

STATE OF TEXAS           {}  
COUNTY OF BURNET       {}  
CITY OF BURNET           {}

On this the 26<sup>th</sup> day of May, 2020, the City Council of the City of Burnet, TX convened in Regular Session, at 3:00 p.m., at the regular meeting place thereof. In order to advance the public health goal of limiting face-to-face meetings (also called “social distancing”) to slow the spread of the Coronavirus (COVID-19), a Declaration of a Public Health Emergency was executed by Mayor Bromley on March 19, 2020. The Council Chambers were closed to public attendance. A toll free conference line was established for access via Zoom by calling 888-475-4499 Pin 528904; the following subjects were discussed, to-wit:

Mayor (present in chambers)	Crista Goble Bromley
Council Members (via Zoom call):	Danny Lester, Paul Farmer, Cindia Talamantez, Mary Jane Shanes, Philip Thurman, Tres Clinton
City Manager	David Vaughn
City Secretary	Kelly Dix

Guests: Mark Ingram, Habib Erkan, Adrienne Field, Jason Lutz (present in Chambers) Gene Courtney, Jason Davis, Alex Copeland, Joyce Laudenschlager, James Wilson, Toshia Lowe, Kelli Sames, Patricia Langford (via Zoom call)

CALL TO ORDER: The meeting was called to order by Mayor Bromley, at 3:00 p.m.

ROLL CALL: City Secretary Kelly Dix called the roll. Mayor Bromley was present in Chambers. Council Member Shanes, Farmer, Talamantez, Lester, Clinton and Thurman called in on the zoom conference. Quorum was established.

CONSENT AGENDA ITEMS:

(All of the following items on the Consent Agenda are considered to be self-explanatory by the Council and will be enacted with one motion. There will be no separate discussion of these items unless a Council Member, staff member or citizen requests removal of the item from the consent agenda for the purpose of discussion. For removal of an item, a request must be made to the Council when the Consent Agenda is opened for Council Action.)

Approval of the May 19<sup>th</sup>, 2020 Regular City Council Meeting minutes

Council Member Mary Jane Shanes moved to approve the consent agenda as presented. Council Member Cindia Talamantez seconded. City Secretary Kelly Dix called a roll vote. Council Members Lester, Thurman, Shanes, Clinton, Farmer, Talamantez and Mayor Bromley all voted in favor. The motion carried unanimously.

ACTION ITEMS:

Discuss and consider action: Direction to staff and authorization for the City Manager to execute processes/plans due to the COVID-19 response: D. Vaughn: No action taken.

City Manager David Vaughn reported:

- The Burnet Economic Development Corporation has issued an additional \$20,000.00 in Loan Program 3A funding in the past week.
- Staff has been working on a plan to present to Council for utility assistance for commercial businesses.

Council Member Tres Clinton asked Fire Chief Mark Ingram if he felt that we needed to continue with testing at the fairgrounds. Chief Ingram reported to all present that the testing days have been to capacity and are extremely helpful in tracking the local effect of the pandemic on the community. Seton Hospital staff are present to assist with testing and have expressed their appreciation for the local tracking of cases.

Discuss and consider action: FIRST READING OF AN ORDINANCE AMENDING ORDINANCE NO. 2012-06 BY AMENDING CITY OF BURNET CODE OF ORDINANCES, CHAPTER 118 – “ZONING,” SECTION 118-20, CHART 1 FOR THE PURPOSE OF REVISING MINIMUM FRONT YARD SETBACKS ESTABLISHED FOR THE LIGHT COMMERCIAL – DISTRICT “C-1”, THE MEDIUM COMMERCIAL – DISTRICT “C-2”, AND THE HEAVY COMMERCIAL – DISTRICT “C-3” FOR THE PURPOSE OF REDUCING THE FRONT YARD SETBACK TO TWENTY FIVE FEET (25’); PROVIDING FOR PENALTY; PROVIDING CUMULATIVE, REPEALER AND SEVERABILITY CLAUSES; PROVIDING FOR PUBLICATION; AND PROVIDING AN EFFECTIVE DATE: J. Lutz: Council Member Paul Farmer made a

motion to approve the first reading of Ordinance 2020-13 as presented. Council Member Tres Clinton seconded. City Secretary Kelly Dix called a roll vote. Council Members Lester, Thurman, Clinton, Farmer, Talamantez and Mayor Bromley all voted in favor. Council Member Mary Jane Shanes voted against. The motion carried with six in favor and one opposed.

Discuss and consider action: FIRST READING OF AN ORDINANCE TO REZONE APPROXIMATELY 0.487 ACRES, LEGALLY DESCRIBED AS LOTS 3-A AND 3-B, BLOCK 24, OF THE PETER KERR PORTION OF THE CITY OF BURNET, FROM ITS PRESENT DESIGNATION OF SINGLE-FAMILY RESIDENTIAL—DISTRICT “R-1” TO A DESIGNATION OF TOWNHOMES—DISTRICT “R-2A,” AND BEING GENERALLY LOCATED AT THE NORTHEAST INTERSECTION OF N. VANDERVEER ST. AND E. POST OAK STREET; PROVIDING A REPEALER CLAUSE; PROVIDING A NON-SEVERABILITY CLAUSE; AND PROVIDING AN EFFECTIVE DATE: J Lutz: Council Member Philip Thurman moved to approve the first reading of Ordinance 2020-14 as presented. Council Member Paul Farmer seconded. City Secretary Kelly Dix called a roll vote. Council Members Lester, Thurman, Shanes, Clinton, Farmer, Talamantez and Mayor Bromley all voted in favor. The motion carried unanimously.

