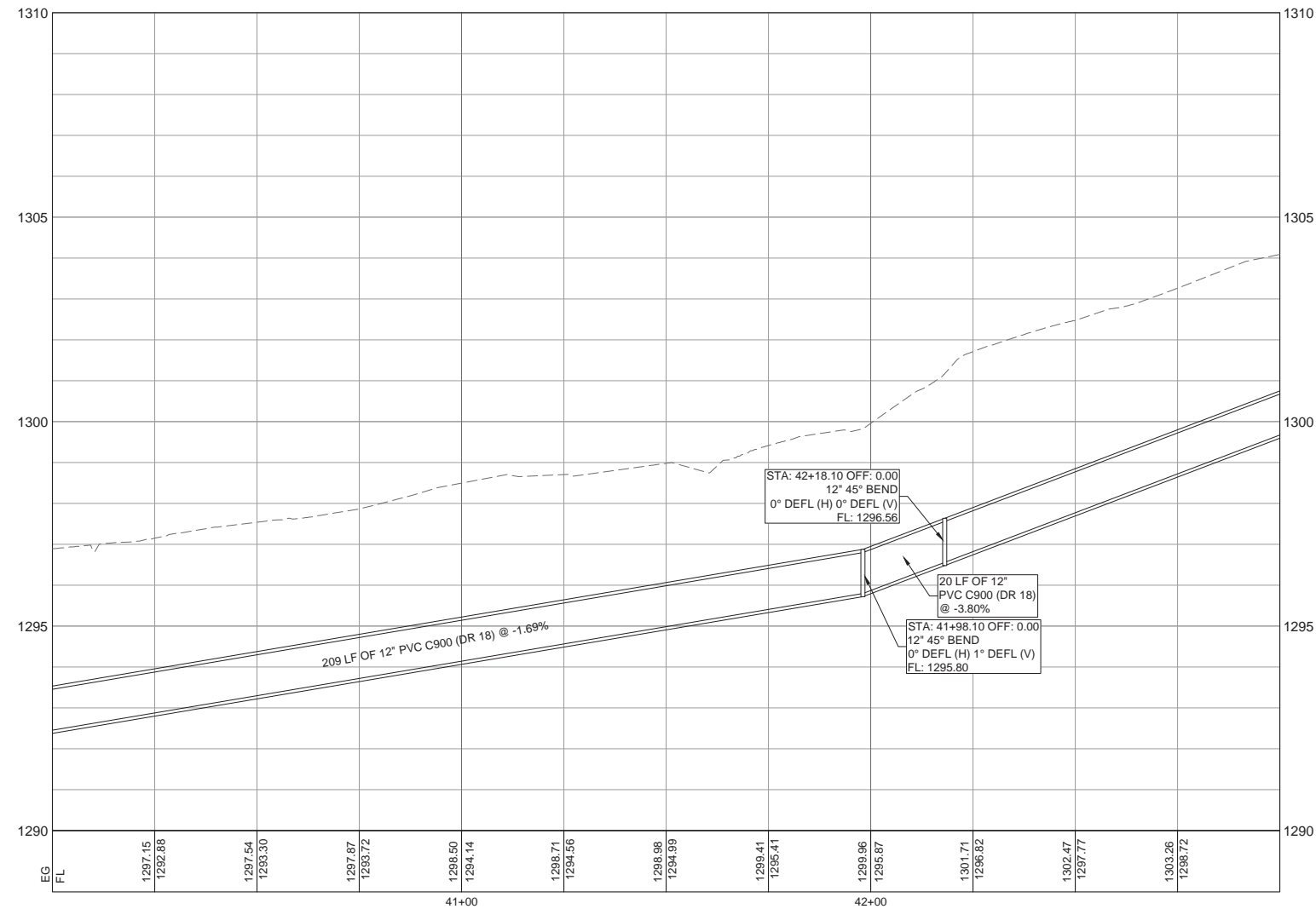
MATCH LINE STA 43+00.00 - SEE SHEET 6.7

WATER PLAN NOTES:

1. FIRE HYDRANTS SHALL BE LOCATED 3'-5' FROM EDGE OF PAVEMENT.
2. APPURTENANCE RIM ELEVATIONS IN PAVED AREAS SHALL BE EQUAL TO THE EXISTING GROUND (EG) ELEVATION SHOWN
3. APPURTENANCE RIM ELEVATIONS IN UNPAVED AREAS SHALL BE 4'-6" ABOVE THE EXISTING GROUND ELEVATION (EG) SHOWN.



LEGEND
 EG = EXISTING GROUND
 FL = FLOW LINE



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WATER PLAN & PROFILE
 OAK VISTA WATER LINE
 CITY OF BURNET
 BURNET, TEXAS



D. Martin Stary

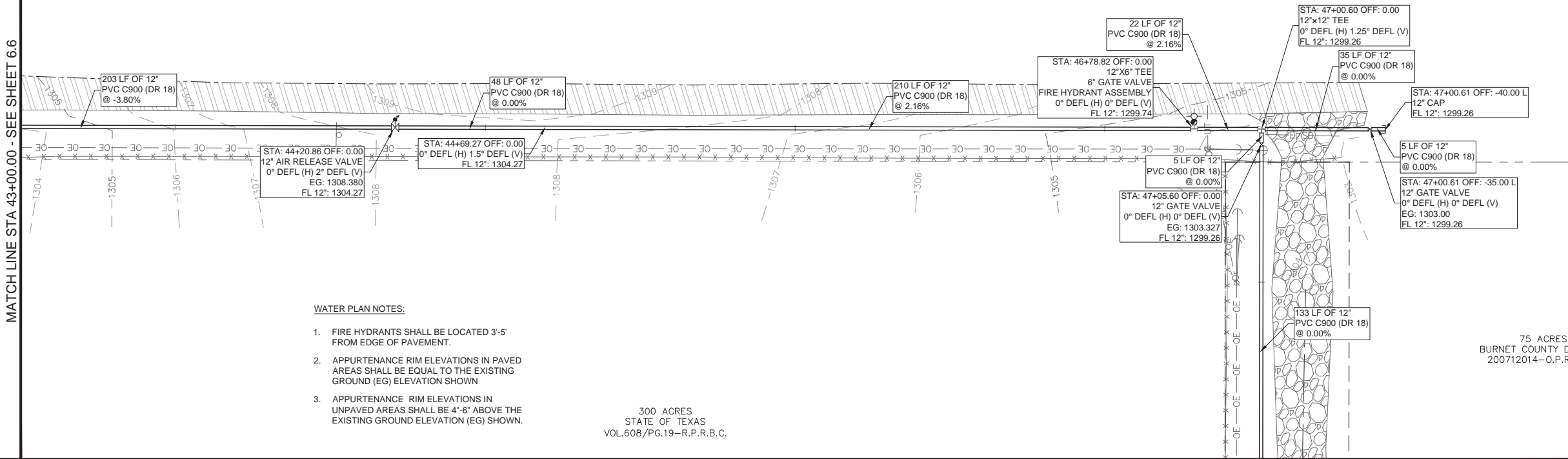
11/20/2019

Job No. 18-148	Scale (Hor.): AS NOTED	Scale (Vert.): AS NOTED
Date:	Checked By: DMS	Drawn By: NTF
Rev. No.	Date	Remarks

SHEET
 6.6

Date: Nov 20, 2019, 1:44pm User ID: nathan.fuller
 File: K:\18-148 City of Burnet - Oak Vista Water Line\Design\Plan Sheets\6.0 WATER PLAN & PROFILE.dwg

MATCH LINE STA 43+00.00 - SEE SHEET 6.6

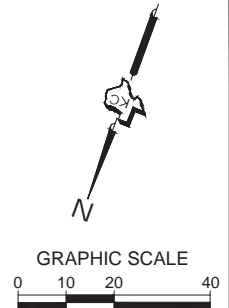


WATER PLAN NOTES:

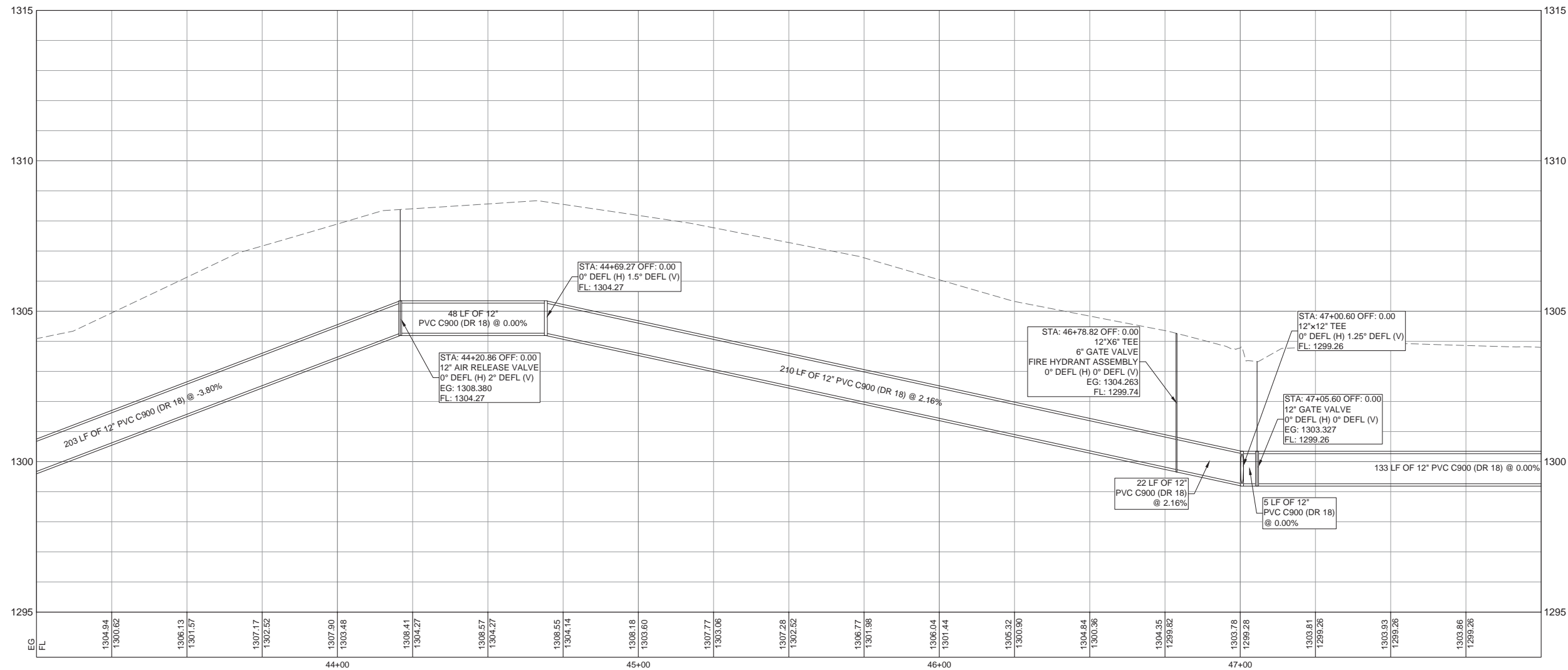
1. FIRE HYDRANTS SHALL BE LOCATED 3'-5' FROM EDGE OF PAVEMENT.
2. APPURTENANCE RIM ELEVATIONS IN PAVED AREAS SHALL BE EQUAL TO THE EXISTING GROUND (EG) ELEVATION SHOWN
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300 ACRES
 STATE OF TEXAS
 VOL.608/PG.19-R.P.R.B.C.

75 ACRES
 BURNET COUNTY TEXAS
 200712014-O.P.P.



MATCH LINE STA 48+00.00 - SEE SHEET 6.8



LEGEND
 EG = EXISTING GROUND
 FL = FLOW LINE

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WATER PLAN & PROFILE
OAK VISTA WATER LINE
 CITY OF BURNET
 BURNET, TEXAS

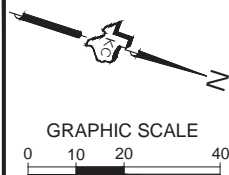


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 11/20/2019

Job No.	Scale (Hor.): AS NOTED	Scale (Vert.): AS NOTED
18-148	Checked By: DMS	Drawn By: NTF
Date:	Date	Remarks
Rev. No.	Date	Remarks

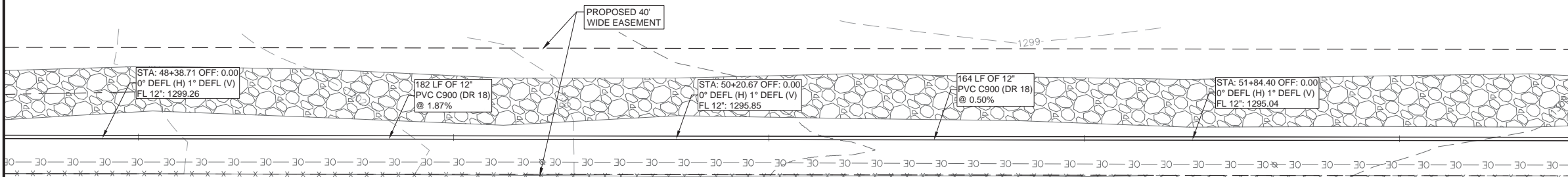
SHEET
6.7

75 ACRES
 BURNET COUNTY DOC. NO.
 200712014-O.P.R.B.C.T.



MATCH LINE STA 48+00.00 - SEE SHEET 6.7

MATCH LINE STA 53+00.00 - SEE SHEET 6.9



WATER PLAN NOTES:

1. FIRE HYDRANTS SHALL BE LOCATED 3'-5' FROM EDGE OF PAVEMENT.
2. APPURTENANCE RIM ELEVATIONS IN PAVED AREAS SHALL BE EQUAL TO THE EXISTING GROUND (EG) ELEVATION SHOWN
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300 ACRES
 STATE OF TEXAS
 VOL.608/PG.19-R.P.R.B.C.

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WATER PLAN & PROFILE
OAK VISTA WATER LINE
 CITY OF BURNET
 BURNET, TEXAS



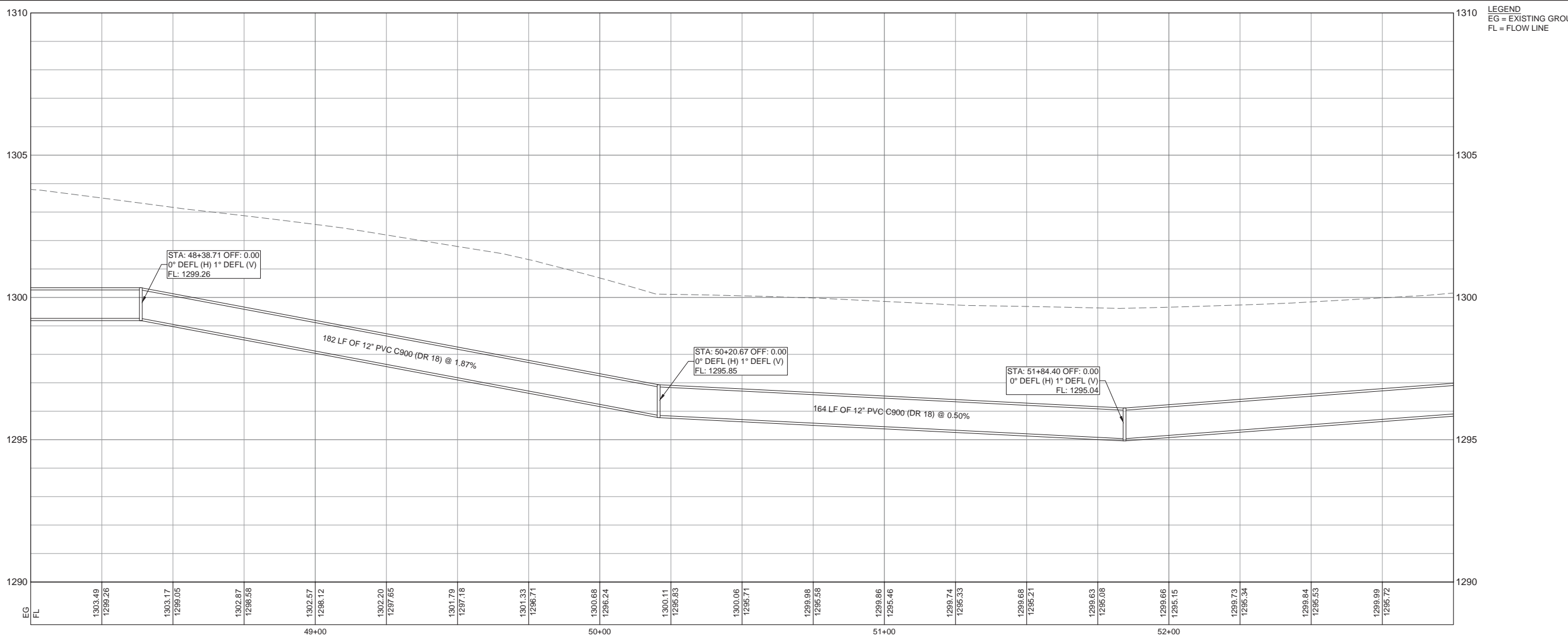
D. Martin Stary

11/20/2019

Job No. 18-148	Scale (Hor.): AS NOTED	Scale (Vert.): AS NOTED
Date:	Checked By: DMS	Drawn By: NTF
Rev. No.	Date	Remarks

SHEET
6.8

Date: Nov 20, 2019, 1:44pm User ID: nathan.fuller
 File: K:\18-148 City of Burnet - Oak Vista Water Line\Design\Plan Sheets\6.0 WATER PLAN & PROFILE.dwg

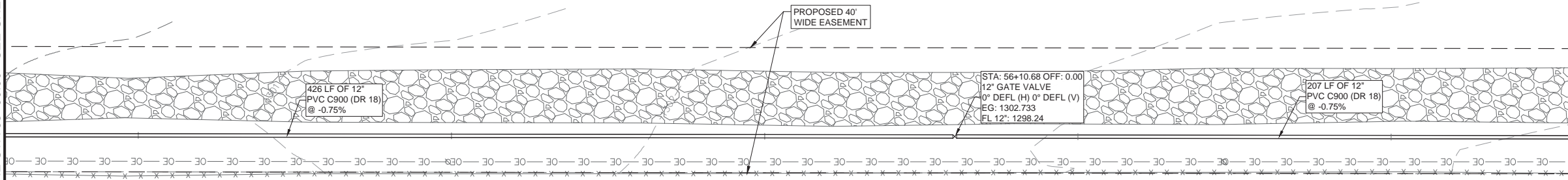
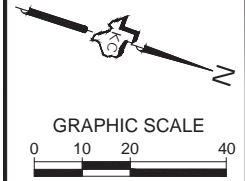


Date: Nov 20, 2019, 1:44pm User ID: nathan.fuller
 File: K:\18-140 City of Burnet - Oak Vista Water Line\Design\Plan Sheets\6.0 WATER PLAN & PROFILE.dwg

MATCH LINE STA 53+00.00 - SEE SHEET 6.8

75 ACRES
 BURNET COUNTY DOC. NO.
 200712014-O.P.R.B.C.T.

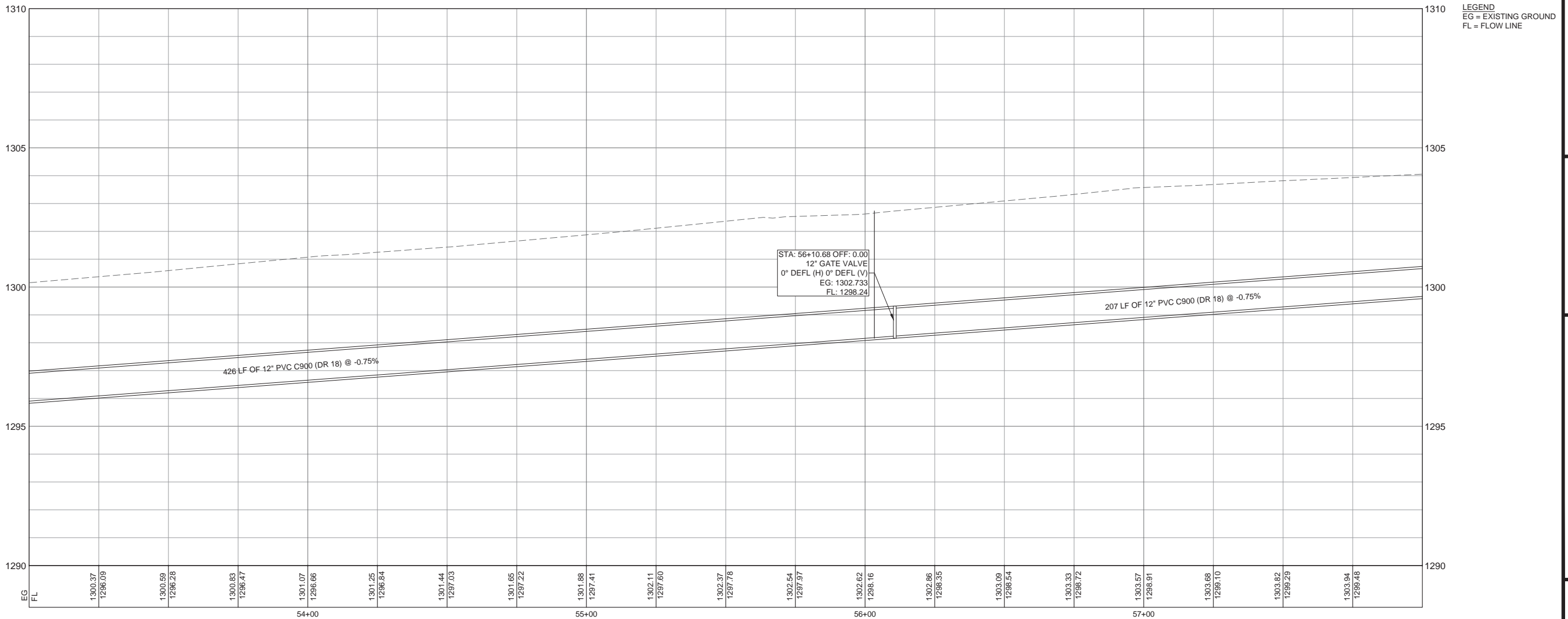
300 ACRES
 STATE OF TEXAS
 VOL.608/PG.19-R.P.R.B.C.



