



NOTICE OF MEETING OF THE GOVERNING BODY OF THE CITY OF BURNET

Notice is hereby given that a **Regular Meeting** will be held by the governing body of the City of Burnet on the **28th day of July, 2020** at **6:00** p.m. in the Council Chambers, Burnet Municipal Airport, 2402 S. Water, Burnet, Tx. In order to advance the public health goal of limiting face-to-face meetings (also called “social distancing”) to slow the spread of the Coronavirus (COVID-19), a Declaration of a Public Health Emergency was executed by Mayor Bromley on March 19, 2020. The Council Chambers will be closed to public attendance. A Zoom Webinar with toll free conference call capability has been established for access as follows:

Computer: Please click the link below to join the webinar:

<https://us02web.zoom.us/j/85675809168?pwd=ZE9GU2YvbkRDM09RdHRZWjd2b0lzdz09>

OR: Go to: www.zoom.us

Enter Webinar ID when prompted: 856 7580 9168 #

Enter Password when prompted: 000869 #

If you would like to address the Council with a Public Comment while logged-in online, please use the “raise your hand” feature.

By Telephone Call: 888-475-4499 or 877-853-5257 (Toll Free Numbers)

Enter Webinar ID when prompted: 856 7580 9168 #

Enter Password when prompted: 000869 #

If you would like to address the Council with a Public Comment while dialed in via telephone, please use the “raise your hand” feature, by pressing ***9** while on the phone.

This notice is posted pursuant to the Texas Government Code, Chapter §551-Open Meetings.

The following subjects will be discussed, to-wit:

CALL TO ORDER:

1. SPECIAL REPORTS/RECOGNITION: None.

2. CONSENT AGENDA ITEMS:

(All of the following items on the Consent Agenda are considered to be self-explanatory by the Council and will be enacted with one motion. There will be no separate discussion of these items unless a Council Member, staff member or citizen requests removal of the item from the consent agenda for the purpose of discussion. For removal of an item, a request must be made to the Council when the Consent Agenda is opened for Council Action.)

2.1) Approval of the July 14th, 2020 Regular City Council Meeting Minutes

3. ACTION ITEMS:

3.1) Discuss and consider action: Direction to staff and authorization for the City Manager to execute processes/plans due to the COVID-19 response: D. Vaughn

3.2) Discuss and consider action: SECOND AND FINAL READING OF AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF BURNET AMENDING THE CODE OF ORDINANCES SECTION 110-31 (ENTITLED “SHUTOFF VALVES”); PROVIDING FOR PENALTY; PROVIDING CUMULATIVE, REPEALER AND SEVERABILITY CLAUSES; PROVIDING FOR PUBLICATION; AND PROVIDING AN EFFECTIVE DATE: G. Courtney

3.3) Discuss and consider action: SECOND AND FINAL READING OF AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF BURNET AMENDING THE CODE OF ORDINANCES SECTION 98-44 (ENTITLED “WATER UTILITY IMPROVEMENTS”) AND SECTION 98-45 (ENTITLED “WASTEWATER UTILITY IMPROVEMENTS”); PROVIDING FOR PENALTY; PROVIDING CUMULATIVE, REPEALER AND SEVERABILITY CLAUSES; PROVIDING FOR PUBLICATION; AND PROVIDING AN EFFECTIVE DATE: G. Courtney

3.4) Discuss and consider action: Purchase of 2021 EZGO Golf Carts: D. Fipps

3.5) Discuss and consider action: A RESOLUTION OF THE BURNET CITY COUNCIL AUTHORIZING THE PUBLICATION OF A REQUEST FOR PROPOSALS TO LEASE CITY OF BURNET MUNICIPAL AIRPORT HANGAR D: H. Erkan

3.6) Discuss and consider action: Approval of an Interlocal Agreement with Burnet County for road project manpower and equipment at Delaware Springs Blvd.: J. Simons

3.7) Discuss and consider action: A RESOLUTION SETTING A DATE, TIME, AND PLACE FOR A PUBLIC HEARING ON THE PROPOSED ANNEXATION OF CERTAIN CITY OWNED PROPERTY BY THE CITY OF BURNET, TEXAS, AND AUTHORIZING AND DIRECTING THE MAYOR TO PUBLISH NOTICE OF SUCH PUBLIC HEARING: H. Erkan

3.8) Discuss and consider action: A RESOLUTION DECLARING APPROXIMATELY 42 ACRES OF CITY OWNED REAL PROPERTY LOCATED EAST OF THE BURNET MUNICIPAL GOLF COURSE TO BE SURPLUS; AND, AUTHORIZING THE CITY MANAGER TO SOLICIT BIDS FOR PURCHASE OF THE PROPERTY: H. Erkan

3.9) Discuss and consider action: Request for authorization for the BEDC to submit a grant to the Economic Development Agency for the development of the 13 acre commercial project on Hwy 281 South: D. Vaughn

4. REPORTS: None.

4.1) Addendum to the City Council Agenda: Department and Committee Reports/Briefings: The City Council may or may not receive a briefing dependent upon activity or change in status regarding the matter. The listing is provided to give notice to the public that a briefing to the Council on any or all subjects may occur.

5.1(B.3) June 2020 Financial Report: P. Langford

5. REQUESTS FROM COUNCIL FOR FUTURE REPORTS: In accordance with Resolution R2020-28 councilmembers may request the City Manager to prepare and present future report on matters of public interest.

6. ADJOURN:

Dated this the 24th day of July, 2020

**CITY OF BURNET
CRISTA GOBLE BROMLEY, MAYOR**

I, the undersigned authority, do hereby certify that the above NOTICE OF MEETING of the governing body of the above named City, BURNET, is a true and correct copy of said NOTICE and that I posted a true and correct copy of said NOTICE on the bulletin board, in the City Hall of said City, BURNET, TEXAS, a place convenient and readily accessible to the general public at all times, and said NOTICE was posted on July 24, 2020 at or before 3 o'clock p.m. and remained posted continuously for at least 72 hours preceding the scheduled time of said Meeting.

Kelly Dix, City Secretary

NOTICE OF ASSISTANCE AT THE PUBLIC MEETINGS:

The City Council Chamber is wheelchair accessible. Persons with disabilities who plan to attend this meeting and who may need auxiliary aids or services, such as interpreters for persons who are deaf or hearing impaired, readers, or large print, are requested to contact the City Secretary's office (512.756.6093) at least two working days prior to the meeting. Requests for information may be faxed to the City Secretary at 512.756.8560.

RIGHT TO ENTER INTO EXECUTIVE SESSION:

The City Council for the City of Burnet reserves the right to adjourn into executive session at any time during the course of this meeting to discuss any of the matters listed above, as authorized by Texas Government Code Sections 551.071 (Consultation with Attorney), 551.072 (Deliberations about Real Property), 551.073 (Deliberations about Gifts and Donations), 551.074 (Personnel Matters), 551.076 (Deliberations about Security Devices) and 551.087 (Economic Development).

STATE OF TEXAS {}
COUNTY OF BURNET {}
CITY OF BURNET {}

On this the 14th day of July, 2020, the City Council of the City of Burnet, TX convened in Regular Session, at 6:00 p.m., at the regular meeting place thereof. In order to advance the public health goal of limiting face-to-face meetings (also called “social distancing”) to slow the spread of the Coronavirus (COVID-19), a Declaration of a Public Health Emergency was executed by Mayor Bromley on March 19, 2020. The Council Chambers were closed to public attendance. A toll free conference line was established for access via Zoom by calling 888-475-4499 Password 555817; the following subjects were discussed, to-wit:

Mayor (via Zoom Call)	Crista Goble Bromley
Council Members (via Zoom call):	Philip Thurman, Tres Clinton, Paul Farmer, Cindia Talamantez, Mary Jane Shanes,
Council Members (present in chambers)	Danny Lester
City Manager	David Vaughn
City Secretary	Kelly Dix

Guests: Mark Ingram, Habib Erkan, Adrienne Field, (present in Chambers) Jason Lutz, Gene Courtney, Jason Davis, Alan Burdell, Patricia Langford, Ann Riddell, Shawn Nelson, Lou Christiansen, James Wilson, Kelli Sames

CALL TO ORDER: The meeting was called to order by Mayor Bromley, at 6:01 p.m.

ROLL CALL: City Secretary Kelly Dix called the roll. Mayor Bromley, Council Members Thurman, Shanes, Talamantez, Farmer and Clinton were present via the Zoom conference webinar. Council Member Danny Lester was present in Chamber. Quorum was established.

SPECIAL REPORTS/RECOGNITION: None.

CONSENT AGENDA ITEMS:

(All of the following items on the Consent Agenda are considered to be self-explanatory by the Council and will be enacted with one motion. There will be no separate discussion of these items unless a Council Member, staff member or citizen requests removal of the item from the consent agenda for the purpose of discussion. For removal of an item, a request must be made to the Council when the Consent Agenda is opened for Council Action.)

Approval of the July 2nd, 2020 Special City Council Meeting minutes

Council Member Philip Thurman moved to approve the consent agenda as presented. Council Member Mary Jane Shanes seconded. City Secretary Kelly Dix called a roll vote. Council Members Lester, Thurman, Shanes, Clinton, Farmer, Talamantez and Mayor Bromley all voted in favor. The motion carried unanimously.

ACTION ITEMS:

Discuss and consider action: Direction to staff and authorization for the City Manager to execute processes/plans due to the COVID-19 response: D. Vaughn: No action taken.

Fire Chief Mark Ingram reported:

Chief Ingram stated that the number of cases reported for Burnet County continues to rise. Burnet County is at 252, there are 264,000 confirmed cases statewide and to 3,235 deaths have been reported.

Chief Ingram reviewed the current mask protocols and reiterated the need for masks to be used to slow down the spread of the virus. The Fire Department has distributed 4,185 masks in the past 10 days to local businesses. This is in addition to the previously distributed 18,000.

574 Corona Virus tests have been administered at the fairgrounds and 496 Antibody tests have been administered at the fire station.

Discuss and consider action: FIRST READING OF AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF BURNET AMENDING THE CODE OF ORDINANCES SECTION 110-31 (ENTITLED “SHUTOFF VALVES”); PROVIDING FOR PENALTY; PROVIDING CUMULATIVE, REPEALER AND SEVERABILITY CLAUSES; PROVIDING FOR PUBLICATION; AND PROVIDING AN EFFECTIVE DATE: A. Burdell: Council Member Philip Thurman moved to approve the first reading of Ordinance 2020-15 as presented. Council Member Mary Jane Shanes seconded. City Secretary Kelly Dix called a roll vote. Council Members Lester, Shanes, Thurman, Clinton, Farmer, Talamantez and Mayor Bromley all voted in favor. The motion carried unanimously.

Discuss and consider action: FIRST READING OF AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF BURNET AMENDING THE CODE OF ORDINANCES SECTION 98-44 (ENTITLED “WATER UTILITY IMPROVEMENTS”) AND SECTION 98-45 (ENTITLED “WASTEWATER UTILITY IMPROVEMENTS”) :

PROVIDING FOR PENALTY; PROVIDING CUMULATIVE, REPEALER AND SEVERABILITY CLAUSES; PROVIDING FOR PUBLICATION; AND PROVIDING AN EFFECTIVE DATE: A. Burdell: Council Member Paul Farmer moved to approve the first reading of Ordinance 2020-16 as presented. Council Member Mary Jane Shanes seconded. City Secretary Kelly Dix called a roll vote. Council Members Lester, Shanes, Thurman, Clinton, Farmer, Talamantez and Mayor Bromley all voted in favor. The motion carried unanimously.

Discuss and consider action: A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF BURNET DESIGNATING PATRICIA LANGFORD, DIRECTOR OF FINANCE AND DAVID VAUGHN CITY MANAGER AS EMPLOYEES TO CALCULATE THE NO-NEW REVENUE TAX RATE AND THE VOTER APPROVAL TAX RATE IN ACCORDANCE WITH THE TEXAS TAX CODE: D. Vaughn: Council Member Danny Lester made a motion to approve and adopt Resolution R2020-29 as presented. Council Member Mary Jane Shanes seconded. City Secretary Kelly Dix called a roll vote. Council Members Lester, Shanes, Thurman, Clinton, Farmer, Talamantez and Mayor Bromley all voted in favor. The motion carried unanimously.

Discuss and consider action: A RESOLUTION BY THE CITY COUNCIL OF BURNET, TEXAS AUTHORIZING THE ACCEPTANCE OF PAYMENT OF WHOLESALE PURCHASE ELECTRICAL POWER CREDITS FROM THE LOWER COLORADO RIVER AUTHORITY; DIRECTING CREDITS TO DEPOSITED IN ACCORDANCE WITH THE CITY'S INVESTMENT POLICY; AND RESTRICTING THE USE OF THE RECEIVED CREDITS: D. Vaughn: Council Member Danny Lester made a motion to approve and adopt Resolution R2020-30 as presented. Council Member Mary Jane Shanes seconded. City Secretary Kelly Dix called a roll vote. Council Members Lester, Shanes, Thurman, Clinton, Farmer, Talamantez and Mayor Bromley all voted in favor. The motion carried unanimously.

Discuss and consider action: Direction to Staff regarding a variance to lot sizes at Honey Rock Ranch: J. Lutz: No action taken.

Discuss and consider action: Authorization and approval to purchase three (3) 2020 Chevy Tahoe's for the Police Department: J. Davis: Council Member Philip Thurman move to approve and authorize the purchase of three (3) Chevy Tahoe's for the Police Department as presented. Council Member Cindia Talamantez seconded. City Secretary Kelly Dix called a roll vote. Council Members Lester, Shanes, Thurman, Clinton, Farmer, Talamantez and Mayor Bromley all voted in favor. The motion carried unanimously.

Discuss and consider action: A RESOLUTION OF THE BURNET CITY COUNCIL ESTABLISHING A POLICY FOR PROCESSING INDIVIDUAL COUNCILMEMBER'S REQUEST FOR INFORMATION: Council Member Lester: Council Member Danny Lester moved to approve and adopt Resolution R2020-28 as presented. Council Member Mary Jane Shanes seconded. Discussion ensued. Council Member Danny Lester amended his motion to approve and adopt Resolution R2020-28 with an added modification that oral reports requested by Council to staff be exempt. Mayor Bromley seconded. Kelly Dix called a roll vote. Council Members Lester, Shanes, Clinton, Farmer, Talamantez and Mayor Bromley all voted in favor. Council Member Paul Farmer voted against. The motion carried with six in favor and one opposed.

REPORTS: None.

Addendum to the City Council Agenda: Department and Committee Reports/Briefings: The City Council may or may not receive a briefing dependent upon activity or change in status regarding the matter. The listing is provided to give notice to the public that a briefing to the Council on any or all subjects may occur.

REQUESTS FROM COUNCIL FOR FUTURE REPORTS: None.

ADJOURN: There being no further business a motion to adjourn was made by Council Member Mary Jane Shanes at 7:50 p.m., seconded by Council Member Danny Lester. City Secretary Kelly Dix called a roll vote. Council Members Lester, Shanes, Thurman, Clinton, Farmer, Talamantez and Mayor Bromley all voted in favor. The motion carried unanimously.

Crista Goble Bromley, Mayor

ATTEST:

Kelly Dix, City Secretary



Administration

ITEM 3.1

David Vaughn
City Manager
512.715.3208
dvaughn@cityofburnet.com

Agenda Item Brief

Meeting Date: July 28th, 2020

Agenda Item: Discuss and consider action: Direction to staff and authorization for the City Manager to execute processes/plans due to the COVID-19 response: D. Vaughn

Background:

Information:

Fiscal Impact:

Recommendation: To be determined by Council



Public Works

ITEM 3.2

Gene Courtney
Director of Public Works
830-798-4769
gcourtney@cityofburnet.com

Agenda Item Brief

Meeting Date: July 28, 2020

Agenda Item: Discuss and consider action: SECOND AND FINAL READING OF AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF BURNET AMENDING THE CODE OF ORDINANCES SECTION 110-31 (ENTITLED "SHUTOFF VALVES"); PROVIDING FOR PENALTY; PROVIDING CUMULATIVE, REPEALER AND SEVERABILITY CLAUSES; PROVIDING FOR PUBLICATION; AND PROVIDING AN EFFECTIVE DATE: G. Courtney

Background: Current Section 110-31:
In all new water service connections made after December 9, 1980, and in all cases where house service line is repaired or replaced, there shall be one or more approved shutoff valves attached to every supply line on the customer side of the meter

Information: The first change to the ordinance changed the requirement from only residential customer needing a shutoff valve to all water services needing a shutoff valve. Second change was the location of the shutoff valve to be with in two feet of the water meter, and the third was to house the valve in an appropriate valve box to protect the valve from damage.

Fiscal Impact None.

Recommendation: Approve and adopt Ordinance 2020-15 as presented.

ORDINANCE NO. 2020-15

AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF BURNET AMENDING THE CODE OF ORDINANCES SECTION 110-31 (ENTITLED “SHUTOFF VALVES”); PROVIDING FOR PENALTY; PROVIDING CUMULATIVE, REPEALER AND SEVERABILITY CLAUSES; PROVIDING FOR PUBLICATION; AND PROVIDING AN EFFECTIVE DATE

WHEREAS, the City is a provider of water service to its citizens; and

WHEREAS, pursuant to its police powers the City may impose reasonable regulations related to connection to the public water system; and

WHEREAS, City Council's objective in imposing a shutoff valve requirement is to protect the public water system from unnecessary waste or compromise, and to assure the public water system retains adequate water pressure to provide service to customers and be available for fire suppression..

NOW, THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF BURNET, TEXAS, THAT:

Section one. Code Amendment. The Code of Ordinances of the City of Burnet, Chapter 110 (entitled “Utilities”) Section 110-31 (entitled “Shutoff valves”) is hereby amended by replacing the existing language in its entirety with the language that follows:

Sec. 110-31. - Shutoff valves.

- (a) Shutoff valve requirements December 9, 1980 to August 31, 2020. At least one approved shutoff valve is required to be installed, on the customer's side of the meter, for all water services connections made after December 9, 1980, and in all cases where a service line was repaired or replaced during such period.
- (b) Shutoff valve requirements after August 31, 2020. At least one approved shutoff valve is required to be installed, on the customer's side of the meter, for all water services connections made after August 31, 2020, and in all cases where a service line is repaired or replaced after such date, subject to the additional requirements that follow:
 - (1) The shutoff valve shall be installed as near as practical to the meter; but in no event shall a shutoff valve be installed more than two (2) feet from the meter; and
 - (2) The shutoff valve shall be placed in a valve box approved by the City's building official.

Section two. Findings. The recitals contained in the preamble hereof are hereby found to be true, and such recitals are hereby made a part of this Ordinance for all purposes and are adopted as a part of the judgment and findings of the Council.

Section three. Penalty. A violation of this ordinance is unlawful and subject to penalty as prescribed in City Code of Ordinances Sec. 1-6 (entitled “*general penalty*”).

Section four. Cumulative. This ordinance shall be cumulative of all provisions of all ordinances and codes, or parts thereof, except where the provisions of this Ordinance are in direct conflict with the provisions of such Ordinances, in which event section five shall apply.

Section five. Repealer. All ordinances and codes, or parts thereof, which are in conflict or inconsistent with any provision of this Ordinance are hereby repealed to the extent of such conflict, and the provisions of this Ordinance shall be and remain controlling as to the matters resolved herein.

Section six. Severability. Pursuant to Code of Ordinances of the City of Burnet, Section 1-7, if any provision, section, sentence, clause or phrase of this Ordinance, or the application of same to any person or set of circumstances is for any reason held to be unconstitutional, void, invalid or unenforceable, the validity of the remaining portions of this Ordinance or its application to other persons or sets of circumstances shall not be affected thereby, it being the intent of the city council in adopting, and of the mayor in approving this Ordinance, that no portion of this Ordinance, or provision or regulation contained in this Ordinance, shall become inoperative or fall by reason of any unconstitutionality or invalidity of any other portion, provision or regulation.

Section seven. TOMA Compliance. It is officially found, determined, and declared that the meeting at which this Ordinance is adopted was open to the public and public notice of the time, place, and subject matter of the public business to be considered at such meeting, including this Ordinance, was given, all as required by Chapter 551, as amended, Texas Government Code; as suspended, or otherwise modified, by executive orders of the governor of this state in response to the COVID-19 pandemic.

Section eight. Publication. The publishers of the City Code of Ordinances are authorized to amend said Code to reflect the changes adopted herein and to correct typographical errors and to format and number paragraphs to conform to the existing Code.

Section nine. Notice. The City Secretary is hereby directed to publish notice of this Ordinance, as required by Section 3.14 of the City Charter and the laws of the State of Texas.

Section ten. Effective Date. This Ordinance shall be effective upon the date of final adoption hereof and publication as required by law.

Passed on first reading on the 14th day of July, 2020

Passed and Adopted on the 28th day of July, 2020

CITY OF BURNET

Crista Goble Bromley, Mayor

ATTEST:

Kelly Dix, City Secretary



Public Works

ITEM 3.3

Gene Courtney
Director of Public Works
830-798-4769
gcourtney@cityofburnet.com

Agenda Item Brief

Meeting Date: July 28, 2020

Agenda Item: Discuss and consider action: SECOND AND FINAL READING OF AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF BURNET AMENDING THE CODE OF ORDINANCES SECTION 98-44 (ENTITLED "WATER UTILITY IMPROVEMENTS") AND SECTION 98-45 (ENTITLED "WASTEWATER UTILITY IMPROVEMENTS") ; PROVIDING FOR PENALTY; PROVIDING CUMULATIVE, REPEALER AND SEVERABILITY CLAUSES; PROVIDING FOR PUBLICATION; AND PROVIDING AN EFFECTIVE DATE: G. Courtney

Background: In furtherance of the objective to maintain efficient and low maintenance water and wastewater utility infrastructure Council and staff have discussed revising City Code Section 98-44 (entitled "Water utility improvements") and 98-45 (entitled "Wastewater utility improvements"). Of specific concern was section 98-45(b)(1) which reads: *"All new public wastewater systems shall be designed and constructed to operate on a gravity flow basis by taking advantage of natural topographic conditions and thereby reducing the need for lift stations and force mains. In extreme cases, grinder pumps for any wastewater system may be approved by the commission and the council."*

Information: In response to those concerns staff has prepared an amending ordinance which provides as follows:

- Consolidates Sections 98-44 and 98-45 into one section (98-44) which includes a subsection addressing water and wastewater utilities generally; a subsection addressing water utilities; and a subsection addressing wastewater utilities;

- Clarifies that water and wastewater utility construction is to comply with Burnet Construction Manual and TCEQ Rules and regulations, as previously adopted by Council.
- Provides a variance process wherein the City Engineer/City Manager may authorize a variance upon finding of undue hardship not of the developer's own making;
- Provides for an infrastructure oversizing policies. Oversizing is where the city would require the line or pipe to be larger than what the developer needs to meet the needs of the city.

Fiscal Impact

These amendments shall have no direct fiscal impact. Implementation of the oversizing policy will have long term beneficial financial impact.

