



NOTICE OF MEETING OF THE GOVERNING BODY OF THE CITY OF BURNET

Notice is hereby given that a **Regular Meeting** will be held by the governing body of the City of Burnet on the **23rd day of February, 2021** at **6:00** p.m. in the Council Chambers, Burnet Municipal Airport, 2402 S. Water, Burnet, Tx. In order to advance the public health goal of limiting face-to-face meetings (also called “social distancing”) to slow the spread of the Coronavirus (COVID-19), a Declaration of a Public Health Emergency was executed by Mayor Bromley on March 19, 2020. The Council Chambers will be closed to public attendance. A Zoom Webinar with toll free conference call capability has been established for access as follows:

A Zoom Webinar with toll free conference call capability has been established as well, for access as follows:

Computer: Please click the link below to join the webinar:

<https://us02web.zoom.us/j/88003461917?pwd=bE5mSWhidENXWmV4aU5lemxEenU1UT09>

Or Go to: www.zoom.us

Enter Webinar ID when prompted: 827 0083 7481#

Enter Password when prompted: 464213#

If you would like to address the Council with a Public Comment while logged-in online, please use the “raise your hand” feature.

By Telephone Call: 888-475-4499 or 877-853-5257 (Toll Free Numbers)

Enter Webinar ID when prompted: 827 0083 7481#

Enter Password when prompted: 464213#

If you would like to address the Council with a Public Comment while dialed in via telephone, please use the “raise your hand” feature, by pressing *9 while on the phone.

This notice is posted pursuant to the Texas Government Code, Chapter §551-Open Meetings.

The following subjects will be discussed, to-wit:

CALL TO ORDER:

ROLL CALL:

1. REPORTS/SPECIAL PRESENTATIONS: None.

1.1) Addendum to the City Council Agenda: Department and Committee Reports/Briefings: The City Council may or may not receive a briefing dependent upon activity or change in status regarding the matter. The listing is provided to give notice to the public that a briefing to the Council on any or all subjects may occur.

1.1(B.3) January 2021 Financial Report: P. Langford

1.2) YMCA of the Highland Lakes update report: L. Koen

2. CONSENT AGENDA ITEMS:

(All of the following items on the Consent Agenda are considered to be self-explanatory by the Council and will be enacted with one motion. There will be no separate discussion of these items unless a Council Member, staff member or citizen requests removal of the item from the consent agenda for the purpose of discussion. For removal of an item, a request must be made to the Council when the Consent Agenda is opened for Council Action.)

2.1) Approval of the February 9, 2021 Regular City Council Meeting minutes

3. PUBLIC HEARING: None.

4. ACTION ITEMS:

4.1) Discuss and consider action: City Council shall receive information from the City Manager on the status of the COVID-19 pandemic's impact on the City and may discuss, give direction, or take action to implement, extend, modify or terminate plans or programs in response to the pandemic: D. Vaughn

4.2) Discuss and consider action: City Council shall receive information from the City Manager on the status of the February 11th through February 19th winter weather event and the impact on the City; as well as discuss, give direction, or take action to implement, extend, modify or terminate plans or programs in response to the winter weather event.

4.3) Discuss and consider action: SECOND AND FINAL READING OF AN ORDINANCE OF THE CITY COUNCIL OF BURNET, TEXAS, AMENDING ORDINANCE NO. 2021-01 AND THE OFFICIAL ZONING MAP OF THE CITY BY ASSIGNING THE PROPERTY DESCRIBED AS 2435 W. HIGHWAY 29 (LEGAL DESCRIPTION: 6.56 ACRE TRACT, JOHN HAMILTON SURVEY NO. 1, ABSTRACT 405) WITH HEAVY COMMERCIAL – DISTRICT “C-3” ZONING CLASSIFICATION; PROVIDING A REPEALER CLAUSE; PROVIDING A SEVERABILITY CLAUSE; AND PROVIDING AN EFFECTIVE DATE: H. Erkan, Jr.

4.4) Discuss and consider action: SECOND AND FINAL READING OF AN ORDINANCE OF THE CITY OF BURNET, TEXAS, AMENDING SECTION 74-38 GOLF COURSE RATES, SECTION 74-39 DELAWARE SPRINGS PAVILION RENTAL RATES AND

REGULATIONS AND SECTION 74-40 ADMINISTRATIVE RULES OF THE CITY OF BURNET CODE OF ORDINANCES; PROVIDING FOR SEVERABILITY AND OPEN MEETINGS CLAUSES; PROVIDING AN EFFECTIVE DATE; AND PROVIDING FOR OTHER RELATED MATTERS: D. Vaughn

4.5) Discuss and consider action: SECOND AND FINAL READING OF AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF BURNET AMENDING THE CODE OF ORDINANCES CHAPTER 21 (ENTITLED "SIGN REGULATIONS AND STANDARDS") BY INCREASING THE ALLOWABLE MESSAGE AREA FOR WALL SIGNS IN COMMERCIAL ZONING DISTRICTS AND AREAS; PROVIDING FOR PENALTY; PROVIDING CUMULATIVE, CORRELATIVE, REPEALER AND SEVERABILITY CLAUSES; PROVIDING FOR PUBLICATION; AND PROVIDING AN EFFECTIVE DATE: H. Erkan

4.6) Discuss and consider action: Request from LCRA to amend an existing easement over Haley Nelson Park to allow placement of electric power transmission poles in conjunction with Project LCRA T-219 Burnet to Lampasas: H. Erkan

4.7) Discuss and consider action: Direction to Staff pertaining to repairs/remodeling of the old Police Station for Fire Department use: M. Ingram

4.8) Discuss and consider action: Authorization for the purchase of two vehicles and a lawn mower for the Public Works Department: G. Courtney

5. REQUESTS FROM COUNCIL FOR FUTURE REPORTS: In accordance with Resolution R2020-28 councilmembers may request the City Manager to prepare and present future report on matters of public interest.

6. ADJOURN:

Dated this the 20th day of February, 2021

**CITY OF BURNET
CRISTA GOBLE BROMLEY, MAYOR**

I, the undersigned authority, do hereby certify that the above NOTICE OF MEETING of the governing body of the above named City, BURNET, is a true and correct copy of said NOTICE and that I posted a true and correct copy of said NOTICE on the bulletin board, in the City Hall of said City, BURNET, TEXAS, a place convenient and readily accessible to the general public at all times, and said NOTICE was posted on February 20, 2021 at or before 4 o'clock p.m. and remained posted continuously for at least 72 hours preceding the scheduled time of said Meeting.

Kelly Dix, City Secretary

NOTICE OF ASSISTANCE AT THE PUBLIC MEETINGS:

The City Council Chamber is wheelchair accessible. Persons with disabilities who plan to attend this meeting and who may need auxiliary aids or services, such as interpreters for persons who are deaf or hearing impaired, readers, or large print, are requested to contact the City Secretary's office (512.756.6093) at least two working days prior to the meeting. Requests for information may be faxed to the City Secretary at 512.756.8560.

RIGHT TO ENTER INTO EXECUTIVE SESSION:

The City Council for the City of Burnet reserves the right to adjourn into executive session at any time during the course of this meeting to discuss any of the matters listed above, as authorized by Texas Government Code Sections 551.071 (Consultation with Attorney), 551.072 (Deliberations about Real Property), 551.073 (Deliberations about Gifts and Donations), 551.074 (Personnel Matters), 551.076 (Deliberations about Security Devices) and 551.087 (Economic Development).



CITY OF BURNET

FINANCIAL REPORT

FYTD January 2021

Bluebonnet Capital of Texas - Lakes, Hills, History

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CITY OF BURNET FYTD JANUARY 2021 FINANCIAL SUMMARY

FY 2021

GENERAL FUND

The General Fund ended January with a profit of \$1,222,994. The fund is performing well mainly due to strong revenue collections.

Total revenues ended January at 44% of budget which is slightly above our target for this time. Current Property Tax Collections are at 72% of budget and have increased \$256,766 over last year, Sales tax revenues are at 39% of budget and have increased \$146,646 over last year, EMS transport revenues are tracking well at 34% of budget, and Transfers In from other funds are on track at 32% of budget.

Total expenses are tracking at 35% of budget which is within our target for this time.

Overall, the General Fund is tracking very well with the budget.

GOLF COURSE

The Golf Course is continuing to do well and ended January with a profit of \$92,406. Last year at this time they were showing a loss of \$(23,641).

Revenues are tracking higher than expected mainly because of Green Fee/Cart Rental revenues. Green Fee Rounds are up 49% compared to this time last year and Green Fee/Cart Rental revenues per round have increased from \$23.91 to \$31.98. The increase in revenue per rounds is due to the March 2020 rate increase and fewer discounts on green fees. The need to discount rounds has been reduced because of the increasing demand for tee times.

Expenses are tracking at 38% of budget which was expected because of increases in personnel costs for benefit pay-outs to retirees and increases in repairs and maintenance.

Overall, the Golf Course is on track to outperform their budget by the end of the year.

ELECTRIC FUND

The Electric fund ended January with a profit of \$49,342. Both revenues and expenses are on track with the budget for this time of year and YTD consumption is running consistent with last year.



CITY OF BURNET FYTD JANUARY 2021 FINANCIAL SUMMARY

FY 2021

WATER/WASTEWATER

The Water/Wastewater fund ended January with a profit of \$131,384. Both revenues and expenses are tracking very well with the budget for this time of year and compared to last year, consumption is up 13%.

AIRPORT

The Airport Fund ended January with a profit of \$46,580 and both revenues and expenses are tracking well with the budget for this time.

Net fuel sales are tracking higher than expected due to increases in gallons sold and profit margins for both Avfuel and Jet sales.

UNRESTRICTED CASH RESERVES

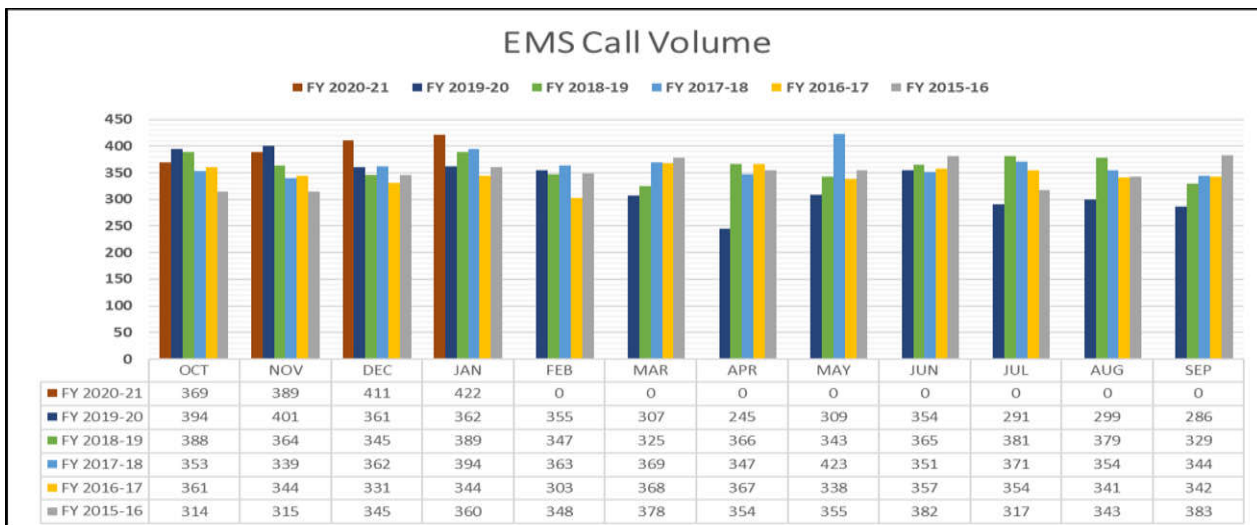
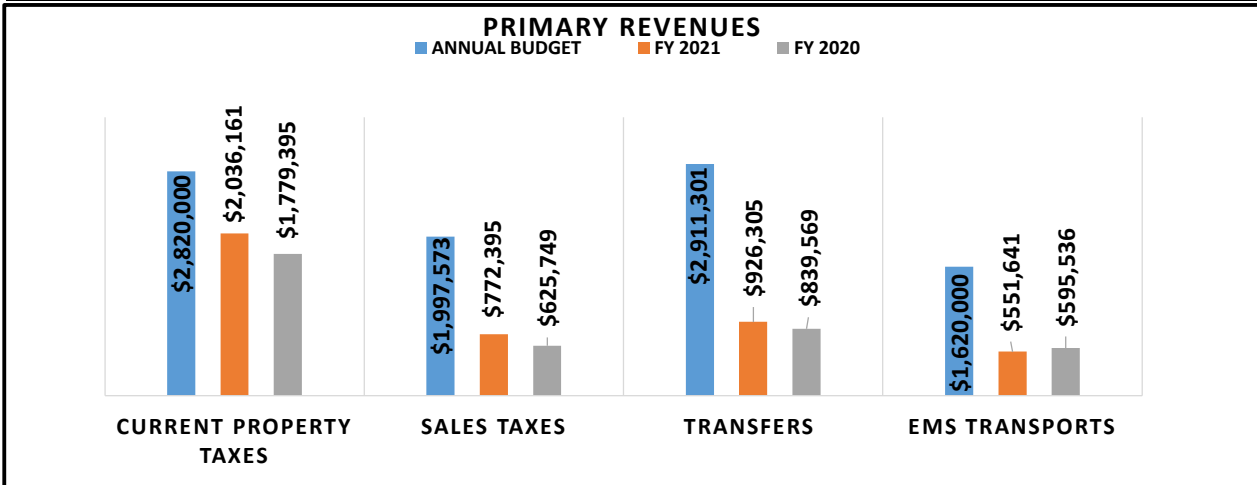
Total unrestricted cash for the City as of January 31st was \$7,841,918. That is \$3,807,918 above our 90-day required reserve amount.

In addition, the City has \$1,972,273 remaining in accounts restricted by council. Those accounts include the self-funded equipment reserve, capital equipment reserve, and the LCRA credit reserve.

