



NOTICE OF MEETING OF THE GOVERNING BODY OF THE CITY OF BURNET

Notice is hereby given that a **Special City Council Meeting** will be held by the governing body of the City of Burnet on the **2nd day of April, 2020** at **3:00** p.m. in the Council Chambers, Burnet Municipal Airport, 2402 S. Water, Burnet, Tx. In order to advance the public health goal of limiting face-to-face meetings (also called “social distancing”) to slow the spread of the Coronavirus (COVID-19), a Declaration of a Public Health Emergency was executed by Mayor Bromley on March 19, 2020. The Council Chambers will be closed to public attendance. This meeting of the governing body will be streamed on the City of Burnet Facebook page allowing citizens to post questions to be presented to the City Council. A telephone conference line has been established for access via telephone by calling 512-807-0370 Pin 7788; the following subjects will be discussed, to-wit:

This notice is posted pursuant to the Texas Government Code, Chapter §551-Open Meetings.

CALL TO ORDER:

ROLL CALL:

1. REPORTS/SPECIAL PRESENTATIONS:

- 1.1) COVID-19 Pandemic Update Report: D. Vaughn

2. CONSENT AGENDA ITEMS:

(All of the following items on the Consent Agenda are considered to be self-explanatory by the Council and will be enacted with one motion. There will be no separate discussion of these items unless a Council Member, staff member or citizen requests removal of the item from the consent agenda for the purpose of discussion. For removal of an item, a request must be made to the Council when the Consent Agenda is opened for Council Action.)

- 2.1) Approval of the March 27, Special City Council Meeting minutes

- 2.2) Approval of the March 31, Special City Council Meeting minutes

3. ACTION ITEMS:

3.1) Discuss and consider action: Direction to staff and authorization for the City Manager to execute processes/plans due to the COVID-19 response: D. Vaughn

3.2) Discuss and consider action: Authorization to proceed with possible budget amendments due to COVID-19 response: D. Vaughn

3.3) Discuss and consider action: Authorization for the City Manager to execute a Marketing and Visitors Center Agreement with the Burnet Chamber of Commerce: D. Vaughn

4. REQUESTS FROM COUNCIL FOR FUTURE REPORTS:

5. ADJOURN:

Dated this 30th, day, of March, 2020

CITY OF BURNET

CRISTA GOBLE BROMLEY, MAYOR

I, the undersigned authority, do hereby certify that the above NOTICE OF MEETING of the governing body of the above named City, BURNET, is a true and correct copy of said NOTICE and that I posted a true and correct copy of said NOTICE on the bulletin board, in the City Hall of said City, BURNET, TEXAS, a place convenient and readily accessible to the general public at all times, and said NOTICE was posted on March 30, 2020, at or before 8 o'clock p.m. and remained posted continuously for at least 72 hours preceding the scheduled time of said Meeting.

Kelly Dix, City Secretary

NOTICE OF ASSISTANCE AT THE PUBLIC MEETINGS:

The City Council Chamber is wheelchair accessible. Persons with disabilities who plan to attend this meeting and who may need auxiliary aids or services, such as interpreters for persons who are deaf or hearing impaired, readers, or large print, are requested to contact the City Secretary's office (512.756.6093) at least two working days prior to the meeting. Requests for information may be faxed to the City Secretary at 512.756.8560.

RIGHT TO ENTER INTO EXECUTIVE SESSION:

The City Council for the City of Burnet reserves the right to adjourn into executive session at any time during the course of this meeting to discuss any of the matters listed above, as authorized by Texas Government Code Sections 551.071 (Consultation with Attorney), 551.072 (Deliberations about Real Property), 551.073 (Deliberations about Gifts and Donations), 551.074 (Personnel Matters), 551.076 (Deliberations about Security Devices) and 551.087 (Economic Development).

