



PLANNING & ZONING COMMISSION MINUTES

Notice is hereby given that the **Public Hearing and Special Meeting of the Planning and Zoning Commission** of the City of Burnet, Texas will be held on Monday, **September 21, 2020**, at **6:00 p.m.**, in the City Council Chambers, Burnet Municipal Airport, 2402 S. Water, Burnet, TX. In order to advance the public health goal of limiting face-to-face meetings (also called “social distancing”) to slow the spread of the Coronavirus (COVID-19), a Declaration of a Public Health Emergency was executed by Mayor Bromley on March 19, 2020. The Council Chambers will be closed to public attendance. A Zoom Webinar with toll free conference call capability has been established for access. The following subjects will be discussed, to-wit:

1. CALL TO ORDER:

The meeting was called to order at 6:00 p.m. by Chairman Gaut.

2. ROLL CALL:

Members Present: Tommy Gaut, Derek Fortin, Calib Williams, Jennifer Wind and Ricky Langley

Members Absent: Cesar Arreaza

Guests: Ann Riddell, Rachel Holcombe, Louise Lary

Others Present: Jason Lutz, Director of Development Services
Leslie Kimbler, Development Services Admin.Tech.

3. CONSENT AGENDA:

3.1) Minutes of the regular meeting of the Planning and Zoning Commission of the City of Burnet, Texas held on August 31, 2020.

A motion to approve the consent agenda was made by Commissioner Fortin. The motion was seconded by Commissioner Langley and carried by a vote of 5 to 0.

4. PUBLIC HEARINGS:

4.1) The Planning & Zoning Commission of the City of Burnet, Texas will conduct a public hearing regarding a “Preliminary Plat” for approximately twelve acres located on the east side of County Rd. 100 near the intersection of Louise Lane and County Rd. 100.

- 4.2) The Planning & Zoning Commission of the City of Burnet, Texas will conduct a public hearing regarding a “Final Plat” for approximately twelve acres located on the east side of County Rd. 100 near the intersection of Louise Lane and County Rd. 100.

Jason Lutz, Director of Development Services, presented staff’s report regarding the “Preliminary Plat” and “Final Plat” for approximately twelve acres located on the east side of County Rd. 100 near the intersection of Louise Lane and County Rd. 100.

Chairman Gaut then opened the floor for public comment for Items 4.1 and 4.2.

Guests, Rachel Holcome and Louise Lary spoke in regards to the size of the houses that would be allowed on the lots.

There being no further public comment, Chairman Gaut closed the public hearing for both Items 4.1 and 4.2.

5. ACTION ITEMS:

- 5.1) The Planning & Zoning Commission of the City of Burnet, Texas will discuss and consider action regarding a “Preliminary Plat” for approximately twelve acres located on the east side of County Rd. 100 near the intersection of Louise Lane and County Rd. 100.
- 5.2) The Planning & Zoning Commission of the City of Burnet, Texas will discuss and consider action regarding a “Final Plat” for approximately twelve acres located on the east side of County Rd. 100 near the intersection of Louise Lane and County Rd. 100.

Commissioner Fortin made a motion to approve Action Item 5.1 “Preliminary Plat” and Action Item 5.2 “Final Plat” for approximately twelve acres located on the east side of County Rd. 100 near the intersection of Louise Lane and County Rd. 100 with the conditions listed by staff. The motion was seconded by Commissioner Williams, and carried by a vote of 5 to 0.

- 6. STAFF REPORTS:** Director of Development Services, Jason Lutz, informed the Commission of the plan to have a workshop in regards to updates to the City of Burnet Subdivision Ordinance.

- 7. REQUESTS FOR FUTURE AGENDA ITEMS:** Commissioner Gaut requested a workshop for the Planning and Zoning Commissioners in regards to the MyTown program and how it pertains to the Planning and Zoning Commission. Director, Jason Lutz, informed the Commission that he will include this in his workshop along with a “refresher” course, with Assistant City Manager Habib Erkan, Jr., on the roles and responsibilities of the Planning and Zoning Commission.

8. ADJOURN:

Commissioner Fortin made a motion to adjourn the meeting; Commissioner Gaut seconded, and the motion carried by a vote of 5 to 0.

There being no further business, Chairperson, Tommy Gaut adjourned the meeting at 6:26 p.m.



Tommy Gaut, Chair
City of Burnet Planning and Zoning Commission

Attest: 

Herve Derek Fortin, Secretary