GENERAL FUND DASHBOARD

CURRENT RESULTS COMPARISON

| | ANNUAL BUDGET | ACTUAL FYTD Jan 2021 | % OF BUDGET | PY BUDGET 2019-2020 | ACTUAL FYTD Jan 2020 | % OF BUDGET |
|-----------------------------|------------------|-------------------------|----------------|------------------------|-------------------------|----------------|
| REV (net of cogs/tourn exp) | \$ 11,834,714 | \$ 5,213,726 | 44% | \$ 11,589,698 | \$ 4,651,661 | 40% |
| EXPENSES | 11,488,859 | 3,990,732 | 35% | 11,245,499 | 3,901,166 | 35% |
| PROFIT (LOSS) | \$ 345,855 | \$ 1,222,994 | | \$ 344,199 | \$ 750,495 | |



City of Burnet
Financial Report
FYTD Jan 2021

% of year completed: 33

| GENERAL FUND | ANNUAL BUDGET 2020-2021 | ACTUAL FYTD Jan 2021 | % OF BUDGET | PY BUDGET 2019-2020 (ORIGINAL) | PY ACTUAL FYTD Jan 2020 | % OF BUDGET |
|---|----------------------------|-------------------------|----------------|--------------------------------------|----------------------------|----------------|
| REVENUE | | | | | | |
| Ad Valorem Taxes | \$ 2,877,000 | \$ 2,054,454 | 71% | \$ 2,677,000 | \$ 1,791,019 | 67% |
| Sales Tax | 1,997,573 | 772,395 | 39% | 1,810,000 | 625,749 | 35% |
| Fire Department Revenue | 2,222,788 | 842,833 | 38% | 2,451,713 | 713,110 | 29% |
| Planning and Zoning fees | 86,200 | 32,824 | 38% | 86,070 | 46,555 | 54% |
| Allocation Transfers | 2,911,301 | 926,305 | 32% | 2,754,977 | 839,569 | 30% |
| Trash Collections | 1,073,927 | 360,773 | 34% | 1,011,070 | 343,884 | 34% |
| Police Department Revenue | 227,825 | 81,537 | 36% | 291,768 | 158,528 | 54% |
| Municipal Court Fines | 115,000 | 33,900 | 29% | 115,000 | 34,796 | 30% |
| Other taxes and franchise fees | 155,000 | 37,485 | 24% | 155,000 | 28,141 | 18% |
| BEDC payments for service | 85,000 | 28,333 | 33% | 85,000 | 28,333 | 33% |
| Rental Fees | 30,600 | 5,420 | 18% | 32,600 | 22,557 | 69% |
| Interest Income | 25,000 | 1,100 | 4% | 67,000 | 15,802 | 24% |
| Misc Revenue | 2,500 | 36,368 | 1455% | 2,500 | 3,617 | 145% |
| Transfer from Hotel Motel fund | 25,000 | - | 0% | 50,000 | - | 0% |
| Use of Fund Balance and Covid Grant | 1,669,347 | 228,739 | 14% | 2,332,000 | 359,997 | 15% |
| Total Revenue | \$ 13,504,061 | \$ 5,442,465 | 40% | \$ 13,921,698 | \$ 5,011,657 | 36% |
| <i>Total Revenue less fund balance</i> | <i>\$ 11,834,714</i> | <i>\$ 5,213,726</i> | <i>44%</i> | <i>\$ 11,589,698</i> | <i>\$ 4,651,661</i> | <i>40%</i> |
| OPERATING EXPENSES | | | | | | |
| Mayor & Council | \$ 15,820 | \$ 3,995 | 25% | \$ 24,450 | \$ 6,684 | 27% |
| Admin (including op subsidy to golf) | 2,027,945 | 703,358 | 35% | 1,942,911 | 585,721 | 30% |
| Police | 2,584,053 | 907,605 | 35% | 2,490,996 | 909,769 | 37% |
| Municipal Court | 59,759 | 20,284 | 34% | 61,841 | 27,058 | 44% |
| Fire/EMS | 3,897,230 | 1,413,519 | 36% | 3,823,423 | 1,379,513 | 36% |
| Sanitation | 901,822 | 301,931 | 33% | 846,438 | 288,138 | 34% |
| Streets | 698,775 | 210,026 | 30% | 739,478 | 305,447 | 41% |
| Parks | 673,767 | 211,303 | 31% | 696,176 | 214,329 | 31% |
| Development Services | 415,074 | 145,410 | 35% | 405,148 | 116,078 | 29% |
| City Shop | 109,614 | 39,968 | 36% | 109,638 | 35,094 | 32% |
| Community Development | - | - | | - | - | |
| Galloway Hammond | 105,000 | 33,333 | 32% | 105,000 | 33,333 | 32% |
| Sub-total | \$ 11,488,859 | \$ 3,990,732 | 35% | \$ 11,245,499 | \$ 3,901,166 | 35% |
| CAPITAL/OTHER EXP (USES OF FUND BAL) | | | | | | |
| Transfers to Capital Funds/Self Fund | \$ 1,615,000 | \$ 174,392 | 11% | \$ 2,332,000 | \$ 359,997 | 15% |
| Coronavirus expenses | - | - | | - | - | |
| Other expenses | 54,347 | 54,347 | 100% | - | - | |
| | \$ 1,669,347 | \$ 228,739 | 14% | \$ 2,332,000 | \$ 359,997 | 15% |
| | - | - | | - | - | |
| Total Expenses | \$ 13,158,206 | \$ 4,219,471 | 32% | \$ 13,577,499 | \$ 4,261,162 | 31% |
| <i>Total Expenses less capital/other</i> | <i>\$ 11,488,859</i> | <i>\$ 3,990,732</i> | <i>35%</i> | <i>\$ 11,245,499</i> | <i>\$ 3,901,166</i> | <i>35%</i> |
| Net Profit (Loss) | \$ 345,855 | \$ 1,222,994 | | \$ 344,199 | \$ 750,495 | |

% of year completed: 33

GENERAL FUND

REVENUE

Ad Valorem Taxes:

| | ANNUAL BUDGET 2020-2021 | ACTUAL FYTD Jan 2021 | % OF BUDGET | | PY BUDGET 2019-2020 (ORIGINAL) | PY ACTUAL FYTD Jan 2020 | % OF BUDGET |
|--|----------------------------|-------------------------|----------------|----|--------------------------------------|----------------------------|----------------|
| Current Taxes Real Property | \$ 2,820,000 | \$ 2,036,161 | 72% A | \$ | 2,620,000 | \$ 1,779,395 | 68% |
| Delinquent Taxes Real Property | 35,000 | 13,682 | 39% | | 35,000 | 8,777 | 25% |
| Penalty & Interest | 22,000 | 4,611 | 21% | | 22,000 | 2,847 | 13% |
| Sub-total | 2,877,000 | 2,054,454 | 71% | | 2,677,000 | 1,791,019 | 67% |
| Sales Tax | 1,997,573 | 772,395 | 39% B | | 1,810,000 | 625,749 | 35% |
| Fire Department Revenue: | | | | | | | |
| EMS fees | 1,620,000 | 551,641 | 34% | | 1,875,000 | 595,536 | 32% |
| Fire/EMS interdepartmental fees | 584,588 | 177,504 | 30% | | 556,513 | 109,796 | 20% |
| Misc Fire Revenue | 18,200 | 113,688 | 625% C | | 20,200 | 7,779 | 39% |
| Sub-total Fire Revenue | 2,222,788 | 842,833 | 38% | | 2,451,713 | 713,110 | 29% |
| Planning and Zoning fees | 86,200 | 32,824 | 38% | | 86,070 | 46,555 | 54% |
| Allocation Transfers In: | | | | | | | |
| Return on Investment | 1,665,263 | 498,639 | 30% | | 1,550,000 | 468,343 | 30% |
| In-Lieu of Property Tax | 126,765 | 42,327 | 33% | | 124,905 | 40,868 | 33% |
| In-Lieu of franchise | 211,275 | 70,546 | 33% | | 208,175 | 68,113 | 33% |
| Admin Allocations | 853,191 | 294,809 | 35% | | 817,078 | 244,699 | 30% |
| Shop Allocations | 54,807 | 19,984 | 36% | | 54,819 | 17,547 | 32% |
| Sub-total Allocation Transfers | 2,911,301 | 926,305 | 32% | | 2,754,977 | 839,569 | 30% |
| Trash Collections | 1,073,927 | 360,773 | 34% | | 1,011,070 | 343,884 | 34% |
| Police Department Revenue: | | | | | | | |
| Interlocal School Resource Officers | 217,125 | 72,375 | 33% D | | 281,068 | 156,149 | 56% |
| Misc PD Revenue | 10,700 | 9,162 | 86% E | | 10,700 | 2,379 | 22% |
| Sub-total Police Department Rev | 227,825 | 81,537 | 36% | | 291,768 | 158,528 | 54% |
| Municipal Court Fines | 115,000 | 33,900 | 29% | | 115,000 | 34,796 | 30% |
| Other taxes and franchise fees | 155,000 | 37,485 | 24% | | 155,000 | 28,141 | 18% |
| BEDC payments for service | 85,000 | 28,333 | 33% | | 85,000 | 28,333 | 33% |
| Rental Fees | 30,600 | 5,420 | 18% F | | 32,600 | 22,557 | 69% |
| Interest Income | 25,000 | 1,100 | 4% | | 67,000 | 15,802 | 24% |
| Misc Revenue | 2,500 | 36,368 | 1455% G | | 2,500 | 3,617 | 145% |
| Transfer from Hotel Motel fund | 25,000 | - | 0% | | 50,000 | - | 0% |
| Use of Fund Balance | 1,669,347 | 228,739 | 14% | | 2,332,000 | 359,997 | 15% |
| Total Revenue | \$ 13,504,061 | \$ 5,442,465 | 40% | | \$ 13,921,698 | \$ 5,011,657 | 36% |
| <i>Total Revenue less fund balance</i> | <i>\$ 11,834,714</i> | <i>\$ 5,213,726</i> | <i>44%</i> | | <i>\$ 11,589,698</i> | <i>\$ 4,651,661</i> | <i>40%</i> |

OPERATING EXPENSES

Personnel Costs

| | | | | | | |
|-----------------------|-----------|-----------|--------------|-----------|-----------|-----|
| Mayor & Council | \$ - | \$ - | | \$ - | \$ - | |
| Admin | 1,004,900 | 358,777 | 36% | 918,839 | 256,460 | 28% |
| Police | 2,002,258 | 692,903 | 35% | 1,944,683 | 708,610 | 36% |
| Municipal Court | 34,109 | 12,615 | 37% | 33,191 | 12,416 | 37% |
| Fire/EMS | 2,997,466 | 1,093,888 | 36% | 2,874,391 | 1,065,611 | 37% |
| Streets | 571,375 | 173,313 | 30% | 560,478 | 208,613 | 37% |
| Parks | 414,827 | 138,028 | 33% | 409,577 | 136,395 | 33% |
| Development Services | 267,224 | 94,457 | 35% | 334,298 | 96,643 | 29% |
| City Shop | 73,364 | 28,121 | 38% | 73,388 | 26,463 | 36% |
| Community Development | - | - | | - | - | |
| Sub-total | 7,365,523 | 2,592,102 | 35% | 7,148,845 | 2,511,210 | 35% |
| Supplies | | | | | | |
| Mayor & Council | 1,200 | 32 | 3% | 1,200 | 477 | 40% |
| Admin | 75,050 | 28,514 | 38% | 80,450 | 32,451 | 40% |
| Police | 182,750 | 67,319 | 37% | 168,750 | 62,962 | 37% |
| Municipal Court | 4,300 | 1,165 | 27% | 3,850 | 1,256 | 33% |
| Fire/EMS | 214,800 | 85,812 | 40% H | 221,900 | 76,172 | 34% |

City of Burnet
Financial Report
FYTD Jan 2021

% of year completed: 33

| GENERAL FUND | ANNUAL BUDGET 2020-2021 | ACTUAL FYTD Jan 2021 | % OF BUDGET | | PY BUDGET 2019-2020 (ORIGINAL) | PY ACTUAL FYTD Jan 2020 | % OF BUDGET |
|---|----------------------------|-------------------------|----------------|---|--------------------------------------|----------------------------|----------------|
| Sanitation | - | - | | | 1,000 | 996 | 100% |
| Streets | 55,400 | 9,946 | 18% | | 48,900 | 27,337 | 56% |
| Parks | 64,200 | 21,637 | 34% | | 64,200 | 20,101 | 31% |
| Development Services | 10,100 | 6,901 | 68% | I | 8,100 | 2,155 | 27% |
| City Shop | 20,200 | 7,034 | 35% | | 20,200 | 6,904 | 34% |
| Community Development | - | - | | | - | - | |
| Sub-total | 628,000 | 228,360 | 36% | | 618,550 | 230,809 | 37% |
| Repairs & Maintenance | | | | | | | |
| Mayor & Council | 4,120 | 1,468 | 36% | | 4,000 | 1,210 | 30% |
| Admin | 90,000 | 24,067 | 27% | | 93,000 | 22,991 | 25% |
| Police | 90,920 | 41,925 | 46% | J | 63,500 | 32,938 | 52% |
| Municipal Court | 5,500 | 1,516 | 28% | | 5,500 | 5,123 | 93% |
| Fire/EMS | 118,000 | 55,679 | 47% | K | 122,500 | 40,392 | 33% |
| Sanitation | - | - | | | - | - | |
| Streets | 70,000 | 24,303 | 35% | | 70,000 | 49,587 | 71% |
| Parks | 52,750 | 8,474 | 16% | | 53,750 | 10,903 | 20% |
| Development Services | 5,250 | 218 | 4% | | 5,250 | 148 | 3% |
| City Shop | 10,500 | 3,571 | 34% | | 10,500 | 117 | 1% |
| Community Development | - | - | | | - | - | |
| Galloway Hammond | 5,000 | - | 0% | | 5,000 | - | 0% |
| Sub-total | 452,040 | 161,222 | 36% | | 433,000 | 163,408 | 38% |
| Services/Other | | | | | | | |
| Mayor & Council | 10,500 | 2,495 | 24% | | 19,250 | 4,998 | 26% |
| Admin | 556,521 | 234,362 | 42% | L | 550,095 | 207,644 | 38% |
| Police | 163,819 | 58,685 | 36% | | 138,413 | 48,710 | 35% |
| Municipal Court | 15,850 | 4,988 | 31% | | 19,300 | 8,263 | 43% |
| Fire/EMS | 277,960 | 81,806 | 29% | | 294,221 | 93,867 | 32% |
| Sanitation | 901,822 | 301,931 | 33% | | 845,438 | 287,142 | 34% |
| Streets | 2,000 | 2,464 | 123% | | 2,000 | 544 | 27% |
| Parks | 126,200 | 37,900 | 30% | | 126,200 | 32,781 | 26% |
| Development Services | 132,500 | 43,833 | 33% | | 57,500 | 17,133 | 30% |
| City Shop | 5,550 | 1,242 | 22% | | 5,550 | 1,610 | 29% |
| Community Development | - | - | | | - | - | |
| Sub-total | 2,192,722 | 769,707 | 35% | | 2,057,967 | 702,693 | 34% |
| Transfers to Self-funded | | | | | | | |
| Mayor & Council | - | - | | | - | - | |
| Admin | - | - | | | - | - | |
| Police | 136,806 | 45,602 | 33% | | 169,650 | 56,550 | 33% |
| Municipal Court | - | - | | | - | - | |
| Fire/EMS | 289,004 | 96,335 | 33% | | 310,411 | 103,470 | 33% |
| Sanitation | - | - | | | - | - | |
| Streets | - | - | | | 58,100 | 19,367 | 33% |
| Parks | 15,790 | 5,263 | 33% | | 42,449 | 14,150 | 33% |
| Development Services | - | - | | | - | - | |
| City Shop | - | - | | | - | - | |
| Community Development | - | - | | | - | - | |
| Sub-total | 441,600 | 147,200 | 33% | | 580,610 | 193,537 | 33% |
| Capital Outlay | | | | | | | |
| Admin | - | - | | | - | - | |
| Police | 7,500 | 1,171 | 16% | | 6,000 | - | 0% |
| Parks | - | - | | | - | - | |
| Sub-total | 7,500 | 1,171 | 16% | | 6,000 | - | 0% |
| Transfer to Golf - Admin & Op Subsidy | 301,474 | 57,637 | 19% | | 300,527 | 66,175 | 22% |
| YMCA Operating Subsidy | 100,000 | 33,333 | | | 100,000 | 33,333 | 33% |
| CAPITAL/OTHER EXP (USES OF FUND BAL) | | | | | | | |
| Transfer to Gen Cap Project Fund | 1,515,000 | 164,672 | 11% | | 2,232,000 | 281,014 | 13% |
| Transfer to Golf Cap Project Fund | 100,000 | 9,719 | 10% | | 100,000 | 78,982 | 79% |
| Transfer to Self Funded | - | - | | | - | - | |

City of Burnet
Financial Report
FYTD Jan 2021

| GENERAL FUND | % of year completed: 33 | | | PY BUDGET 2019-2020 (ORIGINAL) | PY ACTUAL FYTD Jan 2020 | % OF BUDGET |
|--|----------------------------|-------------------------|----------------|--------------------------------------|----------------------------|----------------|
| | ANNUAL BUDGET 2020-2021 | ACTUAL FYTD Jan 2021 | % OF BUDGET | | | |
| Transfer to Debt Service (early defeasance) | - | - | | - | - | |
| Coronavirus Expenses (Net of Grant Reimbursements) | - | - | | - | - | |
| Development Services Staffing | 54,347 | 54,347 | | - | - | |
| Sub-total | 1,669,347 | 228,739 | 14% | 2,332,000 | 359,997 | 15% |
| Total Expenses | \$ 13,158,206 | \$ 4,219,471 | 32% | \$ 13,577,499 | \$ 4,261,162 | 31% |
| <i>Total Expenses less capital/other</i> | <i>\$ 11,488,859</i> | <i>\$ 3,990,732</i> | <i>35%</i> | <i>\$ 11,245,499</i> | <i>\$ 3,901,166</i> | <i>35%</i> |
| Net Profit (Loss) | \$ 345,855 | \$ 1,222,994 | | \$ 344,199 | \$ 750,495 | |

