



## **NOTICE OF MEETING OF THE GOVERNING BODY OF THE CITY OF BURNET**

Notice is hereby given that a **Regular Meeting** will be held by the governing body of the City of Burnet on the **27<sup>th</sup> day of April, 2021** at **6:00 p.m.** in the **Burnet Community Center**, 401 E. Jackson Street, Burnet, Tx. In order to advance the public health goal of limiting face-to-face meetings (also called “social distancing”) and to slow the spread of the Coronavirus (COVID-19), a Declaration of a Public Health Emergency was executed by Mayor Bromley on March 19, 2020.

The Burnet Community Center will be open for public attendance; however, masks will be required, hand sanitizer will be provided, temperatures will be taken upon entry and seating will adhere to social distancing guidelines.

This notice is posted pursuant to the Texas Government Code, Chapter §551-Open Meetings.

The following subjects will be discussed, to-wit:

**CALL TO ORDER:**

**ROLL CALL:**

**INVOCATION:**

**PLEDGE OF ALLEGIANCE:**

**PLEDGE TO TEXAS FLAG:**

### **1. REPORTS/SPECIAL PRESENTATIONS:**

1.1) Addendum to the City Council Agenda: Department and Committee Reports/Briefings: The City Council may or may not receive a briefing dependent upon activity or change in status regarding the matter. The listing is provided to give notice to the public that a briefing to the Council on any or all subjects may occur.

1.1(B.3) March 2021 Financial Report: P. Langford

1.2) Chamber of Commerce Report

## **2. CONSENT AGENDA ITEMS:**

*(All of the following items on the Consent Agenda are considered to be self-explanatory by the Council and will be enacted with one motion. There will be no separate discussion of these items unless a Council Member, staff member or citizen requests removal of the item from the consent agenda for the purpose of discussion. For removal of an item, a request must be made to the Council when the Consent Agenda is opened for Council Action.)*

2.1) Approval of the April 13, 2021 Regular City Council Meeting minutes

## **3. PUBLIC HEARING:**

3.1) Public Hearing: City Council will receive public testimony and comments from members of the public on an Ordinance amending Ordinance No. 2012-06 by amending City of Burnet Code of Ordinances, Chapter 118 (entitled "Zoning") for the purpose of authoring "bakeries without drive through service" in the Light Commercial – District "C-1"; and authorizing "bakeries with drive through service" in the Medium Commercial – District "C-2.": H. Erkan, Jr.

3.2) Public Hearing: City Council will receive public testimony and comments from members of the public on an Ordinance amending City Code of Ordinances Chapter 98 (entitled "Subdivisions") by amending Section 98-61(d) by authorizing the city manager to approve the recordation of a subdivision plat on the developer's pledge of financial assurance of completion of subdivision improvements: H. Erkan

3.3) Public Hearing: City Council will receive public testimony and comments from members of the public on an Ordinance amending City Code of Ordinances Chapter 98 (entitled "Subdivisions") by exempting properties subdivided by short-form plats and not receiving city water from the water availability certification requirement of Section 98-24(c)(1)g and adding a requirement that all plats of subdivisions of property not receiving city water include a certification by the Central Texas Groundwater Conservation District addressing the drilling of water wells on any part of the subdivided property: H. Erkan

## **4. ACTION ITEMS:**

4.1) Discuss and consider action: City Council shall receive information from the City Manager on the status of the COVID-19 pandemic's impact on the City and may discuss, give direction, or take action to implement, extend, modify, or terminate plans or programs in response to the pandemic: D. Vaughn

4.2) Discuss and consider action: Authorize the City of Burnet Fire Department to purchase needed supplies: M. Ingram

4.3) Discuss and consider action: SECOND AND FINAL READING OF AN ORDINANCE OF THE CITY COUNCIL OF BURNET, TEXAS, AMENDING

ORDINANCE NO. 2021-01 AND THE OFFICIAL ZONING MAP OF THE CITY BY ASSIGNING THE PROPERTY DESCRIBED AS 603 E PECAN ST (LEGAL DESCRIPTION: S8450 VANDERVEER/ALEXANDER, LOT 4 & PT OF 1, BLOCK 38) WITH MULTI-FAMILY RESIDENTIAL – DISTRICT “R-3” ZONING CLASSIFICATION; PROVIDING A REPEALER CLAUSE; PROVIDING A SEVERABILITY CLAUSE; AND PROVIDING AN EFFECTIVE DATE: L. Kimbler

4.4) Discuss and consider action: SECOND AND FINAL READING OF AN ORDINANCE OF THE CITY COUNCIL OF BURNET, TEXAS, AMENDING ORDINANCE NO. 2021-01 AND THE OFFICIAL ZONING MAP OF THE CITY BY GRANTING A CONDITIONAL USE PERMIT TO ALLOW THE USE OF A “CAR WASH” IN A LIGHT COMMERCIAL – DISTRICT “C-1” FOR PROPERTY LEGALLY DESCRIBED AS ABS A0405 JOHN HAMILTON, 0.4839 ACRES; PROVIDING A REPEALER CLAUSE; PROVIDING A SEVERABILITY CLAUSE; AND PROVIDING AN EFFECTIVE DATE: L. Kimbler

4.5) Discuss and consider action: Authorization for the EDC to proceed with securing financing for the Burnet Economic Development Corporation South Highway 281 Commercial Park Improvement Project: D. Vaughn

4.6) Discuss and consider action: SECOND AND FINAL READING OF AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF BURNET, TEXAS, AMENDING ORDINANCE 2020-18; THE ORIGINAL BUDGET ORDINANCE FOR THE FISCAL YEAR BEGINNING OCTOBER 1, 2020, AND ENDING SEPTEMBER 30, 2021 FOR THE CITY OF BURNET, TEXAS, FUNDING ACCOUNTS IN BUDGET DUE TO UNFORESEEN SITUATIONS; CONTAINING FINDINGS; PROVIDING FOR SAVINGS AND SEVERABILITY: P. Langford

4.7) Discuss and consider action: FIRST READING OF AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF BURNET TEXAS AMENDING CITY CODE OF ORDINANCES CHAPTER 98 (ENTITLED “SUBDIVISIONS” ) BY AMENDING SECTION 98-61(D) BY AUTHORIZING THE CITY MANAGER TO APPROVE THE RECORDATION OF A SUBDIVISION PLAT ON THE DEVELOPER’ S PLEDGE OF FINANCIAL ASSURANCE OF COMPLETION OF SUBDIVISION IMPROVEMENTS; PROVIDING FOR PENALTY; PROVIDING CUMULATIVE, REPEALER AND SEVERABILITY CLAUSES; AND PROVIDING AN EFFECTIVE DATE: H. Erkan

4.8) Discuss and consider action: FIRST READING OF AN ORDINANCE AMENDING ORDINANCE NO. 2012-06 BY AMENDING CITY OF BURNET CODE OF ORDINANCES, CHAPTER 118 (ENTITLED “ZONING”) FOR THE PURPOSE OF AUTHORIZING “BAKERIES WITHOUT DRIVE THROUGH SERVICE” IN THE LIGHT COMMERCIAL – DISTRICT “C-1”; AUTHORIZING “BAKERIES WITH DRIVE THROUGH SERVICE” IN THE MEDIUM COMMERCIAL – DISTRICT “C-2”; PROVIDING FOR PENALTY; PROVIDING CUMULATIVE, REPEALER AND SEVERABILITY CLAUSES; PROVIDING FOR PUBLICATION; AND PROVIDING AN EFFECTIVE DATE: H. Erkan

4.9) Discuss and consider action: FIRST READING OF AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF BURNET TEXAS AMENDING CITY CODE OF ORDINANCES CHAPTER 98 (ENTITLED "SUBDIVISIONS" ) BY EXEMPTING PROPERTIES SUBDIVIDED BY SHORT-FORM PLATS AND NOT RECEIVING CITY WATER FROM THE WATER AVAILABILITY CERTIFICATION REQUIREMENT OF SECTION 98-24(c)(1)g and ADDING A REQUIREMENT THAT ALL PLATS OF SUBDIVISIONS OF PROPERTY NOT RECEIVING CITY WATER INCLUDE A CERTIFICATION BY THE CENTRAL TEXAS GROUNDWATER CONSERVATION DISTRICT ADDRESSING THE DRILLING OF WATER WELLS ON ANY PART OF THE SUBDIVIDED PROPERTY; PROVIDING FOR PENALTY; PROVIDING CUMULATIVE, REPEALER AND SEVERABILITY CLAUSES; AND PROVIDING AN EFFECTIVE DATE: H. Erkan

**5. REQUESTS FROM COUNCIL FOR FUTURE REPORTS:** In accordance with Resolution R2020-28 councilmembers may request the City Manager to prepare and present future report on matters of public interest.

**6. ADJOURN:**

Dated this the 23<sup>rd</sup> day of April, 2021

**CITY OF BURNET  
CRISTA GOBLE BROMLEY, MAYOR**

I, the undersigned authority, do hereby certify that the above NOTICE OF MEETING of the governing body of the above named City, BURNET, is a true and correct copy of said NOTICE and that I posted a true and correct copy of said NOTICE on the bulletin board, in the City Hall of said City, BURNET, TEXAS, a place convenient and readily accessible to the general public at all times, and said NOTICE was posted on April 23, 2021 at or before 6 o'clock p.m. and remained posted continuously for at least 72 hours preceding the scheduled time of said Meeting.

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Kelly Dix, City Secretary

**NOTICE OF ASSISTANCE AT THE PUBLIC MEETINGS:**

*The City Council Chamber is wheelchair accessible. Persons with disabilities who plan to attend this meeting and who may need auxiliary aids or services, such as interpreters for persons who are deaf or hearing impaired, readers, or large print, are requested to contact the City Secretary's office (512.756.6093) at least two working days prior to the meeting. Requests for information may be faxed to the City Secretary at 512.756.8560.*

**RIGHT TO ENTER INTO EXECUTIVE SESSION:**

*The City Council for the City of Burnet reserves the right to adjourn into executive session at any time during the course of this meeting to discuss any of the matters listed above, as authorized by Texas Government Code Sections 551.071 (Consultation with Attorney), 551.072 (Deliberations about Real Property), 551.073 (Deliberations about Gifts and Donations), 551.074 (Personnel Matters), 551.076 (Deliberations about Security Devices) and 551.087 (Economic Development).*



# CITY OF BURNET

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## FINANCIAL REPORT

FYTD March 2021

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*Bluebonnet Capital of Texas - Lakes, Hills, History*

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## CITY OF BURNET FYTD MARCH 2021 FINANCIAL SUMMARY

**FY 2021**

### GENERAL FUND

The General Fund ended March with a profit of \$1,829,340. The fund is performing well mainly due to strong revenue collections.

Total revenues ended March at 63% of budget which is slightly above our target for this time. Current Property Tax Collections are at 95% of budget and have increased \$179,253 over last year, Sales tax revenues are at 58% of budget and have increased \$212,033 over last year, EMS transport revenues are tracking well at 56% of budget, and Transfers In from other funds are on track for this time at 46% of budget.

Total expenses are tracking at 49% of budget which is within our target for this time.

Overall, the General Fund is tracking very well with the budget.

### GOLF COURSE

The Golf Course ended March with a profit of \$92,398 which is a fiscal year to date improvement of \$157,805 over this time last year. The fund is performing well mainly due to increased Green Fee/Cart Rental revenues.

Green Fee Rounds are up 34% compared to this time last year and Green Fee/Cart Rental revenues per round have increased from \$23.77 to \$32.11. The increase in revenue per rounds is due to the March 2020 rate increase and fewer discounts on green fees. The need to discount rounds has been reduced because of the increasing demand for tee times.

Total expenses are tracking at 49% of budget which is on track with our target for this time.

Overall, the Golf Course is in great shape and on track to outperform their budget by the end of the year.

### ELECTRIC FUND

The Electric fund ended March with a profit of \$133,067. Both revenues and expenses are on track with the budget for this time of year. Year to date consumption is 4% higher than last year mainly due to the spike in consumption in February.

Overall, the electric fund is tracking as expected for this time.



## CITY OF BURNET FYTD MARCH 2021 FINANCIAL SUMMARY

**FY 2021**

### WATER/WASTEWATER

The Water/Wastewater fund ended March with a profit of \$134,872. Revenues are tracking very well with the budget for this time and consumption is up almost 16% compared to last year. Expenses are tracking slightly higher than expected mainly because of winter storm expenses and an early debt service payment of \$81,397 due to an EFT error made by the Lender. The error has since been corrected and debt service payments will be back on track with budget in April.

Overall, the fund is on track to end the year within budget.

### AIRPORT

The Airport Fund ended March with a profit of \$85,895. Revenues are tracking ahead of budget at 61% because of increased fuel sales. Fuel sales for March were much higher than normal mainly because of the Air Show. The profit margins for both net Avfuel and net Jet sales have increased over last year along with gallons sold. Avgas gallons sold are up 13% and Jet gallons sold are up 63% from last year.

Airport expenses are on track at 50% of budget.

Overall, the airport fund is in great shape.

### UNRESTRICTED CASH RESERVES

Total unrestricted cash for the City as of March 31st was \$8,909,665. That is \$4,875,665 above our 90-day required reserve amount. However, there is approximately \$1,333,000 remaining to be spent from those reserves on budgeted capital projects.

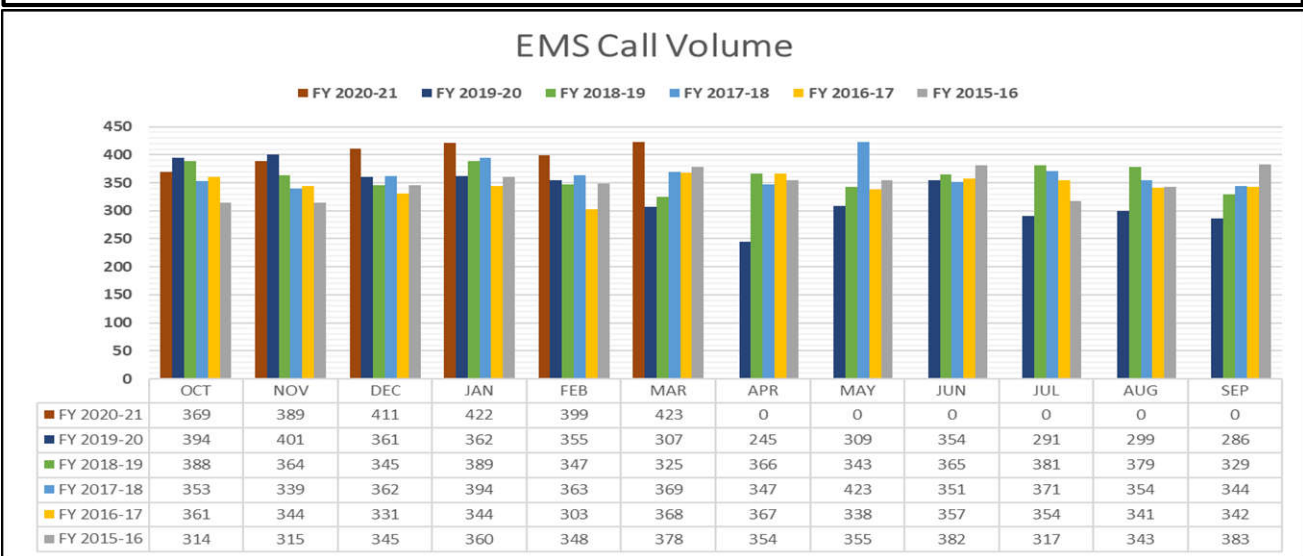
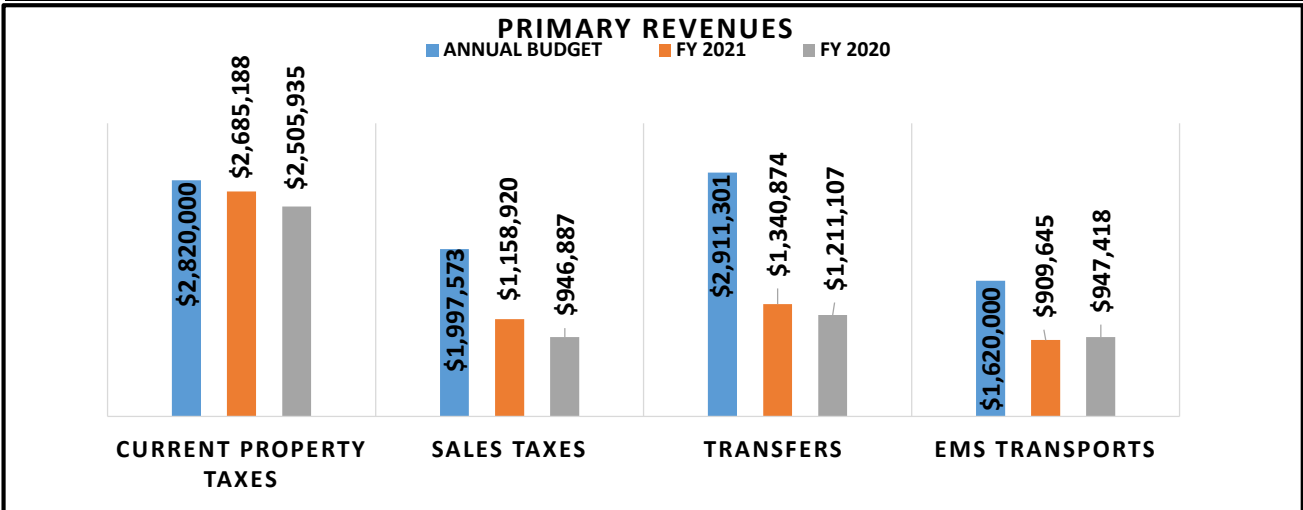
In addition to the unrestricted cash balance, the City has \$1,952,744 remaining in accounts restricted by council. Those accounts include the self-funded equipment reserve, capital equipment reserve, and the LCRA credit reserve.



