



## **NOTICE OF MEETING OF THE GOVERNING BODY OF THE CITY OF BURNET**

Notice is hereby given that a **Regular Council Meeting** will be held by the governing body of the above named City on the **28<sup>th</sup> day of May, 2019** at **6:00** p.m. in the Council Chambers, Burnet Municipal Airport, 2402 S. Water, Burnet, at which time the following subjects will be discussed, to-wit:

This notice is posted pursuant to the Texas Government Code, Chapter §551-Open Meetings.

### **CALL TO ORDER:**

### **INVOCATION:**

### **PLEDGE OF ALLEGIANCE:**

### **PLEDGE TO TEXAS FLAG:**

## **1. PUBLIC RECOGNITION/SPECIAL REPORTS:**

1.1) ACDI Quarterly Report: Tonya Clawson

1.2) Chamber of Commerce Report

## **2. CONSENT AGENDA ITEMS:**

*(All of the following items on the Consent Agenda are considered to be self-explanatory by the Council and will be enacted with one motion. There will be no separate discussion of these items unless a Council Member, staff member or citizen requests removal of the item from the consent agenda for the purpose of discussion. For removal of an item, a request must be made to the Council when the Consent Agenda is opened for Council Action.)*

2.1) Approval of the May 14, 2019 City Council and Burnet Economic Development Board Joint Workshop Meeting minutes

2.2) Approval of the May 14, 2019 Regular City Council Meeting minutes

## **3. PUBLIC HEARING:**

3.1) The City Council of the City of Burnet, Texas will hold a Public Hearing regarding a proposed amendment to the City of Burnet Code of Ordinances, Chapter 118 – Zoning, Section 118-48 – Light Industrial – District “I-1”, Subsection (a); and Chapter 118 – Zoning, Section 118-49 – Heavy Industrial – District “I-2”, Subsection (a), as these

sections pertain to permitted uses is the “I-1” – Light Industrial, and “I-2” – Heavy Industrial zoning districts: W. Meshier

3.2) The City Council of the City of Burnet, Texas will hold a Public Hearing regarding a proposed amendment to the City of Burnet Code of Ordinances, Chapter 62 – Manufactured Homes and Trailers, Section 62-2 – Recreational Vehicles; and Chapter 118 – Zoning, Section 118-20 – General Requirements and Limitations, as these sections pertain to parking of recreational vehicles: W. Meshier

#### **4. ACTION ITEMS:**

4.1) Discuss and consider action: SECOND AND FINAL READING OF AN ORDINANCE AMENDING ORDINANCE NO.2012-06 TO REZONE APPROXIMATELY 0.442 ACRE, LEGALLY DESCRIBED AS LOT 1 OUT OF THE SHORT FORM REPLAT OF 0.95 ACRES, JOHN HAMILTON SURVEY NO.1, ABSTRACT NO. 405, FROM ITS PRESENT DESIGNATION OF SINGLE-FAMILY RESIDENTIAL-DISTRICT “R-1” TO A DESIGNATION OF MEDIUM COMMERCIAL – DISTRICT “C-2,” SAID PROPERTY BEING GENERALLY LOCATED ON THE EAST SIDE OF NORTH WATER STREET (HWY. 281), APPROXIMATELY 700 FEET SOUTH OF THE INTERSECTION WITH EAST TAGGARD STREET; PROVIDING A REPEALER CLAUSE; PROVIDING A SEVERABILITY CLAUSE; AND PROVIDING AN EFFECTIVE DATE: W. Meshier

4.2) Discuss and consider action: SECOND AND FINAL READING OF AN ORDINANCE AMENDING THE CITY OF BURNET CODE OF ORDINANCES, CHAPTER 118 – ZONING, SECTION 118-48 – LIGHT INDUSTRIAL – DISTRICT “I- 1”, SUBSECTION (A); AND CHAPTER 118 – ZONING, SECTION 118-49 – HEAVY INDUSTRIAL – DISTRICT “I- 2”, SUBSECTION (A); PROVIDING A SAVINGS CLAUSE; PROVIDING A SEVERABILITY CLAUSE; PROVIDING A REPEALER CLAUSE; FINDING PROPER NOTICE OF MEETING; AND PROVIDING AN EFFECTIVE DATE: W. Meshier

4.3) Discuss and consider action: SECOND AND FINAL READING OF AN ORDINANCE AMENDING THE CITY OF BURNET CODE OF ORDINANCES, CHAPTER 62 – MANUFACTURED HOMES AND TRAILERS, SECTION 62-2 – RECREATIONAL VEHICLES; CHAPTER 106 – TRAFFIC AND VEHICLES, SECTION 106-3 – STREETS RESTRICTED TO CERTAIN TRAFFIC; AND CHAPTER 118 – ZONING, SECTION 118-20 – GENERAL REQUIREMENTS AND LIMITATIONS; PROVIDING A SAVINGS CLAUSE; PROVIDING A SEVERABILITY CLAUSE; PROVIDING A REPEALER CLAUSE; FINDING PROPER NOTICE OF MEETING; AND PROVIDING AN EFFECTIVE DATE: W. Meshier

4.4) Discuss and consider action: A RESOLUTION BY THE COUNCIL OF THE CITY OF BURNET, TEXAS, AUTHORIZING THE CITY MANAGER TO EXECUTE AN AGREEMENT MADE PURSUANT TO TEXAS LOCAL GOVERNMENT CODE CHAPTER 380 WITH BURNET ECONOMIC DEVELOPMENT CORPORATION, REGARDING THE GRANT OF CERTAIN INCENTIVES RELATING TO THE

REDEVELOPMENT OF THE EASTSIDE COMMERCIAL PARK; AND PROVIDING AN EFFECTIVE DATE: D. Vaughn

4.5) Discuss and consider action: A RESOLUTION BY THE CITY COUNCIL OF THE CITY OF BURNET, TEXAS, APPOINTING AN ASSISTANT CITY SECRETARY WITH THE POWERS AND DUTIES TO ASSIST WITH SAID OFFICE AND TO SERVE IN THE ABSENCE OF THE CITY SECRETARY: K. Dix

4.6) Discuss and consider action Discuss and consider action: Airport Advisory Board appointment(s): L. Baugh

4.7) Discuss and consider action: Acceptance of a Right-of Way by Easement granted by the First Baptist Church of Burnet: G. Courtney

4.8) Discuss and consider action: Interlocal Agreement between the City of Burnet and the Burnet Consolidated Independent School District for four (4) School Resource Officers: P. Nelson

4.9) Discuss and consider action: Authorization to reimburse the Burnet Economic Development Corporation (BEDC) and the Burnet Foundation Industrial Company for unused contributions received for the John Hoover Parkway Project: P. Langford

## **5. REPORTS:**

5.1) Addendum to the City Council Agenda: Department and Committee Reports/Briefings: The City Council may or may not receive a briefing dependent upon activity or change in status regarding the matter. The listing is provided to give notice to the public that a briefing to the Council on any or all subjects may occur.

5.1(B.3) April 2019 Financial Report: P. Langford

## **6. REQUESTS FROM COUNCIL FOR FUTURE REPORTS:**

## **7. ADJOURN:**

Dated this 23<sup>rd</sup>, day, of May, 2019

**CITY OF BURNET**

**CRISTA GOBLE BROMLEY, MAYOR**

I, the undersigned authority, do hereby certify that the above NOTICE OF MEETING of the governing body of the above named City, BURNET, is a true and correct copy of said NOTICE and that I posted a true and correct copy of said NOTICE on the bulletin board, in the City Hall of said City, BURNET, TEXAS, a place convenient and readily accessible to the general public at all times, and said NOTICE was posted on May 23, 2019, at or before 6 o'clock p.m. and remained posted continuously for at least 72 hours preceding the scheduled time of said Meeting.

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Kelly Dix, City Secretary

**NOTICE OF ASSISTANCE AT THE PUBLIC MEETINGS:**

*The City Council Chamber is wheelchair accessible. Persons with disabilities who plan to attend this meeting and who may need auxiliary aids or services, such as interpreters for persons who are deaf or hearing impaired, readers, or large print, are requested to contact the City Secretary's office (512.756.6093) at least two working days prior to the meeting. Requests for information may be faxed to the City Secretary at 512.756.8560.*

**RIGHT TO ENTER INTO EXECUTIVE SESSION:**

*The City Council for the City of Burnet reserves the right to adjourn into executive session at any time during the course of this meeting to discuss any of the matters listed above, as authorized by Texas Government Code Sections 551.071 (Consultation with Attorney), 551.072 (Deliberations about Real Property), 551.073 (Deliberations about Gifts and Donations), 551.074 (Personnel Matters), 551.076 (Deliberations about Security Devices) and 551.087 (Economic Development).*

STATE OF TEXAS            {}  
COUNTY OF BURNET       {}  
CITY OF BURNET           {}

On this the 14<sup>th</sup> day of May, 2019, the City Council of the City of Burnet convened in a Joint Workshop Session with the Burnet Economic Development Corporation, at 5:00 p.m. at the Council Chambers, Burnet Municipal Airport, 2402 S. Water Street, Burnet, TX thereof with the following members present, to-wit:

Mayor	Crista Goble Bromley
Council Members	Paul Farmer, Joyce Laudenschlager, Mary Jane Shanes, Danny Lester, Tres Clinton
Absent	Cindia Talamantez
BEDC Board Members	Danny Lester, Crista Goble Bromley, David Vaughn, Carey Johnson, Wayne Brown
Absent	Cody Henson
City Manager	David Vaughn
City Secretary	Kelly Dix

Guests: Wallis Meshier, Patricia Langford, Mark Ingram, Jonny Simons, Doug Fipps, Alan Burdell, James Wilson, Bettye Foulds

Call to Order: Mayor Bromley called the meeting to order at 5:00 p.m.

DISCUSS AND REVIEW:

Development related issues and incentives for Eastside Commercial Park located on Highway 29 East: D. Vaughn: City Manager David Vaughn provided all present with a review of the bids that were received for the Eastside Commercial Park Project. The bids received were all higher than anticipated. The established deadline for completion of the roads and utility infrastructure for the Eastside Commercial Park is December 6<sup>th</sup>, 2019. All present discussed several options for financial flexibility to include monetary funding from the City; either in a grant or loan to offset the unexpected costs or a partnership to use the city crews to perform the labor with the Economic Development Board providing for cost of materials. No action was taken.

Adjourn: There being no further business the workshop was adjourned at 5:39 p.m.

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Crista Goble Bromley, Mayor

ATTEST:

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Kelly Dix , City Secretary

STATE OF TEXAS            {}  
COUNTY OF BURNET       {}  
CITY OF BURNET           {}

On this the 14<sup>th</sup> day of May, 2019, the City Council of the City of Burnet convened in Regular Session, at 6:00 p.m., at the regular meeting place thereof with the following members present, to-wit:

Mayor	Crista Goble Bromley
Council Members	Paul Farmer, Joyce Laudenschlager, Danny Lester, Tres Clinton, Mary Jane Shanes
Absent	Cindia Talamantez
City Manager	David Vaughn
City Secretary	Kelly Dix

Guests: Evan Milliorn, Gene Courtney, Jason Davis, Alan Burdell, Jonny Simons, Patricia Langford, Leslie Baugh, Doug Fipps, Craig Lindholm, Bettye Foulds, James Wilson, Adrienne Field, Cameron Bahr, Carrie & Brian Fraus, Max Cardenas, Tina Marie Morgan, Sonia Tucker, Savanna Gregg,

CALL TO ORDER: The meeting was called to order by Mayor Bromley, at 6:00 p.m.

INVOCATION: Council Member Paul Farmer

PLEDGE OF ALLEGIANCE: Council Member Danny Lester

PLEDGE TO TEXAS FLAG: Council Member Danny Lester

PUBLIC RECOGNITION/SPECIAL REPORTS:

OATH OF OFFICE:

The Oath of Office will be administered to, Crista Goble Bromley, Mayor: K. Dix: A Certificate of Election was presented to Crista Goble Bromley by City Secretary, Kelly Dix, and the Oath of Office was administered. Crista Goble Bromley was sworn in as Mayor for a term of two years.

The Oath of Office will be administered to, Tres Clinton Council Member: K. Dix: A Certificate of Election was presented to Tres Clinton by City Secretary, Kelly Dix, and the Oath of Office was administered. Tres Clinton was sworn in as Council Member for a term of two years.

The Oath of Office will be administered to, Paul Farmer, Council Member: K. Dix: A Certificate of Election was presented to Paul Farmer by City Secretary, Kelly Dix, and the Oath of Office was administered. Paul Farmer was sworn in as Council Member for a term of two years.

The Oath of Office will be administered to, Cindia Talamantez, Council Member: K. Dix: No action taken.

PUBLIC RECOGNITION/SPECIAL REPORTS:

Proclamation: Motorcycle Awareness Month: Mayor Crista Goble Bromley: Mayor Bromley presented a proclamation declaring May 2019 Motorcycle Awareness Month in the City of Burnet to the Renatus Motorcycle Club.

Quarterly Municipal Court Report: Judge Peggy Simon: Judge Simon informed all present that she had appointed a Court Security Committee to oversee security operations for the City of Burnet Municipal Court. Mayor Crista Goble Bromley, Judge Peggy Simon, Captain Jason Davis, Municipal Court Clerk Tina Marie Morgan and Director of Finance Patricia Langford serve on the committee. The committee will be responsible for assessing court safety procedures and creating security policies.

CONSENT AGENDA ITEMS:

(All of the following items on the Consent Agenda are considered to be self-explanatory by the Council and will be enacted with one motion. There will be no separate discussion of these items unless a Council Member, staff member

*or citizen requests removal of the item from the consent agenda for the purpose of discussion. For removal of an item, a request must be made to the Council when the Consent Agenda is opened for Council Action.)*

Approval of the May 23<sup>rd</sup>, 2019 Regular Council Meeting minutes: Council Member Tres Clinton moved to approve the consent agenda as presented. Council Member Mary Jane Shanes seconded, the motion carried unanimously.

#### PUBLIC HEARINGS:

The City Council of the City of Burnet, Texas will hold a public hearing on a request to rezone approximately 0.442 acre, legally described as Lot 1 out of the Short Form Replat of 0.95 Acres, John Hamilton Survey No. 1, Abstract No. 405, from its present designation of Single-Family Residential – District “R-1” to a designation of Medium Commercial – District “C-2,” said property being generally located on the east side of North Water Street (Hwy. 281), approximately 700 feet south of the intersection with East Taggard Street: W. Meshier: Mayor Bromley opened the Public Hearing. Director of Development Services Wallis Meshier presented a map of the area that the rezone request encompasses, the findings and unanimous approval of the rezone of the Planning and Zoning Commission. Mr. Brian Fraus spoke in objection to the rezone as the property backs up to his fence at his properties located at 702 N. Main Street and 708 N. Main Street. He had heard that a proposed car wash was planned for the location and he did not want to see a commercial business in his back yard. Mayor Bromley asked if anyone else cared to speak to this item. There being no one wishing to speak, Mayor Bromley closed the Public Hearing.

The City Council of the City of Burnet, Texas will hold a public hearing on a request to rezone approximately 1.50 acres out of the Lemuel Taylor Survey, Abstract No. A0880 from its present designation of Light Industrial – District “I-1” to a designation of Heavy Industrial – District “I-2,” said property being addressed as 311 Industrial Boulevard and being generally located on the east side of Industrial Boulevard, immediately east of the intersection with John Kelly Drive: W. Meshier: Mayor Bromley opened the Public Hearing. Director of Development Services Wallis Meshier presented a map of the area that the rezone request encompasses and the Planning and Zoning Commission’s findings and recommendation pertaining to the rezone. Mayor Bromley asked if anyone cared to speak to this item. There being no one wishing to speak, Mayor Bromley closed the Public Hearing.

The City Council of the City of Burnet, Texas will hold a Public Hearing regarding a proposed amendment to the City of Burnet Code of Ordinances, Chapter 118 – Zoning, Section 118-48 – Light Industrial – District “I-1”, Subsection (a); and Chapter 118 – Zoning, Section 118-49 – Heavy Industrial – District “I-2”, Subsection (a), as these sections pertain to permitted uses is the “I-1” – Light Industrial, and “I-2” – Heavy Industrial zoning districts: W. Meshier: Mayor Bromley opened the Public Hearing. Director of Development Services Wallis Meshier reviewed the proposed amendments to the City of Burnet Code of Ordinances Chapter 118 for all present. Mayor Bromley asked if anyone cared to speak to this item. There being no one wishing to speak, Mayor Bromley closed the Public Hearing.

The City Council of the City of Burnet, Texas will hold a Public Hearing regarding a proposed amendment to the City of Burnet Code of Ordinances, Chapter 62 –Manufactured Homes and Trailers, Section 62-2 – Recreational Vehicles; Chapter 106– Traffic and Vehicles, Section 106-3 – Streets Restricted to Certain Traffic; and Chapter 118 – Zoning, Section 62-2 – Recreational Vehicles, as these sections pertain to parking of recreational vehicles: W. Meshier: Mayor Bromley opened the Public Hearing. Director of Development Services Wallis Meshier reviewed the proposed amendments to the City of Burnet Code of Ordinances Chapter 62, for all present. Mayor Bromley asked if anyone cared to speak to this item. There being no one wishing to speak, Mayor Bromley closed the Public Hearing.

ACTION ITEMS:

Discuss and consider action: Burnet Historic Preservation Board appointment: K. Dix: Council Member Danny Lester made a motion to appoint JoAnn Myers to the Burnet Historic Preservation Board for a term of two years ending in May 2021. Council Member Mary Jane Shanes seconded the motion carried unanimously.

Discuss and consider action: FIRST READING OF AN ORDINANCE AMENDING ORDINANCE NO. 2012-06 TO REZONE APPROXIMATELY 0.442 ACRE, LEGALLY DESCRIBED AS LOT 1 OUT OF THE SHORT FORM REPLAT OF 0.95 ACRES, JOHN HAMILTON SURVEY NO.1, ABSTRACT NO. 405, FROM ITS PRESENT DESIGNATION OF SINGLE-FAMILY RESIDENTIAL-DISTRICT "R-1" TO A DESIGNATION OF MEDIUM COMMERCIAL – DISTRICT "C-2," SAID PROPERTY BEING GENERALLY LOCATED ON THE EAST SIDE OF NORTH WATER STREET (HWY. 281), APPROXIMATELY 700 FEET SOUTH OF THE INTERSECTION WITH EAST TAGGARD STREET; PROVIDING A REPEALER CLAUSE; PROVIDING A SEVERABILITY CLAUSE; AND PROVIDING AN EFFECTIVE DATE: W. Meshier: Council Member Tres Clinton moved to approve the first reading of Ordinance 2019-13 as presented. Council Member Mary Jane Shanes seconded, the motion carried unanimously.

Discuss and consider action: FIRST READING OF AN ORDINANCE AMENDING ORDINANCE NO. 2012-06 TO REZONE APPROXIMATELY 1.50 ACRES OUT OF THE LEMUEL TAYLOR SURVEY, ABSTRACT NO. A0880 FROM ITS PRESENT DESIGNATION OF LIGHT INDUSTRIAL – DISTRICT "I-1" TO A DESIGNATION OF HEAVY INDUSTRIAL – DISTRICT "I-2," SAID PROPERTY BEING ADDRESSED AS 311 INDUSTRIAL BOULEVARD AND BEING GENERALLY LOCATED ON THE EAST SIDE OF INDUSTRIAL BOULEVARD, IMMEDIATELY EAST OF THE INTERSECTION WITH JOHN KELLY DRIVE; PROVIDING A REPEALER CLAUSE; PROVIDING A SEVERABILITY CLAUSE; AND PROVIDING AN EFFECTIVE DATE: W. Meshier: Council Member Joyce Laudenschlager made a motion to dis-approve Ordinance 2019-14. Council Member Paul Farmer seconded, the motion carried unanimously. Ordinance 2019-14 failed.

Discuss and consider action: FIRST READING OF AN ORDINANCE AMENDING THE CITY OF BURNET CODE OF ORDINANCES, CHAPTER 118 – ZONING, SECTION 118-48 – LIGHT INDUSTRIAL – DISTRICT "I-1", SUBSECTION (A); AND CHAPTER 118 – ZONING, SECTION 118-49 – HEAVY INDUSTRIAL – DISTRICT "I-2", SUBSECTION (A); PROVIDING A SAVINGS CLAUSE; PROVIDING A SEVERABILITY CLAUSE; PROVIDING A REPEALER CLAUSE; FINDING PROPER NOTICE OF MEETING; AND PROVIDING AN EFFECTIVE DATE: W. Meshier: Council Member Danny Lester moved to approve the first reading of Ordinance 2019-15 as presented. Council Member Tres Clinton seconded, the motion carried unanimously.

Discuss and consider action: FIRST READING OF AN ORDINANCE AMENDING THE CITY OF BURNET CODE OF ORDINANCES, CHAPTER 62 – MANUFACTURED HOMES AND TRAILERS, SECTION 62-2 – RECREATIONAL VEHICLES; CHAPTER 106 – TRAFFIC AND VEHICLES, SECTION 106-3 – STREETS RESTRICTED TO CERTAIN TRAFFIC; AND CHAPTER 118 – ZONING, SECTION 118-20 – GENERAL REQUIREMENTS AND LIMITATIONS; PROVIDING A SAVINGS CLAUSE; PROVIDING A SEVERABILITY CLAUSE; PROVIDING A REPEALER CLAUSE; FINDING PROPER NOTICE OF MEETING; AND PROVIDING AN EFFECTIVE DATE: W. Meshier: Council Member Mary Jane Shanes moved to approve the first reading of Ordinance 2019-16 as presented. Council Member Paul Farmer seconded, the motion carried unanimously.



Discuss and consider action: Development related issues and incentives for all or portions of the Eastside Commercial Park located on Highway 29 East: D. Vaughn: Council Member Danny Lester made a motion directing the City Manager to prepare a 380 agreement between the City of Burnet and the Burnet Economic Development Corporation (BEDC) for the infrastructure construction needed at the Eastside Commercial Park, with City Staff providing the labor and the BEDC responsible for the cost of materials. Council Member Joyce Laudenschlager seconded, the motion carried unanimously.

Discuss and consider action: Approval to repair or replace Jackson Street sidewalk: G. Courtney: Council Member Danny Lester made a motion to approve the repair of the pavers on Jackson Street in an amount not to exceed \$49,000.00. Council Member Paul Farmer seconded, the motion carried unanimously.

Discuss and consider action: Authorize the use of Municipal Court Special revenue funds to remodel the Utility/Municipal Court counter at City Hall: P. Langford: Council Member Paul Farmer moved to approve the renovation of the Utility/Municipal Court Counter in an amount not to exceed \$10,000.00. Council Member Mary Jane Shanes seconded, the motion carried unanimously.

Discuss and consider action: A request from the YMCA of Highland Lakes for the City of Burnet to participate in the Teen Center Project: D. Vaughn: Council Member Danny Lester made a motion to approve a \$20,000.00 contribution, per year, for the next five years for the YMCA of Highland Lakes for the Teen Center Project. Council Member Paul Farmer seconded, the motion carried unanimously.

Discuss and consider action: Approval of a minimum prevailing wage scale for the Police Station Project: D. Vaughn: Council Member Mary Jane Shanes moved to approve the minimum prevailing wage scale as presented. Council Member Joyce Laudenschlager seconded, the motion carried unanimously.

Discuss and consider action: Approval to purchase three (3), new Watch Guard car and body cameras for patrol units: P. Nelson: Council Member Paul Farmer made a motion to approve the purchase of three Watch Guard car and body cameras for the Police Department. Council Member Mary Jane Shanes seconded, the motion carried unanimously.

#### EXECUTIVE SESSION:

Council Member Mary Jane Shanes made a motion to convene to Executive Session at 7:30 p.m. Council Member Joyce Laudenschlager seconded, the motion carried unanimously.

Executive Session: The City of Burnet City Council shall meet in Executive Session in accordance to the provision of the Open Meetings Act, Texas Government Code, Chapter 551, and Sub-section 551.074(a) regarding deliberation on the appointment, employment, evaluation, reassignment, and duties of the City Manager, David Vaughn: Mayor Bromley:

#### RECONVENE TO REGULAR SESSION FOR POSSIBLE ACTION:

Council Member Danny Lester made a motion to re-convene to Regular Session at 8:42 p.m. Council Member Mary Jane Shanes seconded, the motion carried unanimously.

Discuss and consider action: Regarding the appointment, employment, evaluation, reassignment, and duties of the City Manager as set out under the City Charter associated with the position of City Manager, David Vaughn: Mayor Bromley: Council Member Danny Lester made a motion to proceed as discussed in Executive Session. Council Member Tres Clinton seconded, the motion carried. Council Member Paul Farmer made a motion of confidence supporting City Manager, David Vaughn. Council Member Danny Lester seconded, the motion carried unanimously.