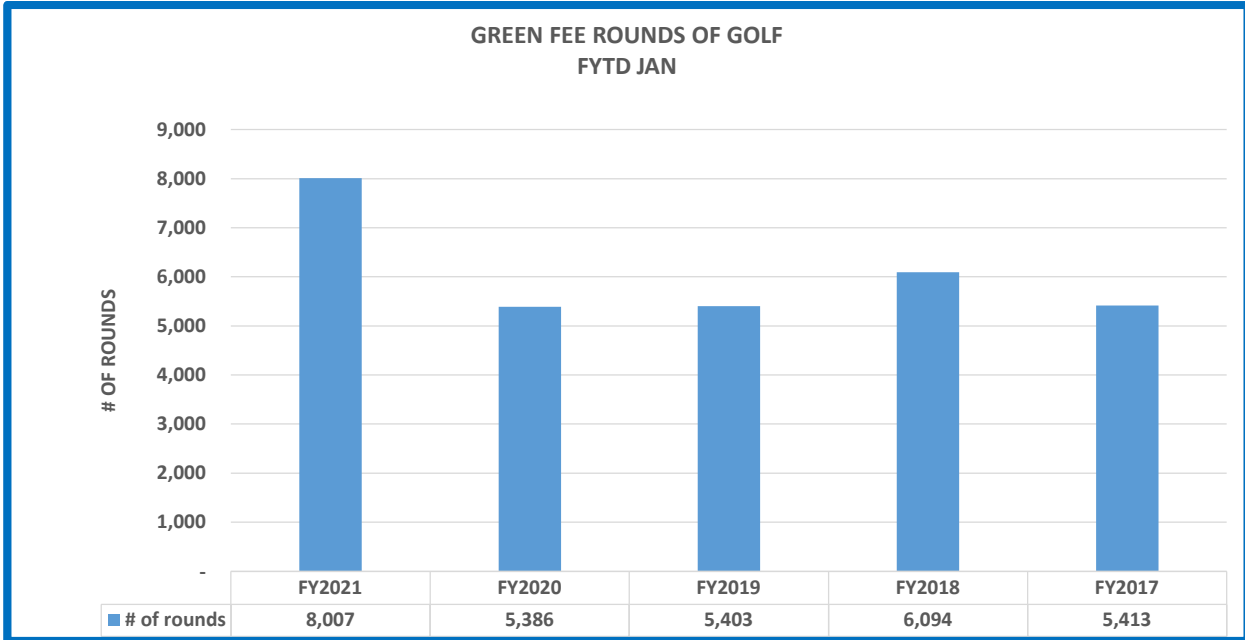
| |
|---|
| A. Current Property Tax Collections are tracking above our budget target at the end of January. |
| B. Sales tax collections have continued to outperform our targets. The increase is mainly due to on-line sales and the changes in sales tax compliance laws for remote sellers and marketplace facilitators that went into effect on October 1, 2019. |
| C. Misc Fire Revenue includes the HHS Stimulus grant in the amount of \$88,525.70 for lost EMS revenues, the CATRAC grant for Fire in the amount of \$8,697, and the TDEMS grant in the amount of \$8,676 for labor reimbursements related to COVID 19. |
| D. The SRO revenue is based on our current contract with BCISD. The total contract is for \$217,125 and we are to collect \$24,125 monthly for 9 months. As of January, we have collected three payments. The prior year revenue included a delinquent payment from 2018. |
| E. Misc PD Revenue is tracking higher than expected because they received the NRA grant in November in the amount of \$4,377 and a grant for gas station skimmer surveillance in the amount of \$1,131.84. |
| F. The City is not currently renting out it's facilities because of COVID19. |
| G. Misc Rev is tracking higher than expected because we received insurance reimbursements for Fleet repairs and for replacement of the Covid 19 Tent that was destroyed by bad weather. |
| H. Supplies are tracking higher than expected due to purchase of 3 new motorola handheld radios for part-timers at the Fire Department. |
| I. Supplies are tracking higher than expected due to increases in credit card service charges for online payments. |
| J. R&M are tracking higher than normal mainly due to a timing difference. Annual software payment was made in January, during py it was made in February. |
| K. Fire/EMS repairs and maintenance are tracking higher than expected mainly due to repairs for Fire Engine 1, Fire Engine 3, and ambulance repairs. |
| L. Services typically track higher than the normal 33% for this time due to timing differences. Insurance is paid quarterly and Audit fees were paid December. |

GOLF COURSE FUND DASHBOARD

CURRENT RESULTS COMPARISON

| | ANNUAL BUDGET | ACTUAL FYTD Jan 2021 | % OF BUDGET | PY BUDGET 2019-2020 | ACTUAL FYTD Jan 2020 | % OF BUDGET |
|-----------------------------|------------------|-------------------------|----------------|------------------------|-------------------------|----------------|
| REV (net of cogs/tourn exp) | \$ 1,326,684 | \$ 641,430 | 48% | \$ 1,222,918 | \$ 412,637 | 34% |
| EXPENSES | 1,461,821 | 549,025 | 38% | 1,366,027 | 436,278 | 32% |
| PROFIT (LOSS) | \$ (135,137) | \$ 92,406 | | \$ (143,109) | \$ (23,641) | |

TABLES/CHARTS



Rounds of Golf*

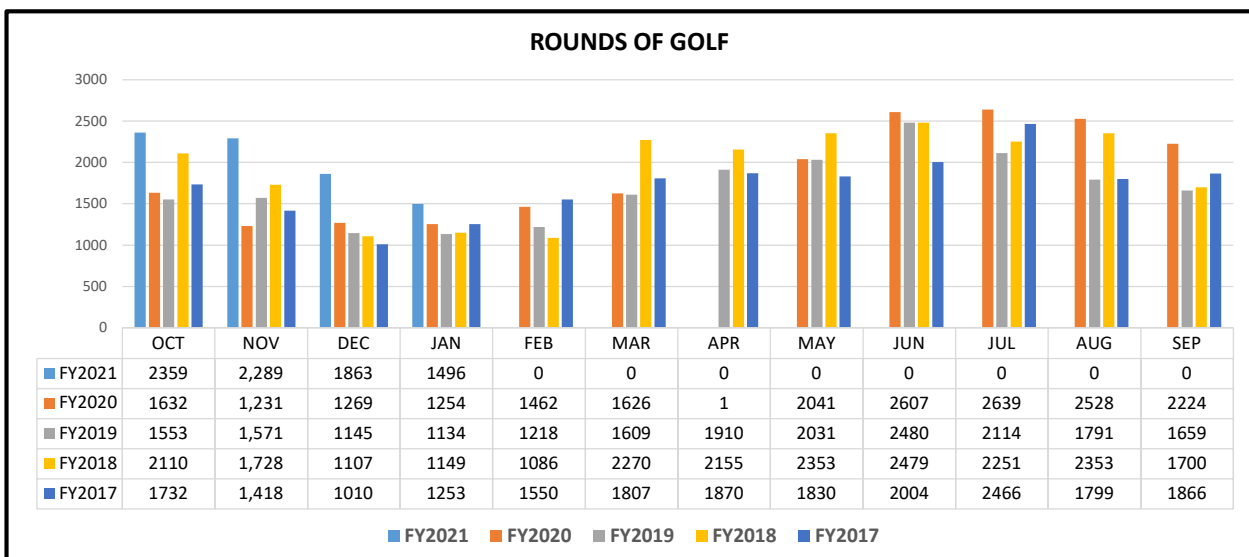
2020-2021

2019-2020

OVER (UNDER)

| OCT - JAN |
|-----------|
| 8,007 |
| 5,386 |
| 2,621 |
| 48.66% |

*Does not include annual dues or tournament rounds played.



% of year completed: 33

| GOLF COURSE | ANNUAL BUDGET 2020-2021 | ACTUAL FYTD Jan 2021 | % OF BUDGET | | PY BUDGET 2019-2020 (ORIGINAL) | PY ACTUAL FYTD Jan 2020 | % OF BUDGET |
|---|----------------------------|-------------------------|----------------|----|--------------------------------------|----------------------------|----------------|
| REVENUE | | | | | | | |
| <u>Charges for Services</u> | | | | | | | |
| Green Fees/Cart Rentals | \$ 559,000 | \$ 256,043 | 46% A | \$ | 510,000 | 128,763 | 25% |
| Prepaid Green Fees/ Annual Cart Rentals/ Trail fees and Cart Storage | 218,000 | 173,991 | 80% | | 210,000 | 157,018 | 75% |
| Net Tournament | 110,000 | 29,024 | 26% | | 145,000 | 34,640 | 24% |
| Pavilion Revenue | 500 | - | 0% | | 500 | 600 | 120% |
| Driving Range | 53,000 | 18,458 | 35% | | 35,000 | 10,080 | 29% |
| Net Charges for Services | 940,500 | 477,516 | 51% | | 900,500 | 331,101 | 37% |
| <u>Sales less Cost of Goods Sold</u> | | | | | | | |
| Pro Shop Sales | 184,000 | 48,355 | | | 184,000 | 45,351 | |
| Cost of Merchandise | 137,000 | 35,071 | | | 137,000 | 34,297 | |
| Net Pro Shop Sales | 47,000 | 13,284 | 28% | | 47,000 | 11,054 | 24% |
| Snack Bar/Beer Cart Sales | 245,000 | 70,812 | | | 242,000 | 61,552 | |
| Cost of Merchandise | 135,500 | 36,255 | | | 132,500 | 37,721 | |
| Net Snack Bar/Beer Cart Sales | 109,500 | 34,557 | 32% | | 109,500 | 23,831 | 22% |
| <u>Transfer - Overhead</u> | 220,684 | 111,984 | 51% B | | 157,418 | 42,534 | 27% |
| <u>Misc. Income/Repairs</u> | 9,000 | 4,089 | 45% | | 8,500 | 4,118 | 48% |
| Total Revenue | \$ 1,326,684 | \$ 641,430 | 48% | | \$ 1,222,918 | \$ 412,637 | 34% |
| EXPENSES | | | | | | | |
| Personnel Costs | \$ 896,092 | \$ 343,188 | 38% C | \$ | 827,643 | 272,922 | 33% |
| Supplies | 82,800 | 31,700 | 38% D | | 81,500 | 25,487 | 31% |
| Repairs & Maintenance | 129,950 | 55,070 | 42% E | | 118,450 | 39,002 | 33% |
| Services | 68,750 | 22,132 | 32% | | 64,250 | 17,411 | 27% |
| Transfer to Self funded equipment | 117,892 | 39,297 | 33% | | 116,766 | 38,922 | 33% |
| Admin Allocation | 166,337 | 57,637 | 35% F | | 157,418 | 42,534 | 27% |
| Total Expenses | \$ 1,461,821 | \$ 549,025 | 38% | | \$ 1,366,027 | \$ 436,278 | 32% |
| Net Profit (Loss) | \$ (135,137) | \$ 92,406 | | | \$ (143,109) | \$ (23,641) | |
| Operating Subsidy from General Fund | \$ 135,137 | - | | \$ | 143,109 | 23,641 | |
| Net Profit (Loss) | \$ - | \$ 92,406 | | \$ | - | (0) | |

A. Green Fee/Cart Rental Revenues are at 46% of budget which is better than expected and \$127,280 above the same point in FY 2020. Green fee rounds are up 49% compared to last year and rates were increased over last year. On March 24th, 2020 Council approved a rate increase of \$2.00 in green fees, cart rentals, and range balls.

B. Transfer - Overhead includes a transfer from General Fund to offset the admin allocation and an additional transfer this year to offset the lump benefit pay-outs to retirees.

C. Personnel costs are tracking higher than last year mainly because the course made lump benefit pay-outs to retirees in December. However, the course is still on track to finish the year within budget.

D. Supplies are tracking higher than the norm for this time of year because of the one time purchase of Range Balls for the year in January. Last year range balls were purchased in March. Also included in supplies is credit card service charges which are tracking higher than expected because of increases in revenues.

E. Repairs and Maintenance are up mainly due to increases in purchases of chemicals and fertilizers. This is a timing difference because the Superintendent entered into an "Early Order Program" for chemicals that should result in savings at the end of the year. In addition, expenses are up due an increase in the cost of Bunker Sand. The plant that the course previously used to purchase white bunker sand is no longer operational and nearest available vendor is in Arkansas and is more expensive than the previous vendor.

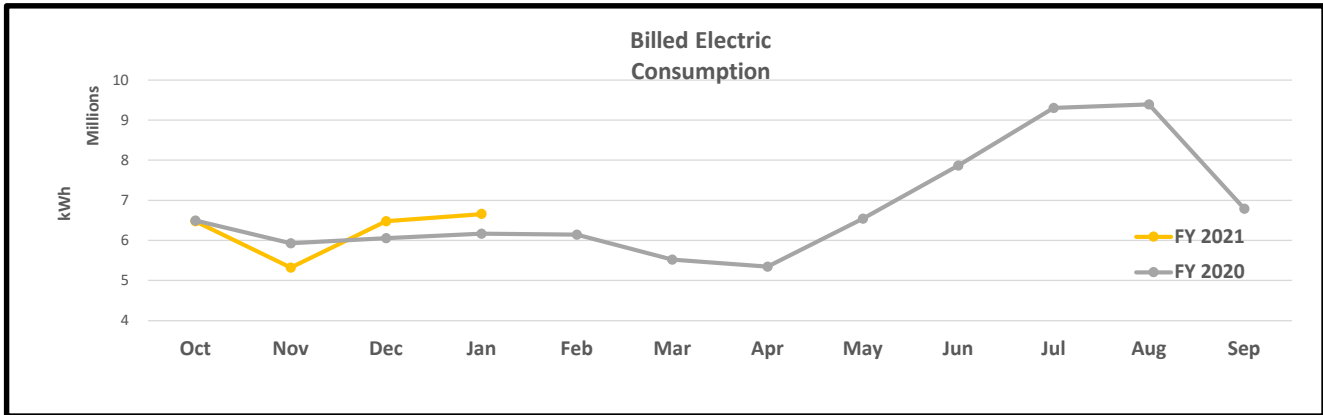
F. Admin allocation is based on revenues and personnel; therefore as revenues increase, the allocation expense increases.