Recommendation:

Approve and adopt Ordinance 2020-16 as presented.

ORDINANCE NO. 2020-16

AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF BURNET AMENDING THE CODE OF ORDINANCES SECTION 98-44 (ENTITLED “WATER UTILITY IMPROVEMENTS”) AND SECTION 98-45 (ENTITLED “WASTEWATER UTILITY IMPROVEMENTS”) ; PROVIDING FOR PENALTY; PROVIDING CUMULATIVE, REPEALER AND SEVERABILITY CLAUSES; PROVIDING FOR PUBLICATION; AND PROVIDING AN EFFECTIVE DATE

WHEREAS, the City is a provider of water and wastewater service to its citizens; and

WHEREAS, pursuant to its police powers, the City regulates the subdivision and development of land and the construction of utility infrastructure required to support the development of land; and

WHEREAS, City Council's objective in adopting regulations related water and wastewater utilities is to advance the safe, orderly development of land and expansion of the water and wastewater utility networks; and

WHEREAS, City Council's purpose for these amendments is to assure the fee setting objectives are met and to clarify how other subsections of Sections 110-136 and 110-137 of the Code are to be applied.

NOW, THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF BURNET, TEXAS, THAT:

Section one. Code Amendment. The Code of Ordinances of the City of Burnet, Chapter 98 (entitled “Subdivisions”) Section 98-44 (entitled “Water utility improvements”) and Section 98-45 (entitled “Wastewater utility improvements”) are hereby amended by replacing the existing language in its entirety with the language that follows:

Section 98-44 Water and Wastewater Utilities

- (a) **Purpose.** The purpose of this section is to ensure the adequate provision of water and wastewater service to customers within the city and to protect the health, safety, and welfare of the community through standardization and quality of water and wastewater utilities design and construction. Additionally, in order to insulate taxpayers and ratepayers from subsidizing infrastructure costs associated with new development, City Council adopts a policy requiring the costs of municipal infrastructure improvements be apportion so that infrastructure improvement costs charged to the new development are roughly proportionate to the proposed development's impact on the municipal infrastructure.
- (b) **General.**

- (1) Texas Commission on Environmental Quality (TCEQ). The Rules and Regulations of TCEQ, as published and adopted in the Texas Administrative Code shall be the minimum standards for the design, installation, and regulation of water and wastewater facilities within the jurisdiction of the City of Burnet. Variance from TCEQ rules shall not be authorized by this section.
- (2) Inspection, Certificate of Occupancy and Appeal:
 - (A) Inspections. An inspector designated by the public works director will conduct as many inspections as necessary of the water or wastewater systems, but at least two inspections shall be conducted. One inspection will occur after completion of the installation of underground facilities but prior to backfilling of any soil. Another inspection will occur upon completion of the entire system but prior to its operation. The applicant or registered installer will notify the City that an inspection is desired at least one (1) business days prior to the need for inspection. The applicant or registered installer will provide whatever reasonable assistance the City requests in order to make the inspection and will be present at the time of inspection.
 - (B) Approve or Disapprove. The city engineer will have the authority to approve or disapprove the design and construction of the systems. If the city engineer determines that there are design, material, construction, or installation practices that are not in compliance with the requirements of this code, then the city will have the right to cause all development related work to cease and desist until the city determines that the work can be or has been brought into compliance with applicable city regulations.
 - (C) Variances. Unless expressly prohibited, the city engineer may authorize variances to the requirements of this section 98-44 if the city engineer finds the following:
 - (i) strict application of the regulation would cause undue hardship;
 - (ii) the undue hardship was not caused by the developer;
 - (iii) the developer proposes an alternative solution that has a substantially similar effect as would compliance with the regulation; and
 - (iv) authorizing the variance would not compromise the public health and safety.
- (3) Additional requirements.
 - (A) Impact fees. Impact fees shall be assessed and collected in accordance with City Code Chapter 2 Article IX, as authorized by the laws of this state including Texas Local Government Chapter 395.
 - (B) Phasing. Construction of development shall be phased in a manner that assures adequate water and wastewater services is maintained.
 - (C) Extension. The extensions of utilities (including any necessary on-site and off-site improvements) to existing utility services must be sufficient to serve the needs of the proposed development.

- (D) Easements. Developer shall acquire all necessary offsite easements.
 - (E) Fiscal Security. Developer shall provide fiscal security, in such form as approved by the city attorney, assuring construction of improvements shall be completed.
 - (F) Authorization. Developer shall obtain all necessary approvals from water and wastewater services purveyors and shall comply with all purveyor rules, regulations and requirements.
 - (G) Alternative water and wastewater supply. When applicable, Developer shall provide plans and specifications for alternative water supply and wastewater disposal systems for city approval.
 - (H) Fire Flow. Developer shall cause the water system to be designed and constructed to provide adequate fire flow as determined by the city's fire chief.
- (c) **Connection to the City's Systems.**
- (1) Water. All new development shall be connected to an approved public water supply or distribution main. The costs for connection to the city's system shall be borne by the developer.
 - (A) Alternative water supply system. Should the distance to the city's water system's connection point be more than one-half mile from the development, the developer may appeal to city council and request to be allowed to construct an alternative water supply system. City Council may approve the alternative water supply system if Council finds that due to the distance between the development and the city's water system it is unreasonable to require the connection. All alternative water supply systems, to the maximum extent practicable, shall be designed and sited in a manner that enables, connection to the city's water system, when connection becomes available.
 - (2) Wastewater. All new development shall be connected to an approved public wastewater collection main. All wastewater systems shall function by gravity flow unless a variance is authorized as provided in this Section. The costs for connection to the city's system shall be borne by the developer.
 - (A) Alternative wastewater system. Should the distance to the city's wastewater system's connection point be more than one-half mile from the development the developer may appeal to city council and request to be allowed to construct an alternative wastewater system. City council may approve the alternative wastewater supply system if council finds that due to the distance between the development and the city's wastewater system it is unreasonable to require the connection. All developments that are designed to be served by On-Site Sewage Facilities ("OSSFs") shall be designed to allow, to the maximum extent practicable, the future extension of gravity sewer lines along the property lines and the connection of individual wastewater lines from such developments to the city sewer by gravity flow, when same becomes available.

(d) **Oversizing.**

- (1) Generally. Developers must pay for all mains and other facilities needed to serve a proposed development. The city may require the installation of oversized water mains and wastewater mains and related facilities pursuant to the terms of this subsection.
- (2) Notice. The city shall give developer written notice of its intent to consider its oversizing option as soon as practical after a developer submittal of a preliminary plat for any section of a development.
- (3) Oversizing cost estimate. Within thirty (30) days of receipt of the city's notice the developer shall provide the city a written cost estimate for the oversizing that complies with Table 98-44(a).
- (4) Exercise option. After receipt of the cost estimate City Council shall determine whether oversizing shall be required.
- (5) City's costs obligation. Unless otherwise authorized by City Council the city's cost obligation for oversizing utilities shall be limited to the incremental costs for oversizing the main or other facility.

Table 98-44(a). City's oversizing costs obligation example.

Costs for 8-inch water line designed for project	Costs for city requested 10-inch oversize water line	City's oversizing costs obligation
\$50.00 per linear foot	\$55.00 per linear foot	\$5.00 per linear foot.

- (6) Dispute resolution. In the event a dispute arises between the city and developer regarding any aspect of the oversizing option the city manager shall work with the developer to find an amicable solution, which may include the selection of an engineer unconnected with either the city or the developer to serve as a non-binding mediator.

(e) **General Design Standards.**

- (1) Licensed Professional Engineer. All installations must be designed by a Licensed Professional Engineer, registered to practice in the State of Texas, in accordance with this Code and the City of Burnet Construction Manual. The Engineer will provide a letter certifying that the completed construction of the water or wastewater system meets the minimum regulations of the state, county and city. Whenever the standards and specifications of the city, county, or the state conflict, the more restrictive requirements will govern.
- (2) System Improvements. All water distribution, and wastewater collection, system improvements shall be designed and sized to meet the minimum design standards of TCEQ, the design standards set forth in the Burnet Water and Wastewater Capital Improvement Plan, and the City of Burnet Construction Manual.

(f) **Public Water System Design Standards.**

In addition to the aforementioned General Design Standards, water distribution systems shall be designed to the standards that follow:

- (1) General Specifications. Piping for water mains and connections will be constructed of such materials as required by the City of Burnet Construction Manual.
- (2) Minimum Diameter. Water mains smaller than eight inches inside diameter will not be permitted. Water mains larger than eight inches inside diameter may be required in situations where the City Engineer determines such larger mains are required to produce desired flows and pressures. Fire hydrants may only be installed on an 8-inch or larger diameter water line.
- (3) Maximum Length. In all areas, water mains will be no longer than that length which would by fluid friction render the main incapable of producing the desired flows and pressures required for the type of area to be served.
- (4) Valve Locations. There shall be three (3) valves located at each tee in the main (one for each direction of the tee) and there shall be four (4) valves located at each cross in the main (one for each direction of the cross) or as directed by the City Engineer .
- (5) Service Lines. Service lines of two inches or less shall be polyethylene tubing with brass fittings. The materials for service lines larger than two inches shall be determined on a case by case basis by the Director of Public Works and the City Engineer.
- (6) Fire Hydrants. All extensions or additions to the City water distribution system within the subdivision must meet the requirements set forth in the current ISO Rating as promulgated by the Texas State Board of Insurance (TBI) for the installation of fire hydrants. Fire hydrants will be colored standard red and comply with the requirements of the by the City of Burnet Construction Manual. All fire hydrants will have left opening threads.
 - (A) Type. Standard three-way hydrants will be installed and will have a six-inch or larger connection ductile iron pipe to mains with a minimum five-inch valve opening.
 - (B) Location. All fire hydrants will have a three foot clear horizontal radius of 360 degrees around the fire hydrant, clear of vegetation and landscaping. All fire hydrants will be located on street corners, before the end of any cul-de-sacs or side property lines so as to be readily accessible at all times. All fire hydrants will be equipped with at least a six (6) inch valve located on the hydrant lead and the valve and hydrant will be mechanically anchored to the main.
 - (C) Maximum Spacing. Hydrants will be properly located along streets so there will be a fire hydrant every three hundred (300) feet in the commercial / mixed-use areas and every six hundred (600) feet in residential areas, so that every building will be within five hundred (500) feet of a standard fire hydrant. Hydrants must be equipped with the National Standard hose threads.
- (7) Sufficient Size. Water systems will be of sufficient size to furnish adequate domestic water supply, to furnish fire protection and water

services to all lots, and to conform to the Water and Wastewater Utility Plan component of the City of Burnet Master Plan and specific plans for provision of expanded capacity. No water main line extensions will be less than eight (8) inches in diameter.

- (8) Connectivity and Fire Flow and Pressure. All water lines will be connected to other distribution system water lines at both ends. Where the City Engineer determines it is not practical to connect a water line to the system at both ends, the dead-end water lines will be the minimum size that will provide fire flow and pressure as required herein. The dead end line will have a flush hydrant at the end of the line.
 - (9) Fire Hydrants. Fire Flows. Fire flows are required to conform to International Standards Organization (ISO) standards. The City Manager (or designee) is responsible for maintaining and updating the listing of required fire flows for distribution whenever ISO standards change, and for providing this listing of required fire flows for distribution to Applicants / Developers. All fire flows will be calculated at such residual pressure as required by Texas Administrative Code Section 290.44(d). Fire flow calculations and/or model run printouts will be included with submittals for the City Engineer's review.
 - (10) State Fire Insurance Commission. The design and layout of the water distribution system will be acceptable to the State Fire Insurance Commission
- (g) **Public Wastewater System Design Standards.**
In addition to the aforementioned General Design Standards, wastewater collection systems shall be designed to the standards that follow:
- (1) Capacity. All wastewater systems will be sized to accommodate the maximum peak flow plus infiltration flows, which will render the pipe flowing no greater than three-fourths full. Minimum slope will be according to current TCEQ rules and regulations and wastewater design standards.
 - (2) Locations. Wastewater mains will be located in the street right-of-way except where required otherwise to transport the wastewater to the treatment facility or a pump station. Separation distances will comply with TCEQ design standards found in Texas Administrative Code Title 30 Environmental Quality, Chapters 217, Design Criteria for Domestic Wastewater Systems, and 290, Public Drinking Water.
 - (3) Materials. Wastewater lines will be constructed of such materials as required by the City of Burnet Construction Manual.
 - (4) Minimum Diameter of Mains and Services. All wastewater mains will be a minimum of eight (8) inches inside diameter. Service lines serving individual lots will be no smaller than six (6) inches inside diameter.
 - (5) Manholes. Manholes will be installed in compliance with Texas Administrative Code Section 217.55.
 - (6) Lift Stations and Force Mains. All wastewater systems shall function by gravity flow unless a variance is authorized in the manner provided in this Section. If authorized by variance lift stations and force mains shall

be constructed in accordance with Texas Administrative Code Chapter 217 (entitled "Design Criteria for Domestic Wastewater Systems") Subchapter C: Conventional Collection Systems §§217.51 – 217.71, as amended, unless otherwise specified in this Chapter.

Section 98-45 Reserved.

Section two. Findings. The recitals contained in the preamble hereof are hereby found to be true, and such recitals are hereby made a part of this Ordinance for all purposes and are adopted as a part of the judgment and findings of the Council.

Section three. Penalty. A violation of this ordinance is unlawful and subject to penalty as prescribed in City Code of Ordinances Sec. 1-6 (entitled "*general penalty*").

Section four. Cumulative. This ordinance shall be cumulative of all provisions of all ordinances and codes, or parts thereof, except where the provisions of this Ordinance are in direct conflict with the provisions of such Ordinances, in which event section five shall apply.

Section five. Repealer. All ordinances and codes, or parts thereof, which are in conflict or inconsistent with any provision of this Ordinance are hereby repealed to the extent of such conflict, and the provisions of this Ordinance shall be and remain controlling as to the matters resolved herein.

Section six. Severability. Pursuant to Code of Ordinances of the City of Burnet, Section 1-7, if any provision, section, sentence, clause or phrase of this Ordinance, or the application of same to any person or set of circumstances is for any reason held to be unconstitutional, void, invalid or unenforceable, the validity of the remaining portions of this Ordinance or its application to other persons or sets of circumstances shall not be affected thereby, it being the intent of the city council in adopting, and of the mayor in approving this Ordinance, that no portion of this Ordinance, or provision or regulation contained in this Ordinance, shall become inoperative or fall by reason of any unconstitutionality or invalidity of any other portion, provision or regulation.

Section seven. TOMA Compliance. It is officially found, determined, and declared that the meeting at which this Ordinance is adopted was open to the public and public notice of the time, place, and subject matter of the public business to be considered at such meeting, including this Ordinance, was given, all as required by Chapter 551, as amended, Texas Government Code; as suspended, or otherwise modified, by executive orders of the governor of this state in response to the COVID-19 pandemic.

Section eight. Publication. The publishers of the City Code of Ordinances are authorized to amend said Code to reflect the changes adopted herein and to correct typographical errors and to format and number paragraphs to conform to the existing Code.

Section nine. Notice. The City Secretary is hereby directed to publish notice of this Ordinance, as required by Section 3.14 of the City Charter and the laws of the State of Texas.

Section ten. Effective Date. This Ordinance shall be effective upon the date of final adoption hereof and publication as required by law.

Passed on first reading on the 14th day of July, 2020

Passed and Adopted on the 28th day of July, 2020

CITY OF BURNET

Crista Goble Bromley, Mayor

ATTEST:

Kelly Dix, City Secretary



ITEM 3.4

Delaware Springs Golf Course

Doug Fipps
Golf Course Director
830-798-4177
dfipps@cityofburnet.com

Agenda Item Brief

Meeting Date:	July 28, 2020
Agenda Item:	Discuss and consider action: Purchase of 2021 EZGO Golf Carts: D. Fipps
Background:	<p>The Purchase of 80 each 2021 RXV EZGO golf carts.</p> <p>On the budget of the Golf Course, the cart rental line item is the largest revenue stream with a fixed cost.</p>
Information:	<p>EZGO has an exceptional golf cart, with a 4 years or 25,000 amp hours warranty on batteries, along with a braking system with underneath carriage protector. Attached is the quote prepared by EZGO through the NIPA contract # R161001 for the golf carts.</p>
Fiscal Impact:	<p>This is a budgeted item for the FY 2020-2021 budget year, but receiving the carts in September for a delivery date. With payment due October 1st 2020. The carts will be purchased at \$4,662.72 per cart, with a trade value back on the existing 2017 carts of \$ 2,050.00 per cart. Total amount investment \$209,017.60 over 4 years.</p>
Recommendation:	<p>Staff recommends approval of the contract for the purchase of the new 2021 RXV EZGO Golf Carts.</p>



PREPARED FOR:

Delaware Springs Golf Course





7/9/2020

Doug Fipps
Delaware Springs Golf Course
600 Delaware Springs Blvd
Burnet, Texas 78611

Dear Mr. Fipps,

E-Z-GO® is honored to prepare this exclusive proposal for Delaware Springs Golf Course and its members. Since 1954, E-Z-GO has pioneered the golf car industry with its innovative, reliable and durable vehicles. E-Z-GO is committed to providing its customers with vehicle solutions that exceed expectations and perform to the demands of their facilities.

E-Z-GO and Cushman® vehicles are manufactured in our globally recognized, award-winning facility in Augusta, GA. Whether you choose the TXT® or RXV® golf car, you can expect proven reliability and the industry's latest innovations. Cushman utility and hospitality vehicles are available in electric, gas and diesel models, and are purpose-built to tackle all of your operation's maintenance and hospitality needs.

But the E-Z-GO advantage goes beyond our products. When you choose E-Z-GO, you gain access to a level of service and support unsurpassed in the industry, through the largest fleet of factory direct service technicians, our strong network of factory-owned branch locations and authorized distributors.

E-Z-GO is dedicated to advancing the game of golf and the industry that is the engine behind it. We are a Platinum Corporate Advantage partner of the Club Managers Association of America, a silver partner with the Golf Course Superintendent Association of America, and provide support to numerous regional and local association chapters and events throughout the world of golf.

Our reputation for quality, performance and customer service has made us fortunate to enjoy the company of some of the most famous facilities in golf, from Pebble Beach Resorts, Bandon Dunes Golf Resort, and Pinehurst Resort.

As you review the enclosed materials, please do not hesitate to contact me with additional questions. I look forward to hearing from you soon, and to serving you at Delaware Springs Golf Course.

With sincere appreciation,

Ryan Brooks
Territory Sales Manager
(512) 417-9918
rbrooks@textron.com



Pricing

7/9/2020

Delaware Springs Golf Course

QTY	MODEL	YEAR	TERMS	PRICE	EXTENDED PRICE
80	RXV Electric	2021	Net 30	\$4,662.72	\$373,017.60

INCLUDED ACCESSORIES			
Color: Green Body Color	Sun Canopy Top	Fold Down Windshield	Tan/Gray/Black Seats
Gold or Silver Wheel Covers	Message Holder	(2) USB Ports	(2) Sand Bottles
Custom Course Logo	Battery Fill System	Delivery and Setup	

Any change to the accessory list must be obtained in writing at least 45 days prior to production date.

TRADE INFORMATION

MANUFACTURER	QTY	MODEL	YEAR	TRADE AMOUNT
E-Z-GO	80	RXV Electric	2017	\$2,050.00

PURCHASE PROGRAM DETAILS

Trade value per car: **\$2,050.00**

Total trade value: **\$164,000.00**

Trade amount used to net down lease payment or purchase price:

Trade value returned as cash: **\$164,000.00**

SPECIAL CONSIDERATIONS

E-Z-GO at its discretion reserves the right to offer an early fleet roll option. **Delaware Springs Golf Course** must enter into a new lease or purchase agreement with E-Z-GO and the existing lease must be current and in good standing.

Price does not include any state or local taxes. All pricing is shown as Gross price with the trade amount above returned to the club as cash.

Trades must start, stop, steer and be absent of any major mechanical or cosmetic damage in order to receive full trade value.

Delivery estimated late August/early September. Payment owed October 2020. NIPA Purchasing Contract R161101.

NOTE: All goods ordered in error by the Customer or goods the Customer wishes to return are subject to a restock fee. The restock fee is 3% of the original invoice value of the goods. Prices quoted above are those currently in effect and are guaranteed subject to acceptance within 45 days of the date of this proposal. Applicable state taxes, local taxes, and insurance are not included. Lease rates may change if alternate financing is required. Payment schedule(s) does not include any finance, documentation, or initiation fees that may be included with the first payment. All lease cars and trades must be in running condition and a fleet inspection will be performed prior to pick up. It is the club's responsibility to either repair damages noted or pay for the repairs to be completed. All electric cars must have a working charger. All pricing and trade values are contingent upon management approval.

Delaware Springs Golf Course

E-Z-GO Division of Textron Inc.

Accepted by: _____

Accepted by: _____

Title: _____

Title: _____

Date: _____

Date: _____



A Textron Company



CUSHMAN
LET'S WORK.

Limited Warranty Terms and Conditions - RXV and TXT Fleet Vehicles

The Textron Specialized Vehicles (TSV) Division of Textron Inc. ("Company") provides that any new Model Year 2020 E-Z-GO RXV Fleet and TXT Fleet gasoline or lead-acid electric vehicle (the "Vehicles") and/or battery charger purchased from the Company, a Company affiliate, or an authorized Company dealer or distributor, or leased from a leasing company approved by the Company, shall be free from defects in material or workmanship under normal use and service (the "Limited Warranty"). This Limited Warranty with respect only to parts and labor is extended to the Original Retail Purchaser or the Original Retail Lessee ("Purchaser") for defects reported to the Company no later than the following warranty periods for the Vehicle parts and components set forth below (the "Warranty Period"):

Part or Component	Warranty Period
FRAME - WORKMANSHIP	LIFETIME
MAJOR SUSPENSION COMPONENTS - Steering Gearbox, steering column, shocks, struts and leaf springs	4 years
MAJOR ELECTRONICS - Electric motor, solid state speed controller and battery charger	4 years
LEAD ACID DEEP CYCLE BATTERY - TXT ELECTRIC MODELS:	
• Standard Battery	Earlier of 4 years or 23,500 amp hours*
• Standard Battery with optional water fill system	Earlier of 4 years or 25,000 amp hours*
LEAD ACID DEEP CYCLE BATTERY - RXV ELECTRIC MODELS:	Earlier of 4 years or 25,000 amp hours*
GAS CAR BATTERY (Gas cars with added electrical loads must be equipped with heavy duty battery)	2 years
PEDAL GROUP - Pedal assemblies, brake assemblies, brake cables and motor brake	4 years
CANOPY SYSTEM - Canopy and canopy struts	4 years
SEATS - Seat bottom, seat back and hip restraints	3 years
POWERTRAIN - Gasoline engine, gasoline axle, engine air intake and exhaust system	4 years
POWERTRAIN - Electric axle	3 years
BODY GROUP - Front and rear cowls, side panels and instrument panel	3 years
OTHER ELECTRICAL COMPONENTS - Solenoid, limit switches, starter generator, voltage regulator, F&R switch, charger cord and charger receptacle	3 years
ALL OPTIONS AND ACCESSORIES - All options and accessories supplied by Company at time of purchase	2 years
ALL OTHER COMPONENTS - All other components supplied by Company at time of purchase	2 years
INITIAL ADJUSTMENTS - Initial alignment, adjustments, fastener retightening	90 Days
* Added electrical components not part of original Vehicle drive system equipment that consume equal to or more than .4 amps shall reduce the amp hour battery warranty by fifteen percent (15%). Added electrical components not part of original Vehicle drive system equipment that consume less than .4 amps shall reduce the amp hour battery warranty by ten percent (10%). See reverse for other battery warranty limitations, conditions and exceptions.	