REQUESTS FROM COUNCIL FOR FUTURE REPORTS: None.

ADJOURN: There being no further business a motion to adjourn was made by Council Member Mary Jane Shanes at 8:43 p.m., seconded by Council Member Joyce Laudenschlager. The motion carried unanimously.

**ATTEST:**

\_\_\_\_\_  
Crista Goble Bromley, Mayor

\_\_\_\_\_  
Kelly Dix, City Secretary



## Development Services

### ITEM 3.1

Wallis Meshier  
Director of Development Services  
(512) 715-3215  
wmeshier@cityofburnet.com

#### Agenda Item Brief

**Meeting Date:** May 28, 2019

**Agenda Item:** The City Council of the City of Burnet, Texas will hold a Public Hearing regarding a proposed amendment to the City of Burnet Code of Ordinances, Chapter 118 – Zoning, Section 118-48 – Light Industrial – District “I-1”, Subsection (a); and Chapter 118 – Zoning, Section 118-49 – Heavy Industrial – District “I-2”, Subsection (a), as these sections pertain to permitted uses is the “I-1” – Light Industrial, and “I-2” – Heavy Industrial zoning districts: W. Meshier

**Background:** The following is a staff initiated amendment to the Code of Ordinances as it pertains to permitted uses in the Light Industrial – District “I-1” and Heavy Industrial – District “I-2” zoning districts. The proposed ordinance seeks to amend Sec. 118-48(a), which outlines the permitted uses in “I-1” (Light Industrial), and Sec. 118-49(a), which outlines the permitted uses in “I-2” (Heavy Industrial).

As written, the current code permits machine shops and welding shops only in the “I-2” (Heavy Industrial) district. This means that both machine shops and welding shops are currently prohibited in the “I-1” (Light Industrial) district. If approved, the proposed amendment would make “machine shops, sheet metal fabrication, and metal products,” and “welding shops” allowable uses in the “I-1” (Light Industrial) district.

The proposed amendment also serves to remove sexually oriented businesses from the “I-1” (Light Industrial) district, and make them permitted only in the “I-2” (Heavy Industrial) district.

In addition, the proposed amendment makes all listed “I-1” (Light Industrial) uses permitted in “I-2” (Heavy Industrial) as well.

Finally, the proposed amendment corrects an error that was noticed by staff in which a code reference is made to an incorrect subsection. Sec. 118-49(d) refers back to Sec.118-47(d), but it should say 118-48(d).

**Public Notification:** A Notice of Public Hearing was published in the Burnet Bulletin on May 8, 2019 in accordance with Chapter 211 of the Texas Local Government Code.



## Development Services

### ITEM 3.2

Wallis Meshier  
Director of Development Services  
(512) 715-3215  
wmeshier@cityofburnet.com

#### Agenda Item Brief

**Meeting Date:** May 28, 2019

**Agenda Item:** The City Council of the City of Burnet, Texas will hold a Public Hearing regarding a proposed amendment to the City of Burnet Code of Ordinances, Chapter 62 – Manufactured Homes and Trailers, Section 62-2 – Recreational Vehicles; and Chapter 118 – Zoning, Section 118-20 – General Requirements and Limitations, as these sections pertain to parking of recreational vehicles.

**Background:** The following is a City initiated amendment to the Code of Ordinances as it pertains to recreational vehicles. The proposed ordinance seeks to amend Sec. 62-2, which pertains to recreational vehicles, and Sec. 118-20(m), which requires vehicles to be parked on an impervious, all-weather surface.

As written, the current code requires all vehicles, including cars, trucks, boats, trailers, and recreational vehicles to be parked on concrete, asphalt, paving stones, or other impervious surface. Code enforcement action relating to recreational vehicles parked in the grass has led to the need to re-evaluate Sec. 118-20(m) in order to allow vehicles to be parked on additional types of surfaces.

Staff is proposing an amendment to Sec. 118-20(m) that would allow vehicles to be parked on other types of durable surfaces, including granite gravel, caliche, road base, railroad ballast, or other similar material.

Staff is also proposing to revise Sec. 62-2 – Recreational Vehicles as follows:

- This section currently states that RVs “may” be stored in an enclosed building, or screened with a six-foot hedge or fence. Staff is proposing a modification that would allow recreational vehicles and boats to be stored in the side or rear yard of a residential lot, but would not require them to be screened.
- Sec. 62-2 includes a provision that RVs may not be used as living quarters. Staff is proposing to expound upon this provision.
- The Code of Ordinances currently does not currently prohibit parking of RVs in the street. Therefore, staff is proposing to add a

provision that would make it unlawful to park a recreational vehicle, boat, or major recreational equipment on a public street for longer than 72 hours.

**Public Notification:** A Notice of Public Hearing was published in the Burnet Bulletin on May 8, 2019 in accordance with Chapter 211 of the Texas Local Government Code.



## Development Services

### ITEM 4.1

Wallis Meshier  
Director of Development Services  
(512) 715-3215  
wmeshier@cityofburnet.com

### Agenda Item Brief

**Meeting Date:** May 14, 2019

**Agenda Item:** Discuss and consider action: SECOND AND FINAL READING OF AN ORDINANCE AMENDING ORDINANCE NO. 2012-06 TO REZONE APPROXIMATELY 0.442 ACRE, LEGALLY DESCRIBED AS LOT 1 OUT OF THE SHORT FORM REPLAT OF 0.95 ACRES, JOHN HAMILTON SURVEY NO.1, ABSTRACT NO. 405, FROM ITS PRESENT DESIGNATION OF SINGLE-FAMILY RESIDENTIAL –DISTRICT “R-1” TO A DESIGNATION OF MEDIUM COMMERCIAL – DISTRICT “C-2,” SAID PROPERTY BEING GENERALLY LOCATED ON THE EAST SIDE OF NORTH WATER STREET (HWY. 281), APPROXIMATELY 700 FEET SOUTH OF THE INTERSECTION WITH EAST TAGGARD STREET; PROVIDING A REPEALER CLAUSE; PROVIDING A SEVERABILITY CLAUSE; AND PROVIDING AN EFFECTIVE DATE: W. MESHIER

**Background:** This item is for consideration of a request to rezone the tract of land located on the east side of North Water Street (Hwy. 281), directly across North Water Street from Storm’s Drive-in restaurant. The tract is currently undeveloped and zoned “R-1” (Single-Family Residential). The property owner has submitted a request to have the tract rezoned from “R-1” (Single-Family Residential) to a designation of “C-2” (Medium Commercial) for the purpose of selling it to a buyer who plans to own and operate a car wash on the property.

**Information:** The Planning and Zoning Commission recommended approval of the request to rezone the subject property from Single-Family Residential – District “R-1” to a designation of Medium Commercial – District “C-2” by a vote of 4-0.

There have been no changes to the ordinance since the first reading on May 14, 2019.

**Recommendation:** Approve and adopt Ordinance 2019-13 as presented.

## **ORDINANCE NO. 2019-13**

**AN ORDINANCE AMENDING ORDINANCE NO. 2012-06 TO REZONE APPROXIMATELY 0.442 ACRE, LEGALLY DESCRIBED AS LOT 1 OUT OF THE SHORT FORM REPLAT OF 0.95 ACRES, JOHN HAMILTON SURVEY NO. 1, ABSTRACT NO. 405, FROM ITS PRESENT DESIGNATION OF SINGLE-FAMILY RESIDENTIAL – DISTRICT “R-1” TO A DESIGNATION OF MEDIUM COMMERCIAL – DISTRICT “C-2,” SAID PROPERTY BEING GENERALLY LOCATED ON THE EAST SIDE OF NORTH WATER STREET (HWY. 281), APPROXIMATELY 700 FEET SOUTH OF THE INTERSECTION WITH EAST TAGGARD STREET; PROVIDING A REPEALER CLAUSE; PROVIDING A SEVERABILITY CLAUSE; AND PROVIDING AN EFFECTIVE DATE**

**WHEREAS**, The Planning and Zoning Commission of the City of Burnet, on May 6, 2019, did conduct a public hearing for the purpose of taking public comment regarding the proposal to assign Medium Commercial — District “C-2” to approximately 0.442 acre, legally described as Lot 1 out of the Short Form Replat of 0.95 Acres, John Hamilton Survey No. 1, Abstract No. 405, from its present designation of Single-Family Residential – District “R-1” to a designation of Medium Commercial – District “C-2,” said property being generally located on the east side of North Water Street (Hwy. 281), approximately 700 feet south of the intersection with East Taggard Street; and

**WHEREAS**, The City Council of the City of Burnet, on May 14, 2019 did conduct its own public hearing for the purpose of taking public comment the proposal to assign Medium Commercial — District “C-2” to approximately 0.442 acre, legally described as Lot 1 out of the Short Form Replat of 0.95 Acres, John Hamilton Survey No. 1, Abstract No. 405, from its present designation of Single-Family Residential – District “R-1” to a designation of Medium Commercial – District “C-2,” said property being generally located on the east side of North Water Street (Hwy. 281), approximately 700 feet south of the intersection with East Taggard Street; and

**WHEREAS**, The City Council, based on due consideration of the Planning and Zoning Commission recommendation, and its own findings, did determine that assigning Medium Commercial — District “C-2” to approximately 0.442 acre, legally described as Lot 1 out of the Short Form Replat of 0.95 Acres, John Hamilton Survey No. 1, Abstract No. 405 to be consistent with development patterns in the surrounding area and consistent with the best public interest of the City;

**NOW, THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF BURNET, TEXAS, THAT:**

**Section 1. Findings.** The foregoing recitals are hereby found to be true and correct and are hereby adopted by the City Council and made a part hereof for all purposes as findings of fact.

**Section 2. Zoning Changed.** Approximately 0.442 acre, legally described as Lot 1 out of the Short Form Replat of 0.95 Acres, John Hamilton Survey No. 1, Abstract No. 405 is hereby assigned a zoning designation of Medium Commercial — District “C-2”.

**Section 3. Repealer.** Other ordinances or parts of ordinances in conflict herewith are hereby repealed to the extent that they are in conflict.

**Section 4. Severability.** Should any provisions of this ordinance be held void or unconstitutional, it is hereby provided that all other parts of the same which are not held void or unconstitutional shall remain in full force and effect.

**Section 5. Effective Date.** This ordinance is effective upon final passage and approval.

**Section 6. Open Meetings.** It is hereby officially found and determined that the meeting at which this ordinance is passed was open to the public as required and that public notice of the time, place, and purpose of said meeting was given as required by the Open Meeting Act, Chapter. 551, Loc. Gov’t. Code.

**PASSED AND APPROVED** on First Reading this 14<sup>th</sup> day of May, 2019.

**FINALLY PASSED AND APPROVED** on this 28<sup>th</sup> day of May, 2019.

**CITY OF BURNET, TEXAS**

\_\_\_\_\_  
Crista Goble Bromley, Mayor

**ATTEST:**

\_\_\_\_\_  
Kelly Dix, City Secretary





## Development Services

### ITEM 5.4

Wallis Meshier  
Director of Development Services  
(512) 715-3215  
wmeshier@cityofburnet.com

## Agenda Item Brief

**Meeting Date:** May 14, 2019

**Agenda Item:** Discuss and consider action: FIRST READING OF AN ORDINANCE AMENDING THE CITY OF BURNET CODE OF ORDINANCES, CHAPTER 118 – ZONING, SECTION 118-48 – LIGHT INDUSTRIAL – DISTRICT “I-1”, SUBSECTION (A); AND CHAPTER 118 – ZONING, SECTION 118-49 – HEAVY INDUSTRIAL – DISTRICT “I-2”, SUBSECTION (A); PROVIDING A SAVINGS CLAUSE; PROVIDING A SEVERABILITY CLAUSE; PROVIDING A REPEALER CLAUSE; FINDING PROPER NOTICE OF MEETING; AND PROVIDING AN EFFECTIVE DATE: W. Meshier

**Background:** The following is a staff initiated amendment to the Code of Ordinances as it pertains to permitted uses in the Light Industrial – District “I-1” and Heavy Industrial – District “I-2” zoning districts. The proposed ordinance seeks to amend Sec. 118-48(a), which outlines the permitted uses in “I-1” (Light Industrial), and Sec. 118-49(a), which outlines the permitted uses in “I-2” (Heavy Industrial).

As written, the current code permits machine shops and welding shops only in the “I-2” (Heavy Industrial) district. This means that both machine shops and welding shops are currently prohibited in the “I-1” (Light Industrial) district. If approved, the proposed amendment would make “machine shops, sheet metal fabrication, and metal products,” and “welding shops” allowable uses in the “I-1” (Light Industrial) district.

The proposed amendment also serves to remove sexually oriented businesses from the “I-1” (Light Industrial) district, and make them permitted only in the “I-2” (Heavy Industrial) district.

In addition, the proposed amendment makes all listed “I-1” (Light Industrial) uses permitted in “I-2” (Heavy Industrial) as well.

Finally, the proposed amendment corrects an error that was noticed by staff in which a code reference is made to an incorrect subsection. Sec. 118-49(d) refers back to Sec.118-47(d), but it should say 118-48(d).

**Information:** The Planning and Zoning Commission recommended approval of Ordinance 2019- as proposed by a vote of 4-0.

**Recommendation:** Approve the first reading of Ordinance 2019-15 as presented.

## ORDINANCE 2019-15

**AN ORDINANCE AMENDING THE CITY OF BURNET CODE OF ORDINANCES, CHAPTER 118 – ZONING, SECTION 118-48 – LIGHT INDUSTRIAL – DISTRICT “I-1”, SUBSECTION (A); AND CHAPTER 118 – ZONING, SECTION 118-49 – HEAVY INDUSTRIAL – DISTRICT “I-2”, SUBSECTION (A); PROVIDING A SAVINGS CLAUSE; PROVIDING A SEVERABILITY CLAUSE; PROVIDING A REPEALER CLAUSE; FINDING PROPER NOTICE OF MEETING; AND PROVIDING AN EFFECTIVE DATE.**

**WHEREAS**, the Council seeks to amend the Code of Ordinances, Chapters 118, incorporating amendments regarding permitted uses in the Light Industrial – District “I-1,” and Heavy Industrial – District “I-2” zoning districts; and

**WHEREAS**, the City Council determines that the amendments provided for herein promote the health, safety, morals and protects and preserves the general welfare of the community; and

**WHEREAS**, on the 6<sup>th</sup> day of May the Planning and Zoning Commission recommended approval of the proposed amendments; and

**WHEREAS**, on the 28<sup>th</sup> day of May, 2019, after proper notification, the City Council held a public hearing on the proposed amendment,

**NOW, THEREFORE, BE IT ORDAINED BY THE COUNCIL OF THE CITY OF BURNET, TEXAS:**

**SECTION 1.** That the foregoing recitals are hereby found to be true and correct and are hereby adopted by the City Council and made a part hereof for all purposes as findings of fact.

**SECTION 2.** That the Code of Ordinances, Chapter 118 – Zoning, Section 118-48 – Light Industrial – District “I-1,” subsection (a) is hereby amended as follows:

(a) *Purpose and permitted uses.* This district is designed to provide locations for outlets offering goods and services to a targeted segment of the general public as well as industrial users. No building or land shall be used, and no building hereafter shall be erected, maintained, or structurally altered, except for one or more of the uses hereinafter enumerated. Allows assembly, packaging and manufacture of non-hazardous, non-volatile products and the following listed uses:

- (1) Alcohol beverage-mixed drink and alcohol beverage-on premises with conditional use permit.
- (2) Carpentry, painting, plumbing or tinsmiths shop.
- (3) Frozen food lockers and cold storage plant.
- (4) Furniture manufacturers and upholsterers.
- (5) Light manufacturing.
- (6) Tire (retreading operations).

- (7) Warehouse, storage and distribution center.
- (8) Recycling operation (indoors).
- (9) Retail propane sales.
- ~~(10) Sexually oriented business.~~
- (10) Truck stops with repair and wash services.
- (11) Veterinary services and hospital.
- (12) Wood yard.
- (13) Welding shops.
- (14) Machine shops, sheet metal fabrication and metal products.

**SECTION 3.** That the Code of Ordinances, Chapter 118 – Zoning, Section 118-49 – Heavy Industrial – District “I-2,” subsection (a) is hereby amended as follows:

*Permitted uses.* Allows assembly, packaging, treatment, processing and manufacture of products that do not pose any materially potential hazard to persons and property outside the boundaries of the property, ~~and the following specifically listed uses~~ The permitted uses include the following specific uses as well as those permitted in I-1, to the extent such uses are contained or included within property as to not pose a potential hazard outside of the property on which such use is conducted:

- (1) Acetylene gas manufacture or storage.
- (2) Ammonia, bleaching powder or chlorine manufacture.
- (3) Apparel manufacturing.
- (4) Blacksmith shops.
- (5) Blast furnace, forge plant, iron, steel, brass or copper foundry or fabrication plant, coke ovens, coal yard or coke yard, smelting of tin, copper, zinc or iron ores.
- (6) Boiler works.
- (7) Box, broom and canvas goods manufacturers.
- (8) Brick, tile, pottery or terra cotta manufacture other than the manufacture of handcraft or concrete products.
- (9) Bus lines, shops and garages.
- (10) Candle manufacture.
- (11) Celluloid manufacture or treatment.
- (12) Cement, lime, gypsum or plaster of paris manufacture, rock crusher, rolling mill, stone mill or quarry.
- (13) Central mixing plant for cement, mortar, plaster or paving materials.
- (14) Contractors yard.
- (15) Cotton gins and cottonseed oil manufacture.
- (16) Crating express storage.

- (17) Creosote manufacture or treatment.
- (18) Disinfectants manufacture.
- (19) Distillation of bones, coal or wood, fat rendering, garbage, offal or dead animal reduction, tallow, grease or lard manufacture or refining from, or an animal fat.
- (20) Drapery and bedding manufacturers.
- (21) Drug and pharmaceutical products manufacture.
- (22) Dyestuff manufacture.
- (23) Emery cloth and sandpaper manufacture.
- (24) Explosives or fireworks manufacture or storage.
- (25) Expressing, baggage and transfer delivery services.
- (26) Fabric cleaning and dyeing plants and laundries.
- (27) Fertilizer manufacture.
- (28) Fish and meat smoking and curing.
- (29) Fur goods manufacture, but not including tanning or dyeing.
- (30) Gas and petroleum storage.
- (31) Glass products from previously manufactured glass for wholesale distribution.
- (32) Glue or gelatin manufacture.
- (33) Greenhouses and wholesale growers.
- (34) Hatchery.
- (35) Household appliance and furniture manufacture.
- (36) Incinerator.
- (37) Industrial and manufacturing plants including the processing and assembling of parts from production of finished equipment where the process of manufacturing and treatment of materials is such that only a nominal amount of dust, odor, gas, smoke or noise is emitted.
- (38) Insect poison manufacture.
- (39) Junk, iron, rag, garbage or paper storage.
- (40) Lampblack and carbon manufacture.
- (41) Lumber and building sales and storage.
- ~~(42) Machine shops, sheet metal fabrication and metal products.~~
- (42) Manufacture, assembly and processing of food and beverages, excluding meat packing plants and similar processes that place a significant demand on wastewater or water treatment, but including ice cream, dairy products, ice, candy, general food processing and dehydrating, beverage bottling and distribution.
- (43) Manufacture, assembly and testing of communication equipment, medical instruments and apparatus, optics, photographic equipment and supplies, timing equipment, musical instruments and related equipment, computer components, computers, electronics and precision instruments.

- (44) Manufacturing, assembly and packaging of products from previously prepared material such as cloth, plastic, paper, leather, and precious or semi-precious metal or stone.
- (45) Manufacture of personal cosmetics.
- (46) Match manufacture, acid manufacture, arsenal, liquid asphalt manufacture or refining.
- (47) Motion picture or video production facilities and sound stages.
- (48) Oilcloth or linoleum manufacture.
- (49) Oiled rubber goods manufacture.
- (50) Office equipment and supplies manufacturing.
- (51) Paper and pulp manufacture.
- (52) Petroleum products, refining and storage, tar distillation or manufacture, gas or alcohol manufacture.
- (53) Planing mills.
- (54) Plastic products manufacture, but not including the processing of raw materials.
- (55) Polish manufacture, paint, oil shellac, turpentine or varnish manufacture.
- (56) Pot ash works.
- (57) Printing, publishing and book binding.
- (58) Product assembly services (non-hazardous).
- (59) Product development services (general).
- (60) Product development services (hazard).
- (61) Public utility substations and distributing centers, regulation centers and underground stations.
- (62) Pyroxlin manufacture.
- (63) Radio/TV/microwave and similar towers.
- (64) Rail-served industries consistent with uses provided in this section.
- (65) Recycling operations (indoor).
- (66) Recycling operations (outdoor), automobile salvage and wrecking yards.
- (67) Research services (hazard).
- (68) Research services (general), engineering and development facilities or laboratories.
- (69) Retail propane sales.
- (70) Rubber or gutta-percha manufacture or treatment, but not the making of articles out of rubber.
- (71) Salt works.
- (72) Salvage processing.
- (73) Sexually oriented business.
- (74) Shoe polish manufacture.
- (75) Sign shops.

- (76) Soap manufacture.
- (77) Soda and compound manufacture.
- (78) Sporting and athletic equipment manufacture.
- (79) Stock yard or slaughter of animals or fowls.
- (80) Stone, marble and granite grinding and cutting operations.
- (81) Storage of garbage trucks and/or accessory containers.
- (82) Tanning, curing or storage of rawhides or skins.
- (83) Tar roofing or waterproofing manufacture.
- (84) Testing and research laboratories.
- (85) Tobacco manufacture or treatment.
- (86) Tool and die shops.
- (87) Vinegar manufacture.
- ~~(88) Welding shops.~~
- (88) Wool pulling or scouring.
- (89) Yeast plant.

**SECTION 4.** That the Code of Ordinances, Chapter 118 – Zoning, Section 118-49 – Heavy Industrial – District “I-2,” subsection (d) is hereby amended as follows:

*Performance standards — Industrial districts.* See: Subsection 118-478(d) of this chapter.

**SECTION 5. *Savings clause.*** The repeal of any ordinance or part of ordinances effectuated by the enactment of this ordinance shall not be construed as abandoning any action now pending under or by virtue of such ordinance or as discontinuing, abating, modifying or altering any penalty accruing or to accrue, or as affecting any rights of the City under any section or provisions of any ordinances at the time of passage of this ordinance.

**SECTION 6. *Severability clause.*** The provisions of this ordinance are severable, and if any sentence, section, or other parts of this ordinance should be found to be invalid, such invalidity shall not affect the remaining provisions, and the remaining provisions shall continue in full force and effect.

**SECTION 7. *Repealer clause.*** The provisions of this ordinance shall be cumulative of all other ordinances or parts of ordinances governing or regulating the same subject matter as that covered herein, provided, however, that all prior ordinances or parts of ordinances inconsistent or in conflict with any of the provisions of this ordinance are hereby expressly repealed to the extent that such inconsistency is apparent. This ordinance shall not be construed to require or allow any act that is prohibited by any other ordinance.

**SECTION 8. *Open meeting clause.*** The City Council hereby finds and declares that written notice of the date, hour, place, and subject of the meeting at which this ordinance was adopted was posted and that such meeting was open to the public as required by law at all times during which this ordinance and the subject hereof were discussed, considered, and

formerly acted upon, all as required by the Open Meetings Act, Chapter 551, Texas Government Code, as amended.

**SECTION 9.** *Effective date.* This ordinance shall take effect immediately from and after its passage.

**READ AND APPROVED** on first reading this 14<sup>th</sup> day of May, 2019.

**PASSED AND ADOPTED** on second reading this 15<sup>th</sup> day of May, 2019.

**CITY OF BURNET, TEXAS**

**ATTEST:**

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Crista Goble, Mayor

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Kelly Dix, City Secretary





## Development Services

### ITEM 4.3

Wallis Meshier  
Director of Development Services  
(512) 715-3215  
wmeshier@cityofburnet.com

#### Agenda Item Brief

**Meeting Date:** May 28, 2019

**Agenda Item:** Discuss and consider action: SECOND AND FINAL READING OF AN ORDINANCE AMENDING THE CITY OF BURNET CODE OF ORDINANCES, CHAPTER 62 – MANUFACTURED HOMES AND TRAILERS, SECTION 62-2 – RECREATIONAL VEHICLES; AND CHAPTER 118 – ZONING, SECTION 118-20 – GENERAL REQUIREMENTS AND LIMITATIONS; PROVIDING A SAVINGS CLAUSE; PROVIDING A SEVERABILITY CLAUSE; PROVIDING A REPEALER CLAUSE; FINDING PROPER NOTICE OF MEETING; AND PROVIDING AN EFFECTIVE DATE: W. MESHIER

**Background:** The following is a City initiated amendment to the Code of Ordinances as it pertains to parking and storage of recreational vehicles. The proposed ordinance seeks to amend Sec. 62-2, which pertains to recreational vehicles, and Sec. 118-20(m), which requires vehicles to be parked on an impervious, all-weather surface.