ELECTRIC FUND DASHBOARD

CURRENT RESULTS COMPARISON

| | ANNUAL BUDGET | ACTUAL FYTD Jan 2021 | % OF BUDGET | PY BUDGET 2019-2020 | ACTUAL FYTD Jan 2020 | % OF BUDGET |
|-----------------------------|------------------|-------------------------|----------------|------------------------|-------------------------|----------------|
| REV (net of cogs/tourn exp) | \$ 4,012,175 | \$ 1,195,181 | 30% | \$ 3,973,147 | \$ 1,199,527 | 30% |
| EXPENSES | 3,625,824 | 1,145,839 | 32% | 3,462,621 | 1,074,928 | 31% |
| PROFIT (LOSS) | \$ 386,351 | \$ 49,342 | | \$ 510,526 | \$ 124,599 | |

TABLES/CHARTS



| | |
|--------------|------------|
| FYTD 2021 | 24,931,751 |
| FYTD 2020 | 24,638,886 |
| ytd variance | 292,865 |
| % variance | 1.19% |

% of year completed: 33

ELECTRIC FUND

REVENUE

| | ANNUAL BUDGET 2020-2021 | ACTUAL FYTD Jan 2021 | % OF BUDGET | PY BUDGET 2019-2020 (ORIGINAL) | PY ACTUAL FYTD Jan 2020 (1) | % OF BUDGET |
|--|----------------------------|-------------------------|----------------|--------------------------------------|-----------------------------------|----------------|
| Electric Sales | \$ 8,816,400 | \$ 2,668,000 | | \$ 8,670,051 | \$ 2,698,581 | |
| Cost of Power | 4,959,225 | 1,516,227 | | 4,876,904 | 1,546,944 | |
| Net Sales | 3,857,175 | 1,151,773 | 30% | 3,793,147 | 1,151,636 | 30% |
| Penalties | 85,000 | 28,462 | 33% | 85,000 | 25,630 | 30% |
| Electric Connects | 3,000 | 7,965 | 265% A | 3,000 | 2,510 | 84% |
| Pole Rental | 47,000 | 32 | 0% | 47,000 | - | 0% |
| Other Revenue | 15,000 | 5,919 | 39% | 15,000 | 9,771 | 65% |
| Interest Income | 5,000 | 1,030 | 21% | 20,000 | 9,980 | 50% |
| Transfer from HOT | - | - | 0% | 10,000 | - | 0% |
| Use of Fund Balance | 75,000 | - | 0% | 75,000 | 22,482 | 30% |
| Total Revenue | \$ 4,087,175 | \$ 1,195,181 | 29% | \$ 4,048,147 | \$ 1,222,010 | 30% |
| <i>Total Revenue less fund balance</i> | <i>\$ 4,012,175</i> | <i>\$ 1,195,181</i> | <i>30%</i> | <i>\$ 3,973,147</i> | <i>\$ 1,199,527</i> | <i>30%</i> |

EXPENSES

| | | | | | | |
|---|---------------------|---------------------|--------------|---------------------|---------------------|------------|
| Personnel Costs | \$ 936,909 | \$ 321,614 | 34% | \$ 912,085 | \$ 309,896 | 34% |
| Supplies | 123,260 | 34,522 | 28% | 114,250 | 35,638 | 31% |
| Repairs & Maintenance | 208,000 | 45,989 | 22% | 199,000 | 27,497 | 14% |
| Services | 73,550 | 30,449 | 41% B | 73,550 | 24,191 | 33% |
| Transfer to Self-funded equipment | 32,999 | 11,000 | 33% | 31,697 | 10,566 | 33% |
| Community Outreach | 77,700 | 41,892 | 54% C | 77,700 | 43,671 | 56% |
| Capital Outlay | 35,000 | 3,252 | 9% | 55,000 | 15,487 | 28% |
| Transfer to Capital Project Fund | 75,000 | - | 0% | 75,000 | 22,482 | 30% |
| Transfers to Debt Service | 51,740 | 17,247 | 33% | 49,041 | 16,347 | 33% |
| Transfer to GF - ROI | 1,665,263 | 498,639 | 30% | 1,550,000 | 468,343 | 30% |
| Transfer to GF- Admin Allocation | 394,000 | 131,243 | 33% | 372,889 | 114,519 | 31% |
| Transfer to GF- Shop Allocation | 27,403 | 9,992 | 36% | 27,409 | 8,774 | 32% |
| Total Expenses | \$ 3,700,824 | \$ 1,145,839 | 31% | \$ 3,537,621 | \$ 1,097,411 | 31% |
| <i>Total Expenses less xfers to capital project</i> | <i>\$ 3,625,824</i> | <i>\$ 1,145,839</i> | <i>32%</i> | <i>\$ 3,462,621</i> | <i>\$ 1,074,928</i> | <i>31%</i> |
| Net Profit (Loss) | \$ 386,351 | \$ 49,342 | | \$ 510,526 | \$ 124,599 | |

(1) Restated to exclude the one-time LCRA credits received in the amount of \$316,276.

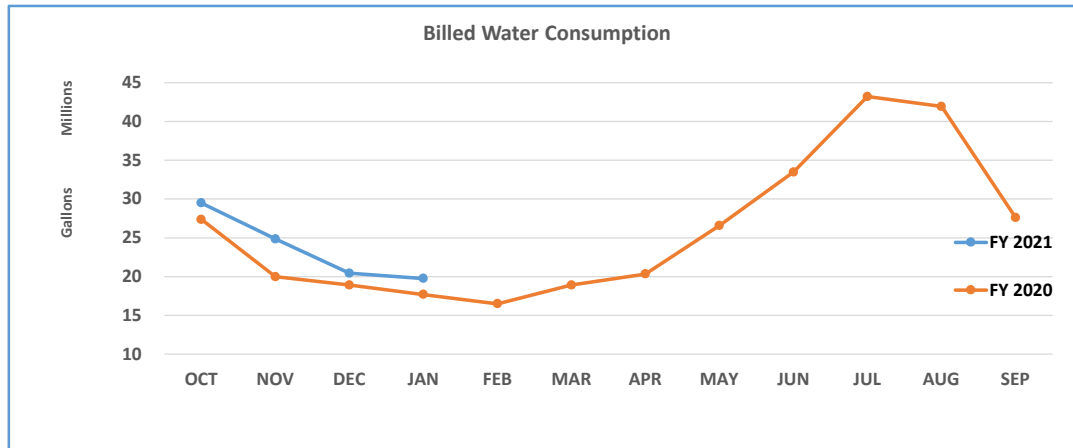
| |
|--|
| A. Electric Connect revenues are higher than expected mainly because of the Westfall Villages subdivision. |
| B. Services are running higher than target because of a payment timing difference. The PEC Pole Rental Contract was paid in December and in the past has typically not been paid until January. |
| C. Community Outreach is at 54% of budget which is inline with our target for this period. It includes one-time lump payments to non-profits which are made in October and monthly utility payments for non-profits per interlocal agreements. |

WATER/WW FUND DASHBOARD

CURRENT RESULTS COMPARISON

| | ANNUAL BUDGET | ACTUAL FYTD Jan 2021 | % OF BUDGET | PY BUDGET 2019-2020 | ACTUAL FYTD Jan 2020 | % OF BUDGET |
|-----------------------------|------------------|-------------------------|----------------|------------------------|-------------------------|----------------|
| REV (net of cogs/tourn exp) | \$ 4,265,500 | \$ 1,410,731 | 33% | \$ 4,213,500 | \$ 1,362,257 | 32% |
| EXPENSES | 3,868,980 | 1,279,347 | 33% | 3,872,856 | 1,184,664 | 31% |
| PROFIT (LOSS) | \$ 396,520 | \$ 131,384 | | \$ 340,644 | \$ 177,593 | |

TABLES/CHARTS



Billed Consumption in gallons:

| | |
|------------|------------|
| FYTD 2021 | 94,543,310 |
| FYTD 2020 | 83,976,951 |
| Variance | 10,566,359 |
| % variance | 12.58% |

| % of year completed: 33 | | | | | | | | |
|--|---------------|-----------|---------------|-----------|-------------|----------------------|-----------|------------------|
| WATER/WASTEWATER | ANNUAL BUDGET | | ACTUAL | | % OF BUDGET | PY BUDGET | | % OF BUDGET |
| | 2020-2021 | | FYTD Jan 2021 | | | 2019-2020 (ORIGINAL) | | |
| REVENUE | | | | | | | | |
| Water Sales | \$ | 2,300,000 | \$ | 759,785 | 33% | \$ | 2,235,000 | \$ 723,667 32% |
| Wastewater Sales | | 1,840,000 | | 613,997 | 33% | | 1,825,000 | 599,343 33% |
| Penalties | | 46,000 | | 15,412 | 34% | | 46,000 | 15,112 33% |
| Water/Sewer Connects | | 30,000 | | 7,800 | 26% | | 30,000 | 7,725 26% |
| Irrigation Revenue | | 2,500 | | 8,768 | 351% A | | 2,500 | - 0% |
| Other Revenue | | 4,000 | | 4,350 | 109% B | | 4,000 | 1,713 43% |
| Interest Income | | 3,000 | | 619 | 21% | | 21,000 | 14,697 70% |
| Use Impact Fees | | 40,000 | | - | 0% | | 50,000 | - 0% |
| Use of Fund Balance | | 35,000 | | 13,464 | 38% C | | 185,000 | 15,857 9% |
| Total Revenue | \$ | 4,300,500 | \$ | 1,424,194 | 33% | \$ | 4,398,500 | \$ 1,378,115 31% |
| Total Revenue less fund balance | \$ | 4,265,500 | \$ | 1,410,731 | 33% | \$ | 4,213,500 | \$ 1,362,257 32% |
| EXPENSES | | | | | | | | |
| Personnel Costs | \$ | 1,103,426 | \$ | 378,268 | 34% | \$ | 1,091,494 | \$ 377,054 35% |
| Supplies | | 216,442 | | 72,485 | 33% | | 209,750 | 58,130 28% |
| Repairs & Maintenance | | 416,500 | | 122,238 | 29% | | 416,500 | 83,907 20% |
| Services | | 394,500 | | 118,160 | 30% | | 414,500 | 91,649 22% |
| Transfer to Self-funded equipment | | 68,504 | | 22,835 | 33% | | 92,466 | 30,822 33% |
| Cost of Water | | 70,000 | | 26,082 | 37% | | 70,000 | 24,545 35% |
| Transfers to Capital Fund | | 35,000 | | 13,464 | 38% C | | 185,000 | 15,857 9% |
| Capital Outlay | | - | | - | | | - | - |
| Transfers to Debt Service | | 976,759 | | 325,586 | 33% | | 973,873 | 324,674 33% |
| Transfer to GF - In Lieu of Property Tax | | 126,765 | | 42,327 | 33% | | 124,905 | 40,868 33% |
| Transfer to GF - In Lieu of Franchise | | 211,275 | | 70,546 | 33% | | 208,175 | 68,113 33% |
| Transfer to GF- Admin Allocation | | 257,405 | | 90,828 | 35% | | 243,783 | 76,128 31% |
| Transfer to GF- Shop Allocation | | 27,404 | | 9,992 | 36% | | 27,410 | 8,774 32% |
| Total Expenses | \$ | 3,903,980 | \$ | 1,292,811 | 33% | \$ | 4,057,856 | \$ 1,200,522 30% |
| Total Expenses less xfers to capital project | \$ | 3,868,980 | \$ | 1,279,347 | 33% | \$ | 3,872,856 | \$ 1,184,664 31% |
| Net Profit (Loss) | \$ | 396,520 | \$ | 131,384 | | \$ | 340,644 | \$ 177,593 |

A Irrigation Revenue is derived from the Hay contract and is running higher than originally expected because the contract was renegotiated at the end of the last fiscal year and has been increased to \$10,000 going forward.

B Other Revenue is running higher than expected due to an increase in the bulk water rates that went into effect this fiscal year.

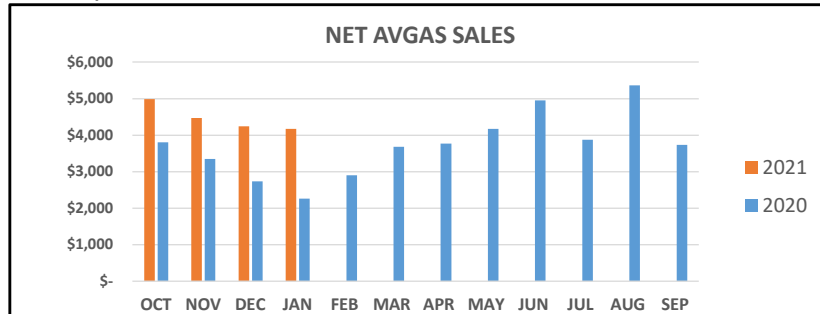
C. "Use of Fund Balance" offsets "Transfers to the Capital Project Fund".

AIRPORT FUND DASHBOARD

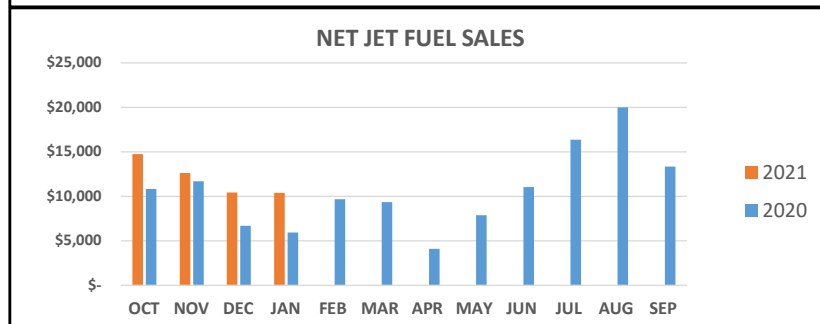
CURRENT RESULTS COMPARISON

| | ANNUAL BUDGET | ACTUAL FYTD Jan 2021 | % OF BUDGET | PY BUDGET 2019-2020 | ACTUAL FYTD Jan 2020 | % OF BUDGET |
|-----------------------------|------------------|-------------------------|----------------|------------------------|-------------------------|----------------|
| REV (net of cogs/tourn exp) | \$ 347,654 | \$ 133,605 | 38% | \$ 418,595 | \$ 116,901 | 28% |
| EXPENSES | 254,295 | 87,024 | 34% | 316,741 | 84,286 | 27% |
| PROFIT (LOSS) | \$ 93,359 | \$ 46,580 | | \$ 101,854 | \$ 32,615 | |

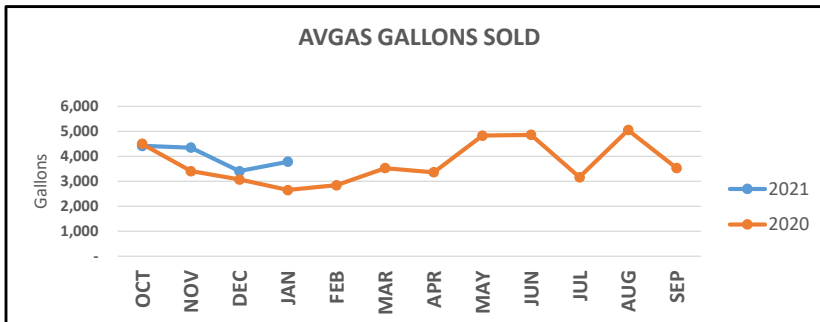
TABLES/CHARTS



| | 2021 | 2020 |
|-----------------|--------------|--------------|
| AvSales | \$ 58,477.92 | \$ 55,406.00 |
| Av Purchases | 40,590.93 | 43,253.00 |
| Profit | \$ 17,886.99 | \$ 12,153.00 |
| Profit Margin % | 30.59% | 21.93% |

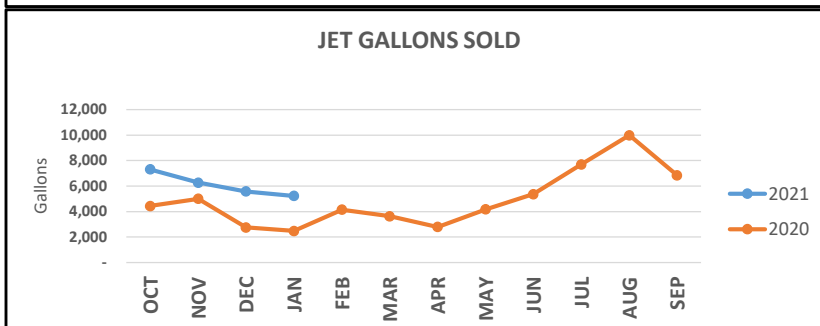


| | 2021 | 2020 |
|-----------------|--------------|--------------|
| Jet Sales | \$ 86,725.75 | \$ 69,746.00 |
| Jet Purchases | 38,518.58 | 34,633.00 |
| Profit | \$ 48,207.17 | \$ 35,113.00 |
| Profit Margin % | 55.59% | 50.34% |



Avgas Gallons Sold:

| | |
|--------------------|--------|
| FYTD 2021 | 15,980 |
| FYTD 2020 | 13,652 |
| Increase(decrease) | 2,328 |
| | 17.05% |



Jet Gallons Sold:

| | |
|--------------------|--------|
| FYTD 2021 | 24,404 |
| FYTD 2020 | 14,688 |
| Increase(decrease) | 9,716 |
| | 66.15% |