WATER PLAN NOTES:

1. FIRE HYDRANTS SHALL BE LOCATED 3'-5' FROM EDGE OF PAVEMENT.
2. APPURTENANCE RIM ELEVATIONS IN PAVED AREAS SHALL BE EQUAL TO THE EXISTING GROUND (EG) ELEVATION SHOWN
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MATCH LINE STA 58+00.00 - SEE SHEET 6.10



LEGEND
 EG = EXISTING GROUND
 FL = FLOW LINE

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WATER PLAN & PROFILE
OAK VISTA WATER LINE
 CITY OF BURNET
 BURNET, TEXAS

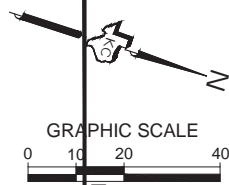


D. Martin Stary
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Job No. 18-148	Scale (Hor.): AS NOTED	Scale (Vert.): AS NOTED
Date:	Checked By: DMS	Drawn By: NTF
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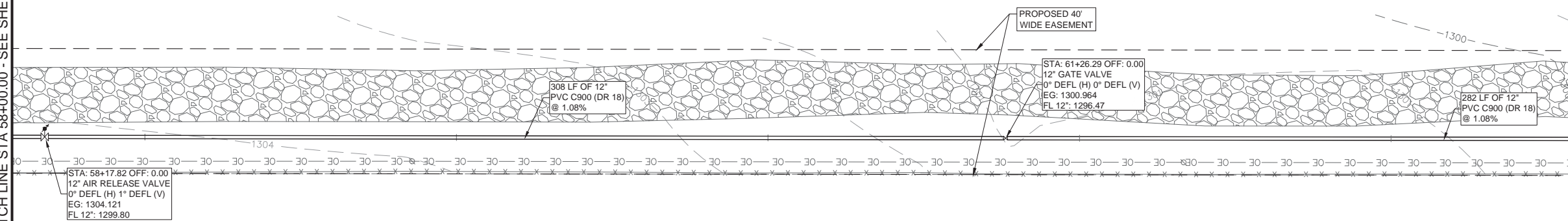
SHEET
6.9

75 ACRES
BURNET COUNTY DOC. NO.
200712014-O.P.R.B.C.T.



MATCH LINE STA 58+00.00 - SEE SHEET 6.9

MATCH LINE STA 63+00.00 - SEE SHEET 6.11

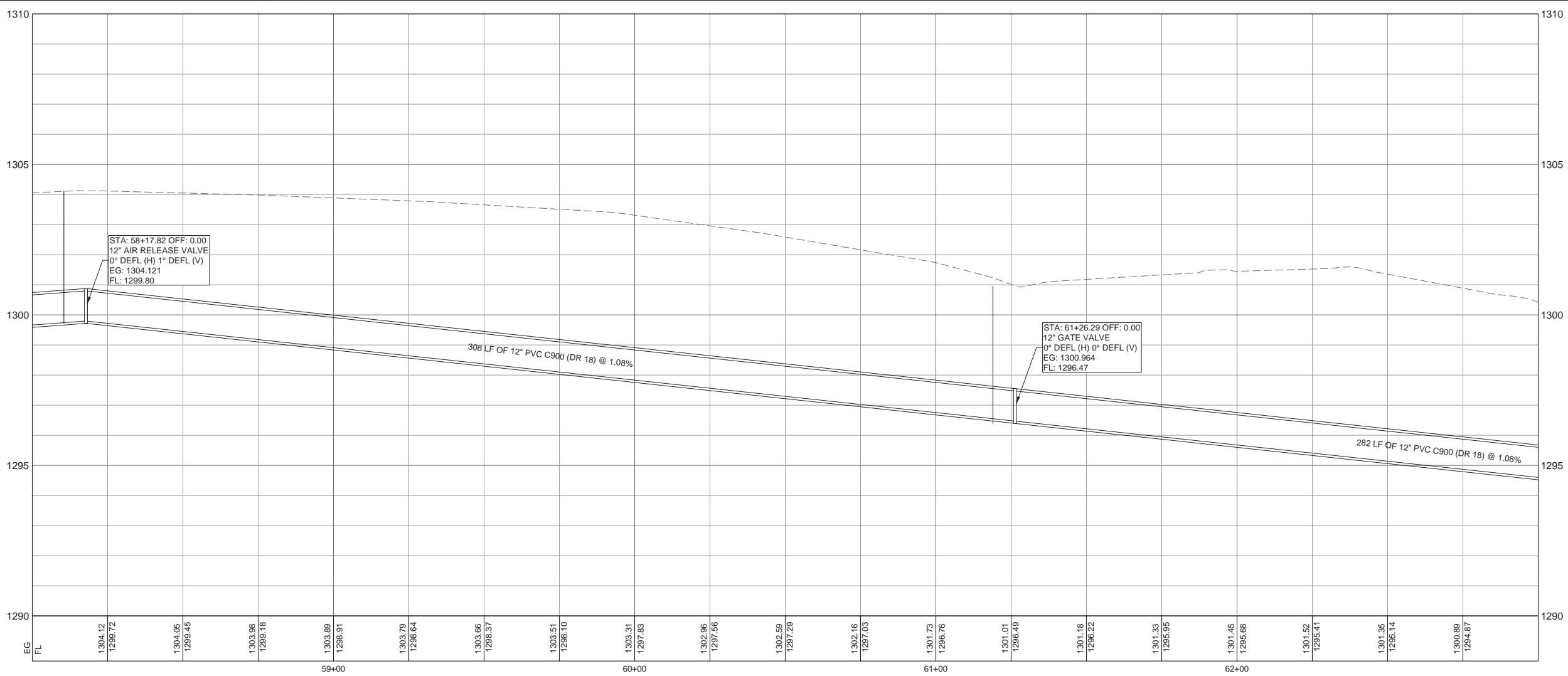


300 ACRES
STATE OF TEXAS
VOL.608/PG.19-R.P.R.B.C.

WATER PLAN NOTES:

1. FIRE HYDRANTS SHALL BE LOCATED 3'-5' FROM EDGE OF PAVEMENT.
2. APPURTENANCE RIM ELEVATIONS IN PAVED AREAS SHALL BE EQUAL TO THE EXISTING GROUND (EG) ELEVATION SHOWN
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LEGEND
EG = EXISTING GROUND
FL = FLOW LINE

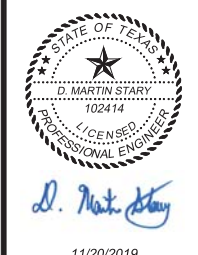


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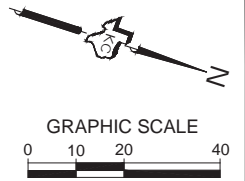
WATER PLAN & PROFILE
OAK VISTA WATER LINE
CITY OF BURNET
BURNET, TEXAS



Job No. 18-148	Scale (Hor.): AS NOTED	Scale (Vert.): AS NOTED
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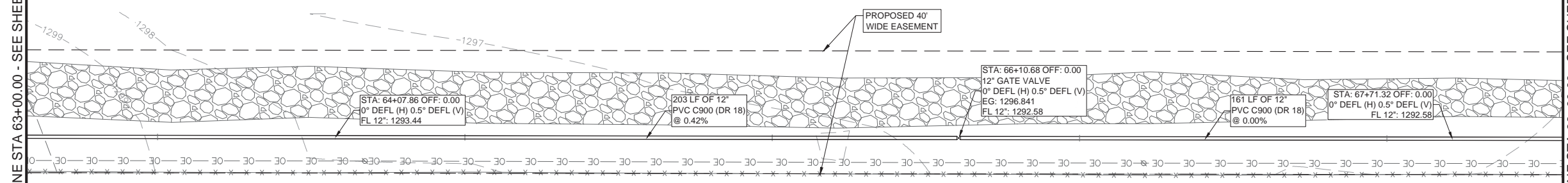
SHEET
6.10

75 ACRES
BURNET COUNTY DOC. NO.
200712014-O.P.R.B.C.T.



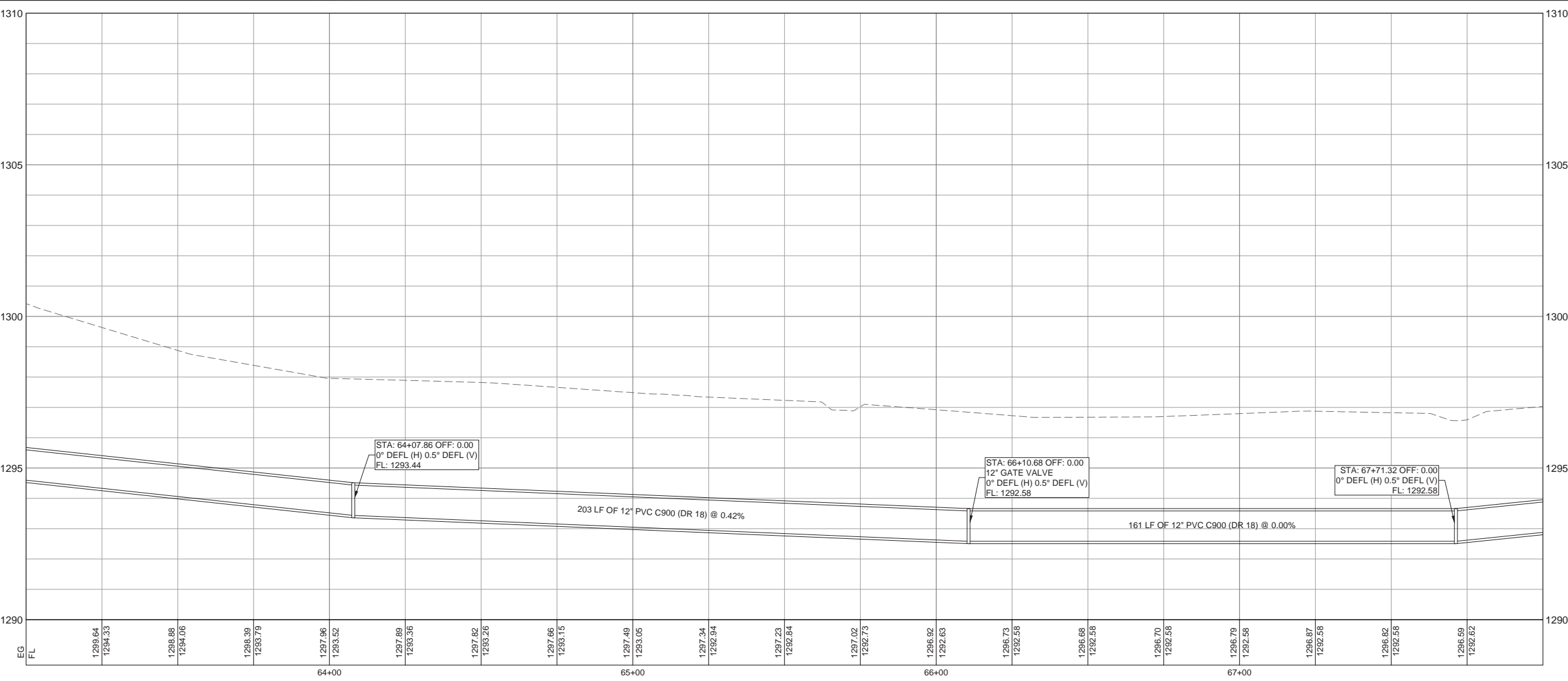
MATCH LINE STA 63+00.00 - SEE SHEET 6.10

MATCH LINE STA 68+00.00 - SEE SHEET 6.12



300 ACRES
STATE OF TEXAS
VOL.608/P.G.19-R.P.R.B.C.

- WATER PLAN NOTES:**
1. FIRE HYDRANTS SHALL BE LOCATED 3'-5' FROM EDGE OF PAVEMENT.
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LEGEND
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FL = FLOW LINE

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WATER PLAN & PROFILE
OAK VISTA WATER LINE
CITY OF BURNET
BURNET, TEXAS

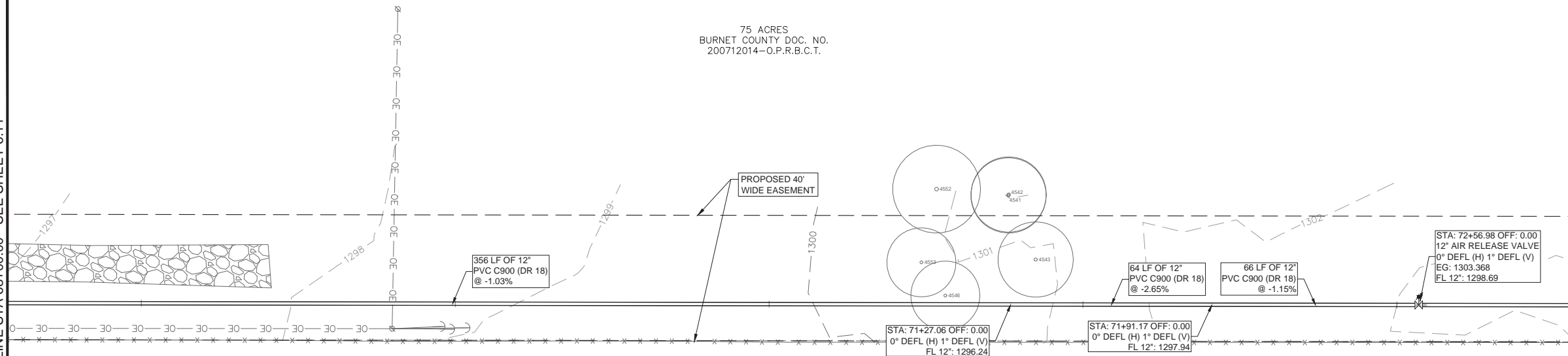
D. Martin Stary
11/20/2019

Job No. 18-148	Scale (Hor.): AS NOTED Scale (Vert.): AS NOTED
Date:	Checked By: DMS Drawn By: NTF
Rev. No.	Date
	Remarks

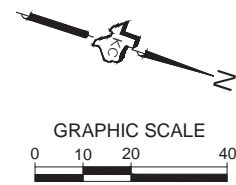
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Date: Nov 20, 2019, 1:45pm User ID: nathan.fuller
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MATCH LINE STA 68+00.00 - SEE SHEET 6.11

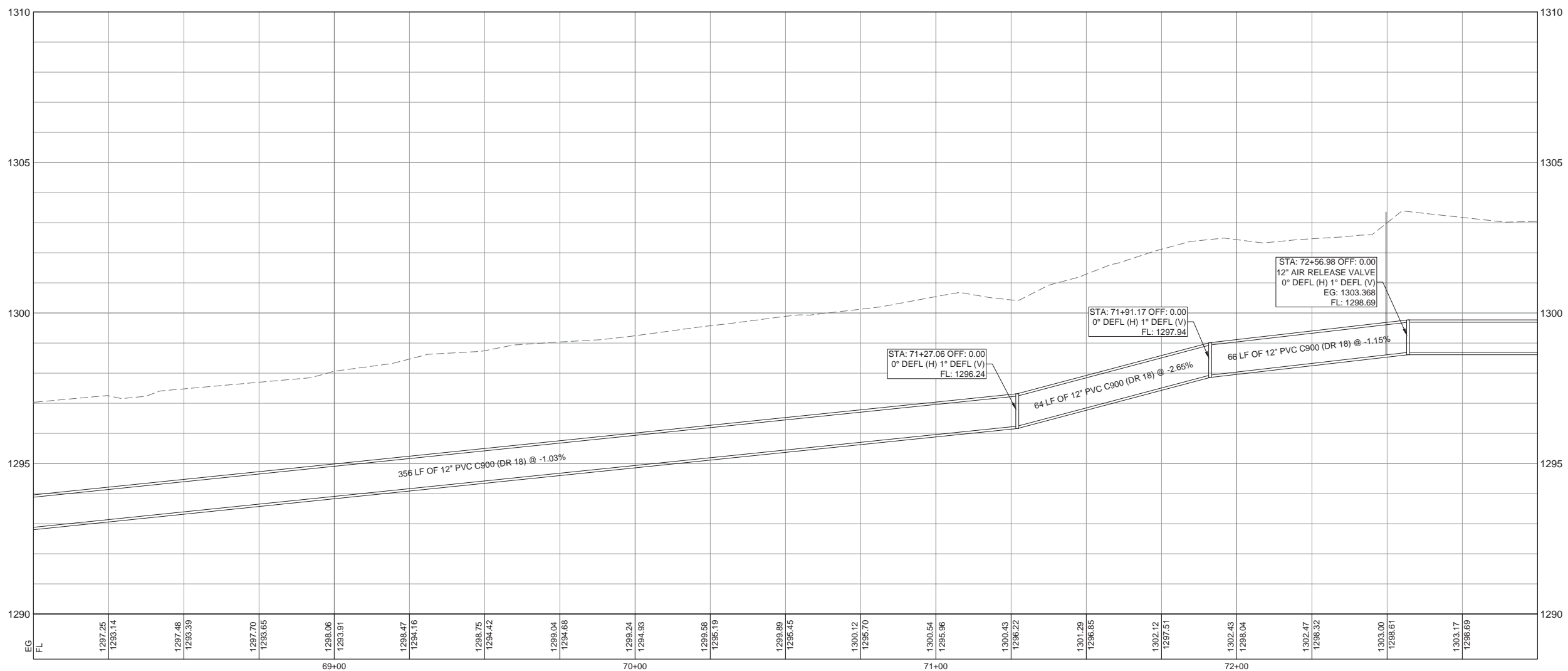


MATCH LINE STA 73+00.00 - SEE SHEET 6.13



WATER PLAN NOTES:

1. FIRE HYDRANTS SHALL BE LOCATED 3'-5' FROM EDGE OF PAVEMENT.
2. APPURTENANCE RIM ELEVATIONS IN PAVED AREAS SHALL BE EQUAL TO THE EXISTING GROUND (EG) ELEVATION SHOWN
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WATER PLAN & PROFILE
OAK VISTA WATER LINE
 CITY OF BURNET
 BURNET, TEXAS