Discuss and consider action: Rental of a portion of Hangar “D” at Burnet Municipal Airport for a flight school: Council Member Clinton: Council Member Danny Lester made a motion directing Staff to work with Council Member Clinton on a plan for renovation and rental of Hangar D for presentation to Council for approval. Mayor Bromley seconded. City Secretary Kelly Dix called a roll vote. Council Members Lester, Thurman, Shanes, Farmer, Talamantez and Mayor Bromley all voted in favor. Council Member Clinton abstained. The motion carried with six in favor and one abstention.

Discuss and consider action: A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF BURNET, TEXAS, AMENDING SECTION 2.14 SUBSTANCE ABUSE OF THE PERSONNEL POLICY MANUAL BY UPDATING AND CLARIFYING POLICY REQUIREMENTS: K. Sames: Council Member Mary Jane Shanes made a motion to approve and adopt Resolution R2020-16 as presented. Council Member Philip Thurman seconded. City Secretary Kelly Dix called a roll vote. Council Members Lester, Shanes, Thurman, Clinton, Farmer, Talamantez and Mayor Bromley all voted in favor. The motion carried unanimously.

Discuss and consider action: A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF BURNET, TEXAS, AMENDING SECTION 4.02 TRAINING AND EVALUATION PERIOD OF THE PERSONNEL POLICY MANUAL BY UPDATING AND CLARIFYING POLICY REQUIREMENTS: K. Sames: Council Member Paul Farmer made a motion to approve and adopt Resolution R2020-17 as presented. Council Member Mary Jane Shanes seconded. City Secretary Kelly Dix called a roll vote. Council Members Lester, Shanes, Thurman, Clinton, Farmer, Talamantez and Mayor Bromley all voted in favor. The motion carried unanimously.

Discuss and consider action: FIRST READING OF AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF BURNET AMENDING THE CODE OF ORDINANCES SECTION 110-136 (ENTITLED “ELECTRIC CONNECTION FEES”) AND SECTION 110-137 (ENTITLED “RESPONSIBILITY FOR CONNECTION OF ELECTRICAL SERVICE”) BY REVISING THE ELECTRIC CONNECTION FEES, ELECTRIC METER INSTALLATION CHARGES, AND ELECTRIC TAP FEES; PROVIDING FOR PENALTY; PROVIDING CUMULATIVE, REPEALER AND SEVERABILITY CLAUSES; PROVIDING FOR PUBLICATION; AND PROVIDING AN EFFECTIVE DATE: G. Courtney: Council Member Danny Lester moved to approve the first reading of Ordinance 2020-15 as presented. Council Member Paul Farmer seconded. City Secretary Kelly Dix called a roll vote. Council Members Lester, Thurman, Shanes, Clinton, Farmer, Talamantez and Mayor Bromley all voted in favor. The motion carried unanimously.

Discuss and consider action: Direction to staff regarding the creation of a public utility payment assistance program: D. Vaughn: Mayor Bromley made a motion directing Staff to move forward with development of a public utility payment assistance plan. Council Member Mary Jane Shanes seconded. City Secretary Kelly Dix called a roll vote. Council Members Thurman, Shanes, Clinton, Farmer, Talamantez and Mayor Bromley all voted in favor. Council Member Danny Lester was opposed. The motion carried with six in favor and one opposed.

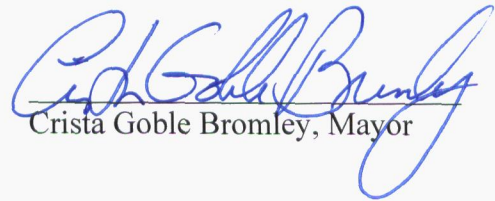
REPORTS: Addendum to the City Council Agenda: Department and Committee Reports/Briefings: The City Council may or may not receive a briefing dependent upon activity or change in status regarding the matter. The listing is provided to give notice to the public that a briefing to the Council on any or all subjects may occur.

Building Permits Report: J. Lutz: Development Services Director Jason Lutz reviewed all permits filed with the


City and the current status of all projects for the first quarter of the year with Council.

REQUESTS FROM COUNCIL FOR FUTURE REPORTS: Council Member Philip Thurman requested a report on the current street repair list in order of priority and with projected completion dates.

ADJOURN: There being no further business a motion to adjourn was made by Council Member Mary Jane Shanes at 4:24 p.m., seconded by Council Member Philip Thurman. City Secretary Kelly Dix called a roll vote. Council Members Lester, Shanes, Thurman, Clinton, Farmer, Talamantez and Mayor Bromley all voted in favor. The motion carried unanimously.

  
Crista Goble Bromley, Mayor

**ATTEST:**

  
Kelly Dix, City Secretary