## GENERAL FUND DASHBOARD

### CURRENT RESULTS COMPARISON

	ANNUAL BUDGET	ACTUAL FYTD Mar 2021	% OF BUDGET	PY BUDGET 2019-2020	ACTUAL FYTD Mar 2020	% OF BUDGET
REV (net of cogs/tourn exp)	\$ 11,834,714	\$ 7,492,242	63%	\$ 11,589,698	\$ 6,914,709	60%
EXPENSES	11,488,859	5,662,902	49%	11,245,499	5,690,465	51%
PROFIT (LOSS)	\$ 345,855	\$ 1,829,340		\$ 344,199	\$ 1,224,244	



### EMS CALLS FYTD

2020-2021	2,413
2019-2020	2,180
OVER (UNDER)	233
% increase (decrease)	11%

City of Burnet  
Financial Report  
FYTD Mar 2021

% of year completed: 50.00

GENERAL FUND	ANNUAL BUDGET 2020-2021	ACTUAL FYTD Mar 2021	% OF BUDGET	PY BUDGET 2019-2020 (ORIGINAL)	PY ACTUAL FYTD Mar 2020	% OF BUDGET
<b>REVENUE</b>						
Ad Valorem Taxes	\$ 2,877,000	\$ 2,717,510	94%	\$ 2,677,000	\$ 2,530,837	95%
Sales Tax	1,997,573	1,158,920	58%	1,810,000	946,887	52%
Fire Department Revenue	2,222,788	1,312,515	59%	2,451,713	1,175,343	48%
Planning and Zoning fees	86,200	46,815	54%	86,070	59,891	70%
Allocation Transfers	2,911,301	1,340,874	46%	2,754,977	1,211,107	44%
Trash Collections	1,073,927	541,662	50%	1,011,070	517,396	51%
Police Department Revenue	227,825	107,704	47%	291,768	223,007	76%
Municipal Court Fines	115,000	52,570	46%	115,000	54,488	47%
Other taxes and franchise fees	155,000	109,862	71%	155,000	98,280	63%
BEDC payments for service	85,000	42,500	50%	85,000	42,500	50%
Rental Fees	30,600	9,700	32%	32,600	25,067	77%
Interest Income	25,000	1,567	6%	67,000	22,085	33%
Misc Revenue	2,500	50,042	2002%	2,500	7,821	313%
Transfer from Hotel Motel fund	25,000	-	0%	50,000	-	0%
Use of Fund Balance and Covid Grant	1,669,347	515,673	31%	2,332,000	440,780	19%
<b>Total Revenue</b>	<b>\$ 13,504,061</b>	<b>\$ 8,007,915</b>	<b>59%</b>	<b>\$ 13,921,698</b>	<b>\$ 7,355,489</b>	<b>53%</b>
<i>Total Revenue less fund balance</i>	<i>\$ 11,834,714</i>	<i>\$ 7,492,242</i>	<i>63%</i>	<i>\$ 11,589,698</i>	<i>\$ 6,914,709</i>	<i>60%</i>
<b>OPERATING EXPENSES</b>						
Mayor & Council	\$ 15,820	\$ 4,869	31%	\$ 24,450	\$ 8,100	33%
Admin (including op subsidy to golf )	2,027,945	931,106	46%	1,942,911	846,403	44%
Police	2,584,053	1,299,604	50%	2,490,996	1,387,954	56%
Municipal Court	59,759	28,901	48%	61,841	37,297	60%
Fire/EMS	3,897,230	2,017,626	52%	3,823,423	1,939,125	51%
Sanitation	901,822	455,899	51%	846,438	432,731	51%
Streets	698,775	294,951	42%	739,478	425,120	57%
Parks	673,767	329,442	49%	696,176	332,961	48%
Development Services	415,074	196,175	47%	405,148	179,594	44%
City Shop	109,614	54,328	50%	109,638	51,034	47%
Community Development	-	-	-	-	-	-
Galloway Hammond	105,000	50,000	48%	105,000	50,145	48%
Sub-total	\$ 11,488,859	\$ 5,662,902	49%	\$ 11,245,499	\$ 5,690,465	51%
<b>CAPITAL/OTHER EXP (USES OF FUND BAL)</b>						
Transfers to Capital Funds/Self Fund	\$ 1,615,000	\$ 461,326	29%	\$ 2,332,000	\$ 440,780	19%
Coronavirus expenses	-	-	-	-	-	-
Other expenses	54,347	54,347	100%	-	-	-
	<b>\$ 1,669,347</b>	<b>\$ 515,673</b>	<b>31%</b>	<b>\$ 2,332,000</b>	<b>\$ 440,780</b>	<b>19%</b>
<b>Total Expenses</b>	<b>\$ 13,158,206</b>	<b>\$ 6,178,575</b>	<b>47%</b>	<b>\$ 13,577,499</b>	<b>\$ 6,131,245</b>	<b>45%</b>
<i>Total Expenses less capital/other</i>	<i>\$ 11,488,859</i>	<i>\$ 5,662,902</i>	<i>49%</i>	<i>\$ 11,245,499</i>	<i>\$ 5,690,465</i>	<i>51%</i>
<b>Net Profit (Loss)</b>	<b>\$ 345,855</b>	<b>\$ 1,829,340</b>		<b>\$ 344,199</b>	<b>\$ 1,224,244</b>	

City of Burnet  
Financial Report  
FYTD Mar 2021

% of year completed: 50.00

GENERAL FUND	ANNUAL BUDGET 2020-2021	ACTUAL FYTD Mar 2021	% OF BUDGET		PY BUDGET 2019-2020 (ORIGINAL)	PY ACTUAL FYTD Mar 2020	% OF BUDGET
<b>REVENUE</b>							
Ad Valorem Taxes:							
Current Taxes Real Property	\$ 2,820,000	\$ 2,685,188	95% <b>A</b>		\$ 2,620,000	\$ 2,505,935	96%
Delinquent Taxes Real Property	35,000	22,280	64%		35,000	15,933	46%
Penalty & Interest	22,000	10,042	46%		22,000	8,970	41%
Sub-total	2,877,000	2,717,510	94%		2,677,000	2,530,837	95%
Sales Tax	1,997,573	1,158,920	58% <b>B</b>		1,810,000	946,887	52%
Fire Department Revenue:							
EMS fees	1,620,000	909,645	56%		1,875,000	947,418	51%
Fire/EMS interdepartmental fees	584,588	286,256	49%		556,513	216,548	39%
Misc Fire Revenue	18,200	116,614	641% <b>C</b>		20,200	11,377	56%
Sub-total Fire Revenue	2,222,788	1,312,515	59%		2,451,713	1,175,343	48%
Planning and Zoning fees	86,200	46,815	54%		86,070	59,891	70%
Allocation Transfers In:							
Return on Investment	1,665,263	756,620	45%		1,550,000	689,789	45%
In-Lieu of Property Tax	126,765	62,931	50%		124,905	60,222	48%
In-Lieu of franchise	211,275	104,885	50%		208,175	100,371	48%
Admin Allocations	853,191	389,274	46%		817,078	335,208	41%
Shop Allocations	54,807	27,164	50%		54,819	25,517	47%
Sub-total Allocation Transfers	2,911,301	1,340,874	46%		2,754,977	1,211,107	44%
Trash Collections	1,073,927	541,662	50%		1,011,070	517,396	51%
Police Department Revenue:							
Interlocal School Resource Officers	217,125	96,500	44% <b>D</b>		281,068	218,609	78%
Misc PD Revenue	10,700	11,204	105% <b>E</b>		10,700	4,399	41%
Sub-total Police Department Rev	227,825	107,704	47%		291,768	223,007	76%
Municipal Court Fines	115,000	52,570	46%		115,000	54,488	47%
Other taxes and franchise fees	155,000	109,862	71% <b>F</b>		155,000	98,280	63%
BEDC payments for service	85,000	42,500	50%		85,000	42,500	50%
Rental Fees	30,600	9,700	32% <b>G</b>		32,600	25,067	77%
Interest Income	25,000	1,567	6%		67,000	22,085	33%
Misc Revenue	2,500	50,042	2002% <b>H</b>		2,500	7,821	313%
Transfer from Hotel Motel fund	25,000	-	0%		50,000	-	0%
Use of Fund Balance	1,669,347	515,673	31%		2,332,000	440,780	19%
<b>Total Revenue</b>	<b>\$ 13,504,061</b>	<b>\$ 8,007,915</b>	<b>59%</b>		<b>\$ 13,921,698</b>	<b>\$ 7,355,489</b>	<b>53%</b>
<i>Total Revenue less fund balance</i>	<i>\$ 11,834,714</i>	<i>\$ 7,492,242</i>	<i>63%</i>		<i>\$ 11,589,698</i>	<i>\$ 6,914,709</i>	<i>60%</i>
<b>OPERATING EXPENSES</b>							
Personnel Costs							
Mayor & Council	\$ -	\$ -			\$ -	\$ -	
Admin	1,004,900	512,552	51%		918,839	375,538	41%
Police	2,002,258	986,071	49%		1,944,683	1,079,452	56%
Municipal Court	34,109	17,949	53%		33,191	17,568	53%
Fire/EMS	2,997,466	1,548,320	52%		2,874,391	1,478,369	51%
Streets	571,375	246,919	43%		560,478	285,524	51%
Parks	414,827	202,068	49%		409,577	196,479	48%
Development Services	267,224	119,654	45%		334,298	147,307	44%
City Shop	73,364	39,232	53%		73,388	37,037	50%
Community Development	-	-			-	-	
Sub-total	7,365,523	3,672,765	50%		7,148,845	3,617,274	51%
Supplies							
Mayor & Council	1,200	32	3%		1,200	608	51%
Admin	75,050	38,305	51%		80,450	44,719	56%
Police	182,750	104,150	57% <b>I</b>		168,750	93,126	55%
Municipal Court	4,300	1,582	37%		3,850	1,654	43%
Fire/EMS	214,800	118,546	55% <b>J</b>		221,900	111,917	50%
Sanitation	-	-			1,000	-	0%

City of Burnet  
Financial Report  
FYTD Mar 2021

% of year completed: 50.00

GENERAL FUND	ANNUAL BUDGET 2020-2021	ACTUAL FYTD Mar 2021	% OF BUDGET		PY BUDGET 2019-2020 (ORIGINAL)	PY ACTUAL FYTD Mar 2020	% OF BUDGET
Streets	55,400	17,143	31%		48,900	40,157	82%
Parks	64,200	34,049	53%		64,200	27,183	42%
Development Services	10,100	7,569	75%	K	8,100	3,988	49%
City Shop	20,200	9,430	47%		20,200	9,572	47%
Community Development	-	-			-	-	
Sub-total	628,000	330,805	53%		618,550	332,925	54%
Repairs & Maintenance							
Mayor & Council	4,120	2,051	50%		4,000	1,793	45%
Admin	90,000	30,637	34%		93,000	31,844	34%
Police	90,920	52,109	57%	L	63,500	51,349	81%
Municipal Court	5,500	1,886	34%		5,500	5,323	97%
Fire/EMS	118,000	68,234	58%	M	122,500	53,742	44%
Sanitation	-	-			-	-	
Streets	70,000	27,910	40%		70,000	69,140	99%
Parks	52,750	27,040	51%		53,750	29,960	56%
Development Services	5,250	957	18%		5,250	876	17%
City Shop	10,500	3,710	35%		10,500	2,001	19%
Community Development	-	-			-	-	
Galloway Hammond	5,000	-	0%		5,000	-	0%
Sub-total	452,040	214,534	47%		433,000	246,027	57%
Services/Other							
Mayor & Council	10,500	2,787	27%		19,250	5,699	30%
Admin	556,521	277,698	50%		550,095	271,065	49%
Police	163,819	87,700	54%	N	138,413	79,203	57%
Municipal Court	15,850	7,484	47%		19,300	12,753	66%
Fire/EMS	277,960	138,024	50%		294,221	139,891	48%
Sanitation	901,822	455,899	51%		845,438	432,731	51%
Streets	2,000	2,979	149%		2,000	1,250	62%
Parks	126,200	58,391	46%		126,200	58,115	46%
Development Services	132,500	67,995	51%		57,500	27,423	48%
City Shop	5,550	1,956	35%		5,550	2,424	44%
Community Development	-	-			-	-	
Sub-total	2,192,722	1,100,912	50%		2,057,967	1,030,552	50%
Transfers to Self-funded							
Mayor & Council	-	-			-	-	
Admin	-	-			-	-	
Police	136,806	68,403	50%		169,650	84,825	50%
Municipal Court	-	-			-	-	
Fire/EMS	289,004	144,502	50%		310,411	155,206	50%
Sanitation	-	-			-	-	
Streets	-	-			58,100	29,050	50%
Parks	15,790	7,895	50%		42,449	21,225	50%
Development Services	-	-			-	-	
City Shop	-	-			-	-	
Community Development	-	-			-	-	
Sub-total	441,600	220,800	50%		580,610	290,305	50%
Capital Outlay							
Admin	-	-			-	-	
Police	7,500	1,171	16%		6,000	-	0%
Parks	-	-			-	-	
Sub-total	7,500	1,171	16%		6,000	-	0%
Transfer to Golf - Admin & Op Subsidy	301,474	71,914	24%		300,527	123,237	41%
YMCA Operating Subsidy	100,000	50,000			100,000	50,145	50%
<b>CAPITAL/OTHER EXP (USES OF FUND BAL)</b>							
Transfer to Gen Cap Project Fund	1,515,000	376,380	25%		2,232,000	356,568	16%
Transfer to Golf Cap Project Fund	100,000	84,946	85%		100,000	84,211	84%
Transfer to Self Funded	-	-			-	-	
Transfer to Debt Service (early defeasance)	-	-			-	-	
Coronavirus Expenses (Net of Grant Reimbursements)	-	-			-	-	

City of Burnet  
Financial Report  
FYTD Mar 2021

GENERAL FUND	% of year completed: 50.00			PY BUDGET 2019-2020 (ORIGINAL)	PY ACTUAL FYTD Mar 2020	% OF BUDGET
	ANNUAL BUDGET 2020-2021	ACTUAL FYTD Mar 2021	% OF BUDGET			
Development Services Staffing	54,347	54,347		-	-	
Sub-total	1,669,347	515,673	31%	2,332,000	440,780	19%
<b>Total Expenses</b>	<b>\$ 13,158,206</b>	<b>\$ 6,178,575</b>	<b>47%</b>	<b>\$ 13,577,499</b>	<b>\$ 6,131,245</b>	<b>45%</b>
<i>Total Expenses less capital/other</i>	<i>\$ 11,488,859</i>	<i>\$ 5,662,902</i>	<i>49%</i>	<i>\$ 11,245,499</i>	<i>\$ 5,690,465</i>	<i>51%</i>
<b>Net Profit (Loss)</b>	<b>\$ 345,855</b>	<b>\$ 1,829,340</b>		<b>\$ 344,199</b>	<b>\$ 1,224,244</b>	

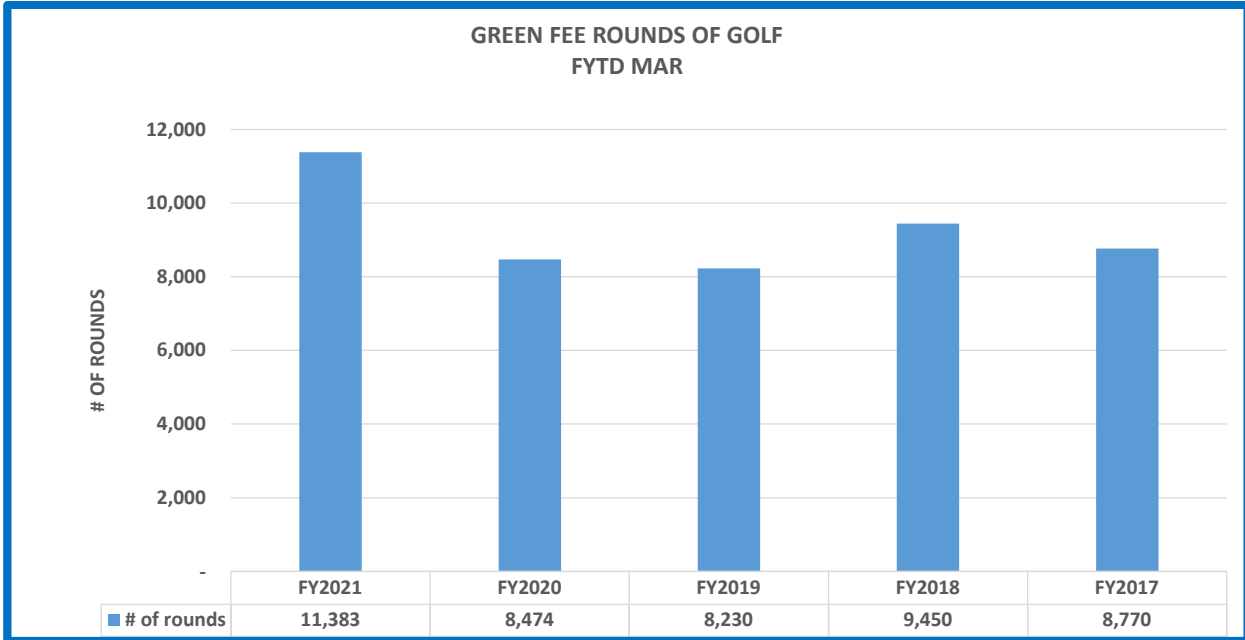
A. Current Property Tax Collections are on track with our target budget for this period. The bulk of property taxes are collected between December and February.
B. Sales tax collections have continued to outperform our targets. The increase is mainly due to on-line sales and the changes in sales tax compliance laws for remote sellers and marketplace facilitators that went into effect on October 1, 2019.
C. Misc Fire Revenue includes the HHS Stimulus grant in the amount of \$88,525.70 for lost EMS revenues, the CATRAC grant for Fire in the amount of \$8,697, and the TDEMS grant in the amount of \$8,676 for labor reimbursements related to COVID 19.
D. The SRO revenue is based on our current contract with BCISD. The total contract is for \$217,125 and we are to collect \$24,125 monthly for 9 months. As of March, we have only collected four payments but are confident that we will collect the full contract amount before year end. The prior year revenue included a delinquent payment from 2018.
E. Misc PD Revenue is tracking higher than expected because they received the NRA grant in November in the amount of \$4,377 and a grant for gas station skimmer surveillance in the amount of \$1,131.84.
F. Franchise fee collection % should be higher than the normal run rate of 50.00 for March because the annual Atmos franchise fee in the amount of \$46,099 was received in February.
G. The City is not currently renting out it's facilities because of COVID19.
H. Misc Rev is tracking higher than expected because we received insurance reimbursements for Fleet repairs and for replacement of the Covid 19 Tent that was destroyed by bad weather.
I. PD Supplies are tracking higher than normal mainly because of expenses associated with the new Police Chief search.
J. FD Supplies are tracking higher than normal due to ground ladder testing that was completed this year in February at a cost of \$4,487 and the purchase of EMS uniforms earlier in the year.
K. Development Services supplies are tracking higher than expected due to increases in credit card service charges for the increase in online payments.
L. R&M are tracking higher than expected due to a timing difference. It includes ammunition supplies which were purchased earlier in the year but are still within their budgeted amount for the year.
M. Fire/EMS repairs and maintenance are tracking higher than expected mainly due to repairs for Quint 1, Fire Engine 1, Fire Engine 3, and ambulance repairs.
N. PD utilities are tracking higher than budgeted but appear to be accurate.

## GOLF COURSE FUND DASHBOARD

### CURRENT RESULTS COMPARISON

	ANNUAL BUDGET	ACTUAL FYTD Mar 2021	% OF BUDGET	PY BUDGET 2019-2020	ACTUAL FYTD Mar 2020	% OF BUDGET
REV (net of cogs/tourn exp)	\$ 1,326,684	\$ 811,551	61%	\$ 1,222,918	\$ 549,462	45%
EXPENSES	1,461,821	719,153	49%	1,366,027	614,869	45%
PROFIT (LOSS)	\$ (135,137)	\$ 92,398		\$ (143,109)	\$ (65,407)	

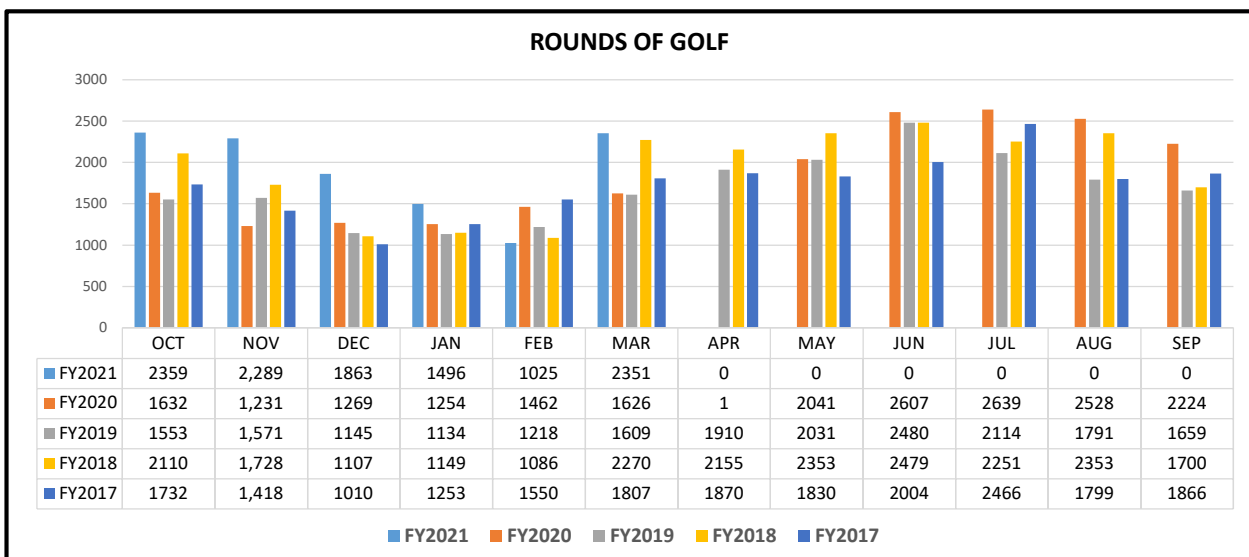
### TABLES/CHARTS



Rounds of Golf\*

2020-2021	11,383
2019-2020	8,474
OVER (UNDER)	2,909
	34.33%

\*Does not include annual dues or tournament rounds played.