The Warranty Period for all parts and components of the Vehicle other than Lead Acid Deep Cycle Batteries shall commence on the date of delivery to the Purchaser's location or the date on which the Vehicle is placed in Purchaser-requested storage.

The Warranty Period for Lead Acid Deep Cycle Batteries shall commence on the earliest of the date of:

- Vehicle delivery to the Purchaser's location,
- on which the Vehicle is placed in Purchaser-requested storage or
- that is one (1) year from the date of manufacture of the Vehicle.

Parts repaired or replaced under this Limited Warranty are warranted for the remainder of the length of the Warranty Period. This Limited Warranty applies only to the Purchaser and not to any subsequent purchaser or lessee without the prior written approval of the TSV Customer Care / Warranty Department.

EXCLUSIONS: Specifically **EXCLUDED** from this Limited Warranty are:

- routine maintenance items, normal wear and tear, cosmetic deterioration or electrical components damaged as a result of fluctuations in electric current;
- damage to or deterioration of a Vehicle, part or battery charger resulting from inadequate or improper maintenance, neglect, abuse, improper usage, accident or collision;
- damage resulting from installation or use of parts or accessories not approved by Company, including but not limited to subsequent failures of the Vehicle, other parts or the battery charger due to the installation and/or use of parts and accessories not approved by Company;
- warranty repairs made by other than a Company branch or an authorized and qualified Dealer designee. Warranty repairs by other than a Company branch or an authorized and qualified Dealer or designee shall void the Limited Warranty;
- damage or loss resulting from acts of nature, vandalism, theft, war or other events over which Company has no control;
- any and all expenses incurred in transporting the Vehicle to and from the Company or an authorized and qualified Dealer, distributor or designee for warranty service or in performing field warranty service; and
- any and all expenses, fees or duties incurred relative to inbound freight, importation, or customs.

THIS LIMITED WARRANTY MAY BE VOIDED OR LIMITED AT THE SOLE DISCRETION OF COMPANY IF THE VEHICLE AND/OR BATTERY CHARGER:

- shows indications that routine maintenance was not performed per the Owner's Manual, including but not limited to rotation of fleet, proper tire inflation, lack of charging, inadequate battery watering, use of contaminated water, loose battery hold downs, routine scheduled oil and filter changes, corroded battery cables and loose battery terminals;
- lacks an adequate number of operating battery chargers, uses unapproved battery chargers for the vehicle or uses extension cords with battery chargers;
- shows indications that the charger has been modified to charge vehicles not approved for the charger;
- gasoline vehicles fueled with unleaded gasoline containing more than 10% ethanol, E85 ethanol fuel or other non-recommended fuels, contaminated gasoline or other non-recommended lubricants;
- shows indications that the speed governor was adjusted or modified to permit the Vehicle to operate beyond Company specifications;
- shows indications it has been altered or modified in any way from Company specifications, including but not limited to alterations to the speed braking system, electrical system, passenger capacity or seating;
- has been altered to be used in an application other than a fleet golf vehicle such as a Personal Transportation Vehicle (PTV), utility vehicle, or other non-fleet golf vehicle
- has non-Company approved electrical accessories or electrical energy consuming devices installed on a gasoline powered Vehicle without installation of a heavy duty 12V battery; or
- is equipped with non-standard tires not approved by Company for the application.

FOR FURTHER INFORMATION, CALL 1-800-774-3946, GO TO EZGO.TXTSV.COM, OR WRITE TO TSV DIVISION OF TEXTRON INC., ATTENTION: TSV CUSTOMER CARE / WARRANTY DEPARTMENT, 1451 MARVIN GRIFFIN ROAD, AUGUSTA, GEORGIA 30906 USA.

TSV P/N 646534G20

USE OF NON-APPROVED COMPANY PARTS AND ACCESSORIES: THIS LIMITED WARRANTY IS VOID WITH RESPECT TO ANY PROPERTY DAMAGE OR ADDITIONAL ENERGY CONSUMPTION ARISING FROM OR RELATED TO PARTS OR ACCESSORIES NOT MANUFACTURED OR AUTHORIZED BY THE COMPANY, OR WHICH WERE NOT INSTALLED BY THE COMPANY, ITS DEALERS OR DISTRIBUTORS, INCLUDING BUT NOT LIMITED TO NON-APPROVED GPS SYSTEMS, COOLING AND HEATING SYSTEMS, COMMUNICATION SYSTEMS, INFORMATION SYSTEMS, OR OTHER FORMS OF ENERGY CONSUMING DEVICES WIRED DIRECTLY OR INDIRECTLY TO THE VEHICLE BATTERIES.

REMEDY: Purchaser's sole and exclusive remedy under this Limited Warranty in the event of a defect in material or workmanship in the Vehicle, any part or component, or battery charger during the applicable Warranty Period is that E-Z-GO will, at its sole option, repair or replace any defective parts. If the Company elects to repair or replace a defective part, the Company may at its discretion provide a factory reconditioned part or new component from an alternate supplier. All replaced parts become the sole property of the Company. This exclusive remedy will not be deemed to have failed of its essential purpose so long as the Company has made reasonable efforts to repair or replace the defective parts.

DISCLAIMER: *THIS LIMITED WARRANTY IS THE SOLE AND EXCLUSIVE WARRANTY PROVIDED FOR THE VEHICLES AND BATTERY CHARGER AND IS MADE IN LIEU OF ALL OTHER WARRANTIES, EXPRESS OR IMPLIED, INCLUDING BUT NOT LIMITED TO THE IMPLIED WARRANTIES OF MERCHANTABILITY OR FITNESS FOR A PARTICULAR PURPOSE, ALL SUCH OTHER WARRANTIES BEING EXPLICITLY DISCLAIMED.*

LIABILITY LIMITATIONS: IN NO CASE SHALL THE COMPANY BE LIABLE FOR INDIRECT, INCIDENTAL, SPECIAL, PUNITIVE OR CONSEQUENTIAL DAMAGES, INCLUDING BUT NOT LIMITED TO DEATH, PERSONAL INJURY OR PROPERTY DAMAGE ARISING FROM OR RELATED TO ANY ALLEGED FAILURE IN A VEHICLE OR BATTERY CHARGER, OR ANY DAMAGE OR LOSS TO THE PURCHASER OR ANY THIRD PARTY FOR LOST TIME, INCONVENIENCE OR ANY ECONOMIC LOSS, WHETHER OR NOT THE COMPANY WAS APPRISED OF THE FORSEEABILITY OF SUCH DAMAGES OR LOSSES. THE RIGHT OF PURCHASER TO RECOVER DAMAGES WITHIN THE LIMITATIONS SET FORTH IN THIS SECTION IS PURCHASER'S EXCLUSIVE ALTERNATIVE REMEDY IF THE LIMITED REMEDY OF REPAIR OR REPLACEMENT OF THE VEHICLE FAILS OF ITS ESSENTIAL PURPOSE. THE PARTIES AGREE THAT THIS ALTERNATIVE REMEDY WILL BE ENFORCEABLE EVEN IF THE LIMITED REMEDY OF REPAIR OR REPLACEMENT FAILS OF ITS ESSENTIAL PURPOSE. ANY LEGAL CLAIM OR ACTION ARISING THAT ALLEGES BREACH OF WARRANTY MUST BE BROUGHT WITHIN THREE (3) MONTHS FROM THE DATE THE WARRANTY CLAIM ARISES. THIS LIMITED WARRANTY GIVES YOU SPECIFIC LEGAL RIGHTS AND YOU MAY HAVE OTHER RIGHTS WHICH VARY FROM STATE TO STATE. SOME STATES DO NOT ALLOW THE EXCLUSION OF INCIDENTAL DAMAGES OR LIMITATIONS ON HOW LONG AN IMPLIED WARRANTY MAY LAST, SO THE ABOVE EXCLUSIONS AND LIMITATIONS MAY NOT APPLY TO YOU.

WARNING: ANY MODIFICATION OR CHANGE TO THE VEHICLE OR BATTERY CHARGER WHICH ALTERS THE WEIGHT DISTRIBUTION OR STABILITY OF THE VEHICLE, INCREASES THE VEHICLE'S SPEED, OR ALTERS THE OUTPUT OF THE BATTERY CHARGER BEYOND FACTORY SPECIFICATIONS, CAN RESULT IN PROPERTY DAMAGE, PERSONAL INJURY OR DEATH. DONOTMAKEANYSUCHMODIFICATIONSORCHANGES. SUCH MODIFICATIONS OR CHANGES WILL VOID THE LIMITED WARRANTY. THE COMPANY DISCLAIMS RESPONSIBILITY FOR ANY SUCH MODIFICATIONS, CHANGES OR ALTERATIONS WHICH WOULD ADVERSELY IMPACT THE SAFE OPERATION OF THE VEHICLE OR BATTERY CHARGER.

LEAD ACID DEEP CYCLE BATTERY WARRANTY LIMITATIONS, CONDITIONS AND EXCEPTIONS:

- The amp hour Warranty Period for electric Vehicle batteries is as recorded by the Vehicle's controller.
- Claims for battery warranty replacement require specific testing, as specified by the TSV Customer Care / Warranty Department. The Company, or an authorized Company dealer or distributor, should be contacted to obtain a copy of the required tests, which must be performed and corrected for temperature, based upon BCI (Battery Council International) recommendations.
- **NON-FACTORY INSTALLED PARTS OR ACCESSORIES INSTALLED DIRECTLY TO LESS THAN THE COMPLETE VEHICLE BATTERY PACK WILL VOID THE WARRANTY FOR THE ENTIRE BATTERY PACK.**
- **ALL NON-FACTORY INSTALLED ACCESSORIES REQUIRE THE INSTALLATION AND USE OF A COMPANY APPROVED DC TO DC CONVERTER THAT USES ENERGY FROM ALL BATTERIES.**
- **Electric Vehicle storage facilities must provide the following:**
 - ample electrical power to charge all Vehicles and allow the charger to shut off automatically;
 - battery chargers must each have an independent dedicated 15 amp circuit;
 - each battery charger must be connected to its circuit with at minimum a NEMA 15-5R three-pin receptacle;
 - five (5) air exchanges per hour in the charging facility;
 - if the facility utilizes an electrical energy management system, the timer must be set to have available fourteen (14) hours of electricity; and
 - one (1) functional charger for each Vehicle in the fleet with a proper electrical supply as specified above.

OTHER COMPANY RIGHTS:

- Company may perform vehicle inspections (directly or through assigned E-Z-GO representatives) through the term of the warranty period.
- Company may improve, modify or change the design of any Company vehicle, part or battery charger without being responsible to modify previously manufactured vehicles, parts or battery chargers.
- Company may audit and inspect the Purchaser's facility, maintenance records and its Vehicles by a Company representatives prior to approving a warranty claim and may contract with a third party to evaluate the Purchaser's storage facilities, fuel storage tanks and/or batteries.
- **THE WARRANTY FOR ALL VEHICLES IN A FLEET SHALL BE VOIDED IF DATA SUBMITTED FOR AN INDIVIDUAL VEHICLE WARRANTY CLAIM CONTAINS AUTHORITY:** No Company employee, dealer, distributor or representative, or any other person, has any authority to bind the Company beyond the terms of this Limited Warranty without the express written approval of the TSV Customer Care / Warranty Department.

EMISSIONS CONTROL WARRANTY: The Vehicle may also be subject to an emissions control warranty, as required by the U.S. Environmental Protection Agency and California Air Resources Board, which is provided in a separate Statement with the Vehicle.

Terms and Conditions for Returning Vehicles or Trade-Ins

Lessee agrees to accept sole responsibility for any loss or damage to its returned cars beyond normal wear and tear. The returned cars must meet the following conditions:

- All cars must be free of all liens and encumbrances.
- All cars must be capable of running at least 9 holes of golf.
- All cars must be capable of starting, stopping and steering properly.
- All cars must be the same quantity and year model as originally evaluated.
- All cars must have a working charger.
- All cars must be absent of any major cosmetic or mechanical damage.
- All cars must have four serviceable tires that retain proper air pressure.
- All batteries must be free of corrosion, and properly filled with water.

Returned cars are subject to inspection and **Lessee** agrees to pay the following charges should damages be found:

- Severely Damaged or Missing Chargers - \$200.00 per charger
- Inoperable Cars (i.e. unable to start, stop or steer properly) - \$300.00 per car
- Minor Damage (i.e. Damage to Bodies, Bumpers or Seats) - \$300.00 per car
- Major Damage (i.e. Frame Damage, Wrecked Cars, Blown Engines) - \$800.00 per car

Accepted By:

Lessee

By: _____

Title: _____

Date: _____

E-Z-GO

By: _____

Title: _____

Date: _____





Airport

ITEM 3.5

Adrienne Feild
Administrative Services/Airport Mgr.
(512)-715-3214
afeild@cityofburnet.com

Agenda Item Brief

Meeting Date:	July 28 th , 2020
Agenda Item:	Discuss and consider action: A RESOLUTION OF THE BURNET CITY COUNCIL AUTHORIZING THE PUBLICATION OF A REQUEST FOR PROPOSALS TO LEASE CITY OF BURNET MUNICIPAL AIRPORT HANGAR D: A. Feild
Background:	Hangar D which is located at the Burnet Municipal Airport; and consists of office space, a single bathroom, and enclosed aircraft storage for three aircraft. The office space and the bathroom are in extremely poor condition and require repair and restoration.
Information:	The RFP would solicit proposals from potential lessees. The successful proposer would be the one who provides the best plan for the restoration and utilization of the office space. The successful proposer would enter a lease for the hangar and occupy the office space. The successful proposer would continue to sublet the hangar space to the three existing tenants.
Fiscal Impact:	All restoration work will be at the expense of the lessee so the only fiscal impact will be the receipt of rent for the office space.
Recommendation:	Staff recommends approval of Resolution R2020-31 as presented.

RESOLUTION NO. R2020-31

A RESOLUTION OF THE BURNET CITY COUNCIL AUTHORIZING THE PUBLICATION OF A REQUEST FOR PROPOSALS TO LEASE CITY OF BURNET MUNICIPAL AIRPORT HANGAR D.

Whereas, the City of Burnet operates the Burnet Municipal Airport; and

Whereas, the City of Burnet is authorized under the laws of the state and federal government and the administrative rules of the Federal Aviation Administration and the Texas Department of Transportation to lease real property assets located within the airport for aeronautical purposes; and

Whereas City determines it beneficial to offer the interior space of Hangar D for lease to a lessee who will agree to make improvements to, and utilize, the office space therein.

NOW THEREFORE BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF BURNET, TEXAS, THAT:

Section one. Publication of RFP. The City Manager is authorized and directed to publish a Request for Proposals for the lease of the interior portion of Hangar D in substantial form as Exhibit "A" attached hereto.

Section two. Selection of RFP. As soon as practicable after the closure date for acceptance of proposals the City Manager is authorized and directed to present all responsive proposals to Council for final selection.

Section three. TOMA. It is hereby officially found and determined that the meeting at which this resolution was passed was open to the public and that public notice of the time, place and purpose of said meeting was given as required by the Open Meetings Act, as modified by the governor's orders in response to the COVID-19 pandemic.

Section four. Effective Date. This resolution shall take effect upon approval and adoption by City Council.

APPROVED AND ADOPTED on this the 28th day of July, 2020.

CITY OF BURNET

Crista Goble Bromley, Mayor

ATTEST:

Kelly Dix, City Secretary

REQUEST FOR PROPOSALS
AIRPORT HANGAR LEASE
RFP NO. 2020-01

A. INTRODUCTION

The City of Burnet, Texas, is the owner of an aircraft hangar, known as Hangar D and located at 2302 S. Water Street, City of Burnet, Burnet County, Texas. The City is requesting sealed proposals ("RFP") for long-term lease of a portion of Hangar D, as described herein, (hereinafter referred to as the "Property").

B. CONDITIONS FOR PROPOSALS.

The proposal submitted must conform to the specifications contained herein.

Delivery. Submit sealed proposals (three printed copies and 1 electronic copy) to the office of the City Secretary, at the following address by 2:00 p.m. Central Daylight Time on [REDACTED], 2020.

Mark your envelope "PROPOSAL 2020-01 Airport Hangar Lease," and mail to the following Address:

City of Burnet, Texas
Attn: City Secretary
PO Box 1369
1001 Buchanan Drive, Suite 4
Burnet, Texas 78611

Form. Responders shall complete the form attached hereto as Exhibit "A" and include the completed form with responders' proposals.

Specific project Information. Detailed questions concerning this request should be addressed to Adrienne Feild, Airport Manager, at (512) 715-3214. Responder shall provide with the sealed responses all documentation required by this RFP. Failure to provide information specifically requested may result in rejection of your submittal.

C. EVALUATION AND SELECTION PROCEDURES

Evaluation process. Proposals shall be reviewed by city staff; and staff's recommendations shall be submitted to city council. Notwithstanding the forgoing council's final selection action may be made independently of staff's recommendations. Proposals shall be evaluated on proposed: (i) rent; (ii) plan for facility improvements; term of lease; and use of hangar.

Property Description. That part of Hanger D that is subject to this RFP consists of an enclosed hangar currently housing three aircraft, an office, and a restroom.

- (1) The Aircraft Hangar. Enclosed hangar space which houses three aircraft. Note: The hangar door may require restoration or replacement.
- (2) The Office. The office currently is two levels, with the second level space only accessible by stairs. The first level is approximately 396 square feet. The existing office improvements are in a state of disrepair and most likely need to be demolished. The selected responder shall be required to finish out new office space. The new office space shall be on a single ground level.
- (3) Amenities. The Property has one restroom facility, which is approximately 80 square feet. The restroom shall require a complete restoration, by selected responder, for occupancy as a commercial building.

D. SPECIAL CONSIDERATIONS.

- (1) Hangar Leases. Currently, the hangar houses three aircraft under separate hangar leases. The city intends for these aircraft to continued to be housed in the hangar for a minimum term of five years. The selected responder shall assume the role of sublandlord with regards to the three lease spaces and shall receive rents from the three lessees. The resulting subleases and rental rates shall be under the same terms as the current City lease; and sublandlord may only adjust the rental rates for the subtenants by such percentage and at such times as the City may make adjustments for all hangar tenants. For a minimum of five years the three hangar leases may not be unilaterally terminated by the sublandlord without cause; and, then only with approval of the City Manager. Upon termination of each hangar lease, the selected responder may use the space for storage of their own aircraft or sublet the space to a hangar tenant approved by the City. Currently the City receives \$250.00 monthly from each tenant.
- (2) Finish out. Responders shall provide preliminary plans for the finish out of the office space and restroom facility. The selected responder shall be required to complete the finish out of the office space and restroom facility within 180 days of the effective date of the Lease Agreement. The selected responder shall be responsible for all costs incurred in the restoration, repair and finish out of the Leased Property.
- (3) Rent. The minimum rent the City shall accept shall be \$900.00 monthly during the first two years. Rent shall be adjusted every two years to account for inflation.

E. SELECTION CRITERIA.

Proposals must remain firm for a minimum of 90 days, which may be extended by agreement of responder, and city. Responders may submit multiple proposals describing different concepts for improving and use of the property. City council shall select the proposal representing the "best value" to the City and airport operations. Selection shall be determined on criteria following:

- (1) Proposed use of hangar and office space.
- (2) Proposed hangar improvements, upgrades, and repairs. This shall include plans for the finish out of the office space and restroom.
- (3) Schedule and budget for completion of proposed improvements
 - (4) Proposed term of lease (maximum ten years).
 - (5) Rent. The rent responders propose to pay is to be calculated on a per month basis. The City shall only consider offers to pay an initial rent rate equaling \$900.00 or more monthly. In considering the rent responder proposes to pay consideration should be given that the selected responders may receive \$250.00 x 3 (equaling \$750.00 monthly) from the three hangar sublessees.

F. PROPOSAL CONTENT:

Submissions should contain all terms, expectations and conditions of responder. Submissions must address all matters raised in the selection criteria. Responders shall provide three references; and, examples of responder's projects during the last five years, if any, that indicate responder's experience and financial ability to deliver the proposed improvements.

G. GENERAL INFORMATION

Solicitation objective. The purpose for soliciting proposals to lease the hangar is to identify and select a proposal that will deliver the greatest enhancement to the airport in a manner that is economically beneficial to the City. The City may conduct discussions with any or all respondents. These discussions may include matters such as requests for additional information, interviews, modifications or revisions to the original RFP, as may be allowed by law.

Inspection. An inspection of the Property may be scheduled by contacting Airport Manager Adrienne Field at (512) 715-3214 during office hours (8 a.m. and 5 p.m., Monday through Friday). A proposer shall execute a release, in substantial form as Exhibit "B" prior to inspecting the Property.

Disclaimers. No written or oral warranties or assurances concerning the Property, or its fitness for any particular purpose, has been made. Furthermore, no City employee is authorized to make any warranties or assurances. Proposers are cautioned to investigate the Property thoroughly before submitting a proposal.

Conflicts of interest. No official, employee, or agent of the City shall have any interest in this property, except as permitted by federal and state law, including Texas Local Government Code Chapter 171.

Reservation of rights. The city reserves the right to reject any or all proposals, to waive any minor irregularities or technicalities, and to accept any response it deems to be in the City's best interest. Incomplete submittals may not be considered.

Addenda. Any interpretations, corrections or changes to this RFP will be made by addenda. Sole issuing authority of addenda shall be vested with the City Manager. Addenda will be mailed to all who are known to have received a copy of this RFP. Responders shall acknowledge receipt of all addenda.

Notice. City shall provide notice to the address provided by responder; and notice shall be conclusively deemed received by a responder on the second business day after such written notice properly deposited in the mail in Burnet, Texas; provided, this provision shall not be construed to prevent the giving of actual notice in any other manner.

No assignment. The selected responder shall not sell, assign, transfer or convey the Proposal or any resulting contract, in whole or in part, without the prior written consent of the City of Burnet, Texas.

Exhibits. Exhibits to this RFP include the Submission Form, Exhibit "A"; and Waiver, Allocation of Risk; Indemnity Statement, Exhibit "B".

Exhibit "A"

Submission Form. Airport Hangar Lease Proposal RFP NO. 2020-01

The undersigned responder certifies that the information contained in this proposal have been carefully reviewed and are submitted as correct and final. I further certify that I have read and understand Exhibit "C" (entitled "Waiver; Allocation of Risk; Indemnity") and shall be bound by same regarding any inspection of the Property. Lastly, I certify that the foregoing proposal was not prepared in collusion with any other responder or other person or persons who responded to this proposal.