D. Martin Stary

11/20/2019

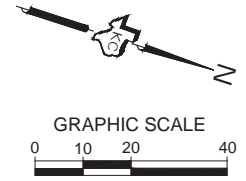
Job No. 18-148	Scale (Hor.): AS NOTED	Scale (Vert.): AS NOTED
Date:	Checked By: DMS	Drawn By: NTF
Rev. No.	Date	Remarks

SHEET
6.12

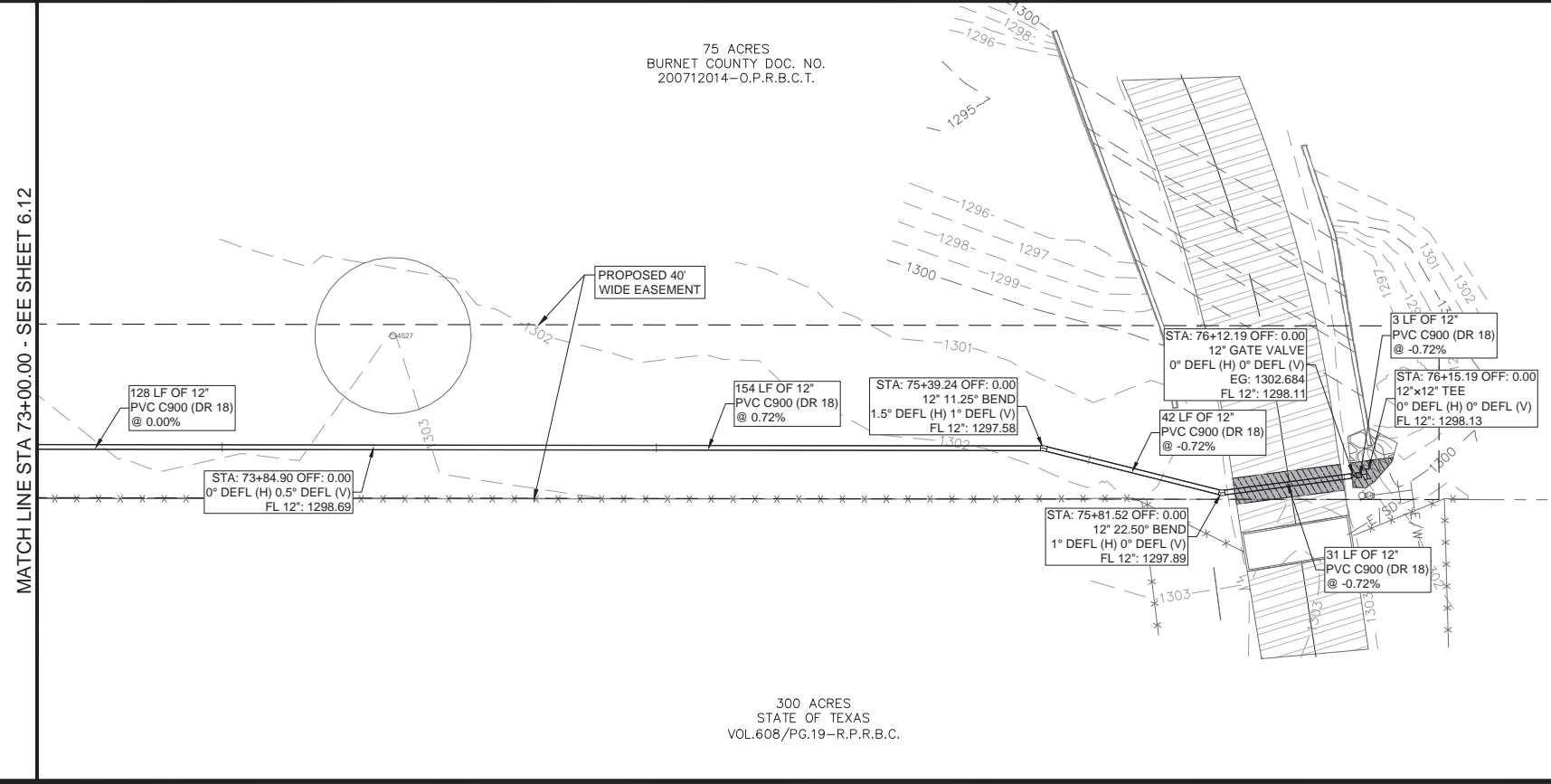
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75 ACRES
 BURNET COUNTY DOC. NO.
 200712014-O.P.R.B.C.T.

300 ACRES
 STATE OF TEXAS
 VOL.608/PG.19-R.P.R.B.C.

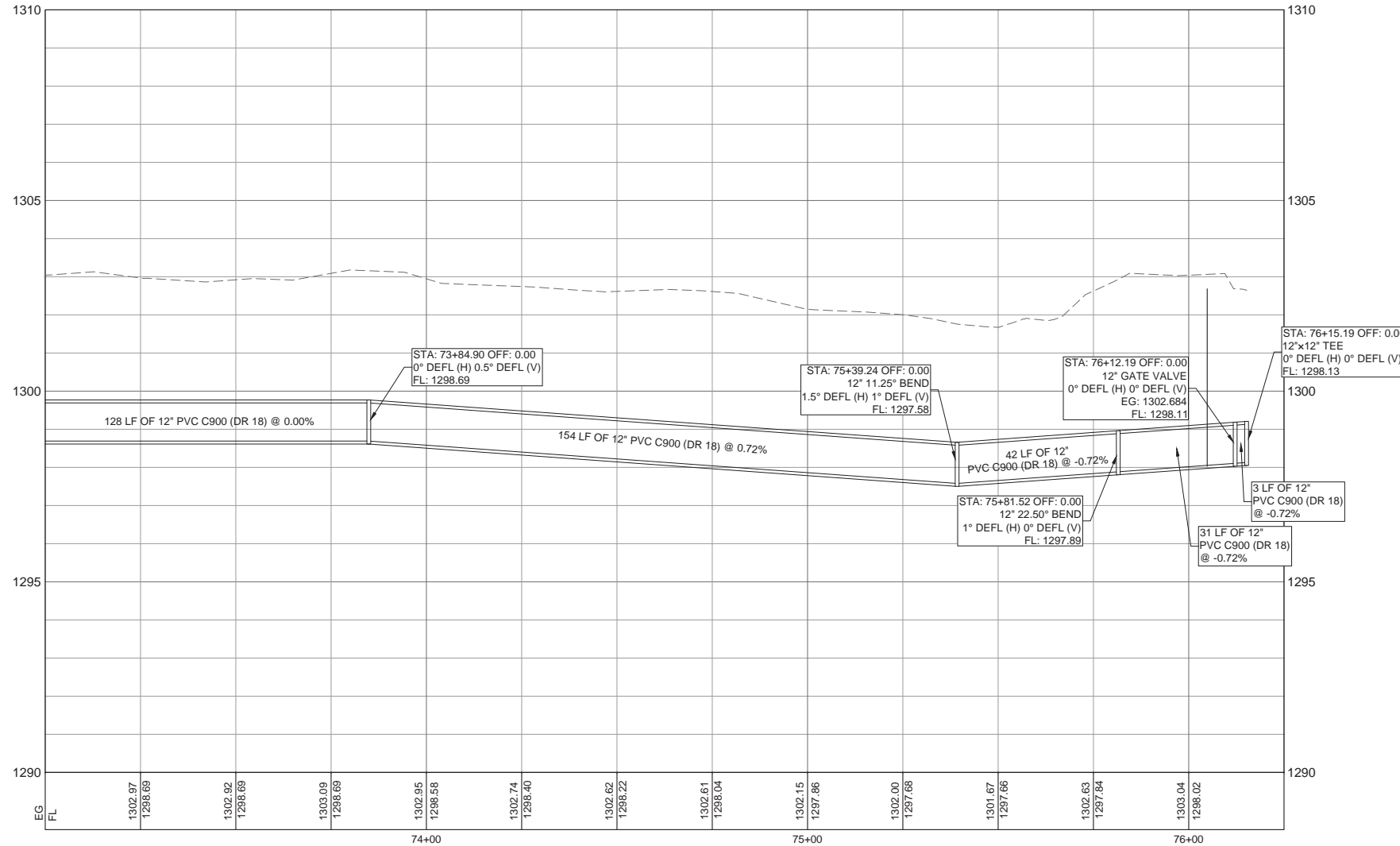


MATCH LINE STA 73+00.00 - SEE SHEET 6.12



- WATER PLAN NOTES:**
- FIRE HYDRANTS SHALL BE LOCATED 3'-5' FROM EDGE OF PAVEMENT.
 - APPURTENANCE RIM ELEVATIONS IN PAVED AREAS SHALL BE EQUAL TO THE EXISTING GROUND (EG) ELEVATION SHOWN
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LEGEND
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WATER PLAN & PROFILE
OAK VISTA WATER LINE
 CITY OF BURNET
 BURNET, TEXAS

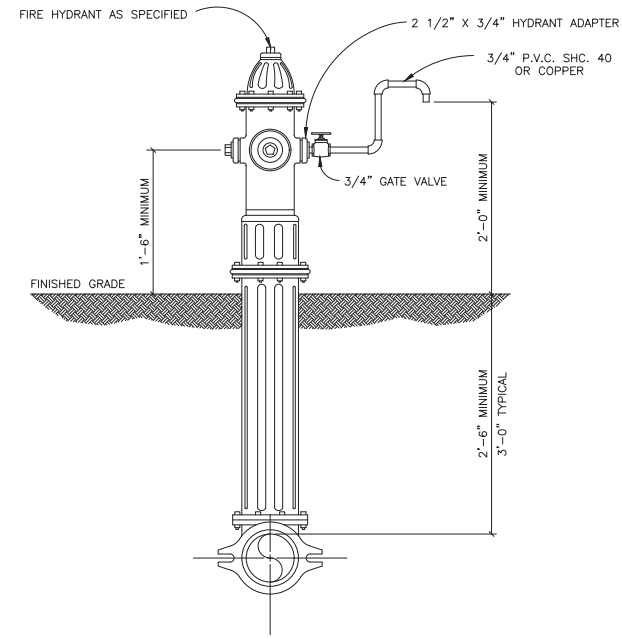


D. Martin Stary
 11/20/2019

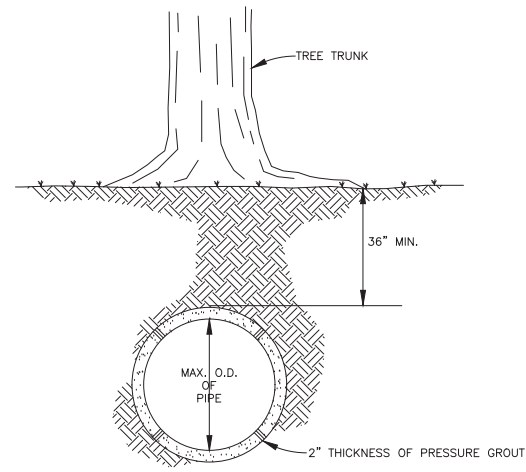
Job No. 18-148	Scale (Hor.): AS NOTED	Scale (Vert.): AS NOTED
Date:	Checked By: DMS	Drawn By: NTF
Rev. No.	Date	Remarks

SHEET
6.13

Date: Nov 20, 2019, 1:46pm User ID: nathan.fuller
 File: K:\18-140 City of Burnet - Oak Vista Water Line Design\Plan Sheets\DETAILS.dwg



FIRE HYDRANT SAMPLING POINT



BORE & PRESSURE GROUT UNDER TREE
 SCALE: N.T.S.

NOTE:

1. IF BORE IS THROUGH ROCK MATERIAL, BOTTOM OF PIPE BARREL SHALL BE SUPPORTED OFF BOTTOM WITH MORTAR BANDS ON C.S.G. PIPE OR STAINLESS STEEL CASING SPACERS ON D.I. OR PVC PIPE. IF BORE IS THROUGH DIRT MATERIAL, CLEAN BOTTOM OF BORE PIT TO REMOVE ROCKS PRIOR TO INSTALLING PIPE.

BORE & PRESSURE GROUT UNDER TREE



D. Martin Stary

11/20/2019

Job No. 18-148	Scale (Hor.): AS NOTED
Date:	Scale (Vert.): AS NOTED
Rev. No.	Checked By: DMS
	Drawn By: NTF
	Date
	Remarks

WATER DETAILS
 OAK VISTA WATER LINE
 CITY OF BURNET
 BURNET, TEXAS



K.C. ENGINEERING, INC.
 CONSULTING ENGINEERS
 705 HWY. 281 NORTH, PLAZA I, SUITE 103
 MARBLE FALLS, TEXAS 78654
 OFFICE: 830-693-5635 FAX: 830-693-9664
 Email: info@kcingineering.com
 REGISTRATION # F-000977



Public Works Department

ITEM 4.9

Gene Courtney
Director of Public Works
(512)-756-2402
gcourtney@cityofburnet.com

Agenda Item Brief

- Meeting Date:** January 28, 2020
- Agenda Item:** Discuss and consider action: Award of contract to install a new 12" water line along Oak Vista Boulevard. G. Courtney
- Background:** Staff received bids from 9 different companies for the installation of a new 12" water line along Oak Vista Boulevard on January 14, 2020. These bids included a base bid for 3,275 linear feet of pipe installation, and an alternate bid for an additional 3,381 linear feet of pipe installation that would run north through the Burnet County Jail property.
- Information:** Aaron Concrete provided a cost of \$315,801 for the base bid and \$285,832 for the alternate bid. Staff is not recommending awarding the alternate bid. With that in consideration staff will be negotiating the base bid to change it from 3,275 linear feet to 2,962 linear feet of pipe installation which would change the engineer cost estimate of the base bid of \$315,801 to \$283,183. Additionally, city staff will need to relocate an existing power line to accommodate the new water line. The all-in cost for the negotiated base bid, relocation of the power line and contingency would be \$330,000. This is an in-kind project with the landowner so the cities financial responsibility would be 50% of the total project cost. Attached to this brief is a recommendation letter from KC engineering that includes a bid tabulation of all the bids provided to the city for this project.
- Fiscal Impact:** \$165,000
- Recommendation:** Follow the recommendation of KC Engineering and award Aaron Concrete the contract for the installation of a new 12" water line along Oak Vista Boulevard.



KC ENGINEERING, INC.

705 North Hwy 281, Suite 103 • Marble Falls, Texas 78654 • Phone 830.693.5635 • Fax 830.693.9664 • www.kcengineering.com

January 15, 2020
Project Number: 18-140

Ms. Kelly Dix
City Secretary
City of Burnet
1001 Buchanan Drive, Suite 4
Burnet, TX 78611

Dear Ms. Dix:

K. C. Engineering, Inc. (KCE) has reviewed and tabulated nine (9) bids received on January 14, 2020 for the construction of the Oak Vista Water Line project. Each bidder provided a bid bond as required. The bidders' unit prices were entered into an Excel spreadsheet and all bidders' calculations were checked for accuracy.

Based upon KCE's calculations, (attached to this letter for reference), the base bid amounts for each bidder are as follows:

Aaron Concrete	\$315,801.00
Premier Texas Construction	\$324,475.88
JM Pipeline Construction	\$365,225.00
Balcones Ridge Construction.....	\$434,108.00
Qro-Mex Construction	\$467,540.80
JBS Underground Construction	\$487,810.58
Rockin Q Construction	\$524,676.00
Royal Vista Construction.....	\$555,878.50
Lupe Rubio Construction	\$597,530.24

Based upon KCE's calculations, (attached to this letter for reference), the bid alternate amounts for each bidder are as follows:

Aaron Concrete	\$285,832.00
Premier Texas Construction	\$292,954.13
JM Pipeline Construction	\$333,667.70
Balcones Ridge Construction.....	\$391,013.40
Qro-Mex Construction	\$406,454.20
JBS Underground Construction	\$423,961.70
Rockin Q Construction	\$467,024.00
Royal Vista Construction.....	\$452,188.90
Lupe Rubio Construction	\$568,025.60



Based upon KCE's calculations, the total of the base bid plus the bid alternate amounts for each bidder are as follows:

Aaron Concrete	\$601,633.00
Premier Texas Construction	\$617,430.01
JM Pipeline Construction	\$698,892.70
Balcones Ridge Construction.....	\$825,121.40
Qro-Mex Construction.....	\$873,995.00
JBS Underground Construction	\$911,772.28
Rockin Q Construction	\$991,700.00
Royal Vista Construction.....	\$1,008,067.40
Lupe Rubio Construction	\$1,165,555.84

Based upon KCE's review of the bids received, I recommend that the City of Burnet enter into contract with the low bidder, Aaron Concrete, for construction of the Oak Vista Water Line project.

I can be available to discuss this recommendation at your convenience.

Sincerely,

K.C. Engineering, Inc.
Firm Registration #:F-000977



By:

D. Martin Stary, P. E.
Senior Engineer

Cc: David Vaughn, City Manager



Administration

ITEM 4.10

David Vaughn
City Manager
(512)-715-3208
dvaughn@cityofburnet.com

Agenda Item Brief

- Meeting Date:** January 28, 2020
- Agenda Item:** Discuss and consider action: Authorize the use of Hotel/Motel Funds for the purchase of a street trolley: D. Vaughn.
- Background:**
- Information:** Staff will be looking at a used trolley in Arlington on Friday January 24th. Staff may, or may not, request direction from Council depending on the outcome of that visit.
- Fiscal Impact:** To be determined. The asking price of the trolley under consideration is approximately \$35,000.
- Recommendation:** To be determined.

Racial Profiling Report | Full

Reporting Date: 01/10/2020

Agency Name: BURNET POLICE DEPT.
TCOLE Agency Number: 053201

Chief Administrator: PAUL G. NELSON

Agency Contact Information:
Phone: (512) 756-6404
Email: pnelson@cityofburnet.com

Mailing Address:
P O BOX 1369
105 S. Rhomberg
BURNET, TX 78611

This Agency filed a full report

BURNET POLICE DEPT. has adopted a detailed written policy on racial profiling. Our policy:

- 1.) clearly defines acts constituting racial profiling;
- 2.) strictly prohibit peace officers employed by the BURNET POLICE DEPT. from engaging in racial profiling;
- 3.) implements a process by which an individual may file a complaint with the BURNET POLICE DEPT. if the individual believes that a peace officer employed by the BURNET POLICE DEPT. has engaged in racial profiling with respect to the individual;
- 4.) provides public education relating to the agency's complaint process;
- 5.) requires appropriate corrective action to be taken against a peace officer employed by the BURNET POLICE DEPT. who, after an investigation, is shown to have engaged in racial profiling in violation of the BURNET POLICE DEPT. policy adopted under this article;
- 6.) require collection of information relating to motor vehicle stops in which a citation is issued and to arrests made as a result of those stops, including information relating to:
 - a.) the race or ethnicity of the individual detained;
 - b.) whether a search was conducted and, if so, whether the individual detained consented to the search; and
 - c.) whether the peace officer knew the race or ethnicity of the individual detained before detaining that individual; and
- 7.) require the chief administrator of the agency, regardless of whether the administrator is elected, employed, or appointed, to submit an annual report of the information collected under Subdivision(6) to:
 - a.) the Commission on Law Enforcement; and
 - b.) the governing body of each county or municipality served by the agency, if the agency is an agency of a county, municipality, or other political subdivision of the state.

Executed by: Paul Nelson, Chief of Police

Date: 01/10/2020

Total stops: 2782

Gender

Female	1127
Male	1655

Race / Ethnicity

Black	110
Asian / Pacific Islander	31
Hispanic / Latino	2145
White	475
Alaska Native / American	2

Was race or ethnicity known prior to stop?

Yes	51
No	2731

Reason for stop?

Violation of law	128
Preexisting knowledge	5
Moving traffic violation	2144
Vehicle traffic violation	505

Street address or approximate location of the stop

City street	807
US highway	369
County road	23
State highway	1573
Private property or other	10

Was a search conducted?

Yes	69
No	2713

Reason for Search?

consent	29
contraband	0
probable	37
inventory	0

incident to arrest	2
Was Contraband discovered?	
Yes	43
No	26
Description of contraband	
Drugs	36
Currency	0
Weapons	1
Alcohol	0
Stolen property	0
Other	6
Result of the stop	
Verbal warning	6
Written warning	2040
Citation	725
Written warning and arrest	5
Citation and arrest	5
Arrest	1
Arrest based on	
Violation of Penal Code	8
Violation of Traffic Law	2
Violation of City Ordinance	0
Outstanding Warrant	1
Was physical force resulting in bodily injury used during stop?	
Yes	0
No	2782

Submitted electronically to the



The Texas Commission on Law
Enforcement



CITY OF BURNET

FINANCIAL REPORT

for the First Quarter ended December 31, 2019



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GENERAL FUND

The General Fund ended the first quarter with a profit of \$299,326 which is tracking well with our budget and is consistent with last year.