% of year completed: 50.00

GOLF COURSE	ANNUAL BUDGET 2020-2021	ACTUAL FYTD Mar 2021	% OF BUDGET		PY BUDGET 2019-2020 (ORIGINAL)	PY ACTUAL FYTD Mar 2020	% OF BUDGET
<b>REVENUE</b>							
<b><u>Charges for Services</u></b>							
Green Fees/Cart Rentals	\$ 559,000	\$ 365,558	65% A	\$	510,000	201,425	39%
Prepaid Green Fees/ Annual Cart Rentals/ Trail fees and Cart Storage	218,000	180,423	83%		210,000	163,905	78%
Net Tournament	110,000	39,117	36%		145,000	47,903	33%
Pavilion Revenue	500	-	0%		500	600	120%
Driving Range	53,000	26,551	50%		35,000	14,371	41%
Net Charges for Services	940,500	611,650	65%		900,500	428,204	48%
<b><u>Sales less Cost of Goods Sold</u></b>							
Pro Shop Sales	184,000	70,787			184,000	75,302	
Cost of Merchandise	137,000	50,875			137,000	57,752	
Net Pro Shop Sales	47,000	19,911	42%		47,000	17,551	37%
	-	-			-	-	
Snack Bar/Beer Cart Sales	245,000	102,670			242,000	93,749	
Cost of Merchandise	135,500	54,585			132,500	53,786	
Net Snack Bar/Beer Cart Sales	109,500	48,085	44%		109,500	39,964	36%
<b><u>Transfer - Overhead</u></b>	220,684	126,261	57% B		157,418	57,830	37%
<b><u>Misc. Income/Repairs</u></b>	9,000	5,644	63%		8,500	5,914	70%
<b>Total Revenue</b>	<b>\$ 1,326,684</b>	<b>\$ 811,551</b>	<b>61%</b>		<b>\$ 1,222,918</b>	<b>\$ 549,462</b>	<b>45%</b>
<b>EXPENSES</b>							
Personnel Costs	\$ 896,092	\$ 448,680	50%	\$	827,643	384,586	46%
Supplies	82,800	39,052	47%		81,500	34,913	43%
Repairs & Maintenance	129,950	69,650	54% C		118,450	50,496	43%
Services	68,750	30,911	45%		64,250	28,661	45%
Transfer to Self funded equipment	117,892	58,946	50%		116,766	58,383	50%
Admin Allocation	166,337	71,914	43%		157,418	57,830	37%
<b>Total Expenses</b>	<b>\$ 1,461,821</b>	<b>\$ 719,153</b>	<b>49%</b>		<b>\$ 1,366,027</b>	<b>\$ 614,869</b>	<b>45%</b>
<b>Net Profit (Loss)</b>	<b>\$ (135,137)</b>	<b>\$ 92,398</b>			<b>\$ (143,109)</b>	<b>\$ (65,407)</b>	
Operating Subsidy from General Fund	\$ 135,137	\$ -		\$	143,109	65,407	
Net Profit (Loss)	\$ -	\$ 92,398		\$	-	-	

A. Green Fee/Cart Rental Revenues are at 65% of budget which is better than expected and \$164,133 above the same point in FY 2020. Green fee rounds are up 34% compared to last year and rates were increased over last year. On March 24th, 2020 Council approved a rate increase of \$2.00 in green fees, cart rentals, and range balls.

B. Transfer - Overhead includes a transfer from General Fund to offset the admin allocation and an additional transfer of \$54,347 this year to offset the lump benefit pay-outs to retirees.

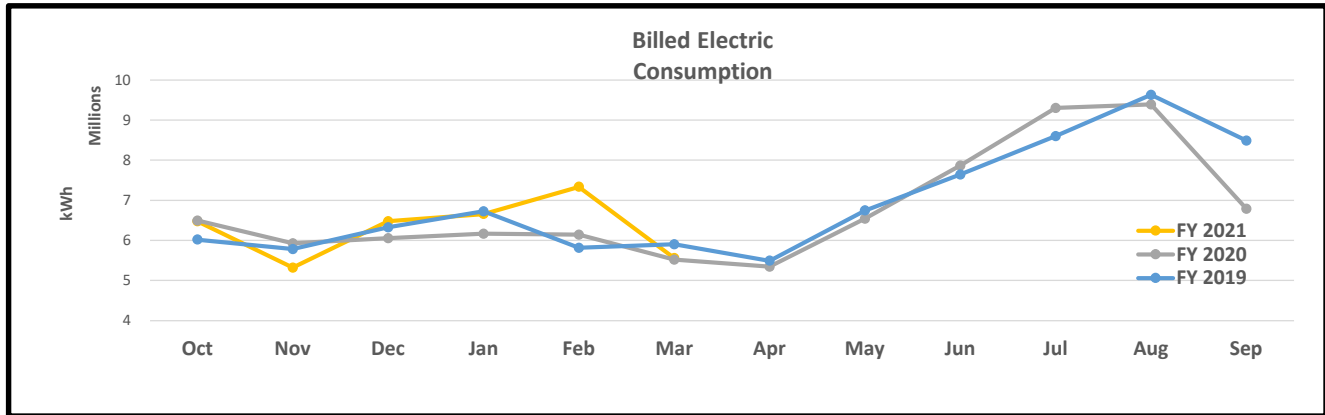
C. Repairs and Maintenance are up mainly due to increases in purchases of chemicals and fertilizers. This is a timing difference because the Superintendent entered into an "Early Order Program" for chemicals that should result in savings at the end of the year. In addition, expenses are up due an increase in the cost of Bunker Sand. The plant that the course previously used to purchase white bunker sand is no longer operational and nearest available vendor is in Arkansas and is more expensive than the previous vendor.

## ELECTRIC FUND DASHBOARD

### CURRENT RESULTS COMPARISON

	ANNUAL BUDGET	ACTUAL FYTD Mar 2021	% OF BUDGET	PY BUDGET 2019-2020	ACTUAL FYTD Mar 2020	% OF BUDGET
REV (net of cogs/tourn exp)	\$ 4,012,175	\$ 1,817,050	45%	\$ 3,973,147	\$ 1,767,164	44%
EXPENSES	3,625,824	1,683,982	46%	3,462,621	1,553,123	45%
PROFIT (LOSS)	\$ 386,351	\$ 133,067		\$ 510,526	\$ 214,041	

### TABLES/CHARTS



FYTD 2021	37,824,850
FYTD 2020	36,293,968
ytd variance	1,530,882
% variance	4.22%



% of year completed: 50.00

**ELECTRIC FUND**

	ANNUAL BUDGET 2020-2021			ACTUAL FYTD Mar 2021			% OF BUDGET			PY BUDGET 2019-2020 (ORIGINAL)			PY ACTUAL FYTD Mar 2020 (1)			% OF BUDGET		
<b>REVENUE</b>																		
Electric Sales	\$	8,816,400		\$	4,065,717					\$	8,670,051		\$	3,984,239				
Cost of Power		4,959,225			2,314,629						4,876,904			2,285,705				
Net Sales		3,857,175			1,751,088		45%				3,793,147			1,698,534		45%		
Penalties		85,000			28,122		33%	A			85,000			31,777		37%		
Electric Connects		3,000			10,658		355%	B			3,000			5,587		186%		
Pole Rental		47,000			18,869		40%	C			47,000			-		0%		
Other Revenue		15,000			7,095		47%	D			15,000			16,930		113%		
Interest Income		5,000			1,217		24%	E			20,000			14,335		72%		
Transfer from HOT		-			-		0%				10,000			-		0%		
Use of Fund Balance		75,000			7,353		10%				75,000			23,933		32%		
<b>Total Revenue</b>	<b>\$</b>	<b>4,087,175</b>	<b>\$</b>	<b>1,824,403</b>		<b>45%</b>				<b>\$</b>	<b>4,048,147</b>	<b>\$</b>	<b>1,791,097</b>		<b>44%</b>			
<i>Total Revenue less fund balance</i>	<i>\$</i>	<i>4,012,175</i>	<i>\$</i>	<i>1,817,050</i>		<i>45%</i>				<i>\$</i>	<i>3,973,147</i>	<i>\$</i>	<i>1,767,164</i>		<i>44%</i>			

**EXPENSES**

Personnel Costs	\$	936,909	\$	492,255	53%	F	\$	912,085	\$	443,749	49%
Supplies		123,260		48,980	40%			114,250		55,502	49%
Repairs & Maintenance		208,000		60,685	29%			199,000		47,925	24%
Services		73,550		35,995	49%			73,550		29,679	40%
Transfer to Self-funded equipment		32,999		16,500	50%			31,697		15,849	50%
Community Outreach		77,700		49,714	64%	G		77,700		51,962	67%
Capital Outlay		35,000		3,259	9%			55,000		23,887	43%
Transfer to Capital Project Fund		75,000		7,353	10%			75,000		23,933	32%
Transfers to Debt Service		51,740		30,182	58%	H		49,041		24,521	50%
Transfer to GF - ROI		1,665,263		756,620	45%			1,550,000		689,789	45%
Transfer to GF- Admin Allocation		394,000		176,211	45%			372,889		157,504	42%
Transfer to GF- Shop Allocation		27,403		13,582	50%			27,409		12,758	47%
<b>Total Expenses</b>	<b>\$</b>	<b>3,700,824</b>	<b>\$</b>	<b>1,691,336</b>	<b>46%</b>		<b>\$</b>	<b>3,537,621</b>	<b>\$</b>	<b>1,577,056</b>	<b>45%</b>
<i>Total Expenses less xfers to capital project</i>	<i>\$</i>	<i>3,625,824</i>	<i>\$</i>	<i>1,683,982</i>	<i>46%</i>		<i>\$</i>	<i>3,462,621</i>	<i>\$</i>	<i>1,553,123</i>	<i>45%</i>
<b>Net Profit (Loss)</b>	<b>\$</b>	<b>386,351</b>	<b>\$</b>	<b>133,067</b>			<b>\$</b>	<b>510,526</b>	<b>\$</b>	<b>214,041</b>	

(1) Restated to exclude the one-time LCRA credits received in the amount of \$316,276.

A. Penalties are tracking below budget because we did not assess penalties for January or February. Travel was limited and the online payment system was down during the winter storm making it difficult for customers to pay their January bills on time. In addition, bills were higher than normal for February due to increased consumption. Therefore, the City did not assess late penalties.

B. Electric Connect revenues are higher than expected mainly because of the Westfall Villages subdivision.

C. Pole Rental fees were invoiced in March and are due by April 30th. We anticipate collecting the full amount budgeted.

D. Other revenue is on track with the budget but is down compared to last year because the department earned scrap/recycle revenue last December.

E. Interest rates have dropped more than we budgeted for.

F. Personnel costs are tracking higher than expected due to additional staffing and overtime incurred during the winter storm.

G. Community Outreach is at 64% of budget which is inline with our target for this period. It includes one-time lump payments to non-profits which are made in October and monthly utility payments for non-profits per interlocal agreements.

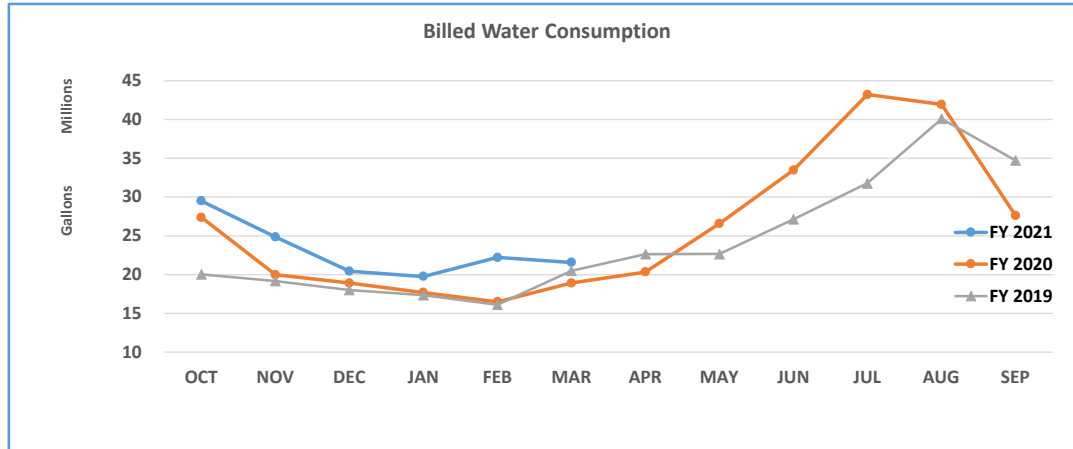
H. Timing Difference, debt service payment for April was transferred early to cover USDA debt service withdrawal made in error during March. USDA corrected the error and replaced the funds at the end of March. Account will be back on track with Budget in April.

## WATER/WW FUND DASHBOARD

### CURRENT RESULTS COMPARISON

	ANNUAL BUDGET	ACTUAL FYTD Mar 2021	% OF BUDGET	PY BUDGET 2019-2020	ACTUAL FYTD Mar 2020	% OF BUDGET
REV (net of cogs/tourn exp)	\$ 4,265,500	\$ 2,097,709	49%	\$ 4,213,500	\$ 2,007,413	48%
EXPENSES	3,868,980	1,962,837	51%	3,872,856	1,760,699	45%
PROFIT (LOSS)	\$ 396,520	\$ 134,872		\$ 340,644	\$ 246,714	

### TABLES/CHARTS



#### Billed Consumption in gallons:

FYTD 2021	138,329,901
FYTD 2020	119,384,446
Variance	18,945,455
% variance	15.87%

% of year completed: 50.00										
WATER/WASTEWATER	ANNUAL BUDGET		ACTUAL		% OF BUDGET	PY BUDGET		PY ACTUAL		% OF BUDGET
	2020-2021		FYTD Mar 2021			2019-2020 (ORIGINAL)		FYTD Mar 2020		
REVENUE										
Water Sales	\$	2,300,000	\$	1,127,499	49%	\$	2,235,000	\$	1,050,730	47%
Wastewater Sales		1,840,000		929,838	51%		1,825,000		904,280	50%
Penalties		46,000		15,345	33% A		46,000		18,688	41%
Water/Sewer Connects		30,000		9,900	33%		30,000		12,973	43%
Irrigation Revenue		2,500		8,768	351% B		2,500		-	0%
Other Revenue		4,000		5,586	140% C		4,000		2,186	55%
Interest Income		3,000		775	26%		21,000		18,556	88%
Use Impact Fees		40,000		-	0%		50,000		-	0%
Use of Fund Balance		35,000		22,566	64% D		185,000		46,715	25%
Total Revenue	\$	4,300,500	\$	2,120,275	49%	\$	4,398,500	\$	2,054,128	47%
Total Revenue less fund balance	\$	4,265,500	\$	2,097,709	49%	\$	4,213,500	\$	2,007,413	48%
EXPENSES										
Personnel Costs	\$	1,103,426	\$	550,299	50%	\$	1,091,494	\$	523,813	48%
Supplies		216,442		100,956	47%		209,750		95,407	45%
Repairs & Maintenance		416,500		188,033	45%		416,500		132,835	32%
Services		394,500		168,271	43%		414,500		158,923	38%
Transfer to Self-funded equipment		68,504		34,252	50%		92,466		46,233	50%
Cost of Water		70,000		35,716	51%		70,000		33,242	47%
Transfers to Capital Fund		35,000		22,566	64% D		185,000		46,715	25%
Other - Leak Adjustments		-		14,048			-		-	
Capital Outlay		-		-			-		5,795	
Transfers to Debt Service		976,759		569,776	58% E		973,873		487,086	50%
Transfer to GF - In Lieu of Property Tax		126,765		62,931	50%		124,905		60,222	48%
Transfer to GF - In Lieu of Franchise		211,275		104,885	50%		208,175		100,371	48%
Transfer to GF- Admin Allocation		257,405		120,087	47%		243,783		104,013	43%
Transfer to GF- Shop Allocation		27,404		13,582	50%		27,410		12,758	47%
Total Expenses	\$	3,903,980	\$	1,985,403	51%	\$	4,057,856	\$	1,807,415	45%
Total Expenses less xfers to capital project	\$	3,868,980	\$	1,962,837	51%	\$	3,872,856	\$	1,760,699	45%
Net Profit (Loss)	\$	396,520	\$	134,872		\$	340,644	\$	246,714	

A. Penalties are tracking below budget because we did not assess penalties for January or February. Travel was limited and the online payment system was down during the winter storm making it difficult for customers to pay their January bills on time. In addition, bills were higher than normal for February due to increased consumption. Therefore, the City did not assess late penalties.

B Irrigation Revenue is derived from the Hay contract and is running higher than originally expected because the contract was renegotiated at the end of the last fiscal year and has been increased to \$10,000 going forward.

C Other Revenue is running higher than expected due to an increase in the bulk water rates that went into effect this fiscal year.

D. "Use of Fund Balance" offsets "Transfers to the Capital Project Fund".

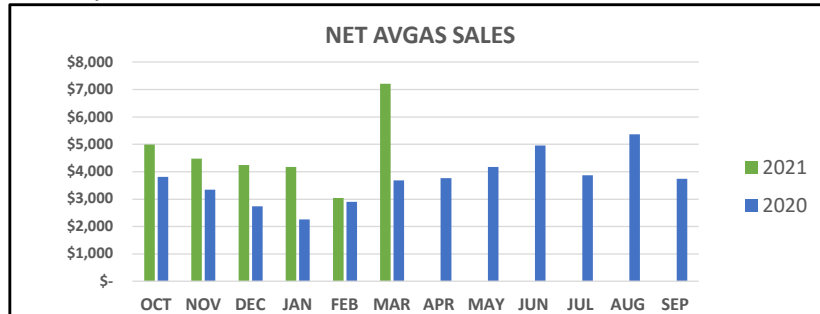
E. Timing Difference, debt service payment for April in the amount of \$81,397 for Water/WW was transferred early to cover USDA debt service withdrawal made in error during March. USDA corrected the error and replaced the funds at the end of March. Account will be back on track with Budget in April.