This proposal is a legally binding offer that shall remain firm until _____, 202____.

Signature:_____

Printed Name:_____

Date:_____

If this proposal is submitted on behalf of a partnership, limited partnership, company, corporation or other corporate entity I hereby certify that I am submitting this proposal in my capacity as _____ of _____, and that I am vested with the authority to bind said entity by this proposal.

Notice regarding this RFP may be delivered to:

Name:_____

Address:_____

Telephone number:_____

Facsimile Number:_____

Email address:_____

Exhibit "B"

Waiver, Allocation of Risk; Indemnity Statement. Airport Hangar Lease Proposal RFP
NO. 2020-01

Waiver, Allocation of Risk; Indemnity Statement. Airport Hangar Lease Proposal
RFP NO. 2020-01

In consideration for being allowed to enter and inspect the Property associated with Airport Hangar Lease Proposal RFP NO. 2020-01 the undersigned (hereinafter "Responder") hereby agrees as follows:

- (1) The entry upon the Property by Responder, Responder's personnel and Responder's experts shall be at their respective risks.
- (2) CITY OF BURNET SHALL NOT BE LIABLE TO RESPONDER, OR ANY OF RESPONDER'S PERSONNEL OR RESPONDER'S EXPERTS FOR, AND RESPONDER AGREES TO RELEASE, INDEMNIFY, DEFEND AND HOLD CITY OF BURNET HARMLESS FROM, ANY CLAIMS BY ANY PERSON FOR INJURY, DAMAGES OR LOSS TO PERSONAL PROPERTY RESULTING FROM, INCIDENTAL TO, OR ARISING OUT OF THE CONDUCT OF THE PROPERTY INSPECTION OR THE ENTRY UPON THE PROPERTY BY RESPONDER, RESPONDER'S PERSONNEL AND RESPONDER'S EXPERTS, AND FROM ALL OUT-OF-POCKET COSTS INCURRED BY CITY OF BURNET TO DEFEND AGAINST ANY SUCH CLAIMS, INCLUDING, WITHOUT LIMITATION, REASONABLE ATTORNEY'S FEES, EVEN IF THE NEGLIGENCE OR STRICT LIABILITY OF CITY OF BURNET IS ALLEGED OR PROVED TO BE A CAUSE THEREOF; PROVIDED HOWEVER, THIS INDEMNITY SHALL NOT APPLY IF AND TO THE EXTENT THAT CITY OF BURNET'S GROSS NEGLIGENCE OR WILLFUL MISCONDUCT IS A CAUSE THEREOF.
- (3) This indemnification by Responder shall survive the termination of the RFP, or closing or termination of any lease agreement, deriving from this RFP as applicable.
- (4) All non-public information provided by City of Burnet to Responder or obtained by Responder relating to the Property in the course of Responder's review, including, without limitation, any environmental assessment or audit, shall be treated as confidential information by Responder and Responder shall instruct all of its employees, agents, representatives and contractors as to the confidentiality of all such information.

To be effective as of the date executed below:

By:_____

Printed name:_____

Date:_____



Public Works

ITEM 3.6

Jonny Simons
Asst. Director of Public Works
512-756-2402
jsimons@cityofburnet.com

Agenda Item Brief

Meeting Date:	July 28, 2020
Agenda Item:	Discuss and consider action: Approval of an Interlocal Agreement with Burnet County for road project manpower and equipment at Delaware Springs Blvd.: J. Simons
Background:	The City of Burnet and Burnet County have partnered up over past several years to resurface (chip seal) some of the streets within the city that have become dilapidated over time. This Interlocal Agreement authorizes the County to contribute an equivalent to \$15,000.00 in labor and equipment for a one course seal coat on Delaware Springs Blvd from Oak Vista Drive to the Club House. The City of Burnet purchasing the materials to complete the job chosen. In consideration for the County's agreement to provide the road resurfacing work, the City shall provide in kind services for a future County project equivalent to \$15,000.00.
Information:	This year the city reviewed a few locations that included Delaware Spring Blvd., Cr 100, Spanish Trail, Blackburn Lane. Staff believes that currently Delaware Springs would be on the top of the list leaving the other three locations for the following year contingent on available funding.
Fiscal Impact	Materials for the road resurfacing will costs approximately \$25,000. In accordance with the terms of Interlocal Agreement the City shall, in the future, provide in kind services equivalent to \$15,000.00 for a future County project
Recommendation:	Staff recommends City Council order the approval of the Interlocal Agreement with the County providing for the seal coating of a segment of Delaware Springs Blvd.

INTER-LOCAL AGREEMENT BETWEEN
BURNET COUNTY, TEXAS
AND
THE CITY OF BURNET, TEXAS

This Agreement is made on the 22ND day Of July, 2020 by and between the COUNTY OF BURNET, a political subdivision of the State of Texas, hereinafter referred to as “BURNET COUNTY” and the CITY OF BURNET, a municipal corporation, hereinafter referred to as the “CITY”.

WHEREAS, the Inter-local Cooperation Act, Chapter 791 of the Texas Government Code authorizes units of local government to contract with one or more units of local government to perform government functions and services; and

WHEREAS, this Agreement is entered into pursuant to the authority, under the provisions of, and in accordance with, Chapters 791 of the Texas Government Code, for the performance of governmental functions and services and in accordance with Section 251.012 of the Texas Transportation Code. BURNET COUNTY will provide manpower and equipment for the project in an amount not to exceed a value of \$15,000, per state statute; and

WHEREAS, BURNET COUNTY provides these services to the citizens of BURNET COUNTY, and has the capacity to service the needs of the public citizens within the city limits of CITY; and

WHEREAS, BURNET COUNTY and CITY have investigated and determined the project discussed in this agreement would be advantageous and beneficial to both CITY and to BURNET COUNTY as public roadways are commonly used by county residents and thus said project serves a public purpose. The Burnet County Commissioners Court deems that this project results in benefits to the county; and

WHEREAS, the governing bodies of CITY and BURNET COUNTY desire to foster goodwill and cooperation between the two entities; and

WHEREAS, CITY and BURNET COUNTY, deem it to be in the best interest of both entities to enter into this Agreement relative to the project described above and for such other and additional services as the parties may subsequently agree to by the execution of separate agreements and in

consideration of the mutual covenants contained herein, CITY and BURNET COUNTY agree as follows:

SERVICES TO BE PERFORMED

CITY agrees to engage BURNET COUNTY to assist the CITY with a one course seal coat on Delaware Springs Blvd from Oak Vista Drive to the Club House on City owned property, BURNET COUNTY will provide manpower and equipment for the project in an amount not to exceed a value of \$15,000, together with all incidental acts, procedures, and methods necessary to accomplish the ends of such project.

DURATION OF AGREEMENT

Unless mutually initiated, cancelled, or terminated earlier than thirty (30) days written notice, this Agreement shall commence on the date of execution and shall expire upon the completion of the work performed and the compensation being provided over a maximum one year period or September 30, 2020, whichever occurs first.

COMPENSATION

BURNET COUNTY recognizes that "in kind" services shall be provided by CITY in consideration of this agreement. These "in kind" services may take place in the form of various acts and contributions. Amongst these types of services, CITY may provide excess material, equipment, manpower, or other resources it may possess for use on any COUNTY project that is deemed to serve a public purpose. Such compensation shall be provided upon request of COUNTY and upon a determination by CITY that said "in kind" services are available for use by COUNTY during the duration of this agreement. CITY's "in kind" compensation shall be limited to an amount not to exceed \$15,000 in value, per state statute.

RELATIONSHIP OF PARTIES

The parties intend that BURNET COUNTY, in performing services specified in this agreement, shall act as an independent contractor and shall have control of its work and the manner in which it is performed. Neither BURNET COUNTY, its agents, employees, volunteer help or any other person operating under this AGREEMENT, shall not be entitled to participate in any pension or other benefits that BURNET COUNTY provides it employees.

NOTICE TO PARTIES

Any notice given hereunder by either party to the other shall be in writing and may be affected by personal delivery in writing or by certified mail, return receipt requested. Notice to BURNET COUNTY shall be sufficient if made or addressed to the office of the County Judge.

Notice to CITY shall be sufficient if made or addressed to the office of its City Manager/Administrator.

MISCELLANEOUS PROVISIONS

Indemnification:

CITY and COUNTY each agree to the extent allowed by law to promptly defend, indemnify and hold each other harmless from and against any and all claims, demands, suits causes of action, and judgments for (a) damages to the loss of property of any person; and/or (b) death, bodily injury, illness, disease, loss of services, or loss of income or wages to any person, arising out of incident to, concerning or resulting from the negligent or willful act or omissions of either party and their respective agents, officers, and or employees in the performance of their activities or duties pursuant to this Agreement.

Entire Agreement

This document contains the entire Agreement between the parties relating to the rights herein granted and the obligations herein assumed. Any oral representations or modifications concerning this instrument shall be of not or effect except in a subsequent modification in writing signed both parties.

This Agreement shall be governed by and constructed in accordance with the laws of the State of Texas.

No assignment of this Agreement or of any right accrued hereunder shall be made, in whole or part, by either party without the prior written consent of the other party. Venue shall be in BURNET COUNTY, TEXAS.

The undersigned officer and/or agents of the parties hereto are the properly authorized officials of the party presented and have the necessary authority to execute this Agreement on behalf of the parties hereto and each party hereby certifies to the other that any necessary resolutions extending said authority have duly passed and approved and are now in full force and effect.

EXECUTED by the parties hereto, each respective entity actin by and through its duly authorized official as required by law, on the date specified on the multiple counterpart executed by such entity.

The City of Burnet, Texas

Burnet County, Texas

BY: _____
David Vaughn, City Manager

BY: _____
James Oakley, Burnet County Judge

DATE:_____

DATE:_____

ATTEST:

Kelly Dix, City Secretary



Administration

ITEM 3.7

Habib Erkan
Assistant City Manager
512-715-3000
herkan@cityofburnet.com

Agenda Item Brief

Meeting Date: July 28, 2020

Agenda Item: Discuss and consider action: A RESOLUTION SETTING A DATE, TIME, AND PLACE FOR A PUBLIC HEARING ON THE PROPOSED ANNEXATION OF CERTAIN CITY OWNED PROPERTY BY THE CITY OF BURNET, TEXAS, AND AUTHORIZING AND DIRECTING THE MAYOR TO PUBLISH NOTICE OF SUCH PUBLIC HEARING: H. Erkan

Background: The City acquired this property from Big Leaf, Ltd., on December 18, 2001. It is currently located within the City's extraterritorial jurisdiction. The property is 11.64 acres and is located on the south side of County Road 100, north of the golf course.

Information: This resolution authorizes staff to initiate annexation proceedings by setting the date of the statutory required public hearing to August 11, 2020 at 6 p.m.

Fiscal Impact The annexation of this property will not have any fiscal impact.

Recommendation: Approve and adopt Resolution R2020-32 as presented.

RESOLUTION NO. R2020-32

A RESOLUTION SETTING A DATE, TIME, AND PLACE FOR A PUBLIC HEARING ON THE PROPOSED ANNEXATION OF CERTAIN PROPERTY CITY OWNED PROPERTY BY THE CITY OF BURNET, TEXAS, AND AUTHORIZING AND DIRECTING THE MAYOR TO PUBLISH NOTICE OF SUCH PUBLIC HEARING.

BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF BURNET, TEXAS:

Section one. On the 11th day of August, 2020, at 6:00 o'clock post meridiem in the City Council Chamber of the City Hall of the City of Burnet, Texas, the City Council will hold a public hearing giving all interested persons the right to appear and be heard on the proposed annexation by the City of Burnet, Texas of the following described property, to-wit:

That portion of an 11.64 acre tract of land abutting Delaware Springs Golf Course and Road 100 lying in the City of Burnet's extraterritorial jurisdiction; said 11.64 acre tract being that portions of Lot No. 6 and Lot No. 7 out of the Oak Vista Subdivision, as shown of record in Cabinet 1, slide nos. 183C & D, and 184 A & B of the Plat Records of Burnet County, Texas

Section two. The City Secretary is hereby authorized and directed to cause notice of such public hearing to be published once in a newspaper having general circulation in the city and in the above described territory not more than twenty days nor less than ten days prior to the date of such public hearing, in accordance with the Municipal Annexation Act.

PASSED AND APPROVED this the 28th day of July, 2020.

CITY OF BURNET

Crista Goble Bromley, Mayor

ATTEST:

Kelly Dix, City Secretary

NOTICE OF PUBLIC HEARING

NOTICE IS HEREBY GIVEN TO ALL INTERESTED PERSONS, THAT:

The City of Burnet, Texas proposes to institute annexation proceedings to enlarge and extend the boundary limits of said city to include the following described territory, to-wit:

That portion of an 11.64 acre tract of land abutting Delaware Springs Golf Course and Road 100 lying in the City of Burnet's extraterritorial jurisdiction; said 11.64 acre tract being that portions of Lot No. 6 and Lot No. 7 out of the Oak Vista Subdivision, as shown of record in Cabinet 1, slide nos. 183C & D, and 184 A & B of the Plat Records of Burnet County, Texas

A map of the land and territory to be annexed is available for viewing in the office of the City Secretary during normal business hours.

A public hearing will be held by and before the City Council of the City of the City of Burnet, Texas on the 11th day of August, 2020 at 6 o'clock, p.m., in the City Council Chambers of the City of Burnet, Texas, for all persons interested in the above proposed annexation. At said time and place all such persons shall have the right to appear and be heard. Of all said matters and things, all persons interested in the things and matters herein mentioned, will take notice.

By order of the City Council of the City of Burnet, Texas this the 28th day of July, 2020.

CITY OF BURNET

Crista Goble Bromley, Mayor

ATTEST:

Kelly Dix, City Secretary



Administration

ITEM 3.8

Habib Erkan
Assistant City Manager
512-715-3000
herkan@cityofburnet.com

Agenda Item Brief

Meeting Date: July 28, 2020

Agenda Item: Discuss and consider action: A RESOLUTION DECLARING APPROXIMATELY 42 ACRES OF CITY OWNED REAL PROPERTY LOCATED EAST OF THE BURNET MUNICIPAL GOLF COURSE TO BE SURPLUS; AND, AUTHORIZING THE CITY MANAGER TO SOLICIT BIDS FOR PURCHASE OF THE PROPERTY: H. Erkan

Background: This real property.

Information: This resolution authorizes the City Manager to initiate request for bids for the property. The resolution directs the City Manager to include provisions in the request for bids protecting the golf course and setting the minimum bid at \$9,000.00

Fiscal Impact The sale of this real property should generate in excess of \$378,000.00. Additionally, the development of the property will increase the City's tax and utility customer base.

Recommendation: Approve and adopt Resolution R2020-33 as presented.

RESOLUTION NO. R2020-33

A RESOLUTION DECLARING APPROXIMATELY 42 ACRES OF CITY OWNED REAL PROPERTY LOCATED EAST OF THE BURNET MUNICIPAL GOLF COURT TO BE SURPLUS; AND, AUTHORIZING THE CITY MANAGER TO SOLICIT BIDS FOR PURCHASE OF THE PROPERTY.

BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF BURNET, TEXAS:

Section one. The property. The real property that is the subject of this Resolution is approximately 42 acres; is located west of the Burnet Municipal Golf Course and is depicted in Exhibit "A" as follows:

- Approximately twenty (20) acres, highlighted in blue;
- Approximately eight and 2/10 (8.2) acres, highlighted in green,
- Approximately two (2) acres, highlighted in pink; and
- Approximately 11.64 acres, highlighted in yellow.

Section two. Surplus declaration. It is hereby declared that the aforementioned real property is surplus to the needs of the City.

Section three. The request for bids. The City Manager is hereby authorized and directed to prepare and publish a request for bids for purchase of the real property; and to take such additional action which shall facilitate the purpose of this Resolution.

- **Best Value.** The real property is adjacent to the Burnet Municipal Golf Course. Preservation of the function and aesthetics of Burnet Municipal Golf Course is of paramount importance. Consequently, when considering bid proposals, in addition to bid price, City Council shall consider the proposer's plan to preserve and enhance the Burnet Municipal Golf Course. As a point of clarification, it does not serve the public good to award the Burnet Land to the highest bidder if that bidder's plan to develop the Burnet Land impairs the value of the Burnet Municipal Golf Course.
- **No partial sale.** The approximately 42-acre Burnet Land shall be sold as one transaction and the City shall not entertain offers to purchase anything less than the entire Burnet Land as shown on Exhibit "A."
- **Minimum price.** The minimum price the City shall accept for the Burnet Land is \$9,000.00 per acre.
- **Survey.** The costs of the survey to be borne by purchaser.
- **Purchase price adjustments for acreage increase/decrease.** The purchase price shall be increased or decrease (as the case may be) to a price which is equal to the actual total acreage reflected by the survey, multiplied by the price per acre offered by the successful bidder.
- **Utility easements.** The City shall retain utility easements within the property. The

actual determination of the easement location shall be determined by the survey.

- **Burnet Municipal Golf Course Easement.** The City shall reserve a 25-foot-wide greenbelt easement along the perimeter of the Delaware Springs Municipal Golf Course.
- **Restrictions on use of Burnet Land.** The use of the developable Burnet Land shall be restricted to development of single-family, duplex, triplex, quadplex and multi-family housing subdivisions.

Section four. Selection of purchaser. Upon closing of the bid period, the City Manager is hereby authorized and directed to present to City Council all responsive bids. City Council shall select the bid which Council determines to be the best value to the City; and, may reject all bids if none are found beneficial to the City.

PASSED AND APPROVED this the 28th day of July, 2020.

CITY OF BURNET

Crista Goble Bromley, Mayor

ATTEST:

Kelly Dix, City Secretary





Administration

ITEM 3.9

David Vaughn
City Manager
512.715.3208
dvaughn@cityofburnet.com

Agenda Item Brief

Meeting Date: July 28, 2020

Agenda Item Discuss and consider action: Request for authorization for the BEDC to submit a grant to the Economic Development Agency for the development of the 13 acre commercial project on Hwy 281 South: D. Vaughn

Background:

Information: The Economic Development Agency is accepting applications for economic development grants.

Fiscal Impact: Up to an 80% grant with a matching.

Recommendation: Staff recommends a motion to approve submittal of the EDA grant for the 13 acre commercial project located on Hwy 281 South.



CITY OF BURNET

FINANCIAL REPORT

FYTD JUN 30, 2020

Bluebonnet Capital of Texas - Lakes, Hills, History

	CITY OF BURNET FYTD JUNE 2020 FINANCIAL REPORT	FY 2020
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CITY OF BURNET FYTD JUNE 2020 FINANCIAL SUMMARY

FY 2020

The City had a good June and is still sitting in a good overall financial position. The overall impact of the coronavirus on our cash balance through June remains minimal because most of the coronavirus related expenses and revenue losses we've incurred have been reimbursed by grants.

GENERAL FUND

The General Fund is showing a profit of \$928,956. It is tracking very well with the budget and is now on track to outperform the budget at the end of the year. Compared to last year, our net profit is down but that was expected because of budgeted increases in our expenses.

Revenues are tracking very well with budget and are up \$210,804 from last year mainly because of increases in both Property Tax collections and Sales Tax collections. Property Tax collections are at 98% of budget and have increased \$200,551 or 8% from last year and Sales Taxes are up \$120,799 or 9% from last year. EMS collections are down about \$(85,000) from budget and \$(97,491) from last year because of the coronavirus impact on EMS call volume and collections. However, we did receive grant funds in the amount of \$58,074 to help offset that decrease.

Expenses in total are tracking at 74% of budget which is better than expected for this time. Compared to last year, overall costs are up \$603,643 as expected and that is mainly from budgeted increases in personnel costs. At the department level, the most significant increases over last year were in the Fire department expenses of \$185,351 (mainly from an increase of \$148,365 in personnel and \$41,687 in transfers to self-funded for equipment), Street expenses of \$177,940 (mainly from an increase of \$117,350 in personnel costs and \$59,279 in R&M for the street maintainer repairs and striping) and Police expenses of \$138,509 (mainly from an increase of \$127,484 in personnel).

Overall, compared to the budget the general fund is still tracking well and the overall impact of the coronavirus on our financials has been minimal. Based on actuals through June, we're projecting they will outperform their net budget for year of \$344,199 by approximately \$50,000.

GOLF COURSE

The Golf Course re-opened on May 1st after having been closed to the public since the end of March due to the coronavirus. They had a great May and June compared to last year and are currently showing a net loss for the year of \$(116,875). Compared to last year, that is an increased loss of \$(18,430).

Revenues are down \$(79,773) from last year which is being offset by a decrease in our expenses of \$(61,343). On the revenue side, hardest hit by the coronavirus has been the net tournament revenues which are down \$(42,339), net snack bar revenues are down \$(19,008) and the green fees and cart rental revenues are down \$(10,216). The most significant savings to note on the expense side are transfers to the self-funded account for new equipment which are down \$(33,327) and personnel costs which are down \$(20,291) mainly because some of the part-time positions were furloughed during the course closure.

	<p>CITY OF BURNET FYTD JUNE 2020 FINANCIAL SUMMARY</p>	<p>FY 2020</p>
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The rate increase did go into effect on March 24th, which includes a \$2.00 increase in green fees, cart rentals, and range balls. However, because of the course closure we are still projecting that they will end the year approximately \$(29,000) below our original budget.

ELECTRIC FUND

The Electric Fund ended June with a profit of \$694,437. That is better than expected mainly because we received a credit from LCRA in the amount of \$316,276.

Compared to last year, net electric sales are down slightly because consumption is down just under 1% but compared to budget, they are on track with our target for this time.

Expenses (less cost of power and transfers to capital projects) came in at 69% of the budget and were up \$63,587 or 3% over last year mainly because of increases in budgeted personnel costs.

The coronavirus impact to the Electric Fund through June has been minimal. The estimated revenue loss of waiving late penalties and reconnect fees for March through June was approximately \$30,000.

Overall, the Electric Fund is in great shape and excluding the LCRA credits, we are still projecting they will end the year at approximately \$160,000 above budget mainly because of tightening expenses during the pandemic.

WATER/WASTEWATER

The Water and Wastewater Fund ended June with a profit of \$451,371 which is tracking well within budget and is up \$130,993 over last year.

Revenues (less the use of fund balance) are up \$88,653 over last year mainly because consumption is up by almost 9%.

Expenses (less transfers to capital projects) are down \$(42,340) from last year mostly because during the prior year the water and sewer plant incurred costly pump repairs.

The coronavirus impact to the Water/Wastewater Fund through June has been minimal. The estimated revenue loss of waiving late penalties and reconnect fees for March through June was approximately \$15,000.

Overall, the Water/Wastewater fund is in great shape for this time of year and we're projecting they will end the year around \$370,000 above budget mainly because of tightening expenses during the pandemic.

AIRPORT

The Airport Fund ended June with a profit of \$91,449. That is down \$(54,499) from last year.

