



PLANNING AND ZONING COMMISSION MINUTES

On this the **7TH of April 2025**, the Planning and Zoning Commission of the City of Burnet convened in Regular Session, at 6:00 p.m. at the City of Burnet's Council Chambers located at 2402 S Water St., Burnet, Texas 78611 at which time the following subjects were discussed:

1. CALL TO ORDER:

The meeting was called to order at 6:03 p.m. by Vice-Chairman Calib Williams.

2. ROLL CALL:

Members present: Calib Williams, Derek Fortin, and Lee Carney.

Members absent: Glen Gates and Glen Teague

Guests:

Others present: Keith McBurnett, Assistant City Manager, Leslie Kimbler, Planning Manager and Bobbi Havins, Development Services Coordinator

- 3. CONSENT AGENDA ITEMS:** All the following items on the Consent Agenda are considered to be self-explanatory by the Commission and will be enacted with one motion. There will be no separate discussion of these items unless a Commission member, staff member or citizen requests removal of the item from the consent agenda for the purpose of discussion. For removal of an item, a request must be made to the Commission when the Consent Agenda is opened for Commission action.

1. Minutes of the meeting of the Planning and Zoning Commission of the City of Burnet, Texas held on March 3, 2025.

There being no objections, Vice -Chairman Williams approved the minutes as presented.

4. PUBLIC HEARINGS AND ACTION ITEMS:

1. Public hearing and action: Ordinance No. 2025-16: L. Kimbler

AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF BURNET, TEXAS, AMENDING ORDINANCE NO. 2021-01 AND THE OFFICIAL ZONING MAP OF THE CITY BY REZONING PROPERTY KNOWN AS 110 E WASHINGTON STREET FROM ITS PRESENT DESIGNATION OF LIGHT COMMERCIAL – DISTRICT "C-1" TO A DESIGNATION OF GOVERNMENT – DISTRICT "G"; PROPERTY KNOWN AS 215 S PIERCE STREET FROM ITS PRESENT DESIGNATION OF LIGHT COMMERCIAL – DISTRICT "C-1" TO A DESIGNATION OF GOVERNMENT – DISTRICT "G"; PROPERTY KNOWN AS 127 E JACKSON STREET FROM ITS PRESENT DESIGNATION OF LIGHT COMMERCIAL – DISTRICT "C-1" TO A DESIGNATION OF GOVERNMENT – DISTRICT "G"; AND PROPERTY KNOWN AS 200 S. WEST STREET FROM ITS PRESENT DESIGNATION OF MEDIUM

COMMERCIAL – DISTRICT “C-2” TO A DESIGNATION OF LIGHT COMMERCIAL – DISTRICT “C-1”; PROVIDING CUMULATIVE, REPEALER AND SEVERABILITY CLAUSES; PROVIDING FOR PUBLICATION; AND PROVIDING AN EFFECTIVE DATE

- (1) Staff Presentation – L. Kimbler
- (2) Public Hearing
- (3) Consideration and action.

Planning Manager, Leslie Kimbler, presented staff’s report regarding the request to amend the Zoning Map of the City of Burnet. Vice-Chairman Williams opened the public hearing at 6:05 p.m. There being no public comments, Vice-Chairman Williams closed the public hearing at 6:06 p.m. Commissioner Carney made a motion to recommend approval. The motion was seconded by Commissioner Fortin. The motion was carried with a vote of 3 to 0.

2. Public hearing and action: Resolution No. 2025-27: L. Kimbler

A RESOLUTION BY THE CITY COUNCIL OF THE CITY OF BURNET, TEXAS, APPROVING THE “FINAL PLAT” OF LOT 1, BLOCK 1, CASEY’S BURNET ADDITION, A COMMERCIAL SUBDIVISION CONSISTING OF APPROXIMATELY 2.0035 ACRES; AND ACCEPTING A PERFORMANCE BOND ASSURING COMPLETION OF PUBLIC SEWER INFRASTRUCTURE

- (1) Staff Presentation – L. Kimbler
- (2) Public Hearing
- (3) Consideration and action

Planning Manager, Leslie Kimbler, presented staff’s report regarding a resolution approving the “Final Plat” of Lot 1, Block1, Casey’s Burnet Addition. Vice-Chairman Williams opened the public hearing at 6:11 p.m. There being no public comments, Vice-Chairman Williams closed the public hearing at 6:11 p.m. Commissioner Williams made a motion to recommend approval. The motion was seconded by Commissioner Fortin. The motion was carried with a vote of 3 to 0.

5. STAFF REPORTS: None.

6. REQUESTS FOR FUTURE AGENDA ITEMS: None

ADJOURN:

There being no further business, Vice-Chairman Williams adjourned the meeting at 6:12 p.m.



Calib Williams, Vice-Chair
City of Burnet Planning and Zoning Commission

Attest: 
Bobbi Havins, Secretary