# AIRPORT FUND DASHBOARD

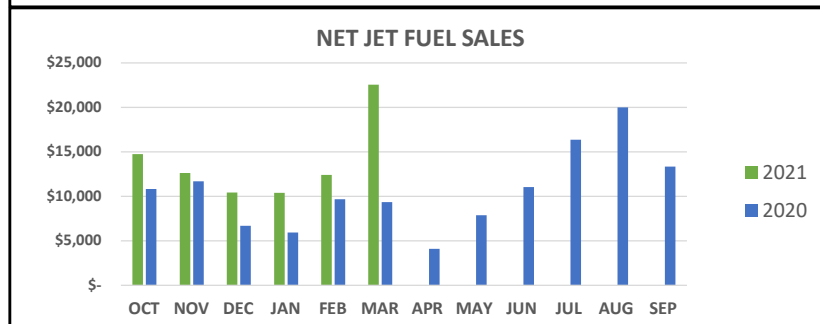
## CURRENT RESULTS COMPARISON

	ANNUAL BUDGET	ACTUAL FYTD Mar 2021	% OF BUDGET	PY BUDGET 2019-2020	ACTUAL FYTD Mar 2020	% OF BUDGET
REV (net of cogs/tourn exp)	\$ 347,654	\$ 213,332	61%	\$ 418,595	\$ 175,822	42%
EXPENSES	254,295	127,437	50%	316,741	119,440	38%
PROFIT (LOSS)	\$ 93,359	\$ 85,895		\$ 101,854	\$ 56,382	

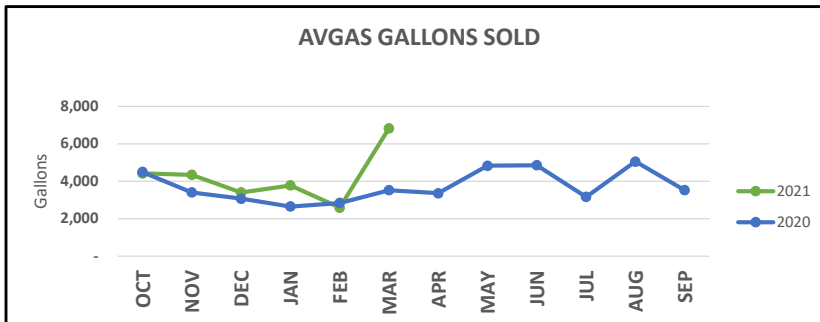
## TABLES/CHARTS



	2021	2020
AvSales	\$ 96,623.25	\$ 81,494.47
Av Purchases	68,472.17	62,753.93
Profit	\$ 28,151.08	\$ 18,740.54
Profit Margin %	29.13%	23.00%

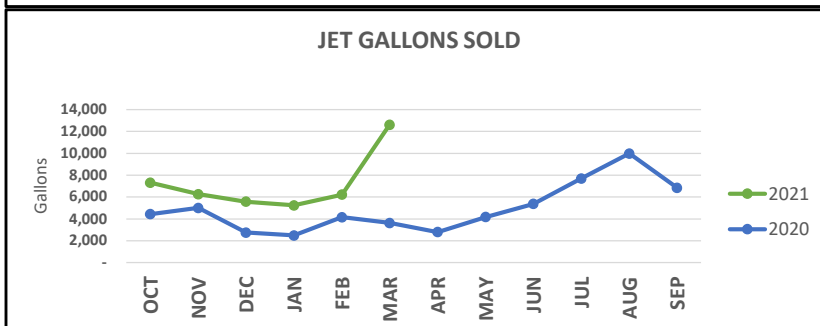


	2021	2020
Jet Sales	\$ 158,463.94	\$ 105,811.43
Jet Purchases	75,270.51	51,678.44
Profit	\$ 83,193.43	\$ 54,132.99
Profit Margin %	52.50%	51.16%



### Avgas Gallons Sold:

FYTD 2021	18,584
FYTD 2020	16,500
Increase(decrease)	2,084
	12.63%



### Jet Gallons Sold:

FYTD 2021	30,625
FYTD 2020	18,845
Increase(decrease)	11,780
	62.51%

% of year completed: 50.00

AIRPORT FUND	ANNUAL BUDGET 2020-2021		ACTUAL FYTD Mar 2021	% OF BUDGET	PY BUDGET 2019-2020 (ORIGINAL)		PY ACTUAL FYTD Mar 2020	% OF BUDGET			
REVENUE											
Av Gas Sales	\$	170,500	\$	96,623		\$	215,000	\$	81,494		
Av Gas Purchases		127,875		68,472			161,250		62,754		
Net Sales		42,625		28,151	66%	A	53,750		18,741	35%	
Jet Gas Sales		210,000		158,464			355,000		105,811		
Jet Gas Purchases		115,500		75,271			209,000		51,678		
Net Sales		94,500		83,193	88%	A	146,000		54,133	37%	
Contributions/Misc Rev		-		-			-		375		
Sign Rental Revenue		-		-	0%		500		-	0%	
Penalties		450		150	33%		775		475	61%	
All Hangar Lease		125,000		64,443	52%		125,000		61,936	50%	
CAF Admissions		5,066		2,533	50%		4,000		2,188	55%	
Rental of Council Chambers		-		-			-		70		
McBride Lease		45,893		23,066	50%		48,000		23,149	48%	
Thru the Fence Lease		12,020		2,592	22%		12,020		2,592	22%	
Airport Parking Permit		2,000		1,750	88%	B	150		120	80%	
Hanger Lease - Faulkner		14,400		7,200	50%		14,400		7,200	50%	
Insurance Reimbursement		-		-			-		-		
Interest Earned		5,700		253	4%		14,000		4,843	35%	
Use of Fund Balance		200,000		21,949	11%	C	250,000		140,139	56%	
Total Revenue	\$	547,654	\$	235,281	43%		\$	668,595	\$	315,961	47%
Total Revenue less fund balance	\$	347,654	\$	213,332	61%		\$	418,595	\$	175,822	42%
EXPENSES											
Personnel Costs	\$	92,879	\$	48,504	52%		\$	89,342	\$	46,517	52%
Supplies		15,059		9,193	61%	D		26,000		6,117	24%
Repairs & Maintenance		3,000		538	18%			4,000		63	2%
Contract Labor - FBO		14,400		7,200	50%			14,400		7,200	50%
Commission on Fuel Sal		40,000		20,000	50%			40,000		17,659	44%
Schools/Seminars		4,000		-	0%			4,000		-	0%
Insurance & Bonds		9,000		407	5%			17,310		407	2%
Professional Services (Mowing Contract)		-		-				43,000		-	0%
Property Taxes		6,700		3,968	59%	E		5,000		6,632	133%
Utilities		9,000		4,825	54%			8,000		4,402	55%
Av fuel truck lease		12,000		6,000	50%			12,000		7,000	58%
Jet fuel truck lease		16,800		8,400	50%			16,800		9,800	58%
Transfers to Debt Service		-		-				-		-	
Transfers to Capital/Uses of Fund Bal		200,000		21,949	11%	C		250,000		140,139	56%
Admin Allocation		31,457		18,404	59%			36,889		13,644	37%
Total Expenses	\$	454,295	\$	149,386	33%		\$	566,741	\$	259,579	46%
Total Expense less xfers to capital project	\$	254,295	\$	127,437	50%		\$	316,741	\$	119,440	38%
Net Profit (Loss)	\$	93,359	\$	85,895			\$	101,854	\$	56,382	

A Fuel Sales are tracking above budget; Avgas gallons sold are up 13% from last year and Jet gallons sold are up 63%. In addition the profit margins for both Avgas and Jet have increased.

B Bulk of airport parking permits are paid in advance for the year.

C Fund Balance is used to offset transfers to the Capital Project Fund; net effect to operations is \$0.

D Supplies include credit card service charges which have increased due to increased fuel charges.

E Property taxes are tracking higher than a normal run rate due to the timing of payments. Account is still expected to be within budget at year end.

City of Burnet  
Financial Report  
FYTD Mar 2021

**OTHER FUNDS**

	ANNUAL BUDGET 2020-2021	ACTUAL FYTD Mar 2021	% OF BUDGET	PY BUDGET 2019-2020 (ORIGINAL)	PY ACTUAL FYTD Mar 2020	% OF BUDGET
<b>HOTEL/MOTEL FUND</b>						
Revenues	\$ 111,000	\$ 80,299	72.34%	\$ 187,000	\$ 76,302	40.80%
Expenses	107,191	35,091	32.74%	178,098	65,942	37.03%
Net Profit (Loss)	<u>\$ 3,809</u>	<u>\$ 45,208</u>		<u>\$ 8,902</u>	<u>\$ 10,360</u>	
<b>BEDC</b>						
Revenues	\$ 1,368,858	\$ 441,970	32.29%	\$ 1,600,000	\$ 851,690	53.23%
Expenses	1,091,111	180,223	16.52%	1,319,150	721,933	54.73%
Net Profit (Loss)	<u>\$ 277,747</u>	<u>\$ 261,747</u>		<u>\$ 280,850</u>	<u>\$ 129,757</u>	
<b>SELF FUNDED EQUIPMENT FUND</b>						
Revenues	\$ 708,000	\$ 331,150	46.77%	\$ 985,492	\$ 412,214	41.83%
Expenses	708,000	225,177	31.80%	743,341	40,226	5.41%
Net Profit (Loss)	<u>\$ -</u>	<u>\$ 105,973</u>		<u>\$ 242,151</u>	<u>\$ 371,988</u>	
<b>DEBT SERVICE FUND</b>						
Revenues	\$ 1,029,098	\$ 600,331	58.34%	\$ 1,023,513	\$ 512,035	50.03%
Expenses	1,028,499	807,599	78.52%	1,022,914	805,274	78.72%
Net Profit (Loss)	<u>\$ 599</u>	<u>\$ (207,268)</u>		<u>\$ 599</u>	<u>\$ (293,239)</u>	
<b>INTEREST &amp; SINKING DEBT FUND</b>						
Revenues	\$ 366,049	\$ 329,046	89.89%	\$ 376,661	\$ 375,198	99.61%
Expenses	366,049	206,346	56.37%	376,512	190,478	50.59%
Net Profit (Loss)	<u>\$ -</u>	<u>\$ 122,700</u>		<u>\$ 149</u>	<u>\$ 184,720</u>	

City of Burnet  
Cash Investment Report  
FYTD Mar 2021

Acct #	Bank	Account Name	Account Type	Balance March 2021
<b>Unrestricted Accounts</b>				
984/2410	FSB	Operating Cash	Checking	\$ 4,667,615.58
		Add or Subtract Claim on Cash for Airport		60,889.38
2329	FSB	Golf Course Petty Cash	Checking	1,111.87
2535	FSB	Operating Reserve	M/M	-
2352	FSB	Delaware Springs-Credit Card Acct	Checking	-
2378	FSB	Airport - Credit Card Acct	Checking	-
2386	FSB	Utility - Credit Card Acct	Checking	-
2469	FSB	Court - Credit Card Acct	Checking	-
2711100002	TexPool	Operating Reserve	Investment	4,180,048.05
Total Unrestricted				\$ 8,909,664.88
<div><div>75 Day Reserve Requirement3,361,000.00</div><div>Unrestricted Cash over 75 day reserve\$ 5,548,664.88</div><div>90 Day Reserve Requirement4,034,000.00</div><div>Unrestricted Cash over 90 day reserve\$ 4,875,664.88</div></div>				
<b>Restricted by Council</b>				
2711100004	TexPool	Capital Reserve	Investment	\$ -
2711100011	TexPool	Capital Equipment Reserve	Investment	584,896.19
2711100012	TexPool	Capital - LCRA Credit	Investment	442,021.34
2188	FSB	Self Funded Equipment	M/M	217,282.64
2711100014	TexPool	Self Funded Equipment Reserve	Investment	664,273.20
3053	FSB	Parks Fund	M/M	44,270.36
Total Restricted by Council				\$ 1,952,743.73
<b>Restricted by Purpose or Law</b>				
Acct #	Bank	Account Name	Account Type	Balance March 2021
1453	FSB	Bond Reserve	M/M	\$ 219,930.65
2402	FSB	Hotel Motel	M/M	89,847.53
2711100005	TexPool	Hotel Motel	Investment	60,269.18
2451	FSB	Construction Account	Checking	-
2485	FSB	PD Seizure	M/M	119.87
2493	FSB	Municipal Court Special Revenue	M/M	50,962.13
2519	FSB	Impact Fees - Water	M/M	155,143.72
2543	FSB	Airport Reserve	M/M	-
		Add or Subtract Airport Claim on Cash		(60,889.38)
2711100009	TexPool	Airport Reserve	Investment	620,952.98
2568	FSB	Benevolent Fund	Checking	-
2576	FSB	Interest & Sinking Acct	M/M	209,017.98
2584	FSB	Impact Fees - Wastewater	M/M	36,363.35
2592	FSB	BEDC	Super NOW	373,904.95
2711100008	TexPool	BEDC Project Fund	Investment	-
2711100010	TexPool	BEDC	Investment	629,574.43
2634	FSB	Benefit Trust Account	M/M	-
2675	FSB	Police Department Explorer Program	M/M	6,928.23
2691	FSB	Fire Department Explorer Program	M/M	4,190.42
3012	FSB	Franchise Fee Account	Super NOW	101,536.98
58776	FSB	Fire Dept. Community Acct	M/M	10,015.39
2711100007	TexPool	TWDB	Investment	1,191.75
2711100006	TexPool	TWDB	Investment	1,046.41
		City of Burnet, Texas Combination Tax and Surplus Revenue Certificates of Obligation, Series 2010		
143033000	US Bank	Escrow Account	Investment	3,199.29
82-020-01-0	Bank of	City of Burnet 2012 TWDB Escrow	Investment	20,193.41
2711100013	TexPool	PD Bonds	Investment	-
62315	FSB	BEDC Bond Fund	Checking	86,928.33
62364	FSB	BEDC Project Fund	Checking	-
Total Restricted Cash				\$ 2,620,427.60
Total All Cash				\$ 13,482,836.21



Statement of Compliance - All investment transactions of the City meet the requirements set forth in Chapter 2256, Texas Govt. Code, as amended and are in compliance with the City's Investment Policy.

  
Stefani Wright, Senior Accountant

Date \_\_\_\_\_



City of Burnet  
Capital Project Report  
FYTD Mar 2021

GENERAL CAPITAL PROJECT FUND					
	ORIGINAL BUDGET 2020-2021	CURRENT BUDGET 2020-2021	FYTD MAR ACTUAL EXPENSES	% complete	REMAINING BALANCE FOR 2020-2021
DESCRIPTION					
<u>CAPITAL PROJECTS:</u>					
Incode 10 Upgrade	60,000	60,000	18,200	30%	41,800
Police Department Facility	800,000	800,000	122,379	15%	677,621
PD Ticket Writers	40,000	40,000	14,340	36%	25,660
FD - Remodel FD Substation	250,000	250,000	26,352	11%	223,648
FD - Covid 19 Supplies/Equipment	100,000	100,000	31,680	32%	68,320
Winter Storm Expenses		12,317	12,317	100%	-
Street Overlay	200,000	200,000	105,162	53%	94,838
Park Improvements	25,000	25,000	10,227	41%	14,773
GHRC Capital Maintenance	20,000	20,000	15,723	79%	4,277
GHRC Teen Center	20,000	20,000	20,000	100%	-
	<u>\$ 1,515,000</u>	<u>\$ 1,527,317</u>	<u>\$ 376,380</u>	25%	<u>\$ 1,150,937</u>

BALANCE TO BE FUNDED FROM:		
OPERATING RESERVES	OTHER SOURCES	TOTAL
41,800	-	41,800
677,621	-	677,621
25,660	-	25,660
223,648	-	223,648
68,320	-	68,320
-	-	-
94,838	-	94,838
14,773	-	14,773
4,277	-	4,277
-	-	-
<u>\$ 1,150,937</u>	<u>\$ -</u>	<u>\$ 1,150,937</u>

GOLF COURSE CAPITAL PROJECT FUND					
	ORIGINAL BUDGET 2020-2021	CURRENT BUDGET 2020-2021	FYTD MAR ACTUAL EXPENSES	% complete	REMAINING BALANCE FOR 2020-2021
DESCRIPTION					
<u>CAPITAL PROJECTS:</u>					
C/O - Course Improvement	<u>\$ 100,000</u>	<u>\$ 100,000</u>	<u>\$ 92,300</u>	92%	<u>\$ 7,700</u>

BALANCE TO BE FUNDED FROM:		
OPERATING RESERVES	OTHER SOURCES	TOTAL
<u>\$ 7,700</u>	<u>\$ -</u>	<u>\$ 7,700</u>

ELECTRIC CAPITAL PROJECT FUND					
	ORIGINAL BUDGET 2020-2021	CURRENT BUDGET 2020-2021	FYTD MAR ACTUAL EXPENSES	% complete	REMAINING BALANCE FOR 2020-2021
DESCRIPTION					
<u>CAPITAL PROJECTS:</u>					
Subdivision Electrical Costs	<u>\$ 150,000</u>	<u>\$ 150,000</u>	<u>\$ 17,131</u>	11%	<u>\$ 132,869</u>

BALANCE TO BE FUNDED FROM:		
OPERATING RESERVES	OTHER SOURCES	TOTAL
<u>\$ 132,869</u>	<u>\$ -</u>	<u>\$ 132,869</u>

W/WW CAPITAL PROJECT FUND					
	ORIGINAL BUDGET 2020-2021	CURRENT BUDGET 2020-2021	FYTD MAR ACTUAL EXPENSES	% complete	REMAINING BALANCE FOR 2020-2021
DESCRIPTION					
<u>CAPITAL PROJECTS:</u>					
Water System Improvements	\$ 20,000	\$ 20,000	\$ -	0%	\$ 20,000
Sewer Backup Reimbursements	-	9,102	9,102	100%	0
Wofford Street Water Line	20,000	20,000	-	0%	20,000
Oak Vista/CR 100 water line expansion	15,000	15,000	13,464	90%	1,536
Transfer Impact Fees	40,000	40,000	-	0%	40,000
	<u>\$ 95,000</u>	<u>\$ 104,102</u>	<u>\$ 22,566</u>	22%	<u>\$ 81,536</u>

BALANCE TO BE FUNDED FROM:		
OPERATING RESERVES	OTHER SOURCES	TOTAL
\$ 20,000	\$ -	\$ 20,000
0	-	-
20,000	-	20,000
1,536	-	1,536
-	40,000	40,000
<u>\$ 41,536</u>	<u>\$ 40,000</u>	<u>\$ 81,536</u>

AIRPORT CAPITAL PROJECT FUND					
	ORIGINAL BUDGET 2020-2021	CURRENT BUDGET 2020-2021	FYTD MAR ACTUAL EXPENSES	% complete	REMAINING BALANCE FOR 2020-2021
DESCRIPTION					
<u>CAPITAL PROJECTS:</u>					
Ramp Grant	\$ 100,000	\$ 100,000	\$ 21,496	21%	\$ 78,504
Cares Grant	30,000	30,000	-	0%	30,000
Capital Projects	150,000	150,000	11,583	8%	138,417
	<u>\$ 280,000</u>	<u>\$ 280,000</u>	<u>\$ 33,079</u>	12%	<u>\$ 246,921</u>

BALANCE TO BE FUNDED FROM:		
OPERATING RESERVES	OTHER SOURCES	TOTAL
\$ -	\$ 78,504	\$ 78,504
-	30,000	30,000
-	138,417	138,417
<u>\$ -</u>	<u>\$ 246,921</u>	<u>\$ 246,921</u>

TOTAL CAPITAL/OTHER PROJECTS					
	ORIGINAL BUDGET 2020-2021	CURRENT BUDGET 2020-2021	FYTD MAR ACTUAL EXPENSES	% complete	REMAINING BALANCE FOR 2020-2021
DESCRIPTION					
<u>CAPITAL PROJECTS:</u>					
TOTAL CAPITAL/OTHER PROJECTS	<u>\$ 2,140,000</u>	<u>\$ 2,161,419</u>	<u>\$ 541,456</u>	25%	<u>\$ 1,619,963</u>
TRANSFER TO CAP EQUIP RESERVES	-	-	-	0%	-
TOTAL CAPITAL/OTHER	<u>\$ 2,140,000</u>	<u>\$ 2,161,419</u>	<u>\$ 541,456</u>	25%	<u>\$ 1,619,963</u>

BALANCE TO BE FUNDED FROM:		
OPERATING RESERVES	OTHER SOURCES	TOTAL
<u>\$ 1,333,043</u>	<u>\$ 286,921</u>	<u>\$ 1,619,963</u>
-	-	-
<u>\$ 1,333,043</u>	<u>\$ 286,921</u>	<u>\$ 1,619,963</u>