Total Revenues (less cogs and the use of fund balance) came in at 65% of budget and were down \$(70,845) from last year due to a decrease in net fuel sales. One of our largest jet fuel customers has significantly decreased his travel to our airport which is impacting our jet fuel sales.

	<p>CITY OF BURNET FYTD JUNE 2020 FINANCIAL SUMMARY</p>	<p>FY 2020</p>
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Expenses (less cogs and transfers to capital projects) are tracking well and came in at 56% of budget. They were down \$(16,346) from last year.

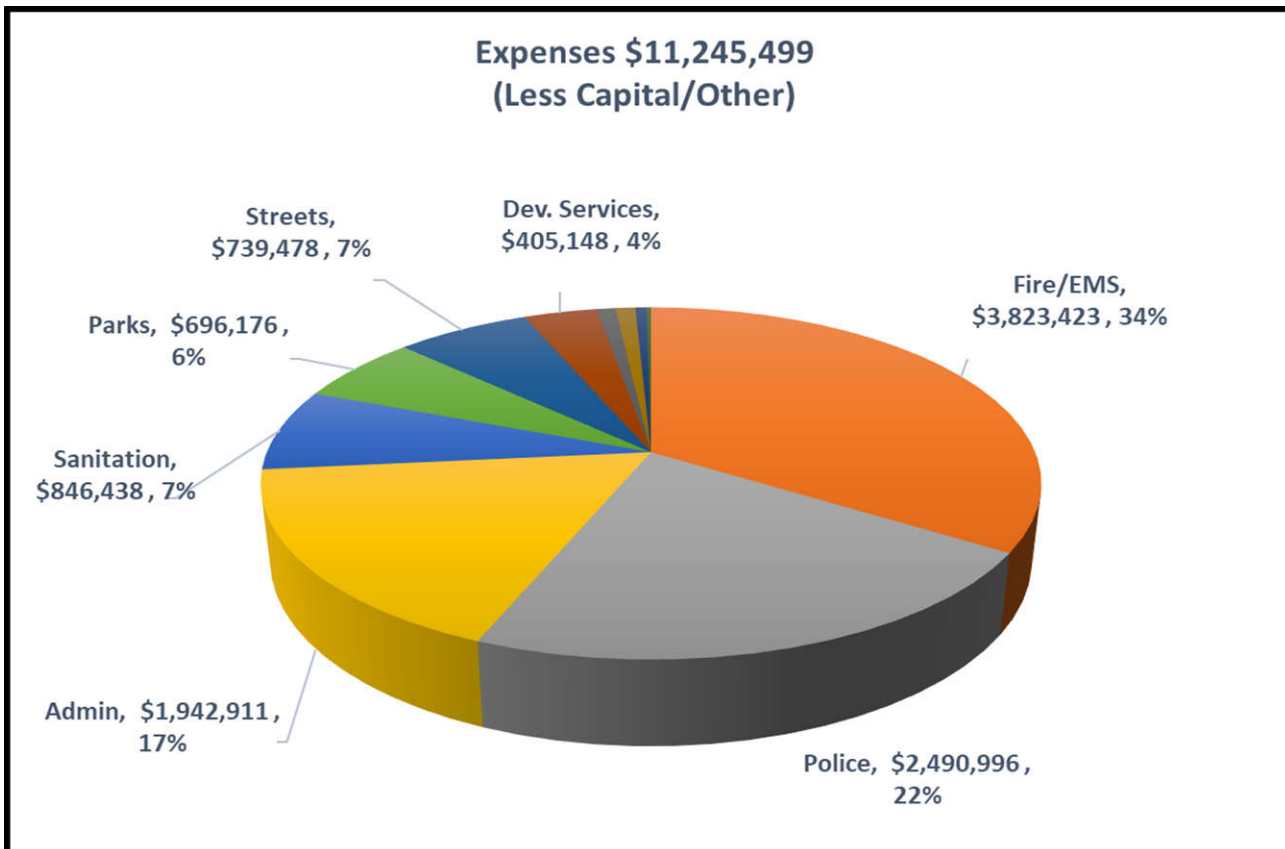
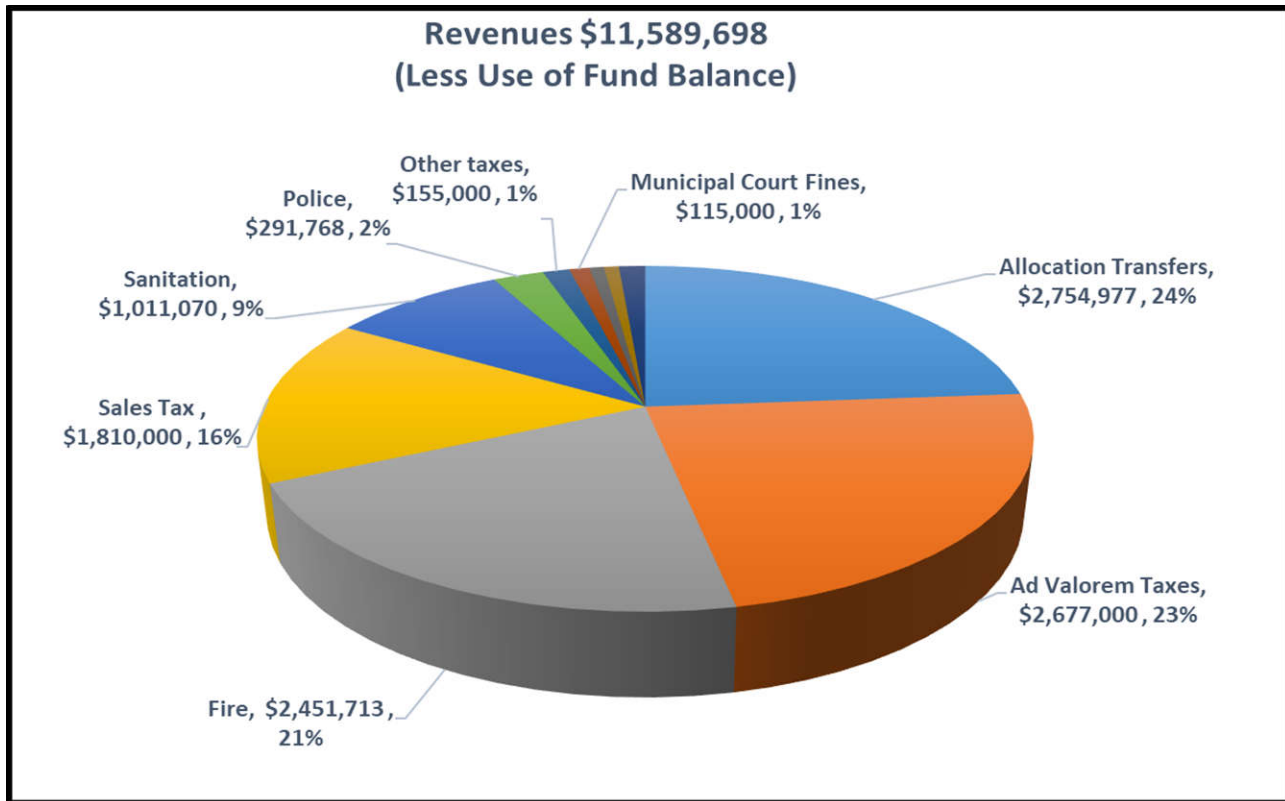
Because of the decrease in fuel sales, we have not executed the budgeted mowing contract in the amount of \$40,000 to help minimize the impact to the bottom line. Based on June's results, we're projecting the airport will end the year about \$10,000 below our original budget for the year.

UNRESTRICTED CASH RESERVES

Total unrestricted cash for the City as of June 30th was \$5,822,816. That is \$1,852,816 above our 90-day required reserve amount.

In addition, the City has \$3,074,376 in accounts restricted by council. Those accounts include the self-funded equipment reserve, capital equipment and project reserves, and the LCRA credit reserve.

GENERAL FUND BUDGET 2019-2020

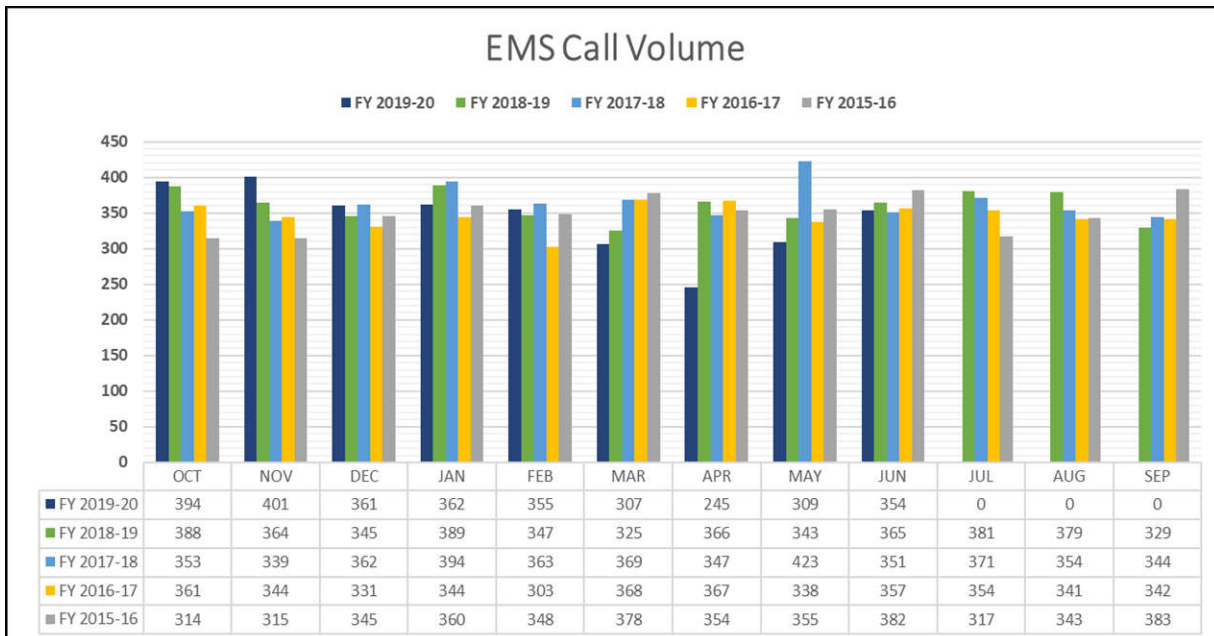
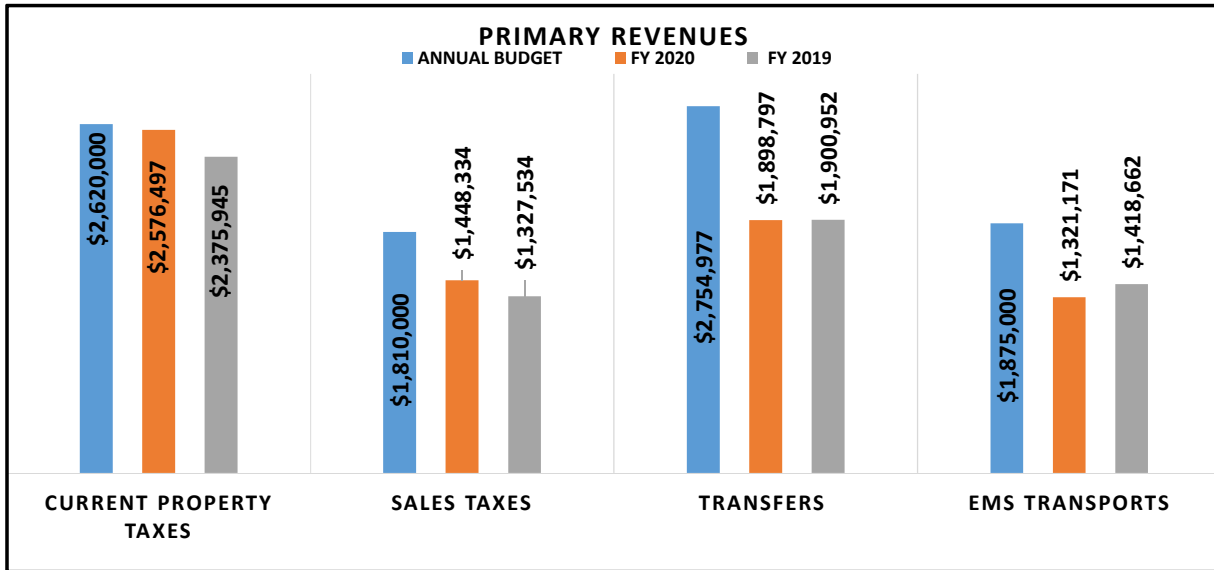


GENERAL FUND DASHBOARD

SUMMARY COMPARISON:

	ANNUAL BUDGET	ACTUAL FYTD JUN 2020	% OF BUDGET	PY ACTUAL FYTD JUN 2019	VARIANCE OVER PY	% OVER PY
REV (less fund balance)	\$ 11,589,698	\$ 9,293,698	80.19%	\$ 9,082,893	\$ 210,804	2.32%
EXP (less capital/other)	11,245,499	8,364,741	74.38%	7,761,098	603,643	7.78%
NET PROFIT (LOSS)	\$ 344,199	\$ 928,956	269.89%	\$ 1,321,795	\$ (392,839)	-29.72%

CHARTS/TABLES:



City of Burnet
Financial Report
FYTD June 2020

% of year completed: 75.00

GENERAL FUND

REVENUE

	ANNUAL BUDGET 2019-2020	ACTUAL FYTD JUN 2020	% OF BUDGET	PRIOR YEAR FYTD JUN 2019	VARIANCE OVER PY	% OVER PY
Ad Valorem Taxes	\$ 2,677,000	\$ 2,619,739	97.86%	\$ 2,419,132	\$ 200,607	8.29%
Sales Tax	1,810,000	1,448,334	80.02%	1,327,534	120,799	9.10%
Fire Department Revenue	2,451,713	1,824,886	74.43%	1,897,610	(72,723)	-3.83%
Planning and Zoning fees	86,070	98,985	115.00%	81,209	17,775	21.89%
Allocation Transfers	2,754,977	1,898,797	68.92%	1,900,952	(2,154)	-0.11%
Trash Collections	1,011,070	777,334	76.88%	733,989	43,345	5.91%
Police Department Revenue	291,768	286,764	98.28%	287,175	(412)	-0.14%
Municipal Court Fines	115,000	81,339	70.73%	87,857	(6,519)	-7.42%
Other taxes and franchise fees	155,000	123,851	79.90%	143,100	(19,248)	-13.45%
BEDC payments for service	85,000	63,750	75.00%	63,750	-	0.00%
Rental Fees	32,600	25,612	78.56%	24,144	1,468	6.08%
Interest Income	67,000	24,815	37.04%	36,710	(11,895)	-32.40%
Misc Revenue	2,500	19,492	779.68%	39,730	(20,238)	-50.94%
Transfer from Hotel Motel fund	50,000	-	0.00%	40,000	(40,000)	
Use of Fund Balance and Covid Grant	2,332,000	1,169,661	50.16%	635,551	534,109	84.04%

Total Revenue

\$ 13,921,698	\$ 10,463,358	75.16%	\$ 9,718,445	\$ 744,913	7.66%
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Total Revenue less fund balance

<i>\$ 11,589,698</i>	<i>\$ 9,293,698</i>	<i>80.19%</i>	<i>\$ 9,082,893</i>	<i>\$ 210,804</i>	<i>2.32%</i>
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OPERATING EXPENSES

Mayor & Council	\$ 24,450	\$ 9,929	40.61%	\$ 8,147	\$ 1,781	21.87%
Admin (including op subsidy to golf)	1,942,911	1,340,981	69.02%	1,314,351	26,630	2.03%
Police	2,490,996	1,939,561	77.86%	1,801,051	138,509	7.69%
Municipal Court	61,841	54,140	87.55%	51,804	2,336	4.51%
Fire/EMS	3,823,423	2,870,011	75.06%	2,684,661	185,351	6.90%
Sanitation	846,438	649,239	76.70%	623,557	25,682	4.12%
Streets	739,478	582,360	78.75%	404,420	177,940	44.00%
Parks	696,176	468,527	67.30%	426,342	42,185	9.89%
Development Services	405,148	293,784	72.51%	288,330	5,455	1.89%
City Shop	109,638	81,064	73.94%	80,231	833	1.04%
Community Development	-	-		-	-	
Galloway Hammond	105,000	75,145	71.57%	78,204	(3,059)	-3.91%
Sub-total	<u>\$ 11,245,499</u>	<u>\$ 8,364,741</u>	<u>74.38%</u>	<u>\$ 7,761,098</u>	<u>\$ 603,643</u>	<u>7.78%</u>

CAPITAL/OTHER EXP (USES OF FUND BAL)

Transfers to Capital Funds/Self Fund	\$ 2,332,000	\$ 1,071,031	45.93%	\$ 570,801	\$ 500,229	87.64%
Coronavirus expenses	-	98,630	#DIV/0!	-	98,630	
Other expenses	-	-	#DIV/0!	64,750	(64,750)	
	<u>\$ 2,332,000</u>	<u>\$ 1,169,661</u>	<u>50.16%</u>	<u>\$ 635,551</u>	<u>\$ 534,109</u>	<u>84.04%</u>

Total Expenses

\$ 13,577,499	\$ 9,534,402	70.22%	\$ 8,396,650	\$ 1,137,752	13.55%
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Total Expenses less capital/other

<i>\$ 11,245,499</i>	<i>\$ 8,364,741</i>	<i>74.38%</i>	<i>\$ 7,761,098</i>	<i>\$ 603,643</i>	<i>7.78%</i>
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Net Profit (Loss)

\$ 344,199	\$ 928,956	269.89%	\$ 1,321,795	\$ (392,839)	-29.72%
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% of year completed: 75.00

GENERAL FUND

	ANNUAL BUDGET 2019-2020	ACTUAL FYTD JUN 2020	% OF BUDGET	PY ACTUAL FYTD JUN 2019	VARIANCE OVER PY	% OVER PY
REVENUE						
Ad Valorem Taxes:						
Current Taxes Real Property	\$ 2,620,000	\$ 2,576,497	98.34%	\$ 2,375,945	\$ 200,551	8.44% A
Delinquent Taxes Real Property	35,000	25,737	73.53%	27,308	(1,571)	-5.75%
Penalty & Interest	22,000	17,505	79.57%	15,879	1,626	10.24%
Sub-total	2,677,000	2,619,739	97.86%	2,419,132	200,607	8.29%
Sales Tax	1,810,000	1,448,334	80.02%	1,327,534	120,799	9.10% B
Fire Department Revenue:						
EMS fees	1,875,000	1,321,171	70.46%	1,418,662	(97,491)	-6.87% C
Fire/EMS interdepartmental fees	556,513	429,219	77.13%	463,086	(33,868)	-7.31% D
Misc Fire Revenue	20,200	74,496	368.79%	18,561	55,935	301.36% E
Sub-total Fire Revenue	2,451,713	1,824,886	74.43%	1,900,310	(75,423)	-3.97%
Planning and Zoning fees	86,070	98,985	115.00%	78,509	20,475	26.08%
Allocation Transfers In:						
Return on Investment	1,550,000	1,065,099	68.72%	1,074,457	(9,358)	-0.87%
In-Lieu of Property Tax	124,905	93,046	74.49%	90,386	2,660	2.94%
In-Lieu of franchise	208,175	155,076	74.49%	150,643	4,433	2.94%
Admin Allocations	817,078	545,045	66.71%	545,350	(305)	-0.06%
Shop Allocations	54,819	40,532	73.94%	40,115	417	1.04%
Sub-total Allocation Transfers	2,754,977	1,898,797	68.92%	1,900,952	(2,154)	-0.11%
Trash Collections	1,011,070	777,334	76.88%	733,989	43,345	5.91% F
Police Department Revenue:						
Interlocal School Resource Officers	281,068	281,068	100.00%	277,193	3,876	1.40%
Misc PD Revenue	10,700	5,695	53.23%	9,983	(4,288)	-42.95%
Sub-total Police Department Rev	291,768	286,764	98.28%	287,175	(412)	-0.14%
Municipal Court Fines	115,000	81,339	70.73%	87,857	(6,519)	-7.42%
Other taxes and franchise fees	155,000	123,851	79.90%	143,100	(19,248)	-13.45%
BEDC payments for service	85,000	63,750	75.00%	63,750	-	0.00%
Rental Fees	32,600	25,612	78.56%	24,144	1,468	6.08%
Interest Income	67,000	24,815	37.04%	36,710	(11,895)	-32.40%
Misc Revenue	2,500	19,492	779.68%	39,730	(20,238)	-50.94% G
Transfer from Hotel Motel fund	50,000	-	0.00%	40,000	(40,000)	-100.00% H
Use of Fund Balance	2,332,000	1,169,661	50.16%	635,551	534,109	84.04% I
Total Revenue	\$ 13,921,698	\$ 10,463,358	75.16%	\$ 9,718,445	\$ 744,913	7.66%
<i>Total Revenue less fund balance</i>	<i>\$ 11,589,698</i>	<i>\$ 9,293,698</i>	<i>80.19%</i>	<i>\$ 9,082,893</i>	<i>\$ 210,804</i>	<i>2.32%</i>

OPERATING EXPENSES

Personnel Costs						
Mayor & Council	\$ -	\$ -		\$ -	\$ -	#DIV/0!
Admin	918,839	622,705	67.77%	570,796	51,909	9.09% J
Police	1,944,683	1,511,694	77.73%	1,384,210	127,484	9.21% K
Municipal Court	33,191	26,624	80.21%	25,741	883	3.43%
Fire/EMS	2,874,391	2,205,589	76.73%	2,057,224	148,365	7.21% L
Streets	560,478	407,246	72.66%	289,896	117,350	40.48% M
Parks	409,577	281,423	68.71%	229,296	52,127	22.73% N
Development Services	334,298	240,570	71.96%	218,559	22,011	10.07%
City Shop	73,388	55,591	75.75%	54,567	1,024	1.88%
Community Development	-	-		-	-	#DIV/0!
Sub-total	7,148,845	5,351,443	74.86%	4,830,289	521,154	10.79%
Supplies						
Mayor & Council	1,200	860	71.64%	460	399	86.72%
Admin	80,450	56,462	70.18%	59,947	(3,485)	-5.81%
Police	168,750	120,647	71.49%	115,573	5,074	4.39%
Municipal Court	3,850	2,577	66.93%	2,157	420	19.48%
Fire/EMS	221,900	142,864	64.38%	152,005	(9,141)	-6.01%
Sanitation	1,000	-	0.00%	16,161	(16,161)	-100.00% O
Streets	48,900	48,725	99.64%	33,699	15,026	44.59%
Parks	64,200	33,140	51.62%	44,599	(11,459)	-25.69%
Development Services	8,100	6,464	79.80%	11,047	(4,583)	-41.48%
City Shop	20,200	14,488	71.72%	14,271	217	1.52%
Community Development	-	-		-	-	#DIV/0!
Sub-total	618,550	426,227	68.91%	449,919	(23,692)	-5.27%
Repairs & Maintenance						
Mayor & Council	4,000	2,698	67.45%	2,743	(45)	-1.65%