Revenues (excluding the Use of Fund Balance) came in at 28% of budget for the quarter and increased \$327,324 over last year. Current Property Tax Collections increased \$234,242 and Sales Taxes have increased \$54,154. Payment timing differences have resulted in an increase in Inter-local revenue collections from the school resource officer program of \$124,919 and a decrease in interdepartmental fees for Fire/EMS coverage of \$70,061. EMS transport fees and Transfers in from other funds are running consistent with the prior year's collections and the budget.

Expenses (excluding capital and other transfers) finished the quarter at 26% of budget and increased \$331,366 over last year. Personnel costs have increased over last year but they are within budget and Repairs and Maintenance costs for the Street department came in higher than expected because of transmission repairs on the Maintainer.

GOLF COURSE

The Golf Course Fund ended the quarter with a profit of \$21,292 which is tracking well with our budget and is up \$21,407 over last year.

Total revenues (less cogs) came in at 29% of budget. Revenues are up \$7,117 compared to last year mainly because Net Tournament revenues have increased due to the addition of a couple of tournaments in November.

Total expenses (net of cogs) came in at 25% of budget as expected. Transfers for new equipment have decreased \$11,109 from last year mainly due to the early payoff of equipment at the end of last year.

ELECTRIC FUND

The Electric Fund ended the quarter with a profit of \$380,252 which is outperforming the budget and last year mainly due to Other Revenue collections.

Total Revenues (less use of fund balance) came in at 30% of the budget and increased \$330,878 over last year mainly because of the Over/Under FPRCRF credit received from LCRA in the amount of \$316,276.

Net Electric Sales came in at 23% of budget. Compared to last year, both Net Electric Sales and consumption were up slightly.

Expenses (less cost of power and transfers to capital projects) finished the quarter at 24% of the budget and were up \$21,559 or 3% over last year.



WATER/WASTEWATER

The Water and Wastewater Fund ended the quarter with a profit of \$110,991 which is on track with budget and up \$67,505 over last year.

Revenues (less the use of fund balance) came in as expected at 25% of budget. Compared to last year, revenues are up \$48,655 mainly because of increased water consumption which is up 16%. Last year, consumption was lower than expected because of increased rain.

Expenses (less transfers to capital projects) ended the quarter at 24% of budget and were down \$18,850 from last year mostly because during the prior year the water and sewer plant incurred costly pump repairs.

AIRPORT

The Airport Fund ended the quarter with a profit of \$27,191 which is on track with budget but is down \$13,578 from last year.

Total Revenues (less cogs and the use of fund balance) came in at 23% of budget and were down \$23,258 from last year due to a decrease in net fuel sales.

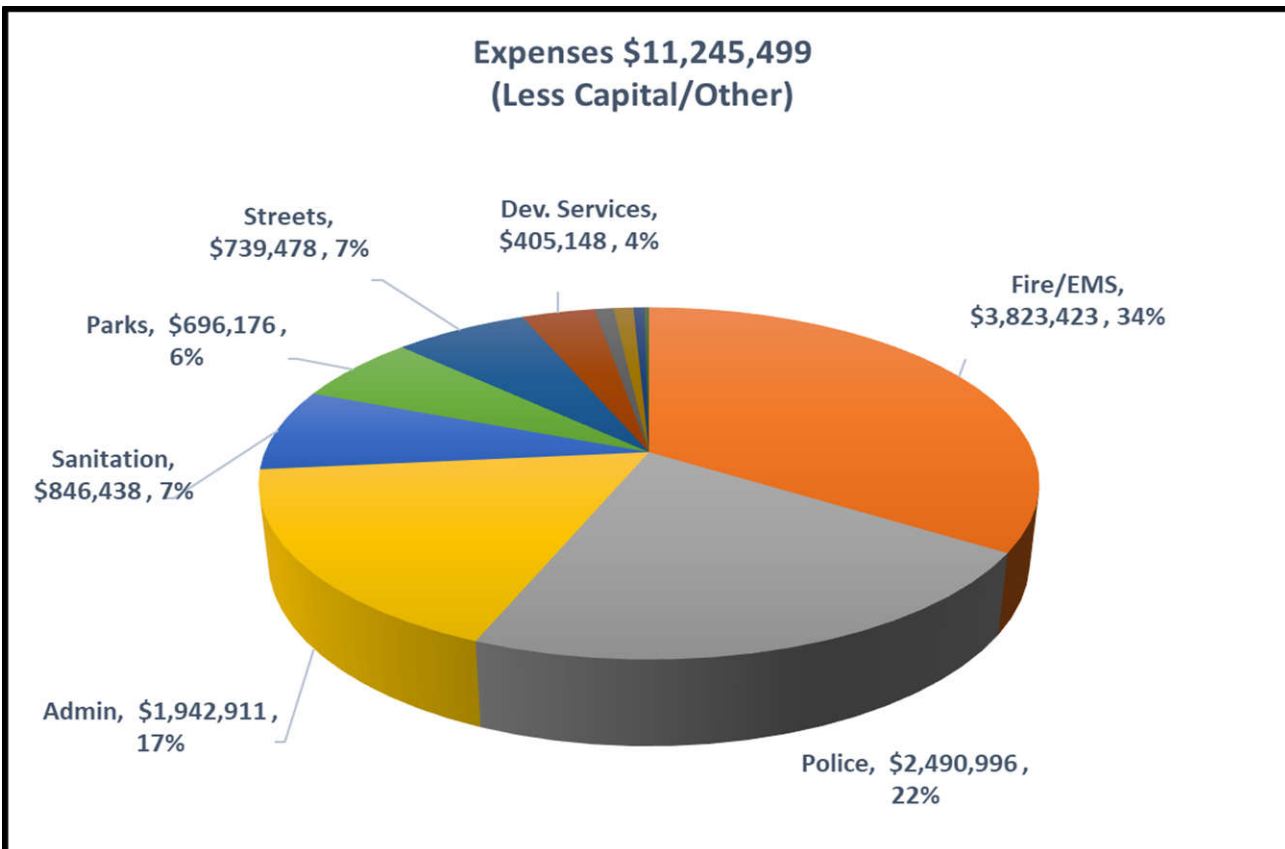
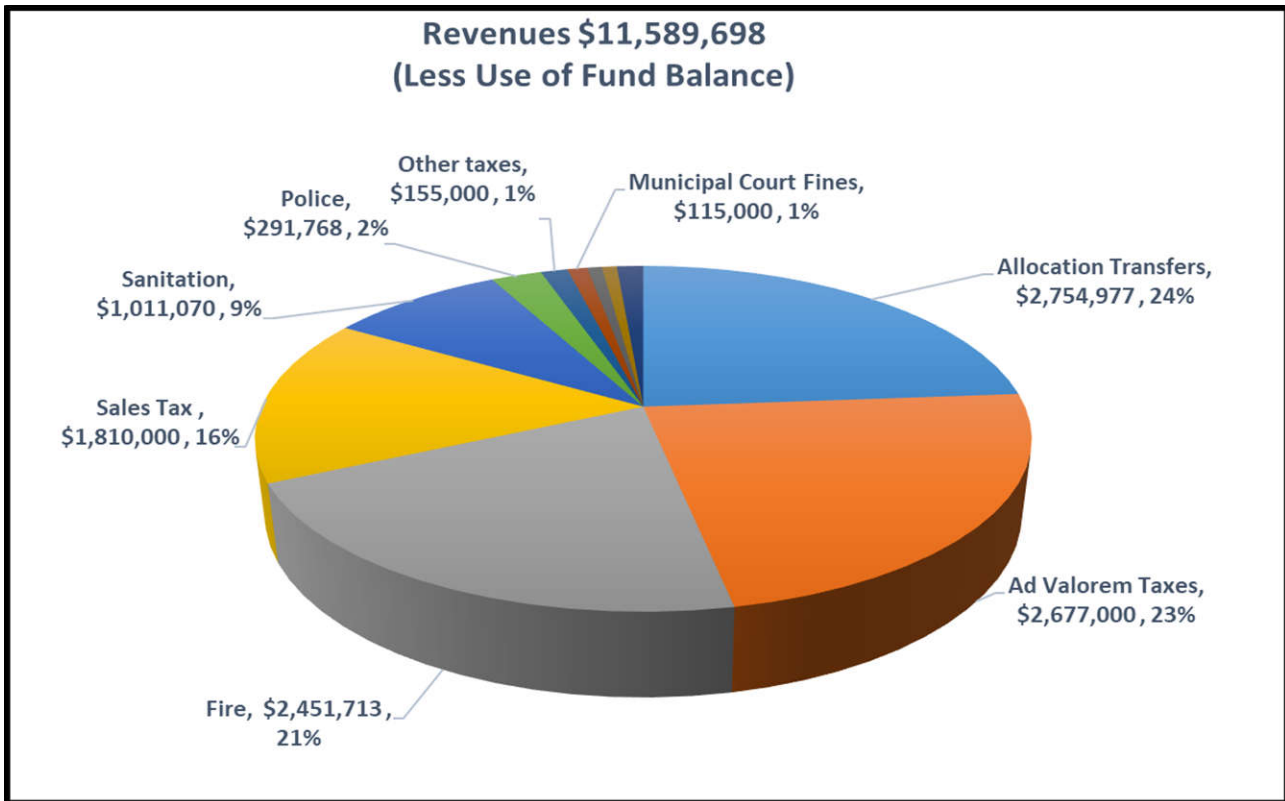
Net Avgas sales came in at 23% of budget and were down \$8,566 compared to last year. Net Jet sales came in at 20% of budget and were down \$15,353 from last year.

Expenses (less cogs and transfers to capital projects) ended the quarter at 21% of budget and were down \$9,680 from last year mainly due to savings in insurance and admin expenses.

UNRESTRICTED CASH RESERVES

Total unrestricted cash for the City as of December 31, 2019 was \$5,856,725. That is \$2,548,725 above our 75day required reserve amount and \$1,886,725 above our 90day required reserve amount.

GENERAL FUND BUDGET 2019-2020

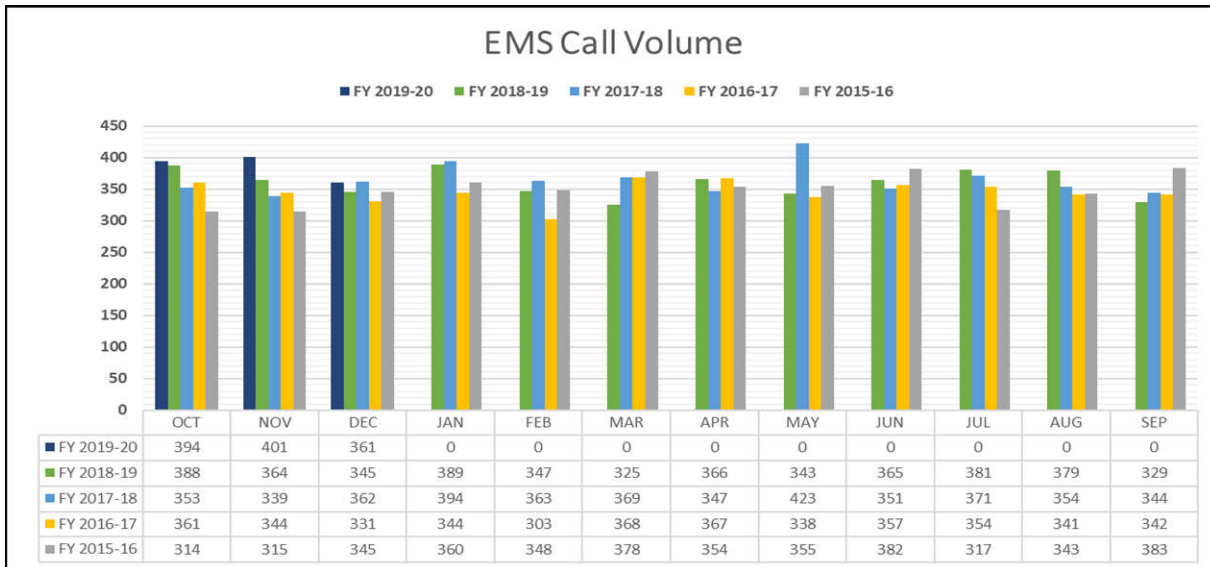
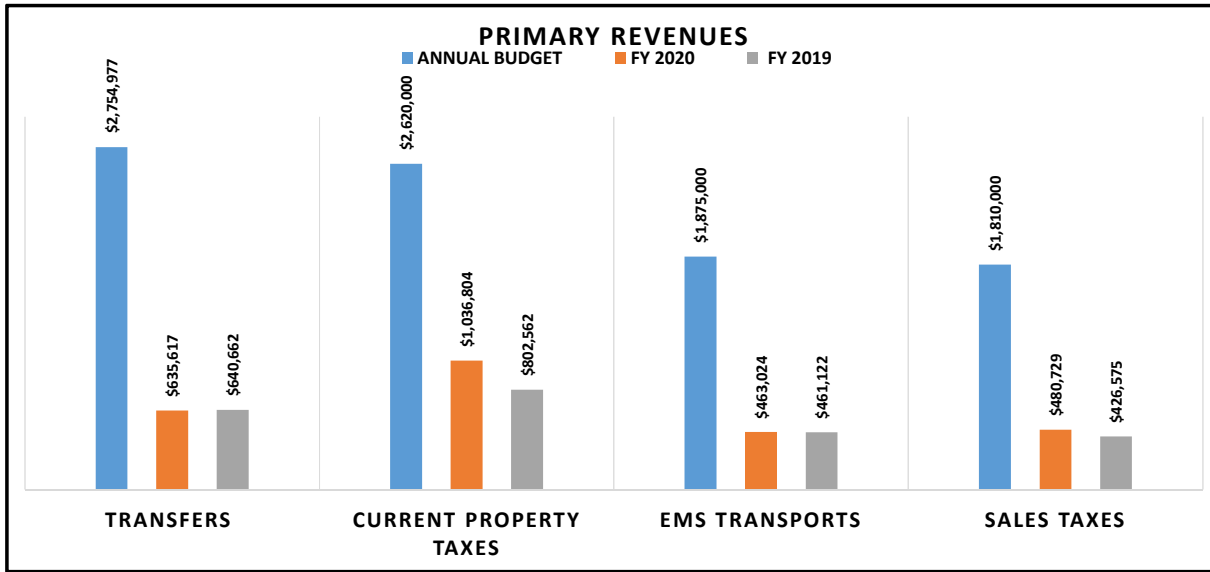


GENERAL FUND DASHBOARD

SUMMARY COMPARISON:

	ANNUAL BUDGET	ACTUAL QE DEC 2019	% OF BUDGET	PY ACTUAL QE DEC 2018	VARIANCE OVER PY	% OVER PY
REV (less fund balance)	\$ 11,589,698	\$ 3,271,782	28.23%	\$ 2,944,458	\$ 327,324	11.12%
EXP (less capital/other)	11,245,499	2,972,455	26.43%	2,641,090	331,366	12.55%
NET PROFIT (LOSS)	\$ 344,199	\$ 299,326	86.96%	\$ 303,369	\$ (4,042)	-1.33%

CHARTS/TABLES:



CITY OF BURNET
FINANCIAL REPORT
QE DECEMBER 2019

% of year completed: 25

GENERAL FUND	ANNUAL BUDGET 2019-2020	ACTUAL QE DEC 2019	% OF BUDGET	PRIOR YEAR QE DEC 2018	VARIANCE OVER PY	% OVER PY
REVENUE						
Ad Valorem Taxes	\$ 2,677,000	\$ 1,046,864	39.11%	\$ 824,434	\$ 222,430	26.98%
Sales Tax	1,810,000	480,729	26.56%	426,575	54,154	12.70%
Fire Department Revenue	2,451,713	578,512	23.60%	644,328	(65,816)	-10.21%
Planning and Zoning fees	86,070	31,396	36.48%	14,103	17,293	122.61%
Allocation Transfers	2,754,977	635,617	23.07%	640,662	(5,045)	-0.79%
Trash Collections	1,011,070	257,019	25.42%	242,430	14,589	6.02%
Police Department Revenue	291,768	127,115	43.57%	5,725	121,390	2120.41%
Municipal Court Fines	115,000	28,513	24.79%	28,405	108	0.38%
Other taxes and franchise fees	155,000	26,767	17.27%	25,744	1,022	3.97%
BEDC payments for service	85,000	21,250	25.00%	21,250	-	0.00%
Rental Fees	32,600	22,212	68.13%	14,592	7,620	52.22%
Interest Income	67,000	12,172	18.17%	4,163	8,009	192.38%
Misc Revenue	2,500	3,617	144.69%	52,047	(48,429)	-93.05%
Transfer from Hotel Motel fund	50,000	-	0.00%	-	-	-
Use of Fund Balance	2,332,000	175,494	7.53%	158,852	16,642	10.48%
Total Revenue	\$ 13,921,698	\$ 3,447,276	24.76%	\$ 3,103,310	\$ 343,965	11.08%
<i>Total Revenue less fund balance</i>	<i>\$ 11,589,698</i>	<i>\$ 3,271,782</i>	<i>28.23%</i>	<i>\$ 2,944,458</i>	<i>\$ 327,324</i>	<i>11.12%</i>
OPERATING EXPENSES						
Mayor & Council	\$ 24,450	\$ 5,675	23.21%	\$ 3,842	\$ 1,833	47.73%
Admin (including op subsidy to golf)	1,942,911	410,922	21.15%	448,780	(37,858)	-8.44%
Police	2,490,996	703,820	28.25%	584,790	119,030	20.35%
Municipal Court	61,841	21,377	34.57%	17,810	3,567	20.03%
Fire/EMS	3,823,423	1,056,690	27.64%	942,858	113,832	12.07%
Sanitation	846,438	215,345	25.44%	207,888	7,457	3.59%
Streets	739,478	248,223	33.57%	152,156	96,067	63.14%
Parks	696,176	164,761	23.67%	128,498	36,263	28.22%
Development Services	405,148	93,336	23.04%	103,715	(10,379)	-10.01%
City Shop	109,638	27,307	24.91%	25,608	1,698	6.63%
Community Development	-	-	-	-	-	-
Galloway Hammond	105,000	25,000	23.81%	25,145	(145)	-0.58%
Sub-total	\$ 11,245,499	\$ 2,972,455	26.43%	\$ 2,641,090	\$ 331,366	12.55%
CAPITAL/OTHER EXP (USES OF FUND BAL)						
Transfers to Capital Funds/Self Fund	\$ 2,332,000	\$ 175,494	7.53%	\$ 158,852	\$ 16,642	10.48%
Loan Defeasance	-	-	#DIV/0!	-	-	-
Other expenses	-	-	#DIV/0!	-	-	-
	\$ 2,332,000	\$ 175,494	7.53%	\$ 158,852	\$ 16,642	10.48%
Total Expenses	\$ 13,577,499	\$ 3,147,949	23.19%	\$ 2,799,942	\$ 348,007	12.43%
<i>Total Expenses less capital/other</i>	<i>\$ 11,245,499</i>	<i>\$ 2,972,455</i>	<i>26.43%</i>	<i>\$ 2,641,090</i>	<i>\$ 331,366</i>	<i>12.55%</i>
Net Profit (Loss)	\$ 344,199	\$ 299,326	86.96%	\$ 303,369	\$ (4,042)	-1.33%

