



## **NOTICE OF MEETING OF THE BURNET HISTORIC BOARD**

Notice is hereby given that a **Special Meeting of the Burnet Historic Board** will be held on the **21<sup>st</sup> day of June, 2017** at **6:00 p.m.** in the Council Chambers, Burnet Municipal Airport, 2402 S. Water, Burnet, at which time the following subjects will be discussed, to-wit:

This notice is posted pursuant to the Texas Government Code, Chapter §551-Open Meetings.

### **1. CALL TO ORDER:**

### **2. ROLL CALL:**

### **3. COMMENTS FROM GUESTS:**

### **4. CONSENT AGENDA:**

- 4.1) Approval of the June 1, 2017 Regular Meeting Minutes

### **5. ACTION ITEMS:**

- 5.1) Discuss and consider action: Certificate of Appropriateness submission from Valley Lodge #175, located at 311 South Main Street: M. Lewis
- 5.2) Discuss and consider action: The Mather log cabin located at 500 North Water Street: M. Lewis
- 5.3) Discuss and consider action: Revisions to the Burnet Historic Square Tour Book: C. Goble
- 5.4) Discuss and consider action: Possible cancellation of the July 6, 2017 Regular Meeting of the Historic Board: K. Dix

### **6. REPORTS:**

- 6.1) Update on the historical marker for the cobblestone sidewalk: K. Dix

### **7. REQUESTS FROM BOARD FOR FUTURE REPORTS: None.**

## 8. ADJOURN:

I, the undersigned authority, do hereby certify that the above NOTICE OF MEETING of the governing body of the above named City, BURNET, is a true and correct copy of said NOTICE and that I posted a true and correct copy of said NOTICE on the bulletin board, in the City Hall of said City, BURNET, TEXAS, a place convenient and readily accessible to the general public at all times, and said NOTICE was posted on June 19, 2017, at or before 5 o'clock p.m. and remained posted continuously for at least 72 hours preceding the scheduled time of said Meeting.



Dated this 19<sup>th</sup> day of June, 2017

Kelly Dix, City Secretary

### **NOTICE OF ASSISTANCE AT THE PUBLIC MEETINGS:**

*The City Council Chamber is wheelchair accessible. Persons with disabilities who plan to attend this meeting and who may need auxiliary aids or services, such as interpreters for persons who are deaf or hearing impaired, readers, or large print, are requested to contact the City Secretary's office (512.756.6093) at least two working days prior to the meeting. Requests for information may be faxed to the City Secretary at 512.756.8560.*

### **RIGHT TO ENTER INTO EXECUTIVE SESSION:**

*The City Council for the City of Burnet reserves the right to adjourn into executive session at any time during the course of this meeting to discuss any of the matters listed above, as authorized by Texas Government Code Sections 551.071 (Consultation with Attorney), 551.072 (Deliberations about Real Property), 551.073 (Deliberations about Gifts and Donations), 551.074 (Personnel Matters), 551.076 (Deliberations about Security Devices) and 551.087 (Economic Development).*



## MEETING MINUTES OF THE BURNET HISTORIC BOARD

Notice is hereby given that a **Meeting of the Burnet Historic Board** will be held on the **1<sup>st</sup> day of June, 2017** at **6:00 p.m.** in the Council Chambers, Burnet Municipal Airport, 2402 S. Water, Burnet, at which time the following subjects will be discussed, to-wit:

This notice is posted pursuant to the Texas Government Code, Chapter §551-Open Meetings.

### CALL TO ORDER:

The meeting was called to order by Carole Goble, President at 6:05 P.M.

### ROLL CALL:

Present: Kelly Dix, Carole Goble, Renee Riddell

Absent: Mark Lewis, Jeff Townsend

### GUESTS:

None.

### CONSENT AGENDA:

Approval of the May 1, 2017 Regular Meeting Minutes: Renee Riddell made a motion to approve the minutes as presented. Carole Goble seconded, the motion carried unanimously.

### ACTION ITEMS:

Discuss and consider action: Review of City of Burnet Historic Board By-Laws: Board Secretary Kelly Dix informed the group that the Historic Board By-Laws had been presented to City Council for approval at the May 9, 2017 Regular City Council Meeting and had been approved by the Council. Signed copies were presented to each of the Historic Board Members. No action taken.