As written, the current code requires all vehicles, including cars, trucks, boats, trailers, and recreational vehicles to be parked on concrete, asphalt, paving stones, or other impervious surface. Code enforcement action relating to recreational vehicles parked in the grass has led to the need to re-evaluate Sec. 118-20(m) in order to allow vehicles to be parked on additional types of surfaces.

Staff is proposing an amendment to Sec. 118-20(m) that would allow vehicles to be parked on other types of durable surfaces, including granite gravel, caliche, road base, railroad ballast, or other similar material.

Staff is also proposing to revise Sec. 62-2 – Recreational Vehicles as follows:

- This section currently states that RVs “may” be stored in an enclosed building, or screened with a six-foot hedge or fence. Staff is proposing a modification that would allow recreational vehicles and boats to be stored in the side or rear yard of a residential lot, but would not require them to be screened.
- Sec. 62-2 includes a provision that RVs may not be used as living quarters. Staff is proposing to expound upon this provision.

- The Code of Ordinances does not currently prohibit parking of RVs in the street. Therefore, staff is proposing to add a provision that would make it unlawful to park a recreational vehicle, boat, or major recreational equipment on a public street for longer than 72 hours.

**Information:** The Planning and Zoning Commission recommended approval of Ordinance 2019-16 by a vote of 4-0.

The edits requested by City Council have been completed prior to the 2<sup>nd</sup> reading of the ordinance.

**Recommendation:** Approve and adopt Ordinance 2019-16 as presented

## **ORDINANCE 2019-16**

**AN ORDINANCE AMENDING THE CITY OF BURNET CODE OF ORDINANCES, CHAPTER 62 – MANUFACTURED HOMES AND TRAILERS, SECTION 62-2 – RECREATIONAL VEHICLES; AND CHAPTER 118 – ZONING, SECTION 118-20 – GENERAL REQUIREMENTS AND LIMITATIONS; PROVIDING A SAVINGS CLAUSE; PROVIDING A SEVERABILITY CLAUSE; PROVIDING A REPEALER CLAUSE; FINDING PROPER NOTICE OF MEETING; AND PROVIDING AN EFFECTIVE DATE.**

**WHEREAS**, the City Council seeks to amend the City of Burnet Code of Ordinances, Chapters 62 and 118, incorporating amendments regarding recreational vehicles; and

**WHEREAS**, the City Council determines that the amendments provided for herein promote the health, safety, morals and protects and preserves the general welfare of the community; and

**WHEREAS**, on the 6<sup>th</sup> day of May the Planning and Zoning Commission recommended approval of the proposed amendments; and

**WHEREAS**, on the 28<sup>th</sup> day of May, 2019, after proper notification, the City Council held a Public Hearing on the proposed amendments;

**NOW, THEREFORE, BE IT ORDAINED BY THE COUNCIL OF THE CITY OF BURNET, TEXAS:**

**SECTION 1.** That the foregoing recitals are hereby found to be true and correct and are hereby adopted by the City Council and made a part hereof for all purposes as findings of fact.

**SECTION 2.** That the Code of Ordinances, Chapter 62 – Manufactured Homes and Trailers, Section 62-2 – Recreation Vehicles is hereby amended as follows:

- a) Recreational vehicles, boats, and major recreational equipment shall only be stored:
  - 1. Inside an enclosed garage or other accessory building on any lot;
  - 2. In the side or rear yard of a residential lot, only when parked on a durably improved surface as described in Sec. 118-20(m); or
  - 3. On commercial lot, only if located in a duly permitted recreational vehicle or boat sales or storage facility, or in a duly permitted recreational vehicle park, as provided for in Chapter 118.
- b) No recreational vehicle, boat, or major recreational equipment shall be parked or stored within the front yard setback or in front of the front building plane of the primary residential building in any residential district.
- c) No vehicle, trailer, boat, recreational vehicle, or major recreational equipment shall be used for living, sleeping, office space, or operation of a business when parked or stored

on a lot in a residential district, or in any location not approved for such use, either permanently or temporarily.

- d) It shall be unlawful for any person to park, or cause to be parked, any recreational vehicle, boat, or major recreational equipment on a public street within the corporate limits of the City for longer than seventy-two (72) consecutive hours.

**SECTION 3.** That the Code of Ordinances, Chapter 118 – Zoning, Section 118-20 – General Requirements, Subsection (m) is hereby amended as follows:

*Parking.* No vehicle, trailer, boat, recreational vehicle, or major recreational equipment shall be parked or stored in any location not approved for such use, either permanently or temporarily, except that it shall be enclosed in a building or parked on a durably improved surface, including but not limited to: asphalt, concrete, paving stones, granite gravel, road base, caliche, railroad ballast, or other similar material, as determined by the City Manager or his or her designee. Such durably improved surface shall be large enough that the entire vehicle, trailer, boat, recreational vehicle, or major recreational equipment sits completely within the outer limits of the durably improved surface. Inoperable vehicles, trailers, boats, and recreational vehicles shall be parked or stored only in a completely enclosed building or garage.

Subsections 118-20(m)(1) through 118-20(m)(6), including Chart 3, will remain unchanged.

**SECTION 4. *Savings clause.*** The repeal of any ordinance or part of ordinances effectuated by the enactment of this ordinance shall not be construed as abandoning any action now pending under or by virtue of such ordinance or as discontinuing, abating, modifying or altering any penalty accruing or to accrue, or as affecting any rights of the City under any section or provisions of any ordinances at the time of passage of this ordinance.

**SECTION 5. *Severability clause.*** The provisions of this ordinance are severable, and if any sentence, section, or other parts of this ordinance should be found to be invalid, such invalidity shall not affect the remaining provisions, and the remaining provisions shall continue in full force and effect.

**SECTION 6. *Repealer clause.*** The provisions of this ordinance shall be cumulative of all other ordinances or parts of ordinances governing or regulating the same subject matter as that covered herein, provided, however, that all prior ordinances or parts of ordinances inconsistent or in conflict with any of the provisions of this ordinance are hereby expressly repealed to the extent that such inconsistency is apparent. This ordinance shall not be construed to require or allow any act that is prohibited by any other ordinance.

**SECTION 7. *Open meeting clause.*** The City Council hereby finds and declares that written notice of the date, hour, place, and subject of the meeting at which this ordinance was adopted was posted and that such meeting was open to the public as required by law at all times during which this ordinance and the subject hereof were discussed, considered, and formerly acted upon, all as required by the Open Meetings Act, Chapter 551, Texas Government Code, as amended.

**SECTION 8. *Effective date.*** This ordinance shall take effect immediately from and after its passage.

**READ AND APPROVED** on first reading this 14<sup>th</sup> day of May, 2019.

**PASSED AND ADOPTED** on second reading this 28<sup>th</sup> day of May, 2019.

**ATTEST:**

**CITY OF BURNET, TEXAS**

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Kelly Dix, City Secretary

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Crista Goble, Mayor

**Copy with Changes**

**ORDINANCE 2019-**

**AN ORDINANCE AMENDING THE CITY OF BURNET CODE OF ORDINANCES, CHAPTER 62 – MANUFACTURED HOMES AND TRAILERS, SECTION 62-2 – RECREATIONAL VEHICLES; AND CHAPTER 118 – ZONING, SECTION 118-20 – GENERAL REQUIREMENTS AND LIMITATIONS; PROVIDING A SAVINGS CLAUSE; PROVIDING A SEVERABILITY CLAUSE; PROVIDING A REPEALER CLAUSE; FINDING PROPER NOTICE OF MEETING; AND PROVIDING AN EFFECTIVE DATE.**

**WHEREAS**, the City Council seeks to amend the City of Burnet Code of Ordinances, Chapters 62 and 118, incorporating amendments regarding recreational vehicles; and

**WHEREAS**, the City Council determines that the amendments provided for herein promote the health, safety, morals and protects and preserves the general welfare of the community; and

**WHEREAS**, on the 6<sup>th</sup> day of May the Planning and Zoning Commission recommended approval of the proposed amendments; and

**WHEREAS**, on the 28<sup>th</sup> day of May, 2019, after proper notification, the City Council held a Public Hearing on the proposed amendments;

**NOW, THEREFORE, BE IT ORDAINED BY THE COUNCIL OF THE CITY OF BURNET, TEXAS:**

**SECTION 1.** That the foregoing recitals are hereby found to be true and correct and are hereby adopted by the City Council and made a part hereof for all purposes as findings of fact.

**SECTION 2.** That the Code of Ordinances, Chapter 62 – Manufactured Homes and Trailers, Section 62-2 – Recreation Vehicles is hereby amended as follows:

- b) ~~A recreation vehicle may be stored~~ Recreational vehicles, boats, and major recreational equipment shall only be stored:
  - 4. Inside an enclosed garage or other accessory building on any lot;
  - 5. In the side or rear yard of a residential lot, only when parked on a durably improved surface as described in Sec. 118-20(m); or ~~in an area which is screened from public view by a six-foot solid hedge or fence, and provided that no living quarters shall be maintained nor shall any business be conducted in connection therewith while such recreation vehicle is so parked or stored.~~
  - 6. On commercial lot, only if located in a duly permitted recreational vehicle or boat sales or storage facility, or in a duly permitted recreational vehicle park, as provided for in Chapter 118.

- e) No recreational vehicle, boat, or major recreational equipment shall be parked or stored within the front yard setback or in front of the front building plane of the primary residential building in any residential district.
- f) ~~No living quarters shall be maintained, nor shall any business be conducted, in connection therewith while such recreation vehicle is so parked or stored.~~ No vehicle, trailer, boat, recreational vehicle, or major recreational equipment shall be used for living, sleeping, office space, or operation of a business when parked or stored on a lot in a residential district, or in any location not approved for such use, either permanently or temporarily.
- g) It shall be unlawful for any person to park, or cause to be parked, any recreational vehicle, boat, or major recreational equipment on a public street within the corporate limits of the City for longer than seventy-two (72) consecutive hours.

**SECTION 3.** That the Code of Ordinances, Chapter 118 – Zoning, Section 118-20 – General Requirements, Subsection (m) is hereby amended as follows:

*Parking.* No vehicle, trailer, boat, recreational vehicle, or major recreational equipment shall be parked or stored ~~on any lot in any location not approved for such use, either permanently or temporarily,~~ except that it shall be enclosed in a building or parked on ~~a driveway or a concrete, paved, stone pad or other all weather surface (as defined by this chapter)~~ durably improved surface, installed for such purpose and subject to the requirements herein including but not limited to: asphalt, concrete, paving stones, granite gravel, road base, caliche, railroad ballast, or other similar material, as determined by the City Manager or his or her designee. Such durably improved surface shall be large enough that the entire vehicle, trailer, boat, recreational vehicle, or major recreational equipment sits completely within the outer limits of the durably improved surface. ~~Automotive Inoperable vehicles or, trailers, boats, and recreational vehicles not bearing current license plates and state motor vehicle inspection stickers, excluding racing cars, antique cars, and cars belonging to members of armed forces who are on active duty,~~ shall be parked or stored ~~on any residential area~~ only in a completely enclosed buildings or garage.

Subsections 118-20(m)(1) through 118-20(m)(6), including Chart 3, will remain unchanged.

**SECTION 4. Savings clause.** The repeal of any ordinance or part of ordinances effectuated by the enactment of this ordinance shall not be construed as abandoning any action now pending under or by virtue of such ordinance or as discontinuing, abating, modifying or altering any penalty accruing or to accrue, or as affecting any rights of the City under any section or provisions of any ordinances at the time of passage of this ordinance.

**SECTION 5. Severability clause.** The provisions of this ordinance are severable, and if any sentence, section, or other parts of this ordinance should be found to be invalid, such invalidity shall not affect the remaining provisions, and the remaining provisions shall continue in full force and effect.

**SECTION 6. Repealer clause.** The provisions of this ordinance shall be cumulative of all other ordinances or parts of ordinances governing or regulating the same subject matter as that covered herein, provided, however, that all prior ordinances or parts of ordinances inconsistent or in conflict with any of the provisions of this ordinance are hereby expressly repealed to the extent that such inconsistency is apparent. This ordinance shall not be construed to require or

allow any act that is prohibited by any other ordinance.

**SECTION 7. *Open meeting clause.*** The City Council hereby finds and declares that written notice of the date, hour, place, and subject of the meeting at which this ordinance was adopted was posted and that such meeting was open to the public as required by law at all times during which this ordinance and the subject hereof were discussed, considered, and formerly acted upon, all as required by the Open Meetings Act, Chapter 551, Texas Government Code, as amended.

**SECTION 8. *Effective date.*** This ordinance shall take effect immediately from and after its passage.

**READ AND APPROVED** on first reading this \_\_\_\_ day of \_\_\_\_\_, 2019.

**PASSED AND ADOPTED** on second reading this \_\_\_\_ day of \_\_\_\_\_, 2019.

**ATTEST:**

**CITY OF BURNET, TEXAS**

\_\_\_\_\_  
Kelly Dix, City Secretary

\_\_\_\_\_  
Crista Goble, Mayor





**City Manager**

## **ITEM 4.4**

David Vaughn  
City Manager  
(512)-715-3208  
dvaughn@cityofburnet.com

### **Agenda Item Brief**

**Meeting Date:** May 28, 2019

**Agenda Item:** Discuss and consider action: A RESOLUTION BY THE COUNCIL OF THE CITY OF BURNET, TEXAS, AUTHORIZING THE CITY MANAGER TO EXECUTE AN AGREEMENT MADE PURSUANT TO TEXAS LOCAL GOVERNMENT CODE CHAPTER 380 WITH BURNET ECONOMIC DEVELOPMENT CORPORATION, REGARDING THE GRANT OF CERTAIN INCENTIVES RELATING TO THE REDEVELOPMENT OF THE EASTSIDE COMMERCIAL PARK; AND PROVIDING AN EFFECTIVE DATE: D. Vaughn

**Background:**

**Information:** Council previously approved the use of city staff to construct improvements for the development of Eastside Commercial Park. The attached 380 agreement outlines that the EDC will pay for all expenses, with the exception of city staff and equipment.

**Fiscal Impact:** This project is expected to take 4-6 months of staff time, which will reduce staff availability for other projects and maintenance throughout the city.

**Recommendation:** Staff recommends approval of the 380 agreement as presented.

## **RESOLUTION R2019-09**

**A RESOLUTION BY THE COUNCIL OF THE CITY OF BURNET, TEXAS, AUTHORIZING THE CITY MANAGER TO EXECUTE AN AGREEMENT MADE PURSUANT TO TEXAS LOCAL GOVERNMENT CODE CHAPTER 380 WITH BURNET ECONOMIC DEVELOPMENT CORPORATION, REGARDING THE GRANT OF CERTAIN INCENTIVES RELATING TO THE REDEVELOPMENT OF THE EASTSIDE COMMERCIAL PARK; AND PROVIDING AN EFFECTIVE DATE.**

**WHEREAS**, Article III, Section 52-a of the Texas Constitution and Chapter 380 of the Texas Local Government Code authorizes a local government to establish and provide for the administration of one or more programs, for making loans and grants and providing personnel and services of the municipality, to promote state or local economic development and to stimulate business and commercial activity in the municipality;

**WHEREAS**, under Chapter 380 of the Texas Local Government Code, City has adopted an economic development program to promote local economic development and stimulate business and commercial activity within the City limits;

**WHEREAS**, Burnet Economic Development Corporation's ("BEDC") was established by the City Council of the City of Burnet as a Type B Economic Development Corporation in part for creating new economic development opportunities in the community; and

**WHEREAS**, BEDC, in furtherance of such purpose purchased 21 acres known as Eastside Commercial Park (the "Property"); and

**WHEREAS**, BEDC desires to develop the Property in order to stimulate economic development; and

**WHEREAS**, City Council finds that the development of the Property, will contribute to the economic development of the City by the potential creation of new jobs and increased employment, generating, increased development, increased real property value and tax revenue for the City, increased related neighborhood services and shall have both a direct and indirect positive overall improvement/stimulus in the local and state economy;

**WHEREAS**, City desires to offer incentives to BEDC to enable BEDC to develop the Properties pursuant to the attached 380 Agreement (the "Agreement") in substantial conformity with the City's economic development plan; and

**WHEREAS**, City and BEDC are executing and entering into this Agreement to set forth certain terms and obligations of City and BEDC with respect to such matters, including any grant payment, rebate or other incentives made to BEDC of certain City funds for BEDC's investment, construction and use of the Properties;

**WHEREAS**, the Parties recognize that all agreements of the Parties hereto and all terms and provisions hereof are subject to the laws of the State of Texas and all rules, regulations and interpretations of any agency or subdivision thereof at any time governing the subject matters hereof;

**WHEREAS**, the Parties agree that all conditions precedent for this Agreement to become a binding agreement have occurred and been complied with, including all requirements pursuant to the Texas Open Meetings Act and all public notices and hearings; if any, have been conducted in accordance with Texas law;

**NOW, THEREFORE BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF BURNET, TEXAS:**

**Section 1. Findings.** The foregoing recitals are hereby found to be true and correct and are hereby adopted by the City Council and made a part hereof for all purposes as findings of fact.

**Section 2.** The City Manager is hereby authorized to execute, on behalf of the City, an Agreement, substantially similar to Exhibit "A" the Agreement, attached hereto, and such ancillary documents reasonably necessary to fulfill the purpose of this resolution.

**Section 3. Open Meetings.** It is hereby officially found and determined that the meeting at which this resolution was passed was open to the public as required and that public notice of the time, place and purpose of said meeting was given as required by the Open Meetings Act, *Chapt. 551, Tex. Gov't Code*.

**Section 4. Effective Date.** This Resolution shall take effect upon its adoption.

**PASSED AND APPROVED** on this the 28<sup>th</sup> day of May 2019.

**CITY OF BURNET, TEXAS**

\_\_\_\_\_  
Crista Goble Bromley, Mayor

Attest:

\_\_\_\_\_  
Kelly Dix, City Secretary

## **CHAPTER 380 ECONOMIC DEVELOPMENT AGREEMENT**

This **CHAPTER 380 ECONOMIC DEVELOPMENT AGREEMENT** (hereinafter called "Agreement") is entered into to be effective as of the \_\_\_\_\_ day of \_\_\_\_\_, 2019 (hereinafter called "Effective Date"), by and between the City of Burnet, Texas (hereinafter called "City"), a Texas municipal corporation located in Burnet County, Texas, and the Burnet Economic Development Corporation, formed under the Texas Development Corporation Act of 1979 (hereinafter called "BEDC"), otherwise known as the "Parties" to this Agreement.

### **RECITALS**

**WHEREAS**, Article III, Section 52-a of the Texas Constitution and Chapter 380 of the Texas Local Government Code authorizes a local government to establish and provide for the administration of one or more programs, for making loans and grants and providing personnel and services of the municipality, to promote state or local economic development and to stimulate business and commercial activity in the municipality;

**WHEREAS**, under Chapter 380 of the Texas Local Government Code, City has adopted an economic development program to promote local economic development and stimulate business and commercial activity within the City limits;

**WHEREAS**, BEDC was established by the City Council of the City of Burnet as a Type B Economic Development Corporation in part for creating new economic development opportunities in the community; and

**WHEREAS**, BEDC, in furtherance of such purpose acquired title to the Property, (also known herein as "Property" and more specifically shown in "Exhibit A" attached hereto); and

**WHEREAS**, BEDC desires to develop the Property in order to stimulate economic development of the Property; and

**WHEREAS**, BEDC and the City Council have previously approved sales contracts for Lots 7-B and 7-E of the Property that require certain infrastructure improvements be completed prior to December 6, 2019; and

**WHEREAS**, City Council finds that the development of the Property will contribute to the economic development of the City by the potential creation of new jobs and increased employment, generating, increased development, increased real property value and tax revenue for the City, increased related neighborhood services and shall have both a direct and indirect positive overall improvement/stimulus in the local and state economy; and

**WHEREAS**, City desires to offer incentives to BEDC to enable BEDC to develop the Property pursuant to this Agreement in substantial conformity with the City's economic development plan; and

**WHEREAS**, the Parties are executing and entering into this Agreement to set forth certain terms and obligations of City and BEDC with respect to such matters, including any grant payment, rebate or other incentives made to BEDC of certain City funds for BEDC's investment, construction and use of the Property; and

**WHEREAS**, the Parties recognize that all agreements of the Parties hereto and all terms and provisions hereof are subject to the laws of the State of Texas and all rules, regulations and interpretations of any agency or subdivision thereof at any time governing the subject matters hereof; and

**WHEREAS**, the Parties agree that all conditions precedent for this Agreement to become a binding agreement have occurred and been complied with, including all requirements pursuant to the Texas Open Meetings Act and all public notices and hearings; if any, have been conducted in accordance with Texas law; and

**WHEREAS**, on the Effective Date, the commitments contained in this **Agreement** shall become legally binding obligations of the Parties; and

**WHEREAS**, City's Council has, by separate Resolution, adopted these recitals and authorized the City Manager to execute this Agreement to make certain economic development grants and incentives to BEDC in recognition of the positive economic benefits which will accrue to City through BEDC's efforts to develop the Property.

**NOW, THEREFORE**, in consideration of the mutual covenants, benefits and agreements described and contained in this Agreement, and for other good and valuable consideration, the receipt and sufficiency of which are hereby acknowledged and further described herein, City and BEDC agree as follows:

## **ARTICLE I**

### **AUTHORITY & BINDING REPRESENTATIONS**

City's execution of this Agreement is authorized by Chapter 380, Texas Local Government Code, and by the Resolution authorizing same and shall constitute a valid and binding obligation of City. The above Recitals (hereinafter called "Recitals") are incorporated by reference herein. BEDC's execution and performance of this Agreement constitutes a valid and binding obligation of BEDC obligating BEDC to proceed with the development of the Property as provided by this Agreement. City acknowledges that BEDC is acting in reliance upon City's performance of its obligations under this Agreement (including those presented in the Recitals) in making its decision to commit substantial resources to develop the Property and BEDC acknowledges that City is acting in reliance upon BEDC's representations (including those presented in the Recitals) and its full and complete performance of its obligations under this Agreement in making its decision to commit substantial resources to the Property.

## **ARTICLE II** **DEFINITIONS**

“Approved Plans” means those construction plans dated March 26, 2019 by KC Engineering and approved by the City of Burnet.

“Property” means the approximate 21.30 acre tract(s) of real property located on Hwy 29 East, Burnet County, Texas further described as Lots 7-B, 7D, 7-E, 7-F and Richard Sanders Parkway as more specifically shown on Exhibit “A”.

## **ARTICLE III** **PROJECT SCOPE**

### **SECTION 3.1          Description of the proposed Project**

The Scope of the Project (“Project”) is the development of the Property in accordance with the Approved Plans, including but not limited to the installation of streets, utilities and drainage infrastructure. Any modifications or deviations from the plans shall be as agreed upon by the City Manager and the President of the BEDC Board of Directors, and/or their designees

### **SECTION 3.2          Compliance with Law**

BEDC and City shall comply with all federal, state and local laws in regards to development of the Property.

## **ARTICLE IV** **BEDC’S OBLIGATIONS**

### **SECTION 4.1          Project Expenses**

BEDC shall pay for all expenses associated with the Project excluding City labor and City owned equipment.

### **SECTION 4.2 - Indebtedness Incurred by *BEDC***

The payment of all indebtedness and obligations incurred by BEDC in connection with the Project shall be solely the obligations of BEDC. City shall not be obligated to pay any indebtedness or obligations of BEDC.

## **ARTICLE V** **CITY'S OBLIGATION**

### **SECTION 5.1 – Development Work.**

Using its own manpower, equipment and resources the City shall complete, or cause to be completed, the Project as provided for in ARTICLE III herein. In the event of any dispute between the BECD and City as to what constitutes completion of the Project, the decision of the City Manager shall be final.

### **SECTION 5.2 - Fee Waiver.**

Pursuant to the terms of this Agreement, City agrees to waive all permit fees. For the purposes of this grant, however, the fees waived by this section shall not include any fee that is passed through the City by a consultant or third party public agency.

### **SECTION 5.3 - Economic Development Funds.**

Amounts payable under this Agreement constitute economic development funds under Art. III, Sec. 52-a, Texas Constitution, are not secured by a pledge of ad valorem taxes or financed by the issuance of any bonds or other obligations payable from ad valorem taxes of City, and therefore are not considered to be a constitutional debt of City.

## **ARTICLE VI** **TERM OF AGREEMENT**

The “Term” of this Agreement shall include, and extend until December 31, 2019.