CITY OF BURNET
FINANCIAL REPORT
QE DECEMBER 2019

% of year completed: 25

GENERAL FUND	ANNUAL BUDGET			PY ACTUAL		
	2019-2020	ACTUAL QE DEC 2019	% OF BUDGET	QE DEC 2018	VARIANCE OVER PY	% OVER PY
REVENUE						
Ad Valorem Taxes:						
Current Taxes Real Property	\$ 2,620,000	\$ 1,036,804	39.57%	\$ 802,562	\$ 234,242	29.19% A
Delinquent Taxes Real Property	35,000	7,504	21.44%	17,008	(9,504)	-55.88%
Penalty & Interest	22,000	2,556	11.62%	4,864	(2,308)	-47.45%
Sub-total	2,677,000	1,046,864	39.11%	824,434	222,430	26.98%
Sales Tax	1,810,000	480,729	26.56%	426,575	54,154	12.70% B
Fire Department Revenue:						
EMS fees	1,875,000	463,024	24.69%	461,122	1,902	0.41%
Fire/EMS interdepartmental fees	556,513	108,962	19.58%	179,023	(70,061)	-39.14% C
Misc Fire Revenue	20,200	6,526	32.31%	4,182	2,344	56.04%
Sub-total Fire Revenue	2,451,713	578,512	23.60%	644,328	(65,816)	-10.21%
Planning and Zoning fees	86,070	31,396	36.48%	14,103	17,293	122.61%
Allocation Transfers In:						
Return on Investment	1,550,000	351,000	22.65%	345,144	5,855	1.70%
In-Lieu of Property Tax	124,905	31,013	24.83%	29,415	1,598	5.43%
In-Lieu of franchise	208,175	51,689	24.83%	49,025	2,664	5.43%
Admin Allocations	817,078	188,262	23.04%	204,274	(16,012)	-7.84%
Shop Allocations	54,819	13,653	24.91%	12,804	849	6.63%
Sub-total Allocation Transfers	2,754,977	635,617	23.07%	640,662	(5,045)	-0.79%
Trash Collections	1,011,070	257,019	25.42%	242,430	14,589	6.02%
Police Department Revenue:						
Interlocal School Resource Officers	281,068	124,919	44.44%	-	124,919	#DIV/0! D
Misc PD Revenue	10,700	2,195	20.52%	5,725	(3,530)	-61.65%
Sub-total Police Department Rev	291,768	127,115	43.57%	5,725	121,390	2120.41%
Municipal Court Fines	115,000	28,513	24.79%	28,405	108	0.38%
Other taxes and franchise fees	155,000	26,767	17.27%	25,744	1,022	3.97%
BEDC payments for service	85,000	21,250	25.00%	21,250	-	0.00%
Rental Fees	32,600	22,212	68.13%	14,592	7,620	52.22%
Interest Income	67,000	12,172	18.17%	4,163	8,009	192.38%
Misc Revenue	2,500	3,617	144.69%	52,047	(48,429)	-93.05% E
Transfer from Hotel Motel fund	50,000	-	0.00%	-	-	-
Use of Fund Balance	2,332,000	175,494	7.53%	158,852	16,642	10.48%
Total Revenue	\$ 13,921,698	\$ 3,447,276	24.76%	\$ 3,103,310	\$ 343,965	11.08%
<i>Total Revenue less fund balance</i>	<i>\$ 11,589,698</i>	<i>\$ 3,271,782</i>	<i>28.23%</i>	<i>\$ 2,944,458</i>	<i>\$ 327,324</i>	<i>11.12%</i>
OPERATING EXPENSES						
Personnel Costs						
Mayor & Council	\$ -	\$ -		\$ -	\$ -	#DIV/0!
Admin	918,839	196,497	21.39%	209,100	(12,603)	-6.03%
Police	1,944,683	562,552	28.93%	462,126	100,427	21.73% F
Municipal Court	33,191	9,839	29.64%	9,131	709	7.76%
Fire/EMS	2,874,391	833,421	28.99%	739,769	93,652	12.66% G
Streets	560,478	169,007	30.15%	109,390	59,617	54.50% H
Parks	409,577	107,014	26.13%	72,254	34,760	48.11% I
Development Services	334,298	76,748	22.96%	84,595	(7,847)	-9.28%
City Shop	73,388	21,176	28.85%	20,852	324	1.55%
Community Development	-	-		-	-	#DIV/0!
Sub-total	7,148,845	1,976,255	27.64%	1,707,217	269,038	15.76%

CITY OF BURNET
FINANCIAL REPORT
QE DECEMBER 2019

% of year completed: 25

GENERAL FUND	ANNUAL BUDGET	ACTUAL	% OF	PY ACTUAL	VARIANCE	%
	2019-2020	QE DEC 2019	BUDGET	QE DEC 2018	OVER PY	OVER PY
Supplies						
Mayor & Council	1,200	302	25.16%	129	172	133.25%
Admin	80,450	20,899	25.98%	28,659	(7,760)	-27.08%
Police	168,750	40,475	23.99%	45,747	(5,272)	-11.52%
Municipal Court	3,850	877	22.77%	889	(12)	-1.38%
Fire/EMS	221,900	58,500	26.36%	45,724	12,775	27.94%
Sanitation	1,000	996	99.56%	4,750	(3,755)	-79.04%
Streets	48,900	15,340	31.37%	13,712	1,628	11.87%
Parks	64,200	10,965	17.08%	10,756	209	1.94%
Development Services	8,100	1,545	19.08%	1,536	10	0.63%
City Shop	20,200	4,796	23.74%	3,102	1,694	54.61%
Community Development	-	-		-	-	#DIV/0!
Sub-total	618,550	154,694	25.01%	155,005	(311)	-0.20%
Repairs & Maintenance						
Mayor & Council	4,000	865	21.63%	813	52	6.40%
Admin	93,000	19,923	21.42%	9,779	10,145	103.74%
Police	63,500	25,592	40.30%	7,265	18,327	252.26%
Municipal Court	5,500	3,907	71.03%	3,735	172	4.60%
Fire/EMS	122,500	28,144	22.98%	22,529	5,616	24.93%
Sanitation	-	-		-	-	
Streets	70,000	48,904	69.86%	9,400	39,504	420.27%
Parks	53,750	6,862	12.77%	5,926	936	15.79%
Development Services	5,250	15	0.28%	1,100	(1,086)	-98.68%
City Shop	10,500	117	1.12%	407	(290)	-71.18%
Community Development	-	-		-	-	
Galloway Hammond	5,000	-	0.00%	145	(145)	-100.00%
Sub-total	433,000	134,328	31.02%	61,098	73,230	119.86%
Services/Other						
Mayor & Council	19,250	4,508	23.42%	2,899	1,609	55.50%
Admin	550,095	140,712	25.58%	164,241	(23,529)	-14.33%
Police	138,413	32,789	23.69%	31,922	867	2.72%
Municipal Court	19,300	6,754	35.00%	4,056	2,698	66.53%
Fire/EMS	294,221	59,023	20.06%	71,129	(12,106)	-17.02%
Sanitation	845,438	214,349	25.35%	203,138	11,211	5.52%
Streets	2,000	447	22.35%	539	(92)	-17.06%
Parks	126,200	29,308	23.22%	28,278	1,030	3.64%
Development Services	57,500	15,028	26.13%	16,484	(1,456)	-8.83%
City Shop	5,550	1,217	21.93%	1,247	(30)	-2.37%
Community Development	-	-		-	-	#DIV/0!
Sub-total	2,057,967	504,135	24.50%	523,932	(19,797)	-3.78%
Transfers to Self-funded						
Mayor & Council	-	-		-	-	
Admin	-	-		-	-	
Police	169,650	42,413	25.00%	37,731	4,682	12.41%
Municipal Court	-	-		-	-	
Fire/EMS	310,411	77,603	25.00%	63,707	13,896	21.81%
Sanitation	-	-		-	-	
Streets	58,100	14,525	25.00%	19,115	(4,590)	-24.01%
Parks	42,449	10,612	25.00%	11,284	(672)	-5.96%
Development Services	-	-		-	-	
City Shop	-	-		-	-	
Community Development	-	-		-	-	
Sub-total	580,610	145,153	25.00%	131,837	13,315	10.10%

CITY OF BURNET
FINANCIAL REPORT
QE DECEMBER 2019

% of year completed: 25

GENERAL FUND	ANNUAL BUDGET	ACTUAL	% OF	PY ACTUAL	VARIANCE	%
	2019-2020	QE DEC 2019	BUDGET	QE DEC 2018	OVER PY	OVER PY
Capital Outlay						
Admin	-	-		-	-	#DIV/0!
Police	6,000	-	0.00%	-	-	#DIV/0!
Parks	-	-		-	-	#DIV/0!
Sub-total	6,000	-	0.00%	-	-	#DIV/0!
Transfer to Golf - Admin & Op Subsidy	300,527	32,891	10.94%	37,001	(4,110)	-11.11%
YMCA Operating Subsidy	100,000	25,000		25,000	-	0.00%
CAPITAL/OTHER EXP (USES OF FUND BAL)						
Transfer to Gen Cap Project Fund	2,232,000	98,811	4.43%	105,251	(6,440)	-6.12%
Transfer to Golf Cap Project Fund	100,000	76,683	76.68%	53,601	23,082	43.06%
Transfer to Self Funded	-	-		-	-	#DIV/0!
Transfer to Debt Service	-	-	#DIV/0!	-	-	
Development Services Staffing	-	-		-	-	
Sub-total	2,332,000	175,494	7.53%	158,852	16,642	10.48%
Total Expenses	\$ 13,577,499	\$ 3,147,949	23.19%	\$ 2,799,942	\$ 348,007	12.43%
<i>Total Expenses less capital/other</i>	<i>\$ 11,245,499</i>	<i>\$ 2,972,455</i>	<i>26.43%</i>	<i>\$ 2,641,090</i>	<i>\$ 331,366</i>	<i>12.55%</i>
Net Profit (Loss)	\$ 344,199	\$ 299,326	86.96%	\$ 303,369	\$ (4,042)	-1.33%

A Increase over last year expected due to increased appraisal values.

B Increase in Sales Tax collections mainly due to one large taxpayer. Their collections increased \$31,638 over the same period last year.

Excluding that one customer, sales tax collections have increased 5%.

C Payment timing difference from last year for both the ESD payment and County EMS Coverage payment.

D BCISD reimburses the City for a portion of the School Resource Officer Program expenses per an interlocal agreement.

Increase over last year is a payment timing difference - the school paid earlier this year, last year payment was not received until January.

E Last year's balance included an insurance payment in the amount \$44,936 for a totaled PD vehicle.

F Personnel costs are up because 1. Salaries are up \$56K due to increases and because the PD had two vacancies during the prior year period;

2. Worker's comp increased \$18K because of a timing difference - switched from paying monthly to one annual payment. 3. Health Insurance increased \$16K mainly due to upfront funding of H.S.A. accounts.

G Personnel costs are up because 1. Salaries are up \$40K due to increases and added staff;

2. Worker's comp increased \$30K because of a timing difference - switched from paying monthly to one annual payment. 3. Health Insurance increased \$21K mainly due to upfront funding of H.S.A. accounts.

H Personnel costs are up because 1. Salaries are up \$31K due to increases and the addition of 2 positions;

2. Worker's comp increased \$13K because of a timing difference - switched from paying monthly to one annual payment. 3. Health Insurance increased \$7K mainly due to upfront funding of H.S.A. accounts.

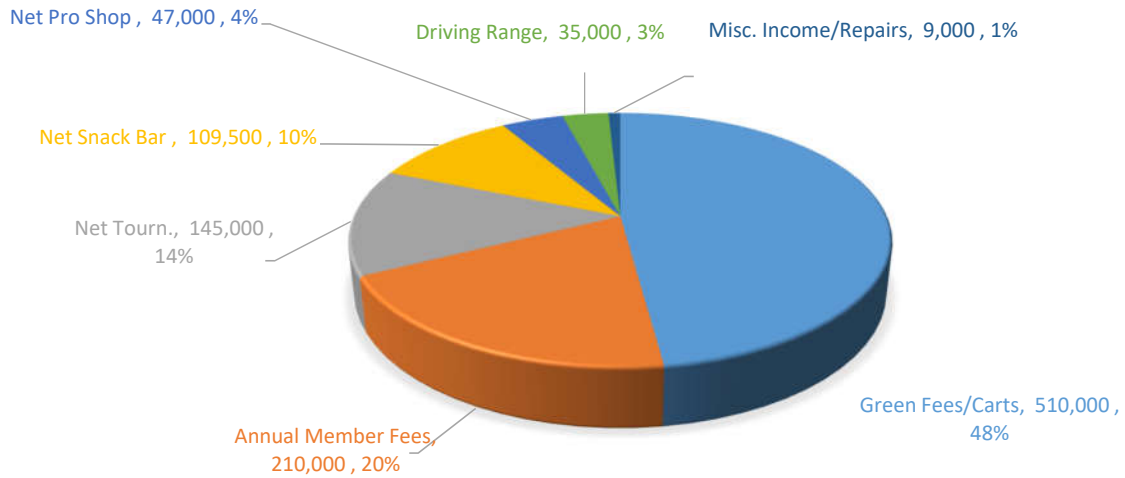
I Personnel costs are up because 1. Salaries are up \$20K due to increases and the department had two vacancies during the py;

2. Worker's comp increased \$3.5K because of a timing difference - switched from paying monthly to one annual payment. 3. Health Insurance increased \$5K mainly due to upfront funding of H.S.A. accounts.

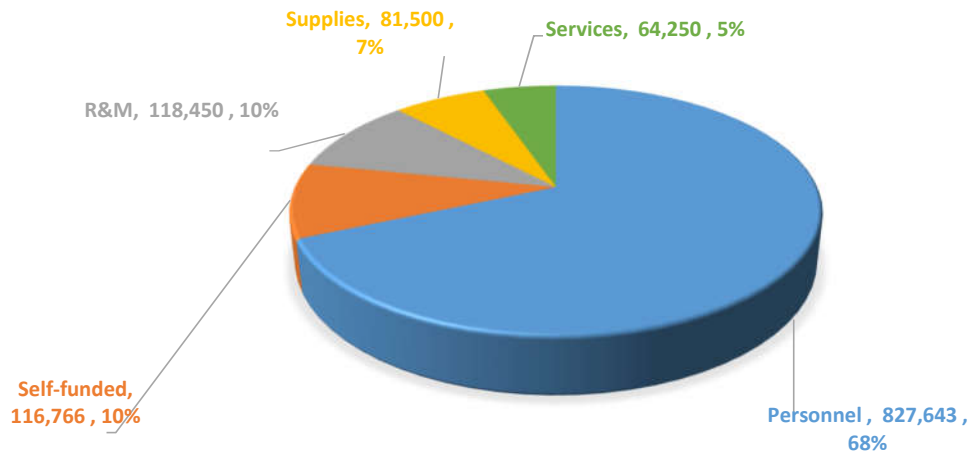
J Includes transmission replacement costs for Street Department Maintainer in the amount of \$26K and clutch repairs to tractor for \$5K.

GOLF COURSE BUDGET 2019-20

NET REVENUES \$1,065,500
(EXCLUDES TRANSFERS FROM GENERAL FUND)



NET EXPENSES \$1,208,609
(EXCLUDES ADMIN ALLOCATION)

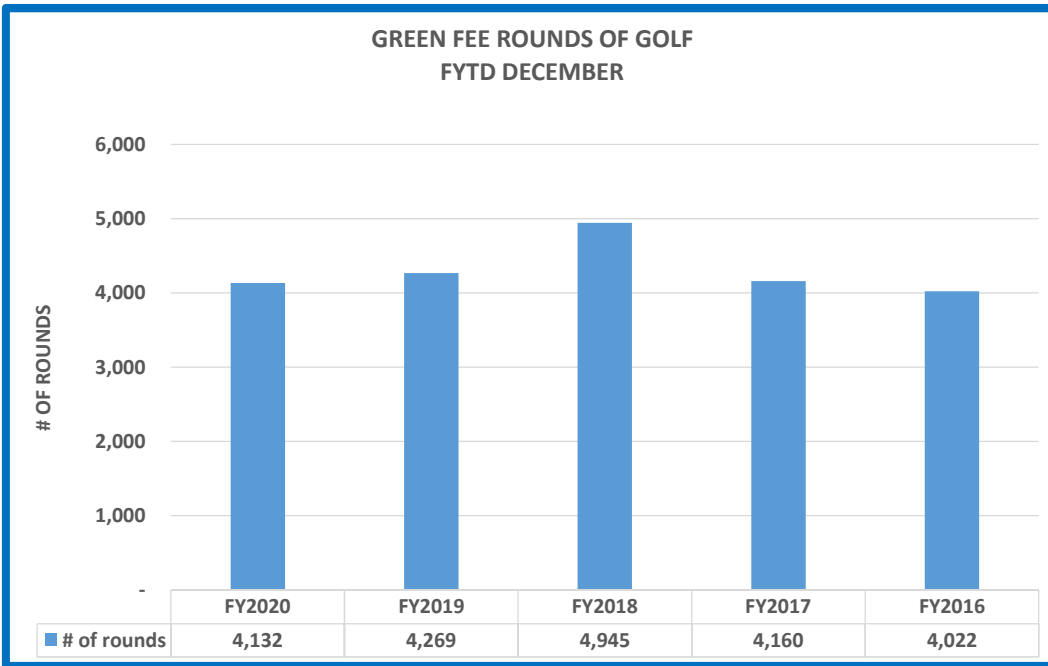


GOLF COURSE FUND DASHBOARD

CURRENT RESULTS COMPARISON

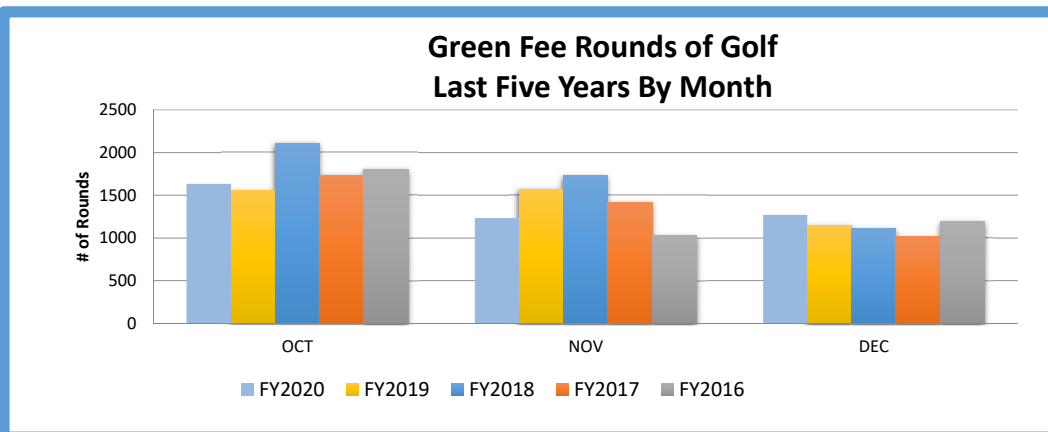
	ANNUAL BUDGET	ACTUAL QE DEC 2019	% OF BUDGET	PRIOR YR QE DEC 2018	VARIANCE OVER PY	% OVER PY
REV (net of cogs/tourn exp)	\$ 1,222,918	\$ 359,250	29.38%	\$ 352,133	\$ 7,117	2.02%
EXPENSES	1,366,027	337,959	24.74%	352,249	(14,290)	-4.06%
PROFIT (LOSS)	\$ (143,109)	\$ 21,292	-14.88%	\$ (116)	\$ 21,407	-18497.62%

TABLES/CHARTS



	OCT - DEC
Rounds of Golf*	
2019-2020	4,132
2018-2019	4,269
OVER (UNDER)	(137)
	-3.21%

*Does not include annual dues or tournament rounds played.