# City of Burnet Financial Report FYTD March

FY 2021

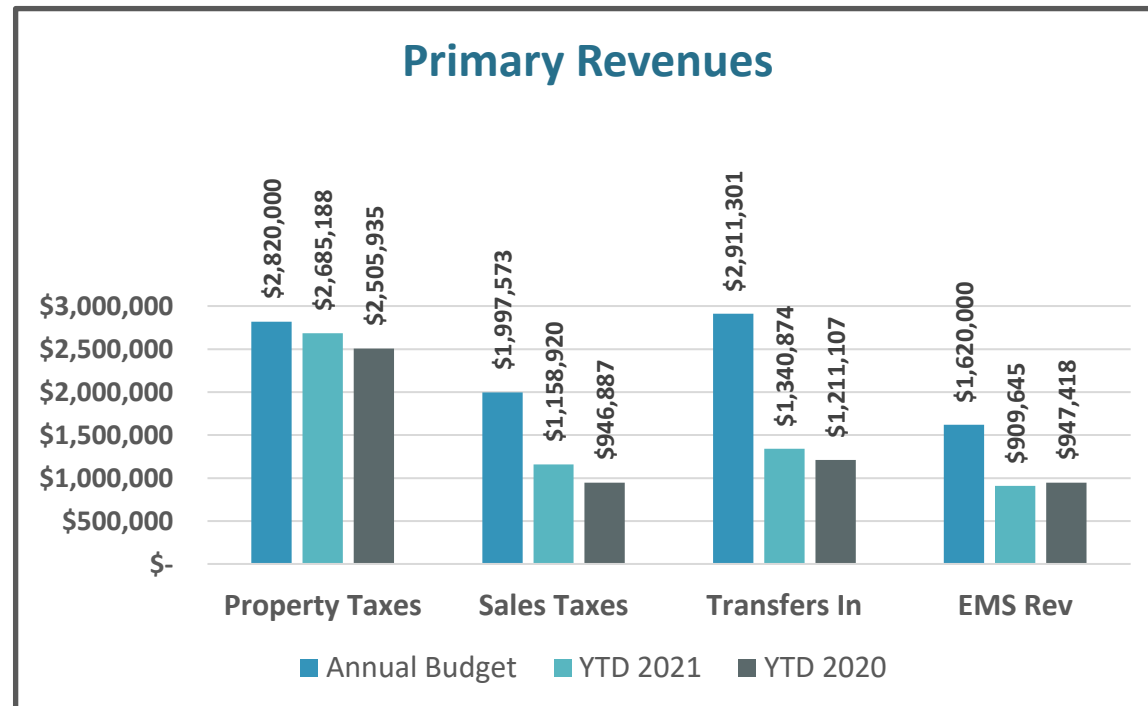
# General Fund

	Annual Budget	Actual FYTD Mar 2021	% of Budget
Revenues	\$11,834,714	\$7,492,242	63%
Expenses	11,488,859	5,662,902	49%
Profit(Loss)	\$ 345,855	\$1,829,340	

○ Revenues – tracking above budget target

- *Property Tax Collections – 95%*
- *Sales Tax Collections – 58%*
- *Transfers In – 46%*
- *EMS Transport Revenues – 56%*

○ Expenses - on track with budget



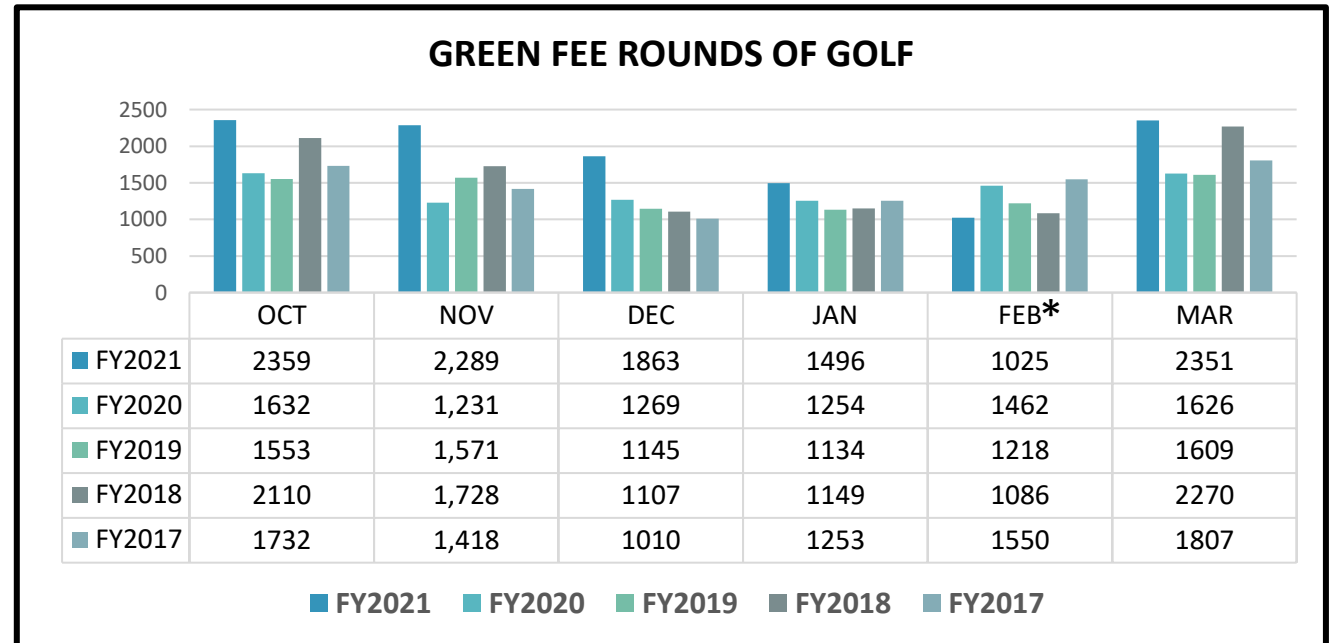
# Golf Course Fund

	Annual Budget	Actual FYTD Mar 2021	% of Budget
Revenues	\$1,326,684	\$ 811,551	61%
Expenses	1,461,821	719,153	49%
Profit(Loss)	\$ (135,137)	\$ 92,398	

○ Revenues – above target due to Green Fee/Cart Rental revenues

- *Green Fee Rounds increased 34% over this period last year*
- *Green Fee revenue per round has increased from \$23.77 to \$32.11 over this period last year*

○ Expenses – on track with budget



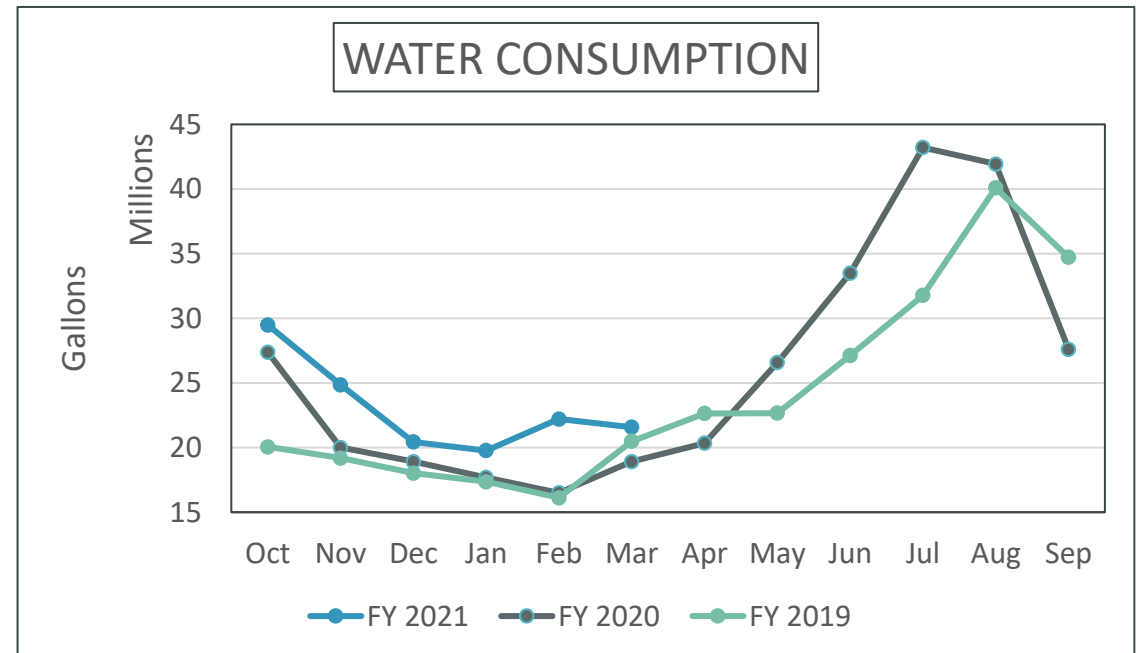
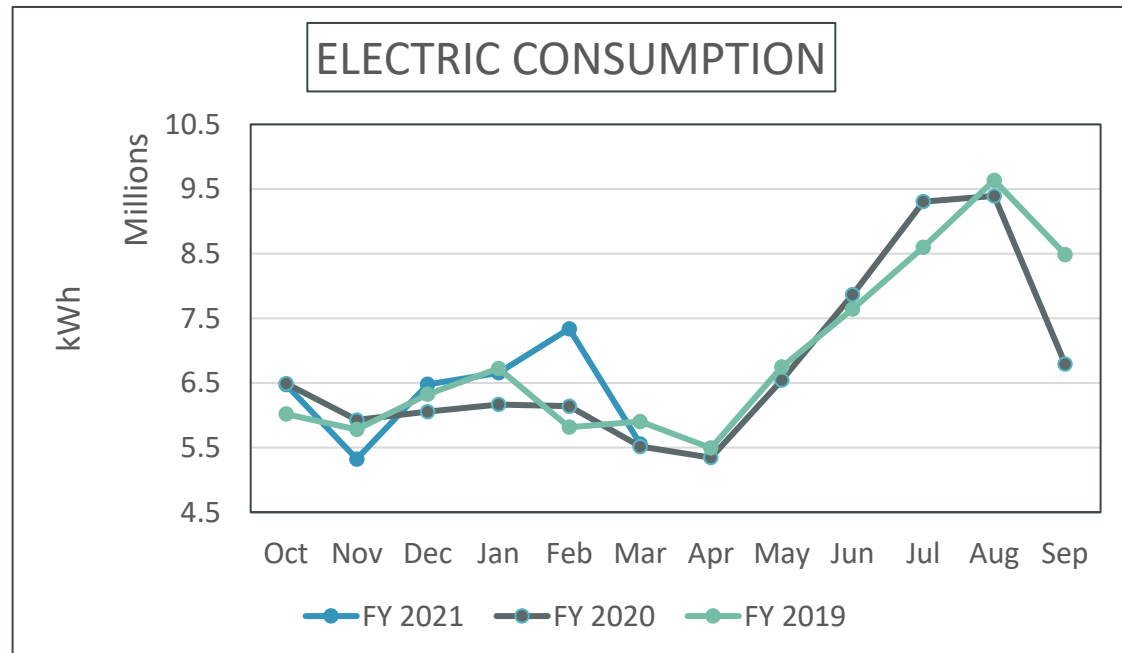
*\*Winter storm caused the course to be closed for 11 days during February 2021.*

# Electric Fund

	Annual Budget	Actual FYTD Mar 2021	% of Budget
Revenues	\$4,012,175	\$1,817,050	45%
Expenses	3,625,824	1,683,982	46%
Profit(Loss)	\$ 386,351	\$ 133,067	

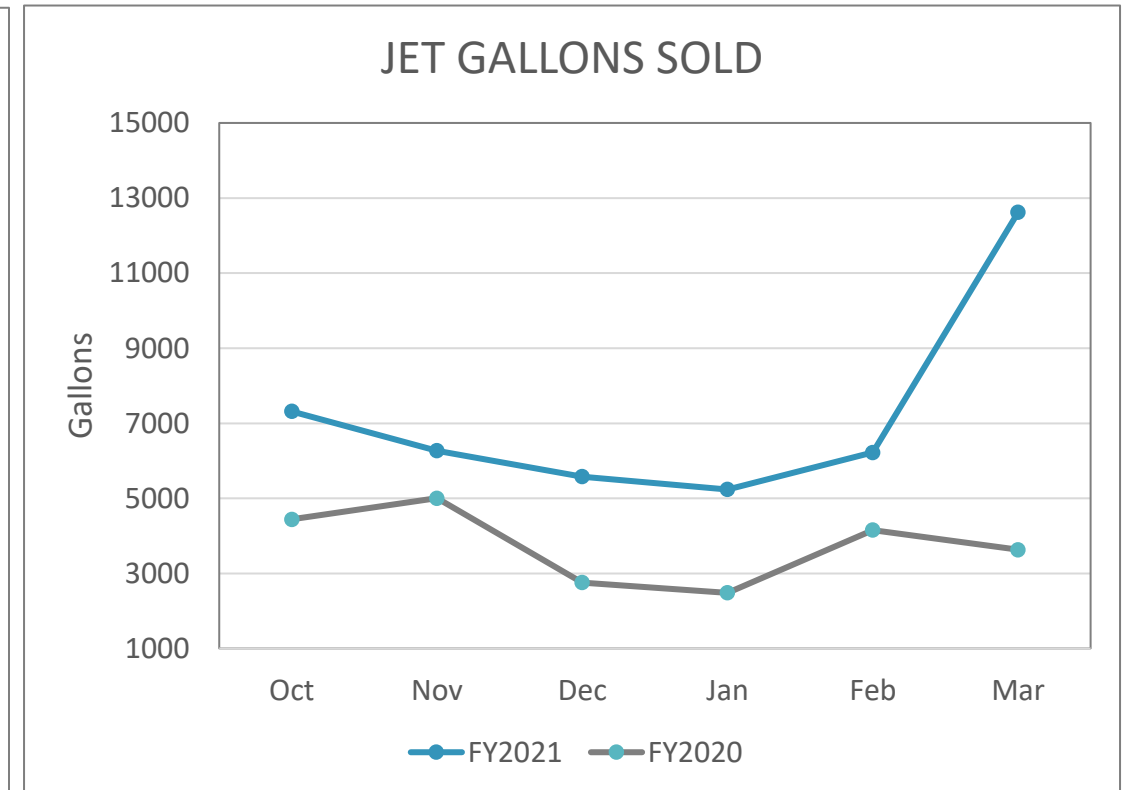
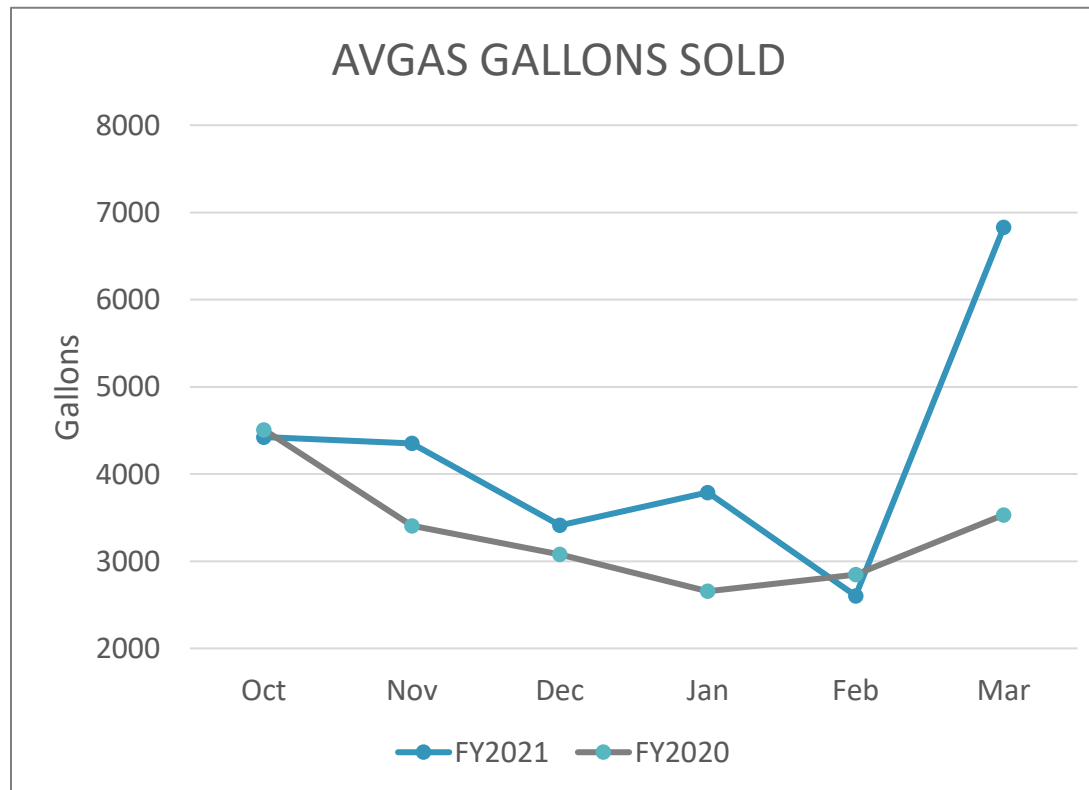
# Water/WW Fund

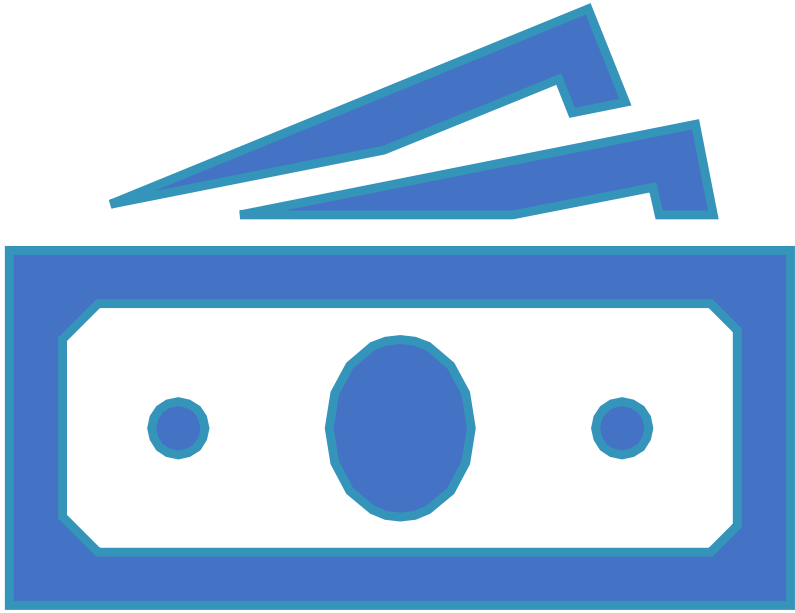
	Annual Budget	Actual FYTD Mar 2021	% of Budget
Revenues	\$4,265,500	\$2,097,709	49%
Expenses	3,868,980	1,962,837	51%
Profit(Loss)	\$ 396,520	\$ 134,872	



# Airport Fund

	Annual Budget	Actual FYTD Mar 2021	% of Budget
Revenues	\$347,654	\$213,332	61%
Expenses	254,295	127,437	50%
Profit(Loss)	\$ 93,359	\$ 85,895	





# Unrestricted Cash March 31, 2021

Unrestricted Cash	\$ 8,909,665
Less 90-day Reserve	<u>4,034,000</u>
Unrestricted Cash Over Reserve	<u>\$ 4,875,665</u>

Questions?





