



**NOTICE OF MEETING OF THE  
PLANNING & ZONING COMMISSION OF  
THE CITY OF BURNET, TEXAS**

This notice is posted pursuant to the Texas Local Government Code, Chapter §551 – Open Meetings.

Notice is hereby given that a **Public Hearing and Regular Meeting of the Planning and Zoning Commission** of the City of Burnet, Texas will be held on the **5<sup>th</sup> day of March, 2018**, at **6:00 p.m.**, in the City Council Chambers at 2402 South Water Street, Burnet, Texas 78611 at which time the following subjects will be discussed, to-wit:

**1. CALL TO ORDER:**

**2. ROLL CALL:**

**3. ADMINISTER OATH OF OFFICE TO NEW AND REAPPOINTED PLANNING AND ZONING COMMISSION MEMBERS.**

**4. CONSENT AGENDA ITEMS:** All of the following items on the Consent Agenda are considered to be self-explanatory by the Commission and will be enacted with one motion. There will be no separate discussion of these items unless a Commission member, staff member or citizen requests removal of the item from the consent agenda for the purpose of discussion. For removal of an item, a request must be made to the Commission when the Consent Agenda is opened for Commission action.

3.1) Minutes of the meeting held November 6, 2017.

**5. PUBLIC HEARINGS:**

There are no items requiring public hearing

**6. ACTION:**

5.1) Election of Planning and Zoning Commission Officers

**7. STAFF REPORTS:**

- 7.1) Overview of Planning and Zoning Commission duties and responsibilities.

**8. REQUESTS FOR FUTURE AGENDA ITEMS:**

**9. ADJOURN:**

I, the undersigned authority, do hereby certify that the above Notice of Meeting of the Planning and Zoning Commission of the City of Burnet, is a true and correct copy of said notice and that I posted a true and correct copy of said notice on the bulletin board, in the City Hall of said City, Burnet, Texas, a place convenient and readily accessible to the general public at all times, and said notice was posted on March 2, 2017 at or before 5 o'clock p.m. and remained posted continuously for at least 72 hours preceding the scheduled time of said meeting.

**Dated this 2<sup>nd</sup> day of March 2018**

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Kelly Dix, City Secretary

***NOTICE OF ASSISTANCE AT THE PUBLIC MEETINGS:***

The City Council Chambers are wheelchair accessible and accessible parking spaces are available. Requests for accommodations or interpretive services must be made 48 hours prior to the meeting. Please contact the Development Services Department at (512) 715-3206, FAX (512) 756-8560 or e-mail at [mlewis@cityofburnet.com](mailto:mlewis@cityofburnet.com) for information or assistance.