CITY OF BURNET
FINANCIAL REPORT
QE DECEMBER 2019

% of year completed: 25

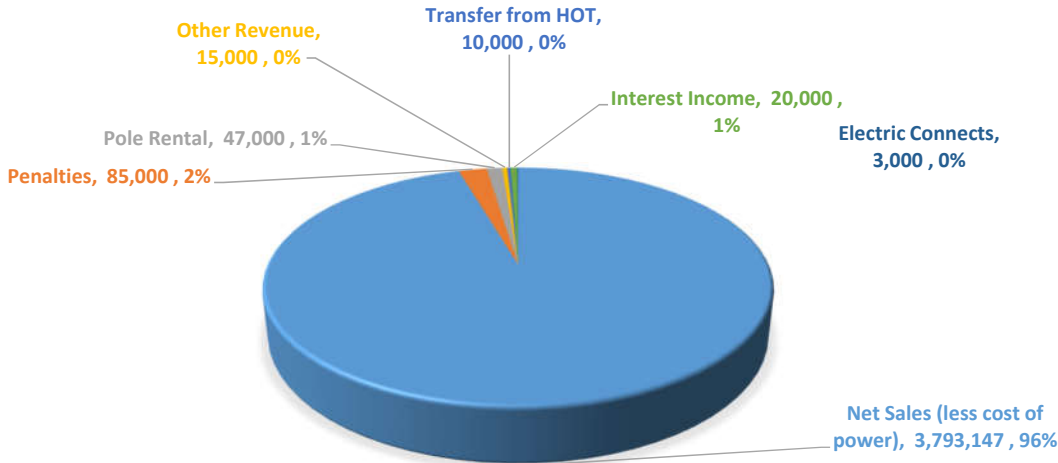
GOLF COURSE	ANNUAL BUDGET 2019-2020	ACTUAL QE DEC 2019	% OF BUDGET	PRIOR YEAR QE DEC 2018	VARIANCE OVER PY	% OVER PY
REVENUE						
<u>Charges for Services</u>						
Green Fees/Cart Rentals	\$ 510,000	\$ 100,159	19.64%	\$ 102,334	\$ (2,175)	-2.13%
Prepaid Green Fees/ Annual Cart Rentals/ Trail fees and Cart Storage	210,000	154,855	73.74%	154,088	767	0.50%
Net Tournament	145,000	29,365	20.25%	21,881	7,485	34.21% A
Pavilion Revenue	500	600	-	550	50	9.09%
Driving Range	35,000	7,734	22.10%	7,221	513	7.11%
Net Charges for Services	900,500	292,714	32.51%	286,074	6,640	2.32%
<u>Sales less Cost of Goods Sold</u>						
Pro Shop Sales	184,000	34,394		30,797	3,597	
Cost of Merchandise	137,000	25,807		22,090	3,717	
Net Pro Shop Sales	47,000	8,588	18.27%	8,707	(120)	-1.37%
	-	-		-		
Snack Bar/Beer Cart Sales	242,000	48,654		48,205	449	
Cost of Merchandise	132,500	26,996		29,872	(2,876)	
Net Snack Bar/Beer Cart Sales	109,500	21,658	19.78%	18,333	3,325	18.14%
Transfer - Overhead	157,418	32,891	20.89%	36,885	(3,994)	-10.83%
Misc. Income/Repairs	8,500	3,400	40.00%	2,134	1,266	59.33%
Total Revenue	\$ 1,222,918	\$ 359,250	29.38%	\$ 352,133	\$ 7,117	2.02%
EXPENSES						
Personnel Costs	\$ 827,643	\$ 217,694	26.30%	\$ 216,962	\$ 732	0.34%
Supplies	81,500	16,595	20.36%	18,921	(2,326)	-12.29%
Repairs & Maintenance	118,450	26,753	22.59%	25,243	1,510	5.98%
Services	64,250	14,834	23.09%	13,937	897	6.43%
Transfer to Self funded equipment	116,766	29,192	25.00%	40,301	(11,109)	-27.57% B
Admin Allocation	157,418	32,891	20.89%	36,885	(3,994)	-10.83%
Total Expenses	\$ 1,366,027	\$ 337,959	24.74%	\$ 352,249	\$ (14,290)	-4.06%
Net Profit (Loss)	\$ (143,109)	\$ 21,292	-14.88%	\$ (116)	\$ 21,407	-18497.62%
Operating Subsidy from General Fund	\$ 143,109	\$ -	0.00%	\$ 116		
Net Profit (Loss)	\$ -	\$ 21,292		\$ 0		

A November tournament revenue increased due to the addition of a tournament and the rescheduling of an April tournament to November.

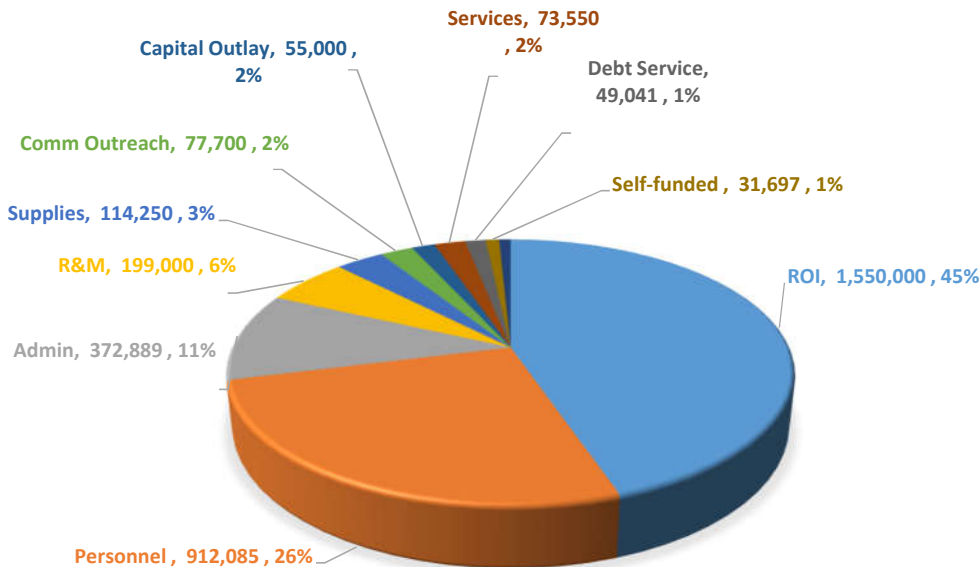
B Decrease in equipment purchases due to an early pay off payment at the end of last year; on track with budget.

ELECTRIC FUND ORIGINAL BUDGET 2019-20

NET REVENUES \$3,973,147
 (EXCLUDES USE OF FUND BALANCE)



NET EXPENSES \$3,462,621
 (EXCLUDES XFER TO CAPITAL FUND)

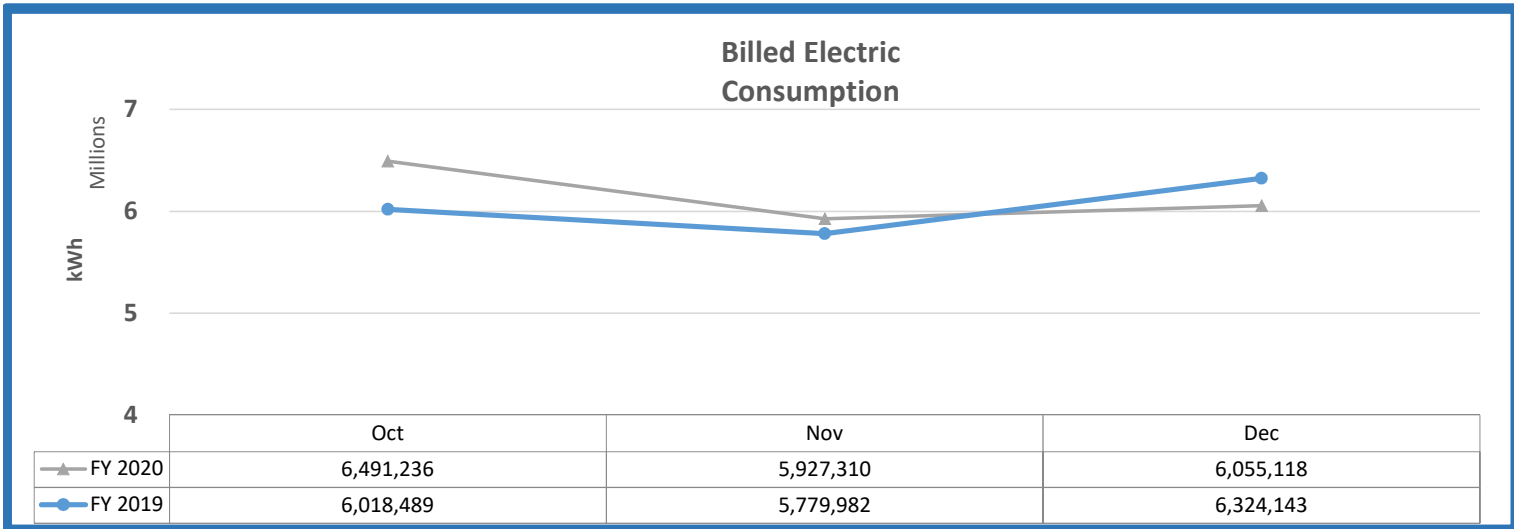


ELECTRIC FUND DASHBOARD

CURRENT RESULTS COMPARISON

	ANNUAL BUDGET	ACTUAL QE DEC 2019	% OF BUDGET	PRIOR YR QE DEC 2018	VARIANCE OVER PY	% OVER PY
REV (less cogs and fund bal)	\$ 3,973,147	\$ 1,210,050	30.46%	\$ 879,172	\$ 330,878	37.64%
EXP (less cogs and cap xfers)	3,462,621	829,798	23.96%	808,239	21,559	2.67%
PROFIT (LOSS)	\$ 510,526	\$ 380,252	74.48%	\$ 70,933	\$ 309,319	436.07%

TABLES/CHARTS



Oct 19 - Sep 20	18,473,664
Oct18 - Sep19	18,122,614
ytd variance	351,050
	1.94%

CITY OF BURNET
FINANCIAL REPORT
QE DECEMBER 2019

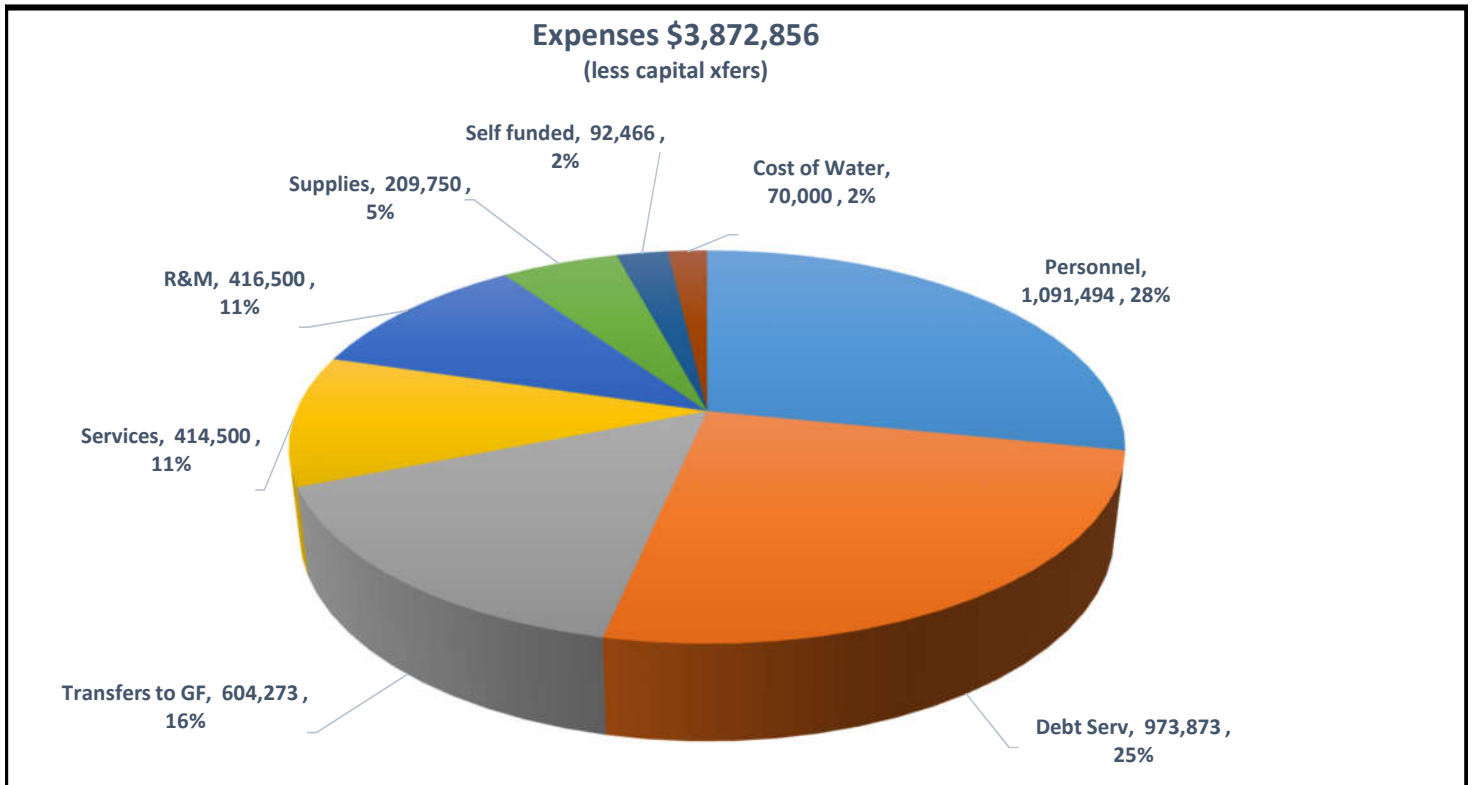
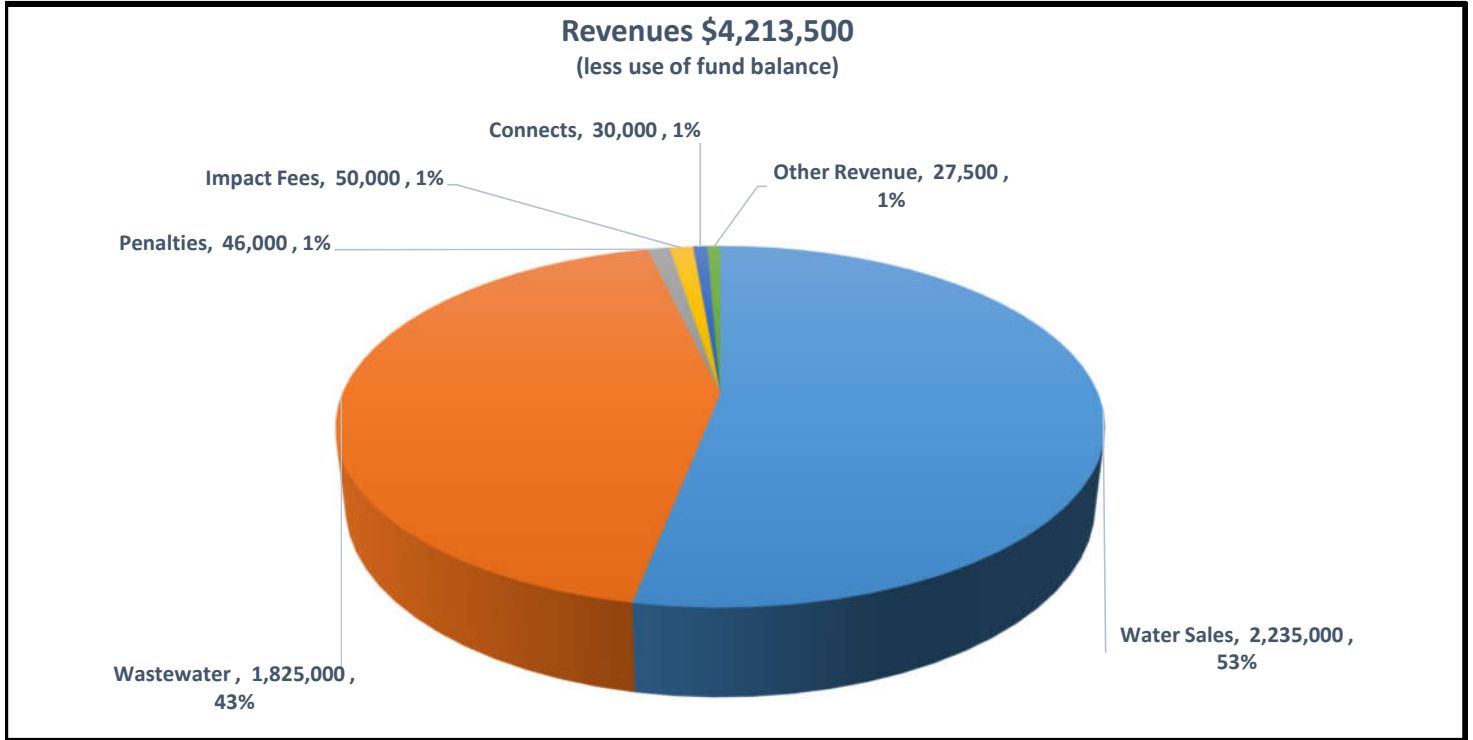
% of year completed: 25

ELECTRIC FUND

	ANNUAL BUDGET 2019-2020	ACTUAL QE DEC 2019	% OF BUDGET	PRIOR YEAR QE DEC 2018	VARIANCE OVER PY	% OVER PY
REVENUE						
Electric Sales	\$ 8,670,051	\$ 2,021,793		\$ 1,993,688	\$ 28,104	
Cost of Power	4,876,904	1,165,461		1,148,457	17,004	
Net Sales	<u>3,793,147</u>	<u>856,331</u>	22.58%	<u>845,231</u>	<u>11,100</u>	1.31%
Penalties	85,000	19,253	22.65%	22,414	(3,161)	-14.10%
Electric Connects	3,000	2,237	74.57%	2,799	(562)	-20.08%
Pole Rental	47,000	-	0.00%	-	-	
Other Revenue	15,000	324,989	2166.59%	3,325	321,664	9674.11% A
Interest Income	20,000	7,240	36.20%	5,403	1,837	33.99%
Transfer from HOT	10,000	-	0.00%	-	-	
Use of Fund Balance	75,000	9,756	13.01%	-	9,756	#DIV/0!
Total Revenue	\$ 4,048,147	\$ 1,219,806	30.13%	\$ 879,172	\$ 340,634	38.74%
<i>Total Revenue less fund balance</i>	<i>\$ 3,973,147</i>	<i>\$ 1,210,050</i>	<i>30.46%</i>	<i>\$ 879,172</i>	<i>\$ 330,878</i>	<i>37.64%</i>
EXPENSES						
Personnel Costs	\$ 912,085	\$ 246,588	27.04%	\$ 232,550	\$ 14,038	6.04%
Supplies	114,250	27,371	23.96%	19,938	7,433	37.28%
Repairs & Maintenance	199,000	17,549	8.82%	38,009	(20,460)	-53.83%
Services	73,550	16,818	22.87%	17,582	(764)	-4.35%
Transfer to Self-funded equipment	31,697	7,924	25.00%	11,229	(3,305)	-29.43%
Community Outreach	77,700	39,754	51.16%	32,554	7,200	22.12%
Capital Outlay	55,000	12,924	23.50%	2,449	10,475	427.73%
Transfer to Capital Project Fund	75,000	9,756	13.01%	-	9,756	#DIV/0!
Transfers to Debt Service	49,041	12,260	25.00%	11,807	453	3.84%
Transfer to GF - ROI	1,550,000	351,000	22.65%	345,144	5,855	1.70%
Transfer to GF- Admin Allocation	372,889	90,783	24.35%	90,573	210	0.23%
Transfer to GF- Shop Allocation	27,409	6,827	24.91%	6,402	425	6.63%
Total Expenses	\$ 3,537,621	\$ 839,554	23.73%	\$ 808,239	\$ 31,315	3.87%
<i>Total Expenses less xfers to capital project</i>	<i>\$ 3,462,621</i>	<i>\$ 829,798</i>	<i>23.96%</i>	<i>\$ 808,239</i>	<i>\$ 21,559</i>	<i>2.67%</i>
Net Profit (Loss)	\$ 510,526	\$ 380,252	74.48%	\$ 70,933	\$ 309,319	436.07%

A Includes \$316,276.48 of over under FPCRF credit received from LCRA in October and November.