## **ARTICLE VII** **INDEMNIFICATION**

**TO THE EXTENT AUTHORIZED BY LAW, *BEDC* AGREES TO DEFEND, INDEMNIFY AND HOLD THE CITY OF BURNET, ITS RESPECTIVE OFFICERS, AGENTS AND EMPLOYEES (COLLECTIVELY THE “*CITY*”) HARMLESS FROM AND AGAINST ANY AND ALL REASONABLE LIABILITIES, DAMAGES, CLAIMS, LAWSUITS, JUDGMENTS, ATTORNEY FEES, COSTS, EXPENSES AND ANY CAUSE OF ACTION THAT DIRECTLY RELATES TO OR IS A RESULT OF ANY ACT OR OMISSION OR BREACH OR NON-PERFORMANCE BY BEDC UNDER THIS AGREEMENT. THE PROVISIONS OF THIS SECTION ARE SOLELY FOR THE BENEFIT OF THE PARTIES HERETO AND NOT**

INTENDED TO CREATE OR GRANT ANY RIGHTS, CONTRACTUAL OR OTHERWISE, TO ANY OTHER PERSON OR ENTITY.

## **ARTICLE VIII** **DAMAGE WAIVER**

BEDC shall not hold City responsible for any damage to the Property occurring as a result of work on the Project.

## **ARTICLE IX** **PERSONAL LIABILITY OF PUBLIC OFFICIALS**

No employee of City, or any councilmember or agent of City, shall be personally responsible for any liability arising under or growing out of this Agreement. Under no circumstances shall City's obligations hereunder be deemed to create any debt within the meaning of any constitutional or statutory provision.

## **ARTICLE X** **INFORMATION**

BEDC shall, at such times and in such form as City may require, furnish periodic information concerning the status of the performance of its obligations under this Agreement as may be requested in writing by City.

## **ARTICLE XI** **MISCELLANEOUS**

### **SECTION 11.1 – Entire Agreement.**

This Agreement, including exhibits hereto, contains the entire agreement between the Parties with respect to the transactions contemplated herein.

### **SECTION 11.2–Amendment.**

This Agreement may only be amended, altered, or revoked by written instrument signed by all Parties. A section of this Agreement may be revised by addendum that includes only that section, signed by all Parties.

### **SECTION 11.3 – Successors and Assigns.**



In this Agreement, unless a clear contrary intention appears, reference to any Party includes such Party's successors and assigns, and reference to any agreement, document or instrument means such agreement, document or instrument as amended or modified and in effect from time to time in accordance with the terms thereof. This Agreement is not assignable without the prior written permission of the other parties thereto. BEDC agrees that it will not dissolve or terminate its existence during the Term of this Agreement unless such obligations are assumed as provided herein.

#### **SECTION 11.4 – Waiver.**

No term or condition of this Agreement shall be deemed to have been waived, nor, shall there be any estoppel to enforce any provision of this Agreement, except by written instrument of the Party charged with such waiver or estoppel.

#### **SECTION 11.5 – Remedies.**

Upon breach of any of the covenants contained in the Agreement, in addition to any other remedies expressly set forth in this Agreement with respect to such breach, the aggrieved Party shall have such remedies as are available in law or equity for breach of contract.

**SECTION 11.6 – Notices.** Any notice, statement and/or communication required and/or permitted to be delivered hereunder shall be in writing and shall be mailed by first-class mail, postage prepaid, or delivered by hand, by messenger, by facsimile, or by reputable overnight carrier, and shall be deemed delivered when received at the addresses of the Parties set forth below, or at such other address furnished in writing to the other Parties thereto:

**BEDC:**

Burnet Economic Development Corporation  
Attn: President  
P.O. Box 1369  
Burnet, TX 78611

**CITY:**

City of Burnet  
Attn: City Manager  
P.O. Box 1369  
Burnet, TX 78611

#### **SECTION 11.7 – Applicable Law.**

This Agreement is made, and shall be construed and interpreted under the laws of the State of Texas, and venue shall lie in State courts located in Burnet County, Texas.

#### **SECTION 11.8 – Severability.**

In the event any provision of this Agreement is illegal, invalid, or unenforceable under the present or future laws, then, and in that event, it is the intention of the Parties hereto that the remainder of this Agreement shall not be affected thereby, and it is also the intention of the Parties to this Agreement that in lieu of each clause or provision that is found to be illegal, invalid, or unenforceable a provision be added to this Agreement which is legal, valid and enforceability and is a similar in terms as possible to the provision found to be illegal, invalid or unenforceable.

**SECTION 11.9 – No Joint Venture.**

Nothing contained in this Agreement is intended by the Parties to create a partnership or joint venture between the Parties and any implication to the contrary is hereby expressly disavowed. It is understood and agreed that this Agreement does not create a joint enterprise, nor does it appoint either Party as an agent of the other for any purpose whatsoever. Except, as otherwise specifically provided herein, neither Party shall in any way assume any of the liability of the other for acts of the other or obligations of the other.

**SECTION 11.10 – Counterparts.**

This Agreement may be executed in multiple counterparts, each of which shall be considered an original, but all of which constitute one instrument.

[Signatures on next page.]

**CITY OF BURNET:**

By: \_\_\_\_\_  
David Vaughn, City Manager  
Date: \_\_\_\_\_

**ATTEST:**

By: \_\_\_\_\_  
Kelly Dix, City Secretary

**BEDC:**

By: \_\_\_\_\_  
Cary Johnson, President  
Date: \_\_\_\_\_

**STATE OF TEXAS**

)

(

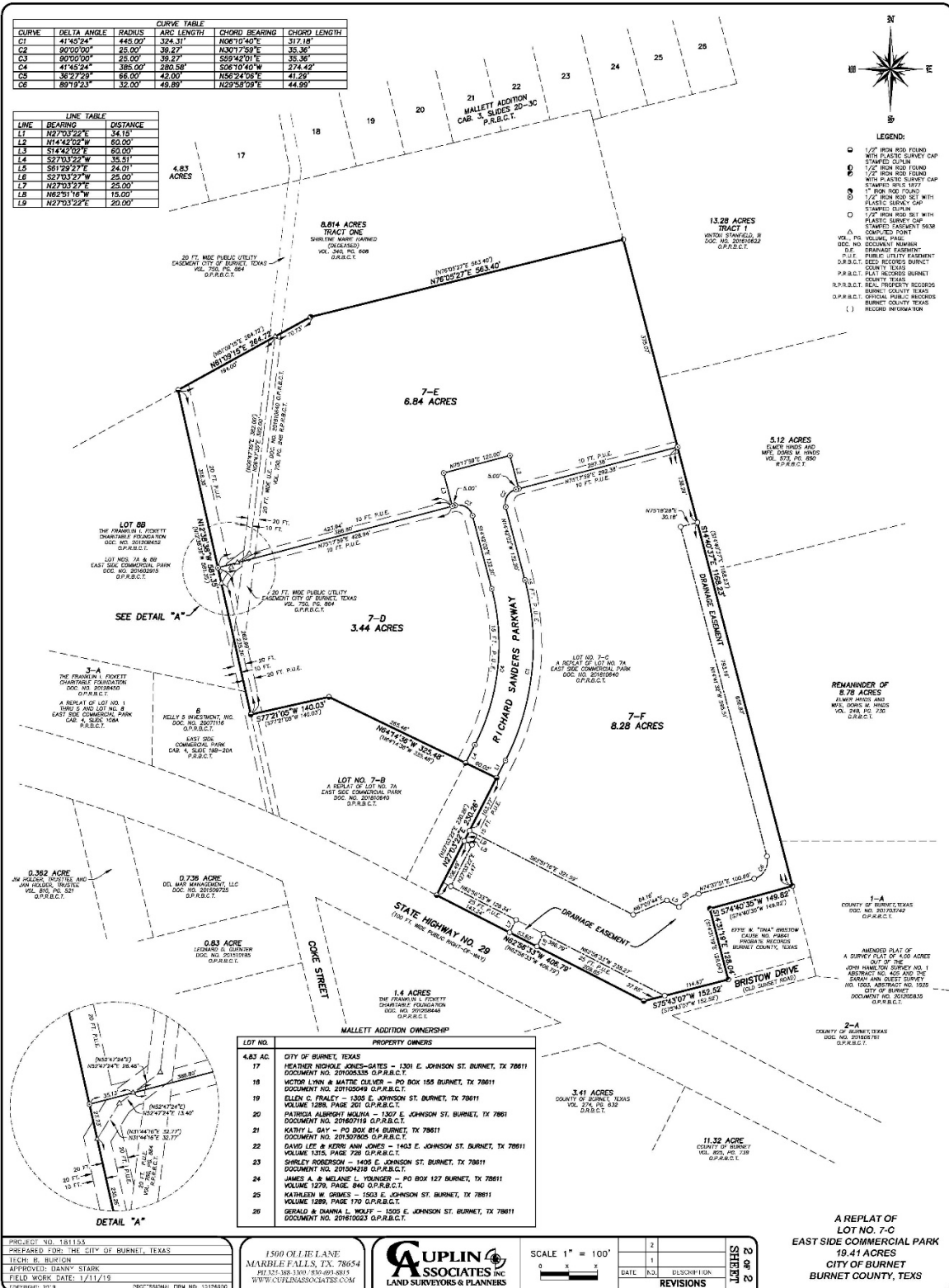
**COUNTY OF BURNET**

)

SUBSCRIBED AND SWORN TO before me on the \_\_\_\_ day of \_\_\_\_\_, 2019, by Cary Johnson, President of and for and on behalf of the Burnet Economic Development Corporation.

\_\_\_\_\_  
Notary Public, State of Texas

# Exhibit "A"





## Administration

## ITEM 4.5

Kelly Dix  
City Secretary  
[kdix@cityofburnet.com](mailto:kdix@cityofburnet.com)  
512-715-3209

### Agenda Item Brief

**Meeting Date:** May 28, 2019

**Agenda Item:** Discuss and consider action: A RESOLUTION BY THE CITY COUNCIL OF THE CITY OF BURNET, TEXAS, APPOINTING AN ASSISTANT CITY SECRETARY WITH THE POWERS AND DUTIES TO ASSIST WITH SAID OFFICE AND TO SERVE IN THE ABSENCE OF THE CITY SECRETARY: K. Dix

**Background:** Evan Milliorn served as the Assistant City Secretary in my absence, prior to his departure from the City of Burnet. Legal Counsel advised it was in the City's best interest to appoint an Assistant City Secretary with the powers and duties of the office to assist and serve in the absence of the City Secretary by Resolution.

**Information:** Leslie Kimbler has expressed interest in serving as the Assistant City Secretary.

**Fiscal Impact:** None.

**Recommendation:** Approval of Resolution R2019-10 as presented, appointing Leslie Kimbler as Assistant City Secretary to assist with the duties of the City Secretary's Office and serve in the absence of the City Secretary.

## RESOLUTION NO. R2019-10

### A RESOLUTION BY THE CITY COUNCIL OF THE CITY OF BURNET, TEXAS, APPOINTING AN ASSISTANT CITY SECRETARY WITH THE POWERS AND DUTIES TO ASSIST WITH SAID OFFICE AND TO SERVE IN THE ABSENCE OF THE CITY SECRETARY: K. Dix

**WHEREAS**, The Texas Local Government Code, Subchapter C, Sec. 23.051; Other Municipal Officers: states the governing body of the municipality may appoint officers, other than the mayor, aldermen, or marshal, as necessary to carry out the municipality's functions, and;

**WHEREAS**, the City Charter of the City of Burnet sets forth the duties and responsibilities of the Office of the City Secretary; and

**WHEREAS**, those duties include, but are not limited to proper posting of agendas for all meetings of the City Council, City Boards and Commissions, recording of minutes associated with all posted agendas, authentication of official documents of the City with the City seal, and;

**WHEREAS**, in the absence of the City Secretary, the Assistant City Secretary would assume the powers and duties of the office as described.

**NOW, THEREFORE, BE IT RESOLVED BY CITY COUNCIL OF THE CITY OF BURNET, TEXAS, THAT:**

**Section 1.        Findings.** The foregoing recitals are hereby found to be true and correct and are hereby resolved by the City Council and made a part hereof for all purposes as findings of fact.

**Section 2.        Proceedings.** The City Council hereby approves the appointment of Leslie Kimbler as Assistant City Secretary for the City of Burnet to serve in the absence of the City Secretary.

**Section 3.        Open Meetings.** It is hereby officially found and determined that the meeting at which this resolution is passed was open to the public as required and that public notice of the time, place, and purpose of said meeting was given as required by the Open Meetings Act, *Chapt. 551, Tex. Gov't. Code*.

**PASSED AND APPROVED** this the 28<sup>th</sup> day of May 2019.

\_\_\_\_\_  
Crista Goble Bromley, Mayor

ATTEST:

\_\_\_\_\_  
Kelly Dix, City Secretary



## Administration

## ITEM 4.6

Leslie Baugh  
Airport Manager  
(512) 715-3217  
lbaugh@cityofburnet.com

### Agenda Item Brief

<b>Meeting Date:</b>	May 28, 2019
<b>Agenda Item:</b>	Discuss and consider action: Airport Advisory Board appointment(s): L. Baugh
<b>Background:</b>	One seat on the Airport Advisory Board is vacant prior to expiration date of October 2019.
<b>Information:</b>	The seat filled by Board Member Harold Smith is vacant following Harold Smith's passing. Board Member Harold Smith's term was appointed October 2017 and will expire October 2019. Dave Hargett, member of the Commemorative Air Force (CAF) expressed interest in joining the Airport Advisory Board and met with the Airport Advisory Board at their regular meeting May 16, 2019 to discuss the vacancy. The Airport Board voted unanimously (4-0) to recommend the appointment of Dave Hargett to City Council for approval.
<b>Fiscal Impact:</b>	No fiscal impact.
<b>Recommendation:</b>	The Airport Advisory Board recommends appointment of Dave Hargett to the City of Burnet Airport Advisory Board for the remainder of Harold Smith's term expiring October 2019.



## Public Works Department

## ITEM 4.7

Gene Courtney  
Public Works Director  
(512)-756-2402  
gcourtney@cityofburnet.com

### Agenda Item Brief

<b>Meeting Date:</b>	May 28, 2019
<b>Agenda Item:</b>	Discuss and consider action: Acceptance of a Right-of Way by Easement granted by the First Baptist Church of Burnet: G. Courtney
<b>Background:</b>	Prior to the construction of the Badger building, the existing structures received their electric service from overhead secondary lines.
<b>Information:</b>	In consideration of the electric service size and attempting to clean up the area by reducing the amount of utility poles and overhead wires the city will service the Badger building with underground electric service. During the planning stages staff realized that the proposed location for the underground would not be within the city alley way, and so there for would need an easement from the church.
<b>Fiscal Impact:</b>	NONE
<b>Recommendation:</b>	Staff recommends council to accept the Right-of Way by Easement granted by the First Baptist Church of Burnet.



Right-Of-Way by Easement

**Date:** May 28, 2019

**Grantor:** First Baptist Church of Burnet  
**Grantor's Mailing Address:** P.O. Box 310, Burnet  
Burnet County, Texas 78611

**Grantee:** City of Burnet  
**Grantee's Mailing Address:** P.O. Box 1369, Burnet  
Burnet County, Texas 78611

**Property:**

**BEING A 6 FT. WIDE RIGHT-OF-WAY BY EASEMENT OUT OF LOT NO. 2, BLOCK NO. 7 OF THE PETER KERR PORTION OF THE CITY OF BURNET, TEXAS AND BEING A PORTION OF THAT CERTAIN TRACT OF LAND CONVEYED TO THE FIRST BAPTIST CHURCH OF BURNET, TEXAS IN VOLUME 727, PAGE 770 OF THE REAL PROPERTY RECORDS OF BURNET COUNTY, TEXAS, SAID 6 FT. WIDE RIGHT-OF-WAY EASEMENT BEING MORE PARTICULARLY DESCRIBED BY THE SURVEY ATTACHED HERETO AS EXHIBIT "A" AND THE METES AND BOUNDS DESCRIPTION ATTACHED HERETO AS EXHIBIT "B" AS FOLLOWS:**

For good and valuable consideration, the receipt and sufficiency of which are hereby expressly acknowledged and for which no lien or encumbrance, either expressed or implied, is retained, Grantor hereby irrevocably dedicates and conveys to Grantee and its successors and assigns, the Property described above for the use and benefit of the public as a perpetual public right-of-way and easement for the passage and accommodation of vehicular and pedestrian traffic, and the construction, operation, use maintenance, inspection, repair, alteration, and replacement of a paved road within the boundaries of the right-of-way and easement area, and for all other purposes for which a public street and right-of-way is commonly used, including installing, repairing, maintaining, altering, replacing relocating and operating utilities in, into, upon, over, across, and under said right-of-way, and including but not limited to all such uses permitted by the Laws of the State of Texas and the Ordinances and Charter of the City of Burnet, Texas.

GRANTOR reserves the right to prohibit parking with the right-of-way easement.

TO HAVE AND TO HOLD said rights-of-way and easement unto the City of Burnet, its successors and assigns, and GRANTOR(S) hereby bind(s) itself (themselves), its (their) successors and assigns to warrant and forever defend, all and singular, said premises unto the City of Burnet, its successor: and assigns, against every person whomsoever lawfully claiming or to claim the same or any part thereof.

When the context requires, singular nouns and pronouns include the plural.

GRANTOR:

First Baptist Church of Burnet

By: \_\_\_\_\_

Joy Biscotto, Chairman of the Trustees

Date: \_\_\_\_\_

THE STATE OF TEXAS     §

§

COUNTY OF BURNET     §

BEFORE ME, the undersigned authority, a Notary Public in and for said County and State, on this day personally appeared Joy Biscotto, Chairman of the Trustees for First Baptist Church of Burnet, known to me to be the person whose name is subscribed to the foregoing instrument, and acknowledged to me that she executed the same for the purposes and consideration therein expressed and in the capacity therein stated.

GIVEN UNDER MY HAND AND SEAL OF OFFICE on this the \_\_\_\_\_ day of \_\_\_\_\_, 2019.

[Seal]

\_\_\_\_\_  
Notary Public in and for the State of Texas

My Commission Expires: \_\_\_\_\_

ACCEPTANCE

This Right-of-Way Easement was accepted by the City Council of the City of Burnet on the \_\_\_\_\_ day of \_\_\_\_\_, 2019.

CITY OF BURNET, TEXAS

By: \_\_\_\_\_  
Crista Goble Bromley, Mayor

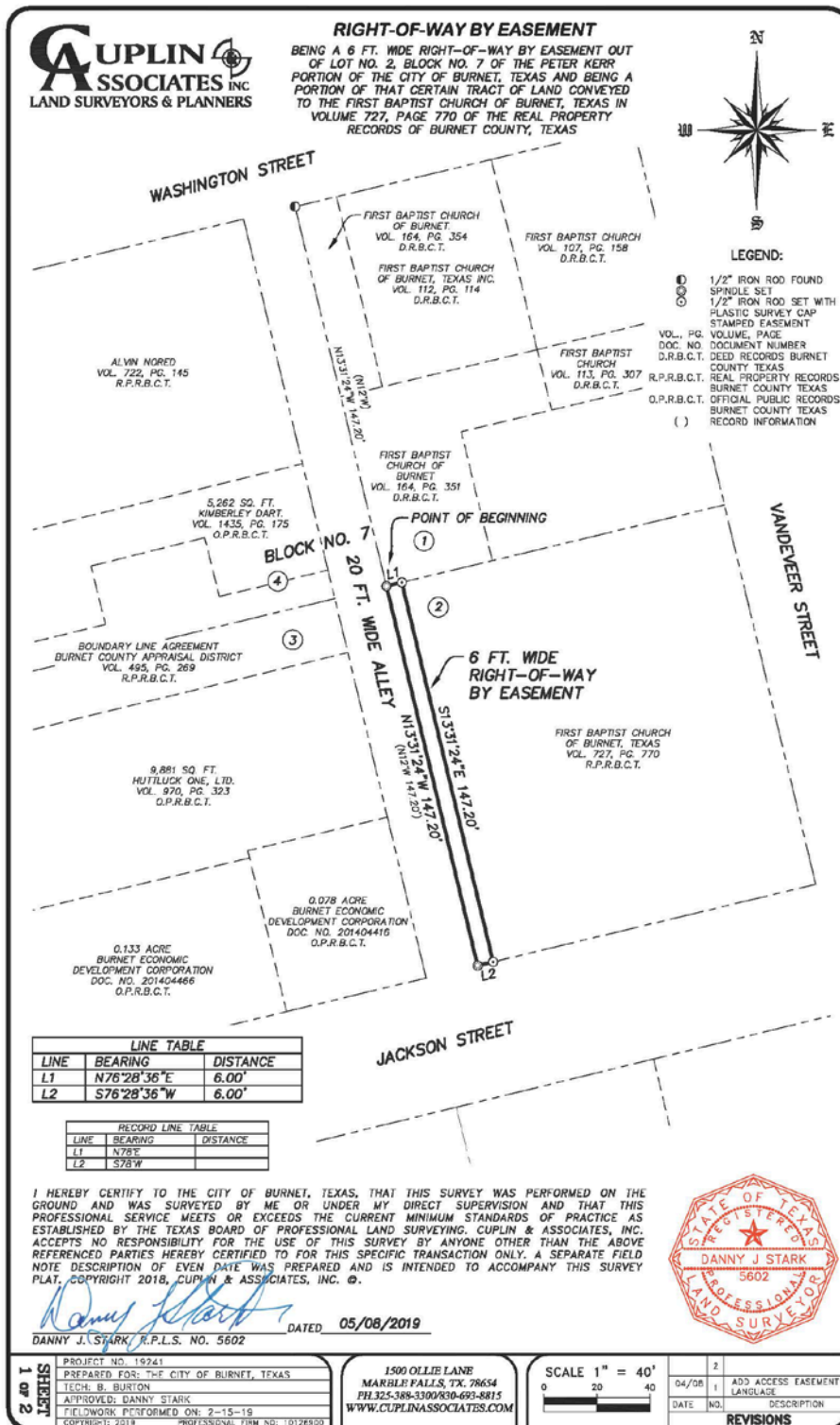
ATTEST:

\_\_\_\_\_  
Kelly Dix, City Secretary

AFTER RECORDING RETURN TO:

City of Burnet, Texas  
Attn. City Secretary  
1001 Buchanan Drive, Suite 4  
P.O. Box 1369  
Burnet, TX 78611

# EXHIBIT "A"



## EXHIBIT "B"



Prepared For: The City of Burnet, Texas  
Project No. 19241  
Revision Date: 05/08/2019

FIELD NOTES OF A 6 FT. WIDE RIGHT-OF-WAY BY EASEMENT OUT OF LOT NO. 2, BLOCK NO. 7 OF THE PETER KERR PORTION OF THE CITY OF BURNET, TEXAS AND BEING A PORTION OF THAT CERTAIN TRACT OF LAND CONVEYED TO THE FIRST BAPTIST CHURCH OF BURNET, TEXAS IN VOLUME 727, PAGE 770 OF THE REAL PROPERTY RECORDS OF BURNET COUNTY, TEXAS, SAID 6 FT. WIDE RIGHT-OF-WAY BY EASEMENT BEING MORE PARTICULARLY DESCRIBED BY METES AND BOUNDS AS FOLLOWS:

BEIGINNING at a cotton spindle set in the south line of that certain Lot No. 1 of said Block No. 7, the north line of said Lot No. 2 and the east line of a 20 ft. wide alley, for the southwest corner of that certain tract of land conveyed to the First Baptist Church of Burnet in Volume 164, Page 351 of the Deed Records of Burnet County, Texas, the northwest corner of said tract recorded in Volume 727, Page 770 of the Real Property Records of Burnet County, Texas and the northwest corner hereof, from which a 1/2" iron rod found at the point of intersection of the south right of way line of Washington Street and the east line of said 20 ft. wide alley, for the northwest corner of that certain tract of land conveyed to the First Baptist Church of Burnet in Volume 164, Page 354 of the Deed Records of Burnet County, Texas bears N13°31'24"W, a distance of 147.20 feet;

THENCE N76°28'36"E with the south line of said Lot No. 1, the south line of said tract recorded in Volume 164, Page 351 of the Deed Records of Burnet County, Texas, the north line of said Lot No. 2, the north line of said tract recorded in Volume 727, Page 770 of the Real Property Records of Burnet County, Texas and the north line hereof, a distance of 6.00 feet to a 1/2" iron rod set with plastic survey cap stamped EASEMENT, for the northeast corner hereof;

THENCE S13°31'24"E leaving the south line of said Lot No. 1, the south line of said tract recorded in Volume 164, Page 351 of the Deed Records of Burnet County, Texas, the north line of said Lot No. 2 and the north line of said tract recorded in Volume 727, Page 770 of the Real Property Records of Burnet County, Texas with the east line hereof, a distance of 147.20 feet to a 1/2" iron rod set with plastic survey cap stamped EASEMENT in the north right of way line of Jackson Street, the south line of said Lot No. 2 and the south line of said tract recorded in Volume 727, Page 770 of the Real Property Records of Burnet County, Texas, for the southeast corner hereof;

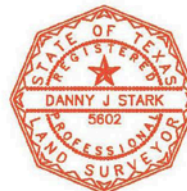
THENCE S76°28'36"W with the south line of said Lot No. 2 and the south line of said tract recorded in Volume 727, Page 770 of the Real Property Records of Burnet County, Texas and the south line hereof, a distance of 6.00 feet to a cotton spindle set at the point of intersection of the north right of way line of said Jackson Street and the east line of said 20 ft. wide alley, for the southwest corner of said tract recorded in Volume 727, Page 770 of the Real Property Records of Burnet County, Texas and the southwest corner hereof;

THENCE N13°31'24"W with the east line of said 20 ft. wide alley, the west line of said tract recorded in Volume 727, Page 770 of the Real Property Records of Burnet County, Texas and the west line hereof, a distance of 147.20 feet to the POINT OF BEGINNING and containing 0.02 acres

I hereby certify that this survey was performed on the ground and was surveyed by me or under my direct supervision and that this professional service meets or exceeds the current minimum standards of practice as established by the Texas Board of Professional Land Surveying. Basis of Bearings are to Texas Coordinate System, Central Zone. A Plat of Survey of even date was prepared as is intended to accompany the above described tract of land.

