



## PLANNING & ZONING COMMISSION MINUTES

On this the 1<sup>st</sup> day of June, 2020, the Planning and Zoning Commission of the City of Burnet, convened in Regular Session at 6:00 p.m. at the regular meeting place. In order to advance the public health goal of limiting face-to-face meetings (also called "social distancing") to slow the spread of the Coronavirus (COVID-19), a Declaration of a Public Health Emergency was executed by Mayor Bromley on March 19, 2020. The Council Chambers will be closed to public attendance. A Zoom Webinar with toll free conference call capability has been established for access. The following subjects will be discussed, to-wit:

### 1. CALL TO ORDER:

The meeting was called to order at 6:01 p.m. by Chairman Gaut.

### 2. ROLL CALL:

Members Present: Tommy Gaut, Derek Fortin, Ricky Langley, Calib Williams, Jennifer Wind and Cesar Arreaza

Members Absent:

Guests: Wade Langley

Others Present: Jason Lutz, Director of Development Services  
Kelly Dix, City Secretary  
Leslie Kimbler, Development Services Admin.Tech.

### 3. CONSENT AGENDA:

3.1) Minutes of the meeting held May 4, 2020 Regular Planning and Zoning Commission Meeting.

A motion to approve the consent agenda was made by Commissioner Fortin. The motion was seconded by Commissioner Williams and carried by a vote of 6 to 0.

### 4. PUBLIC HEARINGS:

4.1) The Planning & Zoning Commission of the City of Burnet, Texas will conduct a public hearing regarding the Final Plat of Westfall Village, a 51-lot single-family residential subdivision to be generally located in the southeastern quadrant of the intersection of Elm and Westfall Streets.

Jason Lutz, Director of Development Services, presented staff's report regarding the Final Plat of Westfall Village, a 51-lot single-family residential subdivision.

Chairman Gaut then opened the floor for public comment. There being no public comment, Chairman Gaut closed the public hearing.

- 4.2) The Planning & Zoning Commission of the City of Burnet, Texas will conduct a public hearing regarding a Final Plat of the Hills of Shady Grove, Section Seven, which is a 13-lot, single-family subdivision, further being described as 4.42 acres located adjacent to the 300-400 blocks of Shady Grove Parkway.

Jason Lutz, Director of Development Services, presented staff's report regarding a Final Plat of the Hills of Shady Grove, Section Seven, which is a 13-lot, single-family subdivision.

Chairman Gaut then opened the floor for public comment. There being no public comment, Chairman Gaut closed the public hearing.

## **5. ACTION ITEMS:**

Prior to the presentation of the action items, Chairman Gaut made the Commission aware that Commissioner Langley had filed an Affidavit of Conflict of Interest; at which point Commissioner Langley recused himself from the meeting. Commissioner Langley was not present at any time during the Commission's discussion and action regarding action item 5.1.

- 5.1) The Planning & Zoning Commission of the City of Burnet, Texas will discuss and consider action regarding the Final Plat of Westfall Village, a 51-lot single-family residential subdivision to be generally located in the southeastern quadrant of the intersection of Elm and Westfall Streets.

Commissioner Fortin made a motion to approve the Final Plat of Westfall Village, a 51-lot single-family residential subdivision, with the condition that all outstanding documents & items be provided to the City prior to recordation of the Final Plat. The motion was seconded by Commissioner Williams, and carried by a vote of 5 to 0.

- 5.2) The Planning & Zoning Commission of the City of Burnet, Texas will discuss and consider action regarding a Final Plat of the Hills of Shady Grove, Section Seven, which is a 13-lot, single-family subdivision, further being described as 4.42 acres located adjacent to the 300-400 blocks of Shady Grove Parkway.

Commissioner Langley made a motion to approve the Final Plat of the Hills of Shady Grove, Section Seven, which is a 13-lot, single-family subdivision, with the condition that all outstanding documents & items be provided to the City prior to recordation of the Final Plat. The motion was seconded by Commissioner Arreaza, and carried by a vote of 6 to 0.

6. **STAFF REPORTS:** None

7. **REQUESTS FOR FUTURE AGENDA ITEMS:**

8. **ADJOURN:**

Commissioner Langley made a motion to adjourn the meeting; Commissioner Wind seconded, and the motion carried by a vote of 6 to 0.

There being no further business, Chairperson, Tommy Gaut adjourned the meeting at 6:16 p.m.

  
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Tommy Gaut, Chair

City of Burnet Planning and Zoning Commission

  
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Attest:

Herve Derek Fortin, Secretary