STATE OF TEXAS                    {}  
COUNTY OF BURNET               {}  
CITY OF BURNET                   {}  
  
\_\_\_\_\_  
Notary Public in and for the State of Texas  
My Commission Expires \_\_\_\_\_

On this the 13<sup>th</sup> day of April 2021, the City Council of the City of Burnet, TX convened in Regular Session, at 6:00 p.m., at the Burnet Community Center, 401 E. Jackson Street, Burnet, TX. In order to advance the public health goal of limiting face-to-face meetings (also called “social distancing”) to slow the spread of the Coronavirus (COVID-19), a Declaration of a Public Health Emergency was executed by Mayor Bromley on March 19, 2020. The Burnet Community Center was open to public attendance and the guidelines established by Governor Abbott in Executive Order 32 related to social gatherings and COVID-19 were adhered to. The following subjects were discussed, to-wit: Mayor: Crista Goble Bromley

Council Members:	Cindia Talamantez, Paul Farmer, Philip Thurman, Mary Jane Shanes, Tres Clinton
Absent	Danny Lester
City Manager	David Vaughn
City Secretary	Kelly Dix

Guests: Habib Erkan, Adrienne Feild, Kelli Sames, Mark Ingram, Gene Courtney, Patricia Langford, Mark Miller, Tony Nash, Ricky Langley, Wade Langley, Glen Gates, Mr. Bowden, Jason Davis

**CALL TO ORDER:** The meeting was called to order by Mayor Bromley, at 6:00 p.m.

**ROLL CALL:** City Secretary Kelly Dix called the roll. Mayor Bromley, Council Members Farmer, Thurman, Talamantez, Clinton and Shanes were present. Council Member Lester was absent. Quorum was established.

**REPORTS/SPECIAL PRESENTATIONS:**

Addendum to the City Council Agenda: Department and Committee Reports/Briefings: The City Council may or may not receive a briefing dependent upon activity or change in status regarding the matter. The listing is provided to give notice to the public that a briefing to the Council on any or all subjects may occur.

Annual Audit Report: Jaynes, Reitmeier, Boyd & Therrell, P. C.: P. Langford:

## Comprehensive Annual Financial Report:

**Report on Internal Controls:** Diana Ward of Jaynes, Reitmeier, Boyd & Therrell, PCP, reviewed the 2020 Comprehensive Annual Financial Report (CAFR) and audit review conducted by her firm. Ms. Ward reviewed the findings and report on internal controls. Ms. Ward stated the City operations showed no major findings and met compliance regulations.

**CONSENT AGENDA ITEMS:**

(All of the following items on the Consent Agenda are considered to be self-explanatory by the Council and will be enacted with one motion. There will be no separate discussion of these items unless a Council Member, staff member or citizen requests removal of the item from the consent agenda for the purpose of discussion. For removal of an item, a request must be made to the Council when the Consent Agenda is opened for Council Action.)

Approval of the March 23, 2021 Regular City Council Meeting Minutes:

Approval of the April 1, 2021 Special City Council Meeting Minutes: Council Member Cindia Talamantez moved to approve the consent agenda as presented. Council Member Philip Thurman seconded. The motion carried unanimously.

PUBLIC HEARING:

Public Hearing: The City Council of the City of Burnet shall conduct a public hearing to receive public testimony and comments on the merits of a request to rezone property located at 603 E Pecan St. (Legal Description: S8450 Vanderveer/Alexander, Lot 4 & Pt of 1, Block 38). The request is to rezone the property from its present designation of Duplex – District “R-2” to a designation of Multi-family Residential – District “R-3”: H. Erkan, Jr.: Mayor Bromley opened the public hearing and asked if anyone was interested in speaking, if so to approach the podium. There being no one wishing to speak, Mayor Bromley closed the public hearing.

Public Hearing: The City Council will conduct a public hearing to receive public testimony and comments on the merits of an application for a conditional use permit to allow a Car Wash in a Light Commercial – District “C-1” located at the south east intersection of N Water St and Taggard St., legally described as ABS A0405 John Hamilton, .4839 acres: H. Erkan: Mayor Bromley opened the public hearing and asked if anyone was interested in speaking, if so to approach the podium. There being no one wishing to speak, Mayor Bromley closed the public hearing.

## ACTION ITEMS:

Discuss and consider action: City Council shall receive information from the City Manager on the status of the COVID-19 pandemic's impact on the City and may discuss, give direction, or take action to implement, extend, modify, or terminate plans or programs in response to the pandemic: D. Vaughn: Fire Chief Mark Ingram informed all present that there are currently 87 active cases in the County. Chief Ingram also informed Council the Rapid Testing Program and Anti-body testing are still being held at the Fire Station by appointment. The Fire Department has completed four immunizations clinics to date, dispensing 500 immunizations at the first three clinics and the last clinic on the 5<sup>th</sup> of April, 1100 immunizations were dispensed. The next scheduled clinic will be held on Friday, April 16, 2021.

Discuss and consider action: A RESOLUTION BY THE CITY COUNCIL OF THE CITY OF BURNET, TEXAS APPROVING AN AGREEMENT WITH HILLTOP LLC RELATED TO THE DEVELOPMENT OF A 96 LOT MANUFACTURE HOME SUBDIVISION IN THE CITY'S EXTRATERRITORIAL JURISDICTION: H. Erkan: Council Member Mary Jane Shanes moved to approve Resolution R2021-17 as presented. Council Member Paul Farmer seconded. The motion carried unanimously.

Discuss and consider action: FIRST READING OF AN ORDINANCE OF THE CITY COUNCIL OF BURNET, TEXAS, AMENDING ORDINANCE NO. 2021-01 AND THE OFFICIAL ZONING MAP OF THE CITY BY ASSIGNING THE PROPERTY DESCRIBED AS 603 E PECAN ST (LEGAL DESCRIPTION: S8450 VANDERVEER/ALEXANDER, LOT 4 & PT OF 1, BLOCK 38) WITH MULTI-FAMILY RESIDENTIAL – DISTRICT “R-3” ZONING CLASSIFICATION; PROVIDING A REPEALER CLAUSE; PROVIDING A SEVERABILITY CLAUSE; AND PROVIDING AN EFFECTIVE DATE: H. Erkan: Council Member Tres Clinton moved to approve the first reading of Ordinance No. 2021-11 as presented. Council Member Philip Thurman seconded. The motion carried unanimously.

Discuss and consider action: FIRST READING OF AN ORDINANCE OF THE CITY COUNCIL OF BURNET, TEXAS, AMENDING ORDINANCE NO. 2021-01 AND THE OFFICIAL ZONING MAP OF THE CITY BY GRANTING A CONDITIONAL USE PERMIT TO ALLOW THE USE OF A “CAR WASH” IN A LIGHT COMMERCIAL – DISTRICT “C-1” FOR PROPERTY LEGALLY DESCRIBED AS ABS A0405 JOHN HAMILTON, 0.4839 ACRES; PROVIDING A REPEALER CLAUSE; PROVIDING A SEVERABILITY CLAUSE; AND PROVIDING AN EFFECTIVE DATE: H. Erkan: Council Member Philip Thurman moved to approve the first reading of Ordinance No. 2021-11 as presented. Council Member Paul Farmer seconded. The motion carried unanimously.

Discuss and consider action: A RESOLUTION BY THE CITY COUNCIL OF THE CITY OF BURNET, TEXAS, ALLOWING DEVELOPER OF THE WESTFALL VILLAGE, PHASE II, SUBDIVISION TO PROVIDE A LETTER OF CREDIT AS ASSURANCE PUBLIC IMPROVEMENTS SHALL BE CONSTRUCTED AND AUTHORIZING THE RECORDATION OF THE “FINAL PLAT” IN THE PUBLIC RECORDS OF THE COUNTY CLERK OF BURNET COUNTY, TEXAS: D. Vaughn: Council Member Philip Thurman moved to approve Resolution R2021-18 as presented. Council Member Mary Jane Shanes seconded. The motion carried unanimously.

Discuss and consider action: A RESOLUTION BY THE CITY COUNCIL OF THE CITY OF BURNET, TEXAS, AUTHORIZING THE SUBMISSION OF A JOINT APPLICATION WITH PEDERNALES ELECTRIC COOPERATIVE INC., FOR AMENDMENT OF CERTIFICATE OF CONVENIENCE AND NECESSITY FOR SERVICE AREA BOUNDARIES AND RESCINDING RESOLUTION R2020-55: G. Courtney: Council Member Paul Farmer moved to approve Resolution R2021-19 as presented. Council Member Mary Jane Shanes seconded. The motion carried unanimously.

Discuss and consider action: A RESOLUTION BY THE CITY COUNCIL OF THE CITY OF BURNET, TEXAS, AUTHORIZING THE CITY MANAGER TO CONTRACT WITH CRUZ TEC, INC. TO REPAIR A SECTION OF THE SEWER LINE NEAR NORTH VANDEVEER STREET. G. Courtney: Council Member Mary Jane Shanes moved to approve Resolution R2021-20 as presented and authorized the City Manager to execute the contract. Council Member Cindia Talamantez seconded. The motion carried unanimously.

Discuss and consider action: FIRST READING OF AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF BURNET, TEXAS, AMENDING ORDINANCE 2020-18; THE ORIGINAL BUDGET ORDINANCE FOR THE FISCAL YEAR BEGINNING OCTOBER 1, 2020, AND ENDING SEPTEMBER 30, 2021 FOR THE CITY OF BURNET, TEXAS, FUNDING ACCOUNTS IN BUDGET DUE TO UNFORESEEN SITUATIONS; CONTAINING FINDINGS; PROVIDING FOR SAVINGS AND SEVERABILITY: P. Langford: Council

Member Philip Thurman moved to approve the first reading of Ordinance No. 2021-10 as presented. Council Member Tres Clinton seconded. The motion carried unanimously.

Discuss and consider action: Burnet Historic Preservation Board appointment: K. Dix: Council Member Paul Farmer moved to appoint Assistant City Manager Habib Erkan, Jr. to serve on the Burnet Historic Board in the Development Services Staff position. Council Member Cindia Talamantez seconded. The motion carried unanimously.

REQUESTS FROM COUNCIL FOR FUTURE REPORTS: In accordance with Resolution R2020-28 councilmembers may request the City Manager to prepare and present future report on matters of public interest. Council Member Philip Thurman asked if there was a formula or process to determine the cost of providing city services to annexed areas.

ADJOURN: There being no further business a motion to adjourn was made by Council Member Cindia Talamantez at 7:14 p.m., seconded by Council Member Tres Clinton. The motion carried unanimously.

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Crista Goble Bromley, Mayor

**ATTEST:**

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Kelly Dix, City Secretary



## Development Services

## ITEM 3.1

Habib Erkan Jr.  
Assistant City Manager  
512-715-3201  
herkan@cityofburnet.com

### Public Hearing Brief

<b>Meeting Date:</b>	April 27, 2021
<b>Agenda Item:</b>	Public Hearing: City Council will receive public testimony and comments from members of the public on an Ordinance amending Ordinance No. 2012-06 by amending City of Burnet Code of Ordinances, Chapter 118 (entitled "Zoning") for the purpose of authoring "bakeries without drive through service" in the Light Commercial – District "C-1"; and authorizing "bakeries with drive through service" in the Medium Commercial – District "C-2." H. Erkan
<b>Background:</b>	Currently, retail bakeries are authorized in the Medium Commercial – District "C-2", without distinction to whether a bakery provides drive-thru service. However, restaurants, cafés or cafeteria, and drive-in eating establishment with alcoholic beverage sales, wineries and brewers are allowed in the Light Commercial-District "C-1." It is noted that this discrepancy was brought to staff's attention when it was discovered that a bakery was opening on the square in a Light Commercial-District "C-1." The Planning and Zoning Commission conducted a public hearing on April 5, 2021; and, after the public hearing took action recommending city council adopt the amendment.
<b>Information:</b>	This code amendment would allow bakeries without drive-thru service in the Light Commercial-District "C-1"; and bakeries with drive-thru service would be allowed in the Medium Commercial-District "C-2."
<b>Fiscal Impact:</b>	These Zoning Code Amendment shall have no direct financial impact.
<b>Recommendation:</b>	Open the public hearing.



## Administration

## ITEM 3.2

Habib Erkan  
Assistant City Manager  
512-715-3201  
herkan@cityofburnet.com

### Public Hearing Brief

<b>Meeting Date:</b>	April 27, 2020
<b>Agenda Item:</b>	Public Hearing: City Council will receive public testimony and comments from members of the public on an Ordinance amending City Code of Ordinances Chapter 98 (entitled "Subdivisions") by amending Section 98-61(d) by authorizing the city manager to approve the recordation of a subdivision plat on the developer's pledge of financial assurance of completion of subdivision improvements: H. Erkan
<b>Background:</b>	The subdivision ordinance requires a developer to complete construction of all improvements; and requires said improvements be accepted by dedication for public use prior to recordation of a subdivision plat. However, the subdivision ordinance allows, as an alternative, for the developer to provide fiscal security (bond, letter of credit or cash deposit) assuring the completion of construction of improvements. Under the terms of the current ordinance, city council must approve this alternative for the plat to be recorded before the improvements are constructed and dedication is accepted.
<b>Information:</b>	The proposed amendment authorizes the city manager to approve fiscal security assuring completion, in lieu of the requirement improvements be constructed, and dedication accepted, prior to plat recordation.
<b>Fiscal Impact:</b>	The proposed amendment does not impose a fiscal impact on the budget. It will expedite the platting process and relieve city council from the obligation of hearing these matters in the future.
<b>Recommendation:</b>	Open the public hearing.



## Administration

## ITEM 3.3

Habib Erkan  
Assistant City Manager  
512-715-3201  
herkan@cityofburnet.com

### Public Hearing Brief

**Meeting Date:**

April 27, 2021

**Agenda Item:**

Public Hearing: City Council will receive public testimony and comments from members of the public on an Ordinance amending City Code of Ordinances Chapter 98 (entitled "Subdivisions") by exempting properties subdivided by short-form plats and not receiving city water from the water availability certification requirement of Section 98-24(c)(1)g and adding a requirement that all plats of subdivisions of property not receiving city water include a certification by the Central Texas Groundwater Conservation District addressing the drilling of water wells on any part of the subdivided property: H. Erkan

**Background:**

The subdivision ordinance requires a person submitting a plat for which the source of the water supply intended for the subdivision is groundwater under that land to include a statement prepared by a licensed engineer or geoscientist certifying adequate ground water is availability to serve the subdivision. The costs of such certification can be prohibitive for short form plat (four or less lots) applicants. The proposed amendment allows a short form applicant to place a note on the plat reading: "The quality or quantity of an available water source has not been verified by a registered professional engineer or geoscientist" in lieu of the certification.:

**Information:**

The proposed amendment also amends the subdivision ordinance by requiring a note be placed on plats of subdivisions served by groundwater providing certification by the groundwater district.

**Fiscal Impact:**

The proposed amendment does not impose a fiscal impact on the budget.

**Recommendation:**

Open the public hearing.



## Administration

### ITEM 4.1

David Vaughn  
City Manager  
512.715.3208  
dvaughn@cityofburnet.com

## Agenda Item Brief

**Meeting Date:** April 27, 2021

**Agenda Item:** Discuss and consider action: City Council shall receive information from the City Manager on the status of the COVID-19 pandemic's impact on the City and may discuss, give direction, or take action to implement, extend, modify or terminate plans or programs in response to the pandemic: D. Vaughn

**Background:**

**Information:**

**Fiscal Impact:**

**Recommendation:** To be determined by Council



## Fire Department

## ITEM 4.2

Mark Ingram  
Fire Chief  
512.756-2662  
mingram@cityofburnet.com

### Agenda Item Brief

<b>Meeting Date:</b>	April 27, 2021
<b>Agenda Item:</b>	Discuss and consider action: Authorize the City of Burnet Fire Department to purchase needed supplies: M. Ingram
<b>Background:</b>	The Fire Department needs to replace some worn and damaged equipment. The estimated cost of the replacement items is approximately \$22,000.00
<b>Information:</b>	The Fire Department needs to replace some worn and damaged equipment. The estimated cost of the replacement items is approximately \$22,000.00. See the attached list of replacement items needed (exhibit A).
<b>Fiscal Impact:</b>	This is an unbudgeted item that will require a budget amendment.
<b>Recommendation:</b>	To be determined by Council





## Fire equipment needed:

Three - 2 ½ inch, 15-foot fill hose

Five - 5-inch supply line, 100-foot sections

Three - 4-inch supply line, 100-foot sections

Four - 1-inch wildland hose, 100-foot sections

Six - 1 ¾-inch attack line, 50-foot sections

Three - 2 ½-inch attack line, 50-foot sections

1 flat head axe

1 pick head axe

Two 16-foot roof ladders

1 key stone for engine 2

2 Hydrant wrenches

Two - 2 ½-inch nozzles

Six-1 ½-inch nozzles

Three - 2 ½-inch to 2 ½-inch gated wyes

Three - 2 1/2 -inch ball valves

1 pike pole

2 bolt cutters

2 small SCBA facemask

1 Motorola handheld radio

Fire Chief,

Mark Ingram



Development Services

**ITEM 4.2**  
Habib Erkan Jr.  
Assistant City Manager  
512-715-3201  
herkan@cityofburnet.com

Agenda Item Brief

**Meeting Date:** April 27, 2021

**Agenda Item:** Discuss and consider action: SECOND AND FINAL READING OF AN ORDINANCE OF THE CITY COUNCIL OF BURNET, TEXAS, AMENDING ORDINANCE NO. 2021-01 AND THE OFFICIAL ZONING MAP OF THE CITY BY ASSIGNING THE PROPERTY DESCRIBED AS 603 E PECAN ST (LEGAL DESCRIPTION: S8450 VANDERVEER/ALEXANDER, LOT 4 & PT OF 1, BLOCK 38) WITH MULTI-FAMILY RESIDENTIAL – DISTRICT “R-3” ZONING CLASSIFICATION; PROVIDING A REPEALER CLAUSE; PROVIDING A SEVERABILITY CLAUSE; AND PROVIDING AN EFFECTIVE DATE: L. Kimbler

**Current Zoning:** Duplex – District “R-2”

**Requested Zoning:** Multi-family Residential – District “R-3”

**Information:** The applicant owns the property directly south of the subject property. That property was rezoned to Multi-family Residential – District “R-3” to allow the development of an apartment complex.

This rezoning will allow the applicant to increase the buildable space of the proposed apartment complex.

The Future Land Use Map designation for the area is residential. The proposed Multi-family Residential – District “R-3” zoning is appropriate in this area.

Properties adjacent to the subject property are zoned as follows:

	North	South	East	West
<b>Zoning</b>	“R-1”	“R-3”	“R-1”	“R-1”
<b>FLUM</b>	Residential	Residential	Residential	Residential
<b>Land Use</b>	Single-Family Residential	Multi-Family Residential / Vacant	Single-Family Residential	Single-Family Residential

**P&Z Report:** P&Z conducted a scheduled public hearing and recommended approval of the requested zone change on April 5, 2021.

