



City of Burnet Zoning Change Application

City of Burnet · Development Services Department · (512) 715-3206
1001 Buchanan Drive · Suite 4 · Burnet, Texas · 78611

Zoning Change Request - \$250

Conditional Use Permit - \$250

Name of Applicant: _____

Current Address: _____

City: _____ State: _____ Zip Code: _____

Primary Phone: (____) _____ - _____ Cell Phone: (____) _____ - _____

Email: _____

Name(s) of Property Owner(s): _____

Current Address: _____

City: _____ State: _____ Zip Code: _____

Primary Phone: (____) _____ - _____ Cell Phone: (____) _____ - _____

Email: _____

Address of Property to be Rezoned: _____

Legal Description: _____

Total Acreage: _____ Number of Lots: _____

Present Zoning: _____ Present Use: _____

Proposed Zoning: _____ Proposed Use: _____

Conditional Use Permit for: _____

Applicant Signature: _____ Date: ____ / ____ / ____

Printed Name: _____

Property Owner Signature: _____ Date: ____ / ____ / ____

Printed Name: _____

Intake Date: ____ / ____ / ____	Received by: _____
Amount Paid: \$ _____	Cash/Check \$: _____ Receipt #: _____
Case #: _____ MPN #: _____	P&Z Date: ____ / ____ / ____ CC Date: ____ / ____ / ____



City of Burnet Zoning Change Application – Check List

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The following items are required for all zoning change application submittals:

Completed Zoning Change Application

- Application must be signed by the property owner, or in the case of a corporation or partnership, documentation must be provided authorizing a single party to sign on behalf of the corporation or partnership

Application Fee

- Cash, check, or credit card; checks payable to the City of Burnet

Description of Property Location

- Property address,
- Property survey,
- Legal Description (subdivision name with lot and block), or
- Metes and Bounds Description

Proof of Ownership (Copy of Deed)

Letter of Request signed by property owner or applicant, including the following information:

- Reason for the request
- Proposed use of the property
- Whether or how the proposed change will impact the surrounding properties

Digital (.pdf) files of all required documentation must be submitted as a single file through the My Government Online portal at www.mygovernmentonline.org.