City of Burnet
Financial Report
FYTD Jan 2021

| % of year completed: 33 | | | | | | | | | | |
|---|----------------------------|---------|-------------------------|----------------|--------------------------------------|----------------------------|----------------|---------|---------|-----|
| AIRPORT FUND | ANNUAL BUDGET 2020-2021 | | ACTUAL FYTD Jan 2021 | % OF BUDGET | PY BUDGET 2019-2020 (ORIGINAL) | PY ACTUAL FYTD Jan 2020 | % OF BUDGET | | | |
| REVENUE | | | | | | | | | | |
| Av Gas Sales | \$ | 170,500 | \$ | 58,478 | \$ | 215,000 | \$ | 55,406 | | |
| Av Gas Purchases | | 127,875 | | 40,591 | | 161,250 | | 43,253 | | |
| Net Sales | | 42,625 | | 17,887 | 42% | A | | 53,750 | 12,153 | 23% |
| Jet Gas Sales | | 210,000 | | 86,726 | | 355,000 | | 69,746 | | |
| Jet Gas Purchases | | 115,500 | | 38,519 | | 209,000 | | 34,633 | | |
| Net Sales | | 94,500 | | 48,207 | 51% | A | | 146,000 | 35,113 | 24% |
| Contributions/Misc Rev | | - | | - | | - | | 375 | | |
| Sign Rental Revenue | | - | | - | #DIV/0! | 500 | | - | 0% | |
| Penalties | | 450 | | 150 | 33% | 775 | | 325 | 42% | |
| All Hangar Lease | | 125,000 | | 42,582 | 34% | 125,000 | | 40,927 | 33% | |
| CAF Admissions | | 5,066 | | 1,689 | 33% | 4,000 | | 1,459 | 36% | |
| Rental of Council Chambers | | - | | - | | - | | 70 | | |
| McBride Lease | | 45,893 | | 15,405 | 34% | 48,000 | | 15,433 | 32% | |
| Thru the Fence Lease | | 12,020 | | 2,592 | 22% | 12,020 | | 2,592 | 22% | |
| Airport Parking Permit | | 2,000 | | 70 | 4% | 150 | | 120 | 80% | |
| Hanger Lease - Faulkner | | 14,400 | | 4,800 | 33% | 14,400 | | 4,800 | 33% | |
| Insurance Reimbursement | | - | | - | | - | | - | | |
| Interest Earned | | 5,700 | | 223 | 4% | 14,000 | | 3,534 | 25% | |
| Use of Fund Balance | | 200,000 | | 11,456 | 6% | B | | 250,000 | 112,699 | 45% |
| Total Revenue | \$ | 547,654 | \$ | 145,061 | 26% | \$ | 668,595 | \$ | 229,600 | 34% |
| Total Revenue less fund balance | \$ | 347,654 | \$ | 133,605 | 38% | \$ | 418,595 | \$ | 116,901 | 28% |
| EXPENSES | | | | | | | | | | |
| Personnel Costs | \$ | 92,879 | \$ | 33,616 | 36% | \$ | 89,342 | \$ | 32,971 | 37% |
| Supplies | | 15,059 | | 4,913 | 33% | 26,000 | | 4,449 | 17% | |
| Repairs & Maintenance | | 3,000 | | 358 | 12% | 4,000 | | - | 0% | |
| Contract Labor - FBO | | 14,400 | | 4,800 | 33% | 14,400 | | 4,800 | 33% | |
| Commission on Fuel Sal | | 40,000 | | 13,333 | 33% | 40,000 | | 10,992 | 27% | |
| Schools/Seminars | | 4,000 | | - | 0% | 4,000 | | - | 0% | |
| Insurance & Bonds | | 9,000 | | 407 | 5% | 17,310 | | 407 | 2% | |
| Professional Services (Mowing Contract) | | - | | - | | 43,000 | | - | 0% | |
| Property Taxes | | 6,700 | | 3,968 | 59% | 5,000 | | 6,632 | 133% | |
| Utilities | | 9,000 | | 3,046 | 34% | 8,000 | | 2,328 | 29% | |
| Av fuel truck lease | | 12,000 | | 4,000 | 33% | 12,000 | | 5,000 | 42% | |
| Jet fuel truck lease | | 16,800 | | 5,600 | 33% | 16,800 | | 7,000 | 42% | |
| Transfers to Debt Service | | - | | - | | - | | - | | |
| Transfers to Capital/Uses of Fund Bal | | 200,000 | | 11,456 | 6% | B | | 250,000 | 112,699 | 45% |
| Admin Allocation | | 31,457 | | 12,985 | 41% | 36,889 | | 9,708 | 26% | |
| Total Expenses | \$ | 454,295 | \$ | 98,480 | 22% | \$ | 566,741 | \$ | 196,985 | 35% |
| Total Expense less xfers to capital project | \$ | 254,295 | \$ | 87,024 | 34% | \$ | 316,741 | \$ | 84,286 | 27% |
| Net Profit (Loss) | \$ | 93,359 | \$ | 46,580 | | \$ | 101,854 | \$ | 32,615 | |

A Fuel Sales are tracking above budget; Avgas gallons sold are up 17% from last year and Jet gallons sold are up 66%. In addition the profit margins for both Avgas and Jet have increased.

B Fund Balance is used to offset transfers to the Capital Project Fund; net effect to operations is \$0.

City of Burnet
Financial Report
FYTD Jan 2021

OTHER FUNDS

| | ANNUAL BUDGET 2020-2021 | ACTUAL FYTD Jan 2021 | % OF BUDGET | PY BUDGET 2019-2020 (ORIGINAL) | PY ACTUAL FYTD Jan 2020 | % OF BUDGET |
|---|----------------------------|-------------------------|----------------|--------------------------------------|----------------------------|----------------|
| HOTEL/MOTEL FUND | | | | | | |
| Revenues | \$ 111,000 | \$ 58,683 | 52.87% | \$ 187,000 | \$ 60,967 | 32.60% |
| Expenses | 107,191 | 25,609 | 23.89% | 178,098 | 33,772 | 18.96% |
| Net Profit (Loss) | <u>\$ 3,809</u> | <u>\$ 33,074</u> | | <u>\$ 8,902</u> | <u>\$ 27,195</u> | |
| BEDC | | | | | | |
| Revenues | \$ 1,368,858 | \$ 301,787 | 22.05% | \$ 1,600,000 | \$ 700,725 | 43.80% |
| Expenses | 1,091,111 | 125,726 | 11.52% | 1,319,150 | 551,833 | 41.83% |
| Net Profit (Loss) | <u>\$ 277,747</u> | <u>\$ 176,061</u> | | <u>\$ 280,850</u> | <u>\$ 148,892</u> | |
| SELF FUNDED EQUIPMENT FUND | | | | | | |
| Revenues | \$ 708,000 | \$ 220,874 | 31.20% | \$ 822,741 | \$ 274,408 | 33.35% |
| Expenses | 708,000 | 215,404 | 30.42% | 646,591 | 40,226 | 6.22% |
| Net Profit (Loss) | <u>\$ -</u> | <u>\$ 5,471</u> | | <u>\$ 176,150</u> | <u>\$ 234,182</u> | |
| DEBT SERVICE FUND | | | | | | |
| Revenues | \$ 1,029,098 | \$ 343,195 | 33.35% | \$ 1,023,513 | \$ 341,429 | 33.36% |
| Expenses | 1,028,499 | 744,320 | 72.37% | 1,022,914 | 745,437 | 72.87% |
| Net Profit (Loss) | <u>\$ 599</u> | <u>\$ (401,125)</u> | | <u>\$ 599</u> | <u>\$ (404,009)</u> | |
| INTEREST & SINKING DEBT FUND | | | | | | |
| Revenues | \$ 366,049 | \$ 248,904 | 68.00% | \$ 376,661 | \$ 265,955 | 70.61% |
| Expenses | 366,049 | 164,180 | 44.85% | 376,512 | 160,768 | 42.70% |
| Net Profit (Loss) | <u>\$ -</u> | <u>\$ 84,724</u> | | <u>\$ 149</u> | <u>\$ 105,187</u> | |

City of Burnet
Cash Investment Report
FYTD Jan 2021

| Acct # | Bank | Account Name | Account Type | Balance January 2021 |
|---|---------|---|--------------|----------------------|
| Unrestricted Accounts | | | | |
| 984/2410 | FSB | Operating Cash | Checking | \$ 3,672,477.80 |
| | | Add or Subtract Claim on Cash for Airport | | (12,171.93) |
| 2329 | FSB | Golf Course Petty Cash | Checking | 1,769.01 |
| 2535 | FSB | Operating Reserve | M/M | - |
| 2352 | FSB | Delaware Springs-Credit Card Acct | Checking | - |
| 2378 | FSB | Airport - Credit Card Acct | Checking | - |
| 2386 | FSB | Utility - Credit Card Acct | Checking | - |
| 2469 | FSB | Court - Credit Card Acct | Checking | - |
| 2711100002 | TexPool | Operating Reserve | Investment | 4,179,843.47 |
| Total Unrestricted | | | | \$ 7,841,918.35 |
| <div><div>75 Day Reserve Requirement3,361,000.00</div><div>Unrestricted Cash over 75 day reserve\$ 4,480,918.35</div><div>90 Day Reserve Requirement4,034,000.00</div><div>Unrestricted Cash over 90 day reserve\$ 3,807,918.35</div></div> | | | | |
| Restricted by Council | | | | |
| 2711100004 | TexPool | Capital Reserve | Investment | \$ - |
| 2711100011 | TexPool | Capital Equipment Reserve | Investment | 584,867.56 |
| 2711100012 | TexPool | Capital - LCRA Credit | Investment | 441,999.74 |
| 2188 | FSB | Self Funded Equipment | M/M | 281,165.34 |
| 2711100014 | TexPool | Self Funded Equipment Reserve | Investment | 664,240.66 |
| Total Restricted by Council | | | | \$ 1,972,273.30 |
| Restricted by Purpose or Law | | | | |
| Acct # | Bank | Account Name | Account Type | Balance January 2021 |
| 1453 | FSB | Bond Reserve | M/M | \$ 26,073.07 |
| 2402 | FSB | Hotel Motel | M/M | 85,711.32 |
| 2711100005 | TexPool | Hotel Motel | Investment | 60,266.23 |
| 2451 | FSB | Construction Account | Checking | - |
| 2485 | FSB | PD Seizure | M/M | 119.84 |
| 2493 | FSB | Municipal Court Special Revenue | M/M | 48,494.17 |
| 2519 | FSB | Impact Fees - Water | M/M | 155,103.77 |
| 2543 | FSB | Airport Reserve | M/M | - |
| | | Add or Subtract Airport Claim on Cash | | 12,171.93 |
| 2711100009 | TexPool | Airport Reserve | Investment | 620,922.56 |
| 2568 | FSB | Benevolent Fund | Checking | - |
| 2576 | FSB | Interest & Sinking Acct | M/M | 155,674.64 |
| 2584 | FSB | Impact Fees - Wastewater | M/M | 36,353.99 |
| 2592 | FSB | BEDC | Super NOW | 288,422.48 |
| 2711100008 | TexPool | BEDC Project Fund | Investment | - |
| 2711100010 | TexPool | BEDC | Investment | 629,543.55 |
| 2634 | FSB | Benefit Trust Account | M/M | - |
| 2675 | FSB | Police Department Explorer Program | M/M | 6,926.51 |
| 2691 | FSB | Fire Department Explorer Program | M/M | 4,634.55 |
| 3012 | FSB | Franchise Fee Account | Super NOW | 101,523.68 |
| 58776 | FSB | Fire Dept. Community Acct | M/M | 10,015.39 |
| 2711100007 | TexPool | TWDB | Investment | 1,191.75 |
| 2711100006 | TexPool | TWDB | Investment | 1,046.41 |
| | | City of Burnet, Texas Combination Tax and Surplus Revenue Certificates of Obligation, Series 2010 | | |
| 143033000 | US Bank | Escrow Account | Investment | 3,199.24 |
| 82-020-01-0 | Bank of | City of Burnet 2012 TWDB Escrow | Investment | 20,192.82 |
| 2711100013 | TexPool | PD Bonds | Investment | - |
| 62315 | FSB | BEDC Bond Fund | Checking | 54,749.30 |
| 62364 | FSB | BEDC Project Fund | Checking | - |
| Total Restricted Cash | | | | \$ 2,322,337.20 |
| Total All Cash | | | | \$ 12,136,528.85 |

City of Burnet
Capital Project Report
FYTD Jan 2021

| GENERAL CAPITAL PROJECT FUND | | | | | |
|----------------------------------|---------------------------------|--------------------------------|--------------------------------|---------------|---------------------------------------|
| DESCRIPTION | ORIGINAL BUDGET 2020-2021 | CURRENT BUDGET 2020-2021 | FYTD JAN ACTUAL EXPENSES | % complete | REMAINING BALANCE FOR 2020-2021 |
| <u>CAPITAL PROJECTS:</u> | | | | | |
| Incode 10 Upgrade | 60,000 | 60,000 | - | 0% | 60,000 |
| Police Department Facility | 800,000 | 800,000 | 54,776 | 7% | 745,224 |
| PD Ticket Writers | 40,000 | 40,000 | 14,340 | 36% | 25,660 |
| FD - Remodel FD Substation | 250,000 | 250,000 | 9,849 | 4% | 240,151 |
| FD - Covid 19 Supplies/Equipment | 100,000 | 100,000 | 29,147 | 29% | 70,853 |
| Street Overlay | 200,000 | 200,000 | 69,579 | 35% | 130,421 |
| Park Improvements | 25,000 | 25,000 | - | 0% | 25,000 |
| GHRC Capital Maintenance | 20,000 | 20,000 | - | 0% | 20,000 |
| GHRC Teen Center | 20,000 | 20,000 | 20,000 | 100% | - |
| | <u>\$ 1,515,000</u> | <u>\$ 1,515,000</u> | <u>\$ 197,691</u> | <u>13%</u> | <u>\$ 1,317,309</u> |

| BALANCE TO BE FUNDED FROM: | | |
|----------------------------|------------------|---------------------|
| OPERATING RESERVES | OTHER SOURCES | TOTAL |
| 60,000 | - | 60,000 |
| 745,224 | - | 745,224 |
| 25,660 | - | 25,660 |
| 240,151 | - | 240,151 |
| 70,853 | - | 70,853 |
| 130,421 | - | 130,421 |
| 25,000 | - | 25,000 |
| 20,000 | - | 20,000 |
| - | - | - |
| <u>\$ 1,317,309</u> | <u>\$ -</u> | <u>\$ 1,317,309</u> |

| GOLF COURSE CAPITAL PROJECT FUND | | | | | |
|----------------------------------|---------------------------------|--------------------------------|--------------------------------|---------------|---------------------------------------|
| DESCRIPTION | ORIGINAL BUDGET 2020-2021 | CURRENT BUDGET 2020-2021 | FYTD JAN ACTUAL EXPENSES | % complete | REMAINING BALANCE FOR 2020-2021 |
| <u>CAPITAL PROJECTS:</u> | | | | | |
| C/O - Course Improvement | <u>\$ 100,000</u> | <u>\$ 100,000</u> | <u>\$ 9,719</u> | <u>10%</u> | <u>\$ 90,281</u> |

| BALANCE TO BE FUNDED FROM: | | |
|----------------------------|------------------|------------------|
| OPERATING RESERVES | OTHER SOURCES | TOTAL |
| <u>\$ 90,281</u> | <u>\$ -</u> | <u>\$ 90,281</u> |

| ELECTRIC CAPITAL PROJECT FUND | | | | | |
|-------------------------------|---------------------------------|--------------------------------|--------------------------------|---------------|---------------------------------------|
| DESCRIPTION | ORIGINAL BUDGET 2020-2021 | CURRENT BUDGET 2020-2021 | FYTD JAN ACTUAL EXPENSES | % complete | REMAINING BALANCE FOR 2020-2021 |
| <u>CAPITAL PROJECTS:</u> | | | | | |
| Subdivision Electrical Costs | <u>\$ 150,000</u> | <u>\$ 150,000</u> | <u>\$ 17,131</u> | <u>11%</u> | <u>\$ 132,869</u> |

| BALANCE TO BE FUNDED FROM: | | |
|----------------------------|------------------|-------------------|
| OPERATING RESERVES | OTHER SOURCES | TOTAL |
| <u>\$ 132,869</u> | <u>\$ -</u> | <u>\$ 132,869</u> |

| W/WW CAPITAL PROJECT FUND | | | | | |
|---------------------------------------|---------------------------------|--------------------------------|--------------------------------|---------------|---------------------------------------|
| DESCRIPTION | ORIGINAL BUDGET 2020-2021 | CURRENT BUDGET 2020-2021 | FYTD JAN ACTUAL EXPENSES | % complete | REMAINING BALANCE FOR 2020-2021 |
| <u>CAPITAL PROJECTS:</u> | | | | | |
| Water System Improvements | \$ 20,000 | \$ 20,000 | \$ - | 0% | \$ 20,000 |
| Wofford Street Water Line | 20,000 | 20,000 | - | 0% | 20,000 |
| Oak Vista/CR 100 water line expansion | 15,000 | 15,000 | 13,464 | 90% | 1,536 |
| Transfer Impact Fees | 40,000 | 40,000 | - | 0% | 40,000 |
| | <u>\$ 95,000</u> | <u>\$ 95,000</u> | <u>\$ 13,464</u> | <u>14%</u> | <u>\$ 81,536</u> |