% of year completed: 75.00

GENERAL FUND	ANNUAL BUDGET 2019-2020	ACTUAL FYTD JUN 2020	% OF BUDGET	PY ACTUAL FYTD JUN 2019	VARIANCE OVER PY	% OVER PY
Admin	93,000	62,921	67.66%	63,356	(435)	-0.69%
Police	63,500	68,677	108.15%	61,736	6,940	11.24%
Municipal Court	5,500	6,523	118.59%	5,302	1,220	23.01%
Fire/EMS	122,500	89,697	73.22%	85,572	4,125	4.82%
Sanitation	-	-		-	-	
Streets	70,000	81,090	115.84%	21,811	59,279	271.79% P
Parks	53,750	37,200	69.21%	33,228	3,973	11.96%
Development Services	5,250	3,258	62.05%	4,114	(856)	-20.81%
City Shop	10,500	6,893	65.64%	7,191	(298)	-4.14%
Community Development	-	-		-	-	
Galloway Hammond	5,000	145	2.90%	3,204	(3,059)	-95.47%
Sub-total	433,000	359,101	82.93%	288,256	70,845	24.58%
Services/Other						
Mayor & Council	19,250	6,371	33.10%	4,944	1,428	28.88%
Admin	550,095	392,352	71.32%	427,259	(34,907)	-8.17% Q
Police	138,413	111,305	80.42%	103,075	8,230	7.98%
Municipal Court	19,300	18,417	95.43%	18,604	(187)	-1.00%
Fire/EMS	294,221	199,053	67.65%	198,739	314	0.16%
Sanitation	845,438	649,239	76.79%	607,396	41,844	6.89% F
Streets	2,000	1,724	86.21%	1,670	55	3.27%
Parks	126,200	84,926	67.30%	85,366	(439)	-0.51%
Development Services	57,500	43,492	75.64%	54,610	(11,118)	-20.36%
City Shop	5,550	4,092	73.72%	4,202	(110)	-2.62%
Community Development	-	-		-	-	#DIV/0!
Sub-total	2,057,967	1,510,972	73.42%	1,505,864	5,108	0.34%
Transfers to Self-funded						
Mayor & Council	-	-		-	-	
Admin	-	-		-	-	
Police	169,650	127,238	75.00%	113,192	14,046	12.41%
Municipal Court	-	-		-	-	
Fire/EMS	310,411	232,809	75.00%	191,122	41,687	21.81% R
Sanitation	-	-		-	-	
Streets	58,100	43,575	75.00%	57,345	(13,770)	-24.01%
Parks	42,449	31,837	75.00%	33,853	(2,016)	-5.96%
Development Services	-	-		-	-	
City Shop	-	-		-	-	
Community Development	-	-		-	-	
Sub-total	580,610	435,458	75.00%	395,512	39,946	10.10%
Capital Outlay						
Admin	-	-		-	-	#DIV/0!
Police	6,000	-	0.00%	23,265	(23,265)	-100.00% S
Parks	-	-		-	-	#DIV/0!
Sub-total	6,000	-	0.00%	23,265	(23,265)	-100.00%
Transfer to Golf - Admin & Op Subsidy	300,527	206,541	68.73%	192,994	13,547	7.02%
YMCA Operating Subsidy	100,000	75,000		75,000	-	0.00%
CAPITAL/OTHER EXP (USES OF FUND BAL)						
Transfer to Gen Cap Project Fund	2,232,000	981,090	43.96%	504,095	476,994	94.62%
Transfer to Golf Cap Project Fund	100,000	89,941	89.94%	66,706	23,235	34.83%
Transfer to Self Funded	-	-		-	-	#DIV/0!
Transfer to Debt Service	-	-	#DIV/0!	-	-	
Coronavirus Expenses	-	98,630		-	98,630	(98,630)
Development Services Staffing	-	-		64,750	(64,750)	
Sub-total	2,332,000	1,169,661	50.16%	635,551	534,109	84.04% I
Total Expenses	\$ 13,577,499	\$ 9,534,402	70.22%	\$ 8,396,650	\$ 1,137,752	13.55%
<i>Total Expenses less capital/other</i>	<i>\$ 11,245,499</i>	<i>\$ 8,364,741</i>	<i>74.38%</i>	<i>\$ 7,761,098</i>	<i>\$ 603,643</i>	<i>7.78%</i>
Net Profit (Loss)	\$ 344,199	\$ 928,956	269.89%	\$ 1,321,795	\$ (392,839)	-29.72%

A Increase over last year expected due to increased appraisal values and new additions. We've collected 98% of budget to date.

B The increase is mainly due to the changes in sales tax compliance laws for remote sellers and marketplace facilitators that went into effect on October 1, 2019.

Collections have been up every month except April because of a state audit refund in the amount of \$25K issued to a large retailer. There is about a two month delay in sales tax collections so June's collections are from April sales.

C EMS transport revenues are down because the coronavirus is impacting the number of EMS calls and collections. EMS call volume dropped significantly in April but did increase in May and June. (See chart on page 5).

D Payment timing difference from last year.

E Increase due to receipt of \$58,074 stimulus grant from HRSA (Health Resources Service Administration) for lost EMS transport revenues.

F Trash collections and expenses are up over last year as expected due to 3% increase in rates and added services.

G Misc Revenues are down mainly because in the prior year we received a larger than normal TML insurance refund from annual worker's comp audit.

% of year completed: 75.00

GENERAL FUND

ANNUAL BUDGET 2019-2020	ACTUAL FYTD JUN 2020	% OF BUDGET	PY ACTUAL FYTD JUN 2019	VARIANCE OVER PY	% OVER PY
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H Prior year received transfer from Hotel Motel fund to cover overtime of employees working city events. Most events have been cancelled this year due to Covid-19 and Hotel Motel collections are down significantly.

I Fund Balance is used to offset transfers to the Capital Project Fund or other projects approved by council; net effect to operations is \$0.

J Personnel costs for Admin are up over last year mainly because the Human Resources Director position was added and filled in October and the Assistant City Manager's position was added and filled in March.

K Personnel costs for Police are in line with budget but are up over last year because during the prior year salaries came in under budget due to higher turnover, additional salary increases were added to the budget to make sure officers were in line with current pay scales, and the benefit pay out to retired Chief.

L Personnel costs for Fire are on track with budget but are up from last year mainly because added 3 staff positions and because of budgeted salary increases.

M Personnel costs for Streets are in line with budget but up from last year mainly because added 2 staff positions mid year last year and because of budgeted salary increases.

N Personnel costs for Parks are in line with budget but up over last year because during the prior year salaries came in under budget due to higher turnover and because of budgeted salary increases.

O Allocation change was made in the current year. Previously utility billing supplies were being allocated to the General, Electric, and Water funds; now those supplies are only being allocated to the Electric and Water funds. (Trash accounts for less than 5% of utility revenues, therefore, not material to the allocation).

P Vehicle R&M are up due to transmission repair costs for the Maintainer in the amount of \$26K and clutch repairs to tractor for \$5K. In addition, street maintenance is maintenance is up due to striping.

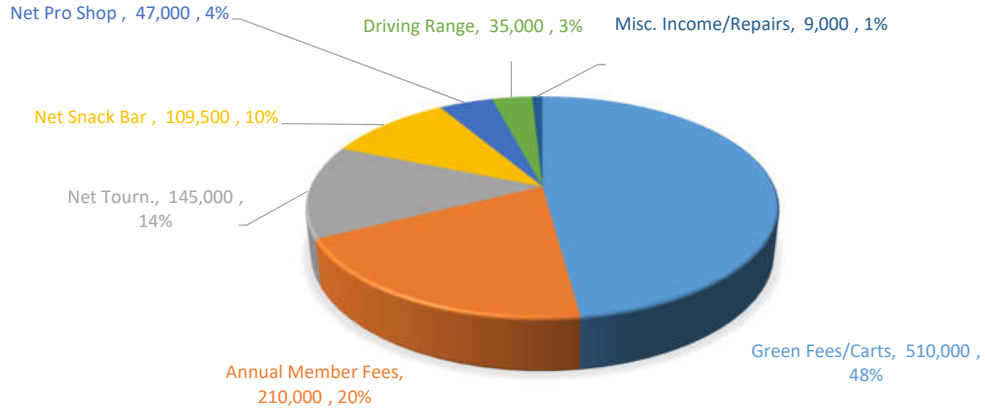
Q Insurance expense is down due to payment timing difference and attorney costs are down.

R Transfers for new equipment and vehicles have increased from last year but are on track with budget.

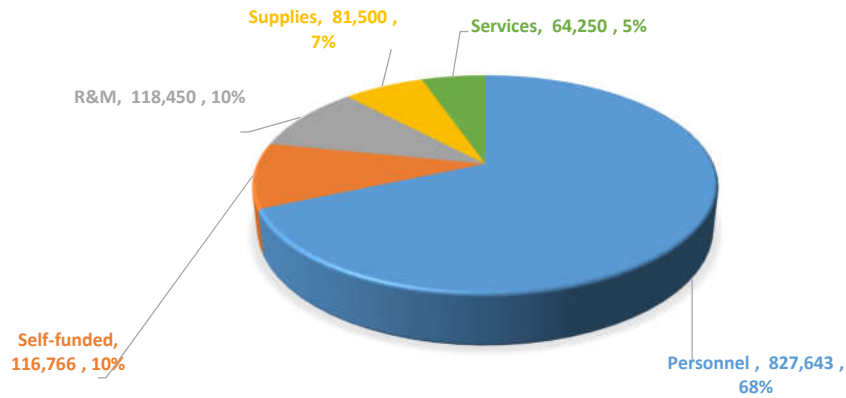
S During the prior year, the City purchased "in car" video systems with cameras and body cameras for police officers.

GOLF COURSE BUDGET 2019-20

NET REVENUES \$1,065,500
(EXCLUDES TRANSFERS FROM GENERAL FUND)



NET EXPENSES \$1,208,609
(EXCLUDES ADMIN ALLOCATION)

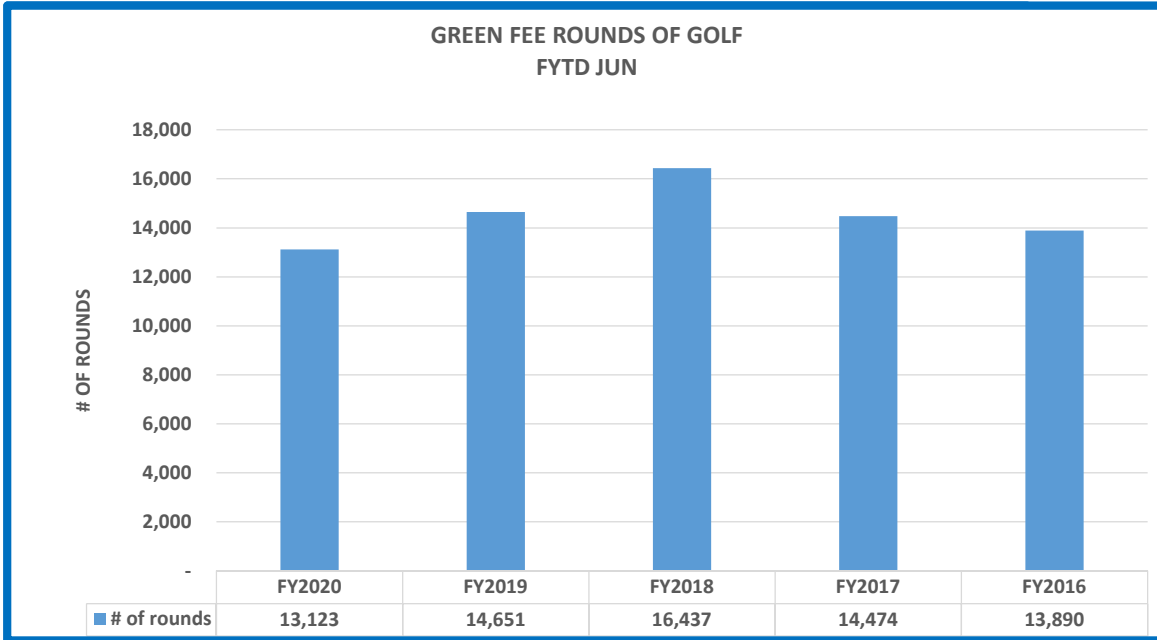


GOLF COURSE FUND DASHBOARD

CURRENT RESULTS COMPARISON

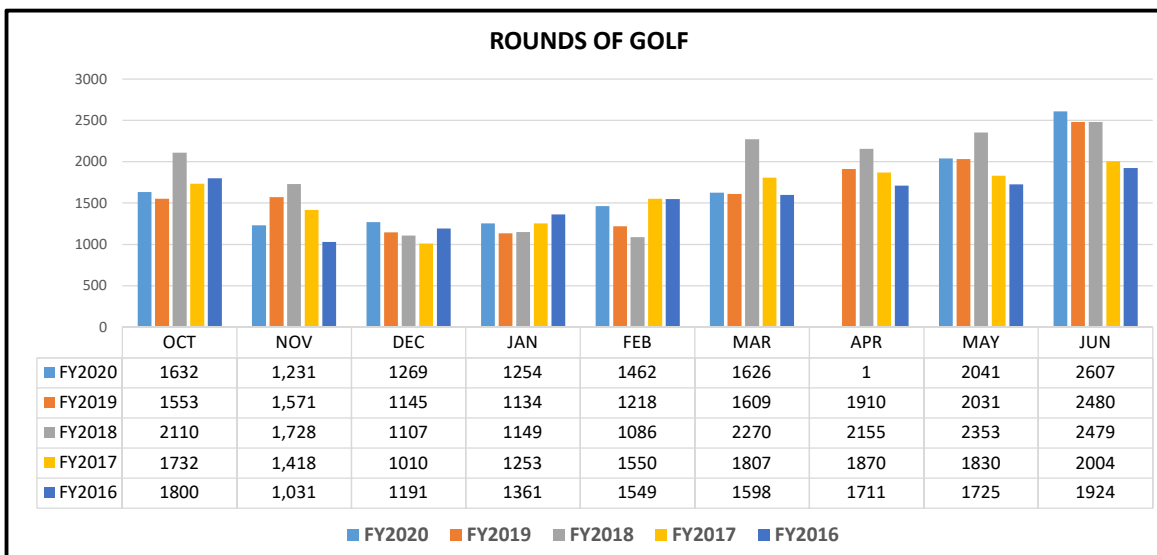
	ANNUAL BUDGET	ACTUAL FYTD JUN 2020	% OF BUDGET	PRIOR YR FYTD JUN 2019	VARIANCE OVER PY	% OVER PY
REV (net of cogs/tourn exp)	\$ 1,222,918	\$ 819,626	67.02%	\$ 899,399	\$ (79,773)	-8.87%
EXPENSES	1,366,027	936,501	68.56%	997,844	(61,343)	-6.15%
PROFIT (LOSS)	\$ (143,109)	\$ (116,875)	81.67%	\$ (98,445)	\$ (18,430)	18.72%

TABLES/CHARTS



Rounds of Golf*	OCT - JUN
2019-2020	13,123
2018-2019	14,651
OVER (UNDER)	(1,528)
	-10.43%

*Does not include annual dues or tournament rounds played.



% of year completed: 75.00

GOLF COURSE	ANNUAL BUDGET 2019-2020	ACTUAL FYTD JUN 2020	% OF BUDGET	PRIOR YEAR FYTD JUN 2019	VARIANCE OVER PY	% OVER PY
REVENUE						
<u>Charges for Services</u>						
Green Fees/Cart Rentals	\$ 510,000	\$ 348,133	68.26%	\$ 358,349	\$ (10,216)	-2.85% A
Prepaid Green Fees/ Annual Cart Rentals/ Trail fees and Cart Storage	210,000	205,538	97.88%	201,282	4,256	2.11%
Net Tournament	145,000	57,411	39.59%	99,750	(42,339)	-42.44% B
Pavilion Revenue	500	600	-	600	-	0.00%
Driving Range	35,000	24,170	69.06%	25,284	(1,114)	-4.40%
Net Charges for Services	900,500	635,853	70.61%	685,265	(49,412)	-7.21%
<u>Sales less Cost of Goods Sold</u>						
Pro Shop Sales	184,000	116,220		137,805	(21,585)	
Cost of Merchandise	137,000	87,702		101,393	(13,692)	
Net Pro Shop Sales	47,000	28,518	60.68%	36,411	(7,893)	-21.68%
Snack Bar/Beer Cart Sales	242,000	134,601		172,421	(37,820)	
Cost of Merchandise	132,500	77,043		95,855	(18,812)	
Net Snack Bar/Beer Cart Sales	109,500	57,558	52.56%	76,566	(19,008)	-24.83% C
<u>Transfer - Overhead</u>	157,418	89,666	56.96%	94,549	(4,883)	-5.16%
<u>Misc. Income/Repairs</u>	8,500	8,032	94.49%	6,609	1,423	21.53%
Total Revenue	\$ 1,222,918	\$ 819,626	67.02%	\$ 899,399	\$ (79,773)	-8.87%
EXPENSES						
Personnel Costs	\$ 827,643	\$ 584,368	70.61%	\$ 604,659	\$ (20,291)	-3.36% D
Supplies	81,500	48,926	60.03%	57,048	(8,122)	-14.24%
Repairs & Maintenance	118,450	81,800	69.06%	73,173	8,627	11.79%
Services	64,250	44,167	68.74%	47,513	(3,346)	-7.04%
Transfer to Self funded equipment	116,766	87,575	75.00%	120,902	(33,327)	-27.57% E
Admin Allocation	157,418	89,666	56.96%	94,549	(4,883)	-5.16%
Total Expenses	\$ 1,366,027	\$ 936,501	68.56%	\$ 997,844	\$ (61,343)	-6.15%
Net Profit (Loss)	\$ (143,109)	\$ (116,875)	81.67%	\$ (98,445)	\$ (18,430)	18.72%
Operating Subsidy from General Fund	\$ 143,109	\$ 116,875	81.67%	\$ 98,445	\$ 18,430	
Net Profit (Loss)	\$ -	\$ -		\$ -	\$ 0	

A. Revenues are down because the golf course was closed to the public on March 26th because of the coronavirus. It remained closed for the entire month of April and reopened on May 1st in a limited capacity to comply with social distancing guidelines.

However, on March 24th, the Council did approve a rate increase of \$2.00 in green fees, cart rentals, and range balls which going forward will help offset the decrease in revenues from the course closure.

B. Tournaments were cancelled beginning in March due to Covid-19. Beginning in June a few tournaments have been scheduled but most have remained cancelled.

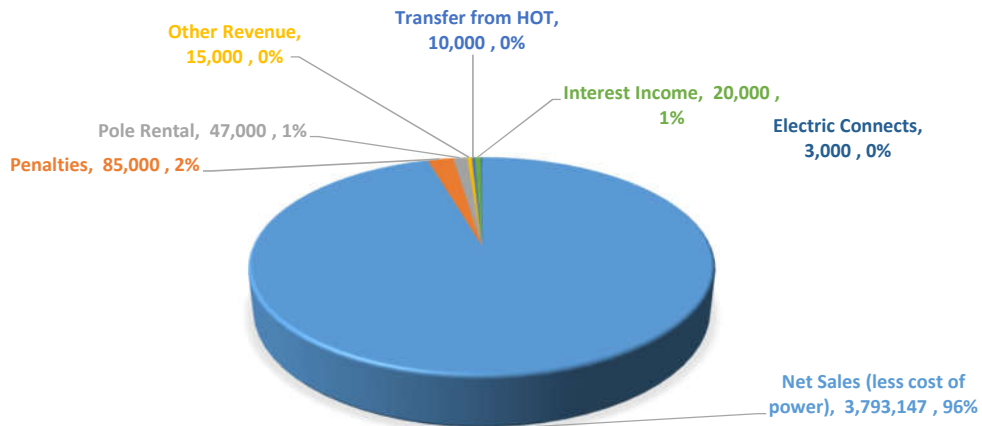
C. Snack Bar sales are down due to the course closure and fewer tournaments because of the coronavirus.

D. Personnel costs are down from last year and the budget mainly because some of the part-time positions were furloughed during the course closure. In addition, there is one vacant temporary maintenance position.

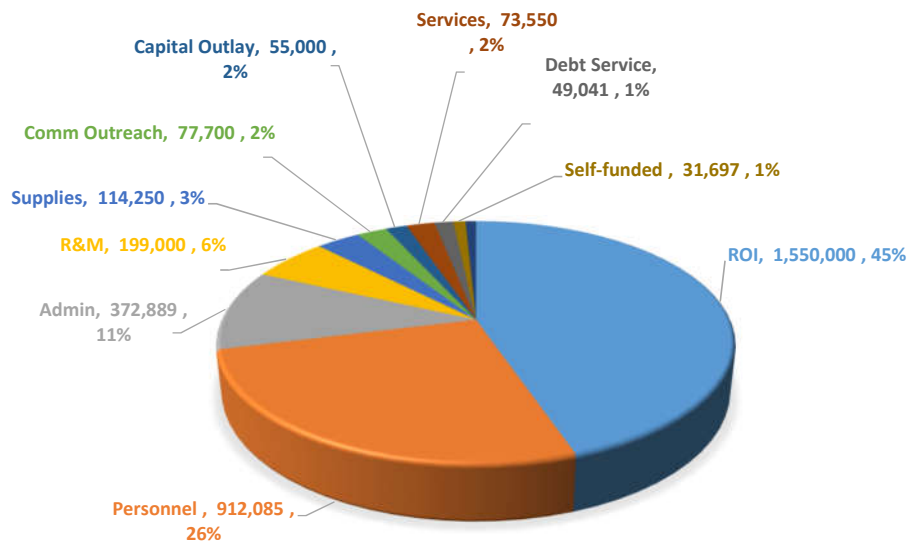
E. Decrease in equipment purchases due to the early pay off of debt at the end of last year; on track with budget.