WATER/WW FUND ORIGINAL BUDGET 2019-20

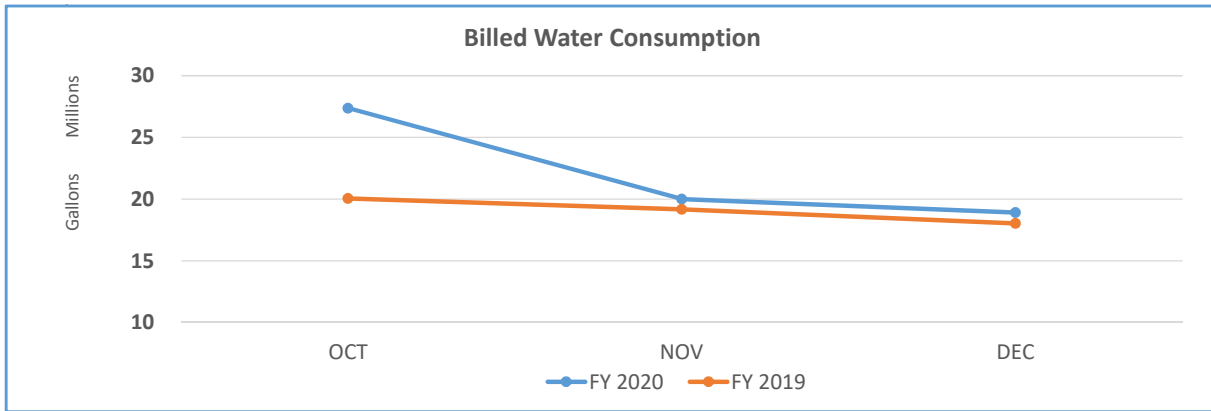


WATER/WW FUND DASHBOARD

CURRENT RESULTS COMPARISON

	ANNUAL		% OF BUDGET	PRIOR YR		VARIANCE		% OVER PY
	BUDGET	QE DEC 2019		QE DEC 2018	OVER PY			
REV (less use of fund bal)	\$ 4,213,500	\$ 1,033,775	24.53%	\$ 985,121	\$ 48,655	4.94%		
EXP (less capital xfers)	3,872,856	922,785	23.83%	941,635	(18,850)	-2.00%		
PROFIT (LOSS)	\$ 340,644	\$ 110,991	32.58%	\$ 43,486	\$ 67,505	155.23%		

TABLES/CHARTS



YTD Billed Consumption in gallons:

Oct19 - Dec19	66,286,588
Oct18 - Dec18	57,250,399
ytd variance	9,036,189
	15.78%

CITY OF BURNET
FINANCIAL REPORT
QE DECEMBER 2019

% of year completed: 25

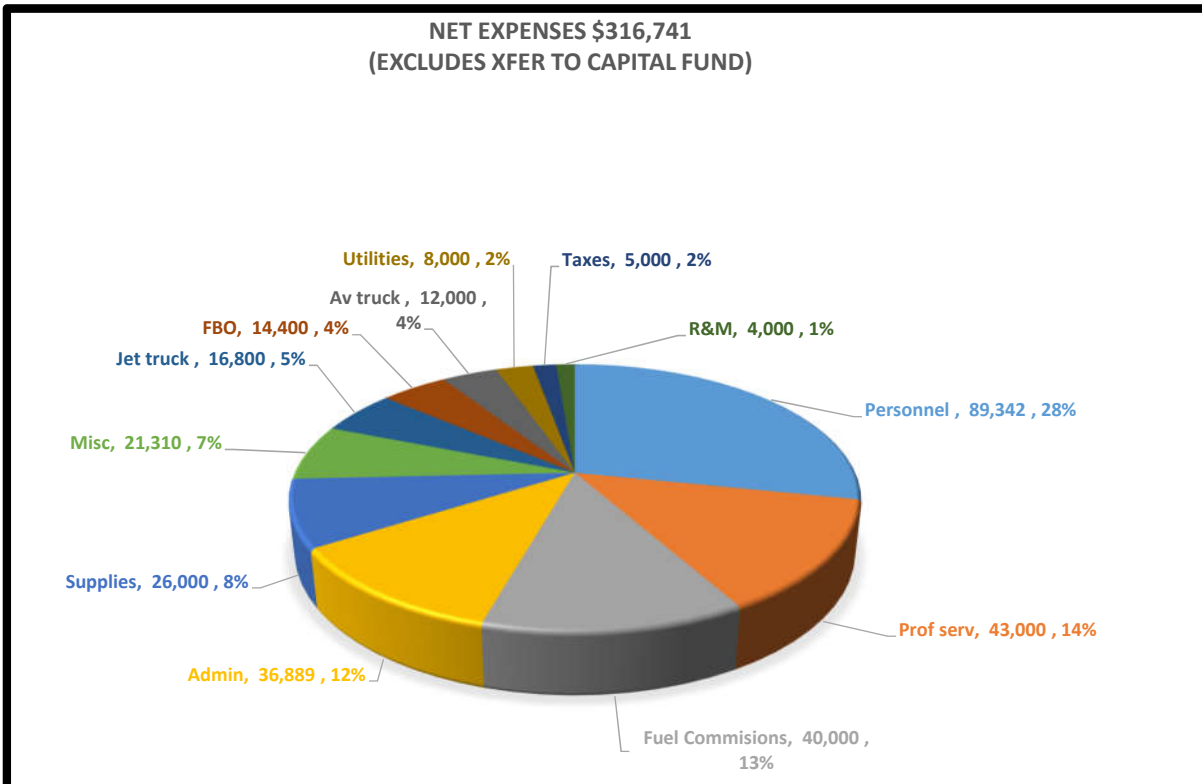
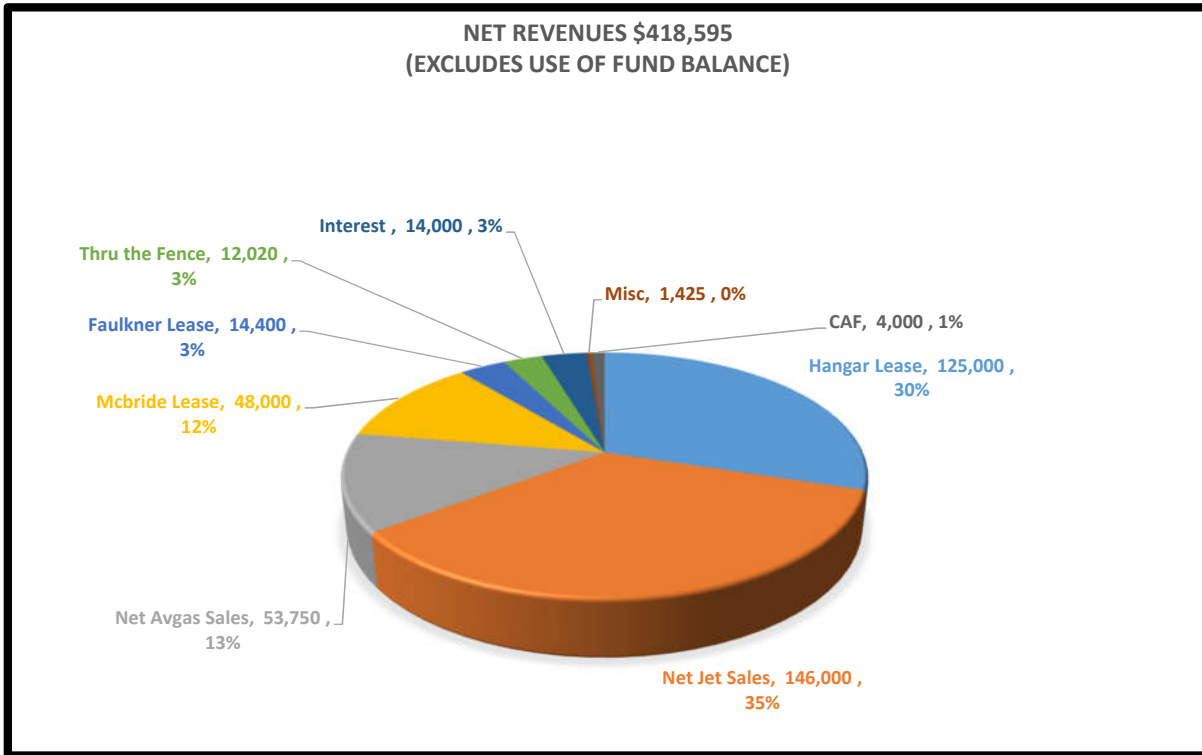
WATER/WASTEWATER

	ANNUAL BUDGET 2019-2020		ACTUAL QE DEC 2019	% OF BUDGET	PRIOR YEAR QE DEC 2018	VARIANCE OVER PY	% OVER PY
REVENUE							
Water Sales	\$ 2,235,000	\$ 558,764	25.00%	\$ 499,830	\$ 58,935	11.79%	A
Wastewater Sales	1,825,000	450,268	24.67%	458,564	(8,296)	-1.81%	
Penalties	46,000	11,400	24.78%	11,374	26	0.23%	
Water/Sewer Connects	30,000	5,125	17.08%	6,175	(1,050)	-17.00%	
Irrigation Revenue	2,500	-	0.00%	-	-	#DIV/0!	
Other Revenue	4,000	1,486	37.14%	1,791	(306)	-17.07%	
Interest Income	21,000	6,733	32.06%	7,388	(655)	-8.86%	
Use Impact Fees	50,000	-	0.00%	-	-		
Use of Fund Balance	185,000	15,857	8.57%	-	15,857		
Total Revenue	\$ 4,398,500	\$ 1,049,633	23.86%	\$ 985,121	\$ 64,512	6.55%	
<i>Total Revenue less fund balance</i>	<i>\$ 4,213,500</i>	<i>\$ 1,033,775</i>	<i>24.53%</i>	<i>\$ 985,121</i>	<i>\$ 48,655</i>	<i>4.94%</i>	
EXPENSES							
Personnel Costs	\$ 1,091,494	\$ 301,460	27.62%	\$ 285,733	\$ 15,728	5.50%	
Supplies	209,750	40,100	19.12%	50,437	(10,337)	-20.49%	
Repairs & Maintenance	416,500	69,539	16.70%	115,406	(45,867)	-39.74%	B
Services	414,500	79,417	19.16%	78,446	971	1.24%	
Transfer to Self-funded equipment	92,466	23,117	25.00%	19,545	3,572	18.28%	
Cost of Water	70,000	20,110	28.73%	17,774	2,336	13.14%	
Transfers to Capital Fund	185,000	15,857	8.57%	-	15,857		
Capital Outlay	-	-		-	-	#DIV/0!	
Transfers to Debt Service	973,873	243,468	25.00%	226,682	16,787	7.41%	
Transfer to GF - In Lieu of Property Tax	124,905	31,013	24.83%	29,415	1,598	5.43%	
Transfer to GF - In Lieu of Franchise	208,175	51,689	24.83%	49,025	2,664		
Transfer to GF- Admin Allocation	243,783	56,045	22.99%	62,771	(6,726)	-10.72%	
Transfer to GF- Shop Allocation	27,410	6,827	24.91%	6,402	425	6.63%	
Total Expenses	\$ 4,057,856	\$ 938,642	23.13%	\$ 941,635	\$ (2,993)	-0.32%	
<i>Total Expenses less xfers to capital project</i>	<i>\$ 3,872,856</i>	<i>\$ 922,785</i>	<i>23.83%</i>	<i>\$ 941,635</i>	<i>\$ (18,850)</i>	<i>-2.00%</i>	
Net Profit (Loss)	\$ 340,644	\$ 110,991	32.58%	\$ 43,486	\$ 67,505	155.23%	

A Water sales are up over prior year due to increased water consumption; during the py consumption was down due to increased rainfall.

B R&M are down because during the py several pump repairs were needed at both the water plant and sewer plant.

AIRPORT FUND ORIGINAL BUDGET 2019-20

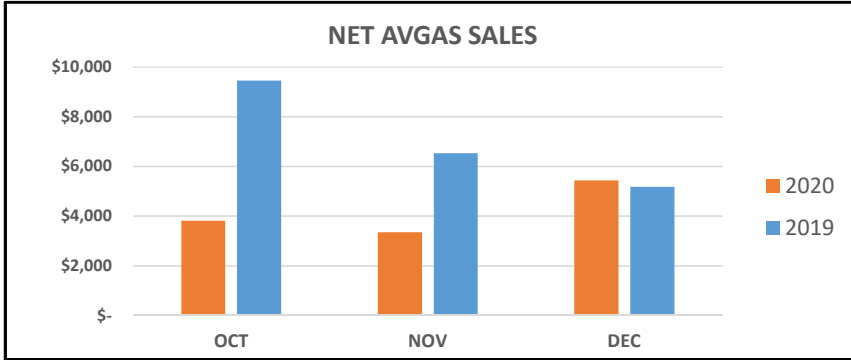


AIRPORT FUND DASHBOARD

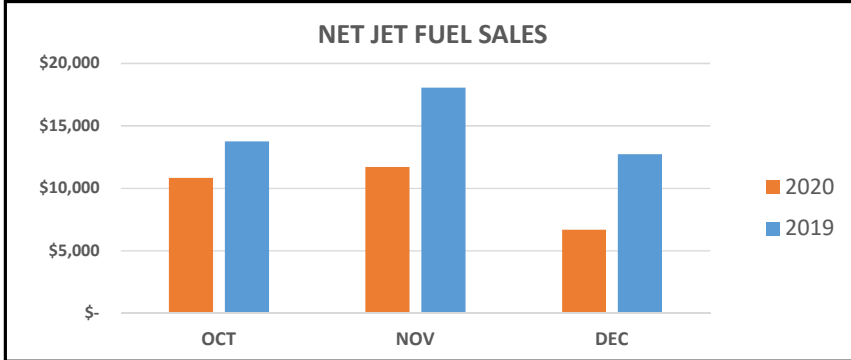
CURRENT RESULTS COMPARISON

	ANNUAL BUDGET	ACTUAL QE DEC 2019	% OF BUDGET	PRIOR YR QE DEC 2018	VARIANCE OVER PY	% OVER PY
REV (less fuel purchases and fund bal)	\$ 418,595	\$ 94,303	22.53%	\$ 117,561	\$ (23,258)	-19.78%
EXP (less fuel purchases and fund bal)	316,741	67,112	21.19%	76,792	(9,680)	-12.61%
PROFIT (LOSS)	\$ 101,854	\$ 27,191	26.70%	\$ 40,770	\$ (13,578)	-33.31%

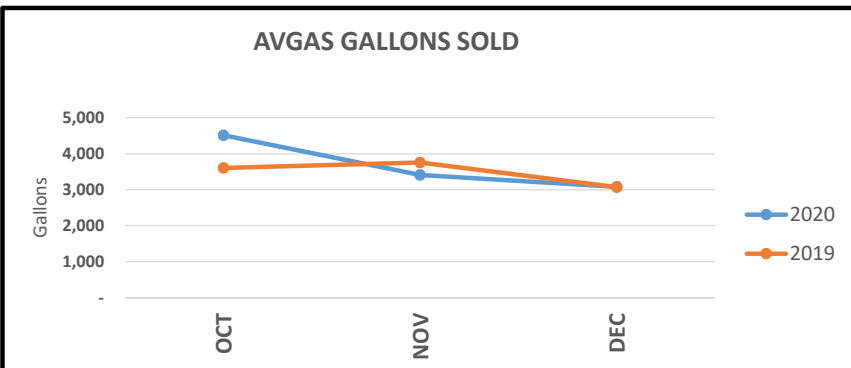
TABLES/CHARTS



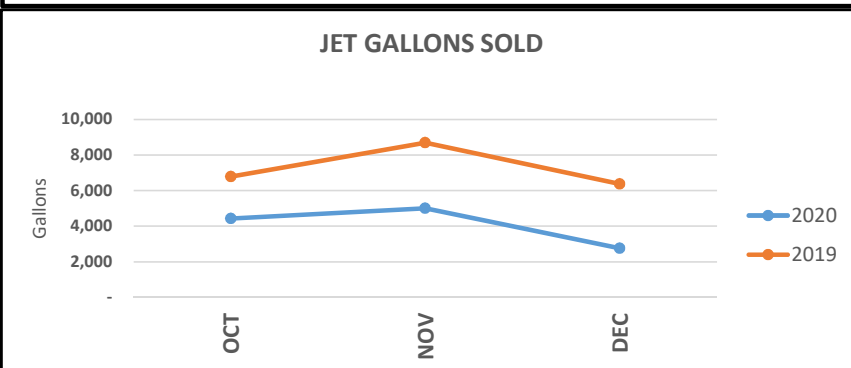
	2020	2019
AvSales	\$ 44,498.12	\$ 52,063.04
Av Purchases	31,905.29	30,903.88
Profit	\$ 12,592.83	\$ 21,159.16
%	28.30%	40.64%



	2020	2019
Jet Sales	\$ 57,832.14	\$ 101,212.99
Jet Purchases	28,637.75	56,665.39
Profit	\$ 29,194.39	\$ 44,547.60
%	50.48%	44.01%



Avgas Gallons Sold:	
2020	10,994
2019	10,434
Increase(decrease)	561
	5%



Jet Gallons Sold:	
2020	12,203
2019	21,874
Increase(decrease)	(9,671)
	-44.21%

CITY OF BURNET
FINANCIAL REPORT
QE DECEMBER 2019

% of year completed: 25

AIRPORT FUND	ANNUAL BUDGET 2019-2020	ACTUAL QE DEC 2019	% OF BUDGET	PRIOR YEAR QE DEC 2018	VARIANCE OVER PY	% OVER PY
REVENUE						
Av Gas Sales	\$ 215,000	\$ 44,498		\$ 52,063	\$ (7,565)	
Av Gas Purchases	161,250	31,905		30,904	1,001	
Net Sales	53,750	12,593	23.43%	21,159	(8,566)	-40.49%
Jet Gas Sales	355,000	57,832		101,213	(43,381)	
Jet Gas Purchases	209,000	28,638		56,665	(28,028)	
Net Sales	146,000	29,194	20.00%	44,548	(15,353)	-34.46% A
Contributions/Misc Rev	-	375		275	100	36.36%
Sign Rental Revenue	500	-	0.00%	-	-	
Penalties	775	175	22.58%	350	(175)	-50.00%
All Hangar Lease	125,000	30,372	24.30%	31,702	(1,330)	-4.20%
CAF Admissions	4,000	1,094	27.35%	1,094	-	0.00%
Rental of Council Chambers	-	35	#DIV/0!	-	35	#DIV/0!
McBride Lease	48,000	11,575	24.11%	11,575	0	0.00%
Thru the Fence Lease	12,020	2,592	21.56%	-	2,592	
Airport Parking Permit	150	-	0.00%	120	(120)	-100.00%
Hanger Lease - Faulkner	14,400	3,600	25.00%	3,600	-	0.00%
Insurance Reimbursement	-	-	#DIV/0!	-	-	#DIV/0!
Interest Earned	14,000	2,698	19.27%	3,139	(441)	-14.04%
Use of Fund Balance	250,000	105,697	42.28%	30,390	75,308	B
Total Revenue	\$ 668,595	\$ 200,001	29.91%	\$ 147,951	\$ 52,050	35.18%
<i>Total Revenue less fund balance</i>	<i>\$ 418,595</i>	<i>\$ 94,303</i>	<i>22.53%</i>	<i>\$ 117,561</i>	<i>\$ (23,258)</i>	<i>-19.78%</i>
EXPENSES						
Personnel Costs	\$ 89,342	\$ 26,231	29.36%	\$ 25,673	\$ 558	2.17%
Supplies	26,000	3,698	14.22%	4,954	(1,256)	-25.35%
Repairs & Maintenance	4,000	-	0.00%	63	(63)	-100.00%
Contract Labor - FBO	14,400	3,600	25.00%	3,600	-	0.00%
Commission on Fuel Sal	40,000	7,659	19.15%	8,077	(418)	-5.18%
Schools/Seminars	4,000	-	0.00%	-	-	
Insurance & Bonds	17,310	203	1.17%	13,513	(13,310)	-98.50%
Professional Services	43,000	-	0.00%	42	(42)	
Property Taxes	5,000	6,632	132.64%	-	6,632	#DIV/0!
Utilities	8,000	2,109	26.36%	1,883	226	12.02%
Av fuel truck lease	12,000	4,000	33.33%	3,000	1,000	33.33%
Jet fuel truck lease	16,800	5,600	33.33%	4,200	1,400	33.33%
Transfers to Debt Service	-	-		-	-	
Transfers to Capital/Uses of Fund Bal	250,000	105,697	42.28%	30,390	75,308	B
Admin Allocation	36,889	7,380	20.01%	11,787	(4,407)	-37.39%
Total Expenses	\$ 566,741	\$ 172,810	30.49%	\$ 107,181	\$ 65,628	61.23%
<i>Total Expense less xfers to capital project</i>	<i>\$ 316,741</i>	<i>\$ 67,112</i>	<i>21.19%</i>	<i>\$ 76,792</i>	<i>\$ (9,680)</i>	<i>-12.61%</i>
Net Profit (Loss)	\$ 101,854	\$ 27,191	26.70%	\$ 40,770	\$ (13,578)	-33.31%

A Jet gallons sold were down because one of our largest customer's jets were grounded for maintenance during the period October - December.