| BALANCE TO BE FUNDED FROM: | | |
|----------------------------|------------------|------------------|
| OPERATING RESERVES | OTHER SOURCES | TOTAL |
| \$ 20,000 | \$ - | \$ 20,000 |
| 20,000 | - | 20,000 |
| 1,536 | - | 1,536 |
| - | 40,000 | 40,000 |
| <u>\$ 41,536</u> | <u>\$ 40,000</u> | <u>\$ 81,536</u> |

| AIRPORT CAPITAL PROJECT FUND | | | | | |
|------------------------------|---------------------------------|--------------------------------|--------------------------------|---------------|---------------------------------------|
| DESCRIPTION | ORIGINAL BUDGET 2020-2021 | CURRENT BUDGET 2020-2021 | FYTD JAN ACTUAL EXPENSES | % complete | REMAINING BALANCE FOR 2020-2021 |
| <u>CAPITAL PROJECTS:</u> | | | | | |
| Ramp Grant | \$ 100,000 | \$ 100,000 | \$ 9,059 | 9% | \$ 90,941 |
| Cares Grant | 30,000 | 30,000 | - | 0% | 30,000 |
| Capital Projects | 150,000 | 150,000 | 11,456 | 8% | 138,544 |
| | <u>\$ 280,000</u> | <u>\$ 280,000</u> | <u>\$ 20,515</u> | <u>7%</u> | <u>\$ 259,485</u> |

| BALANCE TO BE FUNDED FROM: | | |
|----------------------------|-------------------|-------------------|
| OPERATING RESERVES | OTHER SOURCES | TOTAL |
| \$ - | \$ 90,941 | \$ 90,941 |
| - | 30,000 | 30,000 |
| - | 138,544 | 138,544 |
| <u>\$ -</u> | <u>\$ 259,485</u> | <u>\$ 259,485</u> |

| TOTAL CAPITAL/OTHER PROJECTS | | | | | |
|--------------------------------|---------------------------------|--------------------------------|--------------------------------|---------------|---------------------------------------|
| DESCRIPTION | ORIGINAL BUDGET 2020-2021 | CURRENT BUDGET 2020-2021 | FYTD JAN ACTUAL EXPENSES | % complete | REMAINING BALANCE FOR 2020-2021 |
| <u>CAPITAL PROJECTS:</u> | | | | | |
| TOTAL CAPITAL/OTHER PROJECTS | \$ 2,140,000 | \$ 2,140,000 | \$ 258,520 | 12% | \$ 1,881,480 |
| TRANSFER TO CAP EQUIP RESERVES | - | - | - | 0% | - |
| TOTAL CAPITAL/OTHER | <u>\$ 2,140,000</u> | <u>\$ 2,140,000</u> | <u>\$ 258,520</u> | <u>12%</u> | <u>\$ 1,881,480</u> |

| BALANCE TO BE FUNDED FROM: | | |
|----------------------------|-------------------|---------------------|
| OPERATING RESERVES | OTHER SOURCES | TOTAL |
| \$ 1,581,995 | \$ 299,485 | \$ 1,881,480 |
| - | - | - |
| <u>\$ 1,581,995</u> | <u>\$ 299,485</u> | <u>\$ 1,881,480</u> |

STATE OF TEXAS {}
COUNTY OF BURNET {}
CITY OF BURNET {}

On this the 9th day of February 2021, the City Council of the City of Burnet, TX convened in Regular Session, at 6:00 p.m., in the Council Chambers, Burnet Municipal Airport, 2402 S. Water, Burnet, Tx. In order to advance the public health goal of limiting face-to-face meetings (also called “social distancing”) to slow the spread of the Coronavirus (COVID-19), a Declaration of a Public Health Emergency was executed by Mayor Bromley on March 19, 2020. The Council Chambers will be closed to public attendance. A toll-free conference line was also established for access via Zoom by calling 888-475-4499 Password 507261; the following subjects were discussed, to-wit:

| | |
|-------------------------------------|---|
| Mayor (attended in person) | Crista Goble Bromley |
| Council Members:(attended via Zoom) | Cindia Talamantez, Tres Clinton, Danny Lester, Paul Farmer, Philip Thurman, Mary Jane Shanes |
| City Manager | David Vaughn |
| City Secretary | Kelly Dix |

Guests: Habib Erkan, Adrienne Feild, Tony Nash (present in Chambers) Kelli Sames, Sid Fuller, Mark Ingram, Gene Courtney, Patricia Langford, Alan Burdell, Wesley Alexander, Carrie Cox Miller, Ricky Langley, Patrick Cobb, Phil Reynolds, Mark Miller (attended via zoom)

CALL TO ORDER: The meeting was called to order by Mayor Bromley, at 6:03 p.m.

ROLL CALL: City Secretary Kelly Dix called the roll. Mayor Bromley was present in Council Chambers, Council Members Lester, Farmer, Thurman, Clinton, Talamantez and Shanes attended via Zoom. Quorum was established.

REPORTS/SPECIAL PRESENTATIONS: None.

Addendum to the City Council Agenda: Department and Committee Reports/Briefings: The City Council may or may not receive a briefing dependent upon activity or change in status regarding the matter. The listing is provided to give notice to the public that a briefing to the Council on any or all subjects may occur.

CONSENT AGENDA ITEMS:

(All of the following items on the Consent Agenda are considered to be self-explanatory by the Council and will be enacted with one motion. There will be no separate discussion of these items unless a Council Member, staff member or citizen requests removal of the item from the consent agenda for the purpose of discussion. For removal of an item, a request must be made to the Council when the Consent Agenda is opened for Council Action.)

Approval of the January 26th, 2020 Regular City Council Meeting Minutes: Council Member Mary Jane Shanes moved to approve the consent agenda as presented. Council Member Tres Clinton seconded. City Secretary Kelly Dix called a roll vote. Council Members Lester, Thurman, Shanes, Farmer, Clinton, Talamantez and Mayor Bromley all voted in favor. The motion carried unanimously.

PUBLIC HEARING:

Public Hearing: The City Council of the City of Burnet shall conduct a public hearing to receive public testimony and comments on the merits of a request to rezone approximately 6.56 acres of land from its current designation of Medium Commercial—District "C-2" to a designation of Heavy Commercial—District "C-3" for property located at 2435 W. Hwy 29: H. Erkan, Jr.: Mayor Bromley opened the public hearing and asked if anyone was interested in speaking, if so to use the “raise your hand” feature located at the bottom of the Zoom screen or by pressing *9 while on the phone. There being no one wishing to speak, Mayor Bromley closed the public hearing.

Public Hearing: The City Council of the City of Burnet shall conduct a public hearing to receive public testimony and comments on the merits of a proposed “Preliminary Plat” for approximately 44.64 acres out of the Sarah Ann Guest Survey, Abstract 1525, generally located south of Hwy. 29, east of Westfall St., and west of the Railroad track. The proposed “Preliminary Plat” will establish Creekfall Subdivision, Phases 1 and 2, consisting of approximately 135 residential lots: H. Erkan, Jr.: Mayor Bromley opened the public hearing and asked if anyone was interested in speaking, if so to use the “raise your hand” feature located at the bottom of the Zoom screen or by pressing *9 while on the phone. There being no one wishing to speak, Mayor Bromley closed the public hearing.

ACTION ITEMS:

Discuss and consider action: City Council shall receive information from the City Manager on the status of the COVID-19 pandemic’s impact on the City and may discuss, give direction, or take action to implement, extend, modify or terminate plans or programs in response to the pandemic: D. Vaughn: Fire Chief Mark Ingram informed all present

that there the current statistics are 3546 cases county wide reported with 93 active cases and 49 fatalities. Hospitals are back under the 15% capacity. Chief Ingram also informed Council that the department has received the equipment for the rapid testing kits and is currently waiting on the printer and cable to be able to print out the results. The printer and cable is expected to be in by the end of the week. Chief Ingram is working with the Finance Department to set up the payment system for the testing. The charge for the rapid testing is \$50.00.

Discuss and consider action: SECOND AND FINAL READING OF AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF BURNET AMENDING THE CODE OF ORDINANCES BY ESTABLISHING A NEW CHAPTER 21 (ENTITLED "SIGN REGULATIONS AND STANDARDS") AND RECODIFYING THE EXISTING SIGN REGULATIONS AND STANDARDS FROM SECTION 118-63 TO CHAPTER 21; PROVIDING FOR PENALTY; PROVIDING CUMULATIVE, CORRELATIVE, REPEALER AND SEVERABILITY CLAUSES; PROVIDING FOR PUBLICATION; AND PROVIDING AN EFFECTIVE DATE: H. Erkan: Council Member Danny Lester moved to approve and adopt Ordinance 2021-04 as presented. Council Member Mary Jane Shanes seconded. City Secretary Kelly Dix called a roll vote. Council Members Lester, Thurman, Shanes, Farmer, Clinton, Talamantez and Mayor Bromley all voted in favor. The motion carried unanimously.

Discuss and consider action: Award of Burnet Municipal Golf Course Irrigation Controllers Request For Proposal (RFP) 2021-001 bid: T. Nash: Council Member Philip Thurman moved to approve and award the Burnet Municipal Golf Course Irrigation Controllers Request for Proposal 2021-001 bid to the Keeling Company (Rainbird System). Council Member Mary Jane Shanes seconded. City Secretary Kelly Dix called a roll vote. Council Members Lester, Thurman, Shanes, Farmer, Clinton, Talamantez and Mayor Bromley all voted in favor. The motion carried unanimously.

Discuss and consider action: A RESOLUTION BY THE CITY COUNCIL OF THE CITY OF BURNET, TEXAS APPROVING AN INTERLOCAL AGREEMENT WITH BURNET COUNTY FOR MAINTENANCE AND REPAIR OF CITY STREETS FOR THE CURRENT FISCAL YEAR: G. Courtney: Council Member Philip Thurman moved to approve Resolution R2021-05 as presented Council Member Tres Clinton seconded. City Secretary Kelly Dix called a roll vote. Council Members Lester, Thurman, Shanes, Farmer, Clinton, Talamantez and Mayor Bromley all voted in favor. The motion carried unanimously.

Discuss and consider action: Approve and authorize the City Manager to execute an Associate Club Membership Agreement with the Texas Golf Association: D. Vaughn: Council Member Philip Thurman moved to approve and authorize the City Manager to execute an Associate Club Membership Agreement with the Texas Golf Association as presented. Council Member Tres Clinton seconded. City Secretary Kelly Dix called a roll vote. Council Members Lester, Thurman Shanes, Farmer, Clinton, Talamantez and Mayor Bromley all voted in favor. The motion carried unanimously.

Discuss and consider action: FIRST READING OF AN ORDINANCE OF THE CITY COUNCIL OF BURNET, TEXAS, AMENDING ORDINANCE NO. 2021-01 AND THE OFFICIAL ZONING MAP OF THE CITY BY ASSIGNING THE PROPERTY DESCRIBED AS 2435 W. HIGHWAY 29 (LEGAL DESCRIPTION: 6.56 ACRE TRACT, JOHN HAMILTON SURVEY NO. 1, ABSTRACT 405) WITH HEAVY COMMERCIAL – DISTRICT "C-3" ZONING CLASSIFICATION; PROVIDING A REPEALER CLAUSE; PROVIDING A SEVERABILITY CLAUSE; AND PROVIDING AN EFFECTIVE DATE: H. Erkan, Jr.: Council Member Danny Lester moved to approve the first reading of Ordinance 2021-05 as presented. Council Member Philip Thurman seconded. City Secretary Kelly Dix called a roll vote. Council Members Lester, Thurman Shanes, Farmer, Clinton, Talamantez and Mayor Bromley all voted in favor. The motion carried unanimously.

Discuss and consider action: FIRST READING OF AN ORDINANCE OF THE CITY OF BURNET, TEXAS, AMENDING SECTION 74-38 GOLF COURSE RATES, SECTION 74-39 DELAWARE SPRINGS PAVILION RENTAL RATES AND REGULATIONS AND SECTION 74-40 ADMINISTRATIVE RULES OF THE CITY OF BURNET CODE OF ORDINANCES; PROVIDING FOR SEVERABILITY AND OPEN MEETINGS CLAUSES; PROVIDING AN EFFECTIVE DATE; AND PROVIDING FOR OTHER RELATED MATTERS: D. Vaughn: Council Member Philip Thurman moved to approve the first reading of Ordinance 2021-06 as presented. Council Member Mary Jane Shanes seconded. City Secretary Kelly Dix called a roll vote. Council Members Lester, Thurman Shanes, Farmer, Clinton, Talamantez and Mayor Bromley all voted in favor. The motion carried unanimously.

Discuss and consider action: Direction to Staff pertaining to repairs at the Burnet Municipal Airport, Hangar D: D. Vaughn: City Manager David Vaughn updated Council on the repairs needed at Hangar D. No action was

taken.

Discuss and consider action: FIRST READING OF AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF BURNET AMENDING THE CODE OF ORDINANCES CHAPTER 21 (ENTITLED "SIGN REGULATIONS AND STANDARDS") BY INCREASING THE ALLOWABLE MESSAGE AREA FOR WALL SIGNS IN COMMERCIAL ZONING DISTRICTS AND AREAS; PROVIDING FOR PENALTY; PROVIDING CUMULATIVE, CORRELATIVE, REPEALER AND SEVERABILITY CLAUSES; PROVIDING FOR PUBLICATION; AND PROVIDING AN EFFECTIVE DATE: H. Erkan: Council Member

Danny Lester moved to approve the first reading of Ordinance 2021-07 as presented. Council Member Paul Farmer seconded. City Secretary Kelly Dix called a roll vote. Council Members Lester, Thurman Shanes, Farmer, Clinton, Talamantez and Mayor Bromley all voted in favor. The motion carried unanimously.

Discuss and consider action: Authorize the City Manager to negotiate and enter into an agreement for short-term use of the central fire station by Careflight for living quarters: D. Vaughn: Council Member Danny Lester moved to authorize the City Manager to negotiate and enter into an agreement for short-term use of the central fire station by Careflight for living quarters as presented. Council Member Paul Farmer seconded. City Secretary Kelly Dix called a roll vote. Council Members Lester, Thurman Shanes, Farmer, Clinton, Talamantez and Mayor Bromley all voted in favor. The motion carried unanimously.

REQUESTS FROM COUNCIL FOR FUTURE REPORTS: In accordance with Resolution R2020-28 councilmembers may request the City Manager to prepare and present future report on matters of public interest. None.

ADJOURN: There being no further business a motion to adjourn was made by Council Member Mary Janes Shanes at 7:12 p.m., seconded by Council Member Danny Lester. The motion carried unanimously.

Crista Goble Bromley, Mayor

ATTEST:

Kelly Dix, City Secretary



Administration

ITEM 4.1

David Vaughn
City Manager
512.715.3208
dvaughn@cityofburnet.com

Agenda Item Brief

Meeting Date: February 23, 2021

Agenda Item: Discuss and consider action: City Council shall receive information from the City Manager on the status of the COVID-19 pandemic's impact on the City and may discuss, give direction, or take action to implement, extend, modify or terminate plans or programs in response to the pandemic: D. Vaughn

Background:

Information:

Fiscal Impact:

Recommendation: To be determined by Council



Administration

ITEM 4.2

David Vaughn
City Manager
512.715.3208
dvaughn@cityofburnet.com

Agenda Item Brief

Meeting Date: February 23, 2021

Agenda Item: Discuss and consider action: City Council shall receive information from the City Manager on the status of the February 11th through February 19th winter weather event and the impact on the City; as well as discuss, give direction, or take action to implement, extend, modify or terminate plans or programs in response to the winter weather event.

Background: Staff will update Council on the status of the storm recovery and provide a brief update regarding lessons learned and how to improve response during future events. Overall, public works and public safety staff did a tremendous job responding during the event, however there are always ways to improve and we will hold an after-action roundtable to discuss what went well and where we could improve.

Information:

Fiscal Impact: To be determined.

