

STATE OF TEXAS                {}  
COUNTY OF BURNET        {}  
CITY OF BURNET            {}

On this the 19<sup>th</sup> day of May, 2020, the City Council of the City of Burnet, TX convened in Regular Session, at 3:00 p.m., at the regular meeting place thereof. In order to advance the public health goal of limiting face-to-face meetings (also called “social distancing”) to slow the spread of the Coronavirus (COVID-19), a Declaration of a Public Health Emergency was executed by Mayor Bromley on March 19, 2020. The Council Chambers were closed to public attendance. This meeting of the governing body meeting was streamed on the City of Burnet Facebook page. A toll free conference line was established for access via Zoom by calling 888-475-4499 Pin 399019; the following subjects were discussed, to-wit:

Mayor (present in chambers)	Crista Goble Bromley
Council Members (via Zoom call):	Danny Lester, Paul Farmer, Cindia Talamantez, Mary Jane Shanes, Philip Thurman
Absent	Tres Clinton
City Manager	David Vaughn
City Secretary	Kelly Dix

Guests: Mark Ingram, Habib Erkan, Adrienne Field (present in Chambers) Gene Courtney, Alan Burdell, Kelli Sames, Alex Copeland, Ben Hall, Jason Lutz, Patricia Langford (via Zoom call)

CALL TO ORDER: The meeting was called to order by Mayor Bromley, at 3:00 p.m.

ROLL CALL: City Secretary Kelly Dix called the Roll. Mayor Bromley was present in Chambers. Council Member Shanes, Farmer, Talamantez, Lester and Thurman (entered the conference at 3:01 after roll called) called in on the zoom conference. Council Member Tres Clinton was absent. Quorum was established.

#### CONSENT AGENDA ITEMS:

*(All of the following items on the Consent Agenda are considered to be self-explanatory by the Council and will be enacted with one motion. There will be no separate discussion of these items unless a Council Member, staff member or citizen requests removal of the item from the consent agenda for the purpose of discussion. For removal of an item, a request must be made to the Council when the Consent Agenda is opened for Council Action.)*

#### Approval of the May 12<sup>th</sup>, 2020 Regular City Council Meeting minutes

Council Member Mary Jane Shanes moved to approve the consent agenda as presented. Council Member Paul Farmer seconded. City Secretary Kelly Dix called a roll vote. Council Members Lester, Shanes, Farmer, Talamantez and Mayor Bromley all voted in favor. Council Member Clinton was absent. Council Member Thurman was a late arrival and did not vote on this item. The motion carried unanimously.

#### ACTION ITEMS:

Discuss and consider action: Updated Financial Projections as of April 30, 2020: D. Vaughn: Director of Finance Patricia Langford reviewed the most current financial projections with Council to include revenues, expenses and fund balances. No action taken.

Discuss and consider action: Direction to staff and authorization for the City Manager to execute processes/plans due to the COVID-19 response: D. Vaughn: No action taken.

#### Fire Chief Mark Ingram reported:

- The current number of COVID cases in the State and County and reported that there had not been any new cases in ten days for Burnet County
- The Fire Department would be conducting COVID testing on all nursing home and assisted living facilities to include staff and residents in the County
- Currently the Fire Department is conducting the COVID Antibody testing and if anyone is interested to call the Fire Department to set up an appointment

#### Director of Golf Doug Fipps reported:



- The Golf Course opened the snack bar and pro shop with social distancing protocols in place.
- Planning on opening up more morning tee times as the heat of the day slows afternoon play.
- Play has been steady

City Manager David Vaughn reported:

- The YMCA has resumed operations.
- Restroom facilities at the parks and RV park have been opened and posted with notification that cleaning is done once a day by staff and they enter at their own risk
- The splash pad will remain closed
- Ball fields will open June 1<sup>st</sup> and first scheduled play is June 15<sup>th</sup>, 2020
- The Chunk Your Junk program has resumed
- City Council remote meetings will continue until Council advises differently
- City Hall will open the lobby on June 1<sup>st</sup>, 2020
- 15,000 masks and 100 thermometers have been disbursed to area businesses
- The City received a \$10,000.00 refund from TML
- City Staff is working on various grants to supplement costs of COVID-19 expenses
- Utility Collections are better than expected and in good shape
- The Burnet Economic Development Corporation has issued approximately \$270,000.00 of the allocated \$300,000.00 for the BEDC Loan Program created to assist local businesses through the pandemic
- Staff is currently working on a plan to present to Council for utility assistance for commercial businesses

Discuss and consider action: Direction to staff pertaining to utility accounts: D. Vaughn: Council Member Danny Lester moved to continue with the established plan for utility assistance for an additional thirty days. Council Member Philip Thurman seconded. City Secretary Kelly Dix called a roll vote. Council Members Lester, Shanes, Thurman, Farmer, Talamantez and Mayor Bromley all voted in favor. Council Member Clinton was absent. The motion carried unanimously.

Discuss and consider action: A RESOLUTION AUTHORIZING THE SUBMISSION APPLICATION FOR AND ACCEPTANCE OF THE PAYMENT OF FUNDS FOR THE FEDERAL CORONA VIRUS AID, RELIEF, AND ECONOMIC SECURITY (CARES) ACT GRANT CONGRESS APPROVED FOR DISBURSEMENT TO STATE AND LOCAL GOVERNMENTS; AND, AUTHORIZING THE CITY MANAGER TO EXECUTE DOCUMENTS AND TAKE ACTIONS TO FACILITATE SUCH ACCEPTANCE: D. Vaughn: Council Member Paul Farmer made a motion to approve and adopt Resolution R2020-15 as presented. Council Member Mary Jane Shanes seconded. City Secretary Kelly Dix called a roll vote. Council Members Lester, Shanes, Thurman, Farmer, Talamantez and Mayor Bromley all voted in favor. Council Member Clinton was absent. The motion carried unanimously.

REPORTS:

Addendum to the City Council Agenda: Department and Committee Reports/Briefings: The City Council may or may not receive a briefing dependent upon activity or change in status regarding the matter. The listing is provided to give notice to the public that a briefing to the Council on any or all subjects may occur.


Police Chief Hiring Process Update Report: D. Vaughn: City Manager David Vaughn reported that approximately eighty applications have been received for the Police Chief position. Staff has been reviewing the applications and narrowed the pool to approximately fifty applications so far. Interviews are expected to begin the first week of June and criteria is being compiled for the interview process. The interview process will be tiered and a “meet and greet” opportunity will be established for City Council with the top candidates before final selection.

Fire Department Update Report-Fire Calls: M. Ingram: Chief Ingram reported to Council that there have been several structure fires lately, both in the city limits and in the ETJ. Two of the fires were considered suspicious and turned over to the Burnet County Sheriff’s Office for investigation. The State Fire Marshall’s office will participate in the investigation.


REQUESTS FROM COUNCIL FOR FUTURE REPORTS: Council Member Philip Thurman requested a report on current projects and a report/list of all property that the City owns, its value, and status of what the property is intended for.

ADJOURN: There being no further business a motion to adjourn was made by Council Member Mary Jane Shanes at 4:05 p.m., seconded by Council Member Cindia Talamantez. City Secretary Kelly Dix called a roll

vote. Council Members Lester, Shanes, Thurman, Farmer, Talamantez and Mayor Bromley all voted in favor. Council Member Clinton was absent. The motion carried unanimously.

  
Crista Goble Bromley, Mayor

**ATTEST:**

  
Kelly Dix, City Secretary

