



City of Burnet, Texas
Community Development Services
PO Box 1369
1001 Buchanan Drive, Suite 4
Burnet, Texas 78611
Telephone: 512-715-3201

CERTIFICATE OF OCCUPANCY APPLICATION

Name of Applicant: _____

Name of Business: _____

Name of Property Owner: _____

Property Owner contact #: _____

Address where service is requested: _____

Applicant's telephone number: _____

Applicant's email address: _____

Applicant's mailing address: _____

Current use of building or suite: _____

Proposed use of building or suite: _____

Square footage of building or suite: _____

Will there be any structural, electrical, plumbing, or HVAC changes to accommodate new occupancy? YES NO *Repairs, remodeling or alterations are not allowed without first obtaining a permit.*

Will the business be installing or displaying any signs? YES NO *If yes, please apply for a sign permit at www.mygovernmentonline.org.*

Floor Plan of the space to be occupied must be submitted with application.



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FOR OFFICIAL USE ONLY

Electrical Inspection	Date:	PASS	FAIL
Fire Inspection	Date:	PASS	FAIL
Fire Re-Inspection	Date:	PASS	FAIL