Recommendation: To be determined by Council



Development Services

ITEM 4.3

Habib Erkan, Jr.
Development Services
(512) 715-3215
herkan@cityofburnet.com

Agenda Item Brief

Meeting Date: February 23, 2021

Agenda Item: Discuss and consider action: SECOND AND FINAL READING OF AN ORDINANCE OF THE CITY COUNCIL OF BURNET, TEXAS, AMENDING ORDINANCE NO. 2021-01 AND THE OFFICIAL ZONING MAP OF THE CITY BY ASSIGNING THE PROPERTY DESCRIBED AS 2435 W. HIGHWAY 29 (LEGAL DESCRIPTION: 6.56 ACRE TRACT, JOHN HAMILTON SURVEY NO. 1, ABSTRACT 405) WITH HEAVY COMMERCIAL – DISTRICT “C-3” ZONING CLASSIFICATION; PROVIDING A REPEALER CLAUSE; PROVIDING A SEVERABILITY CLAUSE; AND PROVIDING AN EFFECTIVE DATE: H. Erkan, Jr.

Current Zoning: Medium commercial—District “C-2”

Request Zoning: Heavy commercial – District “C-3”

Project: RV park.

Staff Analysis: The Property has access from Texas Highway 29. Property immediately to the east and west are zoned “C-2”; property immediately to the north is zoned “C-3”; and property to the south is in the extraterritorial jurisdiction. Currently there are no utilities (water or sewer) in place to serve the property; and the closest water main is located approximately 550 ft to the west.

The property is designated on the Future Land Use Plan as commercial; therefore, no revision to the Plan is required to grant this request.

15 notices were sent to surrounding property owners. Staff received one opposition by email from an owner of property in the extraterritorial jurisdiction opposed to the zoning change.

There have been no changes to Ordinance 2021-05 since the first reading on February 9, 2021.

P&Z Report: The commission recommends approval of the “C-3” zoning by a vote of 4 in favor, one opposed.

Recommendation: Staff recommends approval and adoption of Ordinance 2021-05 as presented.

ORDINANCE NO. 2021-05

AN ORDINANCE OF THE CITY COUNCIL OF BURNET, TEXAS, AMENDING ORDINANCE NO. 2021-01 AND THE OFFICIAL ZONING MAP OF THE CITY BY ASSIGNING THE PROPERTY DESCRIBED AS 435 W. HIGHWAY 29 (LEGAL DESCRIPTION: 6.56 ACRE TRACT, JOHN HAMILTON SURVEY NO. 1, ABSTRACT 405) WITH HEAVY COMMERCIAL – DISTRICT “C-3” ZONING CLASSIFICATION; PROVIDING A REPEALER CLAUSE; PROVIDING A SEVERABILITY CLAUSE; AND PROVIDING AN EFFECTIVE DATE

WHEREAS, the City Council, by the passage and approval of Ordinance No. 2021-001, affixed the zoning classifications for each and every property located within the city in accordance with the Official Zoning Map as approved with said ordinance; and

WHEREAS, the purpose of this Ordinance is to amend the Official Zoning Map by amending the zoning classification of the Real Property (“Property”) described herein; and

WHEREAS, the Planning and Zoning Commission, after conducting a public hearing on the matter, deliberated the merits of the proposed amendment of zoning classification and has made a report and recommendation to City Council; and

WHEREAS, in passing and approving this ordinance it is legislatively found the Planning and Zoning Commission and City Council complied with all notice, hearing and meetings requirements set forth in Texas Local Government Chapter 211; Texas Government Code Chapter 551, as amended by the Governor’s Executive Pandemic Orders; the City Charter; and Chapter 118, of the Code of Ordinances; and

WHEREAS, it is further legislatively found that this proposed zoning reclassification of property does not require an amendment to the Future Land Use Plan; and

WHEREAS, City Council, after considering the testimony and comments of the public, reports and recommendations of City Staff and the Planning and Zoning Commission, and the deliberation of its members, by passage and approval of this Ordinance hereby determines the action taken herein is meritorious and beneficial to the public health, safety and welfare.

NOW, THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF BURNET, TEXAS, THAT:

Section one. Findings. The foregoing recitals are hereby found to be true and correct and are hereby adopted and made a part hereof for all purposes as findings of fact.

Section two. Property. The Property that is the subject to this Zoning District Reclassification is 2435 W. Highway 29 (Legal Description: 6.56acre tract, John Hamilton Survey No. 1, abstract 405) as shown on **Exhibit “A”** hereto.

Section three Zoning District Reclassification. Heavy Commercial – District “C-3” Zoning District Classification is hereby assigned to the Property described in section two.

Section four. Zoning Map Revision. The City Secretary is hereby authorized and directed to revise the Official Zoning Map to reflect the change in Zoning District Classification approved by this Ordinance.

Section five. Repealer. Other ordinances or parts of ordinances in conflict herewith are hereby repealed only to the extent of such conflict.

Section six. Severability. This Ordinance is severable as provided in City Code Section 1-7 as same may be amended, recodified or otherwise revised.

Section seven. Effective Date. This ordinance is effective upon final passage and approval.

PASSED on First Reading the 9 day of February 2021.

PASSED AND APPROVED on this the 23 day of February 2021.

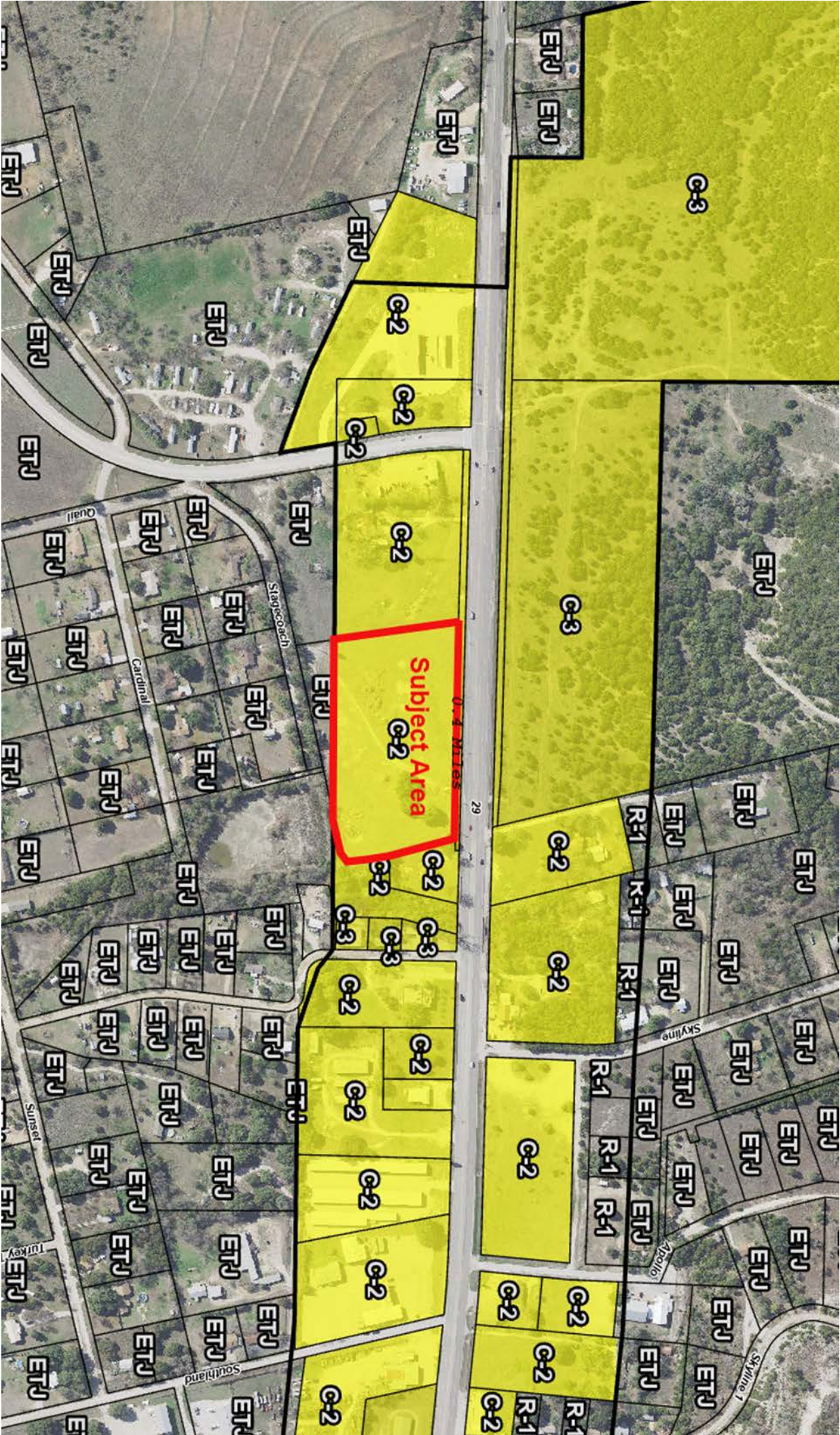
CITY OF BURNET, TEXAS

Crista Goble Bromley, Mayor

ATTEST:

Kelly Dix, City Secretary

Exhibit A – Location Map





City Manager

ITEM 4.4

David Vaughn
City Manager
512-715-3208
dvaughn@cityofburnet.com

Agenda Item Brief

Meeting Date: February 23, 2021

Agenda Item: Discuss and consider action: SECOND AND FINAL READING OF AN ORDINANCE OF THE CITY OF BURNET, TEXAS, AMENDING SECTION 74-38 GOLF COURSE RATES, SECTION 74-39 DELAWARE SPRINGS PAVILION RENTAL RATES AND REGULATIONS AND SECTION 74-40 ADMINISTRATIVE RULES OF THE CITY OF BURNET CODE OF ORDINANCES; PROVIDING FOR SEVERABILITY AND OPEN MEETINGS CLAUSES; PROVIDING AN EFFECTIVE DATE; AND PROVIDING FOR OTHER RELATED MATTERS: D. Vaughn

Background: Staff has been researching rates and policies of other area courses. The recommended changes are primarily to bring policies and practices in-line with other courses and to make the game more accessible to young children and junior golfers.

Information: The changes are too numerous to provide a relined draft. Staff will present a thorough review of the proposed changes at the meeting.

There have been no changes to Ordinance 2021-06 since the first reading on February 9, 2021.

Fiscal Impact: While the fiscal impact of the changes cannot be quantified, the proposed changes are anticipated to increase revenues and play at the course.

Recommendation: Approve and adopt Ordinance 2021-06 as presented.

ORDINANCE NO. 2021-06

AN ORDINANCE OF THE CITY COUNCIL OF BURNET, TEXAS, AMENDING THE CITY CODE OF ORDINANCES SECTION 74-38 GOLF COURSE RATES, SECTION 74-39 DELAWARE SPRINGS PAVILION RENTAL RATES AND REGULATIONS AND SECTION 74-40 ADMINISTRATIVE RULES; PROVIDING FOR SEVERABILITY AND OPEN MEETINGS CLAUSES; PROVIDING AN EFFECTIVE DATE; AND PROVIDING FOR OTHER RELATED MATTERS.

WHEREAS, the City provides, or causes to be provided, golf services to the citizens of the City of Burnet and to the general public; and

WHEREAS, in order to administer the operations of the course, facilitate the efficient implementation of this Article, provide an inviting golfing experience, and protect the best interest of the city, City Council delegates course rule making authority to the City Manager; and

WHEREAS, in order to properly manage the golf course and remain fiscally responsible to its citizens certain reasonable daily rates and dues are proper to assess; and

WHEREAS City Council finds that the following dues and rates are reasonable and fair given the golf services provided.

NOW, THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF BURNET, TEXAS, THAT;

Section. 1. Findings. The foregoing recitals are hereby found to be true and correct and are hereby adopted by the City Council and made a part hereof for all purposes as findings of fact.

Section. 2. Amendment. Section 74-37 (entitled "reserved") is amended by adding the language that follows:

Section 74-37 Definitions. In this Article the terms in italics below shall have the definitions that follow:

Administrator shall mean the City Manager or the person the City Manager designates to administer this Article.

Cart Fee shall mean the fee for use of a Public Cart.

Dynamic Pricing shall mean a decrease of up to 50% of the rates established in this Article to manage golf course use in high volume periods and generate more golf course use in low volume periods.

First Responder shall mean a law enforcement, fire protection, or emergency medical services employee or volunteer as defined in Section 421.095(1) of the Texas Government Code.

Golf Cart shall mean a motorized or electric powered vehicle manufactured for the purpose of transporting golfers and equipment on the Golf Course.

Holiday(s) shall mean an official holiday as adopted in the City of Burnet Personnel Policy.

Juniors shall mean a person 18 years of age or younger, or a member of the Burnet High School Golf Team.

Private Cart shall mean a privately owned Golf Cart.

Promotional Rates shall mean a discount of the Rates established by this Article, up to 50%, to promote a special event or activity.

Public Cart shall mean a Golf Cart that is the property of the City.

Seniors shall mean a person 60 years of age or older.

Twilight shall begin at 2:00 p.m. during standard time and 3:00 p.m. during daylight savings time.

Trail Fee shall mean the fee for use of a Private Cart on the Golf Course.

Weekday shall mean Monday, Tuesday, Wednesday, or Thursday (does not include Friday).

Weekend shall mean Saturday, or Sunday and Holidays.

Section. 2. Amendment. Section 74-38 Golf Course Rates of the City of Burnet Code of Ordinance shall be amended in its entirety as follows:

Section 74-38 Golf Course Rates. Rates established for use of the Golf Course do not include applicable sales tax and are as follows:

(a) DAILY RATES

| GREEN FEES | Weekday Rate | Friday Rate | Weekend/Holiday Rate |
|-------------------|-------------------------|------------------------|---------------------------------|
| 18 Holes* | \$ 27.00 | \$32.00 | \$37.00 |
| 9 Holes** | \$15.00 | \$18.00 | \$20.00 |
| Twilight Rate*** | \$ 17.00 | \$21.00 | \$25.00 |

*Seniors, Juniors, Active-Military and First Responders shall receive a \$5.00 discount off 18-hole rates. Discounts do not apply to Twilight Rate.

**Seniors, Juniors, Active-Military and First Responders shall receive a \$2.00 discount off 9-hole rates. Discounts do not apply to Twilight Rate.

***Children fourteen (14) years of age and under shall receive a free Green Fee and Cart during Twilight hours with a paying adult (1 child for each paying adult).

Members of the BCISD Junior High and High School Golf Teams shall receive a free Green Fee during Twilight hours (Cart not included).

| RANGE BALLS* | Rate |
|--------------------------------|-------------|
| Standard Rate | \$4.62 |
| Junior Rate | \$2.77 |
| <i>*Sales tax not included</i> | |

CART/TRAIL FEES

The Cart Fees for use of a Public Cart are:

| | |
|---|---------|
| Cart 18 Holes - per person* | \$16.00 |
| Cart 9 Holes - per person* | \$13.00 |
| Twilight Cart – per person* | \$12.00 |
| Private Cart Trail Fee - per cart 9 or 18 Holes | \$13.00 |

**Sales tax not included*

All players who use a City owned cart must pay a Cart Fee. Anyone over the age of 14 riding in a City owned cart not playing shall be required to pay the applicable Cart Fee.

All players who use a Private Cart must pay a Trail Fee.

(b) ANNUAL DUES AND MONTHLY RATES

The following rates are charged to permit play in lieu of posted daily rates.

| | ANNUAL DUES* (12 Month Commitment) | | | NON COMMITMENT |
|-----------------------------------|--|--------------------------------|----------------------------|------------------------------|
| Type | Annual Payment | Semi-annual Payment | Monthly Payment | Monthly Payment** |
| Single | \$ 1,082.00 | \$ 568.00 | \$ 99.00 | \$ 124.00 |
| Spouse | \$ 541.00 | \$ 284.00 | \$ 50.00 | \$ 63.00 |
| Junior | \$ 361.00 | \$ 190.00 | \$ 33.00 | \$ 42.00 |
| Trail Fee – Single Cart | \$ 578.00 | \$ 303.00 | \$ 53.00 | \$ 67.00 |
| Trail Fee – Second Cart | \$ 289.00 | \$ 152.00 | \$ 27.00 | \$ 34.00 |
| Cart Storage – Single Stall*** | \$ 509.00 | \$ 266.98 | \$ 47.11 | \$ 59.12 |
| Cart Storage – Second Stall*** | \$ 254.97 | \$ 133.95 | \$ 23.09 | \$ 29.56 |
| Cart Rental – Single Cart*** | \$ 969.98 | \$ 509.00 | \$ 88.68 | \$ 110.86 |
| Cart Rental – Second Cart*** | \$ 484.99 | \$ 254.97 | \$ 44.34 | \$ 55.43 |

* When player commits to a twelve (12) month program (October through September of the current year).