Discuss and consider action: Completion of a request for historical marker for the old cobblestone sidewalk: J. Townsend: Item was tabled to the July 6, 2017 meeting.

### REPORTS:

Historic Board Books: C. Goble: Board President Carole Goble verified that we have approximately 500 Historic Square Books left. However, an update is in need as a lot of the information is not up to date in the book. Carole recommended we discuss either revising and reprinting the books, or doing away with them. Funding will need to be discussed if revision is decided on by the board.

### REQUESTS FROM BOARD FOR FUTURE REPORTS:

Report on the Mather log cabin on North Water Street: Carole requested that Mark Lewis report on the status of the Mather log cabin at the July 6, 2017 Historic Board Meeting.

### ADJOURN:

There being no further business, Chairman Renee Riddell made a motion to adjourn the meeting at 6:46 p.m., Kelly Dix, Board Secretary, seconded. The motion carried.

unanimously.

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Carole Goble, President

ATTEST:

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Kelly Dix, Secretary/Treasurer





APPLICATION FOR CERTIFICATE OF APPROPRIATENESS  
CITY OF BURNET HISTORICAL BOARD  
PLEASE PRINT

**APPLICANT**

Name of Applicant: Valley Lodge 175 Date of Application: \_\_\_\_\_  
(Organization, group or individual)

Representative authorized to sign contracts on behalf of the organization Bill Weaver

Address: 311 S. Main Mailing Address (if different): PO Box 249  
Phone: 512-756-7390 Fax: — Email: bweaver0442@gmail.com

**LOCATION**

Physical Address of Location: 313 S. Main

If no address, enter description of the location: \_\_\_\_\_

Adjacent Properties: 311 S. Main

**PROPOSED WORK**

Enter detailed description of proposed work. Where applicable attach sample materials to be used, photographs of existing property and, if available, drawings of proposed changes. Use additional paper if necessary.

Replace upstairs windows that have dry rot with stone, closing window opening on 9 windows. The stone used will be compatible to existing stone. Immediate attention is needed to replace/repair windows. See attached pictures.

**SIGNAGE**

Does your proposal include signs or lettering? ☒ No ☐ Yes If yes, complete this section.

Dimensions: \_\_\_\_\_ Colors: \_\_\_\_\_

Materials to be used: \_\_\_\_\_

Method of illumination (if applicable): \_\_\_\_\_

Attach a scale drawing showing the type of letter to be used, dimensions and colors.

**APPLICANT SIGNATURE**

Applicant Bill Weaver, Secretary Date \_\_\_\_\_  
Valley Lodge 175

**FOR BOARD USE ONLY**

☐ Approved ☐ Denied (If denied list reasons) \_\_\_\_\_

Chairman Signature \_\_\_\_\_

Board Member Signature \_\_\_\_\_

## Claims on behalf of someone else

*If the property is not in your name, check the appropriate box below, attach documents requested and enter the application federal identification number.*

- ☒ **Heir to the owner**, send a copy of probated will *or* court order *or* affidavit of heirship listing heirs and current addresses *and* a copy of the death certificate of the owner. ***Deceased owner information needed below.***
- ☐ **Trustee or guardian to the owner**, send copies of current documents establishing guardianship of trust.
- ☐ **Executor or administrator for owner's estate**, send copy of the death certificate *and* Letters of Administration or Testamentary dated within 90 days of filing claim. ***Deceased owner information needed below.***
- ☐ **Officer of the organization**, send current documents establishing your authority to act for the organization.
- ☐ **Parent of the owner who is under age 18**, attach a copy of the minor's birth certificate and proof of SSN.

## Federal Numbers:

Deceased SSN: \_\_\_\_\_

Estate Trust Company TPID: \_\_\_\_\_

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- ☐ **Trustee or guardian to the owner**, send copies of current documents establishing guardianship of trust.
- ☐ **Executor or administrator for owner's estate**, send copy of the death certificate *and* Letters of Administration or Testamentary dated within 90 days of filing claim. ***Deceased owner information needed below.***
- ☐ **Officer of the organization**, send current documents establishing your authority to act for the organization.
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