**Recommendation:** Approval and adopt Ordinance No. 2021-11 as presented

## ORDINANCE NO. 2021-11

**AN ORDINANCE OF THE CITY COUNCIL OF BURNET, TEXAS, AMENDING ORDINANCE NO. 2021-01 AND THE OFFICIAL ZONING MAP OF THE CITY BY ASSIGNING THE PROPERTY DESCRIBED AS 603 E PECAN ST (LEGAL DESCRIPTION: S8450 VANDERVEER/ALEXANDER, LOT 4 & PT OF 1, BLOCK 38) WITH MULTI-FAMILY RESIDENTIAL – DISTRICT “R-3” ZONING CLASSIFICATION; PROVIDING A REPEALER CLAUSE; PROVIDING A SEVERABILITY CLAUSE; AND PROVIDING AN EFFECTIVE DATE**

**WHEREAS**, the City Council, by the passage and approval of Ordinance No. 2021-001, affixed the zoning classifications for each and every property located within the city in accordance with the Official Zoning Map as approved with said ordinance; and

**WHEREAS**, the purpose of this Ordinance is to amend the Official Zoning Map by amending the zoning classification of the Real Property (“Property”) described herein; and

**WHEREAS**, the Planning and Zoning Commission, after conducting a public hearing on the matter, deliberated the merits of the proposed amendment of zoning classification and has made a report and recommendation to City Council; and

**WHEREAS**, in passing and approving this ordinance it is legislatively found the Planning and Zoning Commission and City Council complied with all notice, hearing and meetings requirements set forth in Texas Local Government Chapter 211; Texas Government Code Chapter 551; the City Charter; and Chapter 118, of the Code of Ordinances; and

**WHEREAS**, it is further legislatively found that this proposed zoning reclassification of property does not require an amendment to the Future Land Use Plan; and

**WHEREAS**, City Council, after considering the testimony and comments of the public, reports and recommendations of City Staff and the Planning and Zoning Commission, and the deliberation of its members, by passage and approval of this Ordinance hereby determines the action taken herein is meritorious and beneficial to the public health, safety and welfare.

**NOW, THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF BURNET, TEXAS, THAT:**

**Section one. Findings.** The foregoing recitals are hereby found to be true and correct and are hereby adopted and made a part hereof for all purposes as findings of fact.

**Section two. Property.** The Property that is the subject to this Zoning District Reclassification is 603 E Pecan St (Legal Description: S8450 Vanderveer/Alexander, Lot 4 & Pt of 1, Block 38) as shown on **Exhibit “A”** hereto.

**Section three Zoning District Reclassification.** Multi-family Residential – District “R-3” Zoning District Classification is hereby assigned to the Property described in section two.

**Section four. Zoning Map Revision.** The City Secretary is hereby authorized and directed to revise the Official Zoning Map to reflect the change in Zoning District Classification approved by this Ordinance.

**Section five. Repealer.** Other ordinances or parts of ordinances in conflict herewith are hereby repealed only to the extent of such conflict.

**Section six. Severability.** This Ordinance is severable as provided in City Code Section 1-7 as same may be amended, recodified or otherwise revised.

**Section seven. Effective Date.** This ordinance is effective upon final passage and approval.

**PASSED** on first reading the 13<sup>th</sup> day of April 2021.

**PASSED AND APPROVED** on this the 27<sup>th</sup> day of April 2021.

**CITY OF BURNET, TEXAS**

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Crista Goble Bromley, Mayor

**ATTEST:**

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Kelly Dix, City Secretary

Exhibit “A” – Property





Development Services

**ITEM 4.4**  
Habib Erkan Jr.  
Assistant City Manager  
512-715-3201  
herkan@cityofburnet.com

Agenda Item Brief

- Meeting Date:** April 27, 2021
- Agenda Item:** Discuss and consider action: SECOND AND FINAL READING OF AN ORDINANCE OF THE CITY COUNCIL OF BURNET, TEXAS, AMENDING ORDINANCE NO. 2021-01 AND THE OFFICIAL ZONING MAP OF THE CITY BY GRANTING A CONDITIONAL USE PERMIT TO ALLOW THE USE OF A “CAR WASH” IN A LIGHT COMMERCIAL – DISTRICT “C-1” FOR PROPERTY LEGALLY DESCRIBED AS ABS A0405 JOHN HAMILTON, 0.4839 ACRES; PROVIDING A REPEALER CLAUSE; PROVIDING A SEVERABILITY CLAUSE; AND PROVIDING AN EFFECTIVE DATE: L. Kimbler
- Current Zoning:** Light Commercial – District “C-1”
- Information:** The Conditional Use Permit approval process is established by Code of Ordinances Sec. 118-64; Subsection (e). Per the cited section in making its recommendation the Commission should consider the following:
- Appearance, size, density and operating characteristics are compatible with surrounding neighborhood and uses;
  - Proposed use will not adversely affect value of surrounding properties nor impede their proper development;
  - Proposed use will not create a nuisance factor nor otherwise interfere with a neighbor's enjoyment of property or operation of business;
  - Traffic generated on existing streets will not create nor add significantly to congestion, safety hazards, or parking problems, and will not disturb peace and quiet of neighborhood;
  - Comply with other applicable ordinances and regulations.

The Future Land Use Map designation for the subject property is Commercial.  
Properties adjacent to the subject property are zoned as follows:

	North	South	East	West
<b>Zoning</b>	“C-1”	“C-1”	“R-1”	“R-1”
<b>FLUM</b>	Commercial	Commercial	Commercial	Commercial
<b>Land Use</b>	Light Commercial/ Hair Salon	Light Commercial/ Office	Single-Family Residential	Single-Family Residential

Staff has reviewed the information provided by applicant and is able to confirm the general criteria for a Conditional Use Permit will be met.

**Recommendation:** Approve and adopt Ordinance No. 2121-09 as presented.

## ORDINANCE NO. 2021-09

**AN ORDINANCE OF THE CITY COUNCIL OF BURNET, TEXAS, AMENDING ORDINANCE NO. 2021-01 AND THE OFFICIAL ZONING MAP OF THE CITY BY GRANTING A CONDITIONAL USE PERMIT TO ALLOW THE USE OF A “CAR WASH” IN A LIGHT COMMERCIAL – DISTRICT “C-1” FOR PROPERTY LEGALLY DESCRIBED AS ABS A0405 JOHN HAMILTON, 0.4839 ACRES; PROVIDING A REPEALER CLAUSE; PROVIDING A SEVERABILITY CLAUSE; AND PROVIDING AN EFFECTIVE DATE**

**WHEREAS**, the City Council, by the passage and approval of Ordinance No. 2021-001, affixed the zoning classifications for each and every property located within the city in accordance with the Official Zoning Map as approved with said ordinance; and

**WHEREAS**, the purpose of this Ordinance is to amend the Official Zoning Map by amending the zoning classification of the Real Property (“Property”) described herein; and

**WHEREAS**, the Planning and Zoning Commission, after conducting a public hearing on the matter, deliberated the merits of the proposed amendment of zoning classification and has made a report and recommendation to City Council; and

**WHEREAS**, in passing and approving this ordinance it is legislatively found the Planning and Zoning Commission and City Council complied with all notice, hearing and meetings requirements set forth in Texas Local Government Chapter 211; Texas Government Code Chapter 551; the City Charter; and Chapter 118, of the Code of Ordinances; and

**WHEREAS**, it is further legislatively found that this proposed zoning reclassification of property does not require an amendment to the Future Land Use Plan; and

**WHEREAS**, City Council, after considering the testimony and comments of the public, reports and recommendations of City Staff and the Planning and Zoning Commission, and the deliberation of its members, by passage and approval of this Ordinance hereby determines the action taken herein is meritorious and beneficial to the public health, safety and welfare.

**NOW, THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF BURNET, TEXAS, THAT:**

**Section one. Findings.** The foregoing recitals are hereby found to be true and correct and are hereby adopted and made a part hereof for all purposes as findings of fact.

**Section two. Property.** The Property that is the subject to this Zoning District Reclassification is legally described as ABS A0405 John Hamilton, 0.4839 acres as shown on **Exhibit “A”** hereto.

**Section three Zoning District Reclassification.** Conditional Use Permit to allow the use of a “Car Wash” in a Light Commercial – District “C-1”, Zoning District Classification is hereby assigned to the Property described in section two.

**Section four. Zoning Map Revision.** The City Secretary is hereby authorized and directed to revise the Official Zoning Map to reflect the change in Zoning District Classification approved by this Ordinance.

**Section five. Repealer.** Other ordinances or parts of ordinances in conflict herewith are hereby repealed only to the extent of such conflict.

**Section six. Severability.** This Ordinance is severable as provided in City Code Section 1-7 as same may be amended, recodified or otherwise revised.

**Section seven. Effective Date.** This ordinance is effective upon final passage and approval.

**PASSED** on First Reading the 13<sup>th</sup> day of April 2021.

**PASSED AND APPROVED** on this the 27<sup>th</sup> day of April 2021.

**CITY OF BURNET, TEXAS**

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Crista Goble Bromley, Mayor

**ATTEST:**

---

Kelly Dix, City Secretary



Exhibit “A” – Property





## Administration

## ITEM 4.5

David Vaughn  
City Manager  
512.715.3208  
dvaughn@cityofburnet.com

### Agenda Item Brief

**Meeting Date:** April 27, 2021

**Agenda Item:** Discuss and consider action: Authorization for the EDC to proceed with securing financing for the Burnet Economic Development Corporation South Highway 281 Commercial Park Improvement Project: D. Vaughn

**Background:**

**Information:** The EDC recently solicited bids for construction of improvements to the property. The EDC's authority to issue debt is contingent upon the City Council authorizing the expenditure of the loan proceeds, as well as the annual debt payment.

**Fiscal Impact:** The EDC is requesting to borrow approximately \$1.4m from First State Bank of Burnet for improvements to the property. The fiscal impact this year is expected to be approximately \$52,000 for loan payments.

**Recommendation:** The EDC board requests a motion to authorize the EDC to proceed with issuance of the loan. This item is still contingent upon approval of the budget amendment.



## Finance

## ITEM 4.6

Patricia Langford  
Director of Finance  
(512)-715-3205  
plangford@cityofburnet.com

### Agenda Item Brief

**Meeting Date:** April 27, 2021

**Agenda Item:** Discuss and consider action: SECOND AND FINAL READING OF AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF BURNET, TEXAS, AMENDING ORDINANCE 2020-18; THE ORIGINAL BUDGET ORDINANCE FOR THE FISCAL YEAR BEGINNING OCTOBER 1, 2020, AND ENDING SEPTEMBER 30, 2021 FOR THE CITY OF BURNET, TEXAS, FUNDING ACCOUNTS IN BUDGET DUE TO UNFORESEEN SITUATIONS; CONTAINING FINDINGS; PROVIDING FOR SAVINGS AND SEVERABILITY: P. Langford

**Background:**

**Information:** This ordinance provides for fiscal year 2020-2021 budget amendments as listed on Attachment "A". Most of the items listed were previously approved or presented to Council and new items have been noted on the attachment. Items eleven through fifteen have been added since the first reading.

**Fiscal Impact:** The total fiscal impact is an increase in City of Burnet expenses of \$647,155 and BEDC expenses of \$1,652,000 (See detail on Attachment "A"). By fund increases are:

• General fund	\$317,600
• Water/WW	\$171,855
• Airport fund	\$54,000
• Hotel Motel	\$45,000
• Electric fund	\$35,000
• Golf fund	\$22,000
• Municipal Court	\$1,700
• BEDC fund	\$1,652,000

**Recommendation:** Approve and adopt Ordinance 2021-10 as presented

## **ORDINANCE NO. 2021-10**

**AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF BURNET, TEXAS, AMENDING ORDINANCE 2020-18; THE ORIGINAL BUDGET ORDINANCE FOR THE FISCAL YEAR BEGINNING OCTOBER 1, 2020, AND ENDING SEPTEMBER 30, 2021, FOR THE CITY OF BURNET, TEXAS, FUNDING ACCOUNTS IN BUDGET DUE TO UNFORESEEN SITUATIONS; CONTAINING FINDINGS; PROVIDING FOR SAVINGS AND SEVERABILITY.**

**WHEREAS**, the City of Burnet, Texas Fiscal Year 2020-2021 Budget was adopted by Ordinance 2020-18 within the time and in the manner required by State Law; and

**WHEREAS**, the City of Burnet, Texas has reviewed the Budget; and

**WHEREAS**, the City Council of the City of Burnet, Texas has considered the status of the Capital Improvement Projects for the rest of the fiscal year; and

**WHEREAS**, the City Council of the City of Burnet, Texas hereby finds and determines that it is prudent to amend the line items due to unforeseen situations that have occurred in the City; and

**WHEREAS**, the City Council of the City of Burnet, Texas further finds that these amendments will serve in the public interest; and

**WHEREAS**, the City Council of the City of Burnet, Texas finds and determines that the change in the Budget for the stated municipal purpose is warranted and necessary, and that the amendment of the Budget to fund these line items due to unforeseen situations and a matter of public necessity warranting action at this time;

**NOW, THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF BURNET, TEXAS:**

### **Section 1. Findings**

The facts and matters set out above are found to be true and correct.

### **Section 2. Purpose**

The City of Burnet, Texas, Fiscal Year 2020-2021 Budget is hereby amended to reflect the effect of unforeseen circumstances, as reflected in attachment "A",

### **Section 3. Savings/Repealing Clause**

All provisions of any ordinance in conflict with this Ordinance are hereby repealed to the extent they are in conflict; but such repeal shall not abate any pending prosecution for violation of the repealed ordinance, nor shall the repeal prevent a prosecution from being commenced for any violation if occurring prior to the repeal

of the ordinance. Any remaining portions of said ordinances shall remain in full force and effect.

#### **Section 4. Severability**

It is hereby declared to be the intention of the City Council that if any of the sections, paragraphs, sentences, clauses, and phrases of the Ordinance shall be declared unconstitutional or invalid by the valid judgment or decree of any court of competent jurisdiction, such unconstitutionality or invalidity shall not affect any of the remaining phrases, clauses, sentences, paragraphs, or sections of this Ordinance, since the same would have been enacted by the City Council without the incorporation of this Ordinance of unconstitutional or invalid phrases, clauses, sentences, paragraphs, or sections.

**PASSED AND APPROVED** the First Reading on this the 13<sup>th</sup> day of April, 2021.

**FINALLY PASSED AND APPROVED** on this 27<sup>th</sup> day of April, 2021.

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Crista Goble Bromley, Mayor

**ATTEST:**

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Kelly Dix, City Secretary

## ATTACHMENT A

1. \$54,000 increase to Airport capital outlay expense (47-5100-8100) for the purchase of land from TDCJ for future airport development. The cost will be covered by airport fund balance (use of reserves). (Council approved R2020-56 on 11/10/20).
2. \$100,000 increase to Golf Course capital improvement expense (49-5200-8210) for clubhouse repairs and improvements along with the purchase of hardware for the new POS system. The cost will be covered by fund balance. (Council approved authorization to proceed with repairs and improvements on 1/12/21).
3. \$20,000 increase in Water Department expenses for the reimbursement of costs to property owners for damages not covered by insurance and caused by sanitary sewage backups originating in City sanitary mains. The cost will be covered by fund balance. (Presented to Council on 1/12/21).
4. \$100,000 increase in Fire Department Capital expense (46-5117-8860) for increased substation remodel costs. The cost will be covered by fund balance. (Council approved 2/23/21).
5. \$14,125 increase in Water Department expenses to help provide financial relief to customers that incurred high water bills due to leaks caused by the winter storm. The cost will be covered by Water Department fund balance. (Addressed with Council at the 3/9/21 council meeting).
6. \$30,000 increase in Parks Department capital improvement expense (46-5123-9020) for the replacement of the amphitheater cover at Haley Nelson Park. Restricted Park funds will be used to cover the cost. (Council approved 3/23/21).
7. \$17,730 increase in Water Department expenses (45-5400-4501) for a Risk and Resilience Assessment and Emergency Response Plan. The cost will be covered by fund balance. (Council approved 3/23/21).
8. \$30,600 increase in Police Department salary, benefits, and related equipment for the cost of adding an additional police officer for the remainder of the year (approximately 4 months). The cost will be covered by current operations. (Council approved 3/23/21).
9. \$35,000 increase in expenses for the General fund, \$35,000 increase in expenses for the Electric fund, and a \$30,000 increase in the Water and Wastewater fund for Winter Storm related personnel costs, repairs, and supplies. The cost will be covered by fund balance. (Addressed with Council at the 2/23/21 and 3/9/21 council meeting).
10. \$45,000 increase in Hotel Motel expenses to return spending levels to pre-covid amounts. The increase would include a \$25,000 increase to Transfers to General Fund (21-5100-4620), \$15,000 increase in Marketing (21-5100-4605) and a \$5,000 increase in Special Events (21-5100-4609). The cost will be covered by current operations. (New item).

*The following items were added after the first reading on April 13, 2021:*

11. \$90,000 increase in Water Department expenses (45-5401-9000) to contract with Cruz Tec, Inc. to repair sewer line near North Vandever Street. The cost will be covered by fund balance. (Council approved R2021-20 on April 13, 2021).
12. \$22,000 increase in Fire Department expenses for needed equipment including portable radios, face masks, fire hoses, nozzles, ladders, and other tools. The cost will be covered by fund balance. (Presented to council on April 27, 2021).
13. \$1,600,000 increase in BEDC capital expenses for improvements to the 13-Acre Commercial Park Project and a \$52,000 increase in BEDC debt service expenses. The cost will be covered by loan proceeds of \$1,400,000 and fund balance of \$252,000. (Presented to council on April 27, 2021).
14. \$1,700 increase in Municipal Court fund expenses for the purchase of a new computer for the Court Clerk. The cost will be covered by the Restricted Court Technology fund. (New item).
15. \$22,000 increase in Golf Salaries and Benefits to cover the vacation, sick, and comp time pay-outs for employees that retired earlier in the year. The cost will be covered by fund balance. (New Item).



## Administration

## ITEM 4.7

Habib Erkan  
Assistant City Manager  
512-715-3201  
herkan@cityofburnet.com

### Agenda Item Brief

**Meeting Date:** April 27, 2020

**Agenda Item:** Discuss and consider action: FIRST READING OF AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF BURNET TEXAS AMENDING CITY CODE OF ORDINANCES CHAPTER 98 (ENTITLED "SUBDIVISIONS") BY AMENDING SECTION 98-61(D) BY AUTHORIZING THE CITY MANAGER TO APPROVE THE RECORDATION OF A SUBDIVISION PLAT ON THE DEVELOPER'S PLEDGE OF FINANCIAL ASSURANCE OF COMPLETION OF SUBDIVISION IMPROVEMENTS; PROVIDING FOR PENALTY; PROVIDING CUMULATIVE, REPEALER AND SEVERABILITY CLAUSES; AND PROVIDING AN EFFECTIVE DATE: H. Erkan

**Background:** The subdivision ordinance requires a developer to complete construction of all improvements; and requires said improvements be accepted by dedication for public use prior to recordation of a subdivision plat. However, the subdivision ordinance allows, as an alternative, for the developer to provide fiscal security (bond, letter of credit or cash deposit) assuring the completion of construction of improvements. Under the terms of the current ordinance, city council must approve this alternative for the plat to be recorded before the improvements are constructed and dedication is accepted.

**Information:** The proposed amendment authorizes the city manager to approve fiscal security assuring completion, in lieu of the requirement improvements be constructed, and dedication accepted, prior to plat recordation.

**Fiscal Impact:** The proposed amendment does not impose a fiscal impact on the budget. It will expedite the platting process and relieve city council from the obligation of hearing these matters in the future.

**Recommendation:** Approve the first reading of Ordinance No.2021-12 as presented.



## ORDINANCE NO. 2021-12

**AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF BURNET TEXAS AMENDING CITY CODE OF ORDINANCES CHAPTER 98 (ENTITLED "SUBDIVISIONS") BY AMENDING SECTION 98-61(D) BY AUTHORIZING THE CITY MANAGER TO APPROVE THE RECORDATION OF A SUBDIVISION PLAT ON THE DEVELOPER'S PLEDGE OF FINANCIAL ASSURANCE OF COMPLETION OF SUBDIVISION IMPROVEMENTS; PROVIDING FOR PENALTY; PROVIDING CUMULATIVE, REPEALER AND SEVERABILITY CLAUSES; AND PROVIDING AN EFFECTIVE DATE**

**WHEREAS**, pursuant to Texas Local Government Code Chapter 212, City Code Chapter 98 was adopted to regulate the subdivision of land within the city's corporate and extraterritorial jurisdiction to protect the health, safety, and welfare of the public; and

**WHEREAS**, pursuant to such authority city council adopted chapter 98 of the code of ordinances; and

**WHEREAS**, section 98-61(c) thereof requires all subdivision improvements to be completed prior to the recordation of the plat of the subdivision; and

**WHEREAS**, section 98-61(d) authorizes city council to waive the section 98-61(c) if the developer provides an acceptable form of financial assurance that the subdivision's improvements will be completed; and

**WHEREAS**, a public hearing was held in accordance with Texas Local Government Code Sec. 212.002; and

**WHEREAS**, city council, by this ordinance wishes to pass the section 98-61(d) authority to the city manager.

**NOW, THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF BURNET, TEXAS, THAT:**

**Section one. Findings.** The recitals contained in the preamble hereof are hereby found to be true, and such recitals are hereby made a part of this Ordinance for all purposes and are adopted as a part of the judgment and findings of the Council.