**The non-commitment rate applies to players who wish to pay a monthly rate but do not want to commit to a 12-month program. The non-commitment rate is based on calendar months.

***Does not include sales tax.

ANNUAL DUES AND MONTHLY RATE RESTRICTIONS:

- Spouse rate only applies to spouse of Annual Dues and Monthly Single Player.
- Annual and Monthly dues are non-transferable.
- Annual Dues Player must commit to twelve (12) month program (October through September) of the current fiscal year to be eligible for semi-annual or monthly payments.
- Second Cart must be owned and/or operated by the Spouse or minor child of the Single Player.
- New Annual Dues Players who join after the beginning of the fiscal year and have not been an Annual Dues Player in the last twelve (12) months, shall be eligible to enroll on the semi-annual or monthly payment plan for the remainder of the current fiscal year.

- Annual Dues and Monthly Players may be subject to designated tee times as established by the City Manager and/or his or her designee.
- Annual Dues Players and Monthly Players who use a private cart must pay a Trail Fee.
- Annual Dues Players and Monthly Players who use a City owned cart must pay a Cart Fee.
- In the event an Annual Dues Player is unable to play for a period of thirty (30) consecutive days or more due to an illness or injury, then with medical verification of said illness or injury, the Administrator shall have the authority to suspend, or in the event of pre-payment refund, that portion of the fees incurred during the period of absence.

(c) GENERAL RATE PROVISIONS

- (1) The Administrator, as he or she may reasonably determine to be in the best interest of the City, is authorized to do any of the following:
 - A. establish Promotional Rates and implement Dynamic Pricing to effectively manage utilization and income generation of the Golf Course;
 - B. establish player programs as the Administrator finds appropriate; and
 - C. establish fees and charges for other goods and services not specifically established by ordinance.
- (2) This Article does not constitute an offer of contract between the City and any person and shall not be construed as such.
- (3) Payment of a fee or dues as prescribe by this Article gives the payer a license to use the Golf Course which is revocable, without refund, by the Administrator for violation of any law, ordinance or Golf Course Administrative Rule.

Section 74-39 Pavilion Rental of the City of Burnet Code of Ordinance shall be amended in its entirety as follows:

Section 74-39 Delaware Springs Pavilion Rental Rates and Regulations.

The Delaware Springs Golf Course Pavilion ("Pavilion") shall be available for rental at a daily or hourly rate subject to availability as follows:

- a. Rental fees:
 1. Daily Rental Fee shall be \$500 per day with a damage deposit of \$250.
 2. Hourly Rental Fee shall be \$75 per hour with a \$250 damage deposit. Hourly Rental shall be subject to the following:
 - i. Minimum rental shall be for two (2) hours.
 - ii. Set-up fee for Hourly Rental shall be \$100 if set up is requested.

3. Annual dues payers may receive up to one (1) free rental of the pavilion per year for up to two (2) hours for a birthday party of the annual dues payer, their spouse, or their minor child; or for an anniversary party for the annual dues payer and their spouse.
- b. There shall be no fees or deposits for the Pavilion when, in the sole discretion of the City, the use of the Pavilion is necessary for a golf tournament.
- c. Events shall begin no earlier than 7 a.m. and end no later than 10 p.m.

Section 74-40 Administrative Rules of the City of Burnet Code of Ordinance shall be amended in its entirety to read as follows:

Sec. 74-40. Administrative Rules. The city manager is authorized to develop rules to effectively administer the operations of the course, facilitate the efficient implementation of this Article, provide an inviting golfing experience, and protect the best interest of the city.

Section 3. Severability. Should any section or part of this ordinance be held unconstitutional, illegal, or invalid, or the application to any person or circumstance for any reasons thereof ineffective or inapplicable, such unconstitutionality, illegality, invalidity, or ineffectiveness of such section or part shall in no way affect, impair or invalidate the remaining portion or portions thereof; but as to such remaining portion or portions, the same shall be and remain in full force and effect and to this end the provisions of this ordinance are declared to be severable.

Section 4. Effective Date. This ordinance shall take effect immediately from and after its passage in accordance with the provisions of the *Tex. Loc. Gov't. Code*.

Section 5. Open Meetings. It is officially found, determined, and declared that the meeting at which this Ordinance is adopted was open to the public and public notice of the time, place, and subject matter of the public business to be considered at such meeting, including this Ordinance, was given, all as required by Chapter 551, as amended, Texas Government Code; as suspended, or otherwise modified, by executive orders of the governor of this state in response to the COVID-19 pandemic.

PASSED AND APPROVED on first reading this the 9th day of February, 2021.

FINALLY PASSED AND APPROVED on this the 23rd day of February, 2021.

CITY OF BURNET, TEXAS

ATTEST:

Crista Goble Bromley, Mayor

Kelly Dix, City Secretary

Summary of Major Changes

- 1) Added definitions.
- 2) Limited discounts for dynamic pricing and promotional rates to 50%. Previously there was no limit to how much a price could be discounted.
- 3) Reduced the age to qualify as a senior from 62 to 60.
- 4) Clarified that Senior, Junior, Active-Military and First Responder Discounts do not apply to twilight rates or already discounted rates.
- 5) Amended Twilight hours to be 2pm during standard time and 3pm during daylight savings time.
- 6) Included a different rate for Fridays. Previously Fridays were at the same price as Monday through Thursday.
- 7) Added a discount for First Responders.
- 8) Added children fourteen years of age and younger could play for free with an adult during Twilight hours. Also, added that members of the junior high and high school golf teams could play for free during Twilight hours. Both are intended to help grow the game and encourage parents to introduce their kids to the game.
- 9) Clarified that sales tax is not included in the posted price for range balls and carts.
- 10) Added a Twilight rate for carts to help lower the overall posted price for Twilight rounds.
- 11) Amended prices on annual dues table to show pre-tax amounts.
- 12) Clarified that the second cart owned by an annual dues player is limited to use by a spouse or MINOR child of the annual dues player.
- 13) Reduced the hourly rate, daily rate, and deposit amount for the pavilion.
- 14) Added that annual dues players can use the pavilion for up to 2 hours per year for a birthday party or anniversary party.



Administration

ITEM 4.5

Habib Erkan
Assistant City Manager
512-715-3201
herkan@cityofburnet.com

Agenda Item Brief

Meeting Date: February 23, 2021

Agenda Item: Discuss and consider action: SECOND AND FINAL READING OF AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF BURNET AMENDING THE CODE OF ORDINANCES CHAPTER 21 (ENTITLED "SIGN REGULATIONS AND STANDARDS") BY INCREASING THE ALLOWABLE MESSAGE AREA FOR WALL SIGNS IN COMMERCIAL DISTRICTS AND AREAS; PROVIDING FOR PENALTY; PROVIDING CUMULATIVE, CORRELATIVE, REPEALER AND SEVERABILITY CLAUSES; PROVIDING FOR PUBLICATION; AND PROVIDING AN EFFECTIVE DATE: H. Erkan

Background: The sign regulations currently allow up to 150 square feet of message area for freestanding signs and only 40 square feet of message area for wall signs. A survey of other Texas municipalities finds:

Kerrville: allows murals to occupy one façade of a building and wall signs on each wall not exceed 12 percent of the square footage of the facade to which the sign is mounted.

Lampasas: allows wall signs to cover twenty-five percent of wall surface.

Marble Falls: allows one (1) square foot for each one (1) linear foot of building front.

San Angelo: allows wall signs to cover 25 percent of the area of the wall on which the sign is attached or fronts.

Information: This ordinance would increase the maximum allowable wall sign message area to 20% of the wall area not counting windows, doors and other opening; and provides for maximum square footage of 150 feet for commercial districts and 75 feet in the historic district. The entire message area

will be considered when calculating the maximum allowable message area.

There have been no changes to Ordinance 2021-07 since the first reading on February 9, 2021.

Fiscal Impact

No discernible fiscal impact is anticipated.

Recommendation:

Approve first reading of Ordinance 2021-07 as presented.

ORDINANCE NO. 2020-07

AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF BURNET AMENDING THE CODE OF ORDINANCES CHAPTER 21 (ENTITLED “SIGN REGULATIONS AND STANDARDS”) BY INCREASING THE ALLOWABLE MESSAGE AREA FOR WALL SIGNS IN COMMERCIAL ZONING DISTRICTS AND AREAS; PROVIDING FOR PENALTY; PROVIDING CUMULATIVE, CORRELATIVE, REPEALER AND SEVERABILITY CLAUSES; PROVIDING FOR PUBLICATION; AND PROVIDING AN EFFECTIVE DATE

WHEREAS, the City is authorized to license, regulate, control or prohibit the erection of signs and billboards within its corporate boundaries and its extraterritorial jurisdiction pursuant to Texas Local Government Code Section 216.901(a), its inherent power and authority as a home rule municipality, and the constitution and laws of this state; and

WHEREAS, pursuant to such authority City Council has imposed size limitations on business signs; and

WHEREAS, by passage of this Ordinance City Council desires increase the allowable copy area for wall signs in commercial zoning districts and area to be equivalent to allowable for standalone signs in commercial zoning districts and areas.

NOW, THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF BURNET, TEXAS, THAT:

Section one. Code Amendment. The Code of Ordinances is hereby amended by amending Section 21.22 (entitled “signs in commercial zones”) by replacing the existing text in subsection (b)(1) with the text that follows:

(1) *Maximum wall sign area.* Wall signs may cover a percentage of the wall area of a building as provided herein. The calculation of such percentage for signs painted on a wall shall be by division, with the wall area as the divisor and the entire message figuratively placed in a box as the dividend. No windows, doors, or other openings may be included in the calculation of the percentage of wall area. The maximum allowable wall sign message area is further subject to the following:

(A) **Commercial districts or areas (other than Historic District).** The maximum area that may be covered by a wall sign is 20 percent of the wall area or 150 square feet, whichever is less.

(B) **Historic District.** The maximum area that may be covered by a wall sign is 20 percent of the wall area or 75 square feet, whichever is less.

(C) **Common wall.** In calculating the maximum allowable sign area for businesses sharing a common wall only the wall area fronting the business shall be considered.

Section two. Findings. The recitals contained in the preamble hereof are hereby found to be true, and such recitals are hereby made a part of this Ordinance for all purposes and are adopted as a part of the judgment and findings of the Council.

Section three. Penalty. A violation of this ordinance is unlawful and subject to penalty as prescribed in City Code of Ordinances Sec. 1-6 (entitled "*general penalty*").

Section four. Cumulative. This ordinance shall be cumulative of all provisions of all ordinances and codes, or parts thereof, except where the provisions of this Ordinance are in direct conflict with the provisions of such Ordinances, in which event section five shall apply.

Section five. Repealer. All ordinances and codes, or parts thereof, which are in conflict or inconsistent with any provision of this Ordinance are hereby repealed to the extent of such conflict, and the provisions of this Ordinance shall be and remain controlling as to the matters resolved herein.

Section six. Severability. Pursuant to Code of Ordinances of the City of Burnet, Section 1-7, if any provision, section, sentence, clause or phrase of this Ordinance, or the application of same to any person or set of circumstances is for any reason held to be unconstitutional, void, invalid or unenforceable, the validity of the remaining portions of this Ordinance or its application to other persons or sets of circumstances shall not be affected thereby, it being the intent of the city council in adopting, and of the mayor in approving this Ordinance, that no portion of this Ordinance, or provision or regulation contained in this Ordinance, shall become inoperative or fall by reason of any unconstitutionality or invalidity of any other portion, provision or regulation.

Section seven. TOMA Compliance. It is officially found, determined, and declared that the meeting at which this Ordinance is adopted was open to the public and public notice of the time, place, and subject matter of the public business to be considered at such meeting, including this Ordinance, was given, all as required by Chapter 551, as amended, Texas Government Code; as suspended, or otherwise modified, by executive orders of the governor of this state in response to the COVID-19 pandemic.

Section eight. Publication. The publishers of the City Code of Ordinances are authorized to amend said Code to reflect the changes adopted herein and to correct typographical errors and to format and number paragraphs to conform to the existing Code.

Section nine. Notice. The City Secretary is hereby directed to publish notice of this Ordinance, as required by Section 3.14 of the City Charter and the laws of the State of Texas.

Section ten. Effective Date. This Ordinance shall be effective upon the date of final adoption hereof and publication as required by law.

Passed on first reading on the 9th day of February, 2021

Passed and Adopted on the 23th day of February, 2021

CITY OF BURNET

Crista Goble Bromley, Mayor

ATTEST:

Kelly Dix, City Secretary



Administration

ITEM 4.6

Habib Erkan
Assistant City Manager
512-715-3201
herkan@cityofburnet.com

Agenda Item Brief

| | |
|------------------------|---|
| Meeting Date: | February 23, 2021 |
| Agenda Item: | Discuss and consider action: Request from LCRA to amend an existing easement over Haley Nelson Park to allow placement of electric power transmission poles in conjunction with Project LCRA T-219 Burnet to Lampasas: H. Erkan |
| Background: | By virtue of an easement granted in 1926, by the City's predecessor in title, LCRA is authorized to place 15 "H" frame – 2 split guys- utility poles within Haley Nelson Park. And, by virtue of an easement granted in 1927, by the City's predecessor in title, LCRA is authorized to place six utility poles on an adjoining tract. LCRA requests the existing easements be amended to allow the replacement of existing poles with new electric power transmission polls in conjunction with Project LCRA T-219 Burnet to Lampasas. |
| Information: | <p>The proposed Haley Nelson Park easement would be 1.75 acres and allow LCRA to place two ground-based support structures permanently on the easement property. The proposed adjoining tract easement would be 0.096 acres and allow LCRA to place one ground-based support structures permanently on the easement property. LCRA proposes that each structure may consist of multiple poles or openings in the ground and may be made of concrete, steel, or any other materials.</p> <p>Access to the easement property would be limited to existing driveways and parking lots.</p> |
| Fiscal Impact: | LCRA has offered the City \$32,718.00 for the amended easement rights. |
| Recommendation: | Discuss and provide direction to staff on further negotiations with LCRA. |



Fire Department

ITEM 4.7

Mark Ingram
Fire Chief
512-756-2626
mingram@cityofburnet.com

Agenda Item Brief

| | |
|------------------------|---|
| Meeting Date: | February 23, 2021 |
| Agenda Item: | Discuss and consider action: Direction to Staff pertaining to repairs/remodeling of the old Police Station for Fire Department use: M. Ingram |
| Background: | Currently the Fire Department is using the trailer at the old Police Department Building for staffing of Fire Department personnel. The goal is to renovate the old Police Department building to use as Sub-station #2 for the Fire Department and remove the trailer from the site. |
| Information: | Staff has worked with a contractor to estimate the cost of the renovations required to utilize the building as a Fire Department Sub-station. |
| Fiscal Impact: | The estimated cost of the renovation is \$350,000.00. \$250,000.00 has been budgeted for FY 2020/2021. An additional \$100,000.00 will be needed to complete the renovation. |
| Recommendation: | Staff is requesting approval of an additional \$100,000.00 to renovate the Old Police Station to be used as Sub-station #2 for the Fire Department. |



Public Works Department

ITEM 4.8

Gene Courtney
Director of Public Works
(512)-756-2402
gcourtney@cityofburnet.com

Agenda Item Brief

February 23, 2021

| | |
|------------------------|--|
| Agenda Item: | Discuss and consider action: Authorize the purchase of two replacement vehicles and one lawn mower. G. Courtney |
| Background: | The city council previously approved the purchase of two replacement work trucks and a lawn mower for the electric and water depts. |
| Information: | During the 20/21 budget process council approved the purchase of 1) one ton utility truck to replace unit 62 in the electric department as well as 1) three quarter ton truck with utility bed to replace unit 51 which was totaled in an accident, and 1) zero turn lawn mower for the water/wastewater plants. Please keep in mind that the trucks will have 6-month lead time after approval. These will be self-funded from each of those departments. |
| Fiscal Impact: | Water Department truck- \$42,000 Water Department mower- \$15,000 Electric Department truck- \$45,000 |
| Recommendation: | Staff recommends authorizing the purchase of the trucks and equipment for the public works department. |