As of January, one of his jets began flying into the airport for fuel again.

B Fund Balance is used to offset transfers to the Capital Project Fund; net effect to operations is \$0.

CITY OF BURNET
FINANCIAL REPORT
QE DECEMBER 2019

OTHER FUNDS

	ANNUAL BUDGET 2019-2020			ACTUAL QE DEC 2019			% OF BUDGET			PRIOR YEAR QE DEC 2018		VARIANCE OVER PY		% OVER PY	
HOTEL/MOTEL FUND															
Revenues	\$	187,000	\$	41,194	22.03%	\$	63,513	\$	(22,319)	-35.14%					
Expenses		178,098		20,389	11.45%		24,299		(3,910)	-16.09%					
Net Profit (Loss)	\$	8,902	\$	20,805		\$	39,214	\$	(18,409)						
BEDC															
Revenues	\$	1,600,000	\$	571,158	35.70%	\$	577,098	\$	(5,940)	-1.03%					
Expenses		1,319,150		438,036	33.21%		657,306		(219,270)	-33.36%					
Net Profit (Loss)	\$	280,850	\$	133,122		\$	(80,208)	\$	213,330						
SELF FUNDED EQUIPMENT FUND															
Revenues	\$	822,741	\$	205,788	25.01%	\$	203,200	\$	2,588	1.27%					
Expenses		646,591		22,158	3.43%		55,660		(33,502)	-60.19%					
Net Profit (Loss)	\$	176,150	\$	183,630		\$	147,540	\$	36,090						
DEBT SERVICE FUND															
Revenues	\$	1,023,513	\$	256,038	25.02%	\$	238,736	\$	17,302	7.25%					
Expenses		1,022,914		1,000	0.10%		950		50	5.26%					
Net Profit (Loss)	\$	599	\$	255,038		\$	237,786	\$	17,252						
INTEREST & SINKING DEBT FUND															
Revenues	\$	376,661	\$	155,396	41.26%	\$	110,002	\$	45,394	41.27%					
Expenses		376,512		-	0.00%		-		-	#DIV/0!					
Net Profit (Loss)	\$	149	\$	155,396		\$	110,002	\$	45,394						

CITY OF BURNET
RESTRICTED AND UNRESTRICTED CASH BALANCES
AS OF DECEMBER 31, 2019

Acct #	Bank	Account Name	Account Type	Balance Dec 2019
Unrestricted Accounts				
984/2410	FSB	Operating Cash	Checking	\$ 1,661,908.54
		Less Claim on Cash for Airport		(64,799.36)
2329	FSB	Golf Course Petty Cash	Checking	2,784.42
2535	FSB	Operating Reserve	M/M	-
2352	FSB	Delaware Springs-Credit Card Acct	Checking	-
2378	FSB	Airport - Credit Card Acct	Checking	-
2386	FSB	Utility - Credit Card Acct	Checking	-
2469	FSB	Court - Credit Card Acct	Checking	-
2711100002	TexPool	Operating Reserve	Investment	4,256,831.53
Total Unrestricted				<u>\$ 5,856,725.13</u>

75 Day Reserve Requirement	3,308,000.00
Unrestricted Cash over 75 day reserve	<u>\$ 2,548,725.13</u>
90 Day Reserve Requirement	3,970,000.00
Unrestricted Cash over 90 day reserve	<u>\$ 1,886,725.13</u>

Restricted by Council

2711100004	TexPool	Capital Reserve	Investment	\$ 1,012,865.72
2711100011	TexPool	Capital Equipment Reserve	Investment	502,165.49
2711100012	TexPool	Capital - LCRA Credit	Investment	475,487.39
2188	FSB	Self Funded Equipment	M/M	925,615.01
Total Restricted by Council				<u>\$ 2,916,133.61</u>

Restricted by Purpose or Law

Acct #	Bank	Account Name	Account Type	Balance Dec 2019
1453	FSB	Bond Reserve	M/M	\$ 682,848.01
2402		Hotel Motel	M/M	72,351.70
2711100005		Hotel Motel	Investment	59,962.56
2451	FSB	Construction Account	Checking	-
2485	FSB	PD Seizure	M/M	3,115.36
2493	FSB	Municipal Court Special Revenue	M/M	40,678.73
2519	FSB	Impact Fees - Water	M/M	119,356.82
2543	FSB	Airport Reserve	M/M	-
		Plus Airport Claim on Cash		64,799.36
2711100009	TexPool	Airport Reserve	Investment	617,792.64
2568	FSB	Benevolent Fund	Checking	-
2576	FSB	Interest & Sinking Acct	M/M	214,749.95
2584	FSB	Impact Fees - Wastewater	M/M	12,043.69
2592	FSB	BEDC	Super NOW	142,365.19
2711100008	TexPool	BEDC Project Fund	Investment	-
2711100010	TexPool	BEDC	Investment	825,677.99
2634	FSB	Benefit Trust Account	M/M	-
2675	FSB	Police Department Explorer Program	M/M	6,412.38
2691	FSB	Fire Department Explorer Program	M/M	3,481.19
3012	FSB	Franchise Fee Account	Super NOW	90,067.51
58776	FSB	Fire Dept. Community Acct	M/M	15,528.55
2711100007	TexPool	TWDB	Investment	1,186.00
2711100006	TexPool	TWDB	Investment	1,041.04
		City of Burnet, Texas Combination Tax and Surplus Revenue Certificates of Obligation, Series 2010 Escrow		
143033000	US Bank	Account	Investment	3,183.93
82-020-01-0	Bank of	City of Burnet Ctsr 2012 TWDB Escrow	Investment	20,102.59
2711100013	TexPool	PD Bonds	Investment	2,413,811.30
62315	FSB	BEDC Bond Fund	Checking	80,389.65
62364	FSB	BEDC Project Fund	Checking	-
Total Restricted Cash				<u>\$ 5,490,946.14</u>
Total All Cash				<u>\$ 14,263,804.88</u>

City of Burnet
 Quarterly Investment Report
 As of December 31, 2019

ACCOUNT NUMBER	INVESTMENT TYPE	DESCRIPT/LOC	MATURITY	BEGINNING BALANCES 10/31/2019	QUARTERLY ACTIVITY	EARNINGS	ENDING BALANCE 12/31/2019	BEGINNING MARKET 10/31/2019	ENDING MARKET 12/31/2019	CHANGE IN MARKET VALUE	AVG YIELD
984	OPERATING	FIRST STATE BANK	na	\$ 1,892,117.33	\$ (230,602.62)	\$ 393.83	\$ 1,661,908.54	na	na	na	0.0009
2410	CHECKING	FIRST STATE BANK	na	1,226.04	(1,226.04)	-	-	na	na	na	-
1453	DEBT SERVICE	FIRST STATE BANK	na	729,386.90	(46,798.47)	259.58	682,848.01	na	na	na	0.0015
2188	SELF FUNDED ACCT	FIRST STATE BANK	na	2,044.27	923,167.72	403.02	925,615.01	na	na	na	0.0034
2329	GOLF COURSE PETTY CASH	FIRST STATE BANK	na	2,637.63	146.79	-	2,784.42	na	na	na	-
2402	HOTEL/MOTEL	FIRST STATE BANK	na	69,039.45	3,284.08	28.17	72,351.70	na	na	na	0.0016
2485	PD SEIZURE	FIRST STATE BANK	na	3,113.79	0.00	1.57	3,115.36	na	na	na	0.0020
2493	COURT MONIES	FIRST STATE BANK	na	40,658.23	-	20.50	40,678.73	na	na	na	0.0020
2519	IMPACT FEES WATER	FIRST STATE BANK	na	119,296.68	0.00	60.14	119,356.82	na	na	na	0.0020
2576	I & S SINKING FUND	FIRST STATE BANK	na	59,354.44	155,358.47	37.04	214,749.95	na	na	na	0.0011
2584	IMPACT FEE W/W	FIRST STATE BANK	na	12,037.61	(0.00)	6.08	12,043.69	na	na	na	0.0020
2592	BEDC	FIRST STATE BANK	na	266,107.39	(123,805.20)	63.00	142,365.19	na	na	na	0.0012
2675	PD EXPLORER PROGRAM	FIRST STATE BANK	na	6,409.15	0.00	3.23	6,412.38	na	na	na	0.0020
2691	FD EXPLORER PROGRAM	FIRST STATE BANK	na	3,479.44	-	1.75	3,481.19	na	na	na	0.0020
3012	CABLE FRANCHISE FEES	FIRST STATE BANK	na	90,044.81	(0.00)	22.70	90,067.51	na	na	na	0.0010
58776	FD COMMUNITY FUND	FIRST STATE BANK	na	15,528.55	-	-	15,528.55	na	na	na	-
62315	BEDC BOND FUND	FIRST STATE BANK	na	32,189.89	48,187.50	12.26	80,389.65	na	na	na	0.0009
62364	BEDC PROJECT FUND	FIRST STATE BANK	na	-	-	-	-	na	na	na	#DIV/0!
SUBTOTAL - FIRST STATE BANK				\$ 3,344,671.60	\$ 727,712.23	\$ 1,312.87	\$ 4,073,696.70	\$ -	\$ -	\$ -	#DIV/0!
2711100002	TEXPOOL 2 GF RESERVE	TEXPOOL	na	\$ 4,607,906.08	\$ (370,000.00)	\$ 18,925.45	\$ 4,256,831.53	\$ 4,607,906.08	\$ 4,256,831.53	\$ (351,074.55)	0.0169
2711100004	TEXPOOL 4 GF RESTRICTED	TEXPOOL	na	272,876.76	736,425.58	3,563.38	1,012,865.72	272,876.76	1,012,865.72	739,988.96	0.0220
2711100005	TEXPOOL - HOT	TEXPOOL	na	59,700.68	(0.00)	261.88	59,962.56	59,700.68	59,962.56	261.88	0.0174
2711100006	TEXPOOL 6 TWDB	TEXPOOL	na	41,268.98	(40,268.98)	41.04	1,041.04	41,268.98	1,041.04	(40,227.94)	0.0077
2711100007	TEXPOOL 7 TWDB	TEXPOOL	na	67,973.28	(66,973.28)	186.00	1,186.00	67,973.28	1,186.00	(66,787.28)	0.0213
2711100008	TEXPOOL - BEDC PROJECT FUND	TEXPOOL	na	370,526.94	(370,861.78)	334.84	-	370,526.94	-	(370,526.94)	0.0072
2711100009	TEXPOOL - AIRPORT	TEXPOOL	na	615,094.45	0.00	2,698.19	617,792.64	615,094.45	617,792.64	2,698.19	0.0174
2711100010	TEXPOOL - BEDC RESERVE	TEXPOOL	na	822,071.81	(0.00)	3,606.18	825,677.99	822,071.81	825,677.99	3,606.18	0.0174
2711100011	TEXPOOL - CAPITAL EQUIPMENT RESERVE	TEXPOOL	na	-	500,000.00	2,165.49	502,165.49	-	502,165.49	502,165.49	0.0342
2711100012	TEXPOOL - ELECTRIC RESERVE	TEXPOOL	na	-	474,414.72	1,072.67	475,487.39	-	475,487.39	475,487.39	0.0179
2711100013	TEXPOOL - PD BOND PROCEEDS	TEXPOOL	na	-	2,403,693.13	10,118.17	2,413,811.30	-	2,413,811.30	2,413,811.30	0.0333
SUBTOTAL - TEXPOOL				\$ 6,857,418.98	\$ 3,266,429.39	\$ 42,973.29	\$ 10,166,821.66	\$ 6,857,418.98	\$ 10,166,821.66	\$ 3,309,402.68	0.0200
143033000	US BANK LOAN		na	\$ 3,169.82	\$ 0.01	\$ 14.10	\$ 3,183.93	\$ 3,169.82	\$ 3,183.93	\$ 14.11	0.0176
82-0220-01-0	BANK OF TEXAS - TWDB #2		na	272,197.97	(252,666.80)	571.42	20,102.59	272,197.97	20,102.59	(252,095.38)	0.0155
SUBTOTAL - OTHERS				\$ 275,367.79	\$ (252,666.79)	\$ 585.52	\$ 23,286.52	\$ 275,367.79	\$ 23,286.52	\$ (252,081.27)	0.0156
TOTALS				\$ 10,477,458.37	\$ 3,741,474.83	\$ 44,871.68	\$ 14,263,804.88	\$ 7,132,786.77	\$ 10,190,108.18	\$ 3,057,321.41	
PERFORMANCE MEASURES:											
					Benchmark	Actual					
Avg Yield					2.00%	2.00%					
Benchmark=6-Mo. T-Bill											
WAM					Max 365						
Diversification:											
Other					0.16%						
FSB					28.56%						
TexPool					Max 100%	71.28%					

Collateral Adequacy - All funds are fully collateralized and/or insured.
 Statement of Compliance - All investment transactions of the City meet the requirements set forth in Chapter 2256, Texas Govt. Code, as amended and are in compliance with the City's Investment Policy.

Patricia Langford
 Patricia Langford, Finance Director

Stefani Wright
 Stefani Wright, Senior Accountant

1/23/20
 Date

GENERAL CAPITAL PROJECT FUND					
DESCRIPTION	TOTAL PROJECT	2019-2020 BUDGET	FYTD DEC ACTUAL	% complete	BALANCE FOR 2019-2020
CAPITAL PROJECTS:					
Server Upgrade	\$ 75,000	\$ 75,000	\$ 7,953	11%	\$ 67,047
Computers/New Furniture	15,000	15,000	5,358	36%	9,642
Incode 10 Upgrade	30,000	30,000	-	0%	30,000
Comprehensive Plan	50,000	50,000	-	0%	50,000
AC Unit Replacements	115,000	115,000	8,108	7%	106,892
Police Department Facility	5,000,000	5,000,000	602,399	12%	4,397,601
PD Tasers	12,000	12,000	8,556	71%	3,444
HCHS Animal Shelter	10,000	10,000	-	0%	10,000
PD K-9	20,000	20,000	1,800	9%	18,200
PD Radios	10,000	10,000	-	0%	10,000
Microchipping Program	10,000	10,000	3,525	35%	6,475
Public Safety Mobile CAD	10,000	10,000	-	0%	10,000
FD Radios/Computers	20,000	20,000	-	0%	20,000
Burn Building / Training	300,000	300,000	34,412	11%	265,588
Street Dept Back Ho	125,000	125,000	-	0%	125,000
Street Overlay	400,000	400,000	24,044	6%	375,956
Park Improvements	100,000	100,000	5,055	5%	94,945
GHRC Capital Maintenance	50,000	50,000	-	0%	50,000
GHRC Teen Center	20,000	20,000	-	0%	20,000
	<u>\$ 6,372,000</u>	<u>\$ 6,372,000</u>	<u>\$ 701,210</u>	<u>11%</u>	<u>\$ 5,670,790</u>

BALANCE TO BE FUNDED FROM:		
OPERATING RESERVES	OTHER SOURCES	TOTAL
\$ 67,047	\$ -	\$ 67,047
9,642	-	9,642
30,000	-	30,000
50,000	-	50,000
106,892	-	106,892
-	4,397,601	4,397,601
3,444	-	3,444
10,000	-	10,000
18,200	-	18,200
10,000	-	10,000
6,475	-	6,475
10,000	-	10,000
20,000	-	20,000
115,588	150,000	265,588
125,000	-	125,000
375,956	-	375,956
94,945	-	94,945
50,000	-	50,000
20,000	-	20,000
<u>\$ 1,123,189</u>	<u>\$ 4,547,601</u>	<u>\$ 5,670,790</u>

GOLF COURSE CAPITAL PROJECT FUND					
DESCRIPTION	TOTAL COST	2019-2020 BUDGET	FYTD DEC ACTUAL	%	BALANCE FOR 2019-2020
CAPITAL PROJECTS:					
C/O - Course Improvement - Includes new pump station - \$76,683 and replacement of irrigation heads and valves with new sodding around irrigation heads.	\$ 100,000	\$ 100,000	\$ 76,683	77%	\$ 23,317

BALANCE TO BE FUNDED FROM:		
OPERATING RESERVES	OTHER SOURCES	TOTAL
\$ 23,317	\$ -	\$ 23,317

ELECTRIC CAPITAL PROJECT FUND					
DESCRIPTION	TOTAL COST	2019-2020 BUDGET	FYTD DEC ACTUAL	%	BALANCE FOR 2019-2020
CAPITAL PROJECTS:					
Subdivision Electrical Costs	\$ 150,000	\$ 150,000	\$ 9,756	7%	\$ 140,244

BALANCE TO BE FUNDED FROM:		
OPERATING RESERVES	OTHER SOURCES	TOTAL
\$ 140,244	\$ -	\$ 140,244

W/WW CAPITAL PROJECT FUND					
DESCRIPTION	TOTAL COST	2019-2020 BUDGET	FYTD DEC ACTUAL	%	BALANCE FOR 2019-2020
CAPITAL PROJECTS:					
Water System Improvements	\$ 175,000	\$ 175,000	\$ 20,985	0%	\$ 154,015
Professional Services	10,000	10,000	1,656	17%	8,344
SSES Line Improvements - Proj E	125,000	125,000	96,145	0%	28,855
SSES Line Improvements	150,000	150,000	4,948	3%	145,052
Oak Vista/CR 100 water line expansion	10,000	10,000	924	0%	9,076
Transfer Impact Fees	50,000	50,000	-	0%	50,000
	<u>\$ 520,000</u>	<u>\$ 520,000</u>	<u>\$ 124,658</u>	<u>24%</u>	<u>\$ 395,342</u>

BALANCE TO BE FUNDED FROM:		
OPERATING RESERVES	OTHER SOURCES	TOTAL
\$ 154,015	\$ -	\$ 154,015
-	8,344	8,344
-	28,855	28,855
-	145,052	145,052
9,076	-	9,076
-	50,000	50,000
<u>\$ 163,091</u>	<u>\$ 232,251</u>	<u>\$ 395,342</u>

AIRPORT CAPITAL PROJECT FUND					
DESCRIPTION	TOTAL COST	2019-2020 BUDGET	FYTD DEC ACTUAL	%	BALANCE FOR 2019-2020
CAPITAL PROJECTS:					
RAMP GRANT EXPENDITURES (2yrs)	\$ 100,000	\$ 100,000	\$ 15,214	15%	\$ 84,786
CAPITAL PROJECTS: Including FBO remodel, fire hydrants, and courtesy van					
	\$ 200,000	\$ 200,000	\$ 85,394	43%	\$ 114,606
	<u>\$ 300,000</u>	<u>\$ 300,000</u>	<u>\$ 100,608</u>	<u>34%</u>	<u>\$ 199,392</u>

BALANCE TO BE FUNDED FROM:		
OPERATING RESERVES	OTHER SOURCES	TOTAL
\$ 42,393	\$ 42,393	\$ 84,786
\$ 114,606	\$ -	\$ 114,606
<u>\$ 156,999</u>	<u>\$ 42,393</u>	<u>\$ 199,392</u>

TOTAL CAPITAL/OTHER PROJECTS					
DESCRIPTION	2019-2020 BUDGET	FYTD DEC ACTUAL	%	BALANCE FOR 2019-2020	
TOTAL CAPITAL/OTHER PROJECTS	\$ 7,442,000	\$ 1,012,915	14%	\$ 6,429,085	
TRANSFER TO CAPITAL EQUIPMENT RESERVES	-	-	#DIV/0!	-	-
TOTAL CAPITAL/OTHER	<u>\$ 7,442,000</u>	<u>\$ 1,012,915</u>	<u>14%</u>	<u>\$ 6,429,085</u>	

BALANCE TO BE FUNDED FROM:		
OPERATING RESERVES	OTHER SOURCES	TOTAL
\$ 1,606,841	\$ 4,822,245	\$ 6,429,085
-	-	-
<u>\$ 1,606,841</u>	<u>\$ 4,822,245</u>	<u>\$ 6,429,085</u>