**Section two. Amendment.** The Code of Ordinances, Chapter 98 (entitled "Subdivision") Section 98-61 (entitled "assurance for completion of improvements") is hereby amended by amending subsection 98-61(d), by adding the language that is underlined (underlined) and removing the language that is stricken (~~stricken~~) as follows:

(d) *Alternative to completing improvements.* ~~The city council may waive requirement that the developer complete all improvements required by this chapter prior to the~~

~~signing of the approved plat, contingent upon~~ In lieu of the subsection (c) completion of improvements requirement, the city manager may allow ~~securing from the developer to pledge~~ a guarantee, as provided for by this section, for completion of all required improvements, including the city's cost for collecting the guaranteed funds and administering the completion of improvements, in the event the developer defaults. Such guarantee shall take one of the following forms:

- (1) *Performance bond.* The developer shall post a performance bond with the city, as set forth herein, in an amount equal to 110 percent of the estimated construction costs for all remaining required improvements, in a format acceptable to the city.
- (2) *Escrow account.* The developer shall deposit cash, or other instrument readily convertible into cash at face value, with the city to be held in escrow at a financial institution selected by the city. The use of any instrument other than cash shall be subject to the approval of the city. The amount of the deposit shall equal 110 percent of the estimated construction costs for all remaining required improvements. In the case of any escrow account, the developer shall file with the city an agreement between the financial institution and the developer guaranteeing the following:
  - a. That the funds of said escrow account shall be held in trust until released by the city and may not be used or pledged by the developer as security in any other matter during that period.

Such escrow account agreement shall be prepared in a format acceptable to the city.

- (3) *Letter of credit.* The developer shall provide a letter of credit from a bank or other reputable institution or individual. This letter shall be submitted to the city and shall certify the following:
  - a. That the creditor does guarantee funds equal to 110 percent of the estimated construction costs for all remaining required improvements.
  - b. That, in the case of failure on the part of the developer to complete the specified improvements within the required time period, the creditor shall pay to the city immediately, and without further action, such funds as are necessary to finance the completion of those improvements, up to the limit of credit stated in the letter.
  - c. That this letter of credit may not be withdrawn, or reduced in amount, until approved by the city according to provisions of this chapter. Such letter of credit shall be prepared using the standard city form.
- (4) *Cost estimates.* A registered professional engineer licensed to practice in the state shall furnish estimates of the costs of all required improvements to the city who shall review the estimates in order to determine the adequacy of the guarantee instrument for insuring the construction of the required facilities.
- (5) *Surety acceptance.* The bank, financial institution, insurer, person, or entity providing any letter of credit, bond or holding any escrow account, pursuant to

this chapter, shall meet or exceed the minimum requirements established by city ordinance and shall be subject to approval by the city as provided in the ordinances of the city.

- (6) *Sufficiency.* Such surety shall comply with all statutory requirements and shall be satisfactory to the city attorney as to form, sufficiency, and manner of execution as set forth in this chapter. All such surety instruments shall be both a payment and performance guarantee.
- (7) [*Extraterritorial jurisdiction.*] If the project is located in the extraterritorial jurisdiction of the city and is subject to the bonding requirements of the county for the construction of roadways, then that amount of money shall be reduced from the amount required to be posted with the city, provided that the instrument is transferable from the county to the city upon annexation.

**Section three. Penalty.** A violation of this ordinance is unlawful and subject to City Code of Ordinances Sec. 1-6 (entitled “general penalty”).

**Section four. Cumulative.** This ordinance shall be cumulative of all provisions of all ordinances and codes, or parts thereof, except where the provisions of this Ordinance are in direct conflict with the provisions of such Ordinances, in which event the more restrictive provision shall apply.

**Section five. Repealer.** All ordinances and codes, or parts thereof, which are in conflict or inconsistent with any provision of this Ordinance are hereby repealed to the extent of such conflict, and the provisions of this Ordinance shall be and remain controlling as to the matters resolved herein.

**Section six. Severability.** If any provision of this Ordinance or the application thereof to any person or circumstance shall be held to be invalid, the remainder of this Ordinance and the application of such provision to other persons and circumstances shall nevertheless be valid, and the City hereby declares that this Ordinance would have been enacted without such invalid provision.

**Section seven. TOMA Compliance.** It is officially found, determined, and declared that the meeting at which this Ordinance is adopted was open to the public and public notice of the time, place, and subject matter of the public business to be considered at such meeting, including this Ordinance, was given, as required by Texas Government Code Chapter 551.

**Section eight. Publication.** The publishers of the City Code are authorized to amend said Code to reflect the changes adopted herein and to correct typographical errors and to format and number paragraphs to conform to the existing Code.

**Section nine. Effective Date.** This Ordinance shall be effective upon the date of final adoption hereof and publication as required by law.

Passed on first reading on the 27<sup>th</sup> day of April 2021

Passed, approved, and Adopted on the 11 day of May, 2021

CITY OF BURNET

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Crista Goble Bromley, Mayor

**ATTEST:**

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Kelly Dix, City Secretary



## Development Services

## ITEM 4.8

Habib Erkan Jr.  
Assistant City Manager  
512-715-3201  
herkan@cityofburnet.com

### Agenda Item Brief

**Meeting Date:**

April 27, 2021

**Agenda Item:**

Discuss and consider action: FIRST READING OF AN ORDINANCE AMENDING ORDINANCE NO. 2012-06 BY AMENDING CITY OF BURNET CODE OF ORDINANCES, CHAPTER 118 (ENTITLED "ZONING") FOR THE PURPOSE OF AUTHORIZING "BAKERIES WITHOUT DRIVE THROUGH SERVICE" IN THE LIGHT COMMERCIAL – DISTRICT "C-1"; AUTHORIZING "BAKERIES WITH DRIVE THROUGH SERVICE" IN THE MEDIUM COMMERCIAL – DISTRICT "C-2"; PROVIDING FOR PENALTY; PROVIDING CUMULATIVE, REPEALER AND SEVERABILITY CLAUSES; PROVIDING FOR PUBLICATION; AND PROVIDING AN EFFECTIVE DATE: H. Erkan

**Background:**

Currently, retail bakeries are authorized in the Medium Commercial – District "C-2", without distinction to whether a bakery provides drive-thru service. However, restaurants, cafés or cafeteria, and drive-in eating establishment with alcoholic beverage sales, wineries and brewers are allowed in the Light Commercial-District "C-1." It is noted that this discrepancy was brought to staff's attention when it was discovered that a bakery was opening on the square in a Light Commercial-District "C-1." The Planning and Zoning Commission conducted a public hearing on April 5, 2021; and, after the public hearing took action recommending city council adopt the amendment.

**Information:**

This code amendment would allow bakeries without drive-thru service in the Light Commercial-District "C-1"; and bakeries with drive-thru service would be allowed in the Medium Commercial-District "C-2."

**Fiscal Impact:**

These Zoning Code Amendment shall have no direct financial impact.

**Recommendation:**

Approve the first reading of Ordinance No. 2021-13 as presented.

## ORDINANCE NO. 2021-13

**AN ORDINANCE AMENDING ORDINANCE NO. 2012-06 BY AMENDING CITY OF BURNET CODE OF ORDINANCES, CHAPTER 118 (ENTITLED “ZONING”) FOR THE PURPOSE OF AUTHORIZING “BAKERIES WITHOUT DRIVE THROUGH SERVICE” IN THE LIGHT COMMERCIAL – DISTRICT “C-1”; AUTHORIZING “BAKERIES WITH DRIVE THROUGH SERVICE” IN THE MEDIUM COMMERCIAL – DISTRICT “C-2”; PROVIDING FOR PENALTY; PROVIDING CUMULATIVE, REPEALER AND SEVERABILITY CLAUSES; PROVIDING FOR PUBLICATION; AND PROVIDING AN EFFECTIVE DATE**

**WHEREAS** the Zoning Administrator proposed certain amendments to the use table in the Light Commercial “C-1” and Medium Commercial “C-2” Districts; and

**WHEREAS**, on April 6, 2021, the Planning and Zoning Commission conducted a public hearing for the purpose of taking public comment regarding the proposed amendments; and

**WHEREAS**, at the conclusion of the public hearing, the Planning and Zoning Commission made a recommendation to City Council as to the merits of the proposed amendments; and

**WHEREAS**, on April 27, 2021, City Council conducted a public hearing for the purpose of taking public comment regarding the proposed amendments; and

**WHEREAS**, The City Council, based on due consideration of the Planning and Zoning Commission recommendation and citizen testimony, as well as its own deliberations, determine that enacting said Code of Ordinance amendments will serve to promote the public health, safety, morals, and the general welfare of the city and its present and future residents.

**NOW, THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF BURNET, TEXAS, THAT:**

**Section 1. Amendment.** The Code of Ordinances, Chapter 118 (entitled “Zoning”) Section 118-45 (entitled “Light commercial – District ‘C-1’”) is hereby amended by adding the language that is italics (*italics*) as new subsection 118-45(a)(1) as follows:

(1) *Bakeries with goods primarily prepared for in-store retail sales on site, with no drive-thru service.*

**Note to Publisher:** Existing subsections 118-45(a)(1) to 118-45(a)(11) shall be recodified as subsections 118-45(a)(2) to 118-45(a)(12).

**Section 2. Amendment.** The Code of Ordinances, Chapter 118 (entitled “Zoning”) Section 118-46 (entitled “Medium commercial – District ‘C-2’”) is hereby amended by adding the language that is underlined (underlined) to subsection 118-46(a)(7) as follows:

- (7) Bakeries with goods primarily prepared for in-store retail sales on site with drive-thru service.

**Section 3. Findings.** The recitals contained in the preamble hereof are hereby found to be true, and such recitals are hereby made a part of this Ordinance for all purposes and are adopted as a part of the judgment and findings of the Council.

**Section 4. Penalty.** A violation of this ordinance is unlawful and subject to City Code of Ordinances Sec. 1-6 (entitled “general penalty”).

**Section 5. Cumulative.** This ordinance shall be cumulative of all provisions of all ordinances and codes, or parts thereof, except where the provisions of this Ordinance are in direct conflict with the provisions of such Ordinances, in which event Section 5, (entitled “Repealer”) shall be controlling.

**Section 6. Repealer.** All ordinances and codes, or parts thereof, which are in conflict or inconsistent with any provision of this Ordinance are hereby repealed to the extent of such conflict, and the provisions of this Ordinance shall be and remain controlling as to the matters resolved herein.

**Section 7. Severability.** If any provision of this Ordinance or the application thereof to any person or circumstance shall be held to be invalid, the remainder of this Ordinance and the application of such provision to other persons and circumstances shall nevertheless be valid, and the City hereby declares that this Ordinance would have been enacted without such invalid provision.

**Section 8. TOMA Compliance.** It is officially found, determined, and declared that the meeting at which this Ordinance is adopted was conducted in compliance with the Texas Open Meeting Act as modified by Executive Orders of the Governor of the State of Texas in response to the COVID-19 pandemic.

**Section 9. Publication.** The publishers of the City Code are authorized to amend said Code to reflect the changes adopted herein and to correct typographical errors and to format and number paragraphs to conform to the existing Code.

**Section 10. Effective Date.** This Ordinance shall be effective upon the date of final adoption hereof and publication as required by law.

Passed on first reading on the 27<sup>th</sup> day of April, 2021

Passed and Adopted on the 11<sup>th</sup> day of May, 2021

**CITY OF BURNET**

**ATTEST:**

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Crista Goble Bromley, Mayor

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Kelly Dix, City Secretary



## Development Services

## ITEM 4.9

Habib Erkan  
Assistant City Manager  
512-715-3201  
herkan@cityofburnet.com

### Agenda Item Brief

**Meeting Date:**

April 27, 2021

**Agenda Item:**

Discuss and consider action: FIRST READING OF AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF BURNET TEXAS AMENDING CITY CODE OF ORDINANCES CHAPTER 98 (ENTITLED "SUBDIVISIONS") BY EXEMPTING PROPERTIES SUBDIVIDED BY SHORT-FORM PLATS AND NOT RECEIVING CITY WATER FROM THE WATER AVAILABILITY CERTIFICATION REQUIREMENT OF SECTION 98-24(c)(1)g and ADDING A REQUIREMENT THAT ALL PLATS OF SUBDIVISIONS OF PROPERTY NOT RECEIVING CITY WATER INCLUDE A CERTIFICATION BY THE CENTRAL TEXAS GROUNDWATER CONSERVATION DISTRICT ADDRESSING THE DRILLING OF WATER WELLS ON ANY PART OF THE SUBDIVIDED PROPERTY; PROVIDING FOR PENALTY; PROVIDING CUMULATIVE, REPEALER AND SEVERABILITY CLAUSES; AND PROVIDING AN EFFECTIVE DATE: H. Erkan

**Background:**

The subdivision ordinance requires a person submitting a plat for which the source of the water supply intended for the subdivision is groundwater under that land to include a statement prepared by a licensed engineer or geoscientist certifying adequate ground water is availability to serve the subdivision. The costs of such certification can be prohibitive for short form plat (four or less lots) applicants. The proposed amendment allows a short form applicant to place a note on the plat reading: "The quality or quantity of an available water source has not been verified by a registered professional engineer or geoscientist" in lieu of the certification.

**Information:**

The proposed amendment also amends the subdivision ordinance by requiring a note be placed on plats of subdivisions served by groundwater that includes a groundwater district acknowledgment.

**Fiscal Impact:**

The proposed amendment does not impose a fiscal impact on the budget.

**Recommendation:**

Approve the first reading of Ordinance No.2021-14 as presented.



**ORDINANCE NO. 2021-14**

**AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF BURNET TEXAS AMENDING CITY CODE OF ORDINANCES CHAPTER 98 (ENTITLED "SUBDIVISIONS") BY EXEMPTING PROPERTIES SUBDIVIDED BY SHORT-FORM PLATS AND NOT RECEIVING CITY WATER FROM THE WATER AVAILABILITY CERTIFICATION REQUIREMENT OF SECTION 98-24(c)(1)g and ADDING A REQUIREMENT THAT ALL PLATS OF SUBDIVISIONS OF PROPERTY NOT RECEIVING CITY WATER INCLUDE A CERTIFICATION BY THE CENTRAL TEXAS GROUNDWATER CONSERVATION DISTRICT ADDRESSING THE DRILLING OF WATER WELLS ON ANY PART OF THE SUBDIVIDED PROPERTY; PROVIDING FOR PENALTY; PROVIDING CUMULATIVE, REPEALER AND SEVERABILITY CLAUSES; AND PROVIDING AN EFFECTIVE DATE**

**WHEREAS**, pursuant to Texas Local Government Code Chapter 212, City Code Chapter 98 was adopted to regulate the subdivision of land within the city's corporate and extraterritorial jurisdiction to protect the health, safety, and welfare of the public; and

**WHEREAS**, pursuant to Texas Local Government Code § 212.0101, the City adopted City Code Section 98-24(c)(1) g., requiring a person submitting a plat for the subdivision of a tract of land for which the source of the water supply intended for the subdivision is groundwater under that land to include a statement prepared by a licensed engineer or geoscientist certifying adequate ground water is availability to serve the subdivision; and

**WHEREAS**, city council has found that the application of the City Code Section 98-24(c)(1) g., requirement on a person subdividing four or fewer lots by short form plat creates an undue hardship; and

**WHEREAS**, city council has determined it is paramount to the protection of the public to require a person submitting a plat for the subdivision of a tract of land for which the source of the water supply intended for the subdivision is groundwater under that land to receive drilling rights verification from the Central Texas Groundwater District that the drilling and operation of a water well on the land is authorized.

**NOW, THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF BURNET, TEXAS, THAT:**

**Section one. Findings.** The recitals contained in the preamble hereof are hereby found to be true, and such recitals are hereby made a part of this Ordinance for all purposes and are adopted as a part of the judgment and findings of the Council.

**Section two. Amendment.** The Code of Ordinances, Chapter 98 (entitled “Subdivision”) Section 98-24 (entitled “final plat”) is hereby amending subsection 98-24(c)(1)g., by adding the language that is underlined (underlined) and removing the language that is stricken (~~stricken~~) as follows:

g. Groundwater certification. The certifications found in this subsection are not required if the property will be served by the city water system.

(i) Adequacy of supply. Certification shall be required from a registered professional engineer, and approval by TCEQ (if applicable), that water satisfactory for human consumption is available in adequate supply at the time of submission, except that such certification is not required if the property will be served by the city water system. This requirement may be waived for a short form plat application upon the request of the short form plat applicant and the addition of a plat note on said short form plat that reads as follows:

The quality or quantity of an available water source has not been verified by a registered professional engineer or geoscientist.

(ii) Groundwater district acknowledgment. An acknowledgement shall be placed on the final plat, signed by an authorized agent of the groundwater district and reading substantially similar to the following: “I **INSERT NAME**, HAVE REVIEWED THE PLAT ON BEHALF OF THE CENTRAL TEXAS GROUNDWATER CONSERVATION DISTRICT. DRILLING OPERATIONS FOR WATER WELLS ON ANY OF THE LOTS, PARCELS OR TRACTS SHOWN HEREON SHALL NOT COMMENCE UNTIL PROPER AUTHORIZATION IS ISSUED BY THE CENTRAL TEXAS GROUNDWATER CONSERVATION DISTRICT.”

**Section three. Penalty.** A violation of this ordinance is unlawful and subject to City Code of Ordinances Sec. 1-6 (entitled “general penalty”).

**Section four. Cumulative.** This ordinance shall be cumulative of all provisions of all ordinances and codes, or parts thereof, except where the provisions of this Ordinance are in direct conflict with the provisions of such Ordinances, in which event the more restrictive provision shall apply.

**Section five. Repealer.** All ordinances and codes, or parts thereof, which are in conflict or inconsistent with any provision of this Ordinance are hereby repealed to the extent of such conflict, and the provisions of this Ordinance shall be and remain controlling as to the matters resolved herein.

**Section six. Severability.** If any provision of this Ordinance or the application thereof to any person or circumstance shall be held to be invalid, the remainder of this Ordinance

and the application of such provision to other persons and circumstances shall nevertheless be valid, and the City hereby declares that this Ordinance would have been enacted without such invalid provision.

**Section seven. TOMA Compliance.** It is officially found, determined, and declared that the meeting at which this Ordinance is adopted was open to the public and public notice of the time, place, and subject matter of the public business to be considered at such meeting, including this Ordinance, was given, as required by Texas Government Code Chapter 551.

**Section eight. Publication.** The publishers of the City Code are authorized to amend said Code to reflect the changes adopted herein and to correct typographical errors and to format and number paragraphs to conform to the existing Code.

**Section nine. Effective Date.** This Ordinance shall be effective upon the date of final adoption hereof and publication as required by law.

Passed on first reading on the 27<sup>th</sup> day of April 2021

Passed, approved and Adopted on the 11<sup>th</sup> day of May, 2021

CITY OF BURNET

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Crista Goble Bromley, Mayor

**ATTEST:**

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Kelly Dix, City Secretary