ELECTRIC FUND ORIGINAL BUDGET 2019-20

NET REVENUES \$3,973,147
(EXCLUDES USE OF FUND BALANCE)



NET EXPENSES \$3,462,621
(EXCLUDES XFER TO CAPITAL FUND)

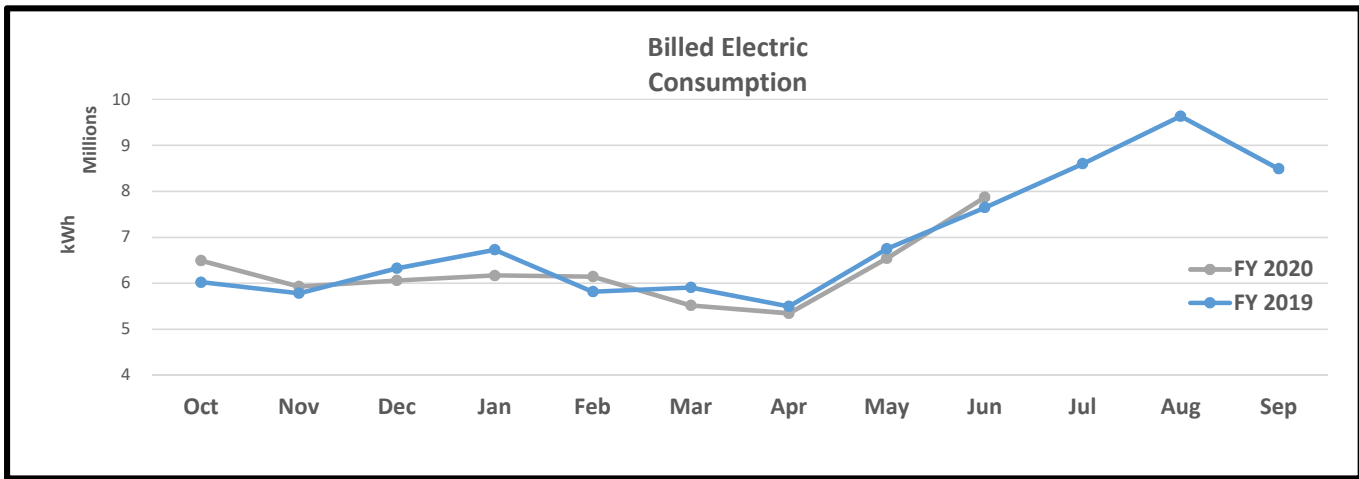


ELECTRIC FUND DASHBOARD

CURRENT RESULTS COMPARISON

	ANNUAL BUDGET	ACTUAL FYTD JUN 2020	% OF BUDGET	PRIOR YR FYTD JUN 2019	VARIANCE OVER PY	% OVER PY
REV (less cogs and fund bal)	\$ 3,973,147	\$ 3,074,211	77.37%	\$ 2,745,116	\$ 329,095	11.99%
EXP (less cogs and cap xfers)	3,462,621	2,379,774	68.73%	2,316,187	63,587	2.75%
PROFIT (LOSS)	\$ 510,526	\$ 694,437	136.02%	\$ 428,929	\$ 265,508	61.90%

TABLES/CHARTS



FYTD 2020	56,047,107
FYTD 2019	56,446,741
ytd variance	(399,634)
% variance	-0.71%

City of Burnet
Financial Report
FYTD June 2020

% of year completed: 75.00

ELECTRIC FUND	ANNUAL BUDGET 2019-2020	ACTUAL FYTD JUN 2020	% OF BUDGET	PRIOR YEAR FYTD JUN 2019	VARIANCE OVER PY	% OVER PY
REVENUE						
Electric Sales	\$ 8,670,051	\$ 6,096,846		\$ 6,181,467	\$ (84,622)	
Cost of Power	4,876,904	3,486,140		3,537,473	(51,333)	
Net Sales	3,793,147	2,610,706	68.83%	2,643,994	(33,288)	-1.26% A
Penalties	85,000	31,761	37.37%	62,721	(30,960)	-49.36% B
Electric Connects	3,000	12,541	418.04%	9,748	2,794	28.66%
Pole Rental	47,000	67,439	143.49%	-	67,439	
Other Revenue	15,000	335,837	2238.91%	9,307	326,530	3508.41% D
Interest Income	20,000	15,928	79.64%	16,650	(722)	-4.34%
Transfer from HOT	10,000	-	0.00%	2,697	(2,697)	
Use of Fund Balance	75,000	45,446	60.59%	22,699	22,746	100.21%
Total Revenue	\$ 4,048,147	\$ 3,119,657	77.06%	\$ 2,767,815	\$ 351,841	12.71%
<i>Total Revenue less fund balance</i>	<i>\$ 3,973,147</i>	<i>\$ 3,074,211</i>	<i>77.37%</i>	<i>\$ 2,745,116</i>	<i>\$ 329,095</i>	<i>11.99%</i>
EXPENSES						
Personnel Costs	\$ 912,085	\$ 669,383	73.39%	\$ 642,995	\$ 26,388	4.10% E
Supplies	114,250	81,636	71.45%	67,523	14,113	20.90% F
Repairs & Maintenance	199,000	98,864	49.68%	88,106	10,758	12.21%
Services	73,550	37,277	50.68%	38,397	(1,119)	-2.92%
Transfer to Self-funded equipment	31,697	23,773	75.00%	33,688	(9,915)	-29.43%
Community Outreach	77,700	61,214	78.78%	57,909	3,306	5.71%
Capital Outlay	55,000	25,198	45.82%	10,258	14,940	145.64% G
Transfer to Capital Project Fund	75,000	45,446	60.59%	22,699	22,746	100.21%
Transfers to Debt Service	49,041	36,781	75.00%	35,422	1,359	3.84%
Transfer to GF - ROI	1,550,000	1,065,099	68.72%	1,074,457	(9,358)	-0.87%
Transfer to GF- Admin Allocation	372,889	260,283	69.80%	247,376	12,907	5.22%
Transfer to GF- Shop Allocation	27,409	20,266	73.94%	20,058	208	1.04%
Total Expenses	\$ 3,537,621	\$ 2,425,220	68.56%	\$ 2,338,887	\$ 86,333	3.69%
<i>Total Expenses less xfers to capital project</i>	<i>\$ 3,462,621</i>	<i>\$ 2,379,774</i>	<i>68.73%</i>	<i>\$ 2,316,187</i>	<i>\$ 63,587</i>	<i>2.75%</i>
Net Profit (Loss)	\$ 510,526	\$ 694,437	136.02%	\$ 428,929	\$ 265,508	61.90%

A Net electric sales are down slightly because ytd consumption is down slightly (less than 1%).

B. Penalties for late payments and reconnect fees were waived in March, April, May, and June due to COVID-19.

C. Timing difference - Annual pole rental invoices were sent out earlier this year than last year. In addition, the prior year delinquent payments were collected from Charter and Frontier.

D. Includes \$316,276.48 of over under FPCR credit received from LCRA received in October and November.

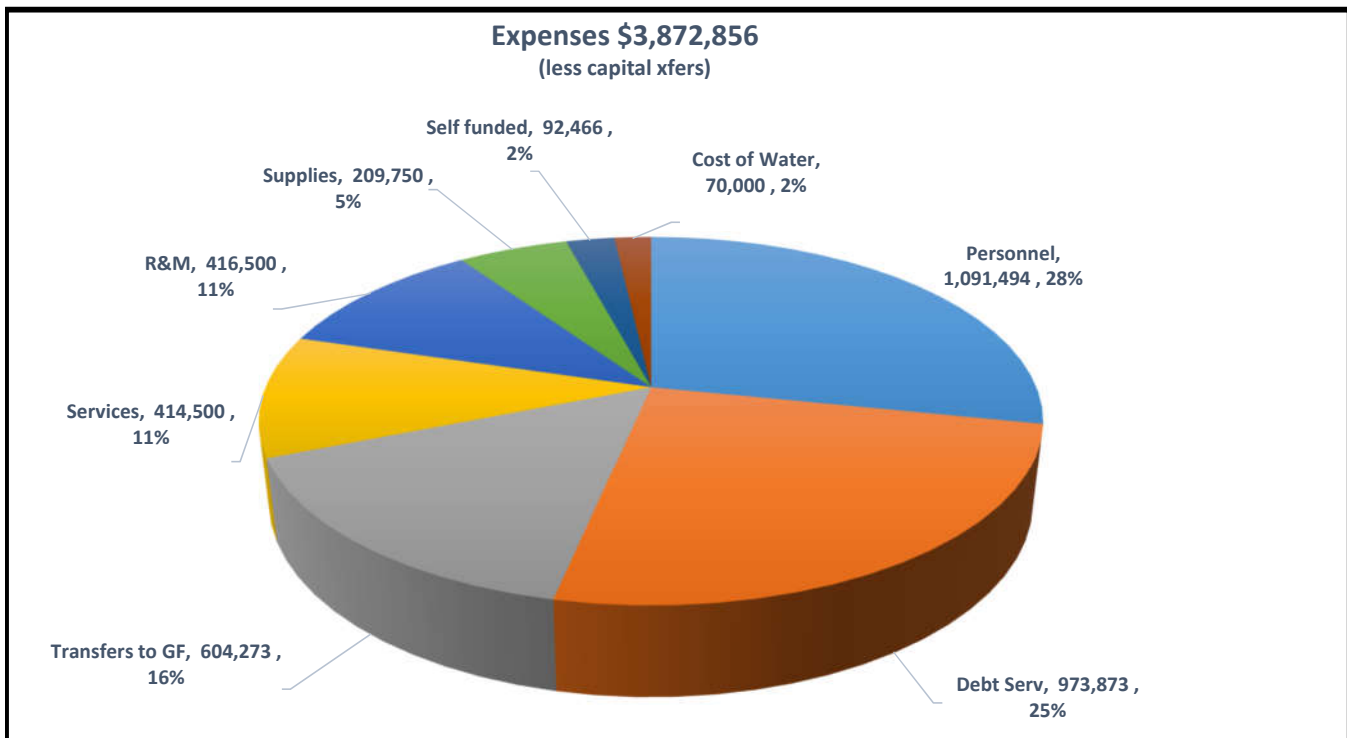
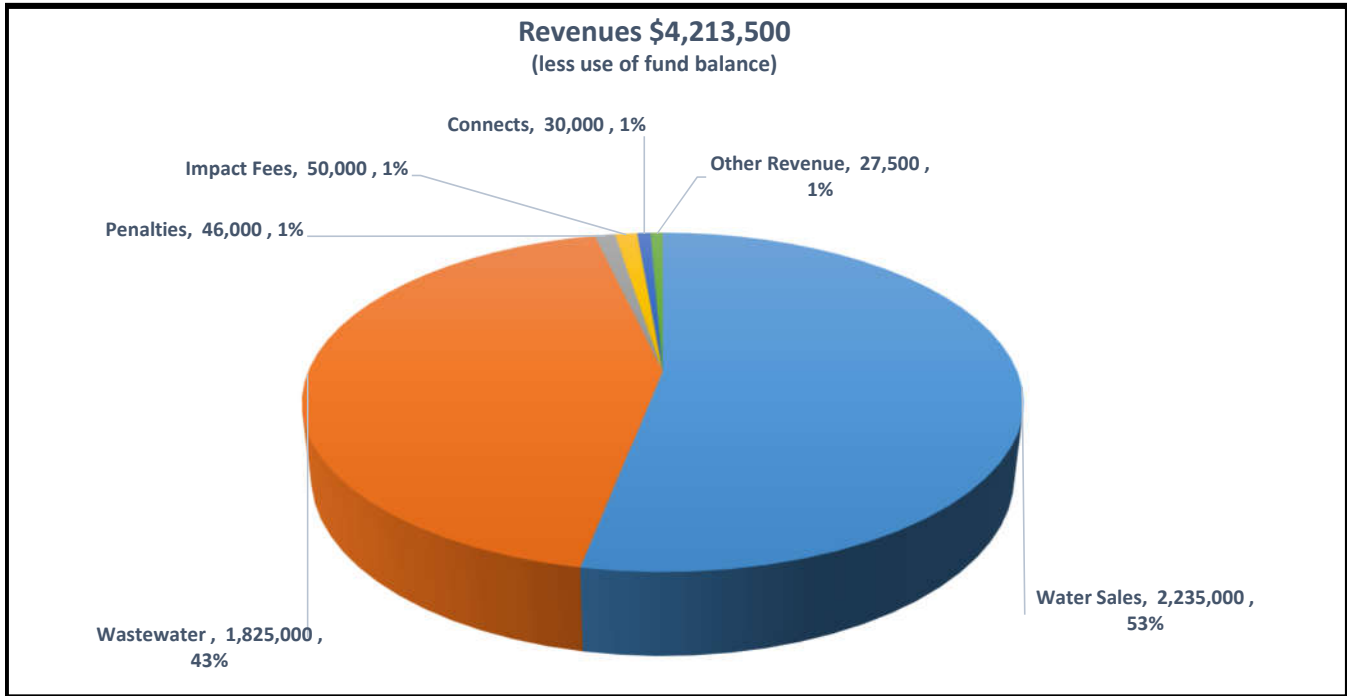
Last year LCRA's actual fuel and purchase power costs came in substantially under budget due to strong summer outcomes and generation margins. Customers were refunded \$35M and Burnet's share was \$474,414.72 received in three equal payments from Sep - Nov.

E. Personnel costs are up over last year due to increases given for the employee training program; tracking well with budget.

F. Includes credit card fees which are up due to COVID-19, more customers paying with credit cards.

G. Purchase of new back up meters for industrial customer.

WATER/WW FUND ORIGINAL BUDGET 2019-20

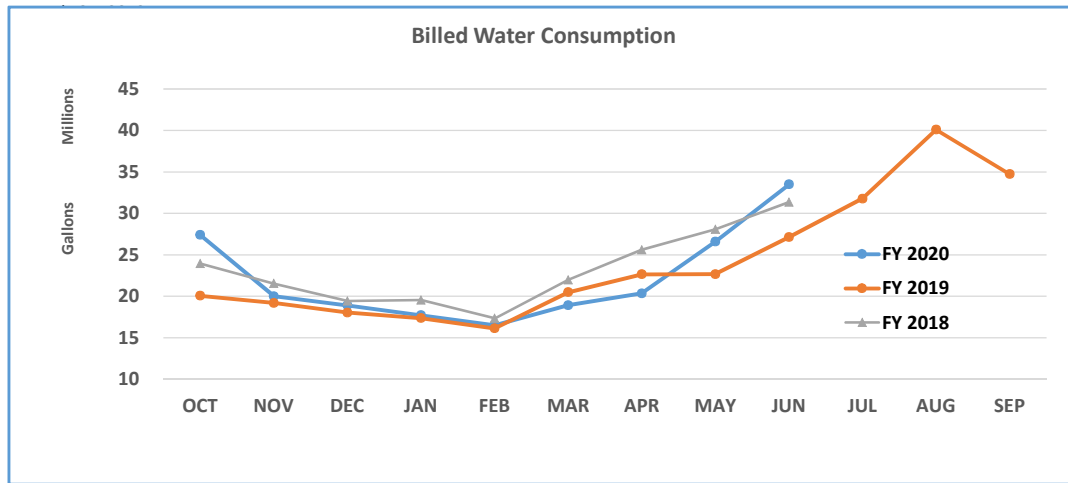


WATER/WW FUND DASHBOARD

CURRENT RESULTS COMPARISON

	ANNUAL BUDGET	ACTUAL FYTD JUN 2020	% OF BUDGET	PRIOR YR FYTD JUN 2019	VARIANCE OVER PY	% OVER PY
REV (less use of fund bal)	\$ 4,213,500	\$ 3,101,522	73.61%	\$ 3,012,869	\$ 88,653	2.94%
EXP (less capital xfers)	3,872,856	2,650,151	68.43%	2,692,491	(42,340)	-1.57%
PROFIT (LOSS)	\$ 340,644	\$ 451,371	132.51%	\$ 320,378	\$ 130,993	40.89%

TABLES/CHARTS



Billed Consumption in gallons:

FYTD 2020	199,785,044
FYTD 2019	183,616,487
Variance	16,168,557
% variance	8.81%

City of Burnet
Financial Report
FYTD June 2020

% of year completed: 75.00

WATER/WASTEWATER	ANNUAL BUDGET 2019-2020	ACTUAL FYTD JUN 2020	% OF BUDGET	PRIOR YEAR FYTD JUN 2019	VARIANCE OVER PY	% OVER PY	
REVENUE							
Water Sales	\$ 2,235,000	\$ 1,666,848	74.58%	\$ 1,555,663	\$ 111,185	7.15%	A
Wastewater Sales	1,825,000	1,372,330	75.20%	1,369,995	2,335	0.17%	
Penalties	46,000	18,677	40.60%	33,623	(14,946)	-44.45%	B
Water/Sewer Connects	30,000	20,123	67.08%	24,875	(4,752)	-19.10%	
Irrigation Revenue	2,500	-	0.00%	2,250	(2,250)	-100.00%	
Other Revenue	4,000	9,281	232.04%	8,704	578	6.64%	
Interest Income	21,000	14,263	67.92%	17,759	(3,496)	-19.69%	
Use Impact Fees	50,000	-	0.00%	-	-		
Use of Fund Balance	185,000	133,396	72.11%	26,423	106,973		
Total Revenue	\$ 4,398,500	\$ 3,234,918	73.55%	\$ 3,039,292	\$ 195,626	6.44%	
<i>Total Revenue less fund balance</i>	<i>\$ 4,213,500</i>	<i>\$ 3,101,522</i>	<i>73.61%</i>	<i>\$ 3,012,869</i>	<i>\$ 88,653</i>	<i>2.94%</i>	
EXPENSES							
Personnel Costs	\$ 1,091,494	\$ 771,468	70.68%	\$ 768,258	\$ 3,210	0.42%	
Supplies	209,750	128,257	61.15%	133,276	(5,020)	-3.77%	
Repairs & Maintenance	416,500	202,950	48.73%	281,999	(79,050)	-28.03%	C
Services	414,500	259,352	62.57%	296,469	(37,117)	-12.52%	D
Transfer to Self-funded equipment	92,466	69,350	75.00%	58,634	10,717	18.28%	
Cost of Water	70,000	45,116	64.45%	41,820	3,296	7.88%	
Transfers to Capital Fund	185,000	133,396	72.11%	26,423	106,973		
Capital Outlay	-	5,777		-	5,777	#DIV/0!	
Transfers to Debt Service	973,873	730,704	75.03%	680,045	50,660	7.45%	E
Transfer to GF - In Lieu of Property Tax	124,905	93,046	74.49%	90,386	2,660	2.94%	
Transfer to GF - In Lieu of Franchise	208,175	155,076	74.49%	150,643	4,433		
Transfer to GF- Admin Allocation	243,783	168,791	69.24%	170,903	(2,112)	-1.24%	
Transfer to GF- Shop Allocation	27,410	20,266	73.94%	20,058	208	1.04%	
Total Expenses	\$ 4,057,856	\$ 2,783,548	68.60%	\$ 2,718,914	\$ 64,634	2.38%	
<i>Total Expenses less xfers to capital project</i>	<i>\$ 3,872,856</i>	<i>\$ 2,650,151</i>	<i>68.43%</i>	<i>\$ 2,692,491</i>	<i>\$ (42,340)</i>	<i>-1.57%</i>	
Net Profit (Loss)	\$ 340,644	\$ 451,371	132.51%	\$ 320,378	\$ 130,993	40.89%	

A Water sales are up over prior year due to increased water consumption. Consumption is up 8.81%.

B. Penalties for late payments and reconnect fees were waived for March, April, May, and June due to COVID-19.

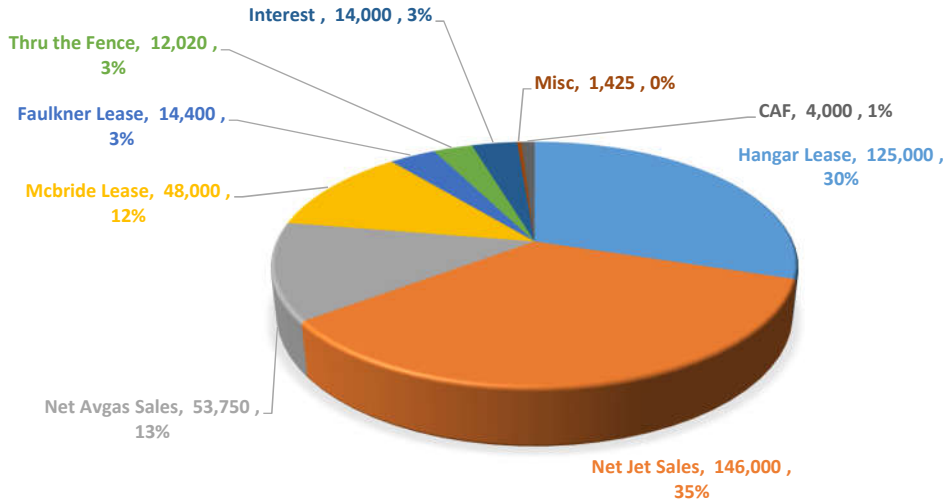
C R&M are down mainly because during the py several pump repairs were needed at both the water plant and sewer plant.

D Includes impact fee waivers which are down because construction in the Neighborhood Empowerment Zones (NEZ) are down. In addition plant permit renewal fees are down because last year the renewal was due (permit is renewed every 5 years).

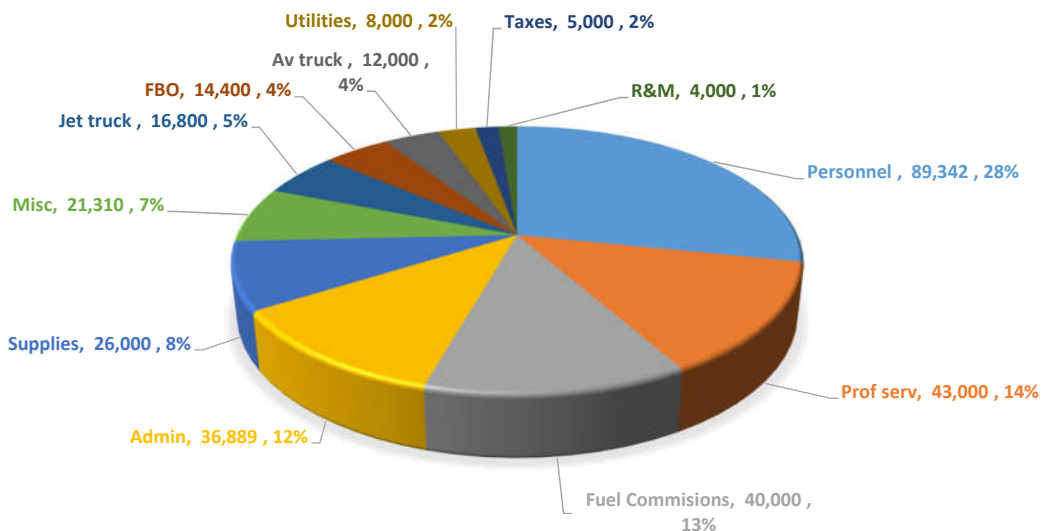
E Up over last year because additional debt was incurred for the Sewer Projects; expense is on track with budget.