Dated: 05/08/2019

Danny J. Stark, Registered Professional Land Surveyor No. 5602



1500 Ollie Lane, Marble Falls, Texas 78654  
PH: 325.388.3300 Fax: 325.388.3320 Prof. Firm No. 10126900  
www.cuplinassociates.com

Page 2 of 2



## Police Department

### ITEM 4.8

Paul Nelson  
Police Chief  
(512)-756-6404  
pnelson@cityofburnet.com

## Agenda Item Brief

<b>Meeting Date:</b>	May 28, 2019
<b>Agenda Item:</b>	Discuss and consider action: Interlocal Agreement between the City of Burnet and the Burnet Consolidated Independent School District for four (4) School Resource Officers: P. Nelson
<b>Background:</b>	This will be the Sixth year for this Interlocal Agreement. There's a great working relationship between the City of Burnet and the Burnet Consolidated Independent School District.
<b>Information:</b>	The attached proposed Interlocal Agreement is intended to address potential issues that have been identified at this time related to the joint use of the police officer and ensure all parties receive their proportionate benefit from the officer.
<b>Fiscal Impact:</b>	Under the proposed agreement, we have negotiated an arrangement whereby the cost to the city will be \$93,689.47 for the 2019-2020 Budget.
<b>Recommendation:</b>	Staff recommends approval of the 2019-2020 Interlocal Agreement.

**INTERLOCAL AGREEMENT**  
**BETWEEN**  
**BURNET CONSOLIDATED INDEPENDENT SCHOOL DISTRICT AND THE CITY OF**  
**BURNET**

This Agreement is made the 28<sup>th</sup> day of May, 2019, between the Burnet Consolidated Independent School District ("District") and the City of Burnet ("City").

Pursuant to the authority granted by the "Texas Interlocal Cooperation Act", Chapter 791 Texas Government code providing for the cooperation between local governmental bodies, the parties hereto, in consideration of the premises and mutual promises contained herein, agree as follows:

WHEREAS, the contract is made under the authority of Section 791 of the Texas Government Code; and,

WHEREAS, the parties, in performing governmental functions or in paying for the performance of governmental function hereunder shall make that performance or those payments from current revenues legally available to that party;

WHEREAS, the governing bodies of each party find that the subject of this contract is necessary for the benefit of the public and that each party has the legal authority to perform and to provide the governmental function or service which is the subject matter of this agreement; furthermore, the governing bodies find that the performance of this contract is in the common interest of both parties; and that the division of cost fairly compensates the performing party.

**WITNESSETH:**

*NOW THEREFORE*, in consideration of the foregoing promises and other good and valuable consideration the receipt and sufficiency of which is hereby acknowledged, it is hereby agreed as follows:

1. City will provide Four (4) Burnet Police Department (BPD) police officers to the District to serve as a School Resource Officer (SRO) on campuses located within the City of Burnet, in accordance with Exhibit "A" and under the policies and procedures of the City and the District as amended from time to time.
2. The Term of this Agreement is from August 19, 2019 through May 22, 2020 (Term).
3. District shall pay to the City the amount of Two Hundred Eighty-one Thousand Sixty-eight Dollars and 42/100's (\$281,068.42) for Compensation Reimbursement of all salaries, benefits, training, and vehicle expenses of said (4) Four officers during the Term of this agreement, payable in nine equal installments of Thirty-one

Thousand Two Hundred Twenty Nine dollars and 82/100's (\$31,229.82) payable by the last day of each month, beginning in September 2019.

4. City and District agree that City in performing this Agreement shall act as an independent contractor and shall have control of its own work and the manner in which it is performed. District, acting through its designated administrator, will have the right to allocate the officer's time amongst District's various facilities as it sees fit, however City will control assignment of specific officers to those positions and will maintain supervisory control over all officers in the performance of their duties as peace officers. SRO's shall not work more than forty (40) hours per week without prior authorization by the City.
5. District agrees that its Board of Trustees will, pursuant to Section 37.081 of the Texas Education Code, designate officers of BPD as District peace officers. The Parties further recognize that the officers shall remain City employees, and shall wear the uniform and equipment of the BPD.
6. The City reserves the right to temporarily reassign the SRO, when, in the sole judgment of the City, their services are required in response to a citywide or major emergency.
7. In the event of an extended period of leave, or time-off, by the SRO during the school year, the City and the District shall cooperate in good faith to provide a temporary replacement SRO, as BPD staffing levels allow.
8. Nothing herein shall be deemed in any manner to constitute a waiver of sovereign, governmental, or any other immunity or affirmative defense that may be asserted by District or City, nor shall this Agreement be in any manner construed to create a cause of action for the benefit of any person not a party to this Agreement, or to create any rights for the benefit of any person not a party to this Agreement not otherwise existing at law.
9. No assignment by a party hereto of any rights under or interests in this Agreement will be binding on another party hereto without the written consent of the other party.
10. Whenever possible, each provision of this Agreement shall be interpreted in such manner as to be effective and valid under applicable law, however if any provision of this Agreement is prohibitive or invalid under applicable law, such provision shall be ineffective to the extent of such provision or invalidity, without invalidating the remainder of such provision or the remaining provisions of this Agreement.



11. Formal notices, demands, and communications between Parties shall be sufficiently given if dispatched by registered or certified mail, postage prepaid, to the principal offices of the Parties and addressed to:

City of Burnet  
Attn: City Manager  
P.O. Box 1369  
Burnet, Texas 78611

BCISD  
Attn: Superintendent  
208 E. Brier  
Burnet, Texas 78611

12. This Agreement may be terminated for convenience at any time by either party upon sixty (60) days written notice, at which time all parties shall be relieved of their obligations under this Agreement.
13. This Agreement shall be construed and enforced in accordance with and governed by the laws of the State of Texas.
14. This Agreement and all obligations created hereunder shall be performable in Burnet County, Texas.

In witness whereof, the parties have hereunto set their hands and signatures on the date first above mentioned.

Burnet Consolidated Independent School District,

By: \_\_\_\_\_  
Keith McBurnett, Superintendent

City of Burnet,  
A Texas Municipal Corporation

By: \_\_\_\_\_  
David Vaughn, City Manager



## Finance Department

## ITEM 4.9

Patricia Langford  
Director of Finance  
(512)-715-3205  
plangford@cityofburnet.com

### Agenda Item Brief

<b>Meeting Date:</b>	May 28, 2019
<b>Agenda Item:</b>	Discuss and consider action: Authorization to reimburse the Burnet Economic Development Corporation (BEDC) and the Burnet Foundation Industrial Company for unused contributions received for the John Hoover Parkway Project: P. Langford
<b>Background:</b>	The BEDC and the Burnet Foundation Industrial Company each contributed \$100,000 to the City of Burnet for the John Hoover Parkway Project.
<b>Information:</b>	The total cost incurred by the City for the John Hoover Parkway Project was \$191,088.04. This amount excludes the amounts owed by Cuplin & Associates.
<b>Fiscal Impact:</b>	Total amount to be refunded is \$8,911.96.
<b>Recommendation:</b>	Authorize the City to reimburse the BEDC and the Burnet Foundation Industrial Company \$4,455.98 each.



# CITY OF BURNET

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Financial Report  
YTD April 30, 2019

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*Bluebonnet Capital of Texas - Lakes, Hills, History*

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	CITY OF BURNET APRIL FINANCIAL SUMMARY	FY 2019
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Overall, the City’s financial results for the period ending April 30th, 2019 are tracking well within the budget.

## GENERAL FUND

The General Fund is currently showing a profit of \$1,588,338 which is up \$199,539 over last year.

Revenues (excluding the Use of Fund Balance) are at 68% of budget for the year and have increased \$501,139 over last year mainly due to the following: Property Tax Collections are at 99% of budget and are up \$167,327 over last year; EMS collections are at 62% of budget and are up \$120,290 over last year; Sales Tax Collections are at 59% of budget and are up \$78,399 over last year; and Inter-local revenues from the school resource officer program have increased \$95,256.

Expenses (excluding capital and other transfers) are at 56% of budget for the year and have increased \$301,601 over last year. The most significant increases in expenses are in the police personnel costs due to the addition of two school resource officers, fire department salaries and overtime because of increasing transport and 911 calls, and the operating subsidy transferred to the golf course.

## GOLF COURSE

The Golf Course Fund is currently showing a loss of \$61,180. Last year, they were showing a profit of \$57,362. The increased loss over last year is a result of increased rain this year impacting the revenues and planned increases to expenses.

Total revenues (less cogs) are tracking at 57% of budget which is just below our expectations for this period. The decrease is mainly because green fee and cart rental revenues are tracking at 4% below our expectations based on historical trends. Despite the decrease in revenues compared to budget, the fund is still on track to finish the year within budget because of savings in expenses. In total, expenses are tracking at 54% of budget which is approximately 4% less than our budget target for this period.

## ELECTRIC FUND

The Electric Fund is currently showing a profit of \$323,446 which is up \$32,226 over last year. This is mostly due to decreasing expenses.

Revenues (less the cost of power and use of fund balance) are at 54% of the budget and have decreased by \$548 or less than 1% over last year. Billed electric consumption is tracking consistently with last year and is up less than 1% compared to last year.

Expenses (less cost of power and xfers to capital projects) are at 51% of the budget and have decreased \$32,775 mainly because of a timing difference in software expenses.

	CITY OF BURNET APRIL FINANCIAL SUMMARY	FY 2019
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## WATER/WASTEWATER

The Water and Wastewater Fund is showing a profit of \$222,901 which is down \$41,699 compared to last year.

Revenues (less the use of fund balance) are at 55% of the annual budget and have decreased by \$39,307 over last year. Billed water consumption is down over 11% compared to last year mainly because of a significant increase in rain over last year. As a result, water sales are down \$63,268 compared to last year. Wastewater sales which are based on the prior year's averaged winter consumption through February and the current year's averaged winter consumption for March and April have increased \$8,617.

Expenses (less xfers to capital projects) are at 55% of the annual budget and have increased \$2,392 over last year. The fund did incur some costly repairs at both the water and sewer plant early in the year but those increases are being offset by decreases in other areas. Compared to budget, expenses in total are tracking within budget.

## AIRPORT

The Airport Fund is showing a profit of \$114,877 which is up \$57,824 compared to last year mainly due to an increase in net jet sales.

Revenues (less cogs and the use of fund balance) are at 69% of budget and are up \$45,276 over last year. Net jet fuel sales are \$108,517 and are up \$33,139 over last year while net avgas sales are at \$37,502 and are up \$1,798 compared to last year.

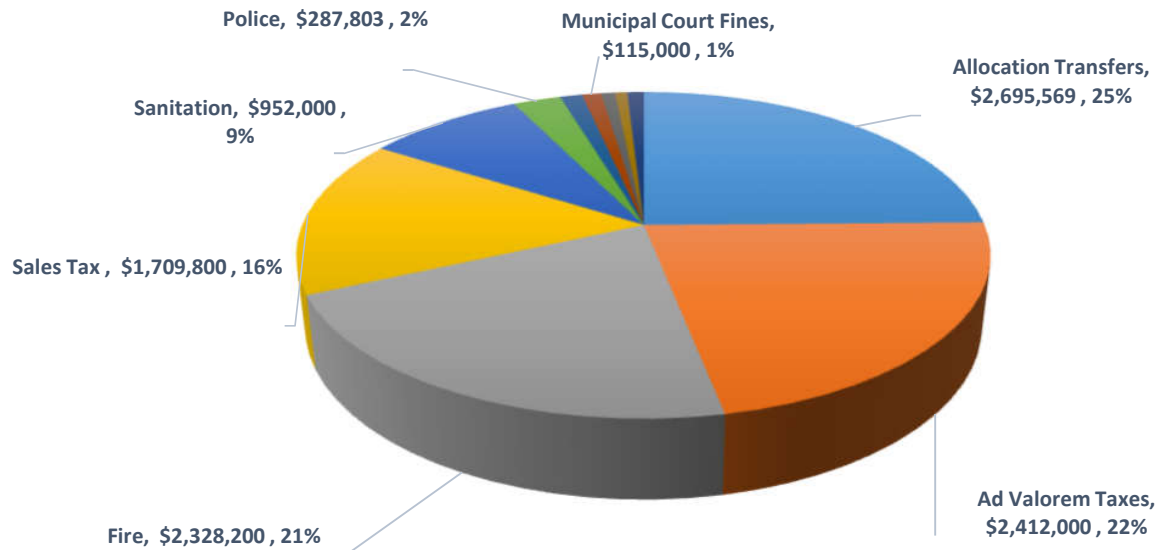
Expenses (less cogs and xfers to capital projects) are at 53% of budget and have decreased \$12,549 over last year mainly due to debt service decreasing and are tracking very well with the budget.

## UNRESTRICTED CASH RESERVES

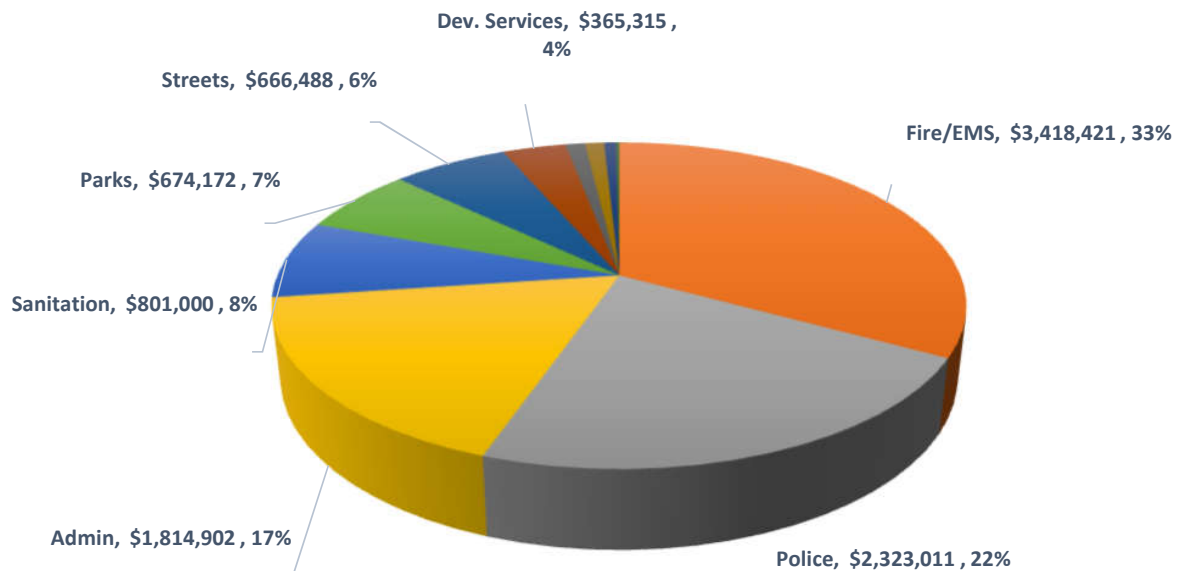
Total unrestricted cash for the City as of April 30th, 2019 is \$7,175,739. That is \$4,015,539 above our 75 day required reserve amount and \$3,382,892 above our 90 day required reserve amount. The balance remaining in capital projects to be funded from reserves is \$2,423,047

## ***GENERAL FUND ORIGINAL BUDGET 2018-19***

### **Revenues (Less Use of Fund Balance)**



### **Expenses (Less Capital/Other)**

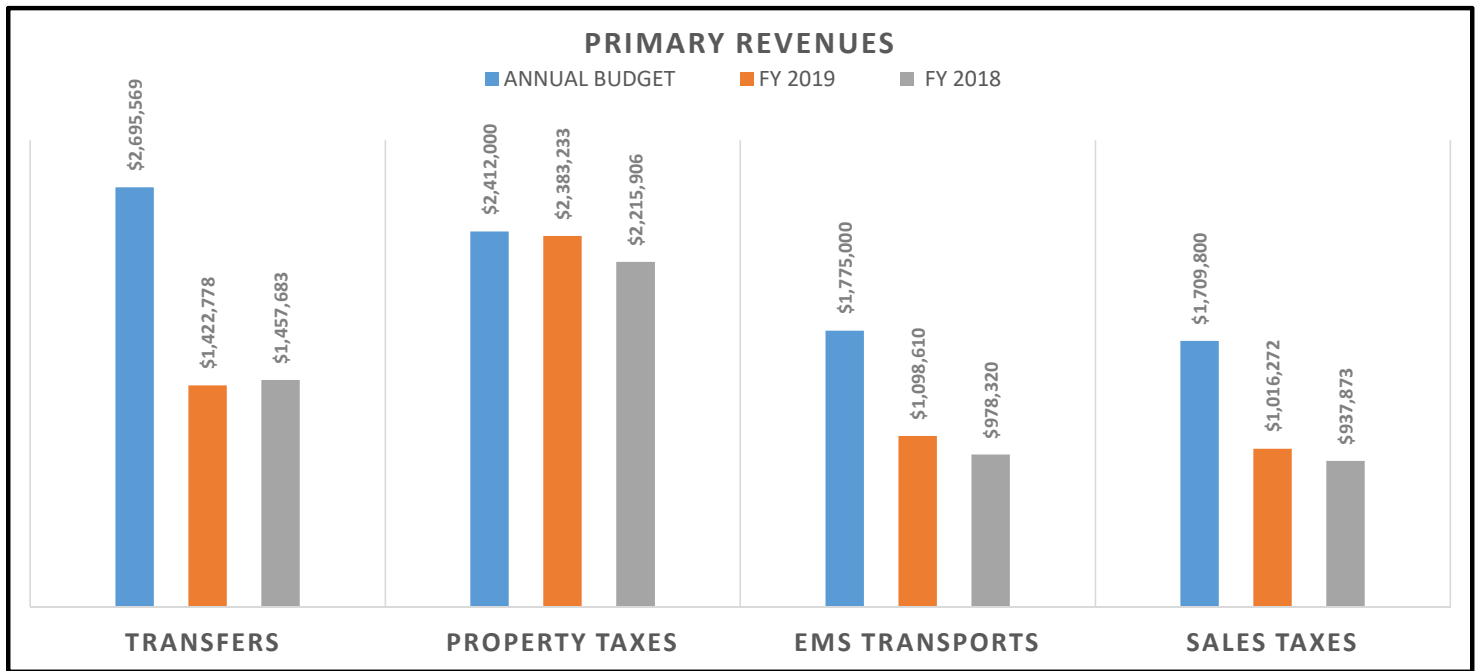


## GENERAL FUND DASHBOARD

### SUMMARY COMPARISON:

	ANNUAL BUDGET	ACTUAL YTD APR 2019	% OF BUDGET	PY ACTUAL YTD APR 2018	VARIANCE OVER PY	% OVER PY
REV (less fund balance)	\$ 10,895,031	\$ 7,433,840	68.23%	\$ 6,932,700	\$ 501,139	7.23%
EXP (less capital/other)	10,373,977	5,845,502	56.35%	5,543,901	301,601	5.44%
NET PROFIT (LOSS)	\$ 521,054	\$ 1,588,338	304.83%	\$ 1,388,799	\$ 199,539	14.37%

### CHARTS/TABLES:





**GENERAL FUND**  
**REVENUES AND EXPENSES by Department**  
**YTD APRIL 2019**

% of year completed: 58.33

	ANNUAL BUDGET 2018-2019	ACTUAL YTD APR 2019	% OF BUDGET	PRIOR YEAR YTD APR 2018	VARIANCE OVER PY	% OVER PY
<b>REVENUE</b>						
Ad Valorem Taxes	\$ 2,412,000	\$ 2,383,233	98.81%	\$ 2,215,906	\$ 167,327	7.55%
Sales Tax	1,709,800	1,016,272	59.44%	937,873	78,399	8.36%
Fire Department Revenue	2,328,200	1,461,683	62.78%	1,313,840	147,843	11.25%
Planning and Zoning fees	74,070	63,705	86.01%	51,509	12,196	23.68%
Allocation Transfers	2,695,569	1,422,778	52.78%	1,457,683	(34,905)	-2.39%
Trash Collections	952,000	569,613	59.83%	552,991	16,621	3.01%
Police Department Revenue	287,803	224,260	77.92%	136,415	87,845	64.40%
Municipal Court Fines	115,000	73,009	63.49%	68,272	4,737	6.94%
Other taxes and franchise fees	134,989	100,562	74.50%	94,884	5,677	5.98%
BEDC payments for service	85,000	49,583	58.33%	47,250	2,333	4.94%
Rental Fees	33,100	18,489	55.86%	28,290	(9,801)	-34.64%
Interest Income	25,000	23,472	93.89%	9,938	13,534	136.19%
Misc Revenue	2,500	27,182	1087.27%	17,850	9,332	52.28%
Transfer from Hotel Motel fund	40,000	-	0.00%	-	-	
Use of Fund Balance	1,605,750	441,600	27.50%	837,063	(395,463)	-47.24%
<b>Total Revenue</b>	<b>\$ 12,500,781</b>	<b>\$ 7,875,440</b>	<b>63.00%</b>	<b>\$ 7,769,763</b>	<b>\$ 105,677</b>	<b>1.36%</b>
<i>Total Revenue less fund balance</i>	<i>\$ 10,895,031</i>	<i>\$ 7,433,840</i>	<i>68.23%</i>	<i>\$ 6,932,700</i>	<i>\$ 501,139</i>	<i>7.23%</i>
<b>OPERATING EXPENSES</b>						
Mayor & Council	\$ 19,550	\$ 6,500	33.25%	\$ 13,198	\$ (6,698)	-50.75%
Admin (including op subsidy to golf )	1,807,402	994,277	55.01%	978,477	15,800	1.61%
Police	2,330,511	1,342,052	57.59%	1,139,263	202,790	17.80%
Municipal Court	68,992	42,473	61.56%	41,021	1,452	3.54%
Fire/EMS	3,418,421	2,022,474	59.16%	1,858,728	163,745	8.81%
Sanitation	801,000	485,576	60.62%	452,516	33,059	7.31%
Streets	666,488	309,375	46.42%	338,504	(29,129)	-8.61%
Parks	674,172	312,218	46.31%	347,765	(35,547)	-10.22%
Development Services	365,315	211,034	57.77%	212,491	(1,457)	-0.69%
City Shop	110,126	57,986	52.65%	60,707	(2,721)	-4.48%
Community Development	-	1		36,270	(36,269)	
Galloway Hammond	112,000	61,538	54.94%	64,961	(3,423)	-5.27%
Sub-total	<u>\$ 10,373,977</u>	<u>\$ 5,845,502</u>	<u>56.35%</u>	<u>\$ 5,543,901</u>	<u>\$ 301,601</u>	<u>5.44%</u>
<b>CAPITAL/OTHER EXP (USES OF FUND BAL)</b>						
Transfers to Capital Funds/Self Fund	\$ 825,000	\$ 376,850	45.68%	\$ 837,063	\$ (460,213)	-54.98%
Loan Defeasance	716,000	-	0.00%	-	-	
Other expenses	64,750	64,750	100.00%	-	64,750	
	<u>\$ 1,605,750</u>	<u>\$ 441,600</u>	<u>27.50%</u>	<u>\$ 837,063</u>	<u>\$ (395,463)</u>	<u>-47.24%</u>
<b>Total Expenses</b>	<b>\$ 11,979,727</b>	<b>\$ 6,287,102</b>	<b>52.48%</b>	<b>\$ 6,380,964</b>	<b>\$ (93,862)</b>	<b>-1.47%</b>
<i>Total Expenses less capital/other</i>	<i>\$ 10,373,977</i>	<i>\$ 5,845,502</i>	<i>56.35%</i>	<i>\$ 5,543,901</i>	<i>\$ 301,601</i>	<i>5.44%</i>
<b>Net Profit (Loss)</b>	<b>\$ 521,054</b>	<b>\$ 1,588,338</b>	<b>304.83%</b>	<b>\$ 1,388,799</b>	<b>\$ 199,539</b>	<b>14.37%</b>

