



NOTICE OF MEETING OF THE GOVERNING BODY OF THE CITY OF BURNET

Notice is hereby given that a **Special City Council Meeting** will be held by the governing body of the City of Burnet on the 9th day of April, 2020 at 3:00 p.m. in the Council Chambers, Burnet Municipal Airport, 2402 S. Water, Burnet, Tx. In order to advance the public health goal of limiting face-to-face meetings (also called “social distancing”) to slow the spread of the Coronavirus (COVID-19), a Declaration of a Public Health Emergency was executed by Mayor Bromley on March 19, 2020. The Council Chambers will be closed to public attendance. A Zoom Webinar with toll free conference call capability has been established for access as follows:

Computer: Please click the link below to join the webinar:

<https://us04web.zoom.us/j/251667653?pwd=NktNTTBIZ2RUclMraU90MDBlQXNrdz09>

OR: Go to: www.zoom.us

Enter Webinar ID when prompted: 251 667 653 #

Enter Password when prompted: 124859 #

If you would like to address the Council with a Public Comment while logged-in online, please use the “raise your hand” feature.

By Telephone Call: 888-475-4499 or 877-853-5257 (Toll Free Numbers)

Enter Webinar ID when prompted: 251 667 653

Enter Password when prompted: 124859 #

If you would like to address the Council with a Public Comment while dialed in via telephone, please use the “raise your hand” feature, by pressing *9 while on the phone.

This meeting of the governing body will be streamed on the City of Burnet Facebook page.

This notice is posted pursuant to the Texas Government Code, Chapter §551-Open Meetings.

The following subjects will be discussed, to-wit:

CALL TO ORDER:

ROLL CALL:

1. REPORTS/SPECIAL PRESENTATIONS:

1.1) COVID-19 Pandemic Update Report: D. Vaughn

2. CONSENT AGENDA ITEMS:

2.1) Approval of the April 2nd, 2020 Special City Council Meeting minutes

2.2) Approval of the April 7th, 2020 Special City Council Meeting minutes

(All of the following items on the Consent Agenda are considered to be self-explanatory by the Council and will be enacted with one motion. There will be no separate discussion of these items unless a Council Member, staff member or citizen requests removal of the item from the consent agenda for the purpose of discussion. For removal of an item, a request must be made to the Council when the Consent Agenda is opened for Council Action.)

3. ACTION ITEMS:

3.1) Discuss and consider action: Direction to staff and authorization for the City Manager to execute processes/plans due to the COVID-19 response: D. Vaughn

3.2) Discuss and consider action: Authorization to proceed with possible budget amendments due to COVID-19 response: D. Vaughn

3.3) Discuss and consider action: Authorization for the City Manager to execute a Marketing and Visitors Center Agreement with the Burnet Chamber of Commerce: D. Vaughn

4. REQUESTS FROM COUNCIL FOR FUTURE REPORTS:

5. ADJOURN:

Dated this 6th, day, of April, 2020

CITY OF BURNET

CRISTA GOBLE BROMLEY, MAYOR

I, the undersigned authority, do hereby certify that the above NOTICE OF MEETING of the governing body of the above named City, BURNET, is a true and correct copy of said NOTICE and that I posted a true and correct copy of said NOTICE on the bulletin board, in the City Hall of said City, BURNET, TEXAS, a place convenient and readily accessible to the general public at all times, and said NOTICE was posted on April 6, 2020, at or before 3 o'clock p.m. and remained posted continuously for at least 72 hours preceding the scheduled time of said Meeting.

Kelly Dix, City Secretary

NOTICE OF ASSISTANCE AT THE PUBLIC MEETINGS:

The City Council Chamber is wheelchair accessible. Persons with disabilities who plan to attend this meeting and who may need auxiliary

aids or services, such as interpreters for persons who are deaf or hearing impaired, readers, or large print, are requested to contact the City Secretary's office (512.756.6093) at least two working days prior to the meeting. Requests for information may be faxed to the City Secretary at 512.756.8560.

RIGHT TO ENTER INTO EXECUTIVE SESSION:

The City Council for the City of Burnet reserves the right to adjourn into executive session at any time during the course of this meeting to discuss any of the matters listed above, as authorized by Texas Government Code Sections 551.071 (Consultation with Attorney), 551.072 (Deliberations about Real Property), 551.073 (Deliberations about Gifts and Donations), 551.074 (Personnel Matters), 551.076 (Deliberations about Security Devices) and 551.087 (Economic Development).

STATE OF TEXAS {}
COUNTY OF BURNET {}
CITY OF BURNET {}

On this the 2nd day of April, 2020, the City Council of the City of Burnet, TX convened in Special Session, at 3:00 p.m., at the regular meeting place thereof with the following members present. In order to advance the public health goal of limiting face-to-face meetings (also called “social distancing”) to slow the spread of the Coronavirus (COVID-19), a Declaration of a Public Health Emergency was executed by Mayor Bromley on March 19, 2020. The Council Chambers will be closed to public attendance. This meeting of the governing body will be streamed on the City of Burnet Facebook page allowing citizens to post questions to be presented to the City Council. A telephone conference line has been established for access via telephone by calling 512-807-0370 Pin 7788; the following subjects will be discussed, to-wit:

Mayor	Crista Goble Bromley (present in chambers)
Council Members present in chambers:	Mary Jane Shanes
Council Members call in on conference:	Danny Lester, Paul Farmer, Cindia Talamantez Joyce Laudenschlager, Tres Clinton
City Manager	David Vaughn
City Secretary	Kelly Dix

Guests: Mark Ingram

CALL TO ORDER: The meeting was called to order by Mayor Bromley, at 3:00 p.m.