STATE OF TEXAS {}
COUNTY OF BURNET {}
CITY OF BURNET {}

On this the 27th day of March, 2020, the City Council of the City of Burnet, TX convened in Regular Session, at 6:00 p.m., at the regular meeting place thereof with the following members present. In order to advance the public health goal of limiting face-to-face meetings (also called “social distancing”) to slow the spread of the Coronavirus (COVID-19), a Declaration of a Public Health Emergency was executed by Mayor Bromley on March 19, 2020. The Council Chambers will be closed to public attendance. This meeting of the governing body will be streamed on the City of Burnet Facebook page allowing citizens to post questions to be presented to the City Council. A telephone conference line has been established for access via telephone by calling 512-807-0370 Pin 7788; the following subjects will be discussed, to-wit:

Mayor	Crista Goble Bromley (present in chambers)
Council Members present in chambers:	Mary Jane Shanes, Tres Clinton, Paul Farmer, Cindia Talamantez
Council Members call in on conference:	Danny Lester
Absent	Joyce Laudenschlager
City Manager	David Vaughn
City Secretary	Kelly Dix

Guests: Adrienne Feild

CALL TO ORDER: The meeting was called to order by Mayor Bromley, at 8:36 p.m.

ROLL CALL: City Secretary Kelly Dix called the Roll, Council Members Shanes, Clinton, Farmer, Talamantez and Mayor Bromley were present. Council Member Lester called in on the conference line, Council Member Laudenschlager was absent. Quorum was established

REPORTS/SPECIAL PRESENTATIONS: COVID-19 Pandemic Update Report: City Manager David Vaughn that staff reports indicate that the Shelter in Place Order is being followed by most. Mr. Vaughn extended his thanks to Council Member Danny Lester and Mayor Bromley for the time and effort that they put in helping to establish the COVID-19 Burnet Economic Development Corporation Financial Assistance Program process and paperwork together. The BEDC approved the program and all is in order to launch.

CONSENT AGENDA ITEMS: None.

(All of the following items on the Consent Agenda are considered to be self-explanatory by the Council and will be enacted with one motion. There will be no separate discussion of these items unless a Council Member, staff member or citizen requests removal of the item from the consent agenda for the purpose of discussion. For removal of an item, a request must be made to the Council when the Consent Agenda is opened for Council Action.)

ACTION ITEMS:

SECOND READING OF A RESOLUTION BY THE CITY OF BURNET ECONOMIC DEVELOPMENT CORPORATION TO AUTHORIZE EXPENDITURES FOR THE PURPOSE OF FINANCIAL ASSISTANCE FOR BUSINESSES IMPACTED BY THE COVID-19 PANDEMIC; AND OTHER RELATED MATTERS: D. Vaughn: Council Member Paul Farmer made a motion to approve and adopt Resolution R2020-05 as presented. Council Member Cindia Talamantez seconded, the motion carried unanimously

Discuss and consider action: Authorization to proceed with possible budget amendments due to COVID-19 response: D. Vaughn: No action taken.

REQUESTS FROM COUNCIL FOR FUTURE REPORTS: Mayor Bromley extended her thanks to City Manager David Vaughn for the extended amount of hours and work he dedicated to the creation of the BEDC Financial Assistance Program. The program will assist with providing economic stabilization for the businesses in the community while dealing with the COVID-19 Pandemic.

ADJOURN: There being no further business a motion to adjourn was made by Council Member Mary Jane Shanes at 8:40 p.m., seconded by Council Member Paul Farmer. The motion carried unanimously.

Crista Goble Bromley, Mayor

ATTEST:

Kelly Dix, City Secretary

STATE OF TEXAS {}
COUNTY OF BURNET {}
CITY OF BURNET {}

On this the 31st day of March, 2020, the City Council of the City of Burnet, TX convened in Regular Session, at 6:00 p.m., at the regular meeting place thereof with the following members present. In order to advance the public health goal of limiting face-to-face meetings (also called “social distancing”) to slow the spread of the Coronavirus (COVID-19), a Declaration of a Public Health Emergency was executed by Mayor Bromley on March 19, 2020. The Council Chambers will be closed to public attendance. This meeting of the governing body will be streamed on the City of Burnet Facebook page allowing citizens to post questions to be presented to the City Council. A telephone conference line has been established for access via telephone by calling 512-807-0370 Pin 7788; the following subjects will be discussed, to-wit:

Mayor	Crista Goble Bromley (present in chambers)
Council Members present in chambers:	Mary Jane Shanes, Tres Clinton
Council Members call in on conference:	Danny Lester, Paul Farmer, Cindia Talamantez
	Joyce Laudenschlager
City Manager	David Vaughn
City Secretary	Kelly Dix
Guests:	Mark Ingram

CALL TO ORDER: The meeting was called to order by Mayor Bromley, at 3:01 p.m.