# GENERAL FUND

## REVENUES AND EXPENSES by Category

### YTD APRIL 2019

% of year completed: 58.33

	ANNUAL BUDGET 2018-2019	ACTUAL YTD APR 2019	% OF BUDGET	PY ACTUAL YTD APR 2018	VARIANCE OVER PY	% OVER PY	
<b>REVENUE</b>							
Ad Valorem Taxes:							
Current Taxes Real Property	\$ 2,360,000	\$ 2,345,676	99.39%	\$ 2,135,254	\$ 210,422	9.85%	A
Delinquent Taxes Real Property	30,000	24,903	83.01%	69,190	(44,287)	-64.01%	B
Penalty & Interest	22,000	12,654	57.52%	11,462	1,192	10.40%	
Sub-total	2,412,000	2,383,233	98.81%	2,215,906	167,327	7.55%	
Sales Tax	1,709,800	1,016,272	59.44%	937,873	78,399	8.36%	C
Fire Department Revenue:							
EMS fees	1,775,000	1,098,610	61.89%	978,320	120,290	12.30%	D
Fire/EMS interdepartmental fees	542,000	354,454	65.40%	328,965	25,489	7.75%	E
Misc Fire Revenue	11,200	8,619	76.95%	6,554	2,064	31.50%	
Sub-total Fire Revenue	2,328,200	1,461,683	62.78%	1,313,840	147,843	11.25%	
Planning and Zoning fees	74,070	63,705	86.01%	51,509	12,196	23.68%	
Allocation Transfers In:							
Return on Investment	1,520,000	800,527	52.67%	794,912	5,615	0.71%	
In-Lieu of Property Tax	126,801	69,189	54.57%	70,372	(1,182)	-1.68%	
In-Lieu of franchise	211,335	115,315	54.57%	117,286	(1,971)	-1.68%	
Admin Allocations	778,520	408,753	52.50%	444,759	(36,006)	-8.10%	F
Shop Allocations	58,913	28,993	49.21%	30,354	(1,361)	-4.48%	
Sub-total Allocation Transfers	2,695,569	1,422,778	52.78%	1,457,683	(34,905)	-2.39%	
Trash Collections	952,000	569,613	59.83%	552,991	16,621	3.01%	
Police Department Revenue:							
Interlocal School Resource Officers	277,193	215,594	77.78%	120,338	95,256	79.16%	G
Misc PD Revenue	10,610	8,666	81.67%	16,077	(7,411)	-46.10%	
Sub-total Police Department Rev	287,803	224,260	77.92%	136,415	87,845	64.40%	
Municipal Court Fines	115,000	73,009	63.49%	68,272	4,737	6.94%	
Other taxes and franchise fees	134,989	100,562	74.50%	94,884	5,677	5.98%	
BEDC payments for service	85,000	49,583	58.33%	47,250	2,333	4.94%	
Rental Fees	33,100	18,489	55.86%	28,290	(9,801)	-34.64%	
Interest Income	25,000	23,472	93.89%	9,938	13,534	136.19%	
Misc Revenue	2,500	27,182	1087.27%	17,850	9,332	52.28%	
Transfer from Hotel Motel fund	40,000	-	0.00%	-	-		
Use of Fund Balance	1,605,750	441,600	27.50%	837,063	(395,463)	-47.24%	H
<b>Total Revenue</b>	<b>\$ 12,500,781</b>	<b>\$ 7,875,440</b>	<b>63.00%</b>	<b>\$ 7,769,763</b>	<b>\$ 105,677</b>	<b>1.36%</b>	
<i>Total Revenue less fund balance</i>	<i>\$ 10,895,031</i>	<i>\$ 7,433,840</i>	<i>68.23%</i>	<i>\$ 6,932,700</i>	<i>\$ 501,139</i>	<i>7.23%</i>	

# GENERAL FUND

## REVENUES AND EXPENSES by Category

### YTD APRIL 2019

% of year completed: 58.33

	ANNUAL BUDGET 2018-2019	ACTUAL YTD APR 2019	% OF BUDGET	PY ACTUAL YTD APR 2018	VARIANCE OVER PY	% OVER PY
<b>OPERATING EXPENSES</b>						
<b>Personnel Costs</b>						
Mayor & Council	\$ -	\$ -		\$ 345	\$ (345)	-100.00%
Admin	739,530	429,254	58.04%	402,179	27,075	6.73% I
Police	1,834,158	1,040,606	56.73%	845,777	194,829	23.04% G
Municipal Court	32,342	19,513	60.33%	18,846	667	3.54%
Fire/EMS	2,565,542	1,545,659	60.25%	1,398,430	147,229	10.53% J
Streets	464,278	222,670	47.96%	234,096	(11,426)	-4.88%
Parks	367,285	166,253	45.27%	210,174	(43,921)	-20.90% K
Development Services	262,715	157,878	60.09%	149,648	8,230	5.50%
City Shop	72,676	41,734	57.42%	39,628	2,106	5.32%
Community Development	-	1		32,598	(32,597)	-100.00% I
Sub-total	6,338,526	3,623,568	57.17%	3,331,720	291,847	8.76%
<b>Supplies</b>						
Mayor & Council	1,200	346	28.86%	127	219	172.10%
Admin	69,700	47,840	68.64%	51,584	(3,744)	-7.26%
Police	145,750	102,565	70.37%	82,907	19,657	23.71% L
Municipal Court	4,250	1,830	43.07%	1,780	51	2.85%
Fire/EMS	199,400	110,791	55.56%	107,968	2,823	2.61%
Sanitation	19,000	12,195	64.19%	10,486	1,709	16.30%
Streets	48,750	26,325	54.00%	22,746	3,579	15.74%
Parks	57,700	26,005	45.07%	21,758	4,247	19.52%
Development Services	7,100	10,043	141.45%	6,908	3,135	45.38%
City Shop	21,150	11,077	52.37%	11,605	(527)	-4.54%
Community Development	-	-		312	(312)	-100.00%
Sub-total	574,000	349,018	60.80%	318,181	30,836	9.69%
<b>Repairs &amp; Maintenance</b>						
Mayor & Council	3,850	1,813	47.09%	2,381	(568)	-23.86%
Admin	129,800	31,410	24.20%	72,746	(41,336)	-56.82% M
Police	61,500	28,234	45.91%	22,615	5,619	24.85%
Municipal Court	5,200	5,102	98.12%	4,893	210	4.28%
Fire/EMS	115,000	56,041	48.73%	58,537	(2,496)	-4.26%
Sanitation	-	-		-	-	
Streets	75,000	14,353	19.14%	23,341	(8,987)	-38.51%
Parks	73,100	27,694	37.89%	36,240	(8,546)	-23.58%
Development Services	6,500	1,639	25.22%	4,404	(2,765)	-62.78%
City Shop	10,500	2,250	21.43%	6,618	(4,368)	-66.00%
Community Development	-	-		-	-	
Galloway Hammond	12,000	3,204	26.70%	6,628	(3,423)	-51.65%
Sub-total	492,450	171,742	34.87%	238,402	(66,660)	-27.96%
<b>Services/Other</b>						
Mayor & Council	14,500	4,340	29.93%	10,345	(6,004)	-58.04%
Admin	549,395	352,731	64.20%	361,612	(8,882)	-2.46%
Police	132,180	82,609	62.50%	71,405	11,204	15.69%
Municipal Court	27,200	16,027	58.92%	15,502	525	3.39%
Fire/EMS	283,650	161,333	56.88%	151,433	9,899	6.54%
Sanitation	782,000	473,380	60.53%	442,030	31,350	7.09% N
Streets	2,000	1,425	71.24%	1,594	(169)	-10.60%
Parks	130,950	65,936	50.35%	56,476	9,460	16.75%
Development Services	89,000	41,474	46.60%	51,531	(10,057)	-19.52%
City Shop	5,800	2,924	50.42%	2,857	68	2.36%
Community Development	-	1		3,360	(3,359)	-99.97%
Sub-total	2,016,675	1,202,179	59.61%	1,168,146	34,033	2.91%

# GENERAL FUND

## REVENUES AND EXPENSES by Category

### YTD APRIL 2019

% of year completed: 58.33

	ANNUAL BUDGET 2018-2019	ACTUAL YTD APR 2019	% OF BUDGET	PY ACTUAL YTD APR 2018	VARIANCE OVER PY	% OVER PY
Transfers to Self-funded						
Mayor & Council	-	-		-	-	
Admin	-	-		-	-	
Police	150,923	88,038	58.33%	95,321	(7,283)	-7.64%
Municipal Court	-	-		-	-	
Fire/EMS	254,829	148,650	58.33%	142,360	6,290	4.42%
Sanitation	-	-		-	-	
Streets	76,460	44,602	58.33%	56,728	(12,126)	-21.38%
Parks	45,137	26,330	58.33%	23,117	3,213	13.90%
Development Services	-	-		-	-	
City Shop	-	-		-	-	
Community Development	-	-		-	-	
Sub-total	527,349	307,620	58.33%	317,526	(9,906)	-3.12%
Capital Outlay						
Admin	-	-		14,258	(14,258)	-100.00% O
Police	6,000	-	0.00%	21,237	(21,237)	-100.00% P
Sub-total	6,000	-	0.00%	35,495	(35,495)	-100.00%
Transfer to Golf - Admin & Op Subsidy	318,977	133,043	41.71%	76,097	56,946	74.83% Q
YMCA Operating Subsidy	100,000	58,333		58,333	-	0.00%
<b>CAPITAL/OTHER EXP (USES OF FUND BAL)</b>						
Transfer to Gen Cap Project Fund	725,000	315,342	43.50%	660,613	(345,271)	-52.27%
Transfer to Golf Cap Project Fund	100,000	61,509	61.51%	165,450	(103,941)	-62.82%
Transfer to Self Funded	-	-		11,000	(11,000)	-100.00%
Transfer to Debt Service	716,000	-	0.00%	-	-	
Development Services Staffing	64,750	64,750		-	64,750	
Sub-total	1,605,750	441,600	27.50%	837,063	(395,463)	-47.24% H
<b>Total Expenses</b>	<b>\$ 11,979,727</b>	<b>\$ 6,287,103</b>	<b>52.48%</b>	<b>\$ 6,380,964</b>	<b>\$ (93,861)</b>	<b>-1.47%</b>
<i>Total Expenses less capital/other</i>	<i>\$ 10,373,977</i>	<i>\$ 5,845,503</i>	<i>56.35%</i>	<i>\$ 5,543,901</i>	<i>\$ 301,602</i>	<i>5.44%</i>
<b>Net Profit (Loss)</b>	<b>\$ 521,054</b>	<b>\$ 1,588,337</b>	<b>304.83%</b>	<b>\$ 1,388,799</b>	<b>\$ 199,538</b>	<b>14.37%</b>

A Increase over last year expected due to increased appraisal values.

B Last year the City received a large delinquent collection in December.

C Increase in Sales Tax collections consistent with prior year trends.

D EMS collections are up mainly due to increased transports calls.

E Increase due to an increase in ESD revenue and a timing difference in EMS coverage payments from the county.

F Admin expenses are allocated to the proprietary funds each month based on a formula of revenues and employees. Allocation is down due to a drop in admin expenses, mainly software costs, and decreased proprietary fund revenues.

G Increased the number of School Resource Officers from 2 to 4. BCISD reimburses the City for a portion of their personnel costs per an interlocal agreement.

H Fund balance is used to offset transfers to the Capital Project Fund/Other expenses; net effect to operations is \$0.

I Community development salaries were reallocated to admin in the current year.

J EMS personnel costs are up due to increased transport and 911 calls which have resulted in increased overtime hours.

K Down from the prior year mainly due to the loss of the Parks supervisor. In addition, there has been staff turnover which is why they are under budget.

L Timing difference due to earlier payments under the contract with Hill Country Humane Society.

M Software maintenance is down mainly because the City is no longer using Opengov since the Budget Director retired.

N Net expenses are up mostly due to addition of the monthly City Wide Clean Up which began last year in April.

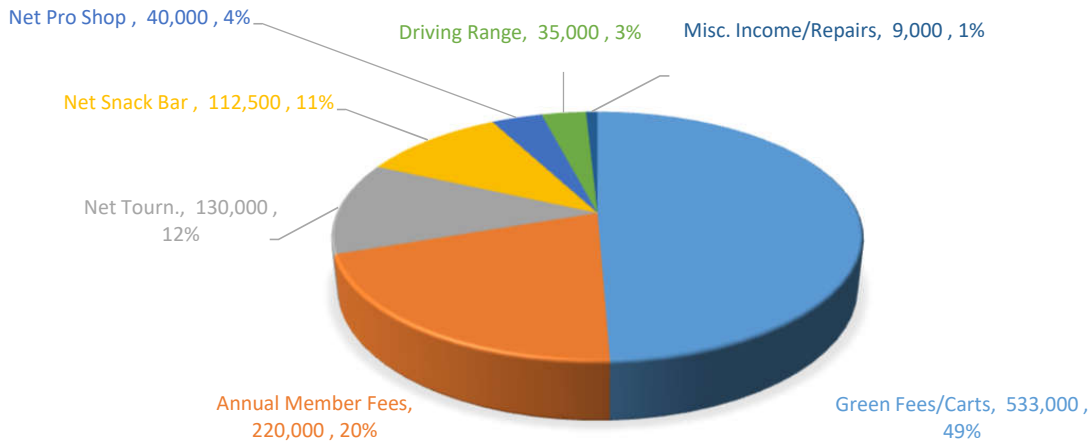
O During the prior year the City finished remodeling City Hall.

P During the prior year, additional equipment including pistols and rifles were purchased for the PD officers.

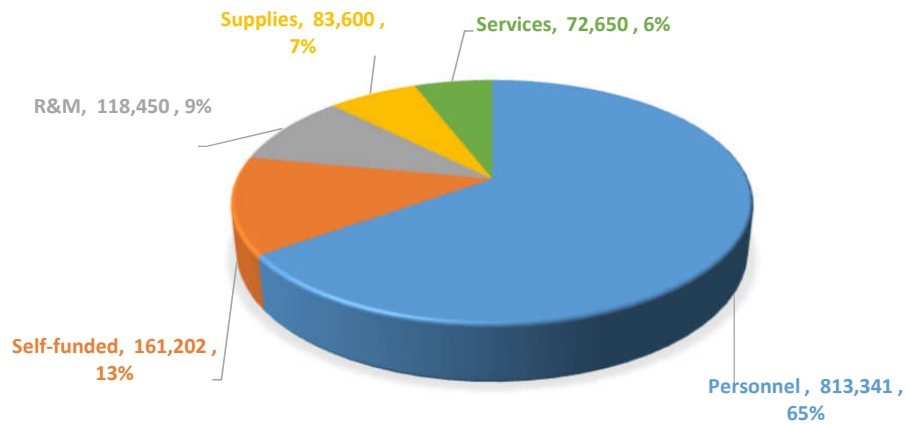
Q The general fund subsidizes operating losses at the golf course. Transfers increased in the current year because the golf course is showing a loss of \$(61,180); during the prior year, they were showing a gain of \$57,362. In addition, admin transfer is down \$4,235.

## ***GOLF COURSE ORIGINAL BUDGET 2018-19***

### **NET REVENUES (EXCLUDES TRANSFERS FROM GENERAL )**



### **NET EXPENSES (EXCLUDES ADMIN ALLOCATION)**

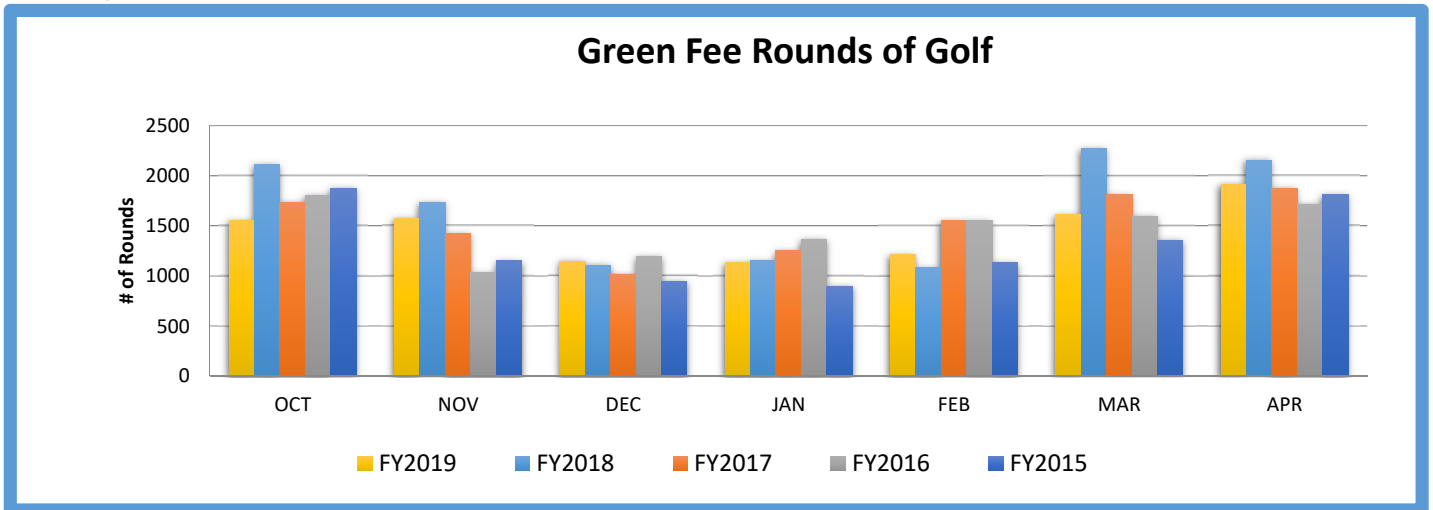


## GOLF COURSE FUND DASHBOARD

### CURRENT RESULTS COMPARISON

	ANNUAL BUDGET	ACTUAL YTD APR 2019	% OF BUDGET	PRIOR YR YTD APR 2018	VARIANCE OVER PY	% OVER PY
REV (net of cogs/tourn exp)	\$ 1,228,733	\$ 695,096	56.57%	\$ 755,460	\$ (60,364)	-7.99%
EXP (net of cogs/tourn exp)	1,398,476	756,276	54.08%	698,098	58,178	8.33%
PROFIT (LOSS)	\$ (169,743)	\$ (61,180)	36.04%	\$ 57,362	\$ (118,542)	-206.66%

### TABLES/CHARTS



Rounds of Golf\*

2018-2019

2017-2018

OVER (UNDER)

OCT - APR
10,140
11,605
(1,465)
-12.62%

\*Does not include annual dues or tournament rounds played.

**DELAWARE SPRINGS GOLF COURSE  
SUMMARY OF REVENUES AND EXPENSES  
YTD APRIL 2019**

% of year completed: 58.33

	ANNUAL BUDGET 2018-2019		ACTUAL YTD APR 2019	% OF BUDGET	PRIOR YEAR YTD APR 2018		VARIANCE OVER PY	% OVER PY	
REVENUE									
<u>Charges for Services</u>									
Green Fees/Cart Rentals	\$	533,000	\$	244,195	45.82%	\$	282,563	\$ (38,368)	-13.58% A
Prepaid Green Fees/ Annual Cart Rentals/ Trail fees and Cart Storage		220,000		193,536	87.97%		203,342	(9,806)	-4.82% B
Net Tournament		130,000		85,366	65.67%		85,680	(314)	-0.37%
Pavilion Revenue		-		600	-		500	100	20.00%
Driving Range		35,000		18,867	53.90%		20,732	(1,865)	-9.00%
Net Charges for Services		918,000		542,564	59.10%		592,817	(50,253)	-8.48%
<u>Sales less Cost of Goods Sold</u>									
Pro Shop Sales		167,000		90,861			83,689	7,172	
Cost of Merchandise		127,000		66,951			62,908	4,043	
Net Pro Shop Sales		40,000		23,910	59.78%		20,781	3,129	15.06%
		-		-			-		
Snack Bar/Beer Cart Sales		247,000		122,857			132,538	(9,681)	
Cost of Merchandise		134,500		70,813			72,261	(1,448)	
Net Snack Bar/Beer Cart Sales		112,500		52,044	46.26%		60,277	(8,233)	-13.66%
Transfer - Overhead		149,233		71,863	48.15%		76,097	(4,235)	-5.56%
Misc. Income/Repairs		9,000		4,715	52.39%		5,487	(772)	-14.07%
Total Revenue	\$	1,228,733	\$	695,096	56.57%	\$	755,460	\$ (60,364)	-7.99%
EXPENSES									
Personnel Costs	\$	813,341	\$	455,118	55.96%	\$	424,503	\$ 30,615	7.21% C
Supplies		83,600		42,960	51.39%		43,021	(60)	-0.14%
Repairs & Maintenance		118,450		56,442	47.65%		45,344	11,097	24.47% D
Services		72,650		35,859	49.36%		38,464	(2,604)	-6.77%
Transfer to Self funded equipment		161,202		94,035	58.33%		70,669	23,365	33.06% E
Admin Allocation		149,233		71,863	48.15%		76,097	(4,235)	-5.56%
Total Expenses	\$	1,398,476	\$	756,276	54.08%	\$	698,098	\$ 58,178	8.33%
Net Profit (Loss)	\$	(169,743)	\$	(61,180)	36.04%	\$	57,362	\$ (118,542)	-206.66%
Operating Subsidy from General Fund	\$	169,744	\$	61,180	36.04%	\$	-		
Net Profit (Loss)	\$	1	\$	0		\$	57,362		

A Decrease due to rounds being down. Increased rain especially during the 1st quarter has impacted play.

B Decrease due to loss of a couple memberships and members switching to monthly.

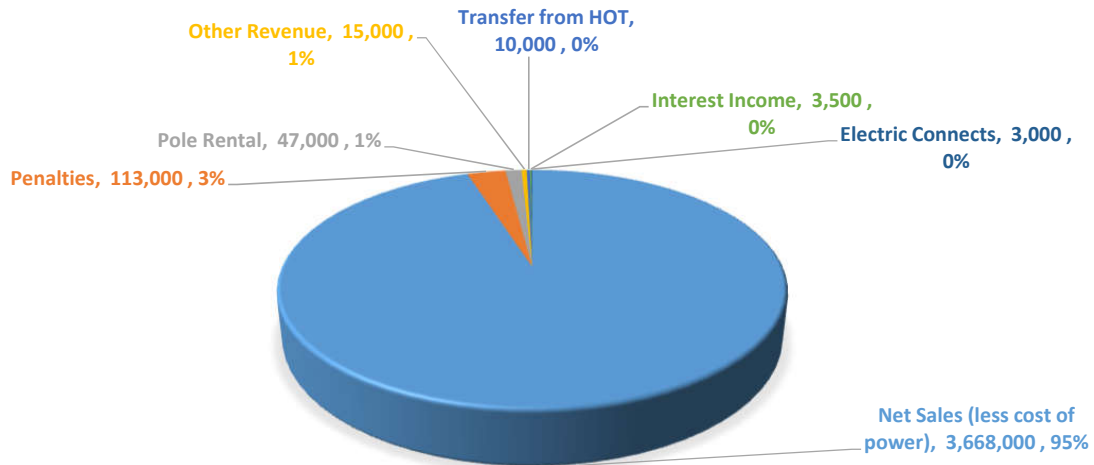
C Up mainly because added additional maintenance position. On track with budget.

D Increased over last year because of sand expense. On track with budget.