ROLL CALL: City Secretary Kelly Dix called the Roll, Council Members Shanes and Mayor Bromley were present in Chambers. Council Member Farmer, Clinton, Talamantez, Lester and Laudenschlager called in on the conference line. Quorum was established.

REPORTS/SPECIAL PRESENTATIONS: COVID-19 Pandemic Update Report: D. Vaughn:

- Fire Chief Mark Ingram updated all present on Emergency Operations currently going on. Captain Jon (JJ) Miller has been named the Assistant Emergency Manager for the City of Burnet. He will handle emergency operations in the absence of the Chief. A testing site will be established at the Community Center in the next week as the County received one hundred testing kits and is giving the cities of Burnet and Marble Falls fifty each. The County Medical Director is expecting the peak to be the second to third week of April for the area. Emergency operations is working with local hotels to provide rooms to essential personnel should they become ill with the virus and to help eliminate spread to their families.
- City Manager David Vaughn updated Council on the progress of the Burnet Economic Development Corporation Loan Assistance Program. Applications for Program Two and Program Three are being accepted now and will be reviewed by the committee on Monday, April 6, 2020.
- City Manager David Vaughn updated Council on current staffing and informed all present that a policy is in place to provide employees with eighty hours of Emergency Admin Leave. The Police Department will receive eighty six hours based on their work schedule and the Fire Department will receive one hundred and twenty hours, based on their work schedule. The leave is intended to be used if full staffing is not needed and they are sent home. If they have exhausted the Emergency Leave, then they will need to utilize their sick leave or vacation time or make the hours up that they missed for the pay period in order to receive a full check.
- City Manager David Vaughn informed all present that the Finance Department is working on several financial reports to include, capital projects, the self-funded account, budget projections, and March and April projections on the Golf Course for Council’s review. The reports will be provided at a future meeting of the Council.

CONSENT AGENDA ITEMS:

(All of the following items on the Consent Agenda are considered to be self-explanatory by the Council and will be enacted with one motion. There will be no separate discussion of these items unless a Council Member, staff member or citizen requests removal of the item from the consent agenda for the purpose of discussion. For removal of an item, a request must be made to the Council when the Consent Agenda is opened for Council

Action.)

Approval of the March 27, 2020 Special City Council Meeting minutes:

Approval of the March 31, 2020 Special City Council Meeting minutes:

Council Member Mary Jane Shanes moved to approve the consent agenda as presented. Council Member Paul Farmer seconded. City Secretary Kelly Dix called a roll vote. Council Members Lester, Shanes, Laudenschlager, Clinton, Farmer, Talamantez and Mayor Bromley all voted in favor. The motion carried unanimously.

ACTION ITEMS:

Discuss and consider action: Direction to staff and authorization for the City Manager to execute processes/plans due to the COVID-19 response: D. Vaughn: Several items presented by the City Manager required Council action as follows:

- City Manager David Vaughn requested direction from Council on Delaware Springs remaining open to members with the precautions already in place in light of the Governor's most recent declaration pertaining to outdoor use of parks. Council Member Danny Lester moved to continue compliance with the Governor's Order as it pertains to the Golf Course. Council Member Mary Jane Shanes seconded. City Secretary Kelly Dix called a roll vote. Council Members Lester, Shanes, Laudenschlager, Clinton, Farmer, Talamantez and Mayor Bromley all voted in favor. The motion carried unanimously.
- Fire Chief Mark Ingram provided a demonstration to Council showing the current equipment used for intubation of a patient, which has been deemed a risk to the Paramedics by the Medical Director for the City due to the proximity required to the patient for proper installation. He has temporarily stopped the process and recommended King Vision Devices be used instead as they are operated with a computer screen that allows a greater distance between the Paramedic and the patient and less chance of spread of COVID-19. Chief Ingram informed all present that to purchase the equipment and installation in all ambulances would cost approximately \$20,000.00. Council Member Cindia Talamantez moved to approve the purchase of the King Vision devices for all of the ambulances as presented. Council Member Mary Jane Shanes seconded. City Secretary Kelly Dix called a roll vote. Council Members Lester, Shanes, Laudenschlager, Clinton, Farmer, Talamantez and Mayor Bromley all voted in favor. The motion carried unanimously.

Discuss and consider action: Authorization to proceed with possible budget amendments due to COVID-19 response: D. Vaughn: No action taken.

Discuss and consider action: Authorization for the City Manager to execute a Marketing and Visitor's Center Agreement with the Burnet Chamber of Commerce: D. Vaughn: To be presented at a future meeting. No action taken.

REQUESTS FROM COUNCIL FOR FUTURE REPORTS: None.

ADJOURN: There being no further business a motion to adjourn was made by Council Member Mary Jane Shanes at 4:17 p.m., seconded by Council Member Cindia Talamantez. The motion carried unanimously.

Crista Goble Bromley, Mayor

ATTEST:

Kelly Dix, City Secretary