ROLL CALL: City Secretary Kelly Dix called the Roll, Council Members Shanes, Clinton and Mayor Bromley were present. Council Member Farmer, Talamantez, Lester and Laudenschlager called in on the conference line. Quorum was established.

REPORTS/SPECIAL PRESENTATIONS: COVID-19 Pandemic Update Report: D. Vaughn:

- City Manager David Vaughn updated all present on the latest change to the Burnet County Shelter in Place Declaration that Judge Oakley executed. The Fire Department proactively contacted business with written explanation of the reduction in people allowed in a business at one time and clarified the exemption for essential personnel.
- Mr. Vaughn informed all present that all city staff received the directive to halt all non-essential spending. Contracts and project expenses will be honored, everything else requires the City Manager’s approval.
- Fire Chief Mark Ingram explained the process should the amount of cases get excessive for Seton Highland Lakes Hospital. COVID-19 patients will be transported to either Seton Main, Seton Williamson or Seton Hays for care.
- Chief Ingram informed all present that additional supplies for the department have been ordered and they are just waiting on the national release.
- City Manager David Vaughn updated Council on the progress of the Burnet Economic Development Corporation Loan Assistance Program. Twenty-five applications have been processed for Program One in the amount of approximately \$85,000.00. Checks will be disbursed to this group beginning this afternoon. Applications for Program Two and Program Three are being accepted now and will be reviewed by the committee on Monday, April 6, 2020.

CONSENT AGENDA ITEMS:

(All of the following items on the Consent Agenda are considered to be self-explanatory by the Council and will be enacted with one motion. There will be no separate discussion of these items unless a Council Member, staff member or citizen requests removal of the item from the consent agenda for the purpose of

discussion. For removal of an item, a request must be made to the Council when the Consent Agenda is opened for Council Action.)

Approval of the March 24, 2020 Regular City Council Meeting minutes: Council Member Mary Jane Shanes moved to approve the consent agenda as presented. Council Member Tres Clinton seconded. City Secretary Kelly Dix called a roll vote. Council Members Lester, Shanes, Laudenschlager, Clinton, Farmer, Talamantez and Mayor Bromley all voted in favor. The motion carried unanimously.

ACTION ITEMS:

Discuss and consider action: Direction to staff and authorization for the City Manager to execute processes/plans due to the COVID-19 response: D. Vaughn: City Manager David Vaughn requested direction from Council on the use of the golf carts at Delaware Springs by annual cart fee paying members. Disinfection of the carts is required after each use by a customer which could potentially expose the Guest Services Employees to COVID-19. To eliminate that risk for the employees, Director of Golf, Doug Fipps, recommended allotting twenty-four golf carts be moved to individual cart storage and designated for the use of each of the twenty-four annual cart rental customers for the duration of the course closure to the public. Council Member Mary Jane Shanes moved to approve the designation of the twenty-four golf carts to the annual cart rental customers and to not allow members to take the carts home, to enforce the one person per cart rule to meet social distancing requirements. Council Member Tres Clinton seconded. City Secretary Kelly Dix called a roll vote. Council Members Lester, Shanes, Laudenschlager, Clinton, Farmer, Talamantez and Mayor Bromley all voted in favor. The motion carried unanimously.

Discuss and consider action: Authorization to proceed with possible budget amendments due to COVID-19 response: D. Vaughn: No action taken.

Discuss and consider action: Authorization for the City Manager to execute a Marketing and Visitor's Center Agreement with the Burnet Chamber of Commerce: D. Vaughn: To be presented at a future meeting. No action taken.

REQUESTS FROM COUNCIL FOR FUTURE REPORTS: None.

ADJOURN: There being no further business a motion to adjourn was made by Council Member Mary Jane Shanes at 3:40 p.m., seconded by Council Member Joyce Laudenschlager. The motion carried unanimously.

Crista Goble Bromley, Mayor

ATTEST:

Kelly Dix, City Secretary