



PLANNING & ZONING COMMISSION MINUTES

Notice is hereby given that the **Public Hearing and Special Meeting of the Planning and Zoning Commission** of the City of Burnet, Texas will be held on Monday **October 26, 2020**, at **6:00 p.m.**, in the City Council Chambers, Burnet Municipal Airport, 2402 S. Water, Burnet, TX. In order to advance the public health goal of limiting face-to-face meetings (also called "social distancing") to slow the spread of the Coronavirus (COVID-19), a Declaration of a Public Health Emergency was executed by Mayor Bromley on March 19, 2020. The Council Chambers will be closed to public attendance. A Zoom Webinar with toll free conference call capability has been established for access. The following subjects will be discussed, to-wit:

1. CALL TO ORDER:

The meeting was called to order at 6:00 p.m. by Chairman Gaut.

2. ROLL CALL:

Members Present: Tommy Gaut, Derek Fortin, Jennifer Wind and Calib Williams

Members Absent: Cesar Arreaza, Ricky Langley

Guests: Chris VanTuinen, David Paschal, and David Rojas

Others Present: Jason Lutz, Director of Development Services
Leslie Kimbler, Development Services Admin.Tech.

3. CONSENT AGENDA:

- 3.1) Minutes of the regular meeting of the Planning and Zoning Commission of the City of Burnet, Texas held on October 5, 2020.

A motion to approve the consent agenda was made by Commissioner Fortin. The motion was seconded by Commissioner Williams and carried by a vote of 4 to 0.

4. PUBLIC HEARINGS:

- 4.1) The Planning & Zoning Commission shall conduct a public hearing to receive public testimony and comments on the merits of a request to rezone property located at 608 Buchanan Drive (Legal Description: S5100 HAMILTON CREEK ADTN. LOT 9B BLK 4). The requested rezoning is from its present designation of Light Commercial—District "C-1" to a designation of Heavy Commercial—District "C-3": J. Lutz

Jason Lutz, Director of Development Services, presented staff's report regarding the request to rezone property located at 608 Buchanan Dr. from its

present designation of Light Commercial—District "C-1" to a designation of Heavy Commercial—District "C-3":

Chairman Gaut then opened the floor for public comment.

There being no public comment, Chairman Gaut closed the public hearing.

- 4.2) The Planning & Zoning Commission shall conduct a public hearing to receive public testimony and comments on the merits of a request for a Conditional Use Permit to allow the land use of "Machine shop without outdoor storage" as permitted in Sec. 118-47. - Heavy commercial—District "C-3" of the City's Code of Ordinances, for property located at 608 Buchanan Drive (Legal Description: S5100 HAMILTON CREEK ADTN. LOT 9B BLK 4): J. Lutz

Jason Lutz, Director of Development Services, presented staff's report regarding a request for a Conditional Use Permit to allow the land use of "Machine shop without outdoor storage" as permitted in Sec. 118-47. - Heavy commercial—District "C-3" of the City's Code of Ordinances, for property located at 608 Buchanan Drive.

Chairman Gaut then opened the floor for public comment.

Chris VanTuinen, applicant for the conditional use permit, spoke in regards to the type of work that were to be performed as well as hours of operation of the business.

There being no further public comment, Chairman Gaut closed the public hearing.

- 4.3) The Planning & Zoning Commission shall conduct a public hearing to receive public testimony and comments on the merits of a request to rezone property located at 1006 E. Marble St. (Legal Description: S5550 JOHNSON ADDITION LOT 7 & 8 BLK 17). The requested rezoning is from its present designation of Single-family residential 1—District "R-1" to a designation of Townhomes—District "R-2 A": J. Lutz

Jason Lutz, Director of Development Services, presented staff's report regarding a request to rezone property located at 1006 E. Marble St. from its present designation of Single-family residential 1—District "R-1" to a designation of Townhomes—District "R-2 A":

Chairman Gaut then opened the floor for public comment.

There being no public comment, Chairman Gaut closed the public hearing.

5. ACTION ITEMS:

- 5.1) The Planning & Zoning Commission will discuss and consider a request to rezone property located at 608 Buchanan Drive (Legal Description: S5100 HAMILTON CREEK ADTN. LOT 9B BLK 4). The requested rezoning is from its present designation of Light Commercial—District "C-1" to a designation of Heavy Commercial—District "C-3": J. Lutz

Commissioner Williams made a motion to approve the request to rezone property located at 608 Buchanan Dr. from its present designation of Light Commercial—District "C-1" to a designation of Heavy Commercial—District "C-3": The motion was seconded by Commissioner Wind, and carried by a vote of 4 to 0.

- 5.2) The Planning & Zoning Commission shall discuss and consider a request for a Conditional Use Permit to allow the land use of "Machine shop without outdoor storage" as permitted in Sec. 118-47. - Heavy commercial—District "C-3" of the City's Code of Ordinances, for property located at 608 Buchanan Drive (Legal Description: S5100 HAMILTON CREEK ADTN. LOT 9B BLK 4): J. Lutz

Commissioner Gaut made a motion to approve the request for a Conditional Use Permit to allow the land use of "Machine shop without outdoor storage" as permitted in Sec. 118-47. - Heavy commercial—District "C-3" of the City's Code of Ordinances, for property located at 608 Buchanan Drive. The motion was seconded by Commissioner Williams, and carried by a vote of 4 to 0.

- 5.3) The Planning & Zoning Commission shall discuss and consider a request to rezone property located at 1006 E. Marble St. (Legal Description: S5550 JOHNSON ADDITION LOT 7 & 8 BLK 17). The requested rezoning is from its present designation of Single-family residential 1—District "R-1" to a designation of Townhomes—District "R-2 A": J. Lutz


Commissioner Fortin made a motion to approve the request to rezone property located at 1006 E. Marble St. from its present designation of Single-family residential 1—District "R-1" to a designation of Townhomes—District "R-2 A": The motion was seconded by Commissioner Wind, and carried by a vote of to 0.

6. **STAFF REPORTS:** Director of Development Services, Jason Lutz, gave a report of the City's parks compared to other surrounding city's. Commissioner Wind then asked to see a report on the parkland fees that are paid to the city in lieu of parkland dedication.
7. **REQUESTS FOR FUTURE AGENDA ITEMS:** Director of Development Services, Jason Lutz, informed the Commission that the November 2nd meeting has been cancelled.
8. **ADJOURN:**

Commissioner Gaut made a motion to adjourn the meeting; Commissioner Wind seconded, and the motion carried by a vote of 4 to 0.

There being no further business, Chairperson, Tommy Gaut adjourned the meeting at 7:02 p.m.



Tommy Gaut, Chair
City of Burnet Planning and Zoning Commission

Attest:
Herve Derek Fortin, Secretary