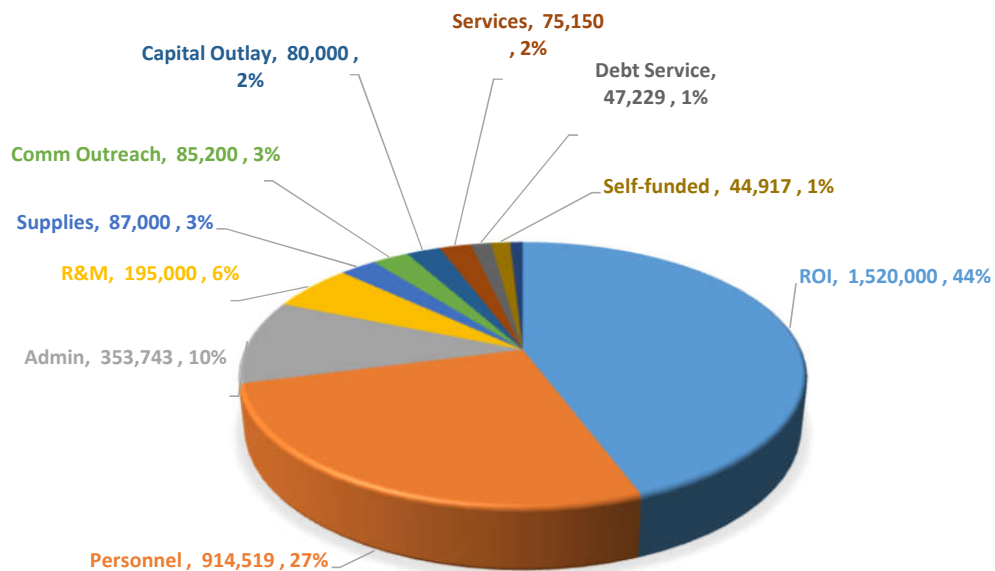
E Increased for new equipment purchases but on track with budget.

## ***ELECTRIC FUND ORIGINAL BUDGET 2018-19***

**NET REVENUES \$3,859,500**  
**(EXCLUDES USE OF FUND BALANCE)**



**NET EXPENSES \$3,432,215**  
**(EXCLUDES XFER TO CAPITAL FUND)**



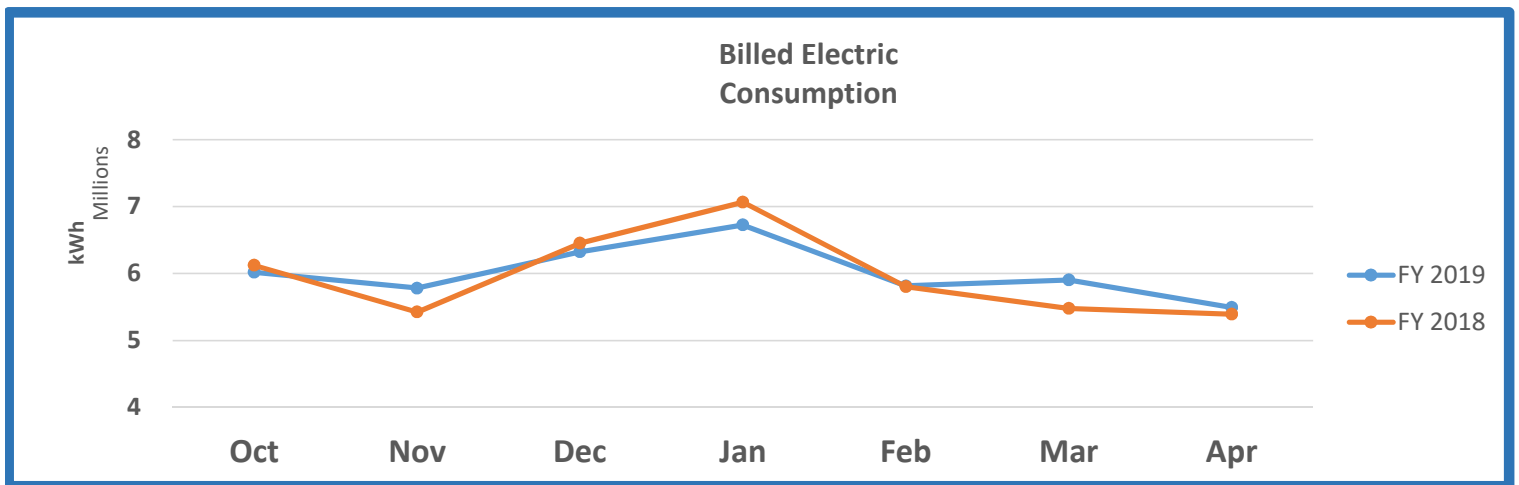


## ELECTRIC FUND DASHBOARD

### CURRENT RESULTS COMPARISON

	ANNUAL BUDGET	ACTUAL YTD APR 2019	% OF BUDGET	PRIOR YR YTD APR 2018	VARIANCE OVER PY	% OVER PY
REV (less cogs and fund bal)	\$ 3,859,500	\$ 2,071,874	53.68%	\$ 2,072,422	\$ (548)	-0.03%
EXP (less cogs and cap xfers)	3,432,215	1,748,428	50.94%	1,781,203	(32,775)	-1.84%
PROFIT (LOSS)	<u>\$ 427,285</u>	<u>\$ 323,446</u>	75.70%	<u>\$ 291,219</u>	<u>\$ 32,226</u>	11.07%

### TABLES/CHARTS



#### YTD Billed Consumption in kWh:

Oct18 - Apr19	42,057,407
Oct 17 -Apr18	41,736,157
ytd variance	<u>321,250</u>
	0.77%

**ELECTRIC FUND  
REVENUES AND EXPENSES  
YTD APRIL 2019**

% of year completed: 58.33

	ANNUAL BUDGET 2018-2019	ACTUAL YTD APR 2019	% OF BUDGET	PRIOR YEAR YTD APR 2018	VARIANCE OVER PY	% OVER PY	
<b>REVENUE</b>							
Electric Sales	\$ 8,384,000	\$ 4,647,200		\$ 4,617,146	\$ 30,054		
Cost of Power	4,716,000	2,669,862		2,647,932	21,930		
Net Sales	3,668,000	1,977,338	53.91%	1,969,214	8,124	0.41%	
Penalties	113,000	51,661	45.72%	71,842	(20,181)	-28.09%	A
Electric Connects	3,000	23,505	783.49%	23,589	(84)	-0.36%	
Pole Rental	47,000	-	0.00%	182	(182)		
Other Revenue	15,000	6,852	45.68%	6,867	(14)	-0.21%	
Interest Income	3,500	12,519	357.68%	729	11,790	1617.30%	B
Transfer from HOT	10,000	-	0.00%	-	-		
Use of Fund Balance	75,000	1,248	1.66%	75,753	(74,505)	-98.35%	C
<b>Total Revenue</b>	<b>\$ 3,934,500</b>	<b>\$ 2,073,122</b>	<b>52.69%</b>	<b>\$ 2,148,175</b>	<b>\$ (75,053)</b>	<b>-3.49%</b>	
<i>Total Revenue less fund balance</i>	<i>\$ 3,859,500</i>	<i>\$ 2,071,874</i>	<i>53.68%</i>	<i>\$ 2,072,422</i>	<i>\$ (548)</i>	<i>-0.03%</i>	
<b>EXPENSES</b>							
Personnel Costs	\$ 914,519	\$ 483,828	52.91%	\$ 459,630	\$ 24,198	5.26%	D
Supplies	87,000	55,843	64.19%	45,851	9,992	21.79%	
Repairs & Maintenance	195,000	62,017	31.80%	83,339	(21,322)	-25.58%	E
Services	75,150	34,400	45.77%	41,757	(7,358)	-17.62%	
Transfer to Self-funded equipment	44,917	26,202	58.33%	38,701	(12,499)	-32.30%	F
Community Outreach	85,200	49,446	58.03%	59,589	(10,144)	-17.02%	G
Capital Outlay	80,000	10,141	12.68%	13,974	(3,833)	-27.43%	
Transfer to Capital Project Fund	75,000	1,248	1.66%	75,753	(74,505)	-98.35%	C
Transfers to Debt Service	47,229	27,550	58.33%	28,323	(773)	-2.73%	
Transfer to GF - ROI	1,520,000	800,527	52.67%	794,912	5,615	0.71%	
Transfer to GF- Admin Allocation	353,743	183,978	52.01%	199,949	(15,971)	-7.99%	H
Transfer to GF- Shop Allocation	29,457	14,496	49.21%	15,177	(680)	-4.48%	
<b>Total Expenses</b>	<b>\$ 3,507,215</b>	<b>\$ 1,749,676</b>	<b>49.89%</b>	<b>\$ 1,856,956</b>	<b>\$ (107,279)</b>	<b>-5.78%</b>	
<i>Total Expenses less xfers to capital project</i>	<i>\$ 3,432,215</i>	<i>\$ 1,748,428</i>	<i>50.94%</i>	<i>\$ 1,781,203</i>	<i>\$ (32,775)</i>	<i>-1.84%</i>	
<b>Net Profit (Loss)</b>	<b>\$ 427,285</b>	<b>\$ 323,446</b>	<b>75.70%</b>	<b>\$ 291,219</b>	<b>\$ 32,226</b>	<b>11.07%</b>	

A Penalties are down mainly because our largest commercial customer paid late fees in December and January of the prior year.

B Interest rates have increased over prior year and excess pooled cash has been moved to Texpool investment account for higher returns.

C Fund Balance is used to offset transfers to the Capital Project Fund; net effect to operations is \$0.

D Budgeted personnel increases; tracking well with budget.

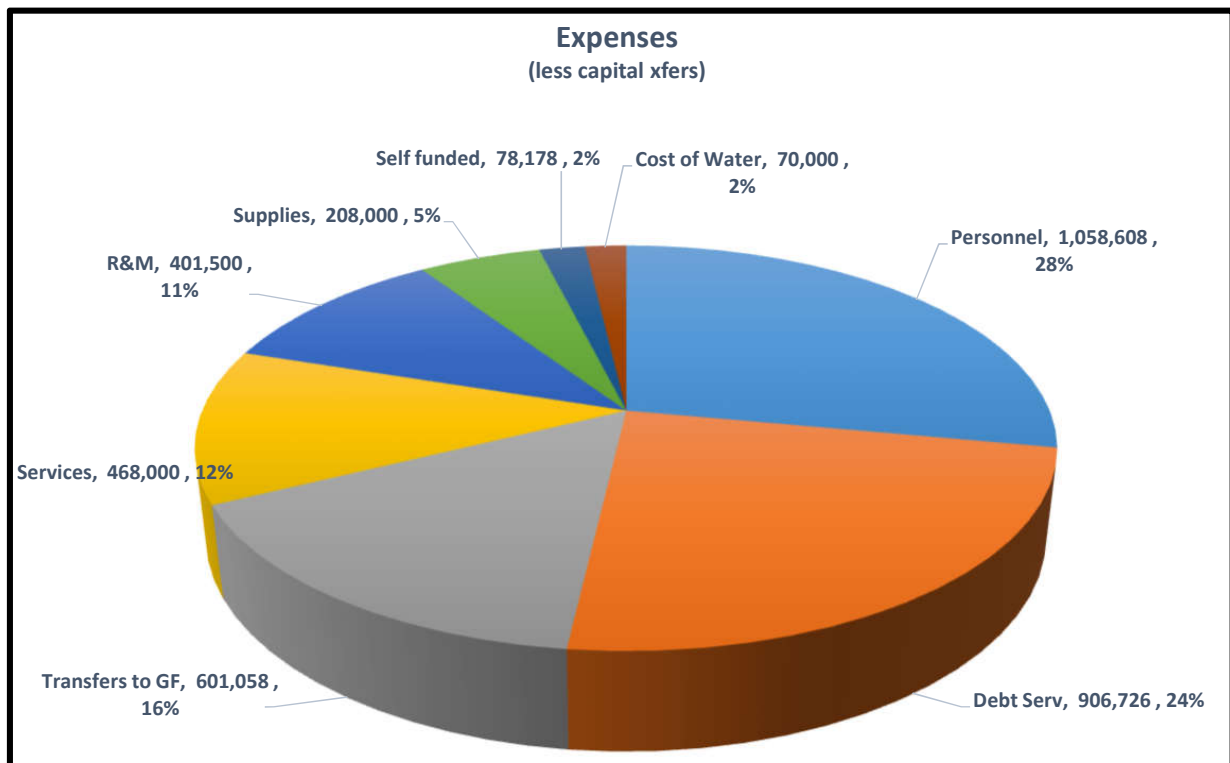
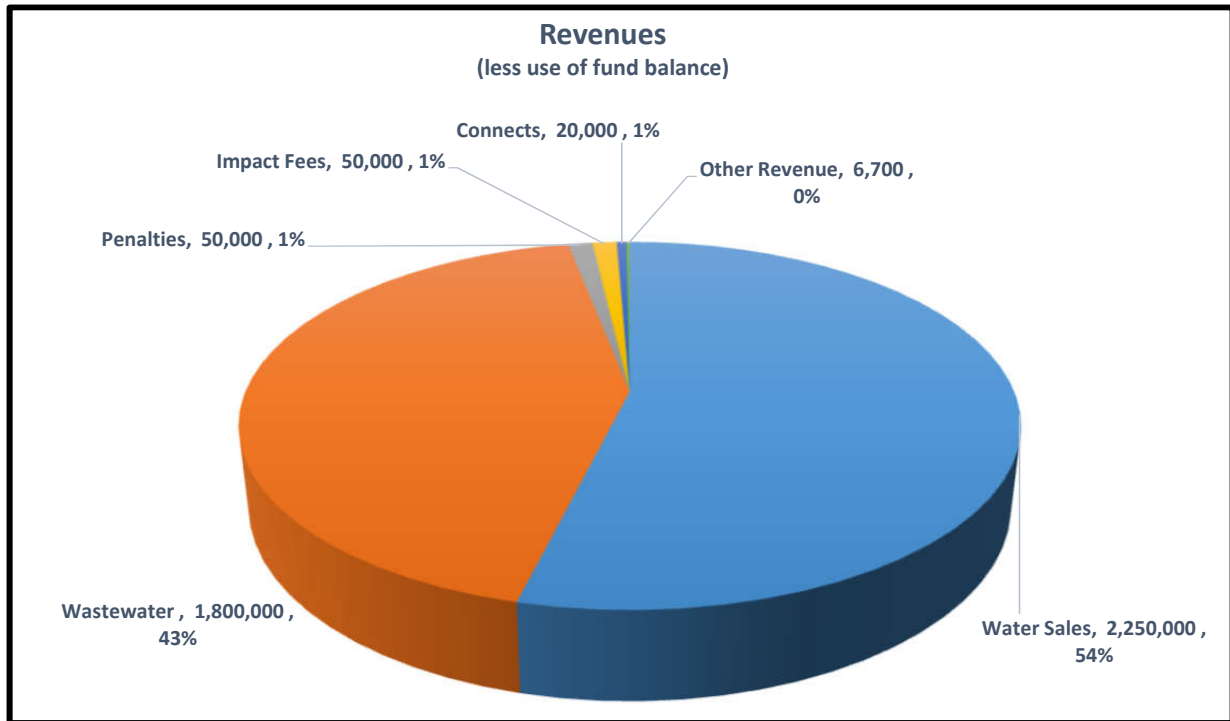
E Timing difference - Software maintenance agreements with Elster and Electsolve were paid earlier this year than last year.

F Transfers to self-funded account for new equipment purchases were decreased in current year.

G Last year was the final year the City was obligated under the Operating Agreement with the YMCA to provide them with a \$10,000 utility credit.

H Proprietary funds are charged a portion of admin expenses each month. The portion charged depends on the fund's revenues and number of employees. Allocation is down due to a drop in admin expenses, mainly software costs, and decreased fund revenues.

## ***WATER/WW FUND ORIGINAL BUDGET 2018-19***

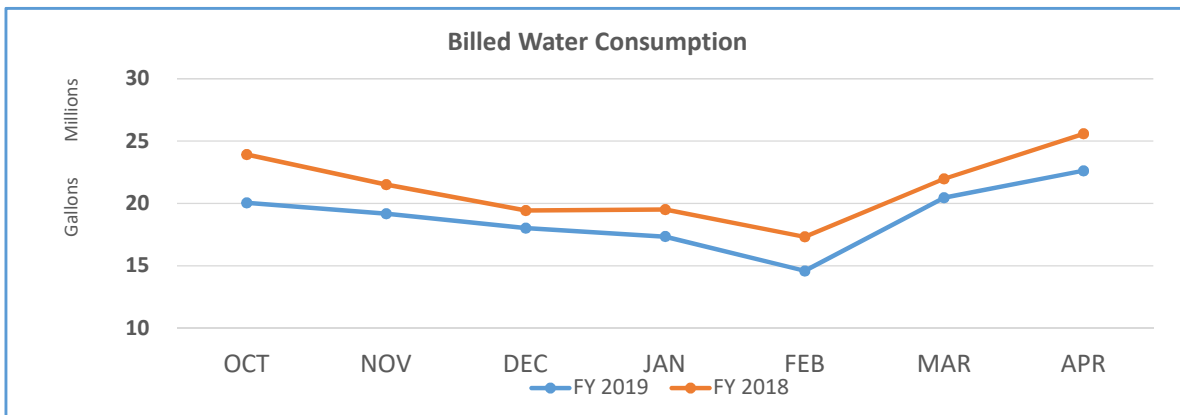


## WATER/WW FUND DASHBOARD

### CURRENT RESULTS COMPARISON

	ANNUAL BUDGET	ACTUAL YTD APR 2019	% OF BUDGET	PRIOR YR YTD APR 2018	VARIANCE OVER PY	% OVER PY
REV (less use of fund bal)	\$ 4,176,700	\$ 2,306,308	55.22%	\$ 2,345,614	\$ (39,307)	-1.68%
EXP (less capital xfers)	3,792,070	2,083,407	54.94%	2,081,015	2,392	0.11%
PROFIT (LOSS)	\$ 384,630	\$ 222,901	57.95%	\$ 264,600	\$ (41,699)	-15.76%

### TABLES/CHARTS



#### YTD Billed Consumption in gallons:

Oct18 - Apr19	132,318,044
Oct 17 -Apr18	149,332,413
ytd variance	(17,014,369)
	-11.39%

**WATER W/W FUND  
REVENUES AND EXPENSES  
YTD APRIL 2019**

% of year completed: 58.33

	ANNUAL BUDGET 2018-2019			ACTUAL YTD APR 2019		% OF BUDGET		PRIOR YEAR YTD APR 2018			VARIANCE OVER PY		% OVER PY	
REVENUE														
Water Sales	\$	2,250,000	\$	1,169,827	51.99%	\$	1,233,095	\$	(63,268)	-5.13%	A			
Wastewater Sales		1,800,000		1,067,011	59.28%		1,058,394		8,617	0.81%	B			
Penalties		50,000		26,184	52.37%		31,439		(5,256)	-16.72%				
Water/Sewer Connects		20,000		20,775	103.88%		18,756		2,020	10.77%				
Irrigation Revenue		2,500		2,250	90.00%		1,095		1,155	105.48%				
Other Revenue		3,000		6,890	229.66%		1,359		5,531	406.95%				
Interest Income		1,200		13,371	1114.26%		1,477		11,894	805.52%	C			
Use Impact Fees		50,000		-	0.00%		-		-					
Use of Fund Balance		177,400		17,915	10.10%		-		17,915		D			
Total Revenue	\$	4,354,100	\$	2,324,223	53.38%	\$	2,345,614	\$	(21,392)	-0.91%				
Total Revenue less fund balance	\$	4,176,700	\$	2,306,308	55.22%	\$	2,345,614	\$	(39,307)	-1.68%				
EXPENSES														
Personnel Costs	\$	1,058,608	\$	586,469	55.40%	\$	584,125	\$	2,344	0.40%				
Supplies		208,000		107,336	51.60%		101,201		6,135	6.06%				
Repairs & Maintenance		401,500		223,969	55.78%		211,066		12,902	6.11%	E			
Services		468,000		231,246	49.41%		233,870		(2,624)	-1.12%				
Transfer to Self-funded equipment		78,178		45,604	58.33%		24,634		20,970	85.12%	F			
Cost of Water		70,000		33,119	47.31%		38,643		(5,525)	-14.30%				
Transfers to Capital Fund		177,400		17,915	10.10%		-		17,915		D			
Capital Outlay		-		-			11,809		(11,809)	-100.00%	G			
Transfers to Debt Service		906,726		528,924	58.33%		529,818		(895)	-0.17%				
Transfer to GF - In Lieu of Property Tax		126,801		69,189	54.57%		70,372		(1,182)	-1.68%				
Transfer to GF - In Lieu of Franchise		211,335		115,315	54.57%		117,286		(1,971)					
Transfer to GF- Admin Allocation		233,466		127,740	54.71%		143,013		(15,273)	-10.68%	H			
Transfer to GF- Shop Allocation		29,456		14,496	49.21%		15,177		(680)	-4.48%				
Total Expenses	\$	3,969,470	\$	2,101,322	52.94%	\$	2,081,015	\$	20,307	0.98%				
Total Expenses less xfers to capital project	\$	3,792,070	\$	2,083,407	54.94%	\$	2,081,015	\$	2,392	0.11%				
Net Profit (Loss)	\$	384,630	\$	222,901	57.95%	\$	264,600	\$	(41,699)	-15.76%				

A Water sales are down over prior year due to decreased water consumption resulting from increased rainfall.

B Wastewater sales from Oct - Feb were based on the prior year's averaged consumption during the winter (Dec - Feb); Mar and April are based on current year's averaged winter consumption.

C Interest rates have increased over prior year and excess pooled cash has been moved to Texpool investment account for higher returns.

D Fund Balance is used to offset transfers to the Capital Project Fund; net effect to operations is \$0.

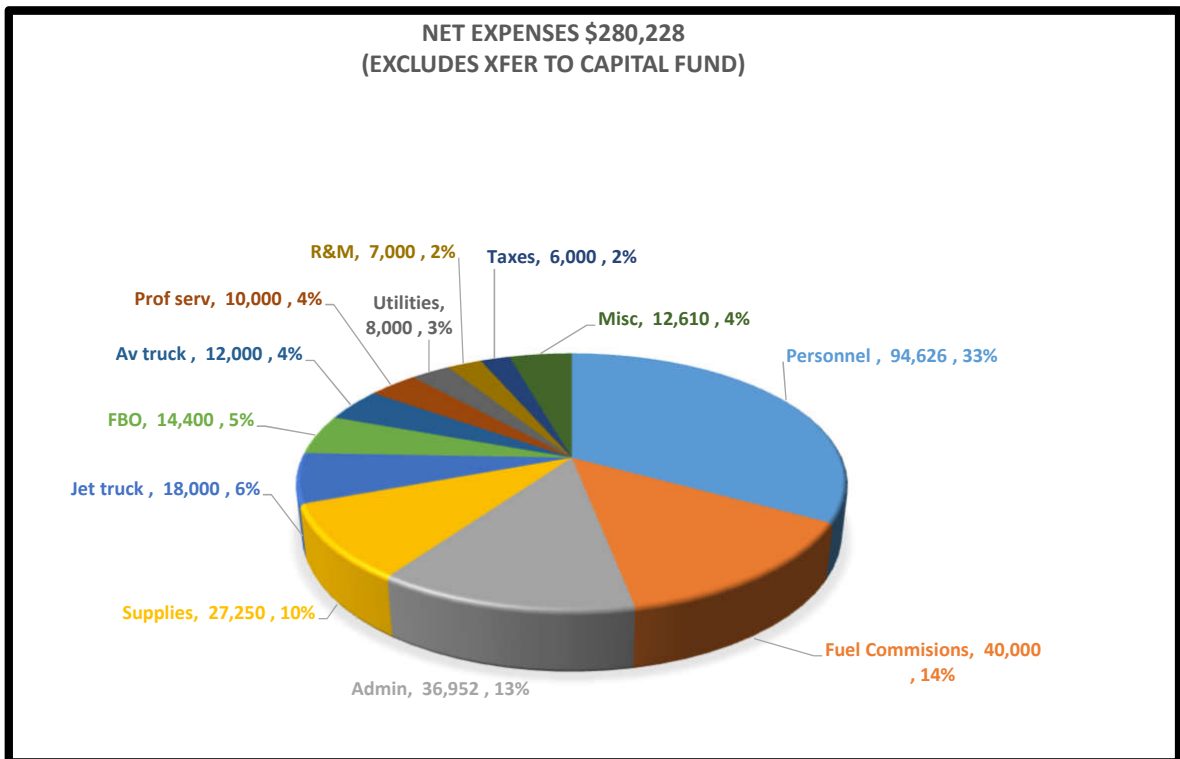
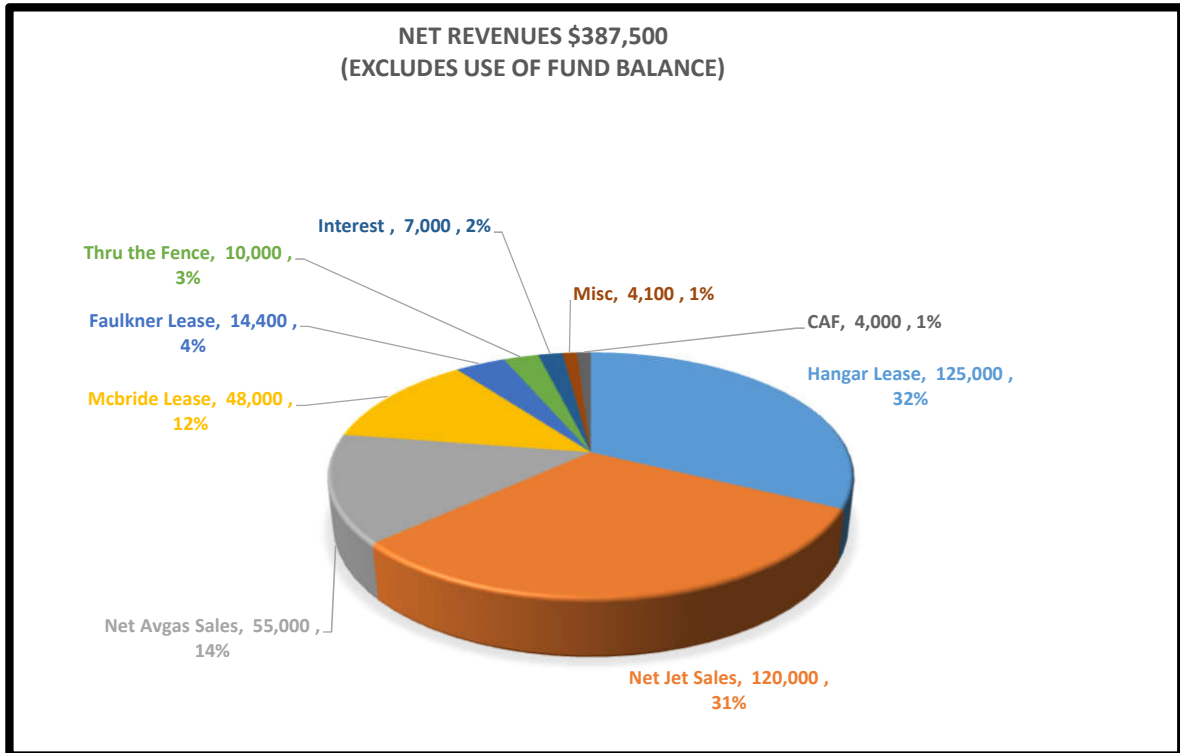
E Up due to repairs for Inks Lake HSP2 Water Pump, RAS pump#2 at the Sewer Plant and for the pump at the Ranch lift station.