AIRPORT FUND ORIGINAL BUDGET 2019-20

NET REVENUES \$418,595 (EXCLUDES USE OF FUND BALANCE)



NET EXPENSES \$316,741 (EXCLUDES XFER TO CAPITAL FUND)

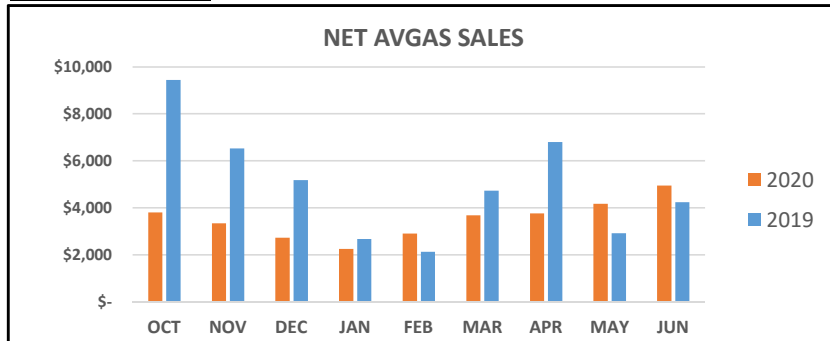


AIRPORT FUND DASHBOARD

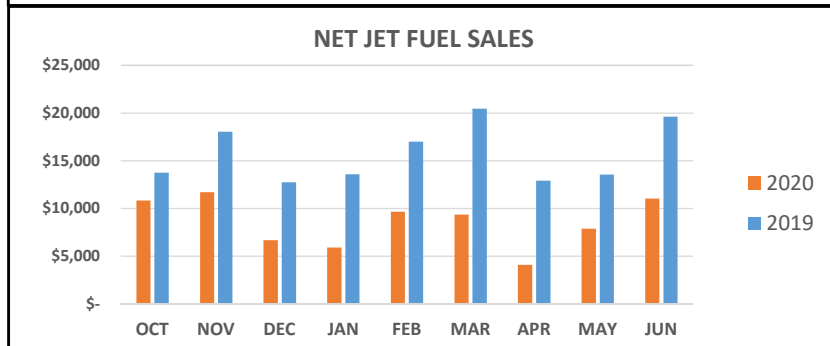
CURRENT RESULTS COMPARISON

	ANNUAL BUDGET	ACTUAL FYTD JUN 2020	% OF BUDGET	PRIOR YR FYTD JUN 2019	VARIANCE OVER PY	% OVER PY
REV (less fuel purchases and fund bal)	\$ 418,595	\$ 270,123	64.53%	\$ 340,968	\$ (70,845)	-20.78%
EXP (less fuel purchases and fund bal)	316,741	178,674	56.41%	195,020	(16,346)	-8.38%
PROFIT (LOSS)	\$ 101,854	\$ 91,449	89.78%	\$ 145,948	\$ (54,499)	-37.34%

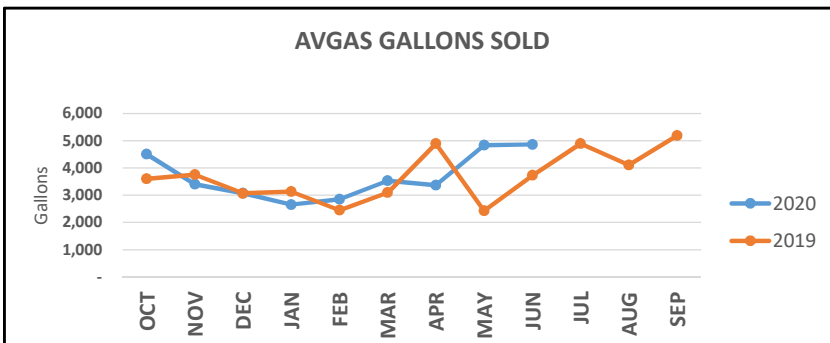
TABLES/CHARTS



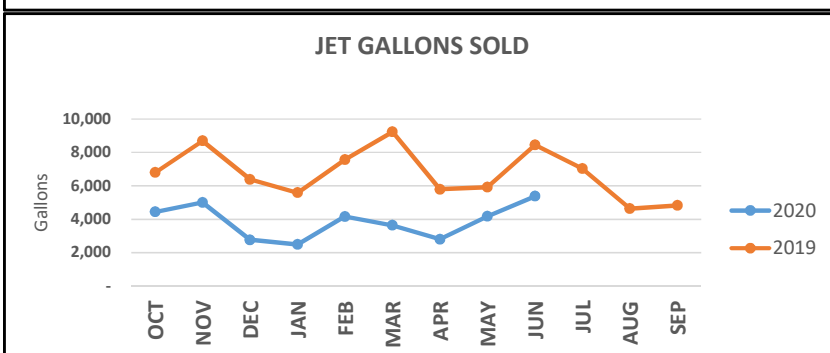
	2020	2019
AvSales	\$ 129,933.47	\$ 137,932.50
Av Purchases	98,292.03	93,250.67
Profit	\$ 31,641.44	\$ 44,681.83
%	24.35%	32.39%



	2020	2019
Jet Sales	\$ 147,269.55	\$ 298,588.81
Jet Purchases	70,144.97	156,889.57
Profit	\$ 77,124.58	\$ 141,699.24
%	52.37%	47.46%



Avgas Gallons Sold:	
FYTD 2020	33,099
FYTD 2019	30,184
Increase(decrease)	2,916
	9.66%



Jet Gallons Sold:	
FYTD 2020	34,820
FYTD 2019	64,412
Increase(decrease)	(29,592)
	-45.94%

City of Burnet
Financial Report
FYTD June 2020

% of year completed: 75.00

AIRPORT FUND	ANNUAL BUDGET 2019-2020	ACTUAL FYTD JUN 2020	% OF BUDGET	PRIOR YEAR FYTD JUN 2019	VARIANCE OVER PY	% OVER PY
REVENUE						
Av Gas Sales	\$ 215,000	\$ 129,933		\$ 137,933	\$ (7,999)	
Av Gas Purchases	161,250	98,292		93,251	5,041	
Net Sales	53,750	31,641	58.87%	44,682	(13,040)	-29.18%
Jet Gas Sales	355,000	147,270		298,589	(151,319)	
Jet Gas Purchases	209,000	70,145		156,890	(86,745)	
Net Sales	146,000	77,125	52.83%	141,699	(64,575)	-45.57% A
Contributions/Misc Rev	-	375		275	100	36.36%
Sign Rental Revenue	500	-	0.00%	-	-	
Penalties	775	450	58.06%	775	(325)	-41.94%
All Hangar Lease	125,000	94,552	75.64%	94,022	530	0.56%
CAF Admissions	4,000	3,282	82.05%	3,282	-	0.00%
Rental of Council Chambers	-	70	#DIV/0!	-	70	#DIV/0!
McBride Lease	48,000	34,724	72.34%	34,724	0	0.00%
Thru the Fence Lease	12,020	10,257	85.33%	-	10,257	#DIV/0!
Airport Parking Permit	150	1,520	1013.33%	120	1,400	1166.67%
Hanger Lease - Faulkner	14,400	10,800	75.00%	10,800	-	0.00%
Insurance Reimbursement	-	-	#DIV/0!	-	-	#DIV/0!
Interest Earned	14,000	5,327	38.05%	10,590	(5,263)	-49.70%
Use of Fund Balance	250,000	140,638	56.26%	224,490	(83,852)	B
Total Revenue	\$ 668,595	\$ 410,761	61.44%	\$ 565,458	\$ (154,697)	-27.36%
<i>Total Revenue less fund balance</i>	<i>\$ 418,595</i>	<i>\$ 270,123</i>	<i>64.53%</i>	<i>\$ 340,968</i>	<i>\$ (70,845)</i>	<i>-20.78%</i>
EXPENSES						
Personnel Costs	\$ 89,342	\$ 69,902	78.24%	\$ 72,232	\$ (2,330)	-3.23%
Supplies	26,000	9,070	34.89%	15,624	(6,554)	-41.95%
Repairs & Maintenance	4,000	260	6.49%	1,814	(1,555)	-85.69%
Contract Labor - FBO	14,400	10,800	75.00%	10,800	-	0.00%
Commission on Fuel Sal	40,000	27,659	69.15%	23,649	4,010	16.96%
Schools/Seminars	4,000	-	0.00%	3,957	(3,957)	
Insurance & Bonds	17,310	1,058	6.11%	7,668	(6,610)	-86.21%
Professional Services (Mowing Contract)	43,000	-	0.00%	42	(42)	
Property Taxes	5,000	6,632	132.64%	4,461	2,171	48.68%
Utilities	8,000	6,726	84.07%	5,814	912	15.69%
Av fuel truck lease	12,000	10,000	83.33%	9,000	1,000	11.11%
Jet fuel truck lease	16,800	14,000	83.33%	12,600	1,400	11.11%
Transfers to Debt Service	-	-		-	-	
Transfers to Capital/Uses of Fund Bal	250,000	140,638	56.26%	224,490	(83,852)	B
Admin Allocation	36,889	22,567	61.18%	27,360	(4,793)	-17.52%
Total Expenses	\$ 566,741	\$ 319,312	56.34%	\$ 419,510	\$ (100,198)	-23.88%
<i>Total Expense less xfers to capital project</i>	<i>\$ 316,741</i>	<i>\$ 178,674</i>	<i>56.41%</i>	<i>\$ 195,020</i>	<i>\$ (16,346)</i>	<i>-8.38%</i>
Net Profit (Loss)	\$ 101,854	\$ 91,449	89.78%	\$ 145,948	\$ (54,499)	-37.34%

A Jet gallons sold are down mainly because one of our largest customer has significantly reduced his trips to our airport.

B Fund Balance is used to offset transfers to the Capital Project Fund; net effect to operations is \$0.

City of Burnet
Financial Report
FYTD June 2020

OTHER FUNDS

	ANNUAL BUDGET 2019-2020	ACTUAL FYTD JUN 2020	% OF BUDGET	PRIOR YEAR FYTD JUN 2019	VARIANCE OVER PY	% OVER PY
HOTEL/MOTEL FUND						
Revenues	\$ 187,000	\$ 113,407	60.65%	\$ 238,686	\$ (125,279)	-52.49%
Expenses	178,098	130,335	73.18%	208,003	(77,668)	-37.34%
Net Profit (Loss)	<u>\$ 8,902</u>	<u>\$ (16,928)</u>		<u>\$ 30,683</u>	<u>\$ (47,611)</u>	
BEDC						
Revenues	\$ 1,600,000	\$ 1,361,914	85.12%	\$ 3,363,269	\$ (2,001,355)	-59.51%
Expenses	1,319,150	1,048,023	79.45%	2,212,773	(1,164,750)	-52.64%
Net Profit (Loss)	<u>\$ 280,850</u>	<u>\$ 313,891</u>		<u>\$ 1,150,496</u>	<u>\$ (836,605)</u>	
SELF FUNDED EQUIPMENT FUND						
Revenues	\$ 822,741	\$ 618,318	75.15%	\$ 656,687	\$ (38,368)	-5.84%
Expenses	646,591	117,528	18.18%	715,841	(598,313)	-83.58%
Net Profit (Loss)	<u>\$ 176,150</u>	<u>\$ 500,790</u>		<u>\$ (59,154)</u>	<u>\$ 559,945</u>	
DEBT SERVICE FUND						
Revenues	\$ 1,023,513	\$ 768,032	75.04%	\$ 715,900	\$ 52,132	7.28%
Expenses	1,022,914	805,274	78.72%	797,447	7,827	0.98%
Net Profit (Loss)	<u>\$ 599</u>	<u>\$ (37,242)</u>		<u>\$ (81,546)</u>	<u>\$ 44,304</u>	
INTEREST & SINKING DEBT FUND						
Revenues	\$ 376,661	\$ 388,151	103.05%	\$ 321,396	\$ 66,756	20.77%
Expenses	376,512	190,478	50.59%	175,972	14,506	8.24%
Net Profit (Loss)	<u>\$ 149</u>	<u>\$ 197,673</u>		<u>\$ 145,423</u>	<u>\$ 52,250</u>	

City of Burnet
Cash Investment Report
FYTD June 2020

Acct #	Bank	Account Name	Account Type	Balance JUNE 2020
Unrestricted Accounts				
984/2410	FSB	Operating Cash	Checking	\$ 906,577.24
		Less Claim on Cash for Airport		(11,654.58)
2329	FSB	Golf Course Petty Cash	Checking	1,573.97
2535	FSB	Operating Reserve	M/M	-
2352	FSB	Delaware Springs-Credit Card Acct	Checking	-
2378	FSB	Airport - Credit Card Acct	Checking	-
2386	FSB	Utility - Credit Card Acct	Checking	-
2469	FSB	Court - Credit Card Acct	Checking	-
2711100002	TexPool	Operating Reserve	Investment	4,926,319.75
Total Unrestricted				<u>\$ 5,822,816.38</u>

75 Day Reserve Requirement	3,308,000.00
Unrestricted Cash over 75 day reserve	<u>\$ 2,514,816.38</u>
90 Day Reserve Requirement	3,970,000.00
Unrestricted Cash over 90 day reserve	<u>\$ 1,852,816.38</u>

Restricted by Council

2711100004	TexPool	Capital Reserve	Investment	\$ 848,266.42
2711100011	TexPool	Capital Equipment Reserve	Investment	504,302.45
2711100012	TexPool	Capital - LCRA Credit	Investment	463,049.32
2188	FSB	Self Funded Equipment	M/M	757,700.91
2711100014	TexPool	Self Funded Equipment Reserve	Investment	501,056.47
Total Restricted by Council				<u>\$ 3,074,375.57</u>

Restricted by Purpose or Law

Acct #	Bank	Account Name	Account Type	Balance JUNE 2020
1453	FSB	Bond Reserve	M/M	\$ 390,518.69
2402	FSB	Hotel Motel	M/M	33,180.78
2711100005	TexPool	Hotel Motel	Investment	60,217.67
2451	FSB	Construction Account	Checking	
2485	FSB	PD Seizure	M/M	3,118.47
2493	FSB	Municipal Court Special Revenue	M/M	46,009.56
2519	FSB	Impact Fees - Water	M/M	154,921.15
2543	FSB	Airport Reserve	M/M	-
		Plus Airport Claim on Cash		11,654.58
2711100009	TexPool	Airport Reserve	Investment	620,421.52
2568	FSB	Benevolent Fund	Checking	-
2576	FSB	Interest & Sinking Acct	M/M	257,027.15
2584	FSB	Impact Fees - Wastewater	M/M	36,311.19
2592	FSB	BEDC	Super NOW	43,721.13
2711100008	TexPool	BEDC Project Fund	Investment	-
2711100010	TexPool	BEDC	Investment	629,035.58
2634	FSB	Benefit Trust Account	M/M	-
2675	FSB	Police Department Explorer Program	M/M	6,418.79
2691	FSB	Fire Department Explorer Program	M/M	4,594.12
3012	FSB	Franchise Fee Account	Super NOW	101,463.90
58776	FSB	Fire Dept. Community Acct	M/M	11,914.89
2711100007	TexPool	TWDB	Investment	1,191.06
2711100006	TexPool	TWDB	Investment	1,045.89
City of Burnet, Texas Combination Tax and Surplus Revenue Certificates of Obligation, Series 2010 Escrow Account				
143033000	US Bank		Investment	3,198.72
82-020-01-0	Bank of	City of Burnet 2012 TWDB Escrow	Investment	20,189.56
2711100013	TexPool	PD Bonds	Investment	-
62315	FSB	BEDC Bond Fund	Checking	132,932.21
62364	FSB	BEDC Project Fund	Checking	-
Total Restricted Cash				<u>\$ 2,569,086.61</u>

Total All Cash \$ 11,466,278.56

GENERAL CAPITAL PROJECT FUND					
DESCRIPTION	ORIGINAL BUDGET 2019-2020	AMENDED BUDGET 2019-2020	FYTD JUN ACTUAL	% complete	BALANCE FOR 2019-2020
CAPITAL PROJECTS:					
Server Upgrade	\$ 75,000	\$ 75,000	\$ 7,953	11%	\$ 67,047
Computers/New Furniture	15,000	15,000	11,838	79%	3,162
Incode 10 Upgrade	30,000	30,000	-	0%	30,000
Comprehensive Plan	50,000	50,000	-	0%	50,000
AC Unit Replacements	115,000	115,000	109,566	95%	5,434
Property Acquisitions	-	169,568	169,568	100%	-
Police Department Facility	5,000,000	4,800,000	3,255,256	68%	1,544,744
PD Tasers	12,000	12,000	10,619	88%	1,381
HCHS Animal Shelter	10,000	10,000	3,946	39%	6,054
PD K-9	20,000	20,000	1,800	9%	18,200
PD Radios	10,000	10,000	-	0%	10,000
Microchipping Program	10,000	10,000	4,615	46%	5,385
PD Vests	-	25,000	3,934	16%	21,066
Public Safety Mobile CAD	10,000	10,000	500	5%	9,500
FD Radios/Computers	20,000	20,000	-	0%	20,000
Burn Building / Training	300,000	315,000	258,165	82%	56,835
FD Bunker Gear	-	50,000	29,928	60%	20,072
FD Ventilators	-	28,000	-	0%	28,000
FD King's Vision (Intubation)	-	20,000	12,759	64%	7,241
Street Dept Back Ho	125,000	125,000	116,763	93%	8,237
Street Overlay	400,000	400,000	46,419	12%	353,581
Park Improvements	100,000	100,000	25,450	25%	74,550
GHRC Capital Maintenance	50,000	50,000	-	0%	50,000
GHRC Teen Center	20,000	20,000	-	0%	20,000
	<u>\$ 6,372,000</u>	<u>\$ 6,479,568</u>	<u>\$ 4,069,080</u>	<u>63%</u>	<u>\$ 2,410,488</u>

ORIGINAL BUDGET		
BALANCE TO BE FUNDED FROM:		
OPERATING RESERVES	REMAINING FROM OTHER SOURCES	TOTAL
\$ 67,047	\$ -	\$ 67,047
3,162	-	3,162
30,000	-	30,000
50,000	-	50,000
5,434	-	5,434
-	-	-
800,000	744,744	1,544,744
1,381	-	1,381
6,054	-	6,054
18,200	-	18,200
10,000	-	10,000
5,385	-	5,385
18,066	3,000	21,066
9,500	-	9,500
20,000	-	20,000
56,835	-	56,835
20,072	-	20,072
28,000	-	28,000
7,241	-	7,241
8,237	-	8,237
353,581	-	353,581
74,550	-	74,550
50,000	-	50,000
20,000	-	20,000
<u>\$ 1,662,744</u>	<u>\$ 747,744</u>	<u>\$ 2,410,488</u>

COVID-19 REDUCED PROJECT SPENDING
\$ -
1,000
-
5,434
-
800,000
-
-
-
18,066
-
-
20,000
56,835
20,072
28,000
7,241
8,237
-
-
10,000
20,000
<u>\$ 1,004,885</u>

GOLF COURSE CAPITAL PROJECT FUND					
DESCRIPTION	ORIGINAL BUDGET 2019-2020	AMENDED BUDGET 2019-2020	FYTD JUN ACTUAL	%	BALANCE FOR 2019-2020
CAPITAL PROJECTS:					
C/O - Course Improvement - Includes new pump station - \$76,683 and replacement of irrigation heads and valves with new sodding around irrigation heads.	\$ 100,000	\$ 100,000	\$ 89,941	90%	\$ 10,059

BALANCE TO BE FUNDED FROM:		
OPERATING RESERVES	REMAINING FROM OTHER SOURCES	TOTAL
\$ 10,059	\$ -	\$ 10,059

REDUCED PROJECT SPENDING
-
-

ELECTRIC CAPITAL PROJECT FUND					
DESCRIPTION	ORIGINAL BUDGET 2019-2020	AMENDED BUDGET 2019-2020	FYTD JUN ACTUAL	%	BALANCE FOR 2019-2020
CAPITAL PROJECTS:					
Subdivision Electrical Costs	\$ 150,000	\$ 150,000	\$ 110,838	74%	\$ 39,162

BALANCE TO BE FUNDED FROM:		
OPERATING RESERVES	REMAINING FROM OTHER SOURCES	TOTAL
\$ 39,162	\$ -	\$ 39,162

REDUCED PROJECT SPENDING
-
<u>\$ 7,500</u>

W/WW CAPITAL PROJECT FUND					
DESCRIPTION	ORIGINAL BUDGET 2019-2020	AMENDED BUDGET 2019-2020	FYTD JUN ACTUAL	%	BALANCE FOR 2019-2020
CAPITAL PROJECTS:					
Water System Improvements	\$ 175,000	\$ 175,000	\$ 90,730	52%	\$ 84,270
Professional Services	10,000	10,000	1,656	17%	8,344
SSES Line Improvements - Proj E	125,000	136,934	137,289	100%	-
SSES Line Improvements	150,000	138,066	6,524	5%	131,542
Oak Vista/CR 100 water line expansion	10,000	330,000	218,316	66%	111,684
Transfer Impact Fees	50,000	50,000	-	0%	50,000
	<u>\$ 520,000</u>	<u>\$ 840,000</u>	<u>\$ 454,515</u>	<u>54%</u>	<u>\$ 385,840</u>

BALANCE TO BE FUNDED FROM:		
OPERATING RESERVES	REMAINING FROM OTHER SOURCES	TOTAL
\$ 84,270	\$ -	\$ 84,270
-	8,344	8,344
-	-	-
-	131,542	131,542
111,684	-	111,684
-	50,000	50,000
<u>\$ 195,954</u>	<u>\$ 189,886</u>	<u>\$ 385,840</u>

REDUCED PROJECT SPENDING
\$ 15,000
-
-
111,684
-
<u>\$ 126,684</u>

AIRPORT CAPITAL PROJECT FUND					
DESCRIPTION	ORIGINAL BUDGET 2019-2020	AMENDED BUDGET 2019-2020	FYTD JUN ACTUAL	%	BALANCE FOR 2019-2020
CAPITAL PROJECTS:					
RAMP GRANT EXPENDITURES (2yrs)	\$ 100,000	\$ 100,000	\$ 37,762	38%	\$ 62,238
CAPITAL PROJECTS: Including FBO remodel, fire hydrants, and courtesy van					
	200,000	200,000	140,638	70%	\$ 59,362
	<u>\$ 300,000</u>	<u>\$ 300,000</u>	<u>\$ 178,400</u>	<u>59%</u>	<u>\$ 121,600</u>

BALANCE TO BE FUNDED FROM:		
OPERATING RESERVES	REMAINING FROM OTHER SOURCES	TOTAL
\$ -	\$ 62,238	\$ 62,238
-	59,362	59,362
<u>\$ -</u>	<u>\$ 121,600</u>	<u>\$ 121,600</u>

REDUCED PROJECT SPENDING
\$ -
-
<u>\$ -</u>

TOTAL CAPITAL/OTHER PROJECTS					
DESCRIPTION	ORIGINAL BUDGET 2019-2020	AMENDED BUDGET 2019-2020	FYTD JUN ACTUAL	%	BALANCE FOR 2019-2020
TOTAL CAPITAL/OTHER PROJECTS	\$ 7,442,000	\$ 7,869,568	\$ 4,902,773	62%	\$ 2,967,149
TRANSFER TO CAPITAL EQUIPMENT RESERVES	-	-	-	#DIV/0!	-
TOTAL CAPITAL/OTHER	<u>\$ 7,442,000</u>	<u>\$ 7,869,568</u>	<u>\$ 4,902,773</u>	<u>62%</u>	<u>\$ 2,967,149</u>

BALANCE TO BE FUNDED FROM:		
OPERATING RESERVES	REMAINING FROM OTHER SOURCES	TOTAL
\$ 1,907,920	\$ 1,059,230	\$ 2,967,149
-	-	-
<u>\$ 1,907,920</u>	<u>\$ 1,059,230</u>	<u>\$ 2,967,149</u>

REDUCED PROJECT SPENDING
\$ 1,139,069
-
<u>\$ 1,139,069</u>