F Increased for new equipment purchases but on track with budget.

G During the previous year, replaced high service pump at water plant.

H Proprietary funds are charged a portion of admin expenses each month. The portion charged depends on the fund's revenues and number of employees. Allocation is down due to a drop in admin expenses, mainly software costs, and decreased fund revenues.

## AIRPORT FUND ORIGINAL BUDGET 2018-19

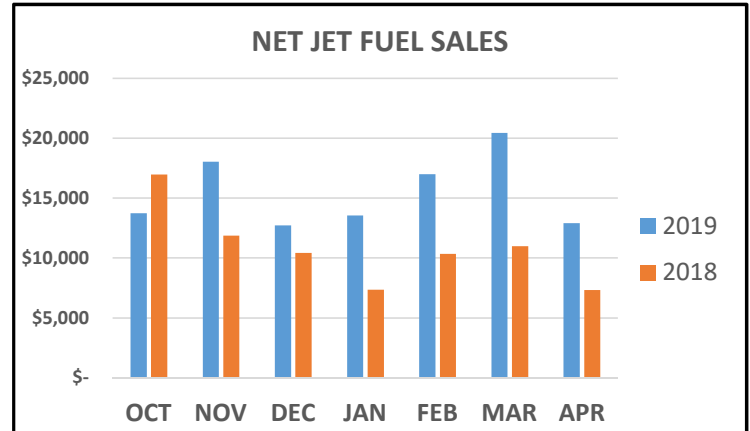
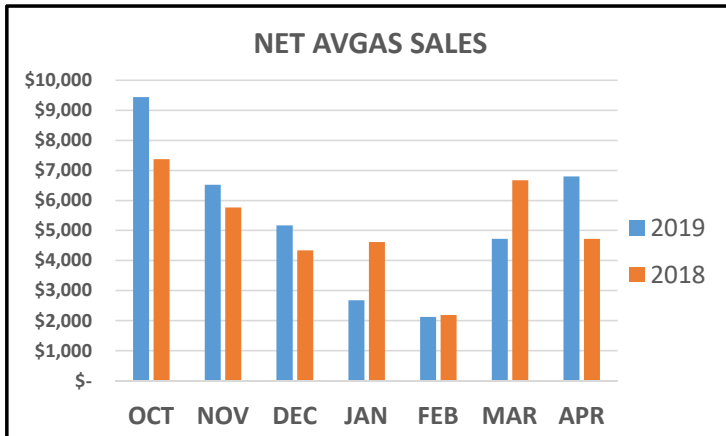


# AIRPORT FUND DASHBOARD

## CURRENT RESULTS COMPARISON

	ANNUAL BUDGET	ACTUAL YTD APR 2019	% OF BUDGET	PRIOR YR YTD APR 2018	VARIANCE OVER PY	% OVER PY
REV (less fuel purchases and fund bal)	\$ 387,500	\$ 266,286	68.72%	\$ 221,010	\$ 45,276	20.49%
EXP (less fuel purchases and fund bal)	286,838	151,409	52.79%	163,957	(12,549)	-7.65%
PROFIT (LOSS)	\$ 100,662	\$ 114,877	114.12%	\$ 57,052	\$ 57,824	101.35%

## TABLES/CHARTS



	2019	2018
AvSales	\$ 110,517.17	\$ 139,867.75
Av Purchases	73,014.91	104,163.67
Profit	\$ 37,502.26	\$ 35,704.08
%	33.93%	25.53%

### Avgas Gallons Sold:

2019	24,017
2018	34,477
Increase(decrease)	(10,461)
	-30%

	2019	2018
Jet Sales	\$ 231,340.17	\$ 175,373.11
Jet Purchases	122,823.05	99,994.62
Profit	\$ 108,517.12	\$ 75,378.49
%	46.91%	42.98%

### Jet Gallons Sold:

2019	50,054
2018	46,855
Increase(decrease)	3,199
	6.83%

**AIRPORT FUND  
REVENUES AND EXPENSES  
YTD APRIL 2019**

% of year completed: 58.33

	ANNUAL BUDGET 2018-2019	ACTUAL YTD APR 2019	% OF BUDGET	PRIOR YEAR* YTD APR 2018	VARIANCE OVER PY	% OVER PY
<b>REVENUE</b>						
Av Gas Sales	\$ 255,000	\$ 110,517		\$ 139,868	\$ (29,351)	
Av Gas Purchases	200,000	73,015		104,164	(31,149)	
Net Sales	55,000	37,502	68.19%	35,704	1,798	5.04%
Jet Gas Sales	325,000	231,340		175,373	55,967	
Jet Gas Purchases	205,000	122,823		99,995	22,828	
Net Sales	120,000	108,517	90.43%	75,378	33,139	43.96% A
Contributions/Misc Rev	-	275		104	171	164.35%
Sign Rental Revenue	900	-	0.00%	-	-	
Penalties	1,000	500	50.00%	200	300	150.00%
All Hangar Lease	125,000	73,332	58.67%	73,354	(22)	-0.03%
CAF Admissions	4,000	2,553	63.81%	2,553	-	0.00%
McBride Lease	48,000	27,007	56.27%	23,149	3,858	16.67%
Thru the Fence Lease	10,000	-	0.00%	-	-	
Airport Parking Permit	2,200	120	5.45%	120	-	0.00%
Hanger Lease - Faulkner	14,400	8,400	58.33%	8,400	-	0.00%
Interest Earned	7,000	8,079	115.42%	2,048	6,031	294.56%
Use of Fund Balance	491,700	193,697	39.39%	-	193,697	B
<b>Total Revenue</b>	<b>\$ 879,200</b>	<b>\$ 459,983</b>	<b>52.32%</b>	<b>\$ 221,010</b>	<b>\$ 238,973</b>	<b>108.13%</b>
<i>Total Revenue less fund balance</i>	<i>\$ 387,500</i>	<i>\$ 266,286</i>	<i>68.72%</i>	<i>\$ 221,010</i>	<i>\$ 45,276</i>	<i>20.49%</i>
<b>EXPENSES</b>						
Personnel Costs	\$ 94,626	\$ 54,798	57.91%	\$ 51,255	\$ 3,543	6.91%
Supplies	27,250	11,529	42.31%	10,089	1,441	14.28%
Repairs & Maintenance	7,000	1,449	20.70%	6,962	(5,513)	-79.19%
Contract Labor - FBO	14,400	9,600	66.67%	8,400	1,200	14.29%
Commission on Fuel Sal	40,000	18,518	46.29%	20,333	(1,815)	-8.93%
Schools/Seminars	2,000	1,450	72.50%	-	1,450	
Insurance & Bonds	10,610	7,220	68.05%	3,183	4,037	126.84%
Professional Services	10,000	42	0.42%	-	42	
Property Taxes	6,000	4,461	74.35%	4,219	242	5.73%
Utilities	8,000	4,536	56.70%	4,844	(308)	-6.36%
Av fuel truck lease	12,000	7,000	58.33%	7,000	-	0.00%
Jet fuel truck lease	18,000	9,800	54.44%	9,800	-	0.00%
Transfers to Debt Service	-	-		15,327	(15,327)	C
Transfers to Capital/Uses of Fund Bal	491,700	193,697	39.39%	-	193,697	B
Admin Allocation	36,952	21,007	56.85%	22,547	(1,540)	-6.83%
<b>Total Expenses</b>	<b>\$ 778,538</b>	<b>\$ 345,106</b>	<b>44.33%</b>	<b>\$ 163,957</b>	<b>\$ 181,149</b>	<b>110.49%</b>
<i>Total Expense less xfers to capital project</i>	<i>\$ 286,838</i>	<i>\$ 151,409</i>	<i>52.79%</i>	<i>\$ 163,957</i>	<i>\$ (12,549)</i>	<i>-7.65%</i>
<b>Net Profit (Loss)</b>	<b>\$ 100,662</b>	<b>\$ 114,877</b>	<b>114.12%</b>	<b>\$ 57,052</b>	<b>\$ 57,824</b>	<b>101.35%</b>

\*Restated prior year to exclude the Ramp Grant revenues and expenses in order to be consistent with current year budget change to move the Ramp Grant activity to the capital fund.

A Jet fuel sales are up mainly due to increased margins and a 7% increase in gallons sold.

B Fund Balance is used to offset transfers to the Capital Project Fund; net effect to operations is \$0.

C The airport debt was paid off during the previous year.



**OTHER FUNDS  
REVENUES AND EXPENSES  
YTD APRIL 2019**

	ANNUAL BUDGET 2018-2019	ACTUAL YTD APR 2019	% OF BUDGET	PRIOR YEAR YTD APR 2018	VARIANCE OVER PY	% OVER PY
<b>HOTEL/MOTEL FUND</b>						
Revenues	\$ 260,475	\$ 126,599	48.60%	\$ 120,179	\$ 6,420	5.34%
Expenses	253,927	130,825	51.52%	58,675	72,150	122.96%
Net Profit (Loss)	<u>\$ 6,548</u>	<u>\$ (4,226)</u>		<u>\$ 61,503</u>	<u>\$ (65,729)</u>	
<b>BEDC</b>						
Revenues	\$ 4,741,500	\$ 2,915,489	61.49%	\$ 908,652	\$ 2,006,837	220.86%
Expenses	3,863,104	1,911,674	49.49%	523,065	1,388,609	265.48%
Net Profit (Loss)	<u>\$ 878,396</u>	<u>\$ 1,003,815</u>		<u>\$ 385,587</u>	<u>\$ 618,228</u>	
<b>SELF FUNDED EQUIPMENT FUND</b>						
Revenues	\$ 859,646	\$ 521,199	60.63%	\$ 513,861	\$ 7,338	1.43%
Expenses	930,200	532,243	57.22%	484,756	47,487	9.80%
Net Profit (Loss)	<u>\$ (70,554)</u>	<u>\$ (11,044)</u>		<u>\$ 29,104</u>	<u>\$ (40,149)</u>	
<b>DEBT SERVICE FUND</b>						
Revenues	\$ 1,673,956	\$ 556,837	33.26%	\$ 573,860	\$ (17,023)	-2.97%
Expenses	1,673,956	797,447	47.64%	799,998	(2,552)	-0.32%
Net Profit (Loss)	<u>\$ -</u>	<u>\$ (240,609)</u>		<u>\$ (226,138)</u>	<u>\$ (14,471)</u>	
<b>INTEREST &amp; SINKING DEBT FUND</b>						
Revenues	\$ 1,030,327	\$ 316,482	30.72%	\$ 342,424	\$ (25,943)	-7.58%
Expenses	1,030,327	175,972	17.08%	174,854	1,118	0.64%
Net Profit (Loss)	<u>\$ -</u>	<u>\$ 140,509</u>		<u>\$ 167,570</u>	<u>\$ (27,061)</u>	

**CITY OF BURNET  
CASH AND INVESTMENT REPORT  
AS OF APRIL 2019**

Acct #	Bank	Account Name	Account Type	Balance APRIL 2019	Date Purchased	Maturity Date	Interest Rate
<b>Unrestricted Accounts</b>							
984/2410	FSB	Operating Cash	Checking	\$ 2,294,006.60	N/A	N/A	0.10 %
		Less Claim on Cash for Airport		(68,276.78)			
2329	FSB	Golf Course Petty Cash	Checking	1,521.00	N/A	N/A	— %
2535	FSB	Operating Reserve	M/M	384,774.28	N/A	N/A	0.20 %
2352	FSB	Delaware Springs-Credit Card Acct	Checking	-	N/A	N/A	— %
2378	FSB	Airport - Credit Card Acct	Checking	-	N/A	N/A	— %
2386	FSB	Utility - Credit Card Acct	Checking	-	N/A	N/A	— %
2469	FSB	Court - Credit Card Acct	Checking	-	N/A	N/A	— %
2711100002	TexPool	Operating Reserve	Investment	4,563,713.46	N/A	N/A	1.8896 %

Total Unrestricted \$ 7,175,738.56

75 Day Reserve Requirement	3,160,200.00
Unrestricted Cash over 75 day reserve	<u>\$ 4,015,538.56</u>
90 Day Reserve Requirement	3,792,847.00
Unrestricted Cash over 90 day reserve	<u>\$ 3,382,891.56</u>

**Restricted by Council Action**

2711100004	TexPool	Capital Reserve	Investment	\$ 321,020.19	N/A	N/A	1.8896 %
Total Restricted by Council				<u>\$ 321,020.19</u>			

**Restricted by Purpose or Law**

Acct #	Bank	Account Name	Account Type	Balance APRIL 2019	Date Purchased	Maturity Date	Interest Rate
1453	FSB	Bond Reserve	M/M	\$ 167,007.11	N/A	N/A	0.20 %
2188	FSB	Self Funded Equipment	M/M	731,615.86	N/A	N/A	0.20 %
2402	FSB	Hotel / Motel	M/M	65,379.23	N/A	N/A	0.20 %
2711100005	TexPool	Hotel / Motel	Investment	59,128.12	N/A	N/A	1.8896 %
2451	FSB	Construction Account	Checking	104,884.47	N/A	N/A	— %
2485	FSB	PD Seizure	M/M	3,111.19	N/A	N/A	0.20 %
2493	FSB	Municipal Court Special Revenue	M/M	49,093.28	N/A	N/A	0.20 %
2519	FSB	Impact Fees - Water	M/M	119,916.14	N/A	N/A	0.20 %
2543	FSB	Airport Reserve	M/M	-	N/A	N/A	0.20 %
		Plus Airport Claim on Cash		68,276.78	N/A	N/A	
2711100009	TexPool	Airport Reserve	Investment	609,121.53	N/A	N/A	1.8896 %
2568	FSB	Benevolent Fund	Checking	-	N/A	N/A	— %
2576	FSB	Interest & Sinking Acct	M/M	214,698.11	N/A	N/A	0.20 %
2584	FSB	Impact Fees - Wastewater	M/M	62,716.11	N/A	N/A	0.20 %
2592	FSB	BEDC	Super NOW	896,768.40	N/A	N/A	0.10 %
2711100008	TexPool	BEDC Project Fund	Investment	507,008.41	N/A	N/A	1.8896 %
2711100010	TexPool	BEDC	Investment	814,187.69	N/A	N/A	1.8896 %
2634	FSB	Benefit Trust Account	M/M	-	N/A	N/A	— %
2675	FSB	Police Department Explorer Program	M/M	6,403.79	N/A	N/A	— %
2691	FSB	Fire Department Explorer Program	M/M	2,476.95	N/A	N/A	0.20 %
3012	FSB	Franchise Fee Account	Super NOW	82,866.86	N/A	N/A	0.10 %
58776	FSB	Fire Dept. Community Acct	M/M	14,619.89	N/A	N/A	— %
2711100007	TexPool	TWDB	Investment	67,321.37	N/A	N/A	1.8896 %
2711100006	TexPool	TWDB	Investment	40,873.23	N/A	N/A	1.8896 %
		City of Burnet, Texas Combination Tax and Surplus Revenue Certificates of Obligation, Series 2010 Escrow Account		3,140.48	N/A	N/A	0.34 %
143033000	US Bank		Investment				
82-020-01-0	Bank of	City of Burnet Ctr 2012 TWDB Escrow	Investment	269,820.76	N/A	N/A	0.3700 %
62315	FSB	BEDC Bond Fund		94,292.83	N/A	N/A	
62364	FSB	BEDC Project Fund	Investment	-	N/A	N/A	

Total Restricted Cash \$ 5,054,728.59

Total All Cash \$ 12,551,487.34

**CITY OF BURNET  
CAPITAL PROJECT FUNDING REPORT  
YTD APRIL 2019**

GENERAL CAPITAL PROJECT FUND					
DESCRIPTION	TOTAL COST	2018-2019 BUDGET	YTD APRIL ACTUAL	%	BALANCE FOR 2018-2019
<u>CAPITAL PROJECTS:</u>					
Police Department Facility	\$ 5,200,000	\$ 2,973,000	\$ 68,928	2%	\$ 2,904,072
HCHS Animal Shelter	10,000	10,000	8,416	84%	1,584
Public Safety Mobile CAD	95,000	95,000	14,665	15%	80,335
					-
Security Upgrade EMS Nar	30,000	30,000	24,767	83%	5,233
New Tank on Water Truck	30,000	30,000	-	0%	30,000
Burn Building / Training	130,000	130,000	-	0%	130,000
					-
Street Overlay - JHP	200,000	200,000	189,963	95%	10,037
Street Overlay	200,000	200,000	65,908	33%	134,092
					-
Community Center Stage	30,000	30,000	27,250	91%	2,750
Park Improvements	200,000	200,000	85,637	43%	114,363
					-
Tree Replacements	10,000	10,000	-	0%	10,000
					-
GHRC Capital Maintenance	50,000	50,000	26,854	54%	23,146
	6,185,000	3,958,000	512,388	13%	3,445,612
<u>OTHER PROJECTS:</u>					
LOAN DEFEASANCE	716,000	716,000	-	0%	716,000
DEVELOPMENT SERVICES STAFFING	44,000	44,000	44,000	100%	-
	760,000	760,000	44,000	6%	716,000
					-
	\$ 6,945,000	\$ 4,718,000	\$ 556,388	12%	\$ 4,161,612

BALANCE TO BE FUNDED FROM:		
\$1,485,000 OPERATING RESERVES	\$3,223,000 OTHER SOURCES	TOTAL
\$ -	\$ 2,904,072	\$ 2,904,072
1,584	-	1,584
80,335	-	80,335
		-
5,233	-	5,233
30,000	-	30,000
80,000	50,000	130,000
		-
-	10,037	10,037
134,092	-	134,092
		-
2,750	-	2,750
114,363	-	114,363
		-
-	10,000	10,000
		-
23,146	-	23,146
471,503	2,974,109	3,445,612
		-
716,000	-	716,000
-	-	-
716,000	-	716,000
		-
\$ 1,187,503	\$ 2,974,109	\$ 4,161,612

GOLF COURSE CAPITAL PROJECT FUND					
DESCRIPTION	TOTAL COST	2018-2019 BUDGET	YTD APRIL ACTUAL	%	BALANCE FOR 2018-2019
<u>CAPITAL PROJECTS:</u>					
C/O - Course Improvement - Includes new control panel for irrigation pump house, replacement of irrigation heads and valves, and new sodding around irrigation heads and other areas as needed.	\$ 100,000	\$ 100,000	\$ 61,509	62%	\$ 38,491

BALANCE TO BE FUNDED FROM:		
\$100,000 OPERATING RESERVES	\$0 OTHER SOURCES	TOTAL
\$ 38,491	\$ -	\$ 38,491

**CITY OF BURNET  
CAPITAL PROJECT FUNDING REPORT  
YTD APRIL 2019**

ELECTRIC CAPITAL PROJECT FUND					
DESCRIPTION	TOTAL COST	2018-2019 BUDGET	YTD APRIL ACTUAL	%	BALANCE FOR 2018-2019
<u>CAPITAL PROJECTS:</u>					
Subdivision Electrical Costs	\$ 150,000	\$ 150,000	\$ 117,432	78%	\$ 32,568

BALANCE TO BE FUNDED FROM:		
\$75,000 OPERATING RESERVES	\$75,000 OTHER SOURCES	TOTAL
\$ 32,568	-	\$ 32,568

W/WW CAPITAL PROJECT FUND					
DESCRIPTION	TOTAL COST	2018-2019 BUDGET	YTD APRIL ACTUAL	%	BALANCE FOR 2018-2019
<u>CAPITAL PROJECTS:</u>					
Water System Improvements - Wofford	\$ 50,000	\$ 50,000	\$ -	0%	\$ 50,000
SSES Line Improvements - Proj F	250,000	250,000	247,481	99%	2,519
SSES Line Improvements - Proj E	820,000	820,000	347,364	0%	472,636
Manholes - Proj B	400,000	400,000	7,545	2%	392,455
Oak Vista/CR 100 water line expansion	70,000	70,000	35,515		34,485
LCRA Composting Facility	75,000	75,000	-	0%	75,000
	<u>\$ 1,665,000</u>	<u>\$ 1,665,000</u>	<u>\$ 637,905</u>	<u>38%</u>	<u>\$ 1,027,095</u>

BALANCE TO BE FUNDED FROM:		
\$ 665,000 OPERATING RESERVES	\$1,000,000 OTHER SOURCES	TOTAL
\$ 50,000	-	\$ 50,000
	2,519	2,519
470,000	2,636	472,636
	392,455	392,455
34,485		34,485
75,000	-	75,000
<u>\$ 629,485</u>	<u>\$ 397,610</u>	<u>\$ 1,027,095</u>

AIRPORT CAPITAL PROJECT FUND					
DESCRIPTION	TOTAL COST	2018-2019 BUDGET	YTD APRIL ACTUAL	%	BALANCE FOR 2018-2019
<u>CAPITAL PROJECTS:</u>					
RAMP GRANT EXPENDITURES	\$ 100,000	\$ 100,000	\$ 33,201	33%	\$ 66,799
PURCHASE AIRPORT PROPERTY	400,000	400,000	146,955	37%	253,045
STATIC DISPLAY PROJECT	45,000	45,000	-	0%	45,000
RUNWAY REPAIRS	41,500	41,500	41,470	100%	30
	<u>\$ 586,500</u>	<u>\$ 586,500</u>	<u>\$ 221,626</u>	<u>38%</u>	<u>\$ 364,874</u>

BALANCE TO BE FUNDED FROM:		
\$0 OPERATING RESERVES	\$500,000 OTHER SOURCES	TOTAL
\$ -	\$ 66,799	\$ 66,799
-	253,045	253,045
35,000	10,000	45,000
-	30	30
<u>\$ 35,000</u>	<u>\$ 329,874</u>	<u>\$ 364,874</u>

TOTAL CAPITAL/OTHER PROJECTS					
	2018-2019 BUDGET	YTD APRIL ACTUAL	%	BALANCE FOR 2018-2019	
TOTAL CAPITAL/OTHER PROJECTS	\$ 7,219,500	\$ 1,594,860	22%	\$ 5,624,640	
TRANSFER TO CAPITAL EQUIPMENT RESERVES	500,000	-	0%	500,000	
TOTAL CAPITAL/OTHER	<u>\$ 7,719,500</u>	<u>\$ 1,594,860</u>	<u>21%</u>	<u>\$ 6,124,640</u>	

BALANCE TO BE FUNDED FROM:		
OPERATING RESERVES	OTHER SOURCES	TOTAL
\$ 1,923,047	\$ 3,701,593	\$ 5,624,640
500,000	-	500,000
<u>\$ 2,423,047</u>	<u>\$ 3,701,593</u>	<u>\$ 6,124,640</u>

FUNDING:	
USE OF FUND BALANCE	\$ 2,860,000
OTHER SOURCES	4,859,500
	<u